CITY OF COOPER CITY

FY 2024 ADOPTED OPERATING BUDGET

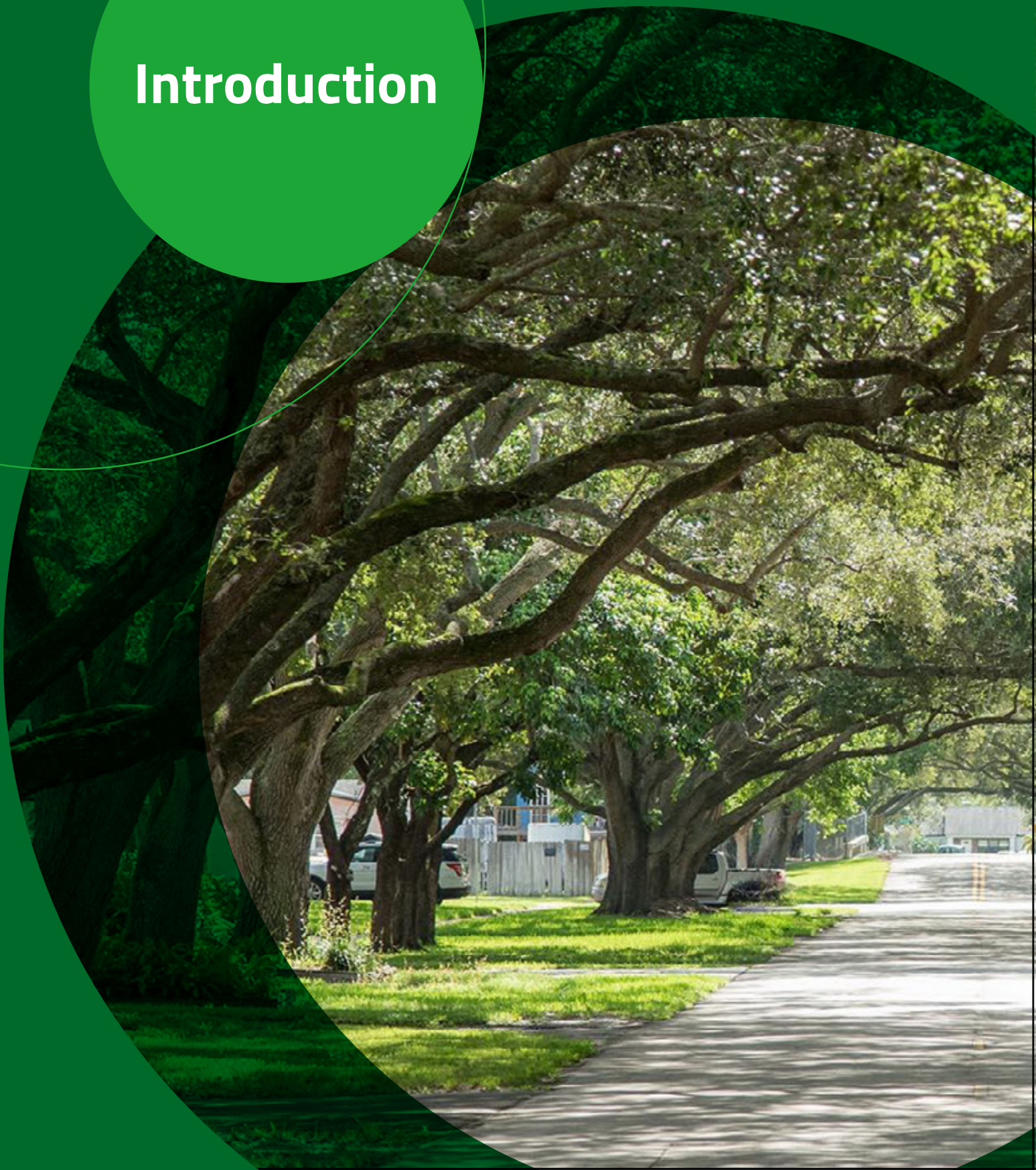
& CAPITAL IMPROVEMENT PLAN



CITY OF
Cooper City
Someplace Special

CITY OF
Cooper City
Florida

Introduction



ACKNOWLEDGEMENTS

Cooper City Residents

City Commission

Mayor Greg Ross

Commissioner Jeff Green

Commissioner Ryan C. Shrouder

Commissioner Jeremy Katzman

Commissioner Lisa Mallozzi

City Manager

Ryan T. Eggleston

Interim Chief Financial Officer

Barbara Hastings, CPA

Senior Executive Team

Barbara Hastings, CPA, Interim Chief Financial Officer

Tedra Allen, City Clerk

Lourdes Mantecon, Director of Human Resources

Raj Verma, P.E., Utilities Director

Tim Fleming, Acting Public Works Director

Carlos Vega, Community Development Director

Stacie Weiss, Recreation Director

Finance Department

Michael Nadeau, Budget Analyst

READER'S GUIDE

This Fiscal Year 2024 proposed budget for the City of Cooper City, Florida is intended to serve four purposes:

The Budget as a Policy Guide

As a policy document, the budget indicates what services the City will provide during the twelve-month period beginning October 1, 2023, through September 30, 2024. The Budget Message summarizes the challenges facing Cooper City and how the budget addresses them. The Funds Overview includes descriptions of all operating funds. The Departmental budget sections provide major goals and objectives for each department in the City.

The Budget as a Financial Plan

As a financial plan, the budget outlines how much City services will cost and how they will be funded. The Budget Overview section provides a summary of the budget, including major revenue and expenditure/expense categories. Within this section, there is a discussion of the City's accounting structure and budgetary policies. The General Fund Capital Improvement Plan and the Water & Sewer Utility Fund Capital Improvement Plan provide guides to infrastructure investments for this upcoming year. Information about the City's debt is summarized within the Debt Service section.

The Budget as an Operations Guide

As an operations guide, the budget indicates how services will be delivered to the community. The Departmental budget sections outline the number of positions and department appropriations approved by the City Commission for the provision of services by each department. Departmental performance measures provide a tool for assessing the work of various City functions and organizational charts are provided to show how each department is structured for efficient and effective work.

The Budget as a Communications Device

The budget is designed to be user friendly with summary information in text, tables, and graphs. The budget is an "electronic first" document; easy navigation is available through the use of nested bookmarks and by use of the interactive table of contents. A glossary is included for reference. In addition to this reader's guide, the table of contents to follow provides a listing of the various topics in the budget document. Finally, the budget includes the Budget Message section, which provides the reader with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

The Fiscal Year 2024 budget is presented by fund. The fund categories include:

Governmental Funds:

- General Fund
- Building Inspection Services Fund
- Road and Bridge Fund
- Police Confiscation Fund
- Tree Trust Fund
- General Fund Capital Projects Fund
- American Rescue Plan Act

Proprietary Funds:

- Parking Lot Fund
- Stormwater Fund
- Water and Sewer Utility Fund
- Water and Sewer Utility Fund Capital Projects Fund

In each of these funds, there is a summary sheet of the revenues and expenditures/expenses. Then there is revenue and expenditure/expense detail.

READER'S GUIDE (CONTINUED)

The General Fund section also highlights the departments and divisions within that fund. More detailed information is provided in each Fund, by department/division, and other fund summaries.

The department budget presentations consist of a narrative description and a summary of personnel information. The departmental budget section consists of the department's costs by summary categories (personnel services, operating expenditure/expense, and departmental capital) and in detail. Non-operating costs (general debt payments and inter-fund transfers) are also shown in the budget sections, when appropriate. It should be noted that this year's budget includes a page for each division (footnotes), which provide insightful detail as to how each expense category is to be spent.

The capital projects sections represent those projects which will improve the effectiveness of the delivery of City services and/or the enhancement of the community's quality of life. Information included for these funds consist of a summary of the requests, a table of current year recommended appropriations, and a description of each of the projects. Funding sources for the recommended projects are also identified.

Copies of this document are available for review upon request at the City Clerk's Office at CooperCityHall@CooperCity.Gov Staff is available to assist in understanding the budget document at MNADEAU@COOPERCITY.GOV.

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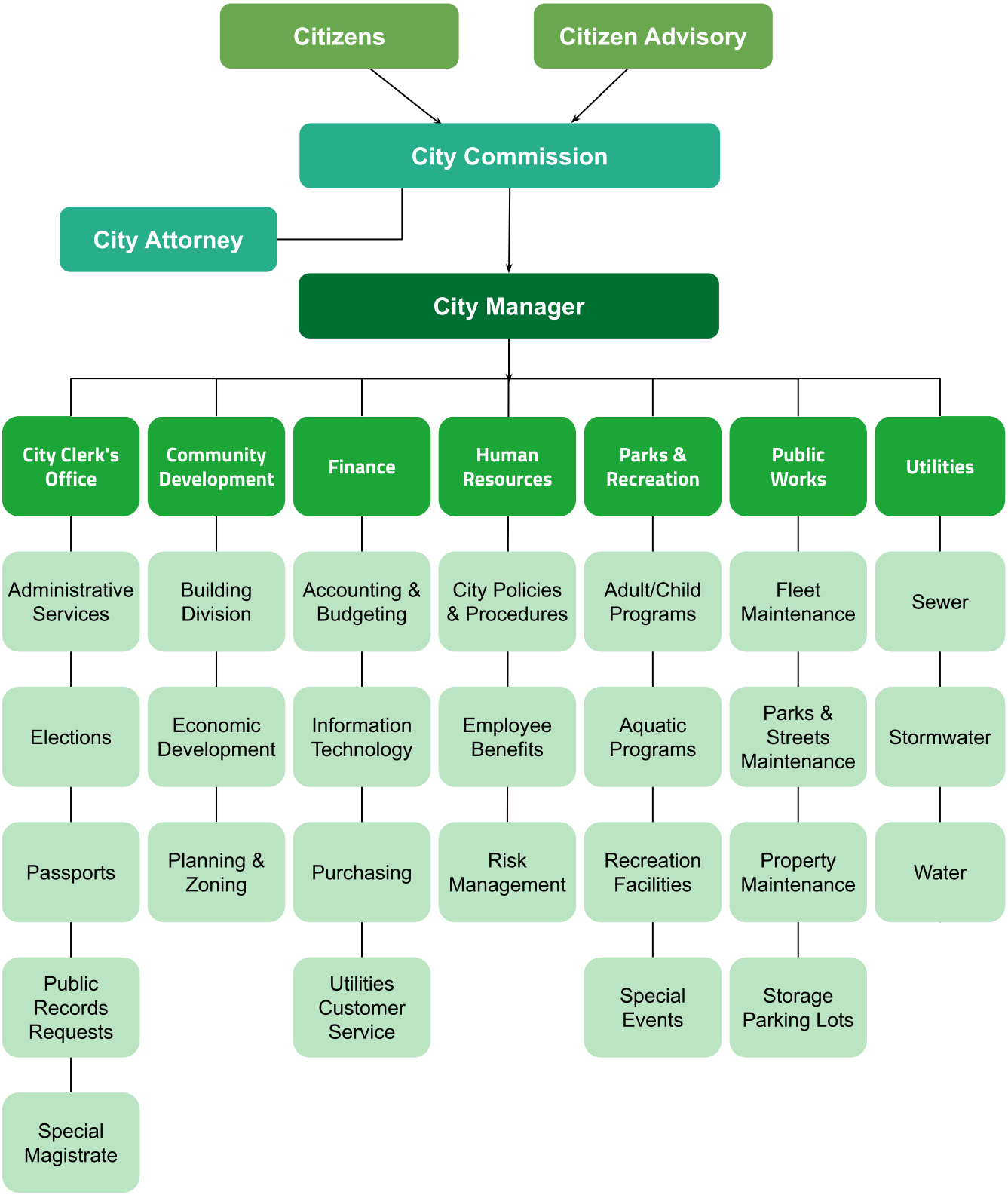
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CITYWIDE ORGANIZATION CHART



ELECTED OFFICIALS



Greg Ross
Mayor



Jeff Green
Commissioner, District 3



Ryan C. Shrouder
Commissioner, District 4



Jeremy Katzman
Commissioner, District 1



Lisa Mallozzi
Commissioner, District 2

BUDGET OVERVIEW

The City of Cooper City is a municipal government located in Broward County in the South Florida area. The City, the Broward County School Board, the County, the State of Florida and various other entities have separate taxing authorities. Each governmental unit is responsible for specific service provisions to Cooper City residents.

The City of Cooper City Budget currently provides budgets for various different fund types. Governmental Generally Accepted Accounting Principles (GAAP) require fund accounting to be utilized. The operations of each fund are accounted for in a separate set of self-balancing accounts, which is comprised of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Funds may be continuous or may be closed out after their special purpose has been served. A detailed listing of all City funds is included in the "Fund Descriptions" section of this budget book.

The City's primary sources of revenue are ad valorem taxes, utility service taxes, franchise fees, public safety revenues, charges for services, intergovernmental revenues, stormwater revenues, and water and wastewater revenues. Additional revenue is derived from interest income, fines and forfeitures, licenses and permits, grants, and other miscellaneous revenues.

The City's major expenditure categories include general government, public safety, economic and physical environment, recreation, public works, and capital outlay in the General Fund. Other major categories include debt service, operating and administrative expenses, and capital projects in the other governmental and proprietary funds. The City's budgeted governmental funds include the General Fund, special revenue funds, and a capital projects fund. Proprietary funds include the City's enterprise funds, including Water & Sewer Funds, Stormwater Fund, and Parking Lot Fund. Detailed expenditure/expense information is listed throughout this budget book.

The City provides its residents with a full range of services. A brief listing of City services include the following:

- Police and Fire Services
- Emergency Medical Services
- Recreational Programs
- Infrastructure Improvements
- Planning and Zoning
- General Administrative Services
- Water and Wastewater Services
- Stormwater Services
- Garbage & Recycling Services



BUDGET PROCESS

Balanced Budget

Pursuant to Florida Statute (2), all municipalities within the State of Florida must adopt a budget each fiscal year by ordinance or resolution unless otherwise required by the City's Charter. The statute requires that the adopted budget must regulate expenditures/expenses of the City and the City may not expand or contract for expenditures/expenses in any fiscal year except pursuant to the adopted budget. The budget must be balanced from amounts available from taxation and other sources (including amounts carried over from prior fiscal years) to total appropriations for expenditures/expenses and reserves.

Budget Preparation and Adoption

The City Manager holds two public input workshops prior to submission of the budget. These public input workshops provide an opportunity for residents to outline their priorities for the upcoming fiscal year. The City Charter requires that the recommendations from the public input process are then presented to the City Commission for their review and consideration. The City Commission then holds two budget workshops with City staff and the public for the purpose of reviewing and considering the recommendations resulting from the public input process. These meetings enable the City Manager to obtain input from the City Commission on recommended funding for projects and programs of public interest.

The City Charter requires the City Manager to submit a proposed budget and budget message to the City Commission by August 15th of each year. The proposed budget includes expenditures/expenses and the means of financing them. Budget workshops are held in July by the City Commission to review the proposed budget. Pursuant to Florida Statutes, two public hearings are held in September, the first public hearing is for the adoption of tentative millage rates and tentative budget. The second public hearing adopts the final operating and debt service mileage rates, the annual budget, and the Capital Improvement Program. The appropriated budget is organized by department/division, fund, and functional units.

Budget Monitoring

The budget is monitored monthly by the Accounting/Budget Division to track variances between the budgeted and actual amounts. Variances are identified and investigated. Departments are also required to monitor their budgets.

Budget Amendments

Florida law regarding budget amendment policies states that amendments may be made anytime during the fiscal year or within 60 days after the end of the fiscal year. The City's Charter requires that budget amendments be approved as an ordinance.



FY 2024 BUDGET CALENDAR

DATES	SCHEDULE	RESPONSIBILITY
March 1, 2023	Budget kickoff - Includes FY23 Guidelines and Procedures for Departments	CM/CFO/Depts
March 9, 2023	Departments to update their Department's Budget Book Description	All Depts
March 23-28, 2023	Department Gravity Training Sessions	Finance/Depts
March 29 - April 25, 2023	Departments Enter their Budget Request in Gravity	All Depts
April 26 - May 2, 2023	Department Budget meetings with City Manager - *Did not occur*	Depts/CM/Finance
April 20, 2023	Advertise for Public Input - *Did not occur*	CM/Finance
May 5, 2023	Advertise Commission Input/Workshop - *Did not occur*	CM/Finance
May 9, 2023	Public Input Budget Meeting - *Did not Occur*	CM/Finance
May 23, 2023	Commission Budget Workshop/Input - *Did not occur*	City Commission/Depts
May 27-28, 2023	Department Budget meetings with City Manager - *Did not occur*	All Depts/CM/Finance
June 1, 2023	*City receives Estimate of Taxable Property Values from Broward County*	*Property Appraiser's office (BCPA)*
June 15, 2023	Advertise Public Input/Workshop	City Clerk/Finance
June 16, 2023	City Manager's Budget Review ***Begins***	CM/Finance
June 22-23, 2023	Department Budget meetings with City Manager	All Depts/CM/Finance
June 27, 2023 @ 5:00pm	Public Input Budget Meeting	Commission/CM/Depts
June 27, 2023 @ 5:30pm	Commission Input Budget Workshop	City Commission/Depts
July 1, 2023	*City receives **Final Certification** of Taxable Property Values from Broward County*	*Property Appraiser's office (BCPA)*
July 10-13, 2023	Review Department Budgets	Depts/CM/Finance
July 18, 2023	Proposed Budget to Commission for Review	CM/Finance
July 24, 2023 @ 2:00pm	Budget Workshop	CC/CM/All Depts/Finance
July 25, 2023 **Must be before 8/4**	Fire Assessment Preliminary Rate Resolution Adoption	Commission/CM
August 4, 2023	*Property Appraiser MUST receive Preliminary Assessment Rate to be on TRIM Notices*	*City Clerk/Finance*
August 22, 2023	Notice of the Public Hearing Advertisement	City Clerk/Finance
August 24, 2023	*Property Appraiser sends out TRIM Notices*	*BCPA*
September 13, 2023 @ 5:30pm	Public hearing on Tentative Budget and Millage Rate and adoption of Fire Rescue Assessment - **MUST BE after 5pm**	CC/CM/All Depts/Finance
September 15, 2023	Adopted Assessment MUST be delivered to Appraiser/ Broward County Division of Finance	City Clerk/Finance

FY 2024 BUDGET CALENDAR

DATES	SCHEDULE	RESPONSIBILITY
September 21, 2023	Budget Advertisement in the Newspaper per TRIM Requirements	Finance/City Clerk
September 26, 2023	Second and Final Public Hearing on Millage Rate and Budget Adoption	City Commission
Within 30 days of adoption	Certify adopted millage Rate and Statute Compliance and Send TRIM Package to the State	Finance/City Clerk
October 1, 2023	FY24 Adopted Budget Becomes Effective	Citywide



BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting relates to when revenues and expenditures are recognized and reported in the City's financial statements. This basis is also related to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements and fiduciary fund financial statements. The basis of budgeting for proprietary and fiduciary funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The basis for budgeting these funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period. Measurable is the amount of the transaction that can be determined and available that is collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenue available if it is collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

Property taxes, sales taxes, franchise fees, utility taxes, licenses, and interest associated with the current fiscal period are all recognized on an accrual basis because they are measurable and available. In applying the accrual concept to intergovernmental revenues, revenues are recognized when all eligibility requirements are met. All other revenue items are considered to be measurable and available only when cash is received by the City.

Financial transactions of the City are recorded in individual funds. The operations of each fund are accounted for using a separate set of self-balancing accounts. These accounts consist of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Fund accounting is used to demonstrate legal compliance and to assist financial management by segregating transactions related to certain government functions or activities.

The City maintains accounting records in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard setting body for governmental accounting and financial reporting.

LONG-TERM FINANCIAL POLICIES

Investment Policy

Investments in the City shall be undertaken in a manner that seeks to ensure the protection of the City's principal investment, provide sufficient liquidity, and maximize the return on investment with an acceptable exposure to risk.

- To maintain the safety of public funds, the City shall diversify its investments to avoid incurring unreasonable and avoidable risk.
- The City's investment strategy shall provide sufficient liquidity to meet the City's operating, payroll, and capital requirements.
- The City's investment portfolio shall be designed with the intent of attaining a market rate of return throughout budgetary and economic cycles, while minimizing investment risk.
- Asset protection measures required by the Florida Statutes are incorporated.

Budget Preparation and Adjustment

City budgets shall be planned and prepared to conform to State Statutes and Article V, Section 5.02 of the City Charter.

- The legal level of authority shall be at the fund level.
- The annual City budget shall be approved by September 30 proceeding the fiscal year, which begins October 1 and ends September 30.
- During the development of the budget, the impact of the proposed budget on the following fiscal year will be evaluated.
- Once the budget has been adopted, the City Manager may authorize the transfer of any unencumbered appropriation balance between general classifications of expenditures within a department.
- At the close of each fiscal year, the unencumbered balance of each appropriation shall revert to the respective fund from which it was appropriated.

Fund Balance Policy

The Fund Balance Policy will provide a stable financial environment for the City's operations that allows the City to provide quality services to its residents in a fiscally responsible manner. The policy also provides a measure of financial protection against unanticipated events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. No other policy or procedure supersedes the authority and provisions of this policy.

- Provide sufficient cash flow for daily financial needs.
- Secure and maintain investment grade bond ratings.
- Offset significant economic downturns or revenue shortfalls.
- Provide funds for unforeseen expenditures related to emergencies.

Fixed Assets Policy

The Fixed Assets Policy establishes fundamental guidelines and practices for properly accounting and reporting capital/fixed assets. This policy complies with applicable generally accepted accounting principles (GAAP) and governmental accounting standards in order to fairly present fixed assets records in the financial statements.

- Assets are categorized into the following groups: land, building, improvements other than buildings, machinery & equipment, infrastructure, construction in progress, and other.
- Assets are capitalized when applicable and expenditures on assets may be capitalized if necessary.
- Specific schedules for routine capital maintenance of City facilities shall be developed and funded as revenues allow.
- Specific schedules for the replacement of vehicles and computer equipment shall be developed and funded as revenues allow.

LONG-TERM FINANCIAL POLICIES (CONTINUED)

Interfund Loan Policy

An interfund loan may be considered as an option to meet short-term and intermediate-term capital financing needs between funds held by the City. An interfund loan may be recommended when the borrowing fund has sufficient cash flow to allow a reasonable repayment period and the lending fund has sufficient surplus funds during the term of the interfund loan.

- An interfund loan shall be authorized and approved by the Commission in the form of an ordinance or resolution.
- The interfund loan ordinance or resolution specifies the following requirements: purpose of the interfund loan; name of the borrowing fund; name of the lending fund; principal amount of the interfund loan; applicable interest rate; used exclusively for short-term or intermediate-term capital financing; reasonable repayment schedule; the borrowing fund shall have sufficient cash flow to allow a reasonable repayment schedule of principal and interest; the lending fund has sufficient surplus funds during the term of the interfund loan.

Contracting Authority Policy

The Contracting Authority Policy establishes sound internal controls where only individuals with properly delegated signature authority are able to execute, on behalf of the City, agreements and/or contracts with external parties.

- The contract authority held by the Purchasing Agent, City Manager, and Mayor are all pursuant to the Procurement Code in the City's Code of Ordinances.
- The purchasing division of the Finance department keeps a record of all contracts and agreements that have been approved and executed by the Purchasing Agent, City Manager, and/or City Commission.

Procurement Code

Prescribes the manner in which the City shall control the purchase of materials, supplies, equipment, and certain contractual services. This code applies to all purchases of supplies, services, and construction by the City. The code promotes the following purposes:

- To obtain in a cost effective and responsive manner the supplies, services, and construction required by City departments in order for those departments to better serve the City's residents and businesses.
- To uphold the highest standards and best practices through the adoption and adherence with the public procurement profession values and guiding principles of accountability, ethics, impartiality, professionalism, service, and transparency.
- To provide fair and equitable treatment of all persons who transact business with the City.
- To maximize the purchasing value of public funds in the procurement of goods and services.
- To provide safeguards for the quality and integrity of the City's procurement process.
- To maintain a high ethical standard for all officers and employees of the City in connection therewith.
- To require all parties involved in the negotiation, performance, or administration of City contracts to act in good faith.

Purchasing Card Policy

To establish policies and procedures to control and manage the use of purchasing cards assigned to and utilized by City employees. Purchasing cards provide a convenient method to purchase goods and services, enhance productivity, and ensure prompt payment to vendors. This policy ensures that the appropriate internal controls are established and upheld to protect the City in any inappropriate use of purchasing cards by City employees

THE CITY OF COOPER CITY: SOMEPLACE SPECIAL

Mission Statement

To provide excellent services and facilities to support an excellent quality of life for our residents, visitors, and businesses.

About the City

Cooper City, Florida, incorporated in 1959, is located in the southwestern part of Broward County in the southeastern region of the state. Cooper City was founded by Morris Cooper in 1959 in what was meant to bring people to a new area "in the Everglades." In 1959, developers began purchasing land in Cooper City and built 120 homes on the original 691-acre site. Soon after these homes were built, Cooper invested in the construction of the Cooper Colony Golf and Country Club, which still stands today. Along with the golf course, Cooper decided to begin the Cooper City Water and Sewage Company, which exists today as the City's Utilities Department. Today, the City has grown into a highly desirable, diverse residential community sought out by families of all ages. The City known as "Someplace Special" is adorned by tree lined streets, outstanding parks and recreation programs, and takes great pride in its superior schools.

Cooper City occupies a land area of eight square miles with an approximate population of 35,556[1]. The City is empowered by State statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Commission.

Government Structure

The City currently operates under the Commission-Manager form of government. Policy-making and legislative authority are vested in a City Commission consisting of the Mayor and four Commissioners. The City Commission is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring both the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the Commission, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments. The Commission is elected on a non-partisan basis. Commissioners serve four-year staggered terms, with two Commission members elected every two years. The Mayor is elected at-large to serve a four-year term. Commissioners are elected by their district.

The City provides a full range of services, including police, code compliance, and fire protection through a contract with the Broward Sheriff's Office (BSO); the construction and maintenance of streets and other infrastructure; water and sewer; stormwater; community development; recreational activities and cultural events. Garbage and recycling services are provided through a franchise agreement with a private company.

[1] Population estimate furnished by the United States Census Bureau.

THE CITY OF COOPER CITY: SOMEPLACE SPECIAL (CONTINUED)

Financial Stability and Sustainability

The annual budget serves as the foundation for the City's financial planning and control. All City departments are required to submit requests for appropriation to the City Manager. The City Manager then presents a proposed budget to the Commission for review on or before August 15th. The Commission is required to hold public hearings on the proposed budget and to adopt a final budget by no later than September 30, the close of the City's fiscal year. The budget is prepared by fund and department (e.g., Recreation) and monitored at the department level. However, at the City Manager's discretion, actual expenditures may exceed its budget within an individual department. Transfers of appropriations between departments, in excess of 2.5% of total budget, require the approval of the City Commission and in excess of $10,000 require City Commission notification. Expenditures may not, however, legally exceed their budget at the individual fund level. Only the City Commission can amend the original budget at the fund level once it is adopted.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Cooper City
Florida

For the Fiscal Year Beginning

October 01, 2022

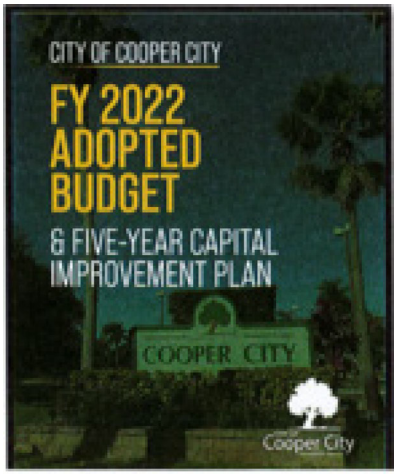
Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Cooper City, Florida for its Annual Budget for the fiscal year beginning October 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan, and communications device. This was the second time the City of Cooper City received this award.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

The above award is for the FY 2023 Budget submission. The City will submit the FY 2024 Budget for this award and is anticipating receipt of the award in the coming months.



CITY AT A GLANCE



Date of Incorporation: ..... June 20, 1959
Form of Government: ..... Commission-Manager
Approx. Area (including water): ..... 8.5 square miles
FY 2024 Total Budget: $76,370,690

CITY DEMOGRAPHICS

Population[1]: 34,401
Median Age[2]: 41.0
Median Household Income[2]: $113,147
Average Household Size[2]: 3.15
Households[2]: 11,319
Active Voters[3]: 25,330

PUBLIC SAFETY

Police Stations (#): 1
Sworn Police Officers: 60
Non-Sworn Police Staff: 14
Code Enforcement Officers: 4
Fire Stations (#): 1
Fire Suppression Units (#): 2
Fire Rescue Vehicles (#): 2
Fire Department Staff: 55



TIMES PER WEEK

Active Utility Accounts: 11,825
Capacity Per Day (millions per gallon)
Water Consumption: ..... 3.12 MGD
Sewage Treatment: ..... 2.43 MGD
Miles of Water and Sewer Mains
Water: 144
Wastewater Treatment: 125
Fire Hydrants: 1,410
Lift Stations: 83

PUBLIC SCHOOL ENROLLMENT[4]

Cooper City Elementary: 737
Embassy Creek Elementary: 1,271
Griffin Elementary: 584
Pioneer Middle School: 1,405
Cooper City High School: 2,357

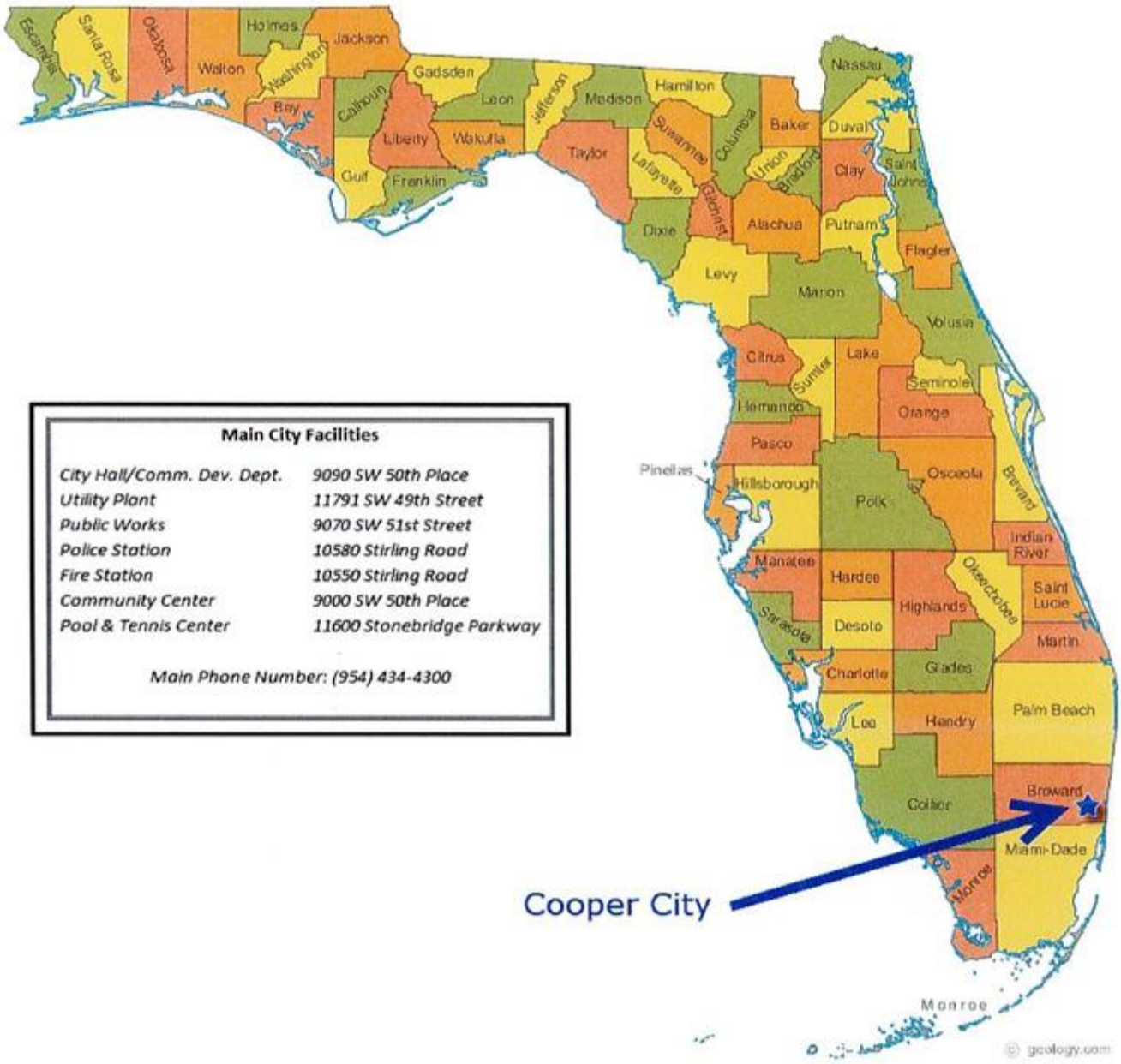
MAJOR EMPLOYERS (FTE)

Broward County School Board: 552
Publix: 520
Wal-Mart: 299
Integrated Medical Center: 195
City of Cooper City: 120

SOURCES

[1] Community Development Department
[2] United States Census Bureau
[3] Broward Supervisor of Elections
[4] Broward County Public Schools

CITY OF COOPER CITY LOCATION



Main City Facilities

City Hall/Comm. Dev. Dept.	*9090 SW 50th Place*
Utility Plant	*11791 SW 49th Street*
Public Works	*9070 SW 51st Street*
Police Station	*10580 Stirling Road*
Fire Station	*10550 Stirling Road*
Community Center	*9000 SW 50th Place*
Pool & Tennis Center	*11600 Stonebridge Parkway*

Main Phone Number: (954) 434-4300

PARKS

1. **Bill Lips Sports Complex, 11700 SW 49th Place**
   10 acres - Baseball/Softball fields, football/soccer fields, concession area

   *ThorGuard Lightning Protection System**
2. **Chase Park, 9100 SW 49th Street**
   1/2 acre - Open play area, park benches, playground
3. **Christie Schafale Park, 4900 SW 87th Avenue**
   5 acres -1/4 mile walking path, basketball court, dog park, exercise trail, playground, park benches, volleyball court area, open play area
4. **Colony Park, 9011 SW 52nd Court**
   1/4 acre - Open play area, playground
5. **Cooper City Memorial Park, 9001 SW 51st Street**
   2 acres - Gazebo, park benches, passive park
6. **Cooper City Pool & Tennis Center Playground, 11600 Stonebridge Parkway**
   5.5 acres - Covered pavilion, playground

   *ThorGuard Lightning Protection System**
7. **Community Center Tot Lot, 9000 SW 51st Street**
   1/4 acre - Benches, fenced and covered playground, tot lot
8. **Cooper Point Park, 8963 SW 58th Court**
   1 acre - Open space, playground area
9. **Dawn Park, 5725 SW 99th Lane**
   4 acres - Open play area, playground, park benches
10. **Diamond Head Park, 3699 NW 89th Way**
    2 acres - Basketball court, open space, playground
11. **Ellie Kozak Park, 5601 SW 88th Avenue**
    1/2 acre - Open play space, playground area
12. **Encore Park, 5701 SW 89th Way**
    1 acre - Open play space, park benches, playground area
13. **Flamingo Park, 5300 SW 122nd Avenue**
    3.5 acres - Basketball courts, open space, playground, tennis court, volleyball court area
14. **Flamingo West Park, 6201 S Flamingo Road**
    28 acres - 3.32 acres of wetlands, 2.0 acre lake, soccer fields, football field, playground, rest rooms, pavilions, picnic tables, fishing pier, meeting room, scores booth, 0.44 miles walking path around wetland and lake (not lighted), 0.44 mile walking path around fields (lighted), concession area

    *ThorGuard Lightning Protection System **
15. **Forest Lake Park, 5700 SW 113th Avenue**
    7.5 acres -1/3 mile jogging path, basketball courts, dog park, open play area, play ground, park benches, 4 pickleball courts, picnic tables, playground, tennis courts, walking/bike trail
16. **Jerry Morgan Park, 5500 Palm Avenue**
    Walking trail, retention pond
17. **Homes of Forest Lakes Park, 5926 SW 112th Lane**
    Tot Lot
18. **Natalie's Cove Park, 12107 Natalie's Cove Road**
    1/2 acre - Open play area, playground

PARKS

19. Pavilion Park, 9091 SW 51st Street
Pavilion at Cooper City Elementary

20. Pine Lake Park, 10001 SW 49th Street
1 acre - Open play area, playground, park benches

21. Poinciana Park, 11601 SW 59th Street
1 acre - Open play area, park benches, playground

22. Pool & Tennis Center Park, 11600 Stonebridge Parkway
1/4 acre - Fenced and covered playground, open play area, tot lot

23. Stirling Palm Park, 5879 SW 102nd Avenue
2 acres - Basketball court, open space, playground

24. Suellen H. Fardelmann Sports Complex, 10300 Stirling Road
19.2 acres - Baseball/softball fields, concession area, football fields, lighted basketball courts,

4 pickleball courts, playground, picnic tables, roller hockey rinks, rest rooms, soccer fields, open space ThorGuard

*Lightning Protection System**

25. Tamarind Park, 5475 SW 115th Avenue
5.5 acres -1/3 mile walking path, exercise trail, open play area, park benches, playground, racquetball courts, tennis

26. Ted Ferone Park, 5090 SW 106th Avenue
4 acres -1/3 mile walking path, basketball courts, exercise trail, open play area, park benches, picnic tables, playground

CITY MANAGER'S BUDGET MESSAGE

July 18, 2023

The Honorable Mayor and Members of the City Commission

City of Cooper City, Florida 9090 SW 50th Place

Cooper City, Florida 33328

Honorable Mayor and Members of the City Commission,

On behalf of Cooper City, it is a pleasure to present the proposed 2024 Fiscal Year Budget. This budget document has been prepared according to Article V, Section 5.02 and Section 5.03 of the City Charter. The budget is designed as a financial plan for all municipal funds.

This budget is a compilation of the work of dozens of staff members spending hundreds of hours to develop a composite document that addresses the goals of the City Commission, the needs of the community, and the desires of many organizations. As with every budget, not every desire can be met. In crafting the budget, the effort is made to be strategic in the assignment of funds, considering the reasons for all funding requests, developing priorities, and looking for alternatives in order that the spending plan achieves a high level of efficiency and can be supported by the fiscal ability of the community.

The proposed 2024 budget presented represents a balanced budget. As presented, the General Fund does not include a tax increase, but does reduce the millage rate by 0.01. Regarding our enterprise funds, a utility rate increase of 4% is proposed for water rates and 4% for sewer rates.

As a strong, vibrant community, Cooper City's property tax values continue to increase. For fiscal year 2024, this growth adds approximately $2.1 million dollars in revenue to the general fund. As with revenue, personnel costs have also increased significantly, particularly as it relates to our contract services with Broward Sheriff's Office Police and Broward Sheriff's Office Fire. Each of these will increase over seven figures in the upcoming year, with police going up $1.22 million and fire going up $1.07 million. In addition to this, our property insurance has skyrocketed, electricity costs have increased, and certain supplies (chemicals as one example) have risen steeply.

In 2024 and beyond, there is a need to adjust current service levels or find additional resources to fund the services Cooper City residents and businesses have come to expect. The City Commission and citizens are encouraged to identify budget issues and alternatives. Furthermore, this approach will require staff and employees to continue to integrate performance measurement and productivity indicators into the budget. When available, shared services among departments will be utilized this coming year and beyond in order to increase productivity while lowering costs for Cooper City and its citizens. The Commission and the City will need to work together to address critical decisions as a whole in 2024. While we are very fortunate to be in a strong economic position, we must be creative in our efforts to deliver services more efficiently and cost effectively. Increased state sales tax numbers and growth of assessed property value have benefited the town; however, yearly increases in costs such as the BSO Police and BSO Fire contracts, pension obligations, health insurance, wages, fuel, utilities, and other variables continue to be a hurdle that we must overcome. Only through public discourse, hard work, cooperation, and innovative thinking can the City succeed and prosper in subsequent years.

CITY MANAGER'S BUDGET MESSAGE

Preparing the budget and making decisions related to the new fiscal year has been a challenging task, having only been here with the City for six weeks at the time of this budget message. As such, with deep appreciation, I would like to thank all our department heads, staff as a whole, and a few individuals who have worked very hard to prepare the necessary elements of the proposed budget. Those individuals are:

Michael Nadeau, Budget Analyst, for providing his far-reaching studies and analysis so vital to the preparation of the document. Without his tireless efforts and work ethic, such a document would not have been possible.

Barbara Hastings, Interim Finance Director and C.F.O., who has been instrumental in helping to bring this project together in short order and in a highly professional manner.

Carlos Vega, Interim City Manager (former) for helping to steady the ship prior to my arrival related to the budget and other important city matters.

Lisa Emrekovic and Francesca Constantini, who assisted in editing the final narratives of each department and compiling and merging the many pages you see before you into a first-class budget document.

Respectfully,



Ryan T. Eggleston
City Manager

	FY 2023 Adopted Budget	FY 2024 Adopted Budget	$ Change from FY 2023 Original to FY 2024
City-Wide Budget	**$77,414,034**	**$76,370,690**	**$(1,043,344)**



The summary chart below shows expenditures by category to identify changes citywide.

Expenditures/Expenses Category	FY 2023 Original Budget	FY 2024 Adopted Budget	$ Change
Personnel Services	$14,169,859.00	$14,854,988.00	$685,129.00
Operating	40,399,025	42,428,919	2,029,894
Capital	6,924,796	7,657,666	732,870
Transfers	10,020,090	8,782,738	(1,237,352)
Debt Service	633,786	1,098,786	465,000
Contingency	1,358,672	1,484,582	125,910
TOTAL	**$73,506,228**	**$76,307,679**	**$2,801,451**

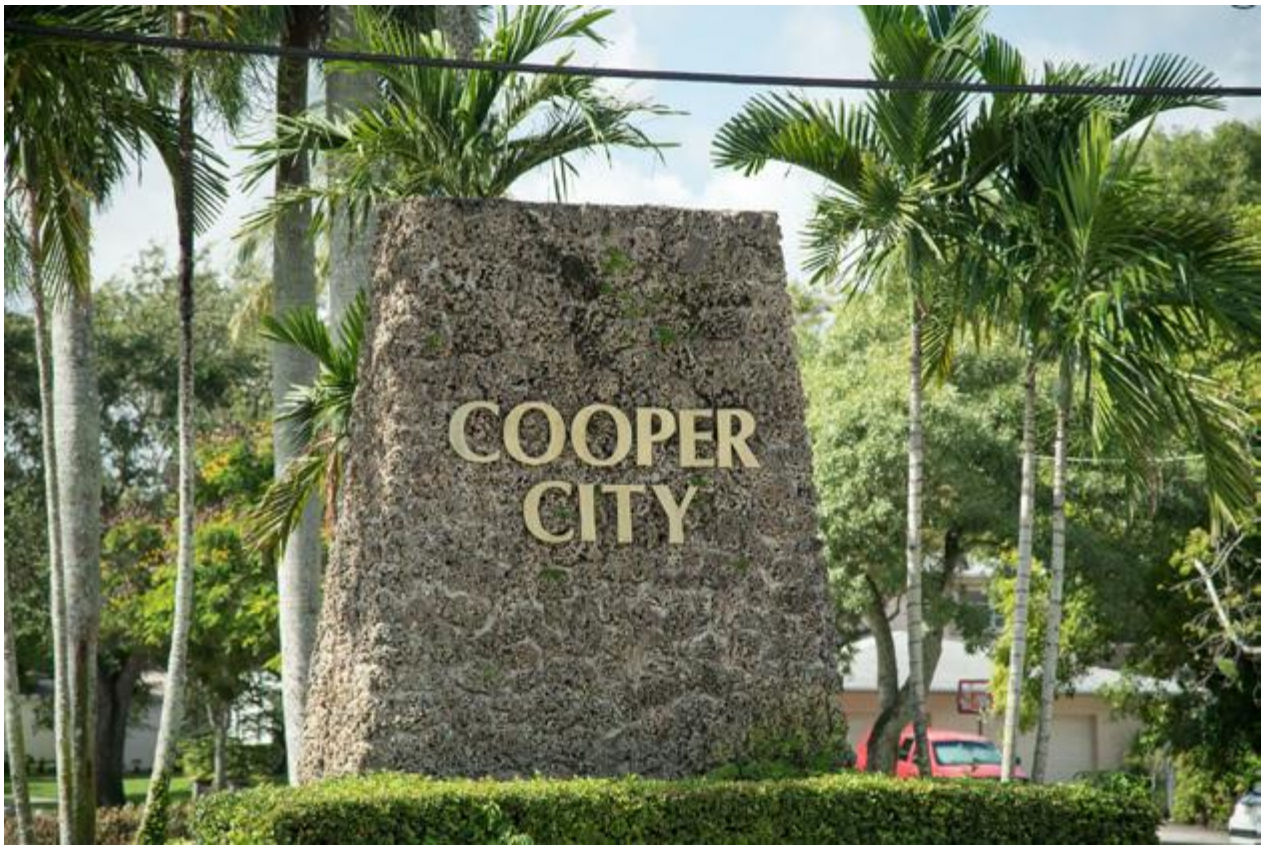
FUND ANALYSIS

General Fund

The millage rate is 5.865 mills and the residential fire assessment rate of 81% calculates to $322.46 for residential properties. Consequently, overall FY 2024 General Fund funding, including transfers in, increased by $3,512,127 a 8.89% an increase from FY 2023 original budget. Approximately 33.5% comprises core revenue, which for the most part, is not directly controlled by the City.

The core revenue is showing an increase of 6.22%, predominantly due to increasing Intergovernmental revenues increasing Franchise Fees, Charges for Services, and Shared Intergovernmental revenues. The lingering effects of COVID-19 may have continued and or reoccurring impacts on the Core Revenue elements, thus the budgeted revenue is conservative for that reason.

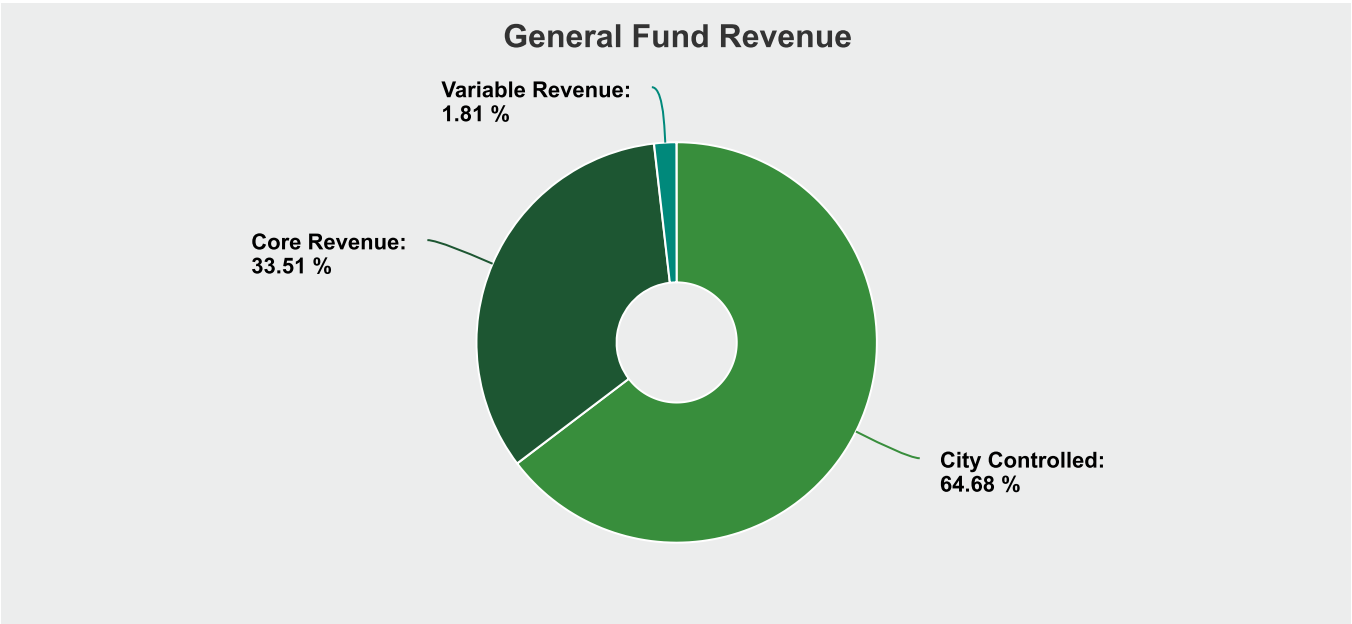
The third category is variable and shows an increase from FY 2023, due to anticipated increases in interest income as interest rates increase as the Fed seeks to tamper down the economy and avoid recessionary pressures.



FUND ANALYSIS

GENERAL FUND REVENUE ANALYSIS

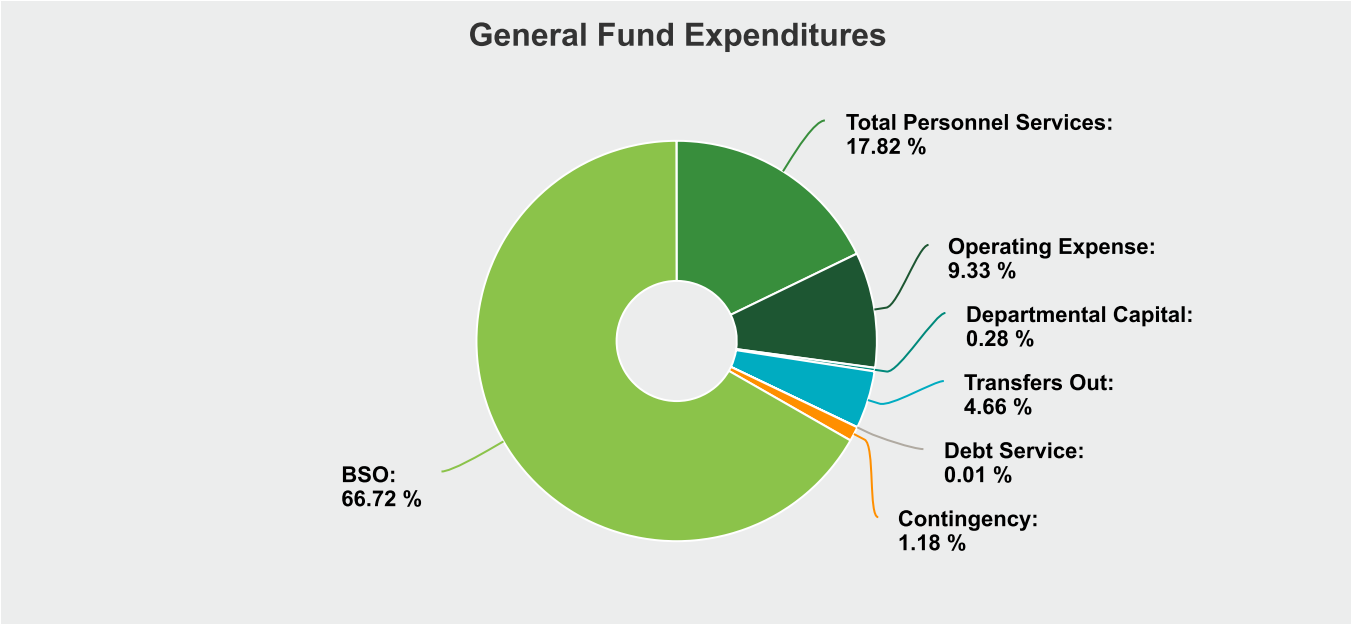
Revenue Type	FY 2023 Original Budget	FY 2024 Adopted Budget	$Over/ (Under) FY 2023 Orig. Budget	%Over/ (Under) FY 2023 Orig. Budget	% of Total General Fund Revenue
City Controlled					
Property Tax	20,756,993	22,827,789	2,070,796	9.98%	53.04%
Fire Assessment	4,436,171	5,005,137	568,966	12.83%	11.63%
Total	**25,193,164**	**27,832,926**	**2,639,762**	**10.48%**	**64.68%**
Core Revenue					
Other Taxes	2,653,350	2,653,350	-	0.00%	6.17%
Franchise Fees	2,990,746	3,088,952	98,206	3.28%	7.18%
Licenses & Permits	490,000	413,000	(77,000)	-15.71%	0.96%
Intergovernmental	4,718,448	5,264,275	545,827	11.57%	12.23%
Charges for Services	2,269,889	2,603,466	333,577	14.70%	6.05%
Judgments, Fines & Forfeitures	170,000	145,000	(25,000)	-14.71%	0.34%
Miscellaneous Income	285,000	254,000	(31,000)	-10.88%	0.59%
Total	**13,577,433**	**14,422,043**	**844,610**	**6.22%**	**33.51%**
Variable Revenue					
Grants	15,000	15,000	-	0.00%	0.03%
Interest Income	150,700	250,000	99,300	65.89%	0.58%
State Contribution - Police, Fire Pensions	586,364	514,819	(71,545)	-12.20%	1.20%
Total	**752,064**	**779,819**	**27,755**	**3.69%**	**1.81%**
TOTAL	**39,522,661**	**43,034,788**	**3,512,127**	**8.89%**	**100.00%**



FUND ANALYSIS

GENERAL FUND EXPENDITURE ANALYSIS

Expenditure Type	FY 2023 Original Budget	FY 2024 Adopted Budget	$Over/ (Under) FY 2023 Orig. Budget	%Over/ (Under) FY 2023 Orig. Budget	% of Total General Fund Expenditure
Wages	5,117,444	5,315,896	198,452	3.88%	11.44%
Benefits	2,804,606	2,967,030	162,424	5.79%	6.38%
Total Personnel Services	**7,922,050**	**8,282,926**	**360,876**	**4.56%**	**17.82%**
Operating Expenditures	3,327,027	4,338,253	1,011,226	30.39%	9.33%
Departmental Capital	307,264	131,600	(175,664)	-57.17%	0.28%
Transfers Out	1,152,198	2,164,052	1,011,854	87.82%	4.66%
Debt Service	4,000	4,000	-	0.00%	0.01%
Contingency	504,237	546,689	42,452	8.42%	1.18%
Total Operating Expenditures	**5,294,726**	**7,184,594**	**1,889,868**	**35.69%**	**15.46%**
BSO	**28,992,510**	**31,009,543**	**2,017,033**	**6.96%**	**66.72%**
Total General Fund Expenditure	**42,209,286**	**46,477,063**	**4,267,777**	**10.11%**	**100.00%**



The depiction above illustrates the overwhelming percentage of the General Fund budget that is the Broward Sheriff's Office (BSO) contract, operating costs, and pensions. Overall, the City departments that are funded by the General Fund have small budgets in comparison to the cost of BSO services.

Total Personnel Services is the second largest expenditure of the General Fund budget which includes a merit increase of up to 4% and recommendations from the Comp and Class study. As previously discussed, the BSO Contract constitutes most of the General Fund expenditures, and its continued year-of-year increase is the primary challenge facing the General Fund.

FUND ANALYSIS

Special Revenue Funds

Building Inspection Services Fund

The total expenditure budget for the Building Inspection Services Fund is $2,704,040, an increase of $1,086,212 from FY 2023, of which $1,091,040 is attributable to excess carryover base on the Utilization Calculation. The revenue for this fund is a function of the level of development and renovation activity reaching the permitting stage in FY 2024. New activity plus normal permitting activity and regular plan review fees from household renovations, have been utilized to develop a revenue budget which is a net increase of $222,091 (67.14%) from FY 2023. This budget considers the number of projects on the horizon while recognizing the possibility for volatility due to the uncertainty of the industry and a possible downturn in the economy.

Road & Bridge Fund

The total budget for the Road & Bridge Fund for FY 2024 is $00. Funding is comprised of approximately $00 of fuel taxes and other State-shared revenue, with any expenditures above this ultimately coming from the General Fund, Parking Lot Fund, and Stormwater Fund. The FY 2024 budget proposes an increase of expenditures of approximately $366,221 over the FY 2023 original budget. This fund requires $688,114, in funding from the General Fund. It should be noted that some of the work done by this division is related to infrastructure renewal, allowing the timing of the work to be a little more flexible. This includes additional funding to support the City's revitalization and beautification priority.

Police Confiscation Fund

The Police Confiscation fund revenue source is limited to proceeds from police seizures and confiscations and interest revenue. Modest revenue and expenditures have been budgeted for this fund, with ample fund balance available if a need to acquire qualified goods or services arises which exceeds the revenue received by this fund in FY 2024. The available balance in this fund of approximately $120,546, will be used to fund anticipated citywide technology and monitoring improvements. The Police Confiscation Fund is restricted to equipment, training, and materials for the police division of public safety. This fund is unable to provide funds to the General Fund or receive funds from the General Fund.

Tree Trust Fund

The Tree Trust Fund allows the City to establish tree canopies on real property within the City, to fund education outreach programs, and to fund tree donations that promote canopy preservation.

American Rescue Plan Act (ARPA) Fund

The American Rescue Plan Act (ARPA) of 2021 is a $1.9 trillion federal economic stimulus bill. Within the ARPA, the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) provides $350 billion for states, municipalities, counties, tribes, and territories, including $130 billion for local governments split evenly between municipalities and counties. For Cooper City and other Non-Entitlement Units (NEUs), the funding will flow through the state.

Overall Cooper City has received $17,930,000 of ARPA funds, of which the first tranche was received in FY 2021. Cooper City received its second tranche in August in 2022.

FUND ANALYSIS

General Fund Capital Improvements Program

General Fund Capital Improvement Program (CIP) Fund

The Capital Improvement budget for FY 2024 is proposed to be $3,685,230. This budget includes capital projects totaling $3,268,000 and a payment to the Water & Sewer Utility Fund of $417,230. Grants, Surtax and Interest dollars totaling $1,045,500 and transfers from the General Fund of $1,330,938 are available for the following projects:

- Stirling Road Roadway & Drainage Improvement Design
- Fire Station Design/Improvements
- Fleet Maintenance Facility Epoxy Floor
- Park Perimeter Fence Replacement
- Basketball Court Resurfacing
- Tennis Court Resurfacing
- Citywide AC Replacement
- Playground Replacement - Large Kozak
- Playground Replacement - Large Fardelmann
- Exterior Paint - Bill Lips & Suellen H. Fardelmann Sports Complex
- Exterior Paint - Public Works
- Exterior Paint - Police Station
- Landscape Beautification
- Sports Lighting
- Lightning System Upgrades (5)
- Pool Heater and Chillers
- Parks and Recreation Master Plan

Additionally, current year funding provided by the Local Discretionary Sales Surtax funding is available for some portion of the infrastructure work programmed for this fund. The City is working with the County to receive funding for the improvement of Stirling Road and other projects.

Enterprise Funds

Parking Lot (Storage Lot) Fund

Adopted FY 2024 budget for the Parking Lot fund is $00 which includes a transfer to the General Fund of $34,881 and a transfer to the Road & Bridge Fund for $9,195. Due to the age of the equipment in the parking lots and a rate comparison with surrounding municipal parking lots, the City increased rates by approximately 20% in FY 2020. The main purpose of the parking lot fund is to allow the City to continue providing a storage lot for residents.

Stormwater Fund

The Stormwater Fund's FY 2024 Adopted budget is $613,565. A rate study was completed in FY 2021 to establish new rates sufficient to re-establish adequate net position and to ensure adequate revenue coverage for the external loan. The Stormwater contribution to the General Fund for FY 2024 will be $86,292 The Stormwater Fund will also contribute $12,000 to the Road & Bridge Fund in FY 2024.

Water & Sewer Utility Fund

The FY 2024 Adopted budget is $17,640,478 this budget includes a transfer to the Water Sewer CIP Fund in the amount of approximately $3.1 million of funding to support almost $3.3 million of FY 2024 scheduled capital projects through this fund and a transfer to the General Fund per the Cost Allocation Plan.

FUND ANALYSIS

Water & Sewer Capital Improvement Program (CIP) Fund

The Adopted budget for FY 2024 of $3.3 million includes the funding of six (6) projects:

- WWTP Centrifuge Project
- Water Treatment Plant Rehabilitation
- Gravity Sewer Improvements
- Lift Station Rehabilitation
- Repump 55 Station
- Rehabilitation of Water Supply Wells #6 & #8

The Water & Sewer Utility Fund will provide funding of approximately $6.0 million in FY 2024 to complete these projects and the transfer to the General Fund.

Citywide Summary

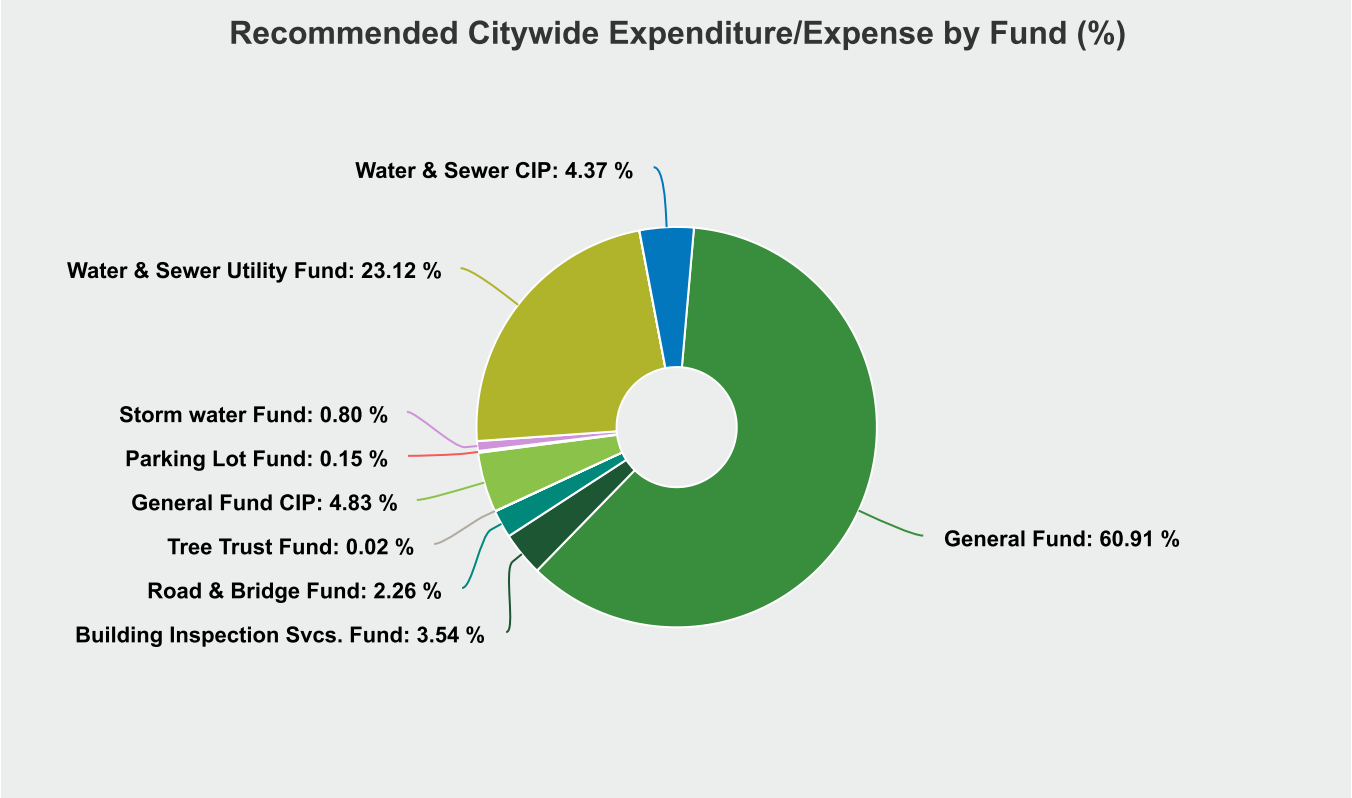


CITYWIDE SUMMARY

Citywide Revenue & Expenditure/Expense

$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Revenue								
General Fund	41,590,592	42,209,286	42,540,042	46,477,063	-	46,477,063	10.11%	4,267,777
Building Inspection Svcs. Fund	1,619,890	1,617,828	1,617,828	2,704,040	-	2,704,040	67.14%	1,086,212
Road & Bridge Fund	1,743,597	1,358,179	1,540,303	1,724,400	-	1,724,400	26.96%	366,221
Police Confiscation Fund	23,082	20,000	20,000	20,000	-	20,000	0.00%	-
Tree Trust Fund	(83)	63,500	63,500	13,500	-	13,500	-78.74%	(50,000)
ARPA	3,461,872	9,050,026	9,306,632	-	-	-	-100.00%	(9,050,026)
General Fund CIP	519,156	1,702,790	1,869,645	3,685,230	-	3,685,230	116.42%	1,982,440
Total Governmental Funds	**48,958,106**	**56,021,609**	**56,957,950**	**54,624,233**	**-**	**54,624,233**	**-2.49%**	**(1,397,376)**
Parking Lot Fund	142,495	157,650	157,650	154,500	-	154,500	-2.00%	(3,150)
Storm Water Fund	558,032	580,449	590,243	613,565	-	613,565	5.71%	33,116
Water & Sewer Utility Fund	13,438,129	14,311,332	14,558,346	17,640,478	-	17,640,478	23.26%	3,329,146
Renewal & Replacement	(287)	-	20,446	-	-	-	0.00%	-
Water & Sewer CIP	2,119,846	6,342,994	8,445,310	3,337,914	-	3,337,914	-47.38%	(3,005,080)
Total Proprietary Funds	**16,258,215**	**21,392,425**	**23,771,995**	**21,746,457**	**-**	**21,746,457**	**1.65%**	**354,032**
Total Funding	**65,216,321**	**77,414,034**	**80,729,945**	**76,370,690**	**-**	**76,370,690**	**-1.35%**	**(1,043,344)**
Expenditure/Expense								
General Fund	37,677,420	42,209,286	42,540,042	46,477,063	-	46,477,063	10.11%	4,267,777
Building Inspection Svcs. Fund	1,176,007	1,617,828	1,617,828	2,704,040	-	2,704,040	67.14%	1,086,212
Road & Bridge Fund	1,077,487	1,358,179	1,540,303	1,724,400	-	1,724,400	26.96%	366,221
Police Confiscation Fund	114,888	20,000	20,000	-	-	-	-100.00%	(20,000)
Tree Trust Fund	1,508	63,500	63,500	13,500	-	13,500	-78.74%	(50,000)
ARPA	3,461,873	9,050,026	14,444,496	-	-	-	-100.00%	(9,050,026)
General Fund CIP	481,912	1,702,790	1,869,645	3,685,230	-	3,685,230	116.42%	1,982,440
Total Governmental Funds	**43,991,095**	**56,021,609**	**62,095,814**	**54,604,233**	**-**	**54,604,233**	**-2.53%**	**(1,417,376)**
Parking Lot Fund	168,523	113,062	113,062	111,489	-	111,489	-1.39%	(1,573)
Storm Water Fund	512,440	574,259	584,053	613,565	-	613,565	6.84%	39,306
Water & Sewer Utility Fund	12,365,086	13,724,998	13,972,013	17,640,478	-	17,640,478	28.53%	3,915,480
Renewal & Replacement	51,642	-	20,446	-	-	-	0.00%	-
Water & Sewer CIP	3,370,789	3,072,300	5,174,616	3,337,914	-	3,337,914	8.65%	265,614
Total Proprietary Funds	**16,468,480**	**17,484,619**	**19,864,190**	**21,703,446**	**-**	**21,703,446**	**24.13%**	**4,218,827**
Total Expenditure/Expense	**60,459,575**	**73,506,228**	**81,960,004**	**76,307,679**	**-**	**76,307,679**	**3.81%**	**2,801,451**
Over/(Under)	**4,756,746**	**3,907,806**	**(1,230,059)**	**63,011**	**-**	**63,011**	**-98.39%**	**(3,844,795)**

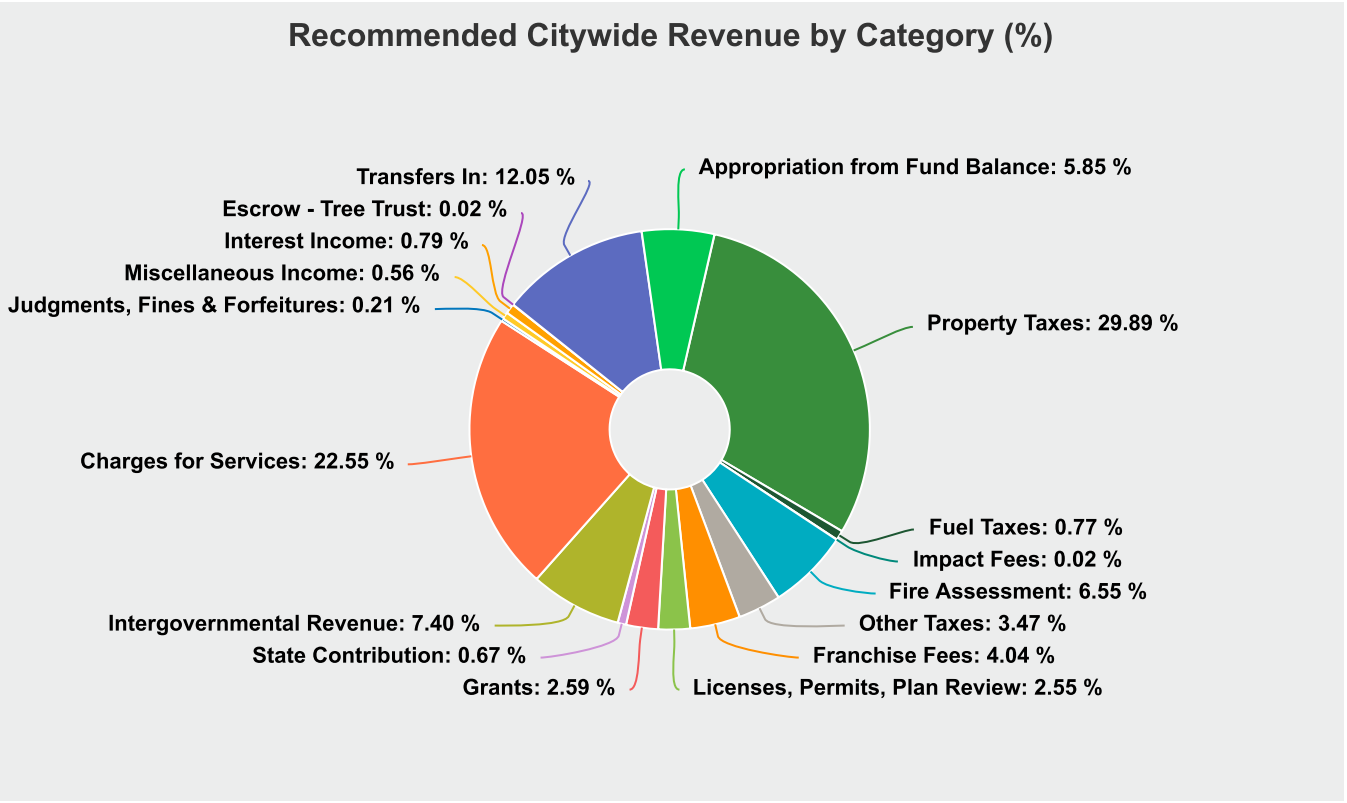
CITYWIDE SUMMARY (CONTINUED)



CITYWIDE SUMMARY

Citywide Revenue

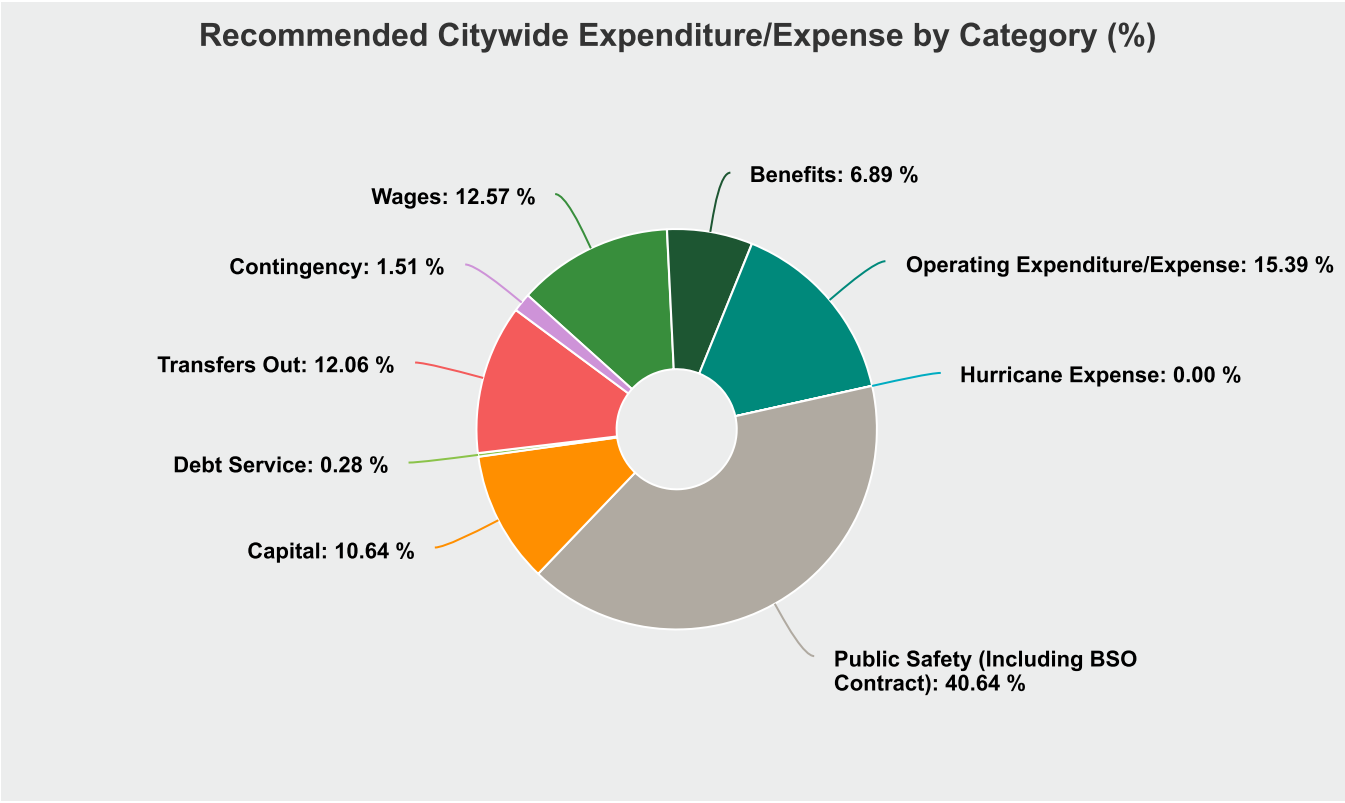
$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Funding								
Property Taxes	19,869,521	20,756,993	20,756,993	22,827,789	-	22,827,789	9.98%	2,070,796
Fuel Taxes	635,651	601,982	601,982	590,432	-	590,432	-1.92%	(11,550)
Impact Fees	306,705	38,000	38,000	18,000	-	18,000	-52.63%	(20,000)
Fire Assessment	4,375,744	4,436,171	4,436,171	5,005,137	-	5,005,137	12.83%	568,966
Other Taxes	2,583,418	2,653,350	2,653,350	2,653,350	-	2,653,350	0.00%	-
Franchise Fees	3,235,790	2,990,746	2,990,746	3,088,952	-	3,088,952	3.28%	98,206
Licenses, Permits, Plan Review	1,854,050	1,829,434	1,829,434	1,948,000	-	1,948,000	6.48%	118,566
Grants	3,527,095	14,002,780	9,502,780	1,977,500	-	1,977,500	-85.88%	(12,025,280)
State Contribution	592,861	586,364	586,364	514,819	-	514,819	-12.20%	(71,545)
Intergovernmental Revenue	6,257,272	5,056,192	5,056,192	5,647,632	-	5,647,632	11.70%	591,440
Charges for Services	16,158,555	16,816,095	16,816,095	17,222,387	-	17,222,387	2.42%	406,292
Judgments, Fines & Forfeitures	219,074	190,000	190,000	163,500	-	163,500	-13.95%	(26,500)
Miscellaneous Income	192,402	301,000	301,000	430,875	-	430,875	43.15%	129,875
Interest Income	(100,292)	509,958	509,958	601,746	-	601,746	18.00%	91,788
Escrow - Tree Trust	350	63,500	63,500	12,500	-	12,500	-80.31%	(51,000)
Transfers In	5,508,125	5,937,320	10,437,320	9,199,968	-	9,199,968	54.95%	3,262,648
Appropriation from Fund Balance	-	644,149	3,960,060	4,468,103	-	4,468,103	593.64%	3,823,954
Total Revenue	**65,216,321**	**77,414,034**	**80,729,945**	**76,370,690**	**-**	**76,370,690**	**-1.35%**	**(1,043,344)**



CITYWIDE SUMMARY

Citywide Expenditure/Expense

$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Personnel Services								
Wages	7,707,715	9,136,527	9,253,027	9,593,590	-	9,593,590	5.00%	457,063
Benefits	4,052,740	5,033,332	5,033,332	5,261,398	-	5,261,398	4.53%	228,066
Total Personnel Services	**11,760,455**	**14,169,859**	**14,286,359**	**14,854,988**	**-**	**14,854,988**	**4.84%**	**685,129**
Operating Expenditure/Expense	12,591,007	11,753,515	14,557,456	11,746,376	-	11,746,376	-0.06%	(7,139)
Hurricane Expense	-	3,000	13,076	3,000	-	3,000	0.00%	-
Public Safety (Including BSO Contract)	27,696,072	28,992,510	28,992,510	31,009,543	-	31,009,543	6.96%	2,017,033
Capital	2,833,547	6,924,796	12,715,228	8,122,666	-	8,122,666	17.30%	1,197,870
Debt Service	24,353	216,556	216,556	216,556	-	216,556	0.00%	-
Transfers Out	5,554,141	10,437,320	10,437,320	9,199,968	-	9,199,968	-11.86%	(1,237,352)
Contingency	-	1,008,672	741,499	1,154,582	-	1,154,582	14.47%	145,910
Total Expenditure/Expense	**60,459,575**	**73,506,228**	**81,960,004**	**76,307,679**	**-**	**76,307,679**	**3.81%**	**2,801,451**



CITYWIDE SUMMARY

Broward County Municipalities Total Millage Rate

Municipality	FY 2023 - Adopted			
	Ranking	Operating Millage	Debt Millage	Total Millage
Weston	1	3.3464	-	3.3464
Hillsboro Beach	2	3.5000	-	3.5000
Southwest Ranches	3	3.9000	-	3.9000
Lauderdale By The Sea	4	3.9235	-	3.9235
Lighthouse Point	5	3.8501	0.2970	4.1471
Parkland	6	4.2979	-	4.2979
Fort Lauderdale	7	4.1193	0.2737	4.3930
Pompano Beach	8	5.2705	0.5358	5.8063
Davie	9	5.6250	0.2020	5.8270
Cooper City	**10**	**5.8650**	**-**	**5.8650**
Pembroke Pines	11	5.6690	0.3410	6.0100
Wilton Manors	12	5.8360	0.1929	6.0289
Plantation	13	5.8000	0.2813	6.0813
Dania Beach	14	5.9998	0.1070	6.1068
Coral Springs	15	6.0232	0.1931	6.2163
Deerfield Beach	16	6.0018	0.2520	6.2538
Sunrise	17	6.0543	0.3456	6.3999
Coconut Creek	18	6.4463	-	6.4463
Oakland Park	19	5.8362	0.6338	6.4700
Lazy Lake	20	6.5000	-	6.5000
Sea Ranch Lakes	21	6.5000	-	6.5000
Tamarac	22	7.0000	-	7.0000
Miramar	23	7.1172	-	7.1172
North Lauderdale	24	7.4000	-	7.4000
Margate	25	7.1171	0.4833	7.6004
Hollywood	26	7.4665	0.6181	8.0846
West Park	27	8.2000	-	8.2000
Pembroke Park	28	8.5000	-	8.5000
Hallandale Beach	29	8.2466	0.4181	8.6647
Lauderdale Lakes	30	8.6000	0.7350	9.3350
Lauderhill	31	8.1999	1.2888	9.4887

Source: Broward County Property Appraiser.

Broward County Municipalities Residential Fire Assessments

Municipality	FY 2023 - Adopted	
	Ranking	Single Family Residence
Hillsboro Beach	1	-
Lazy Lake	2	-
Pembroke Park	3	-
Plantation	4	-
Sea Ranch Lakes	5	-
Lauderdale By The Sea	6	147.37
Dania Beach	7	218.16
Hallandale Beach	8	265.06
Coral Springs	9	267.72
Lighthouse Point	10	272.13
Oakland Park	11	276.00
North Lauderdale	12	278.00
Sunrise	13	279.50
Coconut Creek	14	283.14
Davie	15	296.00
Parkland	16	298.70
Margate	17	300.00
Wilton Manors	18	309.75
Hollywood	19	312.00
Deerfield Beach	20	315.00
Cooper City	**21**	**322.46**
Pompano Beach	22	331.00
Lauderdale Lakes	23	333.84
Fort Lauderdale	24	338.00
Pembroke Pines	25	373.95
Tamarac	26	420.00
Miramar	27	479.21
West Park	28	500.52
Lauderhill	29	583.00
Weston	30	638.44
Southwest Ranches	31	758.63

GENERAL FUND SUMMARY

General Fund Revenue & Expenditure

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Funding								
	Revenues	39,602,638	39,522,661	39,522,661	43,034,788	-	43,034,788	8.89%	3,512,127
001-000-381002-381-00000	INTER-FUND GROUP TRSF IN-BUILDING	335,627	324,865	324,865	506,673	-	506,673	55.96%	181,808
001-000-381108-381-00000	INTER FUND GROUP TRSF IN-TREE TRUST	-	50,000	50,000	-	-	-	-100.00%	(50,000)
001-000-381400-381-00000	INTER-FUND GROUP TRSF IN-PARKING LOT	57,059	22,365	22,365	34,881	-	34,881	55.96%	12,516
001-000-381440-381-00000	INTER-FUND GROUP TRSF IN-STORM WATER	20,593	55,328	55,328	86,292	-	86,292	55.96%	30,964
001-000-381450-381-00000	INTER-FUND GROUP TRSF IN-WATER/SEWER	1,574,675	1,804,537	1,804,537	2,814,429	-	2,814,429	55.96%	1,009,892
001-000-382453-382-00000	CONTRIBUTION FROM CAPITAL IMPROVEMENTS	-	12,300	12,300	-	-	-	-100.00%	(12,300)
001-000-386980-386-00000	APPROPRIATION FROM FUND BALANCE	-	417,230	747,986	-	-	-	-100.00%	(417,230)
	Total Funding	**41,590,592**	**42,209,286**	**42,540,042**	**46,477,063**	**-**	**46,477,063**	**10.11%**	**4,267,777**
	Expenditure							0	
	Wages	4,120,110	5,117,444	5,117,444	5,315,896	-	5,315,896	3.88%	198,452
	Benefits	2,156,620	2,804,606	2,804,606	2,967,030	-	2,967,030	5.79%	162,424
	Total Personnel Services	**6,276,730**	**7,922,050**	**7,922,050**	**8,282,926**	**-**	**8,282,926**	**4.56%**	**360,876**
	Operating Expenditures	2,689,065	3,324,027	3,704,296	4,335,253	-	4,335,253	30.42%	1,011,226
	Departmental Capital	38,419	307,264	312,174	131,600	-	131,600	-57.17%	(175,664)
	Hurricane Expense	-	3,000	13,076	3,000	-	3,000	0.00%	-
	Public Safety (BSO) *	27,696,072	28,992,510	28,992,510	31,009,543	-	31,009,543	6.96%	2,017,033
	Debt Service	-	4,000	4,000	4,000	-	4,000	0.00%	-
	Contingency	-	504,237	439,738	546,689	-	546,689	8.42%	42,452
	Transfer Out								
	Road & Bridge Fund	706,530	351,707	351,707	688,114	-	688,114	95.65%	336,407
	General Fund CIP	270,604	800,491	800,491	1,475,938	-	1,475,938	84.38%	675,447
	Total Expenditure	**37,677,420**	**42,209,286**	**42,540,042**	**46,477,063**	**-**	**46,477,063**	**10.11%**	**4,267,777**
	Over/(Under)	**3,913,172**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**

GENERAL FUND SUMMARY (CONTINUED)

General Fund Revenue

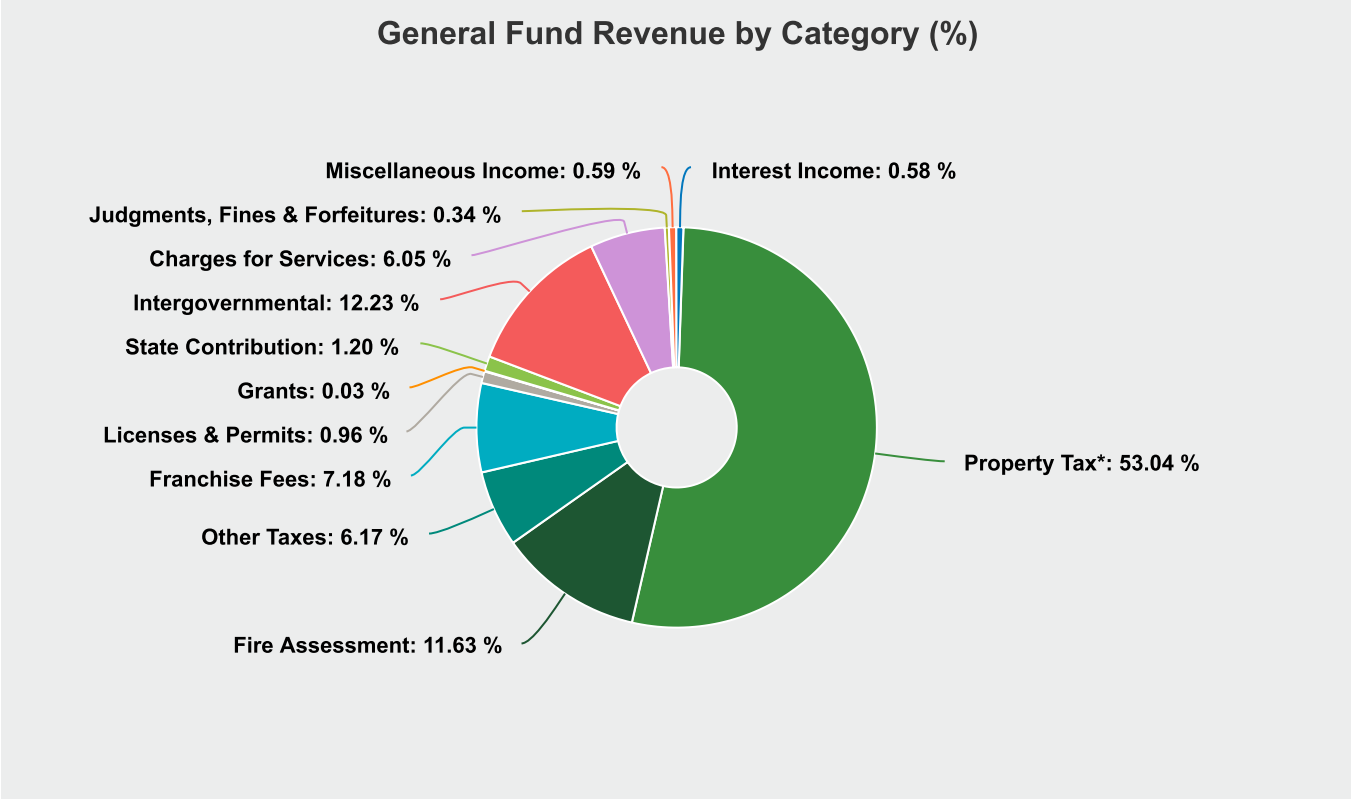
GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Funding Summary								
	Property Tax*	19,869,521	20,756,993	20,756,993	22,827,789	-	22,827,789	9.98%	2,070,796
	Fire Assessment	4,375,744	4,436,171	4,436,171	5,005,137	-	5,005,137	12.83%	568,966
	Other Taxes	2,583,418	2,653,350	2,653,350	2,653,350	-	2,653,350	0.00%	-
	Franchise Fees	3,235,790	2,990,746	2,990,746	3,088,952	-	3,088,952	3.28%	98,206
	Licenses & Permits	287,134	490,000	490,000	413,000	-	413,000	-15.71%	(77,000)
	Grants	55,426	15,000	15,000	15,000	-	15,000	0.00%	-
	State Contribution - Police, Fire Pensions	592,861	586,364	586,364	514,819	-	514,819	-12.20%	(71,545)
	Intergovernmental	5,889,653	4,718,448	4,718,448	5,264,275	-	5,264,275	11.57%	545,827
	Charges for Services	2,465,685	2,269,889	2,269,889	2,603,466	-	2,603,466	14.70%	333,577
	Judgments, Fines & Forfeitures	195,121	170,000	170,000	145,000	-	145,000	-14.71%	(25,000)
	Miscellaneous Income	135,030	285,000	285,000	254,000	-	254,000	-10.88%	(31,000)
	Interest Income	(82,745)	150,700	150,700	250,000	-	250,000	65.89%	99,300
	Total Funding	**39,602,638**	**39,522,661**	**39,522,661**	**43,034,788**	**-**	**43,034,788**	**8.89%**	**3,512,127**
001-000-311001-311-00000	AD VALOREM TAXES	19,833,728	20,734,993	20,734,993	22,813,789	-	22,813,789	10.03%	2,078,796
001-000-311002-311-00000	AD VALOREM TAXES-DELINQUENT	32,906	7,000	7,000	9,000	-	9,000	28.57%	2,000
001-000-311003-311-00000	AD VALOREM TAXES-INTEREST & PENALTY	2,887	15,000	15,000	5,000	-	5,000	-66.67%	(10,000)
	Total Property Tax	**19,869,521**	**20,756,993**	**20,756,993**	**22,827,789**	**-**	**22,827,789**	**9.98%**	**2,070,796**
001-000-342602-342-00000	PUBLIC SAFETY-FIRE ASSESSMENT FEE	4,375,744	4,436,171	4,436,171	5,005,137	-	5,005,137	12.83%	568,966
	Total Fire Assessment	**4,375,744**	**4,436,171**	**4,436,171**	**5,005,137**	**-**	**5,005,137**	**12.83%**	**568,966**
001-000-314100-314-00000	UTILITY SERVICE TAX-ELECTRICITY	2,544,467	2,600,000	2,600,000	2,600,000	-	2,600,000	0.00%	-
001-000-314900-314-00000	UTILITY SERVICE TAX-OTHER	38,951	53,350	53,350	53,350	-	53,350	0.00%	-
	Total Other Taxes	**2,583,418**	**2,653,350**	**2,653,350**	**2,653,350**	**-**	**2,653,350**	**0.00%**	**-**
001-000-323100-323-00000	FRANCHISE FEE-ELECTRICITY	2,144,205	1,900,000	1,900,000	2,000,000	-	2,000,000	5.26%	100,000
001-000-323202-323-00000	FRANCHISE FEE-T MOBILE	108,383	108,000	108,000	110,412	-	110,412	2.23%	2,412
001-000-323203-323-00000	FRANCHISE FEE-SPECTRASITE	65,204	61,520	61,520	62,472	-	62,472	1.55%	952
001-000-323205-323-00000	FRANCHISE FEE-NEXTEL	64,449	65,641	65,641	68,268	-	68,268	4.00%	2,627
001-000-323206-323-00000	FRANCHISE FEE-CROWN CASTLE	161,179	160,000	160,000	160,000	-	160,000	0.00%	-
001-000-323700-323-00000	FRANCHISE FEE-SOLID WASTE	597,047	600,000	600,000	625,000	-	625,000	4.17%	25,000
001-000-323900-323-00000	FRANCHISE FEE-RECYCLING	49,766	50,000	50,000	52,000	-	52,000	4.00%	2,000
001-000-323901-323-00000	FRANCHISE FEE-TOWING	45,557	45,585	45,585	10,800	-	10,800	-76.31%	(34,785)
	Total Franchise Fees	**3,235,790**	**2,990,746**	**2,990,746**	**3,088,952**	**-**	**3,088,952**	**3.28%**	**98,206**
001-000-316000-316-00000	OTHER TAXES-LOCAL BUSINESS(LBTR)	287,134	490,000	490,000	400,000	-	400,000	-18.37%	(90,000)
001-000-322901-322-00000	SHORT-TERM RENTAL PERMIT	-	-	-	13,000	-	13,000	0.00%	13,000
	Total Licenses & Permits	**287,134**	**490,000**	**490,000**	**413,000**	**-**	**413,000**	**-15.71%**	**(77,000)**
001-000-331204-331-00000	FEDERAL GRANT-CDBG	14,448	15,000	15,000	15,000	-	15,000	0.00%	-
001-000-331501-331-00000	FEDERAL GRANT-FEMA	38,821	-	-	-	-	-	0.00%	-
001-000-334100-334-00000	STATE GRANT - FEMA	2,157	-	-	-	-	-	0.00%	-
	Total Grants	**55,426**	**15,000**	**15,000**	**15,000**	**-**	**15,000**	**0.00%**	**-**
001-000-312510-312-00000	STATE CONTRIBUTION-FIRE	256,304	249,807	249,807	226,294	-	226,294	-9.41%	(23,513)
001-000-312520-312-00000	STATE CONTRIBUTION-POLICE	336,557	336,557	336,557	288,525	-	288,525	-14.27%	(48,032)
	Total State Contribution	**592,861**	**586,364**	**586,364**	**514,819**	**-**	**514,819**	**-12.20%**	**(71,545)**
001-000-315000-315-00000	COMMUNICATION SERVICE TAXES	899,774	805,114	805,114	853,868	-	853,868	6.06%	48,754
001-000-335120-335-00000	STATE REVENUE SHARING	1,446,320	1,069,521	1,069,521	1,213,965	-	1,213,965	13.51%	144,444
001-000-335150-335-00000	STATE SHARED-BEVERAGE LICENSE TAX	9,495	10,000	10,000	10,000	-	10,000	0.00%	-
001-000-335180-335-00000	STATE SHARED-SALES TAX	3,030,247	2,465,816	2,465,816	2,812,212	-	2,812,212	14.05%	346,396
001-000-335300-335-00000	STATE SHARED-FUEL REFUND TAX	8,397	7,500	7,500	7,500	-	7,500	0.00%	-
001-000-335491-335-00000	STATE SHARED-STREET LIGHT MTCE(FDOT)	75,730	75,730	75,730	75,730	-	75,730	0.00%	-
001-000-335492-335-00000	STATE SHARED-EMS TRANSPORT PROGRAM	116,030	110,000	110,000	115,000	-	115,000	4.55%	5,000

GENERAL FUND SUMMARY (CONTINUED)

General Fund Revenue

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
001-000-338001-338-00000	COUNTY-OCCUPATIONAL LICENSE	36,941	36,000	36,000	36,000	-	36,000	0.00%	-
001-000-338003-338-00000	COUNTY-RECYCLING & SALVAGE	266,719	138,767	138,767	140,000	-	140,000	0.89%	1,233
	Total Intergovernmental	**5,889,653**	**4,718,448**	**4,718,448**	**5,264,275**	**-**	**5,264,275**	**11.57%**	**545,827**
001-000-341901-341-00000	FEES-ELECTION FILING	400	1,500	1,500	1,500	-	1,500	0.00%	-
001-000-341902-341-00000	FEES-PASSPORT PROCESSING	181,103	200,000	200,000	200,000	-	200,000	0.00%	-
001-000-342100-342-00000	PUBLIC SAFETY-SCHOOL RESOURCE OFFICER	324,000	306,000	306,000	515,000	-	515,000	68.30%	209,000
001-000-342120-342-00000	SRO - RENAISSANCE	165,389	191,539	191,539	199,466	-	199,466	4.14%	7,927
001-000-342200-342-00000	PUBLIC SAFETY-FIRE PROTECTION SERVICE	160	-	-	-	-	-	0.00%	-
001-000-342500-342-00000	PUBLIC SAFETY-FIRE INSPECTIONS	170,588	180,000	180,000	180,000	-	180,000	0.00%	-
001-000-342603-342-00000	PUBLIC SAFETY-EMS TRANSPORT	732,403	600,000	600,000	700,000	-	700,000	16.67%	100,000
001-000-342900-342-00000	PUBLIC SAFETY-TRAINING CERTIFICATION	1,380	2,000	2,000	1,500	-	1,500	-25.00%	(500)
001-000-342901-342-00000	PUBLIC SAFETY-POLICE DEPARTMENT REVENUES	-	1,500	1,500	-	-	-	-100.00%	(1,500)
001-000-342902-342-00000	PUBLIC SAFETY-EMERGENCY ORDER VIOLATIONS	93	-	-	-	-	-	0.00%	-
001-000-347200-347-00000	REC-CAMPS & ENRICHMENT PROGRAMS (NONTAX)	232,909	370,600	370,600	315,000	-	315,000	-15.00%	(55,600)
001-000-347201-347-00000	REC-AQUATIC PROGRAMS (NONTAX)	74,517	75,000	75,000	75,000	-	75,000	0.00%	-
001-000-347202-347-00000	REC-IN HOUSE RECREATION PROGRAMS(NONTAX)	48,151	40,000	40,000	45,000	-	45,000	12.50%	5,000
001-000-347203-347-00000	REC-FITNESS MEMBRSHP & DAILY USE (TAX)	33,772	40,000	40,000	62,000	-	62,000	55.00%	22,000
001-000-347204-347-00000	REC-CONTRACTUAL PROGRAMS (NONTAX)	63,065	40,000	40,000	40,000	-	40,000	0.00%	-
001-000-347205-347-00000	REC-ANNUAL/SPECIAL EVENTS(NONTAX)	16,671	15,000	15,000	15,000	-	15,000	0.00%	-
001-000-347206-347-00000	REC-ANNUAL/SPECIAL EVENTS(TAXABLE)	6,480	6,000	6,000	8,500	-	8,500	41.67%	2,500
001-000-347207-347-00000	REC-POOL USAGE (TAXABLE)	1,504	7,500	7,500	7,500	-	7,500	0.00%	-
001-000-347208-347-00000	REC- FACILITY DAILY USAGE (TAXABLE)	2,372	2,750	2,750	3,000	-	3,000	9.09%	250
001-000-347209-347-00000	REC-SPONSORSHIPS (NON-TAX)	10,000	12,500	12,500	12,500	-	12,500	0.00%	-
001-000-347500-347-00000	REC-RENTALS(TAXABLE)	54,206	30,000	30,000	45,000	-	45,000	50.00%	15,000
001-000-347501-347-00000	REC-RENTALS(NONTAX)	12,050	3,000	3,000	7,500	-	7,500	150.00%	4,500
001-000-347503-347-00000	OPTIMIST REVENUE	84,145	70,000	70,000	95,000	-	95,000	35.71%	25,000
001-000-349901-349-00000	FEES-LAND DEVELOPMENT	250,327	75,000	75,000	75,000	-	75,000	0.00%	-
	Total Charges for Services	**2,465,685**	**2,269,889**	**2,269,889**	**2,603,466**	**-**	**2,603,466**	**14.70%**	**333,577**
001-000-351100-351-00000	JUDGEMENTS & FINES-COUNTY COURT CRIMINAL	40,589	45,000	45,000	45,000	-	45,000	0.00%	-
001-000-354001-354-00000	FINES & FORFEITURES-LOCAL	154,532	125,000	125,000	100,000	-	100,000	-20.00%	(25,000)
	Total Judgments, Fines & Forfeits.	**195,121**	**170,000**	**170,000**	**145,000**	**-**	**145,000**	**-14.71%**	**(25,000)**
001-000-364000-364-00000	SALE OF FIXED ASSETS	-	50,000	50,000	50,000	-	50,000	0.00%	-
001-000-366100-366-00000	DONATIONS - RELAY/COLOR RUN	80	-	-	-	-	-	0.00%	-
001-000-369900-369-00000	OTHER MISCELLANEOUS REVENUES	16,747	25,000	25,000	20,000	-	20,000	-20.00%	(5,000)
001-000-369902-369-00000	LIEN INQUIRIES	33,200	100,000	100,000	75,000	-	75,000	-25.00%	(25,000)
001-000-369904-369-00000	VENDING MACHINE COMMISSION	13,230	10,000	10,000	12,000	-	12,000	20.00%	2,000
001-000-369906-369-00000	BMS REVENUE	17,000	17,000	17,000	17,000	-	17,000	0.00%	-
001-000-369907-369-00000	INSURANCE REIMBURSEMENT	4,343	25,000	25,000	25,000	-	25,000	0.00%	-
001-000-369908-369-00000	MISCELLANEOUS INCOME- ABANDONED PROPERTY	430	8,000	8,000	5,000	-	5,000	-37.50%	(3,000)
001-000-369909-369-00000	WASTE MGMT ADMIN FEE	50,000	50,000	50,000	50,000	-	50,000	0.00%	-
	Total Miscellaneous Income	**135,030**	**285,000**	**285,000**	**254,000**	**-**	**254,000**	**-10.88%**	**(31,000)**
001-000-361100-361-00000	INTEREST-INCOME	(82,745)	150,700	150,700	250,000	-	250,000	65.89%	99,300
	Total Interest Income	**(82,745)**	**150,700**	**150,700**	**250,000**	**-**	**250,000**	**65.89%**	**99,300**
	Total Revenue	**39,602,638**	**39,522,661**	**39,522,661**	**43,034,788**	**-**	**43,034,788**	**8.89%**	**3,512,127**

GENERAL FUND SUMMARY (CONTINUED)



GENERAL FUND SUMMARY (CONTINUED)

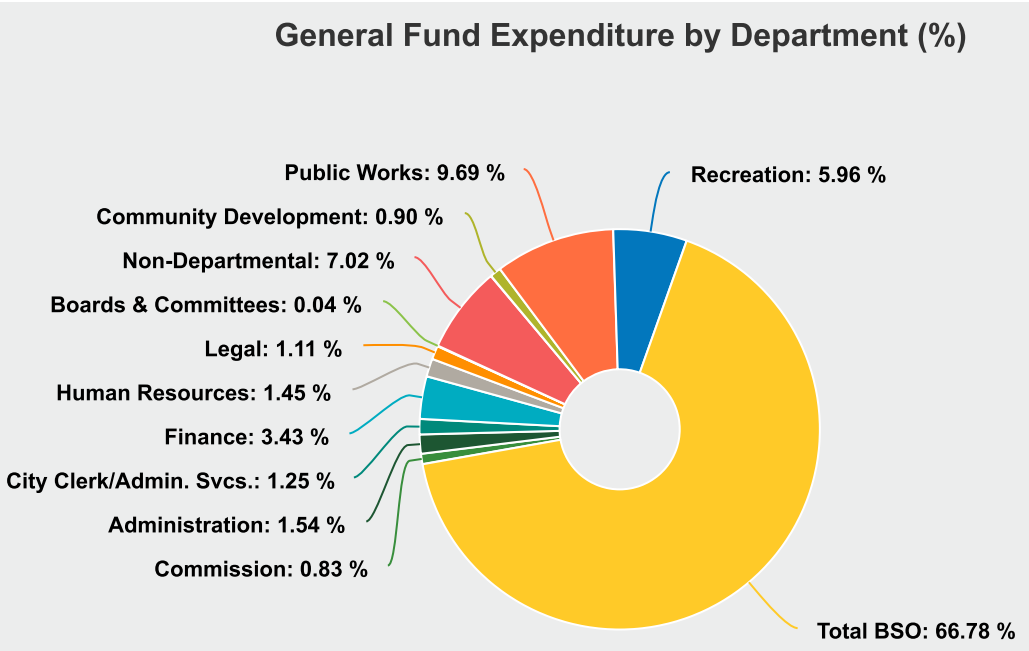
General Fund Expenditure By Category of Expenditure & Department

$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
City Departments								
Commission	251,543	311,308	311,308	383,517	-	383,517	23.20%	72,209
Administration	576,575	668,687	702,937	715,752	-	715,752	7.04%	47,065
City Clerk/Administrative Services	435,925	529,870	549,653	580,202	-	580,202	9.50%	50,332
Finance	1,130,473	1,432,713	1,485,586	1,593,308	-	1,593,308	11.21%	160,595
Human Resources	255,021	597,761	626,261	671,940	-	671,940	12.41%	74,179
Legal	466,907	484,000	484,000	514,000	-	514,000	6.20%	30,000
Boards & Committees	8,199	13,700	14,090	19,700	-	19,700	43.80%	6,000
Non-Departmental								
Other	600,116	541,508	541,508	565,821	-	565,821	4.49%	24,313
Transfer Out	977,134	1,152,198	1,152,198	2,164,052	-	2,164,052	87.82%	1,011,854
Contingency	-	504,237	439,738	531,689	-	531,689	5.44%	27,452
Total Non-Departmental	**1,577,250**	**2,197,943**	**2,133,444**	**3,261,562**	**-**	**3,261,562**	**48.39%**	**1,063,619**
Debt Service	-	4,000	4,000	4,000	-	4,000	0.00%	-
Community Development	365,816	368,793	368,793	416,525	-	416,525	12.94%	47,732
Public Works - Administration	472,137	721,617	724,415	757,977	-	757,977	5.04%	36,360
Public Works - Property Maint.	545,055	556,603	557,187	595,591	-	595,591	7.00%	38,988
Public Works - Parks & Streets Maint.	1,752,223	1,895,649	2,139,421	2,251,380	-	2,251,380	18.77%	355,731
Public Works - Fleet Services	362,119	392,677	392,677	495,096	-	495,096	26.08%	102,419
Public Works - Streets	-	472,922	472,922	401,837	-	401,837	-15.03%	(71,085)
Emergency Management	-	-	-	38,797	-	38,797	0.00%	38,797
Recreation	1,782,105	2,568,533	2,580,838	2,766,336	-	2,766,336	7.70%	197,803
Total Expenditure Ex. BSO	**9,981,348**	**13,216,776**	**13,547,532**	**15,467,520**	**-**	**15,467,520**	**17.03%**	**2,250,744**
Public Safety								
BSO Code Enforcement								
Contract	469,435	490,527	490,527	784,700	-	784,700	59.97%	294,173
Other								
Pensions	-	112,667	112,667	-	-	-	-100.00%	(112,667)
Other Non-Contract Expenditures	16,272	21,750	21,750	24,350	-	24,350	11.95%	2,600
Total Other	16,272	134,417	134,417	24,350	-	24,350	-81.88%	(110,067)
Total BSO Code Enforcement	**485,707**	**624,944**	**624,944**	**809,050**	**-**	**809,050**	**29.46%**	**184,106**
BSO Police								
Contract	12,590,879	13,967,343	13,967,343	14,901,166	-	14,901,166	6.69%	933,823
Other								
Pensions	2,155,387	992,655	992,655	629,161	-	629,161	-36.62%	(363,494)
Other Non Contract Expenditures	115,036	518,536	518,536	641,262	-	641,262	23.67%	122,726
Total Other	2,270,423	1,511,191	1,511,191	1,270,423	-	1,270,423	-15.93%	(240,768)
Total BSO Police	**14,861,302**	**15,478,534**	**15,478,534**	**16,171,589**	**-**	**16,171,589**	**4.48%**	**693,055**
BSO Fire								
Contract	11,706,840	12,339,446	12,339,446	13,344,262	-	13,344,262	8.14%	1,004,816

GENERAL FUND SUMMARY (CONTINUED)

General Fund Expenditure By Category of Expenditure & Department

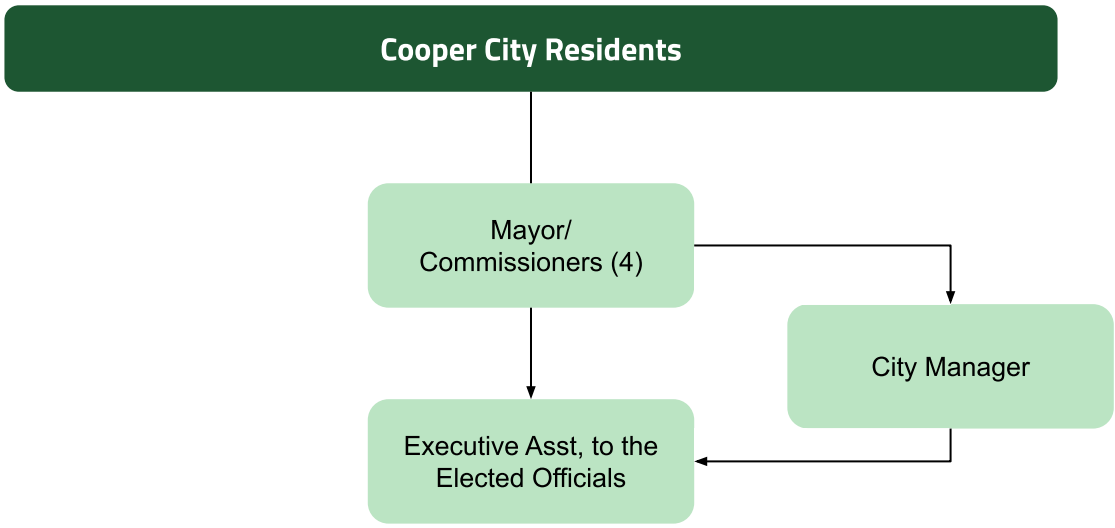
$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Other								
Pensions	619,631	527,686	527,686	662,942	-	662,942	25.63%	135,256
Other Non-Contract Expenditures	22,592	21,900	21,900	21,700	-	21,700	-0.91%	(200)
Total Other	642,223	549,586	549,586	684,642	-	684,642	24.57%	135,056
Total BSO Fire	**12,349,063**	**12,889,032**	**12,889,032**	**14,028,904**	**-**	**14,028,904**	**8.84%**	**1,139,872**
BSO - Total								
Contract	24,767,154	26,797,316	26,797,316	29,030,128	-	29,030,128	8.33%	2,232,812
Pensions	2,775,018	1,633,008	1,633,008	1,292,103	-	1,292,103	-20.88%	(340,905)
Other	153,900	562,186	562,186	687,312	-	687,312	22.26%	125,126
Total BSO	**27,696,072**	**28,992,510**	**28,992,510**	**31,009,543**	**-**	**31,009,543**	**6.96%**	**2,017,033**
Total Expenditure	**37,677,420**	**42,209,286**	**42,540,042**	**46,477,063**	**-**	**46,477,063**	**10.11%**	**4,267,777**



CITY COMMISSION

Mission:

To provide effective communication and participation in the development of mutually rewarding relationships with residents, schools, business relations, city administration, government associations and civic leaders on behalf of the Cooper City Commission, with responsiveness, reliability and respect for all.



FY 2023 Year to Date Accomplishments:

- Facilitated the pick-up by Boy Scouts of America of retired American Flags retrieved from the flag drop box at Memorial Park.
- Continued coordination with Boy Scouts of America on Eagle Scout Projects in Cooper City.
- Continued monitoring and upkeep of Advisory Board Citizens Resource Manual.
- Coordinated and facilitated Special Public Recognition Ceremony to publicly honor and celebrate award/proclamation recipients.
- Updated and maintained Commission Office Reference Manual.
- Facilitated the installation of photos of newly elected on walls in the Lobby of City Hall, Community Center, Pool and Tennis Center lobby, BSO Sheriff – Cooper City District Lobby and BSO Cooper City Fire District Lobby.
- Hosted a farewell reception for outgoing Commission members
- Hosted a welcome reception for incoming Commission members
- Hosted Israeli International Soccer Delegation & 5v5 Soccer Team members.
- Received and facilitated in the onboarding of newly elected members of the City of Cooper City Commission.
- Continue timely follow-up and update of Constituent Concerns status spreadsheet report to ensure timely responses to constituent related issues.
- Coordinated and facilitated Yard of the Month program.
- Continued collaboration with Florida Nursery Mart to provide a $50 gift certificate to the winning Yard of the Month homeowner.
- Continue aiding the City Manager's Office with the City's Strategic Planning Initiative.
- Continue aiding City Manager's Office with the Adopt-A-Street Initiative.
- Continue facilitating and aiding in the coordination of the Community Volunteering – Give Back Initiatives.
- Aided residents, businesses, schools and other civic and government agencies with conflict resolution to the satisfaction and enrichment of our constituency.
- Coordinated with school principals and participated in local school programs for, and on behalf of the Commission (i.e., Read for the Record, Read Across Broward and If I Were Elected Mayor Essay Contest).

CITY COMMISSION (CONTINUED)

- Coordinated commission meeting appearances of local, state, and federal legislators; civic organizations, award/ proclamation recipients.
- Coordinated and facilitated recognition programs, including written awards, certifications and commendations issued to students, churches, non-profits, employees, vendors, etc. on behalf of the Commission.
- Managed the Cooper City Pledge of Allegiance program for the opening of each regular commission meeting during the school year. Coordinated student participation with public and charter schools.
- Coordinated with local civic organizations for commission participation, support, meeting attendance, conference participation, speaking engagements, etc., including, but not limited to the preparation of calendar notifications, the creation of program advertisements, etc.
- Transcribed letters of request, commendation, recommendation, advocacy, support, congratulations, etc. on behalf of elected officials for students; community leaders; programs; college or board applicants; advocacy groups; other government agencies, etc.
- Developed and created printed materials, letters, articles, speeches, documents, emails, applications and written public communications for presentation, and distribution on behalf of the City Commission.
- Coordinated commission travel, hotel, airlines, etc.
- Developed and created event program flyers ad publications relevant to commission-sponsored events and initiatives.
- Collaborated with local publications, community advocacy groups and business networks for the outreach enhancement and promotion of the Cooper City Commission.
- Facilitated community outreach and recognition programs with a focus on public relations and community support on behalf of the City Commission.

Goals for FY 2024:

- Continue to represent the efforts of the Cooper City Commission for, with and on behalf of the residents of Cooper City with respect, integrity and enthusiasm.
- Continued coordination with Boy Scouts of America on Eagle Scout Projects in Cooper City.
- Prepare a Board Appreciation Dinner to recognize members of all of our advisory boards in this term-ending year.
- Host, coordinate and facilitate Breakfast with the Principals event.

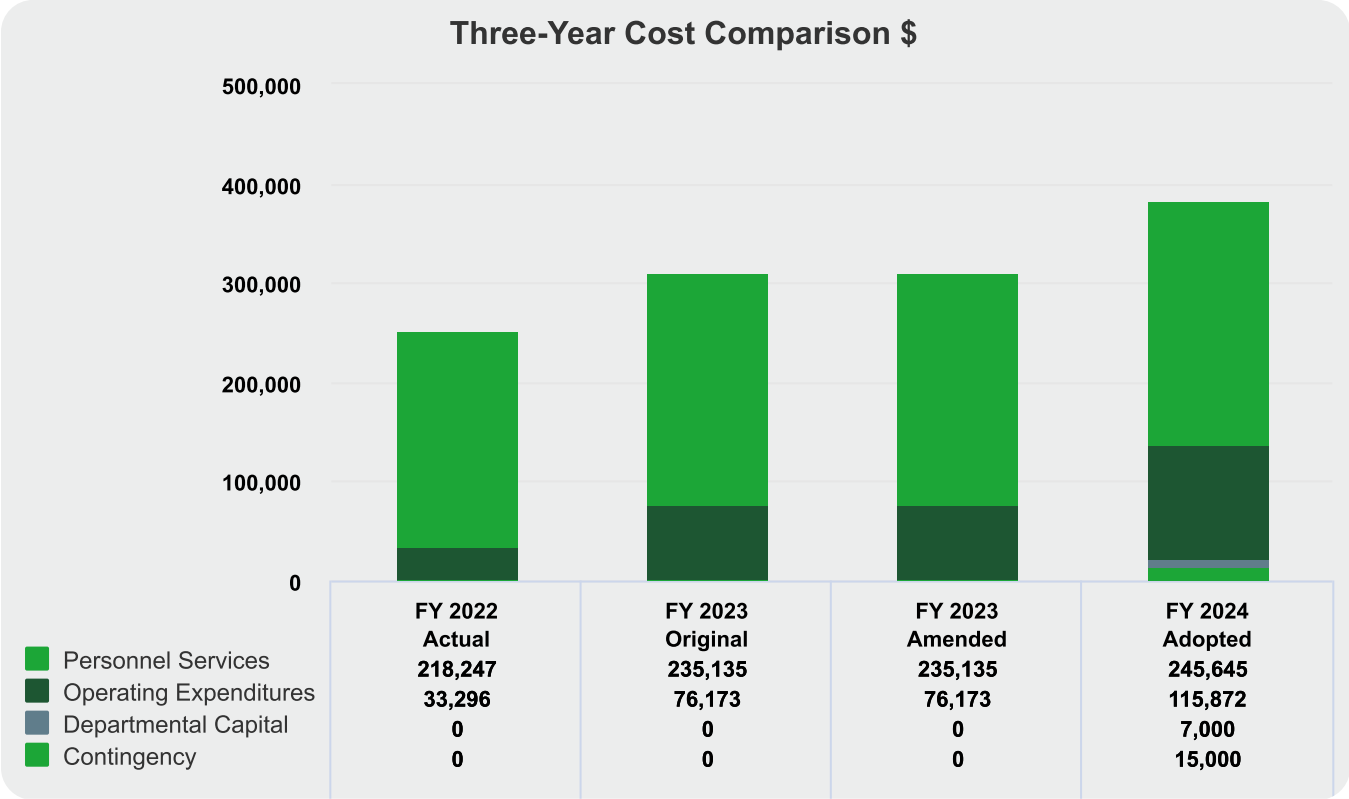
Receive and facilitate the onboarding of newly selected board members of the City of Cooper City.

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/ Elected Official	FT	Elected Official	FT	Elected Official	FT	Elected Official
Mayor	-	1	-	1	-	1
Commissioner	-	4	-	4	-	4
Exec. Asst. to Elected Officials	1	-	1	-	1	-
Total	**1**	**5**	**1**	**5**	**1**	**5**
Full-Time Equivalent	**1.0**	**-**	**1.0**	**-**	**1.0**	**-**

CITY COMMISSION (CONTINUED)

Budget Summary



CITY COMMISSION (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-100-512100-511-00000	SALARIES-REGULAR	124,308	131,405	131,405	143,448	-	143,448	9.16%	12,043
001-100-515700-511-00000	SPECIAL PAY-CELL PHONE	2,400	2,400	2,400	2,400	-	2,400	0.00%	-
	Total Wages	**126,708**	**133,805**	**133,805**	**145,848**	**-**	**145,848**	**9.00%**	**12,043**
	Benefits								
001-100-521100-000-00000	BENEFITS-FICA	9,671	10,053	10,053	10,974	-	10,974	9.16%	921
001-100-521200-000-00000	BENEFITS-RETIREMENT	12,945	9,647	9,647	10,998	-	10,998	14.00%	1,351
001-100-521300-000-00000	BENEFITS-GROUP INSURANCE	68,855	81,512	81,512	77,732	-	77,732	-4.64%	(3,780)
001-100-521400-000-00000	BENEFITS-WORKERS COMPENSATION	68	118	118	93	-	93	-21.19%	(25)
	Total Benefits	**91,539**	**101,330**	**101,330**	**99,797**	**-**	**99,797**	**-1.51%**	**(1,533)**
	Personnel Services	**218,247**	**235,135**	**235,135**	**245,645**	**-**	**245,645**	**4.47%**	**10,510**
	Operating Expenditures								
001-100-531170-511-00000	PROFESSIONAL SERVICES-ACCOUNTING/AUDIT*	-	-	-	40,400	-	40,400	0.00%	40,400
001-100-532401-511-00000	TRAVEL & PER DIEM	50	3,000	3,000	10,000	-	10,000	233.33%	7,000
001-100-532402-511-00000	TRAVEL-LOCAL	-	500	500	500	-	500	0.00%	-
001-100-532481-511-00000	PUBLIC RELATIONS*	1,150	4,400	4,400	5,200	-	5,200	18.18%	800
001-100-532491-511-00000	EDUCATION & REGISTRATION	640	2,400	2,400	1,000	-	1,000	-58.33%	(1,400)
001-100-532542-511-00000	DUES & MEMBERSHIPS*	19,510	26,000	26,000	22,150	-	22,150	-14.81%	(3,850)
001-100-534410-511-00000	MAINTENANCE-CONTRACTS*	730	900	900	900	-	900	0.00%	-
001-100-535110-511-00000	SUPPLIES-OFFICE*	3,728	2,750	2,750	4,622	-	4,622	68.07%	1,872
001-100-535111-511-DIST1	DISCRETIONARY FUNDS	-	6,000	6,000	6,000	-	6,000	0.00%	-
001-100-535111-511-DIST2	DISCRETIONARY FUNDS	885	5,723	5,723	6,000	-	6,000	4.84%	277
001-100-535111-511-DIST3	DISCRETIONARY FUNDS	-	6,000	6,000	6,000	-	6,000	0.00%	-
001-100-535111-511-DIST4	DISCRETIONARY FUNDS	-	6,000	6,000	6,000	-	6,000	0.00%	-
001-100-535111-511-MAYOR	DISCRETIONARY FUNDS	5,307	10,000	10,000	6,000	-	6,000	-40.00%	(4,000)
001-100-535210-511-00000	SUPPLIES-UNIFORMS*	1,296	2,500	2,500	1,100	-	1,100	-56.00%	(1,400)
	Operating Expenditures	**33,296**	**76,173**	**76,173**	**115,872**	**-**	**115,872**	**52.12%**	**39,699**
	Departmental Capital								
001-100-564300-511-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	-	-	7,000	-	7,000	0.00%	7,000
	Departmental Capital	**-**	**-**	**-**	**7,000**	**-**	**7,000**	**0.00%**	**7,000**
	Contingency								
001-100-599000-511-00000	CONTINGENCY	-	-	-	15,000	-	15,000	0.00%	15,000
	Contingency	**-**	**-**	**-**	**15,000**	**-**	**15,000**	**0.00%**	**15,000**
	City Commission Total	**251,543**	**311,308**	**311,308**	**383,517**	**-**	**383,517**	**23.20%**	**72,209**

*Related footnote detail on following page

CITY COMMISSION (CONTINUED)

City Commission- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services-Accounting/Audit	Internal Auditor (remainder on PO 2022-8078) from Finance	40,400	-	-
	Total	**40,400**	**-**	**-**
Public Relations	Autism Awareness Shirts	600	-	-
	Walking Club T-Shirts	600	-	-
	Miscellaneous PR Items	2,000	-	-
	Breakfast with The Principals	2,000	-	-
	Total	**5,200**	**-**	**-**
Dues & Memberships	Broward League of Cities Membership	2,650	-	-
	Broward Metropolitan Planning Organization	4,500	-	-
	Broward League of Cities Gala	5,000	-	-
	Florida League of Cities	5,000	-	-
	Broward League of Cities Lunch (Hosting)	2,500	-	-
	Davie/Cooper City Trustee Membership - 50% reduction	2,500	-	-
	Total	**22,150**	**-**	**-**
Maintenance-Contracts	Shared photocopy service (10%)	900	-	-
	Total	**900**	**-**	**-**
Supplies-Office	Autism Pins - 500 count	1,022	-	-
	Total	**1,022**	**-**	**-**
Supplies-Uniforms	City Shirts - Executive Assistant	100	-	-
	Mayor & Commissioners	1,000	-	-
	Total	**1,100**	**-**	**-**
	District 3 Commissioner tablet	800	-	-
	Two monitors for Auditorium Office	600	-	-
	Auditorium Office Desktop	1,200	-	-
	Mayor laptop upgrade	1,600	-	-
	District 1 Commissioner Notebook	1,600	-	-
	Executive Assistant Desktop	1,200	-	-
	Total	**7,000**	**-**	**-**

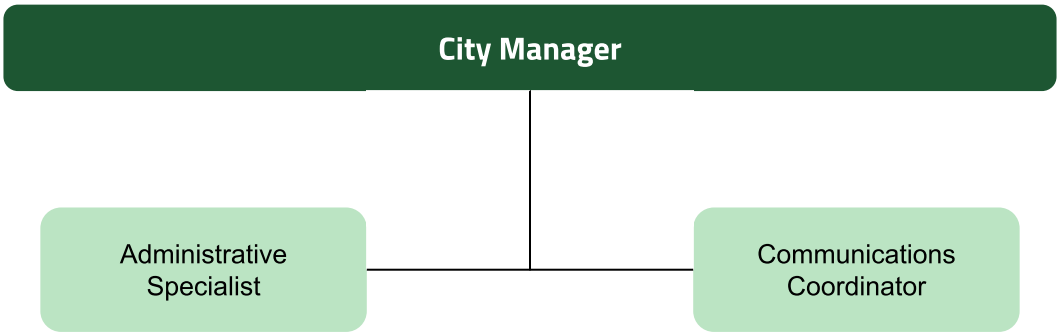
CITY COMMISSION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-100-0001	Executive Assistant to Elected Officials	Salary	$3,025.73	$78,668.98	$0.00	$2,379.47	$0.00	$81,048.45
001-100-0002	Commissioner	Salary	$1,000.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00
001-100-0003	Commissioner	Salary	$1,000.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00
001-100-0004	Commissioner	Salary	$1,000.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00
001-100-0005	Mayor	Salary	$1,200.00	$14,400.00	$0.00	$0.00	$0.00	$14,400.00
001-100-0006	Commissioner	Salary	$1,000.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00
				$141,068.98	**$0.00**	**$2,379.47**	**$0.00**	**$143,448.45**

ADMINISTRATION

Mission:

To provide leadership and direction to execute the policies established by the City Commission while supporting and empowering City Departments to meet resident expectations and enhance the quality of life in Cooper City.



FY 2023 Year to Date Accomplishments:

- Welcomed a new City Manager in June 2023.
- Launched TextMyGov, replacing SeeClickFix. With TextMyGov, residents can skip making a phone call and use their mobile phone's text messaging service to find information and report issues on the go.
- The City commenced the establishment of its historical museum using CatalogIt.
- The City continued progress with its first-of-its-kind Strategic Plan, while aligning the City's goals of financially sustaining someplace special, proactive public safety, a strong sense of place, and city-wide revitalization.
- Held third successful Cooper Academy, where residents had a chance to go behind the scenes to look at the roles and responsibilities of each department in local government.
- City purchased Cooper City Fire Engine, Fire Rescue Truck and Ladder Truck.
- Managed the receipt of the first tranche and second tranche of the American Rescue Plan Act of 2021 (ARPA) funding and with City Commission input and approval, initiated multiple eligible projects.
- Improvements to the city website include upgraded accessibility, review of website statistics to make top pages easier to find, and addition of programs and activities calendar.
- Continue supporting multiple departments to help carry out programs and initiatives by means of creating digital content, designing marketing collateral, and promotion via city website and social media channels.
- Continue expanding outreach with multiple homeowner's associations and integrated city communications into several HOA newsletters and email notifications with their respective residents.
- Produced Cooper Quarterly Newsletter and distributed to nearly 12,000 properties.
- Collaborated with all departments to bring fiscally responsible budget recommendations to the City Commission for consideration.

Goals for FY 2024:

- Manage all ARPA funds, based on specific categories as prescribed by the U.S. Treasury.
- Continue improvements to the City website to ensure ADA compliance by instilling logical reading order across all pages, including flyers and graphics.
- Increase social media following across all platforms (Facebook, Twitter, Instagram, LinkedIn, and YouTube) by at least 10%.
- Collaborate with the state in identifying a new emergency communication vendor subsequent to the expiration of its contract with Everbridge.
- Initiate utilization of the Nextdoor app to facilitate emergency communications with residents, organized by districts and neighborhoods.

ADMINISTRATION (CONTINUED)

Performance Measures:

Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Recommended
Social Media - outreach	Number of Facebook "likes"	4,253	5,091	5,300
Social Media - outreach	Number of Twitter "followers"	2,855	3,202	3,500
Resolution of resident concerns	Amount of time to resolve (Hours)	24-48	24-48	24
TextMyGov	Average notifications resolved	-	-	24-48
SeeClickFix City Response Time	Average number of days to resp ond to a SeeClickFix request	3.6	2.5	

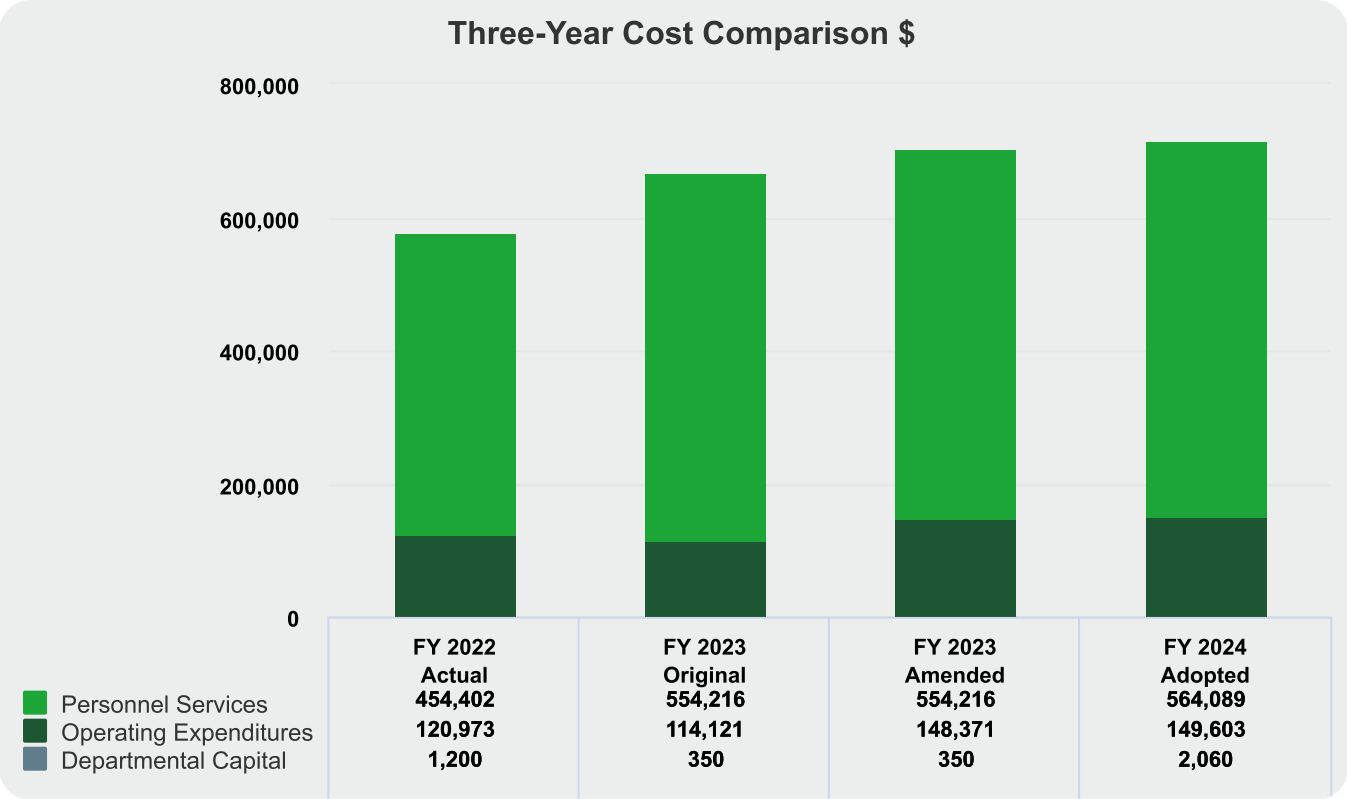
Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
City Manager	1	-	1	-	1	-
Administrative Specialist	1	-	1	-	1	-
Communications Coordinator	1	-	1	-	1	-
Total	**3**	**-**	**3**	**-**	**3**	**-**
Full-Time Equivalent	**3.0**	**-**	**3.0**	**-**	**3.0**	**-**

*Assistant City Mgr./City Clerk/Dir. of Admin. Svcs. were budgeted out of City Clerk/Administrative Services Department.

ADMINISTRATION (CONTINUED)

Budget Summary



ADMINISTRATION (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-110-512100-512-00000	SALARIES-REGULAR	316,627	348,537	348,537	371,239	-	371,239	6.51%	22,702
001-110-514000-512-00000	SALARIES-OVERTIME	159	750	750	1,500	-	1,500	100.00%	750
001-110-515600-512-00000	SPECIAL PAY-CAR ALLOWANCE	7,200	6,994	6,994	-	-	-	-100.00%	(6,994)
001-110-515700-512-00000	SPECIAL PAY-CELL PHONE	840	840	840	840	-	840	0.00%	-
	Total Wages	**324,826**	**357,121**	**357,121**	**373,579**	**-**	**373,579**	**4.61%**	**16,458**
	Benefits								
001-110-521100-000-00000	BENEFITS-FICA	18,751	26,663	26,663	28,400	-	28,400	6.51%	1,737
001-110-521200-000-00000	BENEFITS-RETIREMENT	34,477	88,136	88,136	102,810	-	102,810	16.65%	14,674
001-110-521300-000-00000	BENEFITS-GROUP INSURANCE	76,198	82,084	82,084	59,060	-	59,060	-28.05%	(23,024)
001-110-521400-000-00000	BENEFITS-WORKERS COMPENSATION	150	212	212	240	-	240	13.21%	28
	Total Benefits	**129,576**	**197,095**	**197,095**	**190,510**	**-**	**190,510**	**-3.34%**	**(6,585)**
	Personnel Services	**454,402**	**554,216**	**554,216**	**564,089**	**-**	**564,089**	**1.78%**	**9,873**
	Operating Expenditures								
001-110-531100-512-00000	PROFESSIONAL SERVICES*	54,995	50,000	50,000	66,000	-	66,000	32.00%	16,000
001-110-531190-512-00000	PROFESSIONAL SERVICES-MISCELLANEOUS	19,500	6,000	40,250	-	-	-	-100.00%	(6,000)
001-110-532401-512-00000	TRAVEL & PER DIEM*	-	2,060	2,060	9,950	-	9,950	383.01%	7,890
001-110-532481-512-00000	PUBLIC RELATIONS*	8,157	14,076	14,076	14,500	-	14,500	3.01%	424
001-110-532482-512-00000	ANNUAL EVENTS*	4,589	1,000	1,000	1,500	-	1,500	50.00%	500
001-110-532491-512-00000	EDUCATION & REGISTRATION*	219	1,150	1,150	4,955	-	4,955	330.87%	3,805
001-110-532541-512-00000	BOOKS & PUBLICATIONS*	19	260	260	452	-	452	73.85%	192
001-110-532542-512-00000	DUES & MEMBERSHIPS*	585	3,200	3,200	4,266	-	4,266	33.31%	1,066
001-110-534410-512-00000	MAINTENANCE-CONTRACTS*	18,340	20,675	20,675	22,030	-	22,030	6.55%	1,355
001-110-535110-512-00000	SUPPLIES-OFFICE*	1,728	1,500	1,500	8,300	-	8,300	453.33%	6,800
001-110-535170-512-00000	POSTAGE*	12,729	13,750	13,750	14,700	-	14,700	6.91%	950
001-110-535210-512-00000	SUPPLIES-UNIFORMS	112	450	450	450	-	450	0.00%	-
001-110-535620-512-00000	SUPPLIES-GAS & OIL	-	-	-	2,500	-	2,500	0.00%	2,500
	Operating Expenditures	**120,973**	**114,121**	**148,371**	**149,603**	**-**	**149,603**	**31.09%**	**35,482**
	Departmental Capital								
001-110-564300-512-00000	EQUIPMENT & MACHINERY-COMPUTERS*	1,200	350	350	2,060	-	2,060	488.57%	1,710
	Departmental Capital	**1,200**	**350**	**350**	**2,060**	**-**	**2,060**	**488.57%**	**1,710**
	Administration Total	**576,575**	**668,687**	**702,937**	**715,752**	**-**	**715,752**	**7.04%**	**47,065**

*Related footnote detail on following page

ADMINISTRATION (CONTINUED)

Administration- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services	Brand & Communications Firm	66,000	-	-
	Total	**66,000**	**-**	**-**
Travel & Per Diem	ICMA Conference	3,500	-	-
	FCCMA Conference	1,100	-	-
	FLC Conference	1,100	-	-
	NIOA Conference	1,500	-	-
	3CMA Conference	1,250	-	-
	Other	1,500	-	-
	Total	**9,950**	**-**	**-**
Public Relations	Quarterly Newsletter Printing	9,000	-	-
	New Resident Guides	4,000	-	-
	Cooper City Museum	1,500	-	-
	Total	**14,500**	**-**	**-**
Annual Events	Cooper Academy	1,000	-	-
	Other	500	-	-
	Total	**1,500**	**-**	**-**
Education & Registration	FCCMA Conference	500	-	-
	FLC Conference	575	-	-
	Notary Renewal	195	-	-
	International Association of Administrative Professionals (IAAP)	1,200	-	-
	City-County Communications & Marketing Association (3CMA)	870	-	-
	NIOA (National Information Officers Association) National Training Conference	750	-	-
	ICMA Registration	865	-	-
	Total	**4,955**	**-**	**-**
	Other	68	-	-
	Miami Herald Digital Subscription	192	-	-
	Sun-Sentinel Digital Subscription	192	-	-
	Total	**452**	**-**	**-**
Dues & Memberships	Broward County City Managers Association (BCCMA)	200	-	-
	Florida City & County Mgmt. Association (FCCMA)	741	-	-
	International City/County Mgmt. Association (ICMA)	1,600	-	-
	International Association of Administrative Professionals (IAAP)	200	-	-
	Public Relations Society of America (PRSA)	295	-	-
	Misc. Organizations	750	-	-
	3CMA (City-County Communications & Marketing Assoc.)	400	-	-
	National Information Officers Association	80	-	-
	Total	**4,266**	**-**	**-**
Maintenance-Contracts	Shared Photocopy Service (10%)	1,250	-	-
	Graphic Design Software	1,000	-	-
	Hootsuite - Social Media Management	600	-	-
	Archive Social	3,000	-	-

Administration- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
	GovOffice - Website Hosting	5,500	-	-
	Everbridge - FL Statewide Emergency Alert & Notification System	100	-	-
	Text My Gov - Citizen Relationship Mobile App	8,000	-	-
	Constant Contact - E-Blast Campaigns	1,500	-	-
	FLICKR Pro Annual - Photo & Video Host	80	-	-
	Monday.Com Work Management (City Mgr)	1,000	-	-
	Total	**22,030**	**-**	**-**
Supplies-Office	City Merchandise	6,500	-	-
	Total	**6,500**	**-**	**-**
Postage	Quarterly Newsletter Postage	14,700	-	-
	Total	**14,700**	**-**	**-**
Equipment & Machinery-Computers	City Manager Desktop	1,200	-	-
	Camera	800	-	-
	Microphone	60	-	-
	Total	**2,060**	**-**	**-**

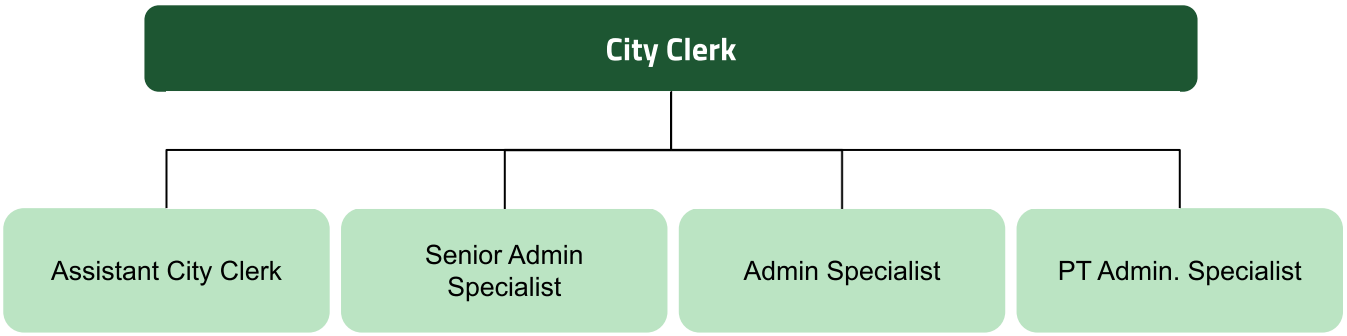
ADMINISTRATION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-110-0001	Communications Coordinator	Salary	$2,500.00	$65,000.00	$0.00	$762.19	$0.00	$65,762.19
001-110-0002	Administrative Specialist	Hourly	$26.30	$54,704.00	$0.00	$497.58	$0.00	$55,201.58
001-110-0003	City Manager	Salary	$9,500.00	$247,000.00	$0.00	$3,275.29	$0.00	$250,275.29
				$366,704.00		**$4,535.06**		**$371,239.06**

CITY CLERK

Mission:

To preserve the integrity of the City's official records, to coordinate municipal elections, to inform residents of all public hearings and meetings and to ensure the accurate recordkeeping of said meetings. To perform quality and customer friendly passport processing services. Committed to serve the public by striving for excellence.



FY 2023 Year to Date Accomplishments:

- Improved Accessibility: Worked to make information and services more accessible to residents.
- Improved Record Keeping: Implemented new technologies and processes to improve the accuracy and accessibility of public records, making it easier for citizens to access important information.
- Increased Transparency: Worked to make government processes more transparent by publishing meeting minutes, agendas, and other important documents online.
- Successful Elections: Ensured that the Municipal Election was conducted smoothly, efficiently, and with transparency.
- Provided exemplary customer service to residents and passport customers.
- Professional Development: Continued professional development through training, conferences, and other opportunities to enhance knowledge and skills relevant to the City Clerk's Office.

Goals for FY 2024:

- Ensure Compliance: Stay up to date with relevant laws, regulations, and policies to ensure that the Clerk's Office is operating in compliance with all legal and ethical standards.
- Improve Customer Satisfaction: Focus on improving the customer experience by being more responsive, helpful, and attentive to their needs.
- Streamline Operations: Look for ways to make the Clerk's Office more efficient and reduce the time it takes to complete tasks. This could include automating certain processes, optimizing workflows, or implementing new technologies.
- Enhance Communication: Clear and Concise communication to improve internal and external communication.
- Foster a Positive Work Environment: Create a supportive and collaborative work environment that encourages teamwork, communication, and positive relationships among employees. This will lead to increased job satisfaction and higher productivity.
- Secure a speaker recognition system.

CITY CLERK (CONTINUED)

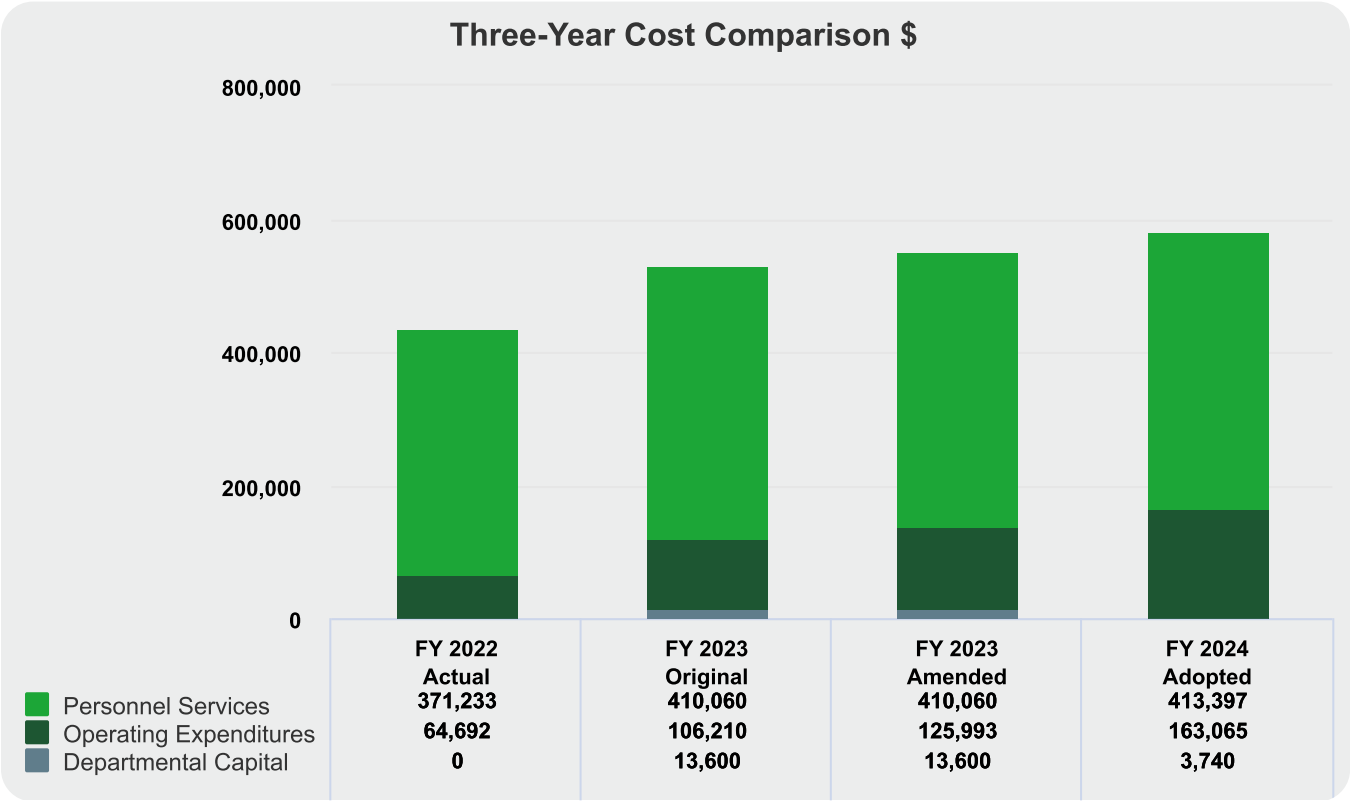
Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	**FT**	**Other**	**FT**	**Other**	**FT**	**Other**
City Clerk	1	-	1	-	1	-
Assistant City Clerk	1	-	1	-	1	-
Senior Administrative Specialist	1	-	1	-	1	-
Administrative Specialist	1	0.36	1	0.5	1	0.5
Total	**4**	**0.36**	**4**	**0.5**	**4**	**0.5**
Full-Time Equivalent	**4.0**	**0.36**	**4.0**	**0.4**	**4.0**	**0.4**

HR Programs Administrator has been moved to new HR Department for FY 2022.

PT29 Admin Specialist split with Human Resources for FY 2023.

Budget Summary



CITY CLERK (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-120-512100-510-00000	SALARIES-REGULAR	242,345	263,098	263,098	270,031	-	270,031	2.64%	6,933
001-120-512200-510-00000	SALARIES-OTHER	19,540	17,194	17,194	16,920	-	16,920	-1.59%	(274)
001-120-514000-510-00000	SALARIES-OVERTIME	338	1,035	1,035	1,000	-	1,000	-3.38%	(35)
001-120-515700-510-00000	SPECIAL PAY-CELL PHONE	743	840	840	840	-	840	0.00%	-
001-120-515800-510-00000	SPECIAL PAY-UNIFORMS*	-	300	300	500	-	500	66.67%	200
	Total Wages	**262,966**	**282,467**	**282,467**	**289,291**	**-**	**289,291**	**2.42%**	**6,824**
	Benefits								
001-120-521100-000-00000	BENEFITS-FICA	19,564	21,442	21,442	21,952	-	21,952	2.38%	510
001-120-521200-000-00000	BENEFITS-RETIREMENT	39,175	43,222	43,222	47,961	-	47,961	10.96%	4,739
001-120-521300-000-00000	BENEFITS-GROUP INSURANCE	49,386	62,809	62,809	54,013	-	54,013	-14.00%	(8,796)
001-120-521400-000-00000	BENEFITS-WORKERS COMPENSATION	142	120	120	180	-	180	50.00%	60
	Total Benefits	**108,267**	**127,593**	**127,593**	**124,106**	**-**	**124,106**	**-2.73%**	**(3,487)**
	Personnel Services	**371,233**	**410,060**	**410,060**	**413,397**	**-**	**413,397**	**0.81%**	**3,337**
	Operating Expenditures								
001-120-531100-510-00000	PROFESSIONAL SERVICES*	-	37,250	51,839	82,000	-	82,000	120.13%	44,750
001-120-531190-510-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	36,910	15,800	15,800	16,300	-	16,300	3.16%	500
001-120-531340-510-00000	EXPENSE-ELECTION*	25	25,300	25,300	1,500	-	1,500	-94.07%	(23,800)
001-120-532401-510-00000	TRAVEL & PER DIEM*	1,234	3,000	3,000	4,000	-	4,000	33.33%	1,000
001-120-532471-510-00000	PRINTING*	314	300	300	1,500	-	1,500	400.00%	1,200
001-120-532491-510-00000	EDUCATION & REGISTRATION*	400	1,300	1,300	1,200	-	1,200	-7.69%	(100)
001-120-532492-510-00000	ADVERTISING*	13,252	12,000	12,000	13,000	-	13,000	8.33%	1,000
001-120-532542-510-00000	DUES & MEMBERSHIPS*	978	1,260	1,260	1,565	-	1,565	24.21%	305
001-120-534410-510-00000	MAINTENANCE-CONTRACTS*	9,522	3,000	8,194	27,000	-	27,000	800.00%	24,000
001-120-535110-510-00000	SUPPLIES-OFFICE	2,057	2,000	2,000	5,000	-	5,000	150.00%	3,000
001-120-535170-510-00000	POSTAGE	-	5,000	5,000	10,000	-	10,000	100.00%	5,000
	Operating Expenditures	**64,692**	**106,210**	**125,993**	**163,065**	**-**	**163,065**	**53.53%**	**56,855**
	Departmental Capital								
001-120-564300-510-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	3,600	3,600	3,740	-	3,740	3.89%	140
001-120-564320-510-00000	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	-	10,000	10,000	-	-	-	-100.00%	(10,000)
	Departmental Capital	**-**	**13,600**	**13,600**	**3,740**	**-**	**3,740**	**-72.50%**	**(9,860)**
	City Clerk Total	**435,925**	**529,870**	**549,653**	**580,202**	**-**	**580,202**	**9.50%**	**50,332**

* Related footnote on following page

CITY CLERK (CONTINUED)

City Clerk - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Uniforms	City Apparel for Admin Staff	500	-	-
	Total	**500**	**-**	**-**
Professional Services	Public Records Request Platform - Next Request	12,000	-	-
	Live Streaming/Closed Captioning	30,000	-	-
	Record Management	40,000	-	-
	Total	**82,000**	**-**	**-**
Professional Services-Miscellaneous	Shred Documents	1,600	-	-
	Passport Appointment System	500	-	-
	County Recording	1,200	-	-
	Miscellaneous	1,000	-	-
	Meeting Recording - Full Moon	12,000	-	-
	Total	**16,300**	**-**	**-**
Expense-Election	Candidate Financial Reporting Annual Agreement	1,500	-	-
	Total	**1,500**	**-**	**-**
Travel & Per Diem	FACC Summer Conference	2,000	-	-
	FACC Fall Conference	2,000	-	-
	Total	**4,000**	**-**	**-**
Printing	Business Cards - Change to Coopercity.gov	500	-	-
	Envelopes	1,000	-	-
	Total	**1,500**	**-**	**-**
Education & Registration	2024 FACC Summer Conference Registration	400	-	-
	2024 FACC Fall Academy Registration	425	-	-
	Webinars	375	-	-
	Total	**1,200**	**-**	**-**
Advertising	Civic Plus Advertising BC Website one-time implementation	2,000	-	-
	Annual cost of Advertising on BC Website	6,000	-	-
	Total	**8,000**	**-**	**-**
Dues & Memberships	FACC Membership [3]	275	-	-
	BCMCA Membership [3]	275	-	-
	IIMC Membership	575	-	-
	MMC Designation	440	-	-
	Total	**1,565**	**-**	**-**
Maintenance-Contracts	Photo Copy Maintenance	8,000	-	-
	Agenda Management - Municode Agenda Mgmt	9,000	-	-
	FTR Record Annual License	4,000	-	-
	Flex Technology - Docuware Maintenance	6,000	-	-
	Total	**27,000**	**-**	**-**

City Clerk - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Equipment & Machinery-Computers	Laptop - Admin Assistant	1,500	-	-
	Monitors - replace monitors on a five-year cycle	1,500	-	-
	Cash Drawers	200	-	-
	Receipt Printer	500	-	-
	Printer Interface Cable	15	-	-
	Card Reader	25	-	-
	Total	**3,740**	**-**	**-**

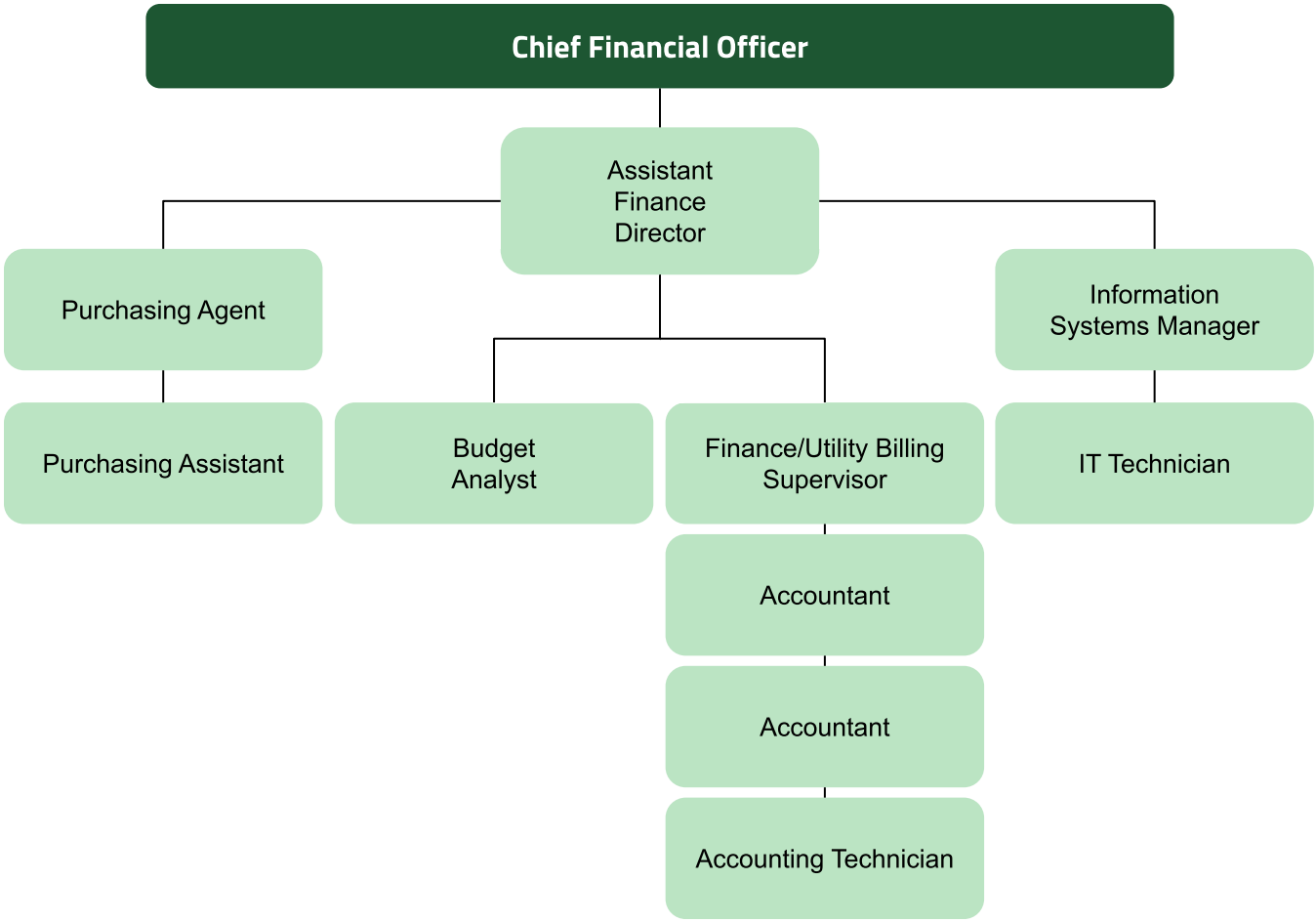
CITY CLERK (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-120-0001	Administrative Specialist	PT29	$22.44	$16,919.76	$0.00	$279.99	$0.00	$17,199.75
001-120-0002	City Clerk	Salary	$3,746.00	$97,396.00	$0.00	$2,871.18	$0.00	$100,267.18
001-120-0003	Senior Administrative Specialist	Hourly	$25.94	$53,955.20	$0.00	$1,667.44	$0.00	$55,622.64
001-120-0004	Assistant City Clerk	Hourly	$32.00	$66,560.00	$0.00	$1,203.55	$0.00	$67,763.55
001-120-0005	Administrative Specialist	Hourly	$21.33	$44,366.40	$0.00	$1,730.90	$0.00	$46,097.30
				$279,197.36	**$-**	**$7,753.06**	**$-**	**$286,950.42**

FINANCE

Mission:

To facilitate financial sustainability by ensuring the integrity of the City's financial records and budget process, and by providing the most responsive and cost-effective integrity-based purchasing operations. The Finance department also strives to provide quality technical support for current and evolving information technology processes for the benefit of the citizens, businesses, and employees of Cooper City.



FINANCE (CONTINUED)

FY 2023 Year to Date Accomplishments:

- Fixed Assets: Revised implementation of BS&A software.
- Partnered with Gravity to implement budget software.
- Obtained the Annual Comprehensive Financial Report (ACFR) award.
- Obtained the GFOA Budget Award.
- Implemented cross-departmental training.
- Completed buildout of Coopercity.gov designation.
- ACH implementation.

Goals for FY 2024:

- Implementation of Contract Management System.
- City wide transition and enrollment of vendors to ACH payments.
- Review the fixed asset module.
- Implementing liens.
- Cross departmental training on revenue reporting.

Performance Measures:

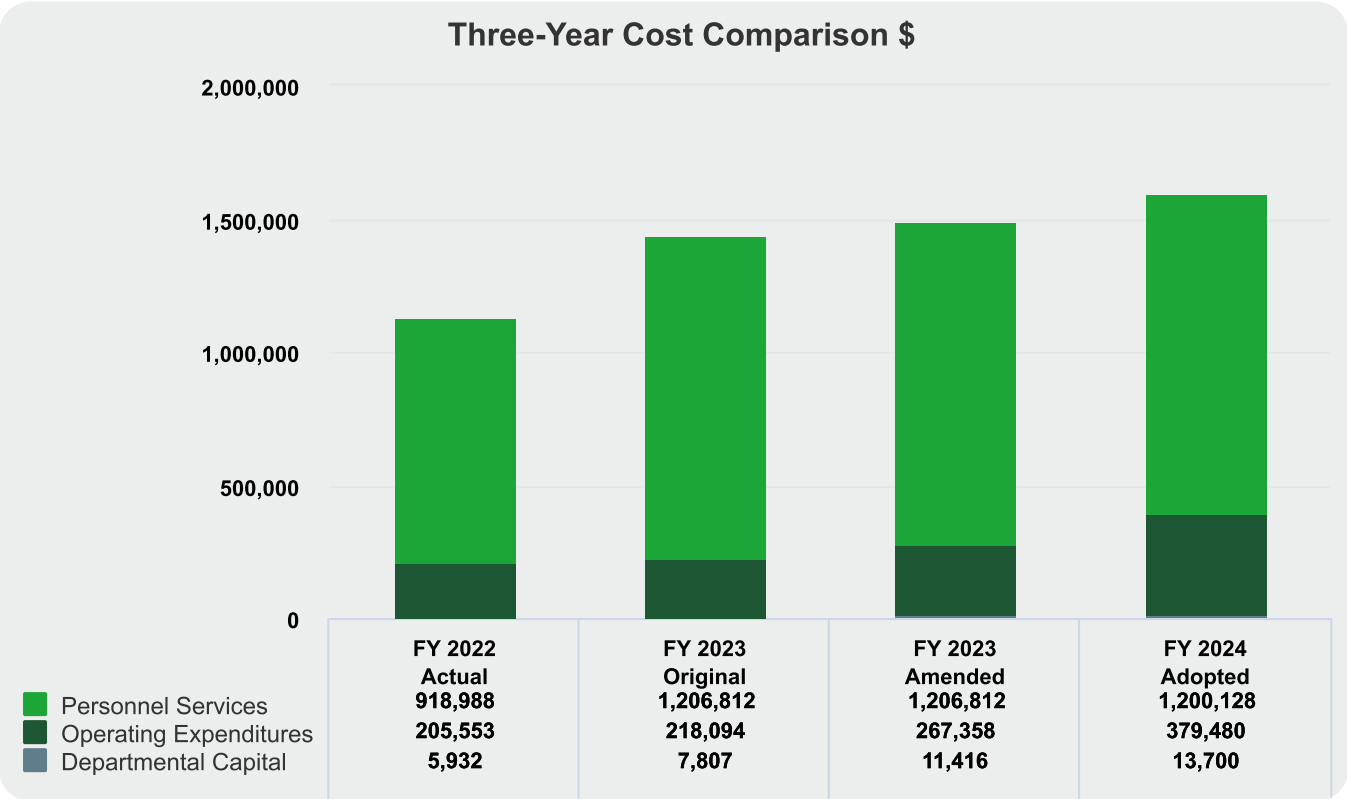
Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Adopted
Produce effective budgets	Receive the Government Finance Officers Association {GFOA} Distinguished Budget Award annually	TBA	GFOA Award	GFOA Award
Produce effective Annual Comprehensive Financial Reports	Receive the Government Finance Officers Association {GFOA} Certificate of Excellence in Financial Reporting award annually	TBA	GFOA Award	GFOA Award

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Finance Director	1	-	1	-	1	-
Asst. Finance Director	1	-	1	-	1	-
Finance/Utility Supervisor*	-	-	0.2	-	0.2	-
Accountant	2	-	2	-	2	-
Accounting Tech	-	0.5	1	-	1	-
Budget Analyst	1	-	1	-	1	-
Purchasing Agent	1	-	1	-	1	-
Purchasing Assistant	1	-	1	-	1	-
Info Systems Manager	1	-	1	-	1	-
IT Tech	1	-	1	-	1	-
Total	**9.0**	**0.5**	**10.2**	**-**	**10.2**	**-**
Full-Time Equivalent	**9.0**	**0.5**	**10.2**	**-**	**10.2**	**-**

FINANCE (CONTINUED)

Budget Summary



FINANCE (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	FY 2024 % Over/ (Under) FY 2023 Orig. Budget	FY 2024 $ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-130-512100-513-00000	SALARIES-REGULAR	659,792	844,939	844,939	814,836	-	814,836	-3.56%	(30,103)
001-130-512200-572-00000	SALARIES-OTHER	25,365	-	-	-	-	-	0.00%	-
001-130-514000-513-00000	SALARIES-OVERTIME	4,155	2,000	2,000	4,000	-	4,000	100.00%	2,000
001-130-515700-513-00000	SPECIAL PAY-CELL PHONE	2,229	2,940	2,940	2,940	-	2,940	0.00%	-
	Total Wages	**691,541**	**849,879**	**849,879**	**821,776**	**-**	**821,776**	**-3.31%**	**(28,103)**
	Benefits								
001-130-521100-000-00000	BENEFITS-FICA	51,491	64,413	64,413	62,335	-	62,335	-3.23%	(2,078)
001-130-521200-000-00000	BENEFITS-RETIREMENT	74,754	133,864	133,864	144,633	-	144,633	8.04%	10,769
001-130-521300-000-00000	BENEFITS-GROUP INSURANCE	100,344	158,208	158,208	170,873	-	170,873	8.01%	12,665
001-130-521400-000-00000	BENEFITS-WORKERS COMPENSATION	365	448	448	511	-	511	14.06%	63
001-130-521600-000-00000	BENEFITS-MEDICAL	493	-	-	-	-	-	0.00%	-
	Total Benefits	**227,447**	**356,933**	**356,933**	**378,352**	**-**	**378,352**	**6.00%**	**21,419**
	Personnel Services	**918,988**	**1,206,812**	**1,206,812**	**1,200,128**	**-**	**1,200,128**	**-0.55%**	**(6,684)**
	Operating Expenditures								
001-130-531100-513-00000	PROFESSIONAL SERVICES*	15,010	23,250	23,250	138,509	-	138,509	495.74%	115,259
001-130-531170-513-00000	PROFESSIONAL SERVICES-ACCOUNTING/AUDIT*	50,194	35,200	35,200	39,000	-	39,000	10.80%	3,800
001-130-531190-513-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	37,400	40,000	89,264	16,500	-	16,500	-58.75%	(23,500)
001-130-532401-513-00000	TRAVEL & PER DIEM*	3,583	13,800	13,800	13,800	-	13,800	0.00%	-
001-130-532402-513-00000	TRAVEL-LOCAL*	-	400	400	300	-	300	-25.00%	(100)
001-130-532471-513-00000	PRINTING*	3,812	1,863	1,863	4,750	-	4,750	154.97%	2,887
001-130-532491-513-00000	EDUCATION & REGISTRATION*	940	6,678	6,678	9,178	-	9,178	37.44%	2,500
001-130-532541-513-00000	BOOKS & PUBLICATIONS*	-	600	600	600	-	600	0.00%	-
001-130-532542-513-00000	DUES & MEMBERSHIPS*	1,955	3,365	3,365	3,215	-	3,215	-4.46%	(150)
001-130-533411-513-00000	UTILITIES-TELEPHONE, INTERNET, CABLE	-	500	500	-	-	-	-100.00%	(500)
001-130-534410-513-00000	MAINTENANCE-CONTRACTS*	85,020	76,438	76,438	136,978	-	136,978	79.20%	60,540
001-130-535110-513-00000	SUPPLIES-OFFICE	5,480	3,500	3,500	4,000	-	4,000	14.29%	500
001-130-535160-513-00000	SUPPLIES-DATA PROCESSING*	60	10,000	10,000	10,150	-	10,150	1.50%	150
001-130-535431-513-00000	SUPPLIES-MINOR EQUIPMENT (IT)*	2,099	2,500	2,500	2,500	-	2,500	0.00%	-
	Operating Expenditures	**205,553**	**218,094**	**267,358**	**379,480**	**-**	**379,480**	**74.00%**	**161,386**
	Departmental Capital								
001-130-564200-513-00000	EQUIPMENT & MACHINERY-FURNITURE & EQUIP	4,731	-	-	-	-	-	0.00%	-
001-130-564300-513-00000	EQUIPMENT & MACHINERY-COMPUTERS*	1,201	5,707	9,316	11,600	-	11,600	103.26%	5,893
001-130-564320-513-00000	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS*	-	2,100	2,100	2,100	-	2,100	0.00%	-
	Departmental Capital	**5,932**	**7,807**	**11,416**	**13,700**	**-**	**13,700**	**75.48%**	**5,893**
	Finance Total	**1,130,473**	**1,432,713**	**1,485,586**	**1,593,308**	**-**	**1,593,308**	**11.21%**	**160,595**

*Related footnote on following page

FINANCE (CONTINUED)

Finance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services	Annual Internal Cybersecurity Pen Test	11,500	-	-
	Annual External Cybersecurity Pen Test	10,000	-	-
	Annual PCI Compliance Assessment	5,000	-	-
	Annual NIST/FCS Compliance Assessment	30,809	-	-
	Mimecast Email Gateway Security	8,200	-	-
	IT Consultations	73,000	-	-
	Total	**138,509**	**-**	**-**
Professional Services-Accounting/Audit	Independent Audit - KMC (78%)	39,000	-	-
	Total	**39,000**	**-**	**-**
Professional Services-Miscellaneous	OPEB Actuarial Valuation for GEPP & Managerial Pensions	4,000	-	-
	Cost Allocation Plan	12,500	-	-
	Total	**16,500**	**-**	**-**
Travel & Per Diem	FLGISA (2 Conferences - IT Mgr.) (1 Conference - IT Tech	2,500	-	-
	GFOA Annual Conference - 2 Attendees	7,000	-	-
	FGFOA Annual Conference - 4 Attendees	800	-	-
	Legal Aspects of Public Procurement (Purchasing Staff - 2)	150	-	-
	BS&A User Training - 2 Attendees	1,800	-	-
	FAPPO Annual Conference (Purchasing Staff - 2)	1,550	-	-
	Total	**13,800**	**-**	**-**
Travel-Local	Mileage & Parking	300	-	-
	Total	**300**	**-**	**-**
Printing	Budgets (Proposed and Adopted)	3,200	-	-
	Envelopes	600	-	-
	Binder Tabs for Budget Books	500	-	-
	Business Cards	450	-	-
	Total	**4,750**	**-**	**-**
Education & Registration	FLGISA	638	-	-
	FGFOA Annual Conference (4 Attendees)	1,400	-	-
	Legal Aspects of Public Procurement (Purchasing Staff - 2)	1,140	-	-
	BS&A User Training	900	-	-
	FAPPO Annual Conference - 2 Attendees	300	-	-
	CPPB Prep Course - Purchasing Staff [2]	800	-	-
	SFGFOA Trainings	500	-	-
	NIGP Trainings	250	-	-
	IT Trainings	2,500	-	-
	Misc. Trainings	750	-	-
	Total	**9,178**	**-**	**-**
Books & Publications	FASB/AICPA/GASB Updates	500	-	-
	Other Financial Subscriptions	100	-	-
	Total	**600**	**-**	**-**

FINANCE (CONTINUED)

Finance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Dues & Memberships	FGFOA (4 Memberships)	200	-	-
	GFOA (2 Memberships)	450	-	-
	NIGP (Local Dues)	70	-	-
	NIGP (Agency Dues)	280	-	-
	FLGISA (1 Membership)	200	-	-
	SFGFOA (2 Memberships)	100	-	-
	GFOA Budget Submission	500	-	-
	GFOA ACFR Submission	500	-	-
	Citywide Costco Card	120	-	-
	AICPA (1Membership)	295	-	-
	FICPA (1 Membership)	350	-	-
	GFOA Employment Ads	150	-	-
	Total	**3,215**	**-**	**-**
Maintenance-Contracts	BS&A ERP System	23,996	-	-
	Toshiba Copier	3,300	-	-
	Splashtop Remote Control	1,000	-	-
	Faronics Deep Freeze (Loaner Laptop Security Software)	2,000	-	-
	GFI (Email Archiver)	1,200	-	-
	SentinelOne (Previously Carbon Black)	6,575	-	-
	Total Uptime Cloud DNS	600	-	-
	Network Solutions Domain Name	100	-	-
	Digital SSL Certificate	2,207	-	-
	Optisigns Digital Signage	500	-	-
	ManageEngine Service Desk Plus	3,200	-	-
	Unitrends Backup & Recovery	18,500	-	-
	Microsoft Office 365	30,000	-	-
	Gravity ACFR & Budget Software	37,800	-	-
	Endpoint Central Cloud	6,000	-	-
	Total	**136,978**	**-**	**-**
Supplies-Data Processing	Miscellaneous Software	750	-	-
	Network Hardware Supplies	1,000	-	-
	Network Supplies	2,500	-	-
	PC Replacement Parts & Peripherals	1,200	-	-
	Stock Paper & Check Stock	2,700	-	-
	Toner & Ink Cartridges	2,000	-	-
	Total	**10,150**	**-**	**-**
Supplies-Minor Equipment (It)	Misc IT Equipment	1,000	-	-
	Network Enclosures	1,500	-	-
	Total	**2,500**	**-**	**-**

FINANCE (CONTINUED)

Finance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Equipment & Machinery-Computers	AV Room Notebook that hosts Zoom Meetings	1,600	-	-
	IT Dashboard Desktop for 3 TV Screens	1,200	-	-
	IT Manager Desktop	1,200	-	-
	Purchasing Agent Notebook	1,600	-	-
	Asst Finance Director Desktop	1,200	-	-
	CFO Desktop	1,200	-	-
	IT Tech Desktop	1,200	-	-
	Accountant Desktop	2,400	-	-
	Total	**11,600**	**-**	**-**
Equipment & Machinery-Software Programs	Microsoft Licenses	2,100	-	-
	Total	**2,100**	**-**	**-**

FINANCE (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-130-0001	Accounting Technician	Hourly	$25.48	$38,423.84	$0.00	$694.79	$0.00	$39,118.63
001-130-0002	Accountant	Salary	$2,353.84	$61,199.84	$0.00	$295.10	$0.00	$61,494.94
001-130-0003	Purchasing Agent	Salary	$2,996.60	$77,911.60	$0.00	$3,022.54	$0.00	$80,934.14
001-130-0004	Accountant	Salary	$2,424.45	$63,035.70	$0.00	$1,429.96	$0.00	$64,465.66
001-130-0005	Finance Director/CFO	Salary	$6,253.00	$162,578.00	$0.00	$0.00	$0.00	$162,578.00
001-130-0006	IT Technician	Hourly	$28.49	$59,259.20	$0.00	$2,311.92	$0.00	$61,571.12
001-130-0007	Assistant Finance Director	Salary	$4,119.25	$107,100.50	$0.00	$1,267.60	$0.00	$108,368.10
001-130-0008	Information Systems Manager	Salary	$3,530.75	$91,799.50	$0.00	$1,720.30	$0.00	$93,519.80
001-130-0009	Budget Analyst	Salary	$2,413.97	$62,763.22	$0.00	$453.96	$0.00	$63,217.18
001-130-0010	Purchasing Assistant	Hourly	$29.42	$61,193.60	$0.00	$1,247.34	$0.00	$62,440.94
450-940-0004	Utility Billing/ Accounting Supervisor	Salary	$3,216.93	$16,728.04	$0.00	$399.64	$0.00	$17,127.68
				$801,993.04		**$12,843.15**		**$814,836.19**

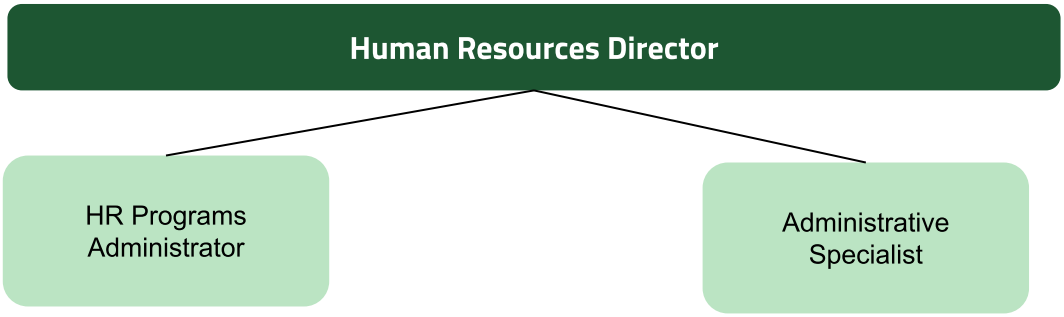
HUMAN RESOURCES

The Human Resources Department provides administrative, personnel and Risk Management services to all departments of the City, and acts as a conduit among employees and management.

The Human Resources Department is composed of two distinct functions; Human Resources and Risk Management. The Department is structured with a Human Resources Director and Risk Manager, who is assisted by a full-time Human Resources Programs Administrator and a part-time Administrative Specialist.

Mission:

To recruit, hire, train, and retain a quality workforce. To provide the oversight and administration of employee benefits programs. To protect the assets of the City through risk management.



FY 2023 Year to Date Accomplishments:

- Drafted and implemented new Administrative Policies.
- Retained Gehring Group as the Insurance Broker for the City.
- Union Negotiations with the City Attorney's Office and GAME.
- Actively participate in the Compensation and Classification Study.
- Work with department heads and employees to recruit, hire and retain highly qualified and diverse staff.
- Work on new-hires orientation, onboarding & offboarding procedures and draft the Human Resources Departmental Handbook.
- Provide staff training to all employees, including specific supervisor training opportunities.

Goals for FY 2024:

- The successful continued development of a Human Resources Department.
- To successfully implement a labor agreement with GAME Union Employees.
- Implement recommended changes and updates from the Compensation and Classification Study.
- Continue to work on the update to the Personnel Policies Manual and the Administrative Policies.
- Continue to hold City-Wide Training initiatives.
- Continue to revamp and enhance the new-hires orientation process, onboarding & offboarding procedures and finalize the Human Resources Departmental Handbook.
- Promote work-life balance, health challenges, and morale-boosting events for employees.

HUMAN RESOURCES (CONTINUED)

Performance Measures:

Performance Measure	Indicator	FY 2022 YTD Results	FY 2023 Target	FY 2024 Target
New Employees	Number of new hires processed	45	17	20
Job Postings	Number of job postings/applications received	24/1135	11/289	30/1400

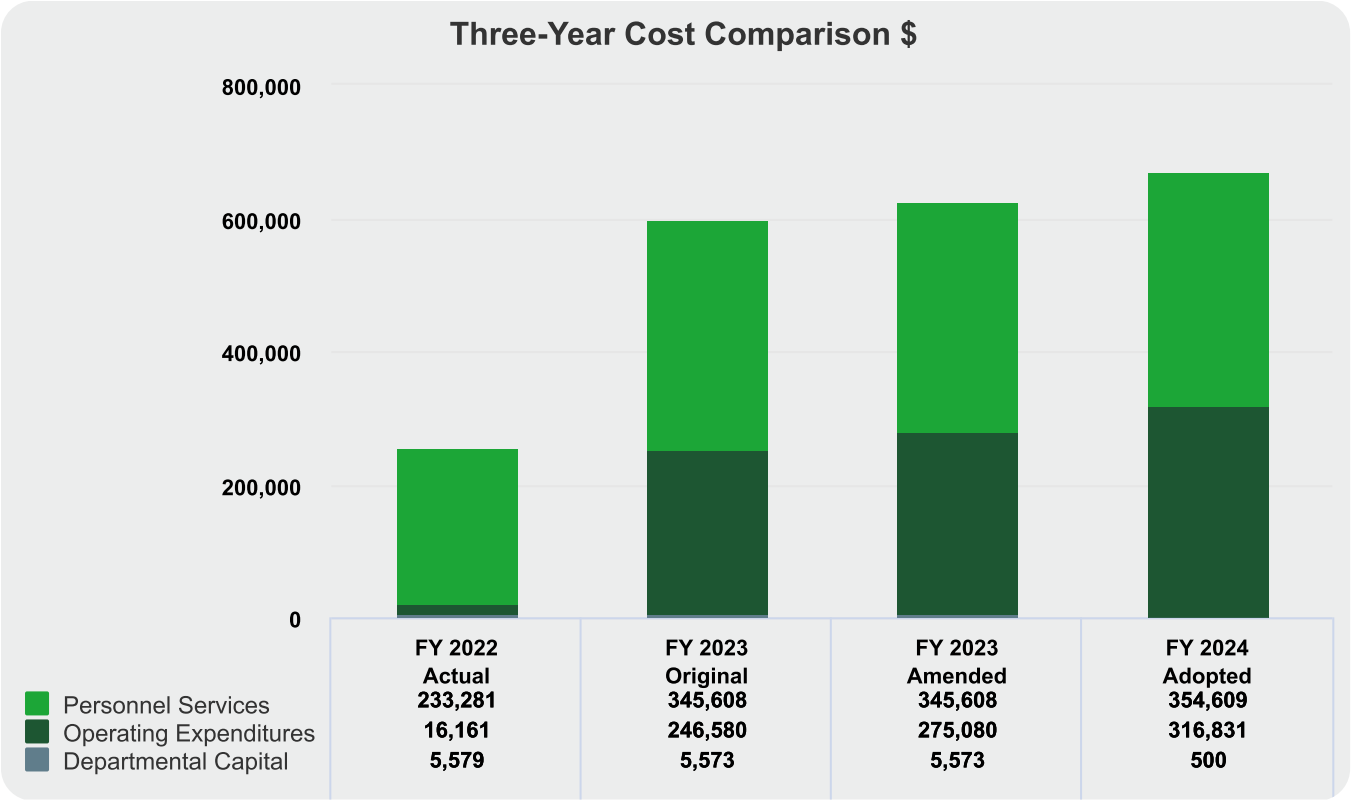
Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Human Resources Director	1	-	1	-	1	-
HR Programs Administrator	1	-	1	-	1	-
Administrative Specialist	-	-	-	-		0.5
Total	**2**	**-**	**2**	**-**	**2**	**0.5**
Full-Time Equivalent	**2.0**	**-**	**2.0**	**-**	**2.0**	**0.4**

HR Programs Administrator moved from City Clerk's Department in FY 2022.

PT29 Admin Specialist split evenly with City Clerk.

Budget Summary



HUMAN RESOURCES (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	FY 2024 % Over/ (Under) FY 2023 Orig. Budget	FY 2024 $ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-140-512100-513-00000	SALARIES-REGULAR	156,219	199,535	199,535	205,112	-	205,112	2.79%	5,577
001-140-512200-513-00000	SALARIES-OTHER	-	17,195	17,195	16,920	-	16,920	-1.60%	(275)
001-140-514000-513-00000	SALARIES-OVERTIME	281	-	-	200	-	200	0.00%	200
001-140-515700-513-00000	SPECIAL PAY-CELL PHONE	32	840	840	840	-	840	0.00%	-
	Total Wages	**156,532**	**217,570**	**217,570**	**223,072**	**-**	**223,072**	**2.53%**	**5,502**
	Benefits								
001-140-521100-000-00000	BENEFITS-FICA	11,303	16,580	16,580	16,985	-	16,985	2.44%	405
001-140-521200-000-00000	BENEFITS-RETIREMENT	32,176	63,507	63,507	68,882	-	68,882	8.46%	5,375
001-140-521300-000-00000	BENEFITS-GROUP INSURANCE	33,183	47,825	47,825	45,532	-	45,532	-4.79%	(2,293)
001-140-521400-000-00000	BENEFITS-WORKERS COMPENSATION	87	126	126	138	-	138	9.52%	12
	Total Benefits	**76,749**	**128,038**	**128,038**	**131,537**	**-**	**131,537**	**2.73%**	**3,499**
	Personnel Services	**233,281**	**345,608**	**345,608**	**354,609**	**-**	**354,609**	**2.60%**	**9,001**
	Operating Expenditures								
001-140-531100-513-00000	PROFESSIONAL SERVICES*	9,841	765	29,265	5,465	-	5,465	614.38%	4,700
001-140-531190-513-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	1,800	16,000	16,000	25,000	-	25,000	56.25%	9,000
001-140-532401-513-00000	TRAVEL & PER DIEM*	40	4,000	4,000	4,000	-	4,000	0.00%	-
001-140-532471-513-00000	PRINTING*	-	1,500	1,500	1,500	-	1,500	0.00%	-
001-140-532481-513-00000	PUBLIC RELATIONS*	2,107	1,500	1,500	2,300	-	2,300	53.33%	800
001-140-532482-513-00000	ANNUAL EVENTS*	-	10,000	10,000	11,500	-	11,500	15.00%	1,500
001-140-532491-513-00000	EDUCATION & REGISTRATION	378	2,300	2,300	2,000	-	2,000	-13.04%	(300)
001-140-532492-513-00000	ADVERTISING*	-	2,000	2,000	2,550	-	2,550	27.50%	550
001-140-532510-519-00000	INSURANCE-LIABILITY*	-	160,000	160,000	213,989	-	213,989	33.74%	53,989
001-140-532515-545-00000	INSURANCE DEDUCTIBLES	-	4,000	4,000	4,000	-	4,000	0.00%	-
001-140-532542-513-00000	DUES & MEMBERSHIPS*	800	1,515	1,515	1,527	-	1,527	0.79%	12
001-140-534100-546-00000	REPAIRS-ACCIDENT & VANDALISM	-	40,000	40,000	40,000	-	40,000	0.00%	-
001-140-534410-513-00000	MAINTENANCE-CONTRACTS*	-	1,500	1,500	1,500	-	1,500	0.00%	-
001-140-535110-513-00000	SUPPLIES-OFFICE	1,195	1,500	1,500	1,500	-	1,500	0.00%	-
	Operating Expenditures	**16,161**	**246,580**	**275,080**	**316,831**	**-**	**316,831**	**28.49%**	**70,251**
	Departmental Capital								
001-140-564200-513-00000	EQUIPMENT & MACHINERY-FURNITURE & EQUIP	3,511	2,573	2,573	500	-	500	-80.57%	(2,073)
001-140-564300-513-00000	EQUIPMENT & MACHINERY-COMPUTERS	2,068	3,000	3,000	-	-	-	-100.00%	(3,000)
	Departmental Capital	**5,579**	**5,573**	**5,573**	**500**	**-**	**500**	**-91.03%**	**(5,073)**
	Human Resources Total	**255,021**	**597,761**	**626,261**	**671,940**	**-**	**671,940**	**12.41%**	**74,179**

*Related footnote on following page

HUMAN RESOURCES (CONTINUED)

Human Resources- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services	ACA Tracking	465	-	-
	Evergreen - as needed	5,000	-	-
	Total	**5,465**	**-**	**-**
Professional Services-Miscellaneous	FDLE Reports (Background Checks)	1,000	-	-
	Onboarding Physical & Drug Tests (For all of General Fund)	6,000	-	-
	In-House Training	10,000	-	-
	Smart Dollar - Employee Financial Wellness	8,000	-	-
	Total	**25,000**	**-**	**-**
Travel & Per Diem	HR, Risk Conferences & Educational Seminars (2 Attendees)	4,000	-	-
	Total	**4,000**	**-**	**-**
Printing	Personnel Manual	1,500	-	-
	Total	**1,500**	**-**	**-**
Public Relations	Service Awards/Plaques	1,500	-	-
	Flowers/Get Well	300	-	-
	Public Works Employee of the Quarter/Year Awards	500	-	-
	Total	**2,300**	**-**	**-**
Annual Events	Employee Luncheon - Holiday	2,000	-	-
	Employee Luncheon - Halloween	750	-	-
	Employee Luncheon - July 4th	2,000	-	-
	Misc. - Events, Bring Child to Work, Birthdays, Farewells, Wellness, etc.	5,250	-	-
	Advisory Board Dinner - From Dept 180	1,500	-	-
	Total	**11,500**	**-**	**-**
Advertising	Subscription to Government Jobs.Com	1,800	-	-
	Employment Ads (two)	750	-	-
	Total	**2,550**	**-**	**-**
Insurance-Liability	INSURANCE-LIABILITY FMIT - 60% Property Liability increase	202,005	-	-
	P&T Flood - 10% increase	1,365	-	-
	Comm Center Flood - 10% increase	1,616	-	-
	Fire Station Flood - 10% increase	959	-	-
	Police Dept Flood - 10% increase	1,076	-	-
	Fleet Flood - 10% increase	1,550	-	-
	City Hall Flood - 10% increase	4,226	-	-
	Public Works Flood - 10% increase	1,192	-	-
	Total	**213,989**	**-**	**-**
Dues & Memberships	SHRM - (2 Memberships)	580	-	-
	FL Public HR Association (2 Memberships)	200	-	-
	Amazon Prime Portion	50	-	-
	Risk - Prima	385	-	-
	IPMA-HR (2 Memberships)	312	-	-
	Total	**1,527**	**-**	**-**

HUMAN RESOURCES (CONTINUED)

Maintenance-Contracts	Syntrio Lighthouse - Compliance Hotline	1,500	-	-
	Total	**1,500**	-	-

HUMAN RESOURCES (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-120-0001	Administrative Specialist	PT29	$22.44	$16,919.76	$0.00	$279.99	$0.00	$17,199.75
001-140-0001	Human Resources Director/Risk Manager	Salary	$4,370.11	$113,622.86	$0.00	$3,249.92	$0.00	$116,872.78
001-140-0002	Human Resources Programs Administrator	Salary	$3,368.28	$87,575.28	$0.00	$383.89	$0.00	$87,959.17
				$218,117.90		**$3,913.80**		**$222,031.70**

LEGAL

MISSION:

To provide timely, efficient, and cost-effective legal services and representation to the City of Cooper City.

FY 2023 Year To Date Accomplishments:

- Coordinated with the City's professional staff and consultants, and drafted ordinance to implement new commission districts pursuant to the City Charter.
- Coordinated with the City's professional staff to administer American Rescue Plan Act funding and assist with COVID relief options.
- Coordinated with City Staff and BSO to review and enhance the City's code enforcement procedures and represent the City at hearings before the City's special magistrate.

Lead collective bargaining and coordinated with City Staff regarding negotiation of collective bargaining agreement with GAME union.

- Advised the City on matters related to the City's annual fire assessment and coordinated with staff to ensure compliance with the statutory assessment requirements.
- Advised the City on matters related to candidate qualifying and other issues associated with the November 2022 general municipal election.
- Represented the City in seeking a declaratory judgment related the qualifications of a candidate for City Commission.
- Coordinated with City Staff and BSO to address traffic issues associated with Renaissance Charter School and Franklin Academy Charter School.
- Coordinated with special counsel regarding the City's litigation against BSO related to pension funding matters.
- Revised the City Code as it relates to bulk trash pick-up in Royal Palm Ranches.
- Attended and Represented the City's professional staff during interviews with the Broward County Office of the Inspector General.
- Coordinated with the City's Community Development Department and Commission on matters related to the Nur Ul-Islam development.
- Drafted ordinance to regulate excessive feeding of animals in the City.
- Drafted a comprehensive ordinance regulating vacation rentals in accordance with state law.
- Drafted land use ordinances and resolutions related to pending development applications.
- Represented and defended the City in foreclosure litigation related to code liens.
- Coordinated with City Staff to update the City's Personnel Policy Manual.
- Advised the City Commission and City's professional staff on recent legislative changes and legislative impacts on City operations.
- Advised the City's Finance Department on utility billing procedures and the imposition and collection of late fees for delinquent utility accounts.
- Revised and updated the City Commission's administrative procedures resolution.
- Provided legal advice to the City on various human resources, labor and personnel matters.
- Provided legal advice to the City Commission and City staff related to ethics matters and compliance with the Broward County Code of Ethics for Elected Officials and Ch. 112, F.S.

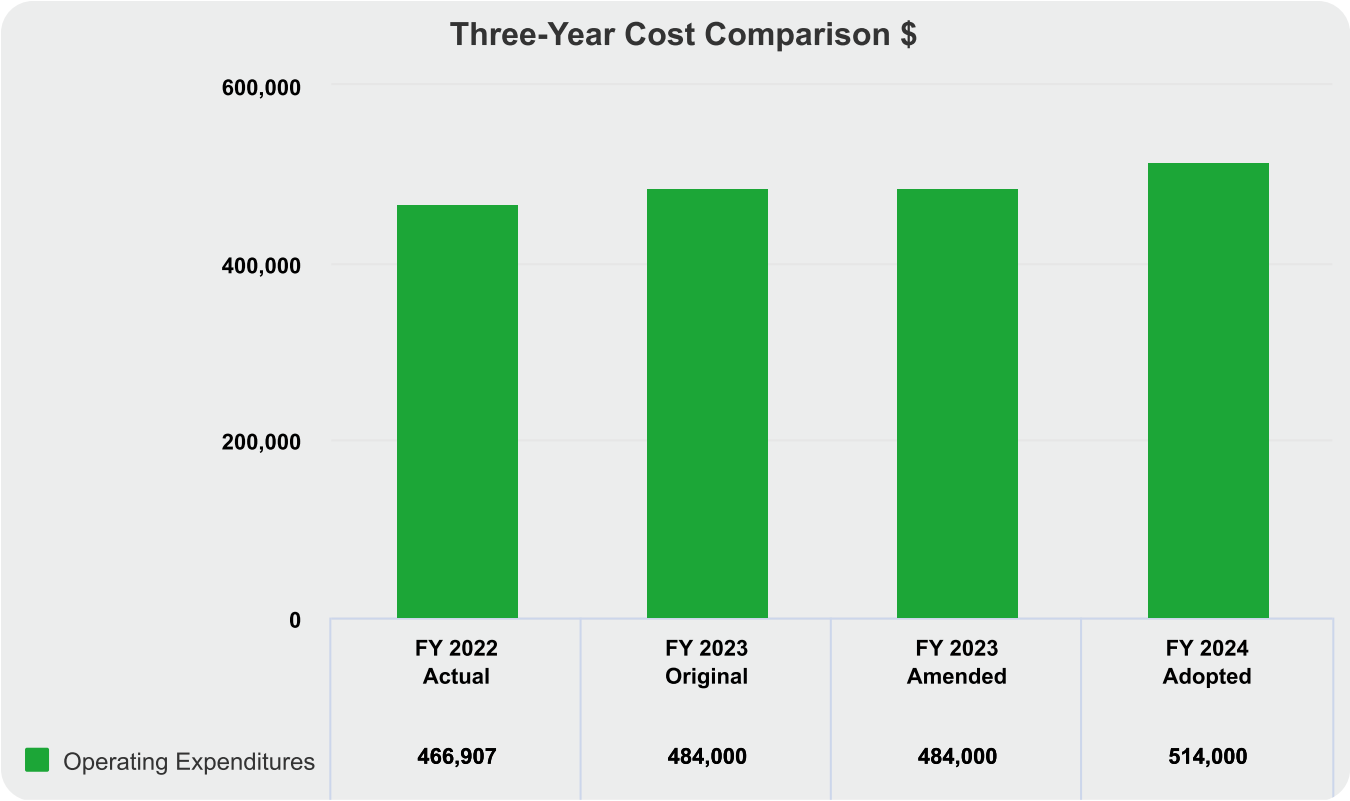
Provided training to the City's advisory boards regarding the Sunshine Law, the Florida Public Records Act, and public service ethics.

LEGAL (CONTINUED)

Goals For FY 2024:

- To work closely and effectively with the City Commission, City Manager, and City staff to continue to develop a proactive legal approach to lessen risk and litigation exposure. The City Attorney's Office will accomplish this by delivering quality, professional legal services that achieve total client satisfaction.
- Advise and assist the Mayor, the City Commission, the City Manager, and the City staff on legal matters in order to best protect the interests of the City and to ensure compliance with all applicable City, State and Federal laws.
- Assist the City, as needed, in the attainment of the objectives of the City and all departments thereof.
- Update and amend the City's Code of Ordinances to adapt to the needs of the City and to eliminate outdated and/or inconsistent provisions.
- Increase revenue and/or cost savings opportunities through the implementation of aggressive strategies; compliance monitoring; fine and forfeiture procedures; the initiation and prosecution of litigation by the City; and aggressive contract negotiations with City vendors, suppliers, and consultants.

Budget Summary



LEGAL (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Operating Expenditures								
001-150-531140-514-00000	PROFESSIONAL SERVICES-ATTORNEY*	356,604	400,000	400,000	400,000	-	400,000	0.00%	-
001-150-531159-514-00000	PROFESSIONAL SERVICES-OTHER LEGAL EXP*	105,021	78,000	78,000	108,000	-	108,000	38.46%	30,000
001-150-532472-514-00000	PRINTING-CODE SUPPLEMENT	5,282	6,000	6,000	6,000	-	6,000	0.00%	-
	Operating Expenditures	**466,907**	**484,000**	**484,000**	**514,000**	**-**	**514,000**	**6.20%**	**30,000**
	Legal Total	**466,907**	**484,000**	**484,000**	**514,000**	**-**	**514,000**	**6.20%**	**30,000**

LEGAL (CONTINUED)

Legal- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services-Attorney	Professional Services-City Attorney	400,000	-	-
	Total	**400,000**	**-**	**-**
Professional Services-Other Legal Exp	Ron Book	48,000	-	-
	Klausner (BSO)	60,000	-	-
	Total	**108,000**	**-**	**-**

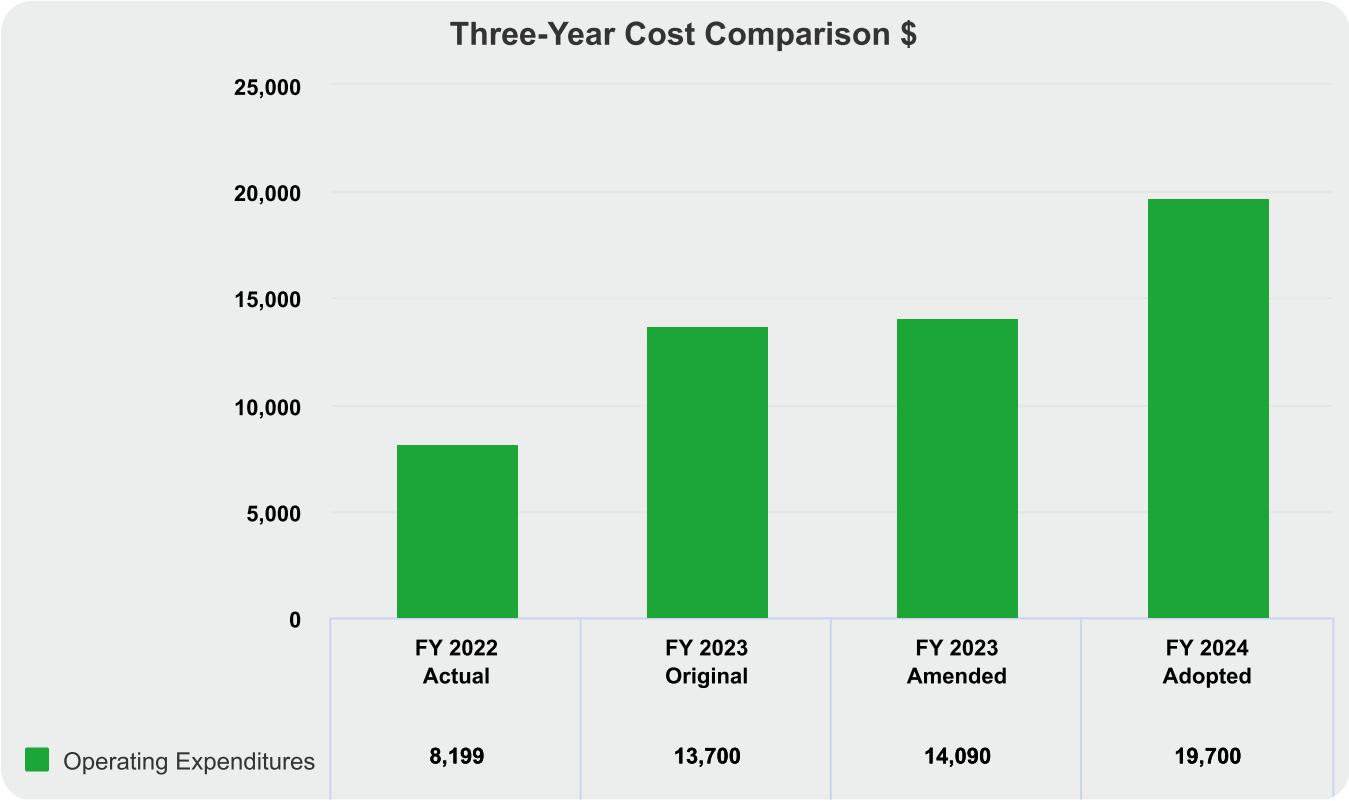
BOARDS & COMMITTEES

Mission:

The advisory boards and committees are bodies that provide non-binding strategic advice to the Commission. Advisory board members are appointed by the City Commission. The advisory boards in the City of Cooper City are comprised of the following boards:

- Business Advisory Board
- Education Advisory Board
- Firefighters Pension Plan Board of Trustees
- General Employees' Pension Plan Board
- Green Advisory Board
- Management Pension Plan Board of Trustees
- Mental Health & Wellness Advisory Board
- Planning and Zoning Board
- Police Officers Pension Fund Board of Trustees
- Senior Citizen Advisory Board
- Recreation Advisory Board
- Royal Palm Ranches Preservation Board

Budget Summary



BOARDS & COMMITTEES (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Operating Expenditures								
001-180-532482-519-00000	ANNUAL EVENTS*	1,495	1,500	1,890	-	-	-	-100.00%	(1,500)
001-180-537100-519-00000	BOARD-BUSINESS ADVISORY*	25	2,000	2,000	5,500	-	5,500	175.00%	3,500
001-180-537150-519-00000	BOARD-EDUCATION ADVISORY*	3,063	4,000	4,000	4,000	-	4,000	0.00%	-
001-180-537175-519-00000	BOARD-GREEN ADVISORY*	1,499	1,500	1,500	2,500	-	2,500	66.67%	1,000
001-180-537250-519-00000	BOARD-SENIOR CITIZEN ADVISORY*	2,117	4,700	4,700	7,700	-	7,700	63.83%	3,000
	Operating Expenditures	**8,199**	**13,700**	**14,090**	**19,700**	**-**	**19,700**	**43.80%**	**6,000**
	Boards & Committees (Continued) Total	**8,199**	**13,700**	**14,090**	**19,700**	**-**	**19,700**	**43.80%**	**6,000**

*Related footnote on following page

BOARDS & COMMITTEES (CONTINUED)

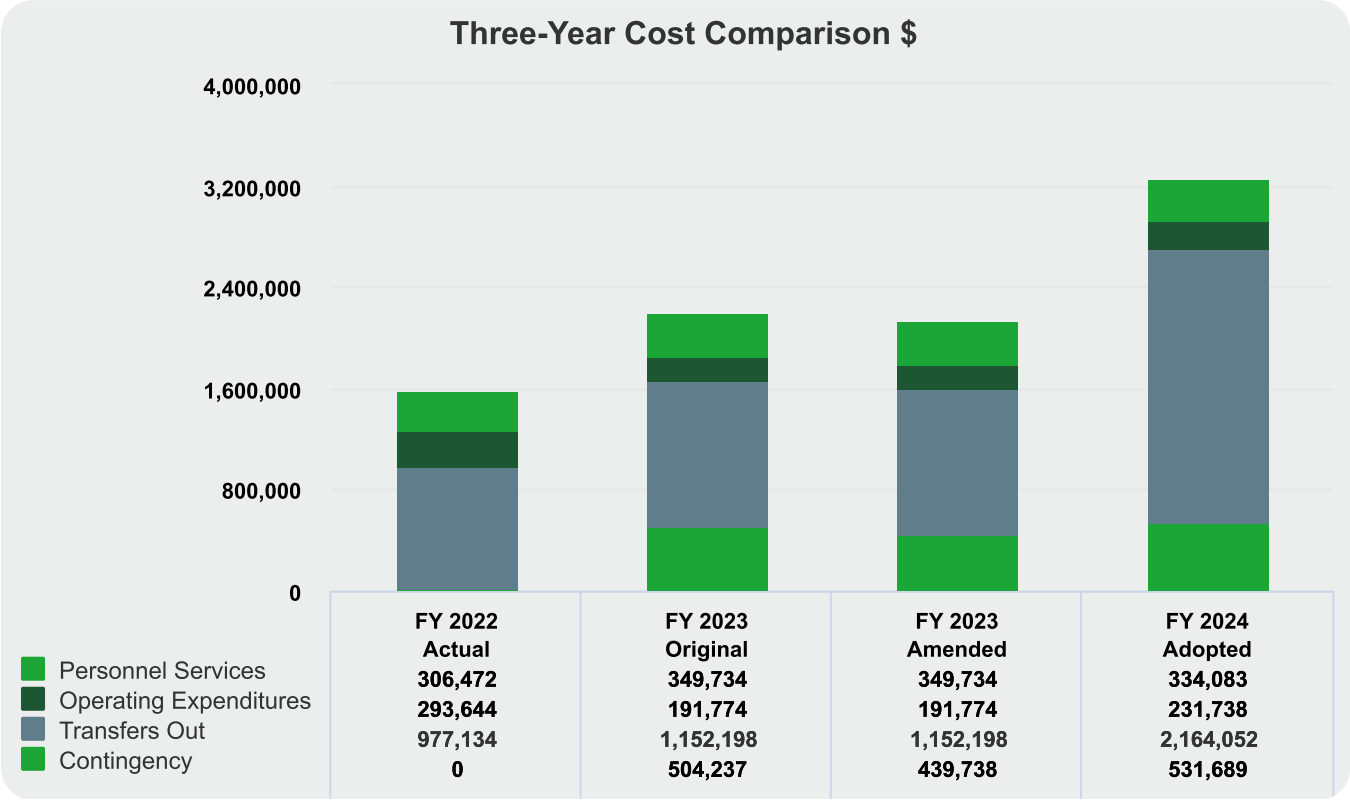
Board-Business Advisory	BAB Branding/Marketing Supplies	1,000	-	-
	Networking Events	1,000	-	-
	Business Expo Mailer - From Non-Departmental	3,500	-	-
	Total	**5,500**	**-**	**-**
Board-Education Advisory	Candidate Forum	500	-	-
	EAB Branding	525	-	-
	Teacher Appreciation Lunch - 7 Schools @425 each	2,975	-	-
	Total	**4,000**	**-**	**-**
Board-Green Advisory	Miscellaneous Expense	1,000	-	-
	Plants, mulch, plant labels	150	-	-
	Promotional items/display for Tree Care Workshop	200	-	-
	Educational Signs for Flamingo West Park	800	-	-
	Iguana Traps	100	-	-
	Items for Light Up CC/Senior Expo	100	-	-
	Items for Founder's Day/Water Matters Day	150	-	-
	Total	**2,500**	**-**	**-**
Board-Senior Citizen Advisory	Senior Expo	3,200	-	-
	Senior Expo Mailers	4,500	-	-
	Total	**7,700**	**-**	**-**

NON-DEPARTMENTAL

Mission:

To provide a financial framework for consolidating Citywide charges such as, insurance, utilities, employee events, retiree payments, and transfers to other funds.

Budget Summary



NON-DEPARTMENTAL (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Benefits								
001-190-521201-000-00000	BENEFITS-RETIREMENT (RETIREES)	29,400	32,234	32,234	30,000	-	30,000	-6.93%	(2,234)
001-190-521300-000-00000	BENEFITS-GROUP INSURANCE	-	-	-	2,883	-	2,883	0.00%	2,883
001-190-521301-000-00000	BENEFITS-GROUP INSURANCE (RETIREES)	275,682	315,000	315,000	300,000	-	300,000	-4.76%	(15,000)
001-190-521500-000-00000	BENEFITS-UNEMPLOYMENT COMPENSATION*	1,390	2,500	2,500	1,200	-	1,200	-52.00%	(1,300)
	Total Benefits	**306,472**	**349,734**	**349,734**	**334,083**	**-**	**334,083**	**-4.48%**	**(15,651)**
	Personnel Services	**306,472**	**349,734**	**349,734**	**334,083**	**-**	**334,083**	**-4.48%**	**(15,651)**
	Operating Expenditures								
001-190-531100-519-00000	PROFESSIONAL SERVICES*	-	-	-	9,600	-	9,600	0.00%	9,600
001-190-531190-519-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	16,305	22,995	22,995	10,104	-	10,104	-56.06%	(12,891)
001-190-532492-519-00000	ADVERTISING*	2,700	2,700	2,700	2,700	-	2,700	0.00%	-
001-190-532510-519-00000	INSURANCE-LIABILITY	91,034	-	-	-	-	-	0.00%	-
001-190-532542-519-00000	DUES & MEMBERSHIPS*	-	-	-	500	-	500	0.00%	500
001-190-533411-519-00000	UTILITIES-TELEPHONE, INTERNET, CABLE*	90,323	87,766	87,766	91,420	-	91,420	4.16%	3,654
001-190-533431-519-00000	UTILITIES-ELECTRICITY	18,082	18,000	18,000	23,669	-	23,669	31.49%	5,669
001-190-533432-519-00000	UTILITIES-WATER & SEWER	4,105	4,500	4,500	5,200	-	5,200	15.56%	700
001-190-534410-519-00000	MAINTENANCE-CONTRACTS*	39,099	43,163	43,163	54,900	-	54,900	27.19%	11,737
001-190-535110-519-00000	SUPPLIES-OFFICE	350	150	150	350	-	350	133.33%	200
001-190-535170-519-00000	POSTAGE*	17,657	12,500	12,500	20,729	-	20,729	65.83%	8,229
001-190-535185-519-00000	SUPPLIES-SPECIAL*	-	-	-	12,566	-	12,566	0.00%	12,566
001-190-535430-519-00000	SUPPLIES-MINOR EQUIPMENT	9,912	-	-	-	-	-	0.00%	-
001-190-536402-519-00000	COVID-19	4,077	-	-	-	-	-	0.00%	-
	Operating Expenditures	**293,644**	**191,774**	**191,774**	**231,738**	**-**	**231,738**	**20.84%**	**39,964**
	Transfers Out								
001-190-593103-581-00000	GENERAL GOV'T TRANSFER TO ROAD & BRIDGE	706,530	351,707	351,707	688,114	-	688,114	95.65%	336,407
001-190-593300-581-00000	GENERAL GOV'T TRANSFER TO CAPITAL PROJ	270,604	800,491	800,491	1,475,938	-	1,475,938	84.38%	675,447
	Transfers Out	**977,134**	**1,152,198**	**1,152,198**	**2,164,052**	**-**	**2,164,052**	**87.82%**	**1,011,854**
	Contingency								
001-190-599000-519-00000	CONTINGENCY*	-	504,237	439,738	531,689	-	531,689	5.44%	27,452
	Contingency	**-**	**504,237**	**439,738**	**531,689**	**-**	**531,689**	**5.44%**	**27,452**
	Non-Departmental Total	**1,577,250**	**2,197,943**	**2,133,444**	**3,261,562**	**-**	**3,261,562**	**48.39%**	**1,063,619**

*Related footnote on following page

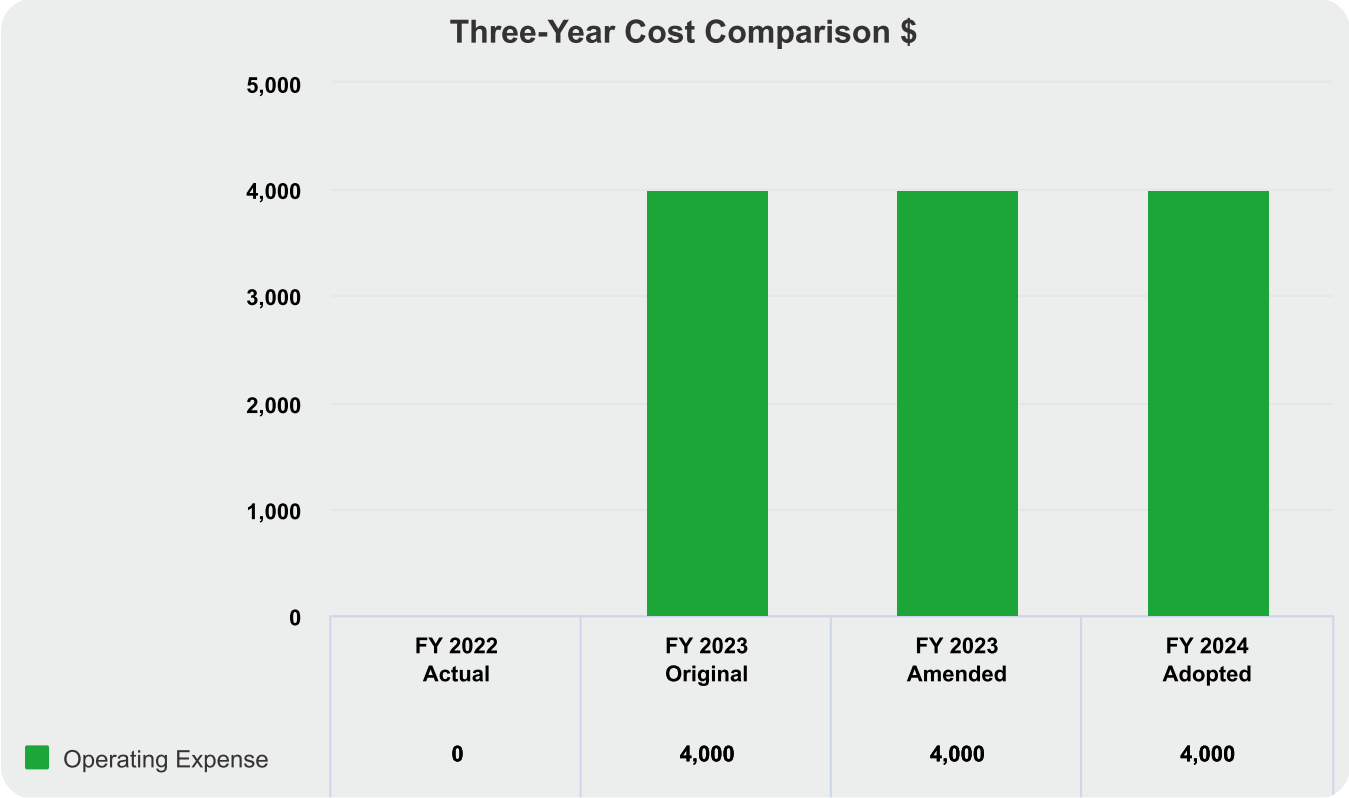
NON-DEPARTMENTAL (CONTINUED)

Non-Departmental- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Benefits-Unemployment Compensation	Benefits-Unemplyment Compensation	1,200	-	-
	Total	**1,200**	**-**	**-**
Professional Services	Internship Program	9,600	-	-
	Total	**9,600**	**-**	**-**
Professional Services-Miscellaneous	Janitorial Services	9,504	-	-
	Vehicle Cleaning	600	-	-
	Total	**10,104**	**-**	**-**
Advertising	Plantation Sports Directory full page ad (3 ads per year)	2,700	-	-
	Total	**2,700**	**-**	**-**
Dues & Memberships	Prime Membership - Consolidated here for FY24	500	-	-
	Total	**500**	**-**	**-**
Utilities-Telephone, Internet, Cable	Verizon (Data on tablet, hotspots)	20,000	-	-
	AT&T Business Fiber, Internet, U-Verse, & Data Lines	7,000	-	-
	Ring Central (VoIP)	21,000	-	-
	Comcast VoIP & Internet	39,000	-	-
	Phase V Maintenance of Emergency Call Center	420	-	-
	Satellite Phones - Citywide (Bex)	4,000	-	-
	Total	**91,420**	**-**	**-**
Maintenance-Contracts	ADP - Payroll & HR Modules	43,200	-	-
	ADP - Benefits Optimization	3,000	-	-
	ADP - Evaluations Module	3,000	-	-
	Zoom Webinar	4,500	-	-
	ADP - Year End Tax Reporting, W-2's	1,200	-	-
	Total	**54,900**	**-**	**-**
	Monthly Lease payment for postage machine	2,454	-	-
	USPS Marketing Mail Renewal Permit 246	275	-	-
	Total	**2,729**	**-**	**-**
Supplies-Special	Janitorial Supplies	12,000	-	-
	City Coins	566	-	-
	Total	**12,566**	**-**	**-**
Contingency	Comp Study	211,022	-	-
	Total	**211,022**	-	-

DEBT SERVICE

Budget Summary



DEBT SERVICE (CONTINUED)

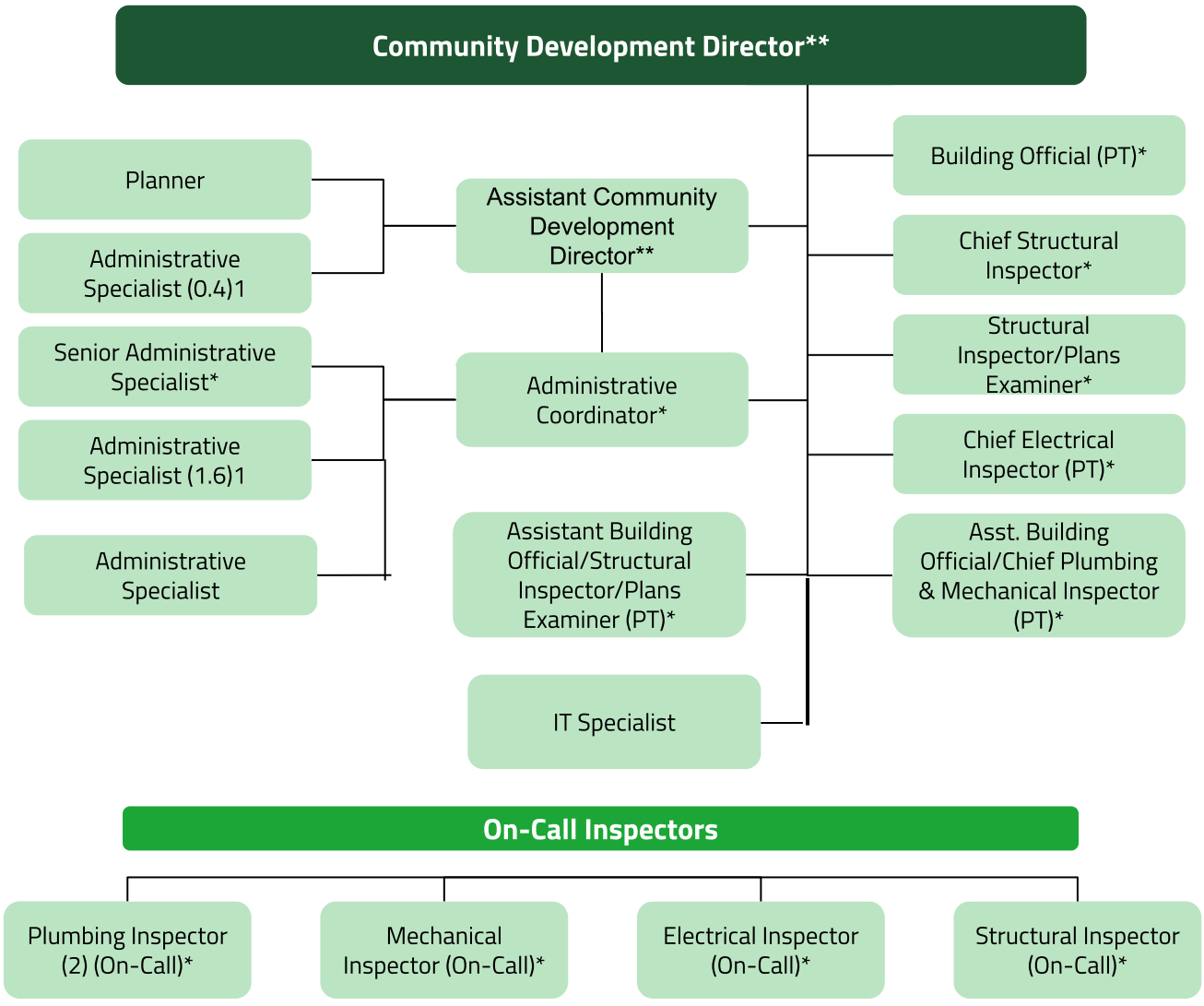
Debt Service

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Debt Service								
001-200-571000-517-00000	PRINCIPAL - LINE OF CREDIT	-	4,000	4,000	4,000	-	4,000	0.00%	-
	Debt Service	**-**	**4,000**	**4,000**	**4,000**	**-**	**4,000**	**0.00%**	**-**
	Debt Service Total	**-**	**4,000**	**4,000**	**4,000**	**-**	**4,000**	**0.00%**	**-**

COMMUNITY DEVELOPMENT

Mission:

The Community Development Department's mission remains to guide and facilitate the development of, and investments in Cooper City by providing effective measures in City planning, zoning, building permitting/inspections, economic development and the issuance of local business tax receipts. Our focus is to continually provide exceptional customer service and create a balanced and sustainable community that will enhance the overall quality of life for our residents, business owners and visitors.



* Positions funded by the Building Inspection Services Fund.
** Positions partially funded by the Building Inspection Services Fund and the General Fund.
One Administrative Specialist is funded in a 40/60 split between the General Fund and the Building Inspection Services Fund.

COMMUNITY DEVELOPMENT (CONTINUED)

FY 2023 Year to Date Accomplishments:

- Maintained the highest level of customer service for residents, business owners, and contractors, while continuing to navigate every stage of the ongoing pandemic as well as changes to our organizational infrastructure.
- Implemented an Electronic sign-In system to properly document all persons and manage social distancing requirements or preferences.
- Maintained our FEMA/ISO CRS Rating at a Class 6 by publishing the Flood Preparedness outreach communication and performing additional actions under FEMA's Community Rating System (CRS) Program. This favorable rating saves our residents and businesses who are required to carry flood insurance a 5% reduction to their premiums.
- Successfully brought 13 City Code change recommendations beneficial to the enhancement of residential and commercial occupancy while maintaining a stable economic infrastructure for the betterment of the city at-large, through the City Commission.
- Promoted and actively participated in the 48th Year CDBG Minor Home Repair Program and the Purchase Assistance Program.
- Serviced the construction and land development community at the highest level of proficiency with the delivery of expeditious plan review and inspection.
- Elevated our active Business Community by exposure and assisted our stakeholders in the recruitment of qualified, employable candidates with the launch and execution of our first annual Business Expo and Job Fair.
- Implemented an Economic Development initiative rolling out the City's first ever "Taste of Cooper City" a food tasting event showcasing the goods and services provided by local Cooper City eateries, coffee shops and tea houses, bakeries and more.
- Streamlined Local Business Tax Receipt processes for Additional Business Line Commercial Applications, Add a Professional Commercial Applications and Home Business Applications to a 1-day or "While-you-Wait" issuance process.
- Our entire management/upper level team earned or maintained full credentials in FEMA Emergency Management – all certified as MSB liaisons with full access to Broward County WEBEOC.
- Reviewed and processed land development petitions through the City Commission according to prescribed timeframes.
- Effectively managed and employed the Development Review Process through coordination of the Development Review Committee (DRC), the Planning & Zoning Board, the presentation of Land Development Items to the City Commission, and finally through permits, reviews and inspections.
- Maintained an Excellent ISO (Insurance Survey Organization) rating through May 2023.
- Issued permits representing $56.5 million of construction costs through May 2023.
- Launched the Short-term Rental online permit registration software and began permitting and inspecting all Short-Term Rentals.

Goals for FY 2024:

- To maintain Cooper City's FEMA/ISO CRS Rating at a Class 6 by publishing the Flood Preparedness outreach communication and performing additional actions crucial to maintaining Cooper City's Class 6 Rating under FEMA's Community Rating System (CRS) Program. This favorable rating saves our residents and businesses who are required to carry flood insurance a 5% reduction to their premiums.
- Complete the 49th Year CDBG application for implementation of the Minor Home Repair Program as well as the Purchase Assistance Program.
- Effectively manage and employ the Development Review Process through coordination of the Development Review Committee (DRC), the Planning & Zoning Board, the presentation of Land Development Items to the City Commission, and finally through permits, reviews and inspections.
- Continue the successful execution of planning processes, providing technical assistance to customers with respect to Administrative Plan Reviews; Local Business Tax Receipts; Alcoholic Beverage License Reviews; Records Requests; etc.

COMMUNITY DEVELOPMENT (CONTINUED)

- Maintain an Excellent ISO (Insurance Survey Organization) rating through May 2024.
- Continue to enhance and improve our end user experience by efficient, time-saving measures for permit submittals, while maintaining the integrity of our acceptance process for the safety and welfare of our residential and commercial occupants.
- Support our local businesses with the assistance of the Business Advisory Board and other local business advocacy organizations and projects.
- Electronic Permitting.

Performance Measures:

Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Achieve improved Class 6 Rating in FEMA's CRS Program	Written determination of achievement of Class 6 Rating in FEMA's CRS Program from FEMA	Achieved Class 6 Rating	Achieved Class 6 Rating	Maintain Class 6 Rating
Review Codes for potential changes/clarifications through the City Commission. Average of 2 per month	Record results from City Commission Agendas/Minutes	11	13	12
Process land development petitions through the City Commission within the prescribed timeline (Unadvertised petitions = 4 months or less Advertised petitions = 7 months or less)	Record results from City Commission Agendas/Minutes and petition logs	Met 4 month & 7 month timelines	Met 4 month & 7 month timelines	Meet 4 month & 7 month timelines
Permits applied, reviewed, & issued: -Small permits - fences, window & door replacements, driveways, shutters, reroofs, screen rooms, etc. -Large permits - tenant improvements, new commercial bldgs., residential room additions, new single family residence, swimming pools, etc.	Small permits: 7-10 business days Large permits: 10-15 business days -Obtained through ERP System report	Met small & large permit timelines	Met small & large permit timelines	Meet small & large permit timelines
Building inspections performed	100% Completion Daily	100%	100%	100%
Local Business Tax Receipt (LBTR) Licensing reviews, issues & updates	Review or issue: 2-4 weeks, barring commercial buildouts and permit finalization.	Met LBTR timeline	Met LBTR timeline	Meet LBTR timeline

COMMUNITY DEVELOPMENT (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Community Development Director**	1	-	1	-	1	-
Assistant Community Development Director**	1	-	1	-	1	-
Administrative Coordinator*	1	-	1	-	1	-
Planner	1	-	1	-	1	-
Senior Administrative Specialist(1)	1	-	1	-	1	-
Administrative Specialist*	2	-	3	-	3	-
Building Official (PT)*	-	1	-	1		1
Chief Structural Inspector*	1	-	1	-	1	-
Structural Inspector/Plans Examiner*	1	-	1	-	1	-
IT Specialist	-	-	1	-	1	-
Chief Electrical Inspector (PT)*	-	1	-	1		1
Assistant Building Official/Chief Plumbing/Mechanical Inspector (PT)*	-	1	-	1		2
Assistant Building Official/Structural Inspector/Plans Examiner (PT)*	-	1	-	-		-
Structural Inspector (On-Call)*	-	1	-	1		1
Electrical Inspector (On-Call)*	-	1	-	1		1
Mechanical Inspector (On-Call)*	-	-	-	1		1
Plumbing Inspector (On-Call)*	-	2	-	2		2
Total	**9**	**8**	**11**	**8**	**11**	**9**
Full-Time Equivalent	**9.0**	**1.5**	**11.0**	**1.5**	**11.0**	**1.8**

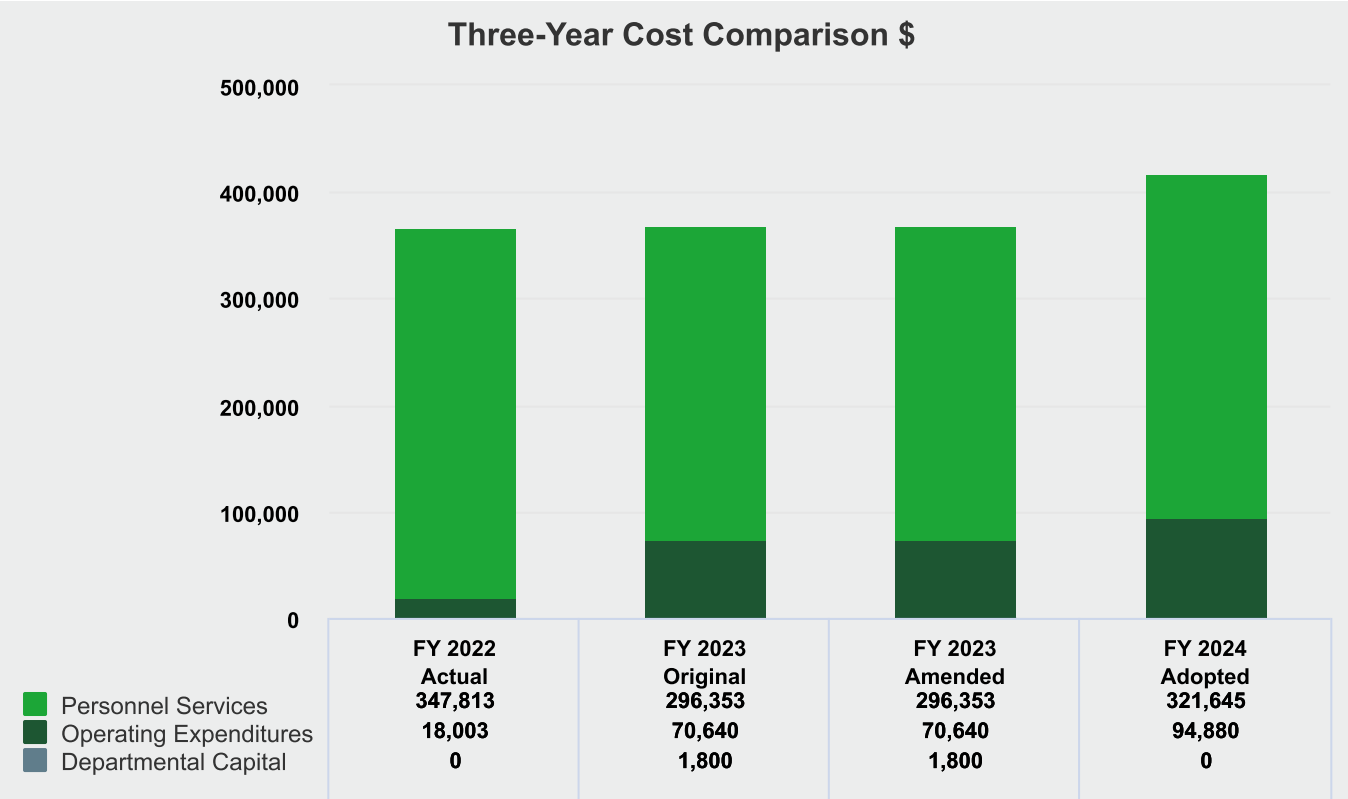
*Positions funded by the Building Inspection Services Fund.

**Positions partially funded by the Building Inspection Services Fund and the General Fund.

One Administrative Specialist is funded in a 40/60 split between the General Fund and the Building Insoection Services Fund.

COMMUNITY DEVELOPMENT (CONTINUED)

Budget Summary



COMMUNITY DEVELOPMENT (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-212-512100-515-00000	SALARIES-REGULAR	218,547	188,671	188,671	201,308	-	201,308	6.70%	12,637
001-212-514000-515-00000	SALARIES-OVERTIME	100	800	800	500	-	500	-37.50%	(300)
001-212-515700-515-00000	SPECIAL PAY-CELL PHONE	840	1,260	1,260	840	-	840	-33.33%	(420)
	Total Wages	**219,487**	**190,731**	**190,731**	**202,648**	**-**	**202,648**	**6.25%**	**11,917**
	Benefits								
001-212-521100-000-00000	BENEFITS-FICA	15,594	14,433	14,433	15,400	-	15,400	6.70%	967
001-212-521200-000-00000	BENEFITS-RETIREMENT	40,157	42,218	42,218	48,890	-	48,890	15.80%	6,672
001-212-521300-000-00000	BENEFITS-GROUP INSURANCE	72,473	48,843	48,843	54,622	-	54,622	11.83%	5,779
001-212-521400-000-00000	BENEFITS-WORKERS COMPENSATION	102	128	128	85	-	85	-33.59%	(43)
	Total Benefits	**128,326**	**105,622**	**105,622**	**118,997**	**-**	**118,997**	**12.66%**	**13,375**
	Personnel Services	**347,813**	**296,353**	**296,353**	**321,645**	**-**	**321,645**	**8.53%**	**25,292**
	Operating Expenditures								
001-212-531190-515-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	12,924	49,000	49,000	56,440	-	56,440	15.18%	7,440
001-212-532401-515-00000	TRAVEL & PER DIEM*	1,540	3,500	3,500	3,500	-	3,500	0.00%	-
001-212-532471-515-00000	PRINTING*	639	2,100	2,100	2,100	-	2,100	0.00%	-
001-212-532491-515-00000	EDUCATION & REGISTRATION*	1,213	10,750	10,750	4,750	-	4,750	-55.81%	(6,000)
001-212-532541-515-00000	BOOKS & PUBLICATIONS*	-	420	420	420	-	420	0.00%	-
001-212-532542-515-00000	DUES & MEMBERSHIPS*	956	2,020	2,020	2,020	-	2,020	0.00%	-
001-212-534410-515-00000	MAINTENANCE-CONTRACTS	-	1,500	1,500	-	-	-	-100.00%	(1,500)
001-212-535110-515-00000	SUPPLIES-OFFICE*	581	1,000	1,000	1,000	-	1,000	0.00%	-
001-212-535190-515-00000	SUPPLIES-OTHER*	-	200	200	500	-	500	150.00%	300
001-212-535410-515-00000	SUPPLIES-SAFETY EQUIPMENT*	150	150	150	150	-	150	0.00%	-
001-212-536601-515-00000	PROGRAM EXPENSE*	-	-	-	24,000	-	24,000	0.00%	24,000
	Operating Expenditures	**18,003**	**70,640**	**70,640**	**94,880**	**-**	**94,880**	**34.31%**	**24,240**
	Departmental Capital								
001-212-564300-515-00000	EQUIPMENT & MACHINERY-COMPUTERS	-	1,800	1,800	-	-	-	-100.00%	(1,800)
	Departmental Capital	**-**	**1,800**	**1,800**	**-**	**-**	**-**	**-100.00%**	**(1,800)**
	Community Development Total	**365,816**	**368,793**	**368,793**	**416,525**	**-**	**416,525**	**12.94%**	**47,732**

Community Development- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services-Miscellaneous	Appraisals	8,000	-	-
	GIS	10,000	-	-
	CRS Max - For FEMA's CRS Program	7,440	-	-
	Comp Planning	10,000	-	-
	Traffic Studies	5,000	-	-
	P & Z Transcriptions	1,000	-	-
	Grant Writing	5,000	-	-
	Landscape Plan Review	10,000	-	-
	Total	**56,440**	**-**	**-**
Travel & Per Diem	FAPA Conference (2 Staff Members)	3,500	-	-
	Total	**3,500**	**-**	**-**
Printing	Flood Newsletter	500	-	-
	Economic Development - Printing for Marketing	1,200	-	-
	Outreach Projects FEMA CRS	100	-	-
	CDBG Marketing	300	-	-
	Total	**2,100**	**-**	**-**
Education & Registration	BAPA Events	75	-	-
	Seminars	75	-	-
	AICP Certification for Director & Assistant Director	2,000	-	-
	FAPA Conference (2 Staff Members)	2,500	-	-
	Workshops	100	-	-
	Total	**4,750**	**-**	**-**
Books & Publications	AICP Books	300	-	-
	Urban Land Institute	60	-	-
	APA Publications	60	-	-
	Total	**420**	**-**	**-**
Dues & Memberships	American Planning Association (APA, FAPA) Carlos, Jason & Brandon	1,000	-	-
	American Institute of Cert Planners (AICP)	1,020	-	-
	Total	**2,020**	**-**	**-**
Supplies-Office	Copy Paper for Community Development	600	-	-
	Misc Office Supplies	400	-	-
	Total	**1,000**	**-**	**-**
Supplies-Other	Small Office Equipment & Emergency Supplies	500	-	-
	Total	**500**	**-**	**-**
Supplies-Safety Equipment	Boot Allowance (1 Staff Member)	150	-	-
	Total	**150**	**-**	**-**
Program Expense	CDBG Grant Funding Allocation	10,000	-	-
	Business Expo - Economic Development	6,000	-	-
	Taste of The City - Economic Development	8,000	-	-
	Total	**24,000**	**-**	**-**

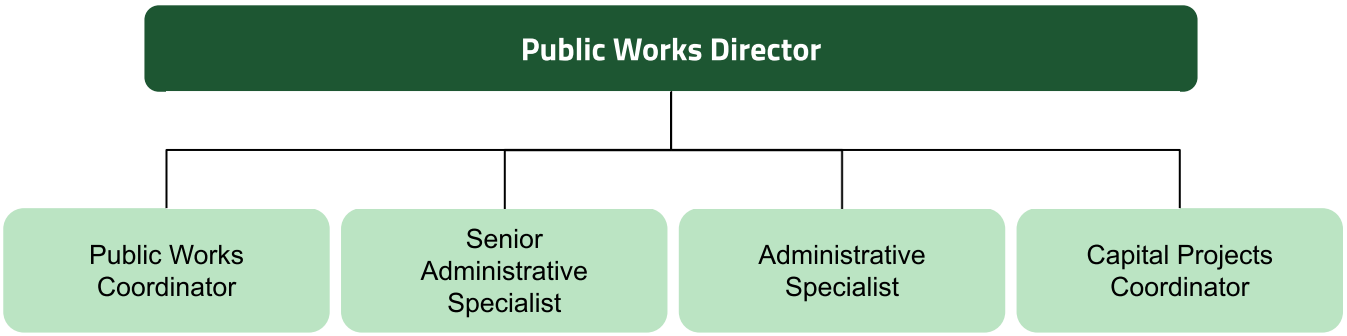
COMMUNITY DEVELOPMENT (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-212-0001	Planner	Salary	$2,436.72	$63,354.72	$0.00	$2,312.01	$0.00	$65,666.73
102-211-0003	Senior Administrative Specialist	Hourly	$23.66	$19,685.12	$0.00	$657.96	$0.00	$20,343.08
102-211-0005	Community Development Director	Salary	$4,489.54	$58,364.02	$0.00	$2,334.56	$0.00	$60,698.58
102-211-0006	Assistant Community Development Director	Salary	$4,038.46	$52,499.98	$0.00	$2,100.00	$0.00	$54,599.98
				$193,903.84		**$7,404.54**		**$201,308.38**

PUBLIC WORKS ADMINISTRATION

Mission:

To provide overall management and leadership of the Public Works Department; thereby, ensuring the most responsive, cost-effective, friendly, quality professional services in regard to providing parks maintenance, building maintenance, roadway services, and fleet services to the City and community.



FY 2023 Year to Date Accomplishments:

- Responded to resident online reported problems (SeeClickFix) within 24 hours 95% of the time.
- Delivered or exchanged recycle collection carts within one week.

Assumed Control of City Cell Tower Leases and Agreements.

Initiation of Traffic Calming Devices installation.

Goals for FY 2024:

- Respond to TextMyGov items within 24 hours 95% of the time.
- Respond to resident concerns for trash/bulk/recycle within 24 hours.
- Implementation of Citywide Traffic Study.

Performance Measures:

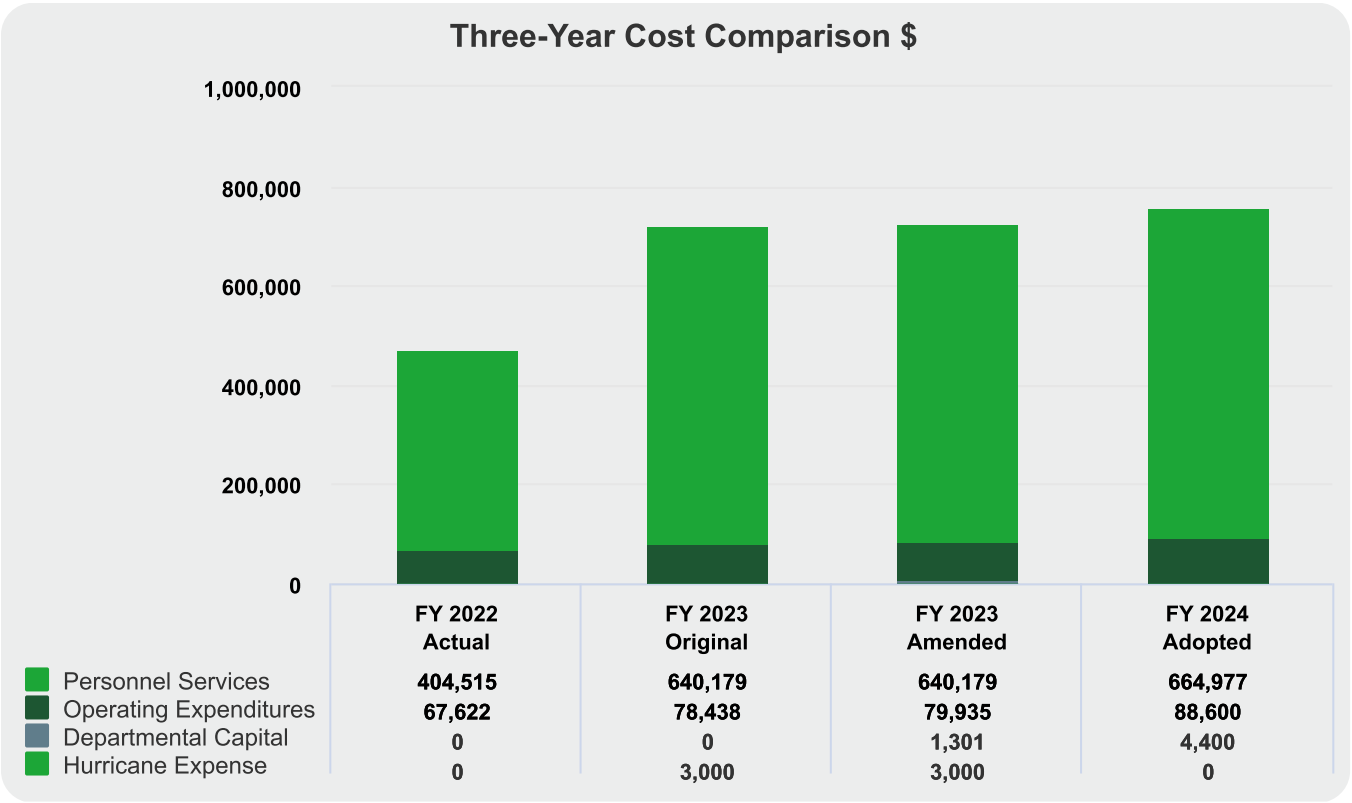
Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Employee Training/Safety Classes	# of employee trainings/safety classes held	3	18	18
Invoices processed	# of invoices processed for Public Works	2040	2400	2400
Foreclosed property maintenance jobs	# of foreclosed prop, maintenance jobs managed by PW Admin.	-	-	-
Capital Projects managed & completed	# of capital projects managed & completed	3	4	4

PUBLIC WORKS ADMINISTRATION (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Public Works Director	1	-	1	-	1	-
Senior Administrative Specialist	1	-	1	-	1	-
Administrative Specialist	1	-	1	-	1	-
Field Operations Supervisor	1	-	1	-	-	-
Capital Projects Coordinator	-	-	-	-	1	-
Public Works Coordinator	-	-	1	-	1	-
Total	**4**	**-**	**5**	**-**	**5**	**-**
Full-Time Equivalent	**4.0**	**-**	**5.0**	**-**	**5.0**	**-**

Budget Summary



PUBLIC WORKS ADMINISTRATION (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-311-512100-519-00000	SALARIES-REGULAR	285,042	417,641	417,641	421,135	-	421,135	0.84%	3,494
001-311-514000-519-00000	SALARIES-OVERTIME*	796	1,800	1,800	-	-	-	-100.00%	(1,800)
001-311-515200-519-00000	SPECIAL PAY-LONGEVITY*	-	1,500	1,500	1,500	-	1,500	0.00%	-
001-311-515700-519-00000	SPECIAL PAY-CELL PHONE*	905	1,680	1,680	1,680	-	1,680	0.00%	-
	Total Wages	**286,743**	**422,621**	**422,621**	**424,315**	**-**	**424,315**	**0.40%**	**1,694**
	Benefits								
001-311-521100-000-00000	BENEFITS-FICA	21,245	31,757	31,757	32,217	-	32,217	1.45%	460
001-311-521200-000-00000	BENEFITS-RETIREMENT	39,232	89,977	89,977	99,294	-	99,294	10.35%	9,317
001-311-521300-000-00000	BENEFITS-GROUP INSURANCE	54,884	92,954	92,954	104,586	-	104,586	12.51%	11,632
001-311-521400-000-00000	BENEFITS-WORKERS COMPENSATION	2,355	2,870	2,870	4,565	-	4,565	59.06%	1,695
001-311-521600-000-00000	BENEFITS-MEDICAL	56	-	-	-	-	-	0.00%	-
	Total Benefits	**117,772**	**217,558**	**217,558**	**240,662**	**-**	**240,662**	**10.62%**	**23,104**
	Personnel Services	**404,515**	**640,179**	**640,179**	**664,977**	**-**	**664,977**	**3.87%**	**24,798**
	Operating Expenditures								
001-311-531190-519-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	15,087	21,000	21,000	21,000	-	21,000	0.00%	-
001-311-531290-519-00000	CONTRACTUAL SERVICES*	15,194	17,700	19,197	25,000	-	25,000	41.24%	7,300
001-311-532401-519-00000	TRAVEL & PER DIEM*	413	1,600	1,600	1,600	-	1,600	0.00%	-
001-311-532402-519-00000	TRAVEL-LOCAL	383	300	300	300	-	300	0.00%	-
001-311-532471-519-00000	PRINTING*	104	900	900	1,500	-	1,500	66.67%	600
001-311-532491-519-00000	EDUCATION & REGISTRATION*	1,331	930	930	1,200	-	1,200	29.03%	270
001-311-532541-519-00000	BOOKS & PUBLICATIONS*	56	200	200	200	-	200	0.00%	-
001-311-532542-519-00000	DUES & MEMBERSHIPS*	1,385	1,300	1,300	1,200	-	1,200	-7.69%	(100)
001-311-533431-519-00000	UTILITIES-ELECTRICITY	11,385	9,828	9,828	11,000	-	11,000	11.93%	1,172
001-311-534210-519-00000	MAINTENANCE-COMMUNICATIONS	570	1,000	1,000	1,000	-	1,000	0.00%	-
001-311-534410-519-00000	MAINTENANCE-CONTRACTS*	11,221	12,500	12,500	12,500	-	12,500	0.00%	-
001-311-535110-519-00000	SUPPLIES-OFFICE	2,910	3,000	3,000	4,000	-	4,000	33.33%	1,000
001-311-535185-519-00000	SUPPLIES-SPECIAL*	6,943	7,000	7,000	7,000	-	7,000	0.00%	-
001-311-535210-519-00000	SUPPLIES-UNIFORMS*	145	380	380	800	-	800	110.53%	420
001-311-535410-519-00000	SUPPLIES-SAFETY EQUIPMENT*	150	300	300	300	-	300	0.00%	-
001-311-535710-519-00000	SUPPLIES-TROPHIES & AWARDS	345	500	500	-	-	-	-100.00%	(500)
	Operating Expenditures	**67,622**	**78,438**	**79,935**	**88,600**	**-**	**88,600**	**12.96%**	**10,162**
	Hurricane Expense								
001-311-536400-519-00000	HURRICANE EXPENSE	-	3,000	3,000	-	-	-	-100.00%	(3,000)
	Hurricane Expense	**-**	**3,000**	**3,000**	**-**	**-**	**-**	**-100.00%**	**(3,000)**
	Departmental Capital								
001-311-564300-519-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	-	1,301	4,400	-	4,400	0.00%	4,400
	Departmental Capital	**-**	**-**	**1,301**	**4,400**	**-**	**4,400**	**0.00%**	**4,400**
	Public Works Administration Total	**472,137**	**721,617**	**724,415**	**757,977**	**-**	**757,977**	**5.04%**	**36,360**

'Related footnote on following page

PUBLIC WORKS ADMINISTRATION (CONTINUED)

Public Works Administration- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Longevity	Special Pay-Longevity - Longevity/ Topout Pay - 1 employee	1,500	-	-
	Total	**1,500**	**-**	**-**
Special Pay-Cell Phone	Special Pay-Cell Phone-cell phone allowance for Director and Supervisor Positions	1,680	-	-
	Total	**1,680**	**-**	**-**
Professional Services-Miscellaneous	Professional Services-Miscellaneous-DL Checks, Surveys, Bridge Inspections	21,000	-	-
	Total	**21,000**	**-**	**-**
Contractual Services	Fedex & UPS	1,000	-	-
	Monthly Household Hazardous Waste Events-HHW Services	24,000	-	-
	Total	**25,000**	**-**	**-**
Travel & Per Diem	APWA Conference (2 Attendees)	1,600	-	-
	Total	**1,600**	**-**	**-**
Printing	Printing-printing of new business cards for supv staff, door hangers	1,500	-	-
	Total	**1,500**	**-**	**-**
Education & Registration	Education & Registration-APWA Conf, ISA Conf, Notary Renewal	1,200	-	-
	Total	**1,200**	**-**	**-**
Books & Publications	Books & Publications-Plant Finder	200	-	-
	Total	**200**	**-**	**-**
Dues & Memberships	Amazon Prime - Moved to Non-Dept			
	APWA ($1,200 Group)	1,200	-	-
	Total	**1,200**	**-**	**-**
Maintenance-Contracts	Maintenance-Communications-IWorq - 5 modules(worker, pavement, trees, facilities,fleet $16,220, copier & KIP copier			
	iWORQ - Work Management Module	2,480	-	-
	iWORQ - Pavement Management Module	1,040	-	-
	iWORQ - Tree Management Module	1,200	-	-
	Copier - $450/Qtr	1,800	-	-
	Copier - Kip $434/mo	5,208	-	-
	Copies	772	-	-
	Total	**12,500**	**-**	**-**
Supplies-Special	Recycle Collection Carts-Recycle toters	7,000	-	-
	Total	**7,000**	**-**	**-**
Supplies-Uniforms	Supplies-Uniforms-Additional Admin Employee City Shirts	800	-	-
	Total	**800**	**-**	**-**
Supplies-Safety Equipment	Boot Allowance	300	-	-
	Total	**300**	**-**	**-**

PUBLIC WORKS ADMINISTRATION (CONTINUED)

Equipment & Machinery-Computers	Equipment & Machinery-Computers-Per Jonathan replacing four desktops: Director, Arborist, PW Coord, Admin $4400	4,400	-	-
	Total	**4,400**	**-**	**-**

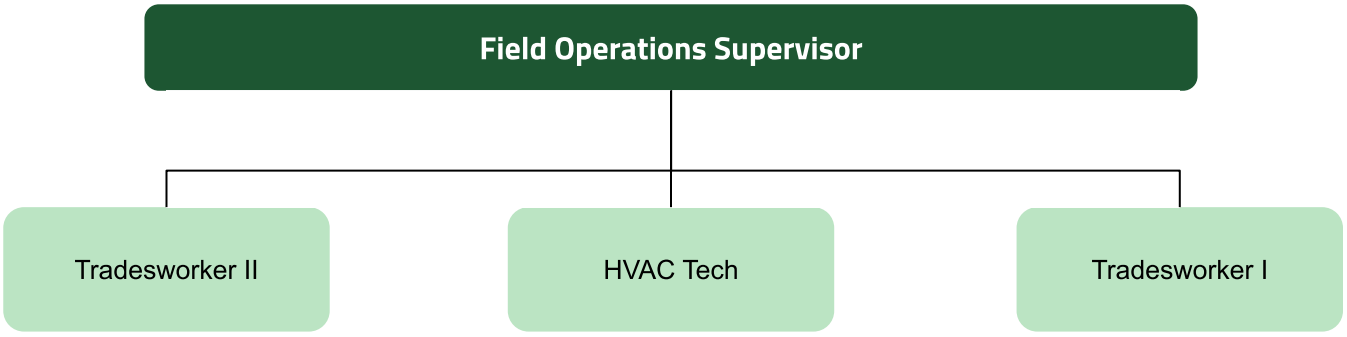
PUBLIC WORKS ADMINISTRATION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-311-0001	Senior Administrative Specialist	Hourly	$31.30	$65,104.00	$0.00	$1,220.03	$0.00	$66,324.03
001-311-0002	Public Works Director	Salary	$5,598.65	$145,564.90	$0.00	$4,259.27	$0.00	$149,824.17
001-311-0003	Administrative Specialist	Hourly	$21.42	$44,553.60	$0.00	$634.73	$0.00	$45,188.33
001-311-0004	Public Works Coordinator	Salary	$3,015.47	$78,402.22	$0.00	$0.00	$0.00	$78,402.22
001-311-0005	Capital Projects Coordinator	Salary	$3,077.00	$80,002.00	$0.00	$1,394.01	$0.00	$81,396.01
				$413,626.72		**$7,508.05**		**$421,134.77**

PUBLIC WORKS PROPERTY MAINTENANCE

Mission:

To provide the most responsive and cost-effective service in maintaining and preserving the City's buildings while providing a safe, clean, and properly maintained environment for City staff and the public.



FY 2023 Year to Date Accomplishments:

- Painted all city entranceway and park signs with updated design colors
- FPL street lights converted to LED
- Update access control software for both RV Lots, Public Works and Fleet Automated entry gates
- Increased the number of LED lamps on building interiors and exteriors
- Replace Fire Station windows and doors with impact windows and doors to complete FEMA Grant- Wind Retrofit Project
- Repaired radio communication between Park staff and BSO dispatch office
- Police Station AC unit #2 design and replacement

Goals for FY 2024:

- Continue to retrofit lights to LED on facilities interior & exterior
- Replacement of AC units older than ten years
- Update cameras at the West Storage Lot
- Upgrade the electrical service 90th Avenue and Stirling Road
- Update Access Control software for RV lot gate access

Performance Measures:

Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Work orders received & completed	# of works orders received & completed	2158	1315	1100
Flag and wayfinding sign inspections completed	Percentage of inspections completed each month	100.00%	100.00%	100.00%
AC Maintenance - Citywide Facilities	Percentage of maintenance completed monthly	100.00%	100.00%	100.00%

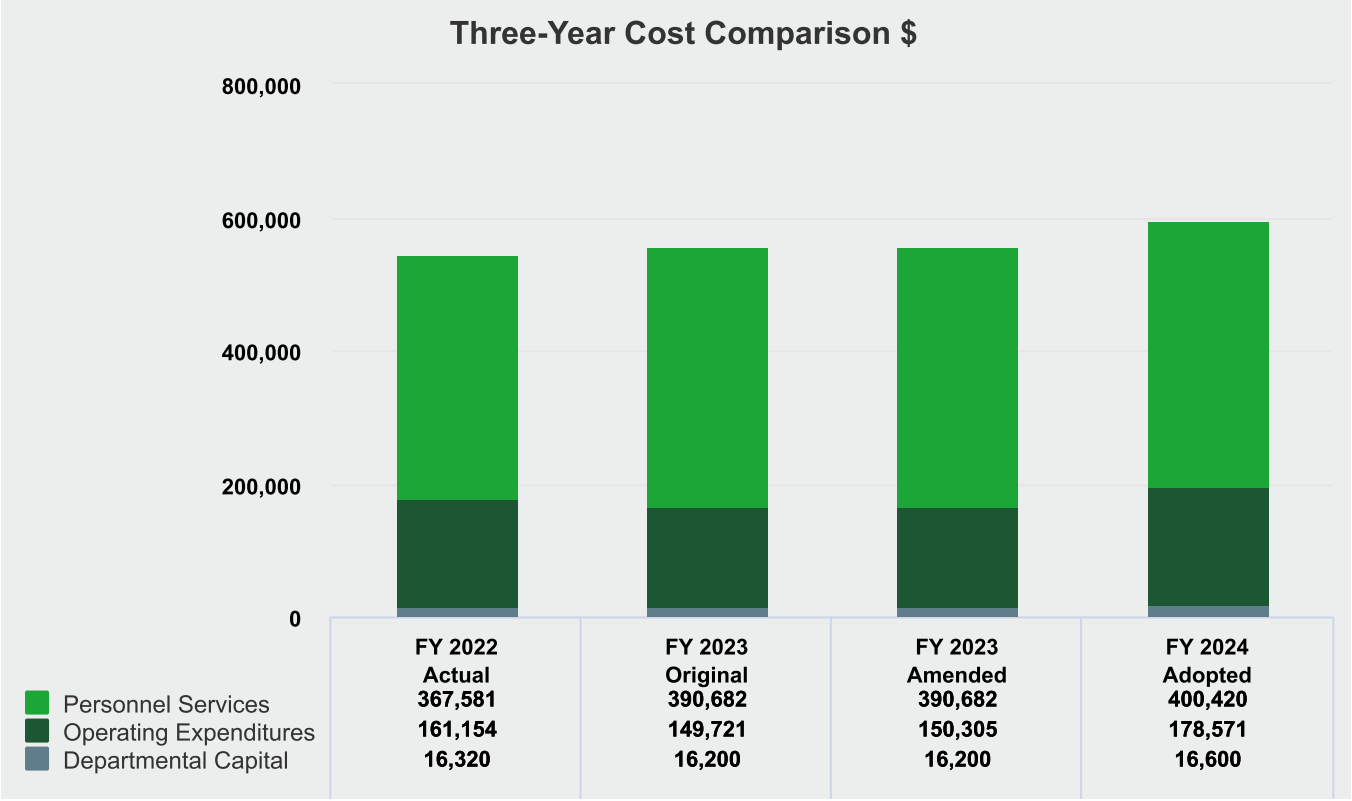
PUBLIC WORKS PROPERTY MAINTENANCE (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Field Operations Supervisor	1	-	1	-	1	-
HVAC Technician	-	-	-	-	1	-
Tradesworker II	2	-	2	-	1	-
Tradesworker I	1	-	1	-	1	-
Total	**4**	**-**	**4**	**-**	**4**	**-**
Full-Time Equivalent	**4.0**	**-**	**4.0**	**-**	**4.0**	**-**

*Tradesworker II promoted to HVACTech in FY23.

Budget Summary



PUBLIC WORKS PROPERTY MAINTENANCE (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-312-512100-539-00000	SALARIES-REGULAR	229,792	241,690	241,690	248,500	-	248,500	2.82%	6,810
001-312-514000-539-00000	SALARIES-OVERTIME*	3,058	3,000	3,000	5,000	-	5,000	66.67%	2,000
001-312-515200-539-00000	SPECIAL PAY-LONGEVITY	-	1,500	1,500	1,500	-	1,500	0.00%	-
001-312-515700-539-00000	SPECIAL PAY-CELL PHONE	840	840	840	840	-	840	0.00%	-
	Total Wages	**233,690**	**247,030**	**247,030**	**255,840**	**-**	**255,840**	**3.57%**	**8,810**
	Benefits								
001-312-521100-000-00000	BENEFITS-FICA	16,902	18,489	18,489	19,010	-	19,010	2.82%	521
001-312-521200-000-00000	BENEFITS-RETIREMENT	36,253	39,711	39,711	43,935	-	43,935	10.64%	4,224
001-312-521300-000-00000	BENEFITS-GROUP INSURANCE	74,673	76,589	76,589	74,162	-	74,162	-3.17%	(2,427)
001-312-521400-000-00000	BENEFITS-WORKERS COMPENSATION	6,063	8,863	8,863	7,473	-	7,473	-15.68%	(1,390)
	Total Benefits	**133,891**	**143,652**	**143,652**	**144,580**	**-**	**144,580**	**0.65%**	**928**
	Personnel Services	**367,581**	**390,682**	**390,682**	**400,420**	**-**	**400,420**	**2.49%**	**9,738**
	Operating Expenditures								
001-312-531210-539-00000	CASUAL & CONTRACT LABOR*	17,414	35,000	35,000	35,000	-	35,000	0.00%	-
001-312-531317-539-00000	PERMITS-ENVIRONMENTAL*	-	2,601	2,601	2,601	-	2,601	0.00%	-
001-312-532401-539-00000	TRAVEL & PER DIEM	-	1,000	1,000	1,000	-	1,000	0.00%	-
001-312-532402-539-00000	TRAVEL-LOCAL	25	50	50	50	-	50	0.00%	-
001-312-532491-539-00000	EDUCATION & REGISTRATION*	120	800	800	800	-	800	0.00%	-
001-312-533432-539-00000	UTILITIES-WATER & SEWER	5,090	5,040	5,040	5,040	-	5,040	0.00%	-
001-312-534100-539-00000	REPAIRS-ACCIDENT & VANDALISM	47,771	-	-	-	-	-	0.00%	-
001-312-534110-539-00000	REPAIRS-EQUIPMENT*	-	1,000	1,000	2,000	-	2,000	100.00%	1,000
001-312-534410-539-00000	MAINTENANCE-CONTRACTS*	15,842	21,780	22,364	31,180	-	31,180	43.16%	9,400
001-312-534420-539-00000	MAINTENANCE-ELECTRIC SYSTEMS*	36,842	37,000	37,000	44,400	-	44,400	20.00%	7,400
001-312-535120-539-00000	SUPPLIES-CUSTODIAL*	33	1,000	1,000	2,000	-	2,000	100.00%	1,000
001-312-535130-539-00000	SUPPLIES-BUILDING*	34,427	39,300	39,300	47,160	-	47,160	20.00%	7,860
001-312-535210-539-00000	SUPPLIES-UNIFORMS*	1,462	2,000	2,000	2,000	-	2,000	0.00%	-
001-312-535410-539-00000	SUPPLIES-SAFETY EQUIPMENT*	1,130	2,400	2,400	2,840	-	2,840	18.33%	440
001-312-535420-539-00000	SUPPLIES-MINOR TOOLS*	998	750	750	2,500	-	2,500	233.33%	1,750
	Operating Expenditures	**161,154**	**149,721**	**150,305**	**178,571**	**-**	**178,571**	**19.27%**	**28,850**
	Departmental Capital								
001-312-564300-539-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	1,200	1,200	1,600	-	1,600	33.33%	400
001-312-564700-539-00000	EQUIPMENT & MACHINERY-EQUIPMENT	14,960	-	-	-	-	-	0.00%	-
001-312-566400-539-00000	BUILDING IMPROVEMENTS-REROOF FACILITIES	1,360	-	-	-	-	-	0.00%	-
001-312-566900-539-00000	BUILDING IMPROVEMENTS-OTHER*	-	15,000	15,000	15,000	-	15,000	0.00%	-
	Departmental Capital	**16,320**	**16,200**	**16,200**	**16,600**	**-**	**16,600**	**2.47%**	**400**
	Public Works Property Maintenance Total	**545,055**	**556,603**	**557,187**	**595,591**	**-**	**595,591**	**7.00%**	**38,988**

*Related footnote on following page

PUBLIC WORKS PROPERTY MAINTENANCE (CONTINUED)

Public Works Property Maintenance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Salaries-Overtime	Salaries-Overtime- Call outs for after hour/holiday emergencies and city events	5,000	-	-
	Total	**5,000**	**-**	**-**
Casual & Contract Labor	Building Repairs - A/C, Electrical, Lighting, Doors, Etc.	35,000	-	-
	Total	**35,000**	**-**	**-**
Permits-Environmental	Fuel Site Testing	585	-	-
	Haz Mat License Renewal - City Hall	340	-	-
	Haz Mat License Renewal - PW Building	460	-	-
	Haz Mat License Renewal - Fire Department	340	-	-
	Haz Mat License Renewal - Police Department	340	-	-
	Haz Mat License Renewal - Fleet Maintenance	536	-	-
	Total	**2,601**	**-**	**-**
Education & Registration	CDL License Renewal	100	-	-
	Mgmt Training for Operations Supervisor	700	-	-
	Total	**800**	**-**	**-**
Repairs-Equipment	Power Equipment & Tools	2,000	-	-
	Total	**2,000**	**-**	**-**
Maintenance-Contracts	iWorq	5,000	-	-
	Janitorial	7,120	-	-
	Fire Alarm Monitor, Inspections Fire Extinguishers	6,360	-	-
	AC Maintenance	2,000	-	-
	Pest Control	3,500	-	-
	PD AC Monitoring	7,200	-	-
	Total	**31,180**	**-**	**-**
Maintenance-Electric Systems	Streetlight and Sport Field Lighting Repair	44,400	-	-
	Total	**44,400**	**-**	**-**
Supplies-Custodial	Supplies-Custodial-janitorial supplies for PW and Fleet only, City Hall to budget own expenses	2,000	-	-
	Total	**2,000**	**-**	**-**
Supplies-Building	Lumber, locks, paint, solvents, light bulbs, ceiling tiles, etc.	47,160	-	-
	Total	**47,160**	**-**	**-**
Supplies-Uniforms	Uniform rental	2,000	-	-
	Total	**2,000**	**-**	**-**
Supplies-Safety Equipment	Glasses, gloves, first aid kits, AED Batteries & Pads	2,240	-	-
	Boot Allowance - 4 @ $150	600	-	-
	Total	**2,840**	**-**	**-**
Supplies-Minor Tools	Hand & Electric Tools < $1,000	2,500	-	-
	Total	**2,500**	**-**	**-**
Equipment & Machinery-Computers	Equipment & Machinery-Computers-Per Jonathan - Replacing Field Ops Supv laptop $1600	1,600	-	-
	Total	**1,600**	**-**	**-**

PUBLIC WORKS PROPERTY MAINTENANCE (CONTINUED)

Public Works Property Maintenance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Building Improvements-Other	A/C Replacement (emergency)	15,000	-	-
	Total	**15,000**	**-**	**-**

PUBLIC WORKS PROPERTY MAINTENANCE (CONTINUED)

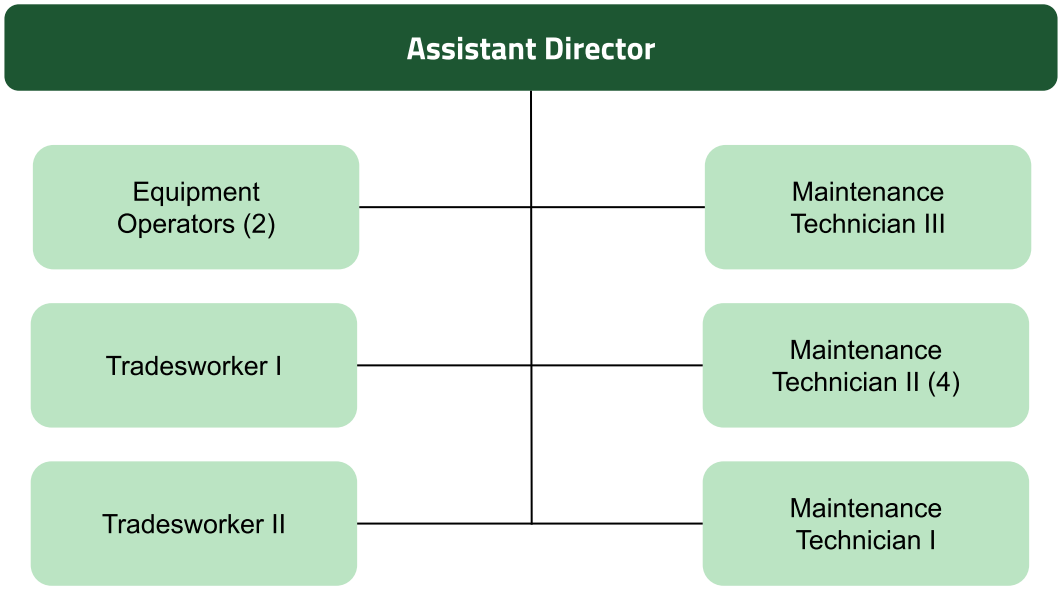
Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-312-0001	HVAC Technician	Hourly	$26.49	$55,099.20	$0.00	$338.14	$0.00	$55,437.34
001-312-0002	Tradesworker I	Hourly	$23.58	$49,046.40	$0.00	$451.50	$0.00	$49,497.90
001-312-0003	Field Operations Supervisor	Salary	$2,995.98	$77,895.48	$0.00	$2,697.53	$0.00	$80,593.01
001-312-0004	Tradesworker II	Hourly	$29.84	$62,067.20	$0.00	$904.65	$0.00	$62,971.85
				$244,108.28		**$4,391.82**		**$248,500.10**

PUBLIC WORKS PARKS MAINTENANCE

Mission:

To provide well-maintained parks and streets for the community in a safe and cost-effective manner.

The funding for street and bridge maintenance comes out of the Road and Bridge Fund.



FY 2023 Year to Date Accomplishments:

- Renovated all football/soccer fields with sod at Suellen H. Fardelmann and Bill Lips Sport Complexes.
- Pressure clean 50% of the city maintained sidewalks and curbs per year.
- Started the Landscape Beautification city-wide.
- Trimmed all the palm trees in all city parks and facilities.

Goals for FY 2024:

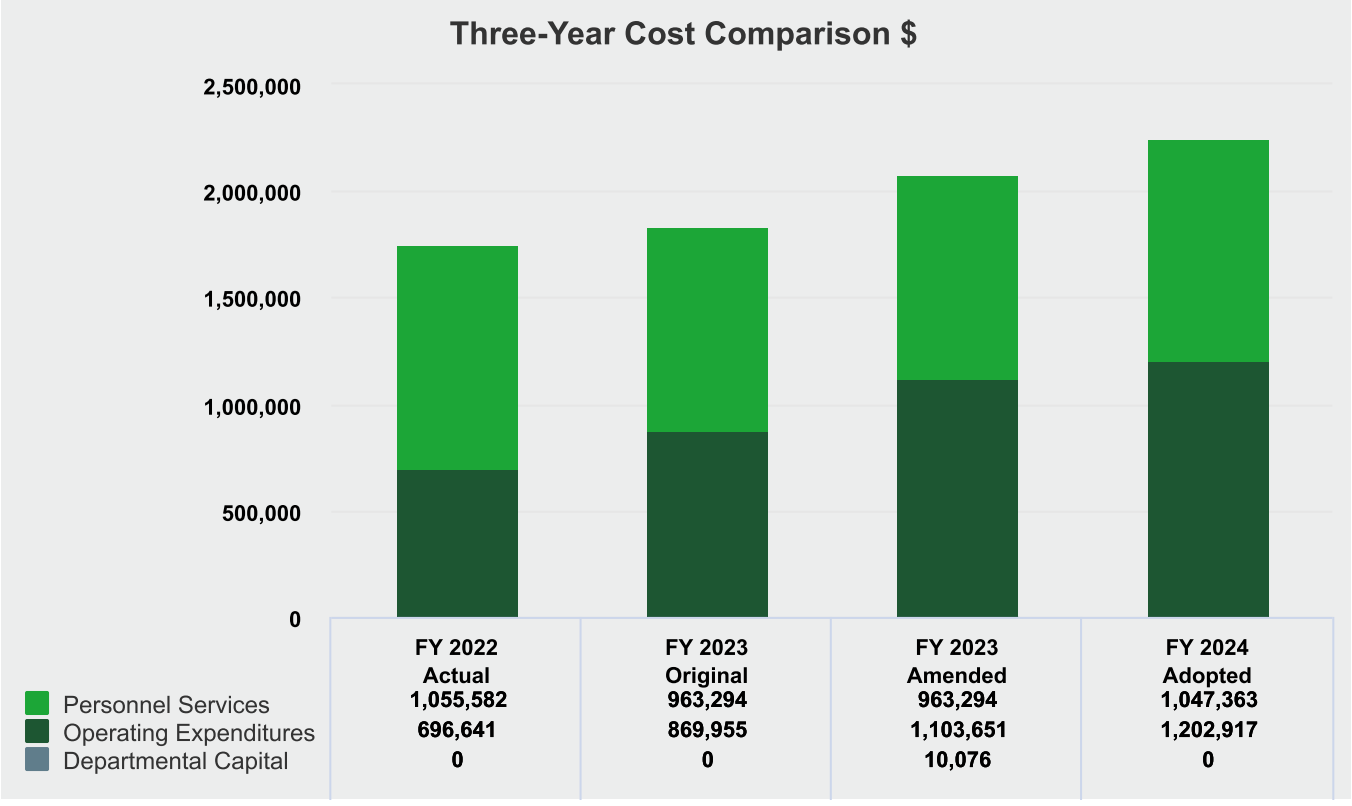
- Pressure clean all parks twice per year.
- Replace "old style" water fountains with bottle filling stations.
- Paint the next 25% of the faded stop bars and yellow lines on the local right-of-way.
- Continue the city-wide landscape beautification.
- Restripe parking lots at facilities and parks

PUBLIC WORKS PARKS MAINTENANCE (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Field Operations Supervisor	1	-	1	-	-	-
Assistant Director	-	-	-	-	1	-
Equipment Operator	2	-	2	-	2	-
Tradesworker II	1	-	1	-	1	-
Tradesworker I	1	-	1	-	1	-
Maintenance Technician III	1	-	1	-	1	-
Maintenance Technician II	4	-	3	-	4	-
Maintenance Technician I	-	-	1	-	1	-
Park Attendant	1	-	-	-	-	-
Horticultural Technician	1	-	1	-	-	-
Park Attendant - PT	-	7	-	7	-	-
Total	**12**	**7**	**12**	**7**	**11**	**-**
Full-Time Equivalent	**12.0**	**3.6**	**12.0**	**7.0**	**11.0**	**-**

Budget Summary



PUBLIC WORKS PARKS MAINTENANCE (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-314-512100-572-00000	SALARIES-REGULAR	616,554	573,166	573,166	629,631	-	629,631	9.85%	56,465
001-314-512200-572-00000	SALARIES-OTHER	29,572	-	-	-	-	-	0.00%	-
001-314-514000-572-00000	SALARIES-OVERTIME	20,533	10,000	10,000	10,000	-	10,000	0.00%	-
001-314-515200-572-00000	SPECIAL PAY-LONGEVITY	-	1,500	1,500	1,500	-	1,500	0.00%	-
001-314-515700-572-00000	SPECIAL PAY-CELL PHONE	840	840	840	840	-	840	0.00%	-
	Total Wages	**667,499**	**585,506**	**585,506**	**641,971**	**-**	**641,971**	**9.64%**	**56,465**
	Benefits								
001-314-521100-000-00000	BENEFITS-FICA	47,983	43,847	43,847	48,167	-	48,167	9.85%	4,320
001-314-521200-000-00000	BENEFITS-RETIREMENT	120,079	123,683	123,683	136,977	-	136,977	10.75%	13,294
001-314-521300-000-00000	BENEFITS-GROUP INSURANCE	202,695	192,339	192,339	201,070	-	201,070	4.54%	8,731
001-314-521400-000-00000	BENEFITS-WORKERS COMPENSATION	17,213	17,919	17,919	19,178	-	19,178	7.03%	1,259
001-314-521600-000-00000	BENEFITS-MEDICAL	113	-	-	-	-	-	0.00%	-
	Total Benefits	**388,083**	**377,788**	**377,788**	**405,392**	**-**	**405,392**	**7.31%**	**27,604**
	Personnel Services	**1,055,582**	**963,294**	**963,294**	**1,047,363**	**-**	**1,047,363**	**8.73%**	**84,069**
	Operating Expenditures								
001-314-531190-572-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	-	-	92,241	67,399	-	67,399	0.00%	67,399
001-314-531210-572-00000	CASUAL & CONTRACT LABOR*	40,085	134,200	149,557	135,000	-	135,000	0.60%	800
001-314-531225-572-00000	CONTRACT SERVICE-MOWING*	150,895	172,569	176,069	316,000	-	316,000	83.12%	143,431
001-314-531317-572-00000	PERMITS-ENVIRONMENTAL*	-	550	550	550	-	550	0.00%	-
001-314-532310-572-00000	RENTAL-EQUIPMENT*	3,496	4,000	4,000	10,000	-	10,000	150.00%	6,000
001-314-532401-572-00000	TRAVEL & PER DIEM*	735	900	900	1,800	-	1,800	100.00%	900
001-314-532402-572-00000	TRAVEL-LOCAL	9	50	50	48	-	48	-4.00%	(2)
001-314-532491-572-00000	EDUCATION & REGISTRATION*	420	2,000	2,000	2,000	-	2,000	0.00%	-
001-314-532542-572-00000	DUES & MEMBERSHIPS*	80	480	480	500	-	500	4.17%	20
001-314-533431-572-00000	UTILITIES-ELECTRICITY	222,925	203,000	203,000	216,000	-	216,000	6.40%	13,000
001-314-533432-572-00000	UTILITIES-WATER & SEWER	29,071	27,000	27,000	27,000	-	27,000	0.00%	-
001-314-533434-572-00000	UTILITIES-SANITATION	-	500	500	2,500	-	2,500	400.00%	2,000
001-314-534110-572-00000	REPAIRS-EQUIPMENT*	21,069	15,000	15,000	25,000	-	25,000	66.67%	10,000
001-314-534311-572-00000	MAINTENANCE-WETLANDS	5,160	11,000	16,160	9,000	-	9,000	-18.18%	(2,000)
001-314-534410-572-00000	MAINTENANCE-CONTRACTS*	12,944	26,920	29,163	13,460	-	13,460	-50.00%	(13,460)
001-314-535120-572-00000	SUPPLIES-CUSTODIAL	15,123	15,800	15,800	18,960	-	18,960	20.00%	3,160
001-314-535142-572-00000	SUPPLIES-PLANTS*	31,888	30,000	49,890	30,000	-	30,000	0.00%	-
001-314-535143-572-00000	SUPPLIES-OVERSEED & SOD*	93,776	98,000	148,000	150,000	-	150,000	53.06%	52,000
001-314-535144-572-00000	SUPPLIES-FERTILIZER*	7022	25,000	43,745	30,000	-	30,000	0.2	5,000
001-314-535145-572-00000	SUPPLIES-IRRIGATION	30,005	20,000	20,000	30,000	-	30,000	50.00%	10,000
001-314-535180-572-00000	SUPPLIES-ATHLETIC*	8,611	15,000	15,000	18,000	-	18,000	20.00%	3,000
001-314-535181-572-00000	SUPPLIES-PARKS*	10,691	20,000	29,570	40,000	-	40,000	100.00%	20,000
001-314-535210-572-00000	SUPPLIES-UNIFORMS*	4,369	6,136	6,136	6,200	-	6,200	1.04%	64
001-314-535310-572-00000	SUPPLIES-CHEMICALS*	5,999	35,000	51,990	45,000	-	45,000	28.57%	10,000
001-314-535410-572-00000	SUPPLIES-SAFETY EQUIPMENT*	1,650	2,850	2,850	4,000	-	4,000	40.35%	1,150
001-314-535420-572-00000	SUPPLIES-MINOR TOOLS	618	2,000	2,000	2,500	-	2,500	0.25	500
001-314-535532-572-00000	SUPPLIES-TRAFFIC CONTROL*	-	2,000	2,000	2,000	-	2,000	0.00%	-
	Operating Expenditures	**696,641**	**869,955**	**1,103,651**	**1,202,917**	**-**	**1,202,917**	**38.27%**	**332,962**
	Hurricane Expense								
001-314-536400-572-00000	HURRICANE EXPENSE	-	-	10,076	-	-	-	0.00%	-
	Hurricane Expense	**-**	**-**	**10,076**	**-**	**-**	**-**	**0.00%**	**-**
	Departmental Capital								

PUBLIC WORKS PARKS MAINTENANCE (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
001-314-564300-572-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	1,200	1,200	1,100	-	1,100	-8.33%	(100)
001-314-564400-572-00000	EQUIPMENT & MACHINERY-VEHICLES	-	55,000	55,000	-	-	-	-100.00%	(55,000)
001-314-564700-572-00000	EQUIPMENT & MACHINERY-EQUIPMENT	-	6,200	6,200	-	-	-	-100.00%	(6,200)
	Departmental Capital	**-**	**62,400**	**62,400**	**1,100**	**-**	**1,100**	**-98.24%**	**(61,300)**
	Public Works Parks Maintenance Total	**1,752,223**	**1,895,649**	**2,139,421**	**2,251,380**	**-**	**2,251,380**	**18.77%**	**355,731**

'Related footnote on following page

PUBLIC WORKS PARKS MAINTENANCE (CONTINUED)

Public Works Parks Maintenance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services-Miscellaneous	Landscape Master Plan - Chen Moore	67,399	-	-
	Total	**67,399**	**-**	**-**
	Bee Removal	2,000	-	-
	Mulch Purchase/Installation	46,000	-	-
	Laser Grading (Process of moving soil to level fields)	10,000	-	-
	Asphalt Walkways	15,000	-	-
	Top Dressing, Clay, Screenings	52,000	-	-
	Dog Park Sod	10,000	-	-
	Total	**135,000**	**-**	**-**
Contract Service-Mowing	Contract Service-Mowing-Group "B" Mowing, Irrigation & Pruning	316,000	-	-
	Total	**316,000**	**-**	**-**
Permits-Environmental	Haz Mat License Renewal - Sports Complex	550	-	-
	Total	**550**	**-**	**-**
Rental-Equipment	Rental-Equipment-stump grinder, asphalt roller, mobile lights etc	10,000	-	-
	Total	**10,000**	**-**	**-**
Travel & Per Diem	FRPA Conference	1,800	-	-
	Total	**1,800**	**-**	**-**
Education & Registration	STMA Conference (3 Attendees)	150	-	-
	Tree Trimming Class	200	-	-
	Pesticide Class	200	-	-
	Green Industries BMP Class	200	-	-
	Playground Inspector Certification	200	-	-
	CDL License Renewal (2 Licenses)	200	-	-
	Misc. Trainings	850	-	-
	Total	**2,000**	**-**	**-**
Dues & Memberships	Florida Recreation & Park Association (FRPA)	350	-	-
	STMA Membership	150	-	-
	Total	**500**	**-**	**-**
Repairs-Equipment	Non-Vehicular Parks Maintenance Equipment	25,000	-	-
	Total	**25,000**	**-**	**-**
Maintenance-Contracts	Sustainable Sprinkler	960	-	-
	Flowguard	2,000	-	-
	Thorguard	3,000	-	-
	Park Janitorial	7,500	-	-
	Total	**13,460**	**-**	**-**
Supplies-Plants	Plant Material for Buildings & Grounds	30,000	-	-
	Total	**30,000**	**-**	**-**
Supplies-Overseed & Sod	Winter Overseed	32,000	-	-
	Spring Sod	105,000	-	-

PUBLIC WORKS PARKS MAINTENANCE (CONTINUED)

Public Works Parks Maintenance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
	Dog Parks	13,000	-	-
	Total	**150,000**	**-**	**-**
Supplies-Fertilizer	Parks & Landscape Installation	30,000	-	-
	Total	**30,000**	**-**	**-**
Supplies-Athletic	Supplies-Athletic-Athletic Field Marking and Pickleball	18,000	-	-
	Total	**18,000**	**-**	**-**
Supplies-Parks	Replacement parts for playground equipment and park supplies	40,000	-	-
	Total	**40,000**	**-**	**-**
Supplies-Uniforms	Uniform rental	6,200	-	-
	Total	**6,200**	**-**	**-**
Supplies-Chemicals	Pesticides & Herbicides	45,000	-	-
	Total	**45,000**	**-**	**-**
Supplies-Safety Equipment	First Aid Kits, Boot Allowance, Safety Equipment	4,000	-	-
	Total	**4,000**	**-**	**-**
Supplies-Minor Tools	Small Tools < $1,000	2,500	-	-
	Total	**2,500**	**-**	**-**
Supplies-Traffic Control	Barricades, Traffic Cones, Warning Signs	2,000	-	-
	Total	**2,000**	**-**	**-**
Equipment & Machinery-Computers	Equipment & Machinery-Computers-Per Jonathan replacing Park Maint computer $1100	1,100	-	-
	Total	**1,100**	**-**	**-**

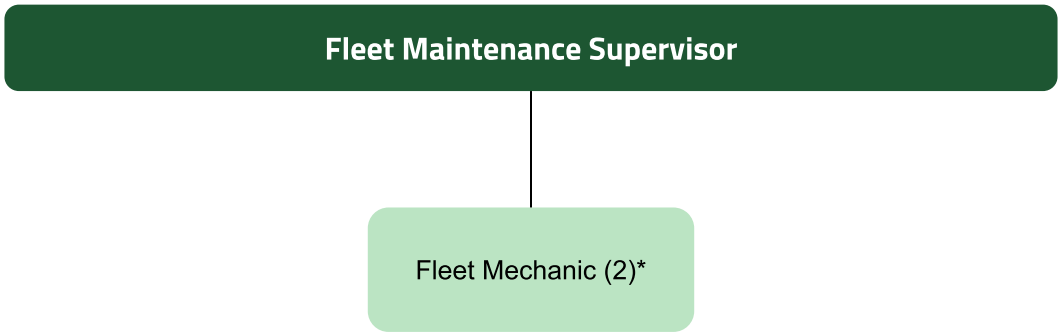
PUBLIC WORKS PARKS MAINTENANCE (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-314-0001	Horticultural Technician	Hourly	$32.44	$67,475.20	$0.00	$1,279.26	$0.00	$68,754.46
001-314-0002	Field Operations Supervisor	Salary	$3,308.65	$86,024.90	$0.00	$3,063.90	$0.00	$89,088.80
001-314-0003	Maintenance Technician II	Hourly	$18.58	$38,646.40	$0.00	$114.35	$0.00	$38,760.75
001-314-0004	Maintenance Technician II	Hourly	$18.18	$37,814.40	$0.00	$1,375.83	$0.00	$39,190.23
001-314-0005	Maintenance Technician III	Hourly	$24.42	$50,793.60	$0.00	$779.30	$0.00	$51,572.90
001-314-0006	Maintenance Technician I	Hourly	$18.95	$39,416.00	$0.00	$1,537.76	$0.00	$40,953.76
001-314-0007	Tradesworker I	Hourly	$21.86	$45,468.80	$0.00	$602.93	$0.00	$46,071.73
001-314-0008	Maintenance Technician II	Hourly	$19.29	$40,123.20	$0.00	$549.63	$0.00	$40,672.83
001-314-0009	Equipment Operator	Hourly	$25.82	$53,705.60	$0.00	$1,365.44	$0.00	$55,071.04
001-314-0010	Tradesworker II	Hourly	$27.40	$56,992.00	$0.00	$549.62	$0.00	$57,541.62
001-314-0011	Equipment Operator	Hourly	$26.08	$54,246.40	$0.00	$428.03	$0.00	$54,674.43
001-314-0012	Maintenance Technician II	Hourly	$21.99	$45,739.20	$0.00	$1,538.84	$0.00	$47,278.04
				$616,445.70		**$13,184.90**		**$629,630.60**

PUBLIC WORKS FLEET SERVICES

Mission:

To maintain and ensure the preservation and availability of the municipal fleet vehicles and equipment in a safe, cost-effective, efficient, reliable, and responsive manner.



*One Fleet Mechanic funded by the Water & Sewer Fund in Water Distribution.

FY 2023 Year to Date Accomplishments:

- Performed 75% of preventative maintenance services on schedule.
- Extend preventive maintenance services on passenger cars to 5,000 miles and trucks to 3,500 miles.
- Research for the possibility of leasing non-specialty vehicles (Not cost effective for the City at this time).
- Standby generators are serviced monthly.

Goals for FY 2024:

- Implementation of new fleet software.
- Perform 90% of preventative maintenance services on schedule.
- Installation of onsite security cameras.
- Standby generators will be serviced monthly.

Performance Measures:

Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Employee Training/Safety Classes	# of employee trainings/safety classes held	6	12	12
Work orders completed	Percentage of work orders completed within 30 days	98%	98%	98%
Invoices processed	Percentage of invoices processed within 20 days of receipt	98%	98%	98%

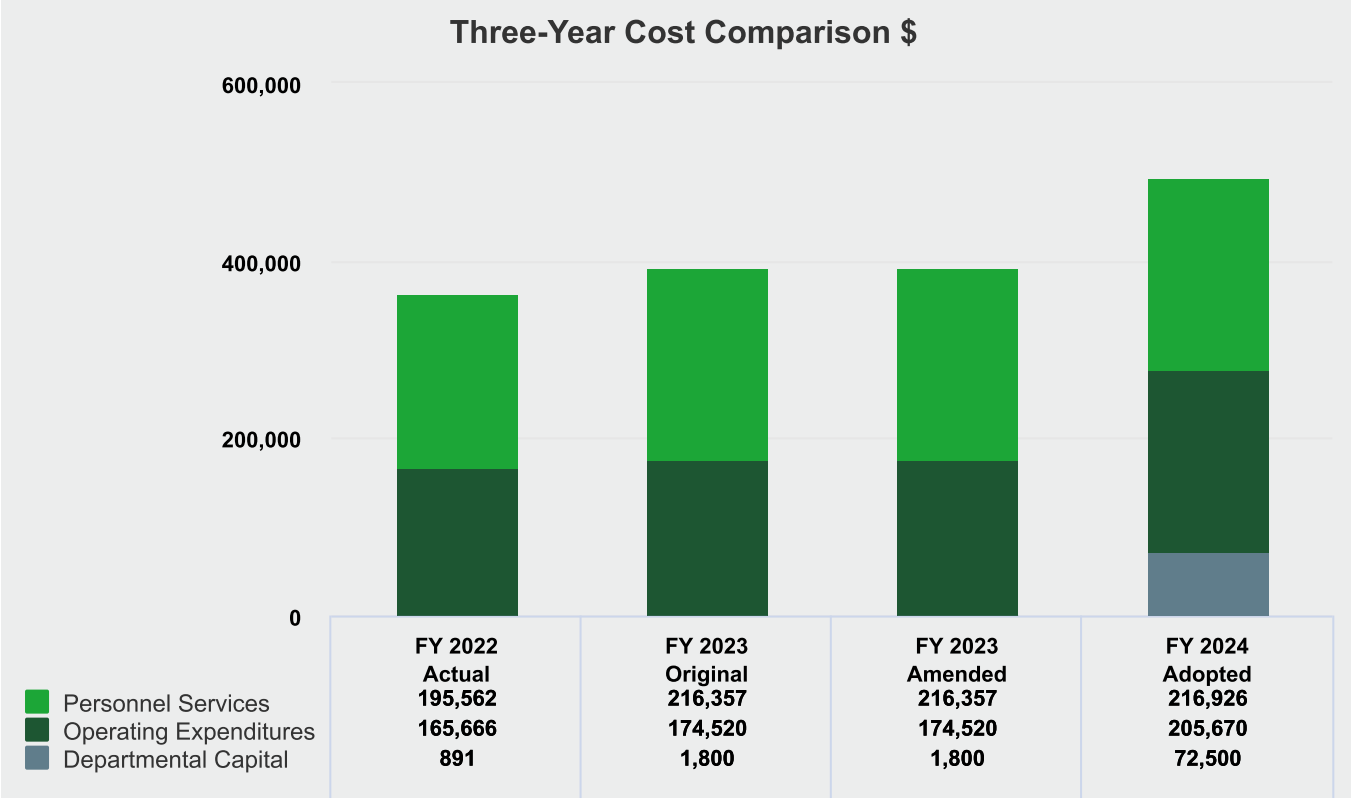
PUBLIC WORKS FLEET SERVICES (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Fleet Maintenance Supervisor	1	-	1	-	1	-
Fleet Mechanic	2	-	2	-	2	-
Total	**3**	**-**	**3**	**-**	**3**	**-**
Full-Time Equivalent	**3.0**	**-**	**3.0**	**-**	**3.0**	**-**

*One Fleet Mechanicfunded out of Water Distribution in the Water & Sewer Utility

Budget Summary



PUBLIC WORKS FLEET SERVICES

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	FY 2024 % Over/ (Under) FY 2023 Orig. Budget	FY 2024 $ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-316-512100-519-00000	SALARIES-REGULAR	138,967	144,429	144,429	148,072	-	148,072	2.52%	3,643
001-316-514000-519-00000	SALARIES-OVERTIME	-	280	280	300	-	300	7.14%	20
001-316-515200-519-00000	SPECIAL PAY-LONGEVITY	-	1,500	1,500	1,500	-	1,500	0.00%	-
001-316-515700-519-00000	SPECIAL PAY-CELL PHONE	840	840	840	840	-	840	0.00%	-
	Total Wages	**139,807**	**147,049**	**147,049**	**150,712**	**-**	**150,712**	**2.49%**	**3,663**
	Benefits								
001-316-521100-000-00000	BENEFITS-FICA	10,955	11,049	11,049	11,327	-	11,327	2.52%	278
001-316-521200-000-00000	BENEFITS-RETIREMENT	24,945	32,641	32,641	34,455	-	34,455	5.56%	1,814
001-316-521300-000-00000	BENEFITS-GROUP INSURANCE	18,636	24,225	24,225	19,026	-	19,026	-21.46%	(5,199)
001-316-521400-000-00000	BENEFITS-WORKERS COMPENSATION	1,181	1,393	1,393	1,406	-	1,406	0.93%	13
001-316-521600-000-00000	BENEFITS-MEDICAL	38	-	-	-	-	-	0.00%	-
	Total Benefits	**55,755**	**69,308**	**69,308**	**66,214**	**-**	**66,214**	**-4.46%**	**(3,094)**
	Personnel Services	**195,562**	**216,357**	**216,357**	**216,926**	**-**	**216,926**	**0.26%**	**569**
	Operating Expenditures								
001-316-531316-519-00000	AERIAL CERTIFICATION*	1,364	1,500	1,500	2,000	-	2,000	33.33%	500
001-316-531317-519-00000	PERMITS-ENVIRONMENTAL*	1,150	1,650	1,650	1,650	-	1,650	0.00%	-
001-316-532401-519-00000	TRAVEL & PER DIEM	50	100	100	100	-	100	0.00%	-
001-316-532491-519-00000	EDUCATION & REGISTRATION*	800	800	800	800	-	800	0.00%	-
001-316-532515-519-00000	INSURANCE DEDUCTIBLES	500	-	-	-	-	-	0.00%	-
001-316-532541-519-00000	BOOKS & PUBLICATIONS*	-	800	800	1,000	-	1,000	25.00%	200
001-316-533431-519-00000	UTILITIES-ELECTRICITY	11,820	10,700	10,700	10,700	-	10,700	0.00%	-
001-316-533432-519-00000	UTILITIES-WATER & SEWER	1,277	1,100	1,100	1,100	-	1,100	0.00%	-
001-316-534100-519-00000	REPAIRS-ACCIDENT & VANDALISM	4,000	-	-	-	-	-	0.00%	-
001-316-534110-519-00000	REPAIRS-EQUIPMENT*	4,480	5,000	5,000	5,000	-	5,000	0.00%	-
001-316-534130-519-00000	REPAIRS-VEHICLE*	9,032	12,000	12,000	15,000	-	15,000	25.00%	3,000
001-316-534160-519-00000	REPAIRS-BUILDING & PROPERTY	1,677	5,000	5,000	5,000	-	5,000	0.00%	-
001-316-534410-519-00000	MAINTENANCE-CONTRACTS*	3,032	3,670	3,670	7,500	-	7,500	104.36%	3,830
001-316-535150-519-00000	SUPPLIES-SHOP*	5,031	5,000	5,000	7,500	-	7,500	50.00%	2,500
001-316-535210-519-00000	SUPPLIES-UNIFORMS*	1,071	2,100	2,100	2,100	-	2,100	0.00%	-
001-316-535410-519-00000	SUPPLIES-SAFETY EQUIPMENT*	480	600	600	720	-	720	20.00%	120
001-316-535420-519-00000	SUPPLIES-MINOR TOOLS*	744	2,000	2,000	2,000	-	2,000	0.00%	-
001-316-535610-519-00000	SUPPLIES-VEHICLE*	17,855	35,000	35,000	42,000	-	42,000	20.00%	7,000
001-316-535620-519-00000	SUPPLIES-GAS & OIL	87,780	70,000	70,000	84,000	-	84,000	20.00%	14,000
001-316-535630-519-00000	WASTE-OIL & TIRES	693	1,500	1,500	1,500	-	1,500	0.00%	-
001-316-535650-519-00000	SUPPLIES-TIRES	12,830	16,000	16,000	16,000	-	16,000	0.00%	-
	Operating Expenditures	**165,666**	**174,520**	**174,520**	**205,670**	**-**	**205,670**	**17.85%**	**31,150**
	Departmental Capital								
001-316-564300-519-00000	EQUIPMENT & MACHINERY-COMPUTERS*	891	1,800	1,800	2,500	-	2,500	38.89%	700
001-316-564700-519-00000	EQUIPMENT & MACHINERY-EQUIPMENT*	-	-	-	70,000	-	70,000	0.00%	70,000
	Departmental Capital	**891**	**1,800**	**1,800**	**72,500**	**-**	**72,500**	**3927.78%**	**70,700**
	Public Works Fleet Services Total	**362,119**	**392,677**	**392,677**	**495,096**	**-**	**495,096**	**26.08%**	**102,419**

*Related footnote on following page

PUBLIC WORKS FLEET SERVICES

Public Works Fleet Services- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Aerial Certification	Annual Safety Cert - Bucket Truck	2,000	-	-
	Total	**2,000**	**-**	**-**
Permits-Environmental	HM-03114 - Hazmat License	300	-	-
	STCM-4683 - Storage Tank Registration	50	-	-
	STO-02543 - Storage Tank Testing	1,300	-	-
	Total	**1,650**	**-**	**-**
Education & Registration	Training for Fleet Staff	800	-	-
	Total	**800**	**-**	**-**
Books & Publications	Vehicle manuals	1,000	-	-
	Total	**1,000**	**-**	**-**
Repairs-Equipment	Shop tools, air compressor, Fuel equipment & Lifts	5,000	-	-
	Total	**5,000**	**-**	**-**
Repairs-Vehicle	Contracted repairs	15,000	-	-
	Total	**15,000**	**-**	**-**
Maintenance-Contracts	Maintenance-Contracts-IWorq $6500, Alarm $900	7,500	-	-
	Total	**7,500**	**-**	**-**
	Repairs & Maintenance	7,500	-	-
	Total	**7,500**	**-**	**-**
Supplies-Uniforms	Uniform rental	2,100	-	-
	Total	**2,100**	**-**	**-**
Supplies-Safety Equipment	Boot allowance	720	-	-
	Total	**720**	**-**	**-**
Supplies-Minor Tools	Small Tools < $1,000	2,000	-	-
	Total	**2,000**	**-**	**-**
Supplies-Vehicle	Repair & maintenance on vehicles and equipment	42,000	-	-
	Total	**42,000**	**-**	**-**
Equipment & Machinery-Computers	Per Replacement schedule, diagnostic computer	2,500	-	-
	Total	**2,500**	**-**	**-**
Equipment & Machinery-Equipment	Anti-Theft device for 50 vehicles @ $1000 each	50,000	-	-
	Strobe Lights for new city vehicles	20,000	-	-
	Total	**70,000**	**-**	**-**

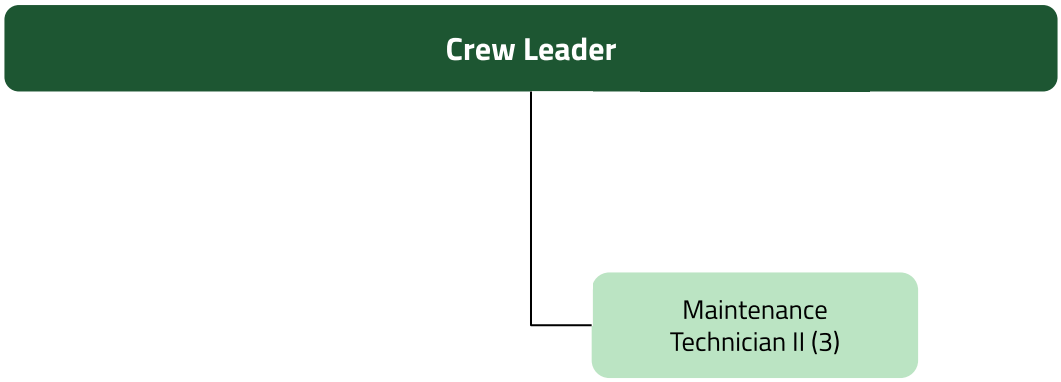
PUBLIC WORKS FLEET SERVICES

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-316-0001	Fleet Services Supervisor	Salary	$3,353.27	$87,185.02	$0.00	$1,356.74	$0.00	$88,541.76
001-316-0002	Fleet Mechanic	Hourly	$28.39	$59,051.20	$0.00	$478.88	$0.00	$59,530.08
				$146,236.22		**$1,835.62**		**$148,071.84**

PUBLIC WORKS STREETS MAINTENANCE

Mission:

This new division will be responsible for city-owned roadway pavement and sidewalk repairs, tree trimming and concrete surface pressure cleaning. The funding for street and bridge maintenance comes out of the Road and Bridge Fund.



Goals for FY 2024:

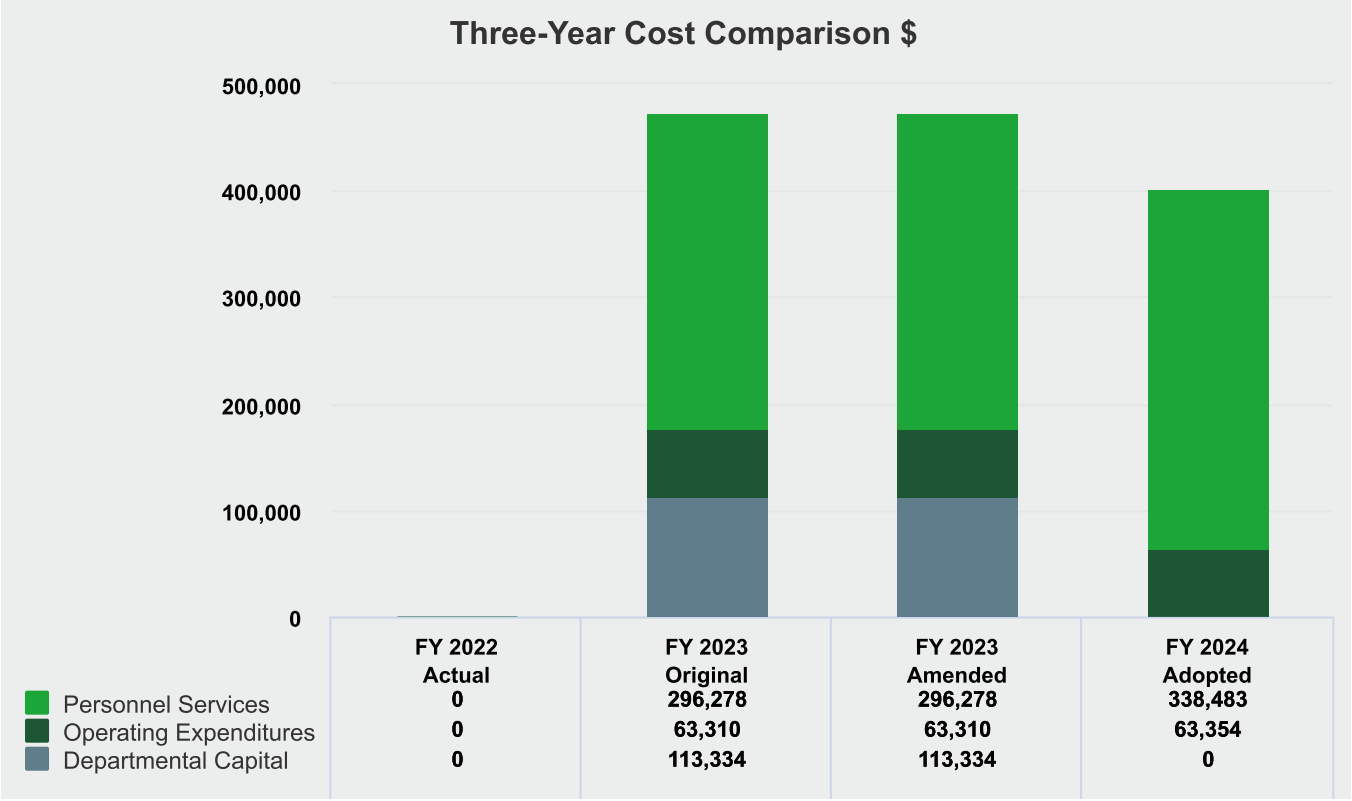
- Provide support to city landscape beautification at city facilities and right-of-ways.
- Provide support to city landscape beautification by trimming trees within city right-of-ways.
- Prevent root intrusion into City-owned rights-of-way.
- Timely remove designated hazardous trees.

PUBLIC WORKS STREETS MAINTENANCE (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Crew Leader	-	-	1	-	1	-
Tradesworker I	-	-	1	-	-	-
Maintenance Tech II	-	-	1	-	3	-
Maintenance Tech I	-	-	1	-	-	-
Total	**-**	**-**	**4**	**-**	**4**	**-**
Full-Time Equivalent	**-**	**-**	**4.0**	**-**	**4.0**	**-**

Budget Summary



PUBLIC WORKS STREETS MAINTENANCE (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-317-512100-512-00000	SALARIES-REGULAR*	-	191,976	191,976	191,942	-	191,942	-0.02%	(34)
	Total Wages	**-**	**191,976**	**191,976**	**191,942**	**-**	**191,942**	**-0.02%**	**(34)**
	Benefits								
001-317-521100-000-00000	BENEFITS-FICA	-	-	-	14,684	-	14,684	0.00%	14,684
001-317-521100-521-00000	BENEFITS-FICA	-	14,686	14,686	-	-	-	-100.00%	(14,686)
001-317-521200-000-00000	BENEFITS-RETIREMENT	-	-	-	26,047	-	26,047	0.00%	26,047
001-317-521200-522-00000	BENEFITS-RETIREMENT	-	22,864	22,864	-	-	-	-100.00%	(22,864)
001-317-521300-000-00000	BENEFITS-GROUP INSURANCE	-	-	-	99,695	-	99,695	0.00%	99,695
001-317-521300-523-00000	BENEFITS-GROUP INSURANCE	-	59,000	59,000	-	-	-	-100.00%	(59,000)
001-317-521400-000-00000	BENEFITS-WORKERS COMPENSATION	-	-	-	6,115	-	6,115	0.00%	6,115
001-317-521400-524-00000	BENEFITS-WORKERS COMPENSATION	-	7,752	7,752	-	-	-	-100.00%	(7,752)
	Total Benefits	**-**	**104,302**	**104,302**	**146,541**	**-**	**146,541**	**40.50%**	**42,239**
	Personnel Services	**-**	**296,278**	**296,278**	**338,483**	**-**	**338,483**	**14.25%**	**42,205**
	Operating Expenditures								
001-317-532310-544-00000	RENTAL-EQUIPMENT*	-	7,200	7,200	7,200	-	7,200	0.00%	-
001-317-533434-543-00000	UTILITIES-SANITATION	-	5,000	5,000	5,000	-	5,000	0.00%	-
001-317-534130-546-00000	REPAIRS-VEHICLE	-	4,000	4,000	4,000	-	4,000	0.00%	-
001-317-534710-553-00000	REPAIRS-ROAD & DRAINAGE	-	5,654	5,654	5,654	-	5,654	0.00%	-
001-317-534720-553-00000	REPAIRS-SIDEWALK & BIKEWAY	-	19,700	19,700	19,700	-	19,700	0.00%	-
001-317-535185-553-00000	SUPPLIES-SPECIAL	-	5,700	5,700	5,700	-	5,700	0.00%	-
001-317-535210-552-00000	SUPPLIES-UNIFORMS*	-	1,456	1,456	1,500	-	1,500	3.02%	44
001-317-535410-553-00000	SUPPLIES-SAFETY EQUIPMENT*	-	3,600	3,600	3,600	-	3,600	0.00%	-
001-317-535620-552-00000	SUPPLIES-GAS & OIL	-	11,000	11,000	11,000	-	11,000	0.00%	-
	Operating Expenditures	**-**	**63,310**	**63,310**	**63,354**	**-**	**63,354**	**0.07%**	**44**
	Departmental Capital								
001-317-564400-564-00000	EQUIPMENT & MACHINERY-VEHICLES	-	53,334	53,334	-	-	-	-100.00%	(53,334)
001-317-564700-564-00000	EQUIPMENT & MACHINERY-EQUIPMENT	-	60,000	60,000	-	-	-	-100.00%	(60,000)
	Departmental Capital	**-**	**113,334**	**113,334**	**-**	**-**	**-**	**-100.00%**	**(113,334)**
	Public Works Streets Maintenance Total	**-**	**472,922**	**472,922**	**401,837**	**-**	**401,837**	**-15.03%**	**(71,085)**

* Related footnote on following page

PUBLIC WORKS STREETS MAINTENANCE (CONTINUED)

Public Works Streets Maintenance- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Rental-Equipment	Rental of specialized equipment that the City does not own	7,200	-	-
	Total	**7,200**	**-**	**-**
Supplies-Uniforms	Uniform Rental	1,500	-	-
	Total	**1,500**	**-**	**-**
Supplies-Safety Equipment	Boot Allowance	600	-	-
	PPE	3,000	-	-
	Total	**3,600**	**-**	**-**

PUBLIC WORKS STREETS MAINTENANCE (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-317-0001	Crew Leader	Hourly	$ 28.99	$ 60,299.20	$ 0.00	$ 0.00	$ 0.00	$ 60,299.20
001-317-0002	Tradesworker I	Hourly	$ 23.66	$ 49,212.80	$ 0.00	$ 0.00	$ 0.00	$ 49,212.80
001-317-0003	Maintenance Technician II	Hourly	$ 20.11	$ 41,828.80	$ 0.00	$ 0.00	$ 0.00	$ 41,828.80
001-317-0004	Maintenance Technician I	Hourly	$ 19.52	$ 40,601.60	$ 0.00	$ 0.00	$ 0.00	$ 40,601.60
				$ 191,942.40				**$ 191,942.40**

EMERGENCY MANAGEMENT

Budget Summary

EMERGENCY MANAGEMENT (CONTINUED)

Emergency Management

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	FY 2024 % Over/ (Under) FY 2023 Orig. Budget	FY 2024 $ Over/ (Under) FY 2023 Orig. Budget
	Operating Expenditures								
001-520-534415-521-00000	REAL TIME CRIME CENTER*	-	-	-	35,797	-	35,797	0.00%	35,797
	Operating Expenditures	**-**	**-**	**-**	**35,797**	**-**	**35,797**	**0.00%**	**35,797**
	Hurricane Expense								
001-520-536400-521-00000	HURRICANE EXPENSE*	-	-	-	3,000	-	3,000	0.00%	3,000
	Hurricane Expense	**-**	**-**	**-**	**3,000**	**-**	**3,000**	**0.00%**	**3,000**
	Emergency Management Total	**-**	**-**	**-**	**38,797**	**-**	**38,797**	**0.00%**	**38,797**

Emergency Management- Footnote Detail

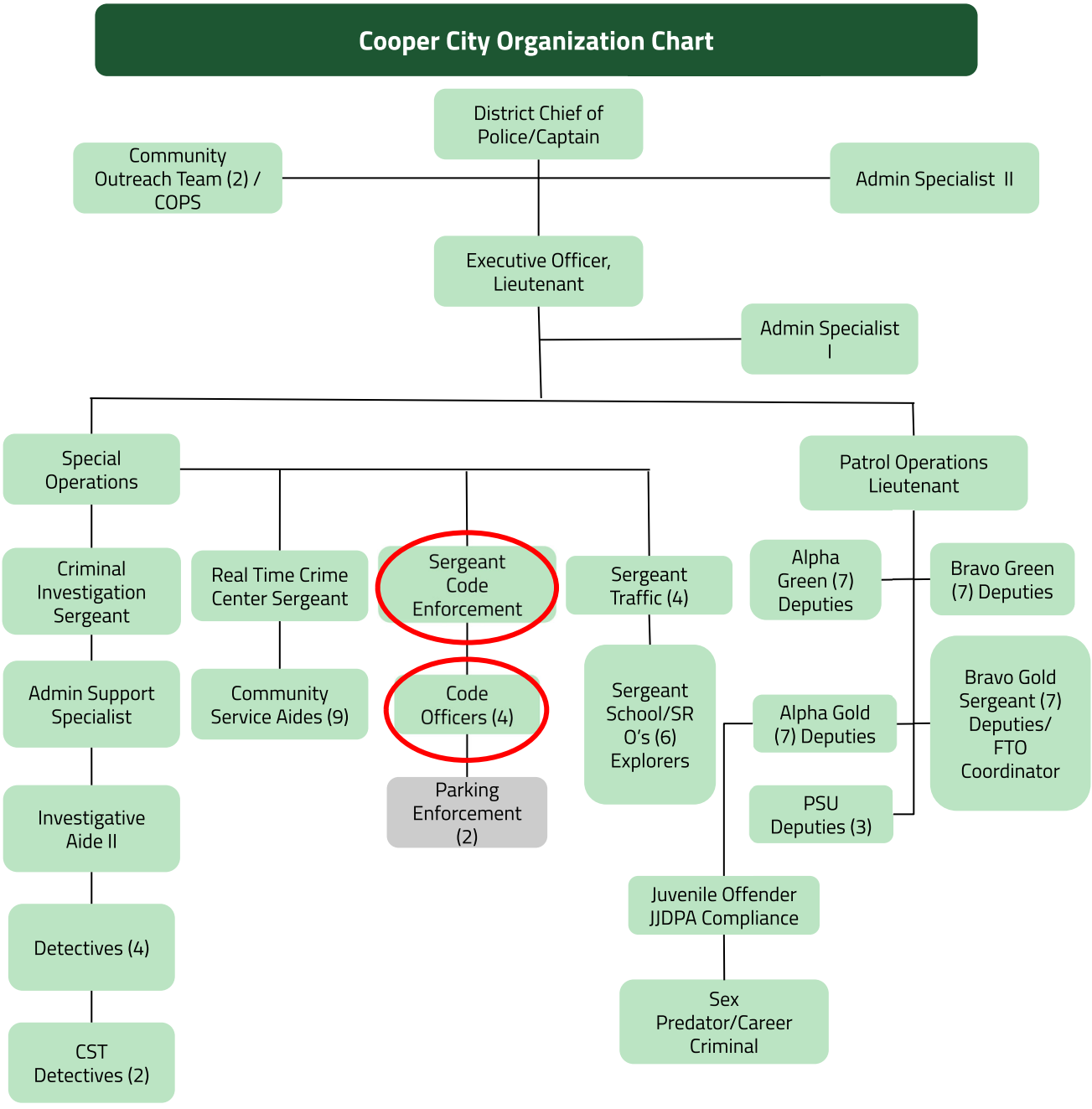
Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Real Time Crime Center	RTCC Maintenance	20,000	-	-
	RTCC Hiperwall	15,797	-	-
	Total	**35,797**	-	-
Hurricane Expense	Sandbags - Moved from PW Admin	3,000	-	-
	Total	**3,000**	-	-



BROWARD SHERIFF'S OFFICE (BSO) CODE ENFORCEMENT

Mission:

The Code Enforcement Division's mission is to uniformly and consistently enforce Cooper City Code of Ordinances and Land Development Regulations. It aims to promote and protect the health, safety, welfare, and quality of life for residents, businesses, and visitors of the City of Cooper City, while striving voluntary compliance as set forth in the Florida Statutes Chapter 162.



BROWARD SHERIFF'S OFFICE (BSO) CODE ENFORCEMENT (CONTINUED)

FY 2023 Year to Date Accomplishments:

The City of Cooper City prioritized a city-wide revitalization plan in 2021, emphasizing the focus on targeting code maintenance deficiencies throughout the city's thoroughfares, commercial plazas, and residential neighborhoods. The Code Enforcement Team was an integral component of this endeavor and successfully: created an inventory of each and every business plaza and outparcel; identified and coordinated with the property managers and HOA presidents or CAMS, and partnered with other city departments to both identify and rectify the maintenance deficiencies. Through a concerted and proactive effort, the city's revitalization plan was a huge success with noticeable visual impact and improvement. In 2022, Code Enforcement transitioned to a maintenance phase, and has instituted proactive code sweeps to incorporate targeted enforcement efforts of other city-wide concerns (e.g. commercial vehicles, bulk trash, etc.). Code has also regularly made recommendations for ordinance updates to the city. In addition, Code took over the city's new gate compliance initiative FY 22/23, which was successfully brought into compliance within a three-month period. Lastly, the Code Enforcement Team was an important key component to the rollout of the city's new short-term rental ordinance to help curb quality-of-life concerns.

Goals for FY 2024:

Code Enforcement – The effective enforcement of property standards often leads to an enhancement of quality of life for residents and an increase of property values throughout the city. Deteriorated properties not only pose a risk to health and safety, but studies show they may also increase the amount of crime in an area. Therefore, the district seeks to increase efficiency and effectiveness in the Code Enforcement Unit by streamlining processes while utilizing new software and technology to capture complaints and partner with stakeholders to bring about compliance.

OBJECTIVES:

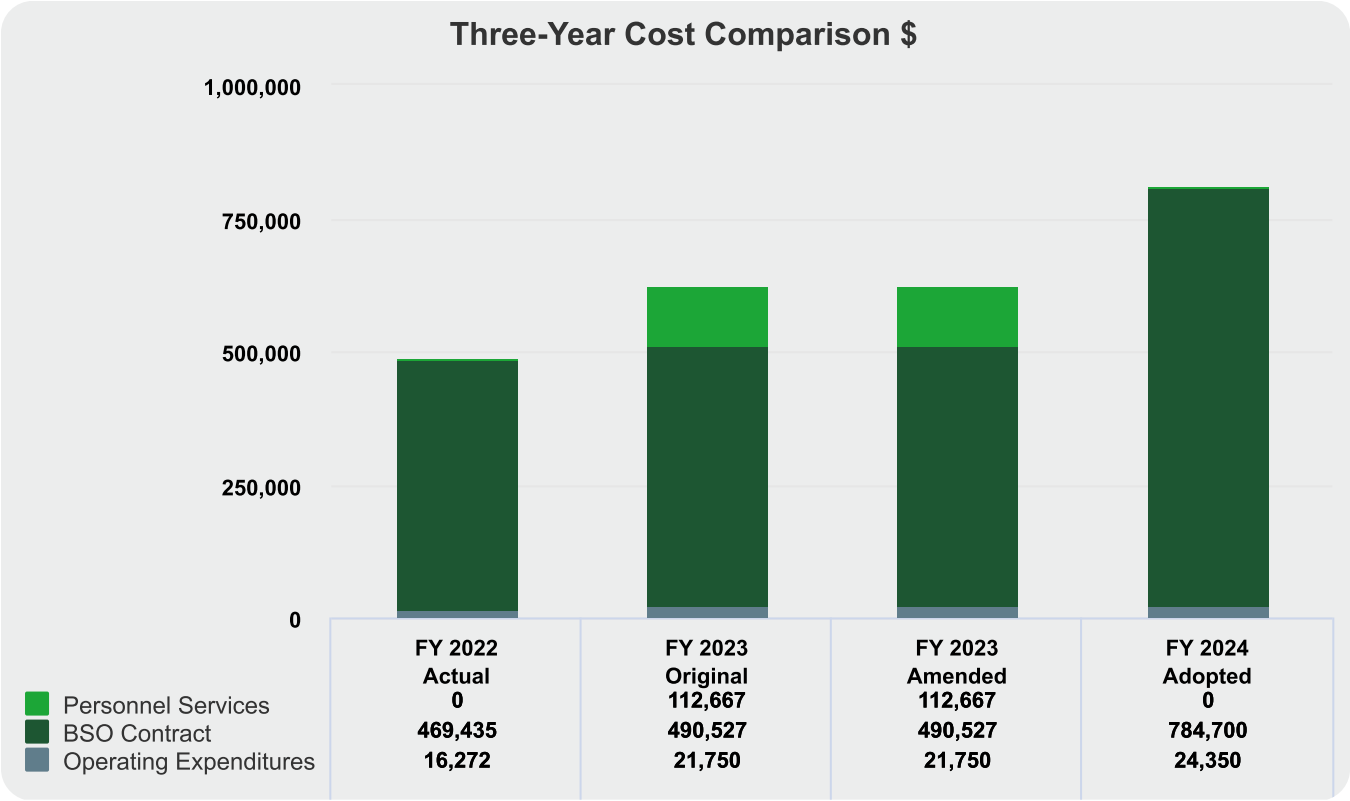
- Reduce costs and increase efficiency by partnering with current vendors to enhance our electronic software to better analyze, capture and document code complaints.
- Implement a new citizen reporting procedure, which streamlines current practices to better assist with the identification of code issues.
- Work with the community, city officials, and homeowners associations to identify problem areas and repeat offenders.
- Collaborate with community organizations and state agencies, such as health departments and family services, to help bring offenders into compliance.
- Educate the community about ordinance requirements and code standards to prevent violations from occurring.
- Implement a proactive approach to addressing issues before they become complaints by monitoring social media sites and attending community meetings.
- Initiate code compliance campaigns to strategically target key concerns during peak times of the year and/or recurring concerns.
- Work with the city to streamline communications between partnering departments to ensure real-time, relevant information is being shared that will assist in code compliance measures.
- Conduct a job-task analysis to identify areas where time management, case assignment and / or other processes need to be reassessed and revamped.
- Reallocate resources to match current data and trends, city initiatives and priorities.
- Designation of a code enforcement officer exclusively to be assigned to the city's commercial plaza revitalization and maintenance goal.
- The creation of a volunteer parking enforcement program is a key objective for FY 23/24.

BROWARD SHERIFF'S OFFICE (BSO) CODE ENFORCEMENT (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Proposed	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Sergeant - Code Enforcement	-		-		1	
Code Enforcement Officers	4	-	4	-	4	-
Total	**4**	**-**	**4**	**-**	**5**	**-**
Full-Time Equivalent	**4.0**	**-**	**4.0**	**-**	**5.0**	**-**

Budget Summary



BROWARD SHERIFF'S OFFICE (BSO) CODE ENFORCEMENT (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Benefits								
001-213-521200-000-00000	BENEFITS-RETIREMENT	-	112,667	112,667	-	-	-	-100.00%	(112,667)
	Total Benefits	**-**	**112,667**	**112,667**	**-**	**-**	**-**	**-100.00%**	**(112,667)**
	Personnel Services	**-**	**112,667**	**112,667**	**-**	**-**	**-**	**-100.00%**	**(112,667)**
	Operating Expenditures								
001-213-531150-524-00000	PROFESSIONAL SERVICES-LEGAL*	3,775	6,000	6,000	5,600	-	5,600	-6.67%	(400)
001-213-534410-524-00000	MAINTENANCE-CONTRACTS*	5,750	5,750	5,750	5,750	-	5,750	0.00%	-
001-213-535170-524-00000	POSTAGE*	3,260	3,000	3,000	4,500	-	4,500	50.00%	1,500
001-213-535190-524-00000	SUPPLIES-OTHER*	3,271	2,000	2,000	3,500	-	3,500	75.00%	1,500
001-213-536603-524-00000	PROGRAM EXPENSE-FORECLOSED PROPERTY*	216	5,000	5,000	5,000	-	5,000	0.00%	-
	Operating Expenditures	**16,272**	**21,750**	**21,750**	**24,350**	**-**	**24,350**	**11.95%**	**2,600**
	Contract								
001-213-531281-524-00000	BROWARD SHERIFF'S OFFICE (BSO)	469,435	490,527	490,527	784,700	-	784,700	59.97%	294,173
	Contract	**469,435**	**490,527**	**490,527**	**784,700**	**-**	**784,700**	**59.97%**	**294,173**
	BSO - Code Enforcement Total	**485,707**	**624,944**	**624,944**	**809,050**	**-**	**809,050**	**29.46%**	**184,106**

*Related footnote on following page

BROWARD SHERIFF'S OFFICE (BSO) CODE ENFORCEMENT (CONTINUED)

BSO - Code Enforcement- Footnote Detail

Account Name	FY 2024 Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services-Legal	Recording Fees	3,200	-	-
	Magistrate Fees	2,400	-	-
	Total	**5,600**	**-**	**-**
Maintenance-Contracts	IWorq Services	5,750	-	-
	Total	**5,750**	**-**	**-**
Postage	Certified Mail	4,500	-	-
	Total	**4,500**	**-**	**-**
Supplies-Other	Forms (Parking Citations, City Code Complaints)	3,500	-	-
	Total	**3,500**	**-**	**-**
Program Expense-Foreclosed Property	Maintenance of Properties	5,000	-	-
	Total	**5,000**	**-**	**-**

BROWARD SHERIFF'S OFFICE (BSO) POLICE

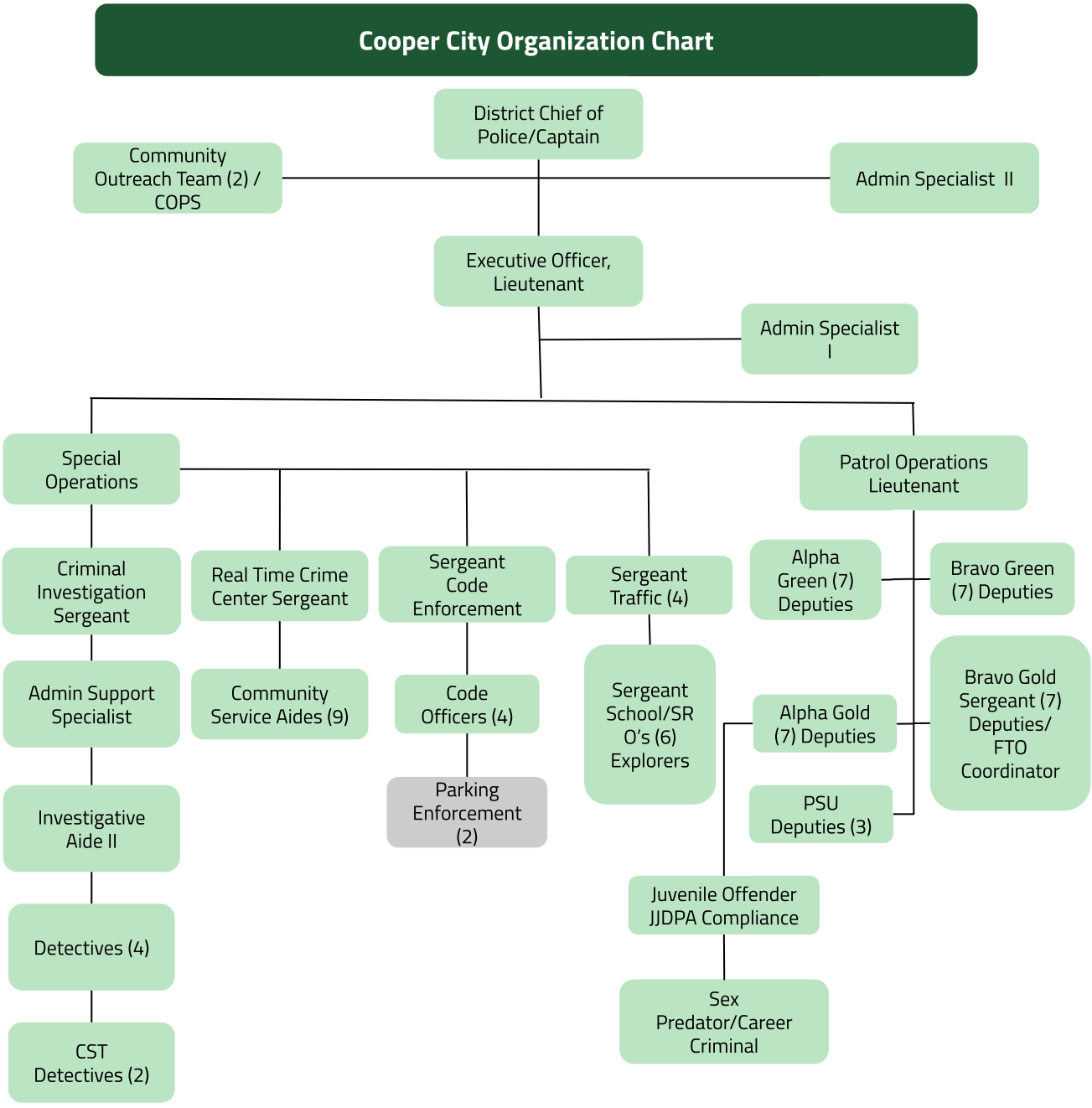
Mission:

The Broward Sheriff's Office (BSO) has provided law enforcement services to the residents of Cooper City since 2004. Chartered in 1959, Cooper City is a primarily residential inland community. It is a vibrant community which is home to nearly 36,000 residents, and the census estimates suggest the population will continue to increase yearly. The city encompasses nearly eight square miles and is divided into eight law enforcement patrol zones. The borders of the city are mostly as follows: Griffin Road serving as the northern end; Sheridan Street as the southern; University Dr. as the furthest eastern boundary; and, for the most part, Flamingo Rd. as the western border with notable exceptions, such as Country Glen. Cooper City has ten private and public schools as well as 24 parks, including Brian Piccolo County Park.

The BSO Cooper City team includes a variety of units, to include: patrol deputies, criminal investigations and crime suppression detectives, a traffic and motor unit, school resource deputies, code inspectors, community service aides, administrative support staff, a crime analyst and a community involvement specialist. The district strongly embraces the philosophy of community policing in all its daily operations and functions, including responding to calls for service, proactive patrol, investigative services, school resource deputies, plus traffic and code enforcement. The district has a long-standing partnership with the community where both law enforcement and the community share responsibility for identifying, reducing and preventing problems that impact residents and visitors. The district has a robust community services program that provides both youth mentoring and crime prevention seminars. Additionally, the district has a robust and active C.O.P. program, which is a valuable partnership with resident volunteers who "report and observe" suspicious activity to their law enforcement team.

In promoting the city's reputation of being "Someplace Special!", the mission of the BSO Cooper City District is to provide comprehensive law enforcement protection, address quality of life issues, and partner with the community while maintaining a hometown approach to public safety. The District is committed to providing excellence of service while fulfilling the city's strategic plan that lists proactive public safety as a major goal.

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)



BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

FY 2023 Year to Date Accomplishments:

- In 2022, Safewise.com published their study, analyzing crime data from the FBI's uniform crime reporting program and estimated societal cost of crimes in each city. Based on the per capita toll of crime per city, Cooper City was ranked #10 Safest City in the state.
- The last year that was rated, the National Council for Home Safety and Security published a report which ranked Cooper City as the #12 safest cities in Florida. The men and women of the Broward Sheriff's Office are working hard to keep Cooper City a safe and secure place for our residents and visitors. Throughout 2022, BSO had 23,000 calls for service including, but not limited to, emergencies, enforced traffic laws, investigated complaints, and conducted proactive patrol. Our average response time is just under 2 minutes once the deputy receives the call for service.
- In an effort to reduce costs and increase efficiency, we implemented innovative software and paperless practices. We have already implemented software, which has enabled electronic transfer of administrative documents and eliminated the need for the previous use of inter-office mail.
- Understanding that community involvement is paramount in crime prevention, we have made strides to increase public awareness and engage the community. We regularly distribute crime trend information and prevention strategies through several means, including social media, message boards, and flyers. We have held several community meetings to not only distribute information, but also encourage questions and suggestions from the community. We have also met with businesses to conduct surveys and randomly contacted residents to elicit feedback on our services. With laws regarding online communication changing, we also developed posters for our schools, called "Think Before You Post," to warn students about the consequences of online threats. In addition, we started the "Welcome Home" initiative, providing residents community-specific crime prevention flyers as they pull back into their neighborhood.
- Our district is also committed to helping animals and understands the importance of pets to our residents. In the past, we have created adoption events within the City, called Adopt with a Cop, where shelter pets are brought on location to meet potential adopters. Recently, we have worked to grow our local microchipping initiative, which is a free service offered to residents, by scaling it into a "Bark at the Park" venue sponsored / supported by numerous pet-friendly organizations. In addition to events, our district station has successfully fostered and found homes for shelter dogs. These dogs were taken from the County shelter, provided socialization and training, and were able to meet potential adopters who visited the station.
- As crime and community needs change, so do our tactics to combat and address it. This year, the district invested in innovative technology, like fixed License Plate Readers (LPRs) and speed measurement devices, to enhance safety, thwart potential offenses, and aid in investigations. We have purchased drones and trained operators to assist with aerial surveillance. This has assisted with anything from tactical operations, event planning, missing people searches, and devising traffic flow solutions. Through the analysis of crime trends, we regularly identify potential target areas and allocate resources to proactively combat crimes. Throughout the year, we have increased covert patrol as well as decoy and undercover operations. These tactics and technology have led to the apprehension of many criminal offenders in our City, resulting in a nearly 50% reduction in vehicle burglaries in the year 2021, while keeping vehicle burglaries below past five-year levels in 2022. Lastly, a RTCC groundbreaking construction commended this FY, as well as the rollout and completion of smart camera systems at key city infrastructure.

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

FY 22/23 Year to Date Accomplishments:

- **Initiatives BSO has put forth to help curb dangerous driving:**
  - Monthly Traffic crash analysis has indicated that the vast majority of accidents are "rear-end collisions." Traffic operations were instituted to curb the trend.
  - Directed enforcement in high target identified areas.
  - Message boards with driving safety announcements.
  - Capital funds were utilized last year to purchase a brand-new message board, which included radar for speed alerts, to both assist with traffic awareness and communications.
  - Utilized LETF to purchase brand new LED signage for the Police Department facility – front and rear – to help with visibility and crime prevention at the abutting sports complex.
  - Conducted Traffic-related Operational Plans utilizing the county BASE grant.
  - Prioritized sending deputies to speed measuring class for certification.
  - This budget year we purchased additional speed radars for deputies.
  - Cooper City High School in conjunction with BSO conducted a teen driver safety course.
  - We utilized outside resources particularly in our highway unit to assist with traffic issues.
  - Conducted a Comprehensive Traffic Study Plan to ease congestion around our Schools.
  - Held various planning meetings with the school officials to implement these plans.
- Our City's population has expanded with residences, businesses, and school enrollment; however, our traffic crashes have diminished. In 2017, there were 921 crashes, in 2018, 889 crashes, and in 2019, we had 926 total crashes. Thereafter, during the pandemic period (2020-2021), accidents scaled off further; likely due to less commuters on the roadways. In 2022, however, the trend continued, as we experienced 525 accidents throughout the city. Additionally, our deputies and traffic team wrote over 5300 traffic citations in 2022. We strive to address all traffic complaints immediately and utilize our data for directed proactive enforcement. Our data indicates that the vast majority of crashes are "Rear-end Collisions", which we address with targeted operations.
- The Cooper City District will continue to reinvest in Broward Sheriff's Office employees, the most valuable commodity BSO has. The District Captain will continue to meet with all employees annually to discuss career paths and provide guidance for success. District Command will work with employees who have a desire for promotion or a desire to work in a specialized unit to achieve their goals. The Command will continue the Criminal Investigations shadowing program, allowing deputy sheriffs who want to move into investigative fields to work with district detectives for ninety days to learn basic follow-up investigative techniques. Some initiatives put forth this budget year are below:
  - Nutrition Program for employees
  - Defensive Tactics Program to better train deputies and reduce on-the-job injuries through enhanced techniques and subject control methods.

Firearms Initiative program to both encourage and equip deputies to be more proficient with their duty weapon.

  - Citizen Observer Patrol EXPO, which will deliver training to our Citizens on Patrol (COP) members, to include CPR certification.
  - Critical Incident Management Training for District Command.
  - Wellness classes and training for non-sworn staff.

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

FY 22/23 Year to Date Accomplishments:

- Santa Letters
- Shred-A-Thon & Operation Medicine Cabinet
- Active Killer Presentations for local schools and community partners
- Continued to improve police response time
- Restructuring the district staffing, which added a dedicated Crime Prevention deputy and a new Sergeant to oversee the city's RTCC.
- Crime reduction by proactive enforcement plans and integration of technology
- Oversight over the field implementation of a four phased, city-wide technology plan
- Launching of the city's brand new Real-Time Crime Center.

Goals for FY 2024:

Burglary Reduction - Cooper City has experienced an overall decrease in both residential and conveyance burglaries. Nevertheless, the BSO Cooper City Team is committed to further reduction of burglaries in the community. The district will focus on reducing the number of burglaries through both enforcement and education efforts, while capitalizing on the investigative benefits inherent to technology and covert operations.

- Utilize statistical analyses to identify crime patterns and effectively deploy resources during operational plan initiatives.
- Monitor social media, online classifieds, and law enforcement databases to identify criminal activity and stolen property.

Expand collaboration with law enforcement partners/neighboring jurisdictions to enhance the distribution of criminal intelligence and strengthen investigative strategies.

- Disseminate prevention strategies to residents through community meetings, message boards, e-alerts, flyers, and websites.
- Collaborate with the Burglary Apprehension Team to work proactive investigations and target known offenders.
- Increase training opportunities to district patrol deputies to develop investigative skills and thereby increase clearance rates.
- Acquire new investigative technology, like PTZ cameras and additional LPRs, to assist in the identification and prosecution of offenders.
- Buildout of a local Real-Time-Crime-Center to better monitor and integrate the city's technology investments for a more responsive and responsible deployment of resources.
- Development and rollout of the BSO PPP program, and local Cooper City S.T.A.R.S. initiative, in Cooper City, gaining public support and enrollment from the local HOAs, business plazas, churches, and other strategic partners.
- Revamp the Citizens on Patrol program to incorporate training and communication procedures to allow COP members to deter crime through proactive patrol and notify deputies of suspicious activity.

Traffic Concerns - Throughout the years, the population of Cooper City has steadily increased, which has added more traffic congestion; specifically, during school zone timeframes. Historically, complaints were prioritized and addressed by the two district Motor Unit deputies. In 2017, a traffic deputy was added to specifically monitor and address traffic problems – an addition that significantly alleviated normal peak-hour congestion issues. In 2018, the tragedy at Marjory Stoneman Douglas High School resulted in legislation to enhance school safety, including the introduction of procedures to limit school property access. Given the infrastructure surrounding the schools, this measure has introduced new traffic concerns as vehicles are now accumulating in travel lanes, swales, and residential neighborhoods. Further, there are various intersections within Cooper City that experience a higher-than-average number of traffic collisions. The district, therefore, is determined to alleviate congestion and increase roadway safety by implementing data-driven enforcement, educating the public of traffic patterns, partnering with city and county planners, while leveraging technology.

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

- Assign a dedicated supervisor to lead and manage the traffic team, coordinate the district's message board and radar equipment, review crash data for informed resource deployment, and creation of bi-monthly traffic enforcement sweeps and surges to curb trends with both education and enforcement.
- Utilize statistical analyses to identify high incidents of complaints and violations to effectively deploy resources during operational plan initiatives.
- Review citizen complaints, collaborate with school officials, and monitor social media to identify and address traffic concerns.
- Purchase and utilize mobile radar signs not only to influence speed compliance, but also to gather statistical data for resource allocation and operational plan initiatives.
- Deploy resources to identify "hot spots" to match enforcement efforts to data analysis.
- Collaborate with traffic engineering and city planners to correct any traffic related design issues through long-term planning, to include widening of key roads and shoulders.
- Collaborate with the counter planners to add, replace and review traffic signage.
- Participate with city partners in discussion and development of a traffic-calming plan.
- Deploy message boards to alert and educate drivers of traffic issues and patterns.
- Integrate the message board – equipped with PTZ cameras – with the local R.T.C.C., and FDOT local live-feeds, to real-time monitor traffic and school patterns.
- Revamp the Citizens on Patrol program to incorporate training and communication procedures to allow COP members to provide presence, discourage infractions, and notify deputies of congested areas.
- Identify and apply for traffic-related grants to increase staffing and traffic-compliance operations.

Community Outreach & Crime Prevention **-** to be successful in our law enforcement mission, it is recognized there needs to be a continued partnership with our local officials, residents, and stakeholders. There is an increased need for community-oriented policing to build and maintain these types of relationships. Engagement with the community needs to be intentional and it needs to be regular. Further, outreach is recognized to work in conjunction with prevention. In building more meaningful relationships in the community, it is necessary to emphasize education and to teach our residents the importance of situational awareness, crime prevention, and personal safety.

- Partner with the city to participate and support their Park & Recreation programs and events.
- Participate and partner with the local chamber of commerce to build and maintain relationships within the business community.
- Partner with the local schools and principals in creating and participating in mentorship programs to foster better relationships between law enforcement and the next generation.
- Partner with religious institutions and establish ongoing channels of communication, such as quarterly discussion forums to address community / parishioner concerns.
- Perform CPTED surveys for homes and businesses in the community (Crime Prevention Through Environmental Design).
- Regular attendance and participation in local HOA meetings.
- Educating the public through investigative seminars hosted at local nursing homes, HOAs and other community groups, providing them with real-time crime prevention tips.
- Hosting community classes and seminars in the district's community meeting room, such as R.A.D (Rape Aggression Defense) and Gun safety courses.
- Establishing a culture of respectful communication between residents and law enforcement.
- Continuing partnership with the Juvenile Diversion Program to assist troubled juveniles and work to provide them resources and opportunity for success.
- Encourage the agency's Park, Walk and Talk campaign to increase interaction between law enforcement and the community.

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

> Develop a responsive, interactive relationship with the residents through the various social media channels, contemporary online platforms, and other trending means of communication. Relevant public safety posts and tips on an ongoing basis.

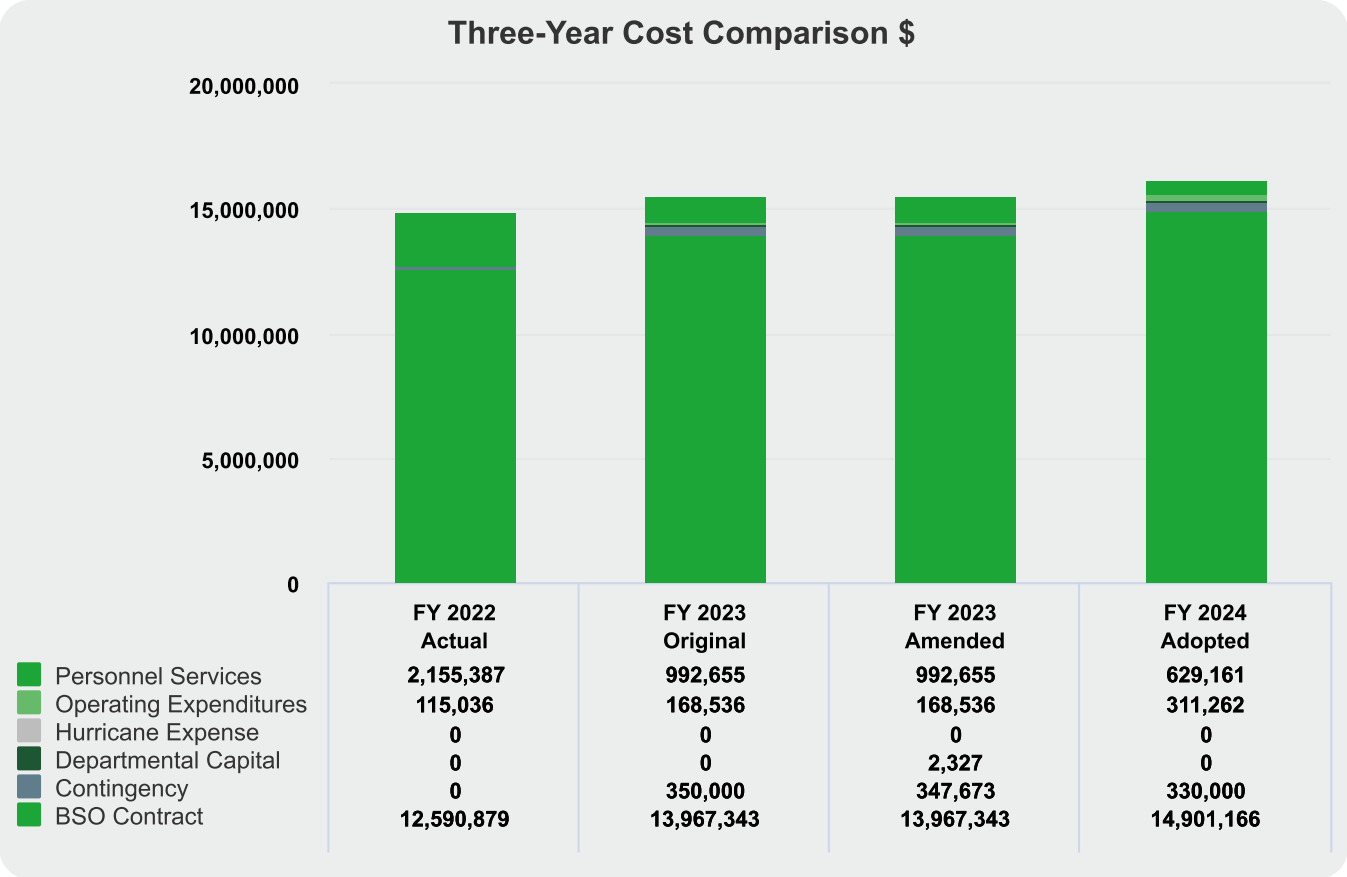
Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Captain	1	-	1	-	1	-
Lieutenant - Executive Officer	1	-	1	-	1	-
Lieutenant - Patrol	1	-	1	-	1	-
Sergeants	6	-	6	-	4	-
Sergeant - CI / CST	1	-	1	-	1	-
Sergeant - Traffic	1	-	1	-	1	-
Sergeant - Schools	-	-	-	-	1	
Sergeant - RTCC	-	-	-	-	1	
Deputies	31	-	32	-	32	-
Deputies - SROs	6	-	6	-	6	-
Detectives - CI / CST	6	-	6	-	6	-
Traffic/Motors	4	-	4	-	4	-
CSA	9	-	9	-	9	-
Administrative / Support	5	-	5	-	5	-
Total	**72**	**-**	**73**	**-**	**73**	**-**
Full-Time Equivalent	**72.0**		**73.0**	**-**	**73.0**	**-**

*Administrative support is also provided by Police to Code Enforcement; however, Sgt. position was moved to BSO-Code to accurately reflect operations..

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

Budget Summary



	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2024 Adopted
Personnel Services	2,155,387	992,655	992,655	629,161
Operating Expenditures	115,036	168,536	168,536	311,262
Hurricane Expense	0	0	0	0
Departmental Capital	0	0	2,327	0
Contingency	0	350,000	347,673	330,000
BSO Contract	12,590,879	13,967,343	13,967,343	14,901,166

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Benefits								
001-510-521201-521-00000	BENEFITS-RETIREMENT (RETIREES)*	668,286	336,557	336,557	288,525	-	288,525	-14.27%	(48,032)
001-510-521202-521-00000	BENEFITS - RETIREMENT	1,487,101	656,098	656,098	340,636	-	340,636	-48.08%	(315,462)
	Total Benefits	**2,155,387**	**992,655**	**992,655**	**629,161**	**-**	**629,161**	**-36.62%**	**(363,494)**
	Personnel Services	**2,155,387**	**992,655**	**992,655**	**629,161**	**-**	**629,161**	**-36.62%**	**(363,494)**
	Operating Expenditures								
001-510-531210-521-00000	CASUAL & CONTRACT LABOR*	129	-	-	90,000	-	90,000	0.00%	90,000
001-510-531291-521-00000	CONTRACTUAL SERVICES-CROSSING GUARDS	100,448	157,536	157,536	190,262	-	190,262	20.77%	32,726
001-510-533432-521-00000	UTILITIES-WATER & SEWER	9,459	11,000	11,000	11,000	-	11,000	0.00%	-
001-510-535136-521-00000	SUPPLIES-TRAINING	5,000	-	-	-	-	-	0.00%	-
001-510-536100-521-00000	PROGRAM EXPENSE-EXPLORER	-	-	-	10,000	-	10,000	0.00%	10,000
001-510-536616-521-00000	PROGRAM EXPENSE-CRIME PREVENTION	-	-	-	10,000	-	10,000	0.00%	10,000
	Operating Expenditures	**115,036**	**168,536**	**168,536**	**311,262**	**-**	**311,262**	**84.69%**	**142,726**
	Departmental Capital								
001-510-564300-521-00000	EQUIPMENT & MACHINERY-COMPUTERS	-	-	2,327	-	-	-	0.00%	-
	Departmental Capital	**-**	**-**	**2,327**	**-**	**-**	**-**	**0.00%**	**-**
	Contingency								
001-510-599000-521-00000	CONTINGENCY	-	350,000	347,673	330,000	-	330,000	-5.71%	(20,000)
	Contingency	**-**	**350,000**	**347,673**	**330,000**	**-**	**330,000**	**-5.71%**	**(20,000)**
	Contract								
001-510-531281-521-00000	BROWARD SHERIFF'S OFFICE (BSO)*	12,590,879	13,967,343	13,967,343	14,901,166	-	14,901,166	6.69%	933,823
	Contingency	**12,590,879**	**13,967,343**	**13,967,343**	**14,901,166**	**-**	**14,901,166**	**6.69%**	**933,823**
	BSO - Police Total	**14,861,302**	**15,478,534**	**15,478,534**	**16,171,589**	**-**	**16,171,589**	**4.48%**	**693,055**

*Related footnote on following page

BROWARD SHERIFF'S OFFICE (BSO) POLICE (CONTINUED)

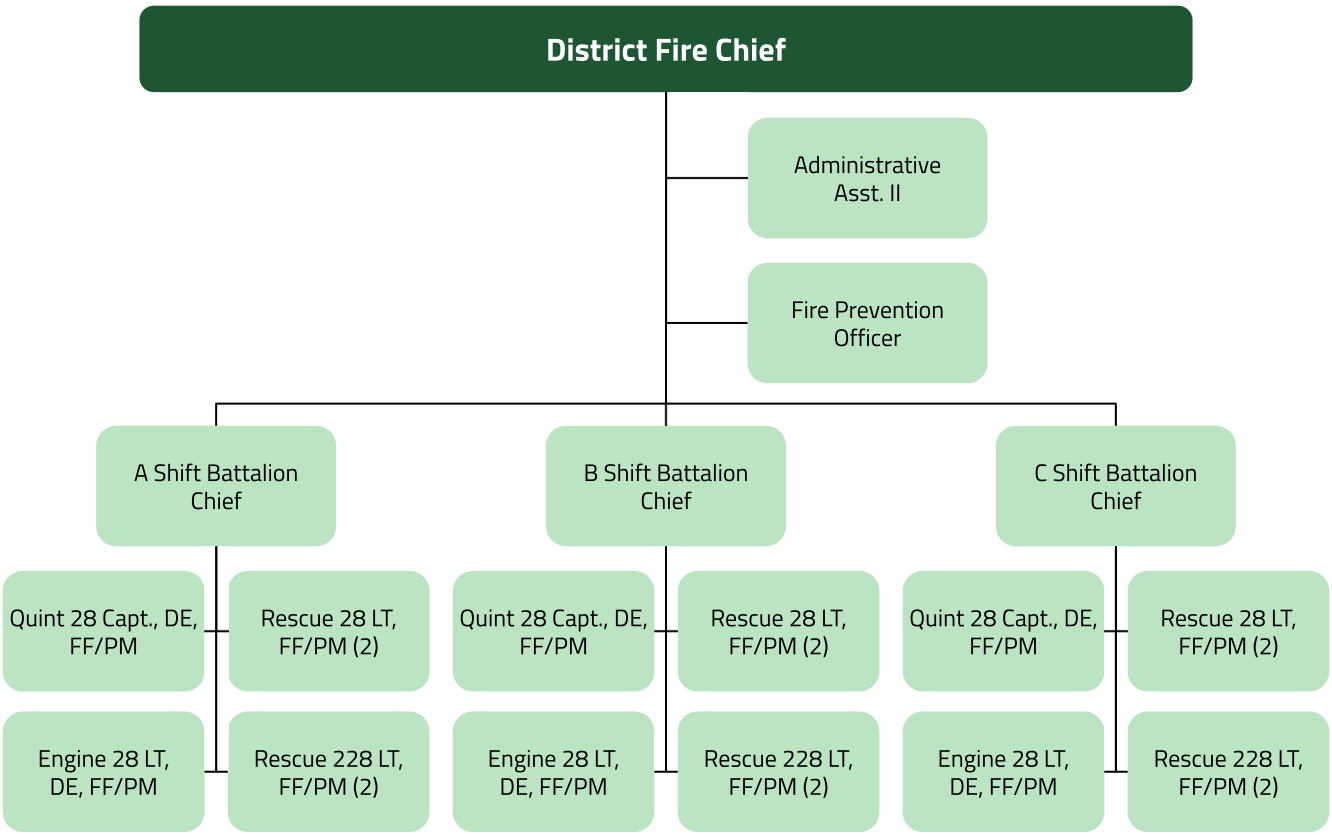
BSO - Police- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Benefits-Retirement (Retirees)	State Contribution (Pass thru from Revenue Acct)	288,525	-	-
	Total	**288,525**	**-**	**-**
Casual & Contract Labor	Overtime/Special Details	90,000	-	-
	Total	**90,000**	**-**	**-**
Broward Sheriff'S Office (Bso)	Contracted (minus Code $785K & ARPA Funded $350K)	14,901,166	-	-
	Total	**14,901,166**	**-**	**-**
Program Expense-Explorer	Moved from Fund 106 Police Confiscation	10,000	-	-
	Total	**10,000**	**-**	**-**

BROWARD SHERIFF'S OFFICE (BSO) FIRE

Mission:

The Broward Sheriff's Office, Department of Fire Rescue and Emergency Services, will provide the City of Cooper City, its residents, and visitors the highest quality of fire suppression, fire prevention, emergency medical services, educational programs, and community events through the use of highly skilled and technically trained professional firefighter/paramedics and civilian staff members.



Note - Battalion chiefs assigned to Station 17. Also, four vehicles per shift with three fire rescue personnel per vehicle is 36 positions. 52 personnel assigned to ensure coverage due to leave, rotation balancing (Kelly days), training and other requirements.

FY 2023 Year to Date Accomplishments:

- The City purchased a new fire engine, rescue, and ladder truck (Quint). The fire engine and rescue will be completed and arrive in 2023. The ladder truck is scheduled to arrive in 2025.
- The City is being asked to purchase a second rescue truck, similar to the first rescue truck. This vehicle is scheduled to arrive in 2025.
- Cooper City achieved a Public Protection Classification (PPC) level of 2 on a scale of 1 to 10, placing Cooper City in the top 1.1% nationwide. The rating is determined by Insurance Services Organization (ISO) an independent company that collects and evaluates detailed information on a city's fire suppression capabilities. The rating is used in part to determine hazard insurance premiums for both residential and non-residential properties.
- Impact windows and doors have been installed throughout Station 28.
- Our Life Safety Educators instructed numerous families on how to properly install and use their infant/child car seats.
- Our Life Safety Educators and CERT members trained over 100 citizens in CPR.
- Our Life Safety Educators and CERT members held classes teaching over 100 citizens how to utilize the "Stop the Bleed" kits.

BROWARD SHERIFF'S OFFICE (BSO) FIRE (CONTINUED)

- Fire life safety educators and Station 28 crew members held multiple life safety programs and community events throughout the city, reaching over one thousand people, which included schools, organizations, and community groups, teaching the message of fire prevention and life safety.
- Cooper City's Santa Program was a success, and the funds raised will support scholarships for Cooper City High School students to attend a local fire academy.
- Station 28 held multiple community events including Autism Awareness Day, National Night Out, and Eat to the Beat. Also, Station 28 personnel attended multiple schools, providing fire prevention messages.
- Founder's Day was attended by HazMat, TRT, Air Rescue, CERT, and Station 28 units.
- A temperature control monitoring system was installed at Fire Station 28 as well as the apparatus.
- Recertified Station 28 personnel in Advanced Cardiac Life Support (ACLS) and Basic Life Support (BLS).
- AirSafe exhaust removal systems were serviced including a new filter system for each of the four units.
- Initiated a new battery replacement smoke detector program for residents. Fire department crews will replace batteries in existing smoke detectors or add new smoke detectors if needed.

Goals for FY 2024:

- Provide a spare rescue truck to be converted into a new CERT vehicle.
- Start a TEEN CERT basic training program for students at Cooper City High School.
- Continue to hold the Cooper City/Davie Autism event at Fire Station 28 and provide Autism Awareness training for firefighting personnel at Station 28.
- Deliver age-appropriate first aid training to elementary, middle, and high school groups.
- Update the city-wide map in the bay with multiple layers reflecting topography.
- Refurbished Station 28, including resurfacing the bay floor, beautifying the bay area with a fresh coat of paint, and adding a new security camera system.
- Explore options for the bunk room at Station 28, in order to provide individual bunking quarters, separating male and female firefighters.
- The fire department, along with its Life Safety Educators aims to re engage middle and high school students in fire safety education.
- Cooper City schools are already signing up for interactive, fun, and educational presentations with our Fire Rescue Public Education unit. This will include fire truck tours with our firefighters.
- Continue to provide junk cars for extrication training to enhance firefighting skills.
- Continue to explore the opportunity of a new fire station near the Monterra development.

BROWARD SHERIFF'S OFFICE (BSO) FIRE (CONTINUED)

Performance Measures:

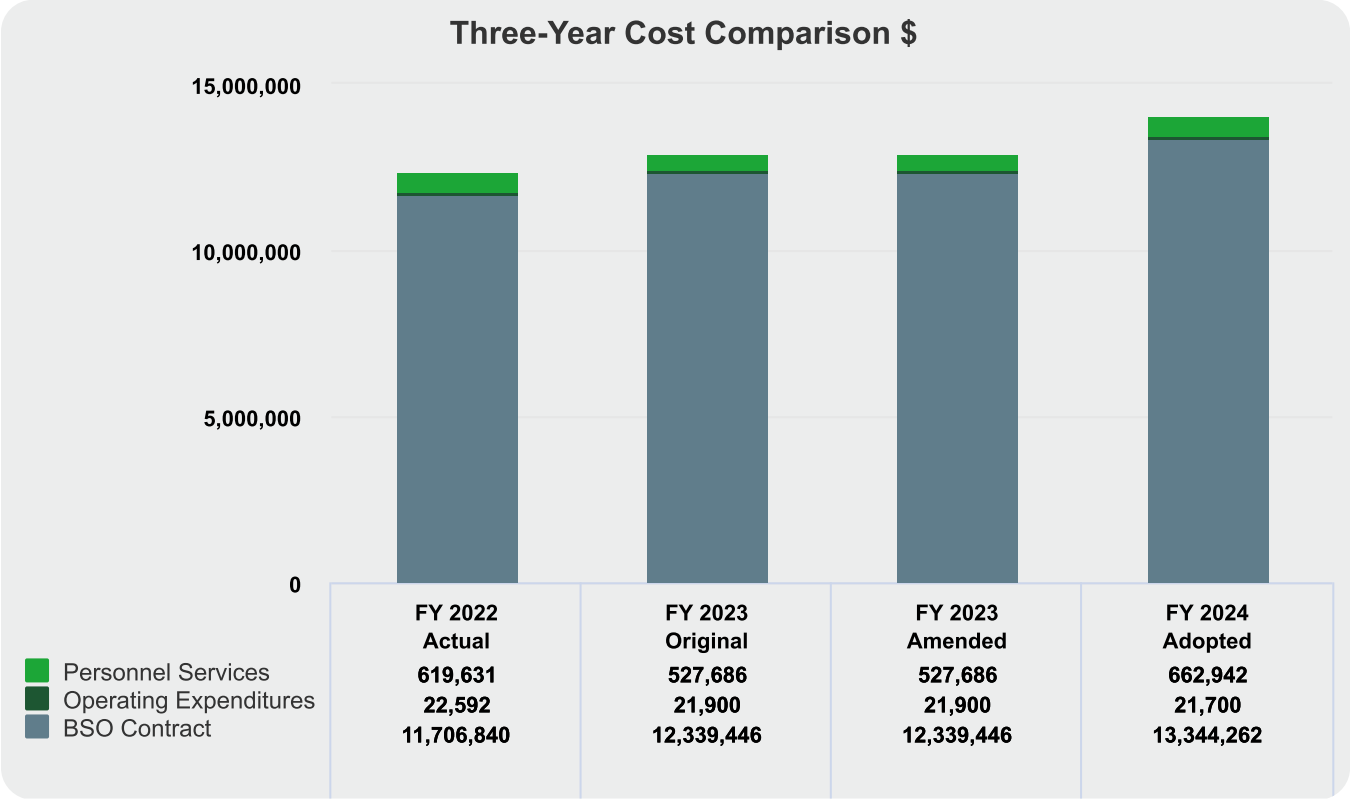
Performance Measure	Indicator	FY 2021 Results	FY 2022 Results	FY 2023 (YTD Results through June)	FY 2024 Target
Fire and Medical Responses	Total number of all types of calls	2,705	3,003	2,392	3,348
Fire	Number of fires reported	34	34	68	96
Rupture or Explosion	Number of ruptures or explosions reported	1	1	1	3
Emergency Medical Service (EMS)	Number of EMS calls	1,897	2,061	1,743	2,440
Emergency Fire Service	Number of Fire related calls	808	942	649	908
Hazardous Condition	Number of hazardous conditions reported	33	33	23	33
Service Call	Number of service calls	302	302	140	196
Good Intent Call	Number of good intent calls	299	299	35	49
False Alarm	Number of false alarms	190	331	260	363
Severe Weather	Number of severe weather instances	1	1	2	5
EMS Transports	Number of EMS transports	1,291	1,361	1,126	1,576
Mutual Aid Given	Number of incidents where mutual aid was provided	16	12	Policy change 12/2022 173	242
Mutual Aid Received	Number of incidents where mutual aid was received	18	25	Policy change 12/2022 112	158
Fire Hydrants Maintained	Number of fire hydrants maintained within the City	1,231	1,231	743	1,231

BROWARD SHERIFF'S OFFICE (BSO) FIRE (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Proposed	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
District Fire Chief	1.0	-	1.0	-	1	-
Fire Prevention Officer	1.0	-	1.0	-	1	-
Administrative Assistant II	1.0	-	1.0	-	1	-
Captains	4.0	-	4.0	-	4	-
Lieutenants	13.0	-	13.0	-	13	-
Driver Engineers	9.0	-	9.0	-	9	-
Firefighter Paramedics	26.0	-	26.0	-	26	-
Total	**55**	**-**	**55**	**-**	**55**	**-**
Full-Time Equivalent	**55.0**	**-**	**55.0**	**-**	**55.0**	**-**

Budget Summary



BROWARD SHERIFF'S OFFICE (BSO) FIRE (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Benefits								
001-610-521201-521-00000	BENEFITS-RETIREMENT (RETIREES)	619,631	527,686	527,686	662,942	-	662,942	25.63%	135,256
	Total Benefits	**619,631**	**527,686**	**527,686**	**662,942**	**-**	**662,942**	**25.63%**	**135,256**
	Personnel Services	**619,631**	**527,686**	**527,686**	**662,942**	**-**	**662,942**	**25.63%**	**135,256**
	Operating Expenditures								
001-610-531100-522-00000	PROFESSIONAL SERVICES*	5,600	5,700	5,700	5,700	-	5,700	0.00%	-
001-610-533432-522-00000	UTILITIES-WATER & SEWER	6,640	7,200	7,200	5,000	-	5,000	-30.56%	(2,200)
001-610-535185-522-00000	SUPPLIES-SPECIAL*	5,078	3,000	3,000	5,000	-	5,000	66.67%	2,000
001-610-536502-522-00000	PROGRAM EXPENSE-CERT*	5,274	6,000	6,000	6,000	-	6,000	0.00%	-
	Operating Expenditures	**22,592**	**21,900**	**21,900**	**21,700**	**-**	**21,700**	**-0.91%**	**(200)**
	Contract								
001-610-531281-522-00000	BROWARD SHERIFF'S OFFICE (BSO)*	11,706,840	12,339,446	12,339,446	13,344,262	-	13,344,262	8.14%	1,004,816
	Contract	**11,706,840**	**12,339,446**	**12,339,446**	**13,344,262**	**-**	**13,344,262**	**8.14%**	**1,004,816**
	BSO - Fire Total	**12,349,063**	**12,889,032**	**12,889,032**	**14,028,904**	**-**	**14,028,904**	**8.84%**	**1,139,872**

* Related footnote on following page

BROWARD SHERIFF'S OFFICE (BSO) FIRE (CONTINUED)

BSO - Fire- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services	Property Appraiser's Fire Assessment Processing Fee	5,700	-	-
	Total	**5,700**	**-**	**-**
	Contracted - From Consideration Letter (minus $70K Ladder Tools)	13,344,262	-	-
	Total	**13,344,262**	**-**	**-**
Supplies-Special	CPR Cards & Books	5,000	-	-
	Total	**5,000**	**-**	**-**
Program Expense-Cert	CERT Supplies & Events	6,000	-	-
	Total	**6,000**	**-**	**-**

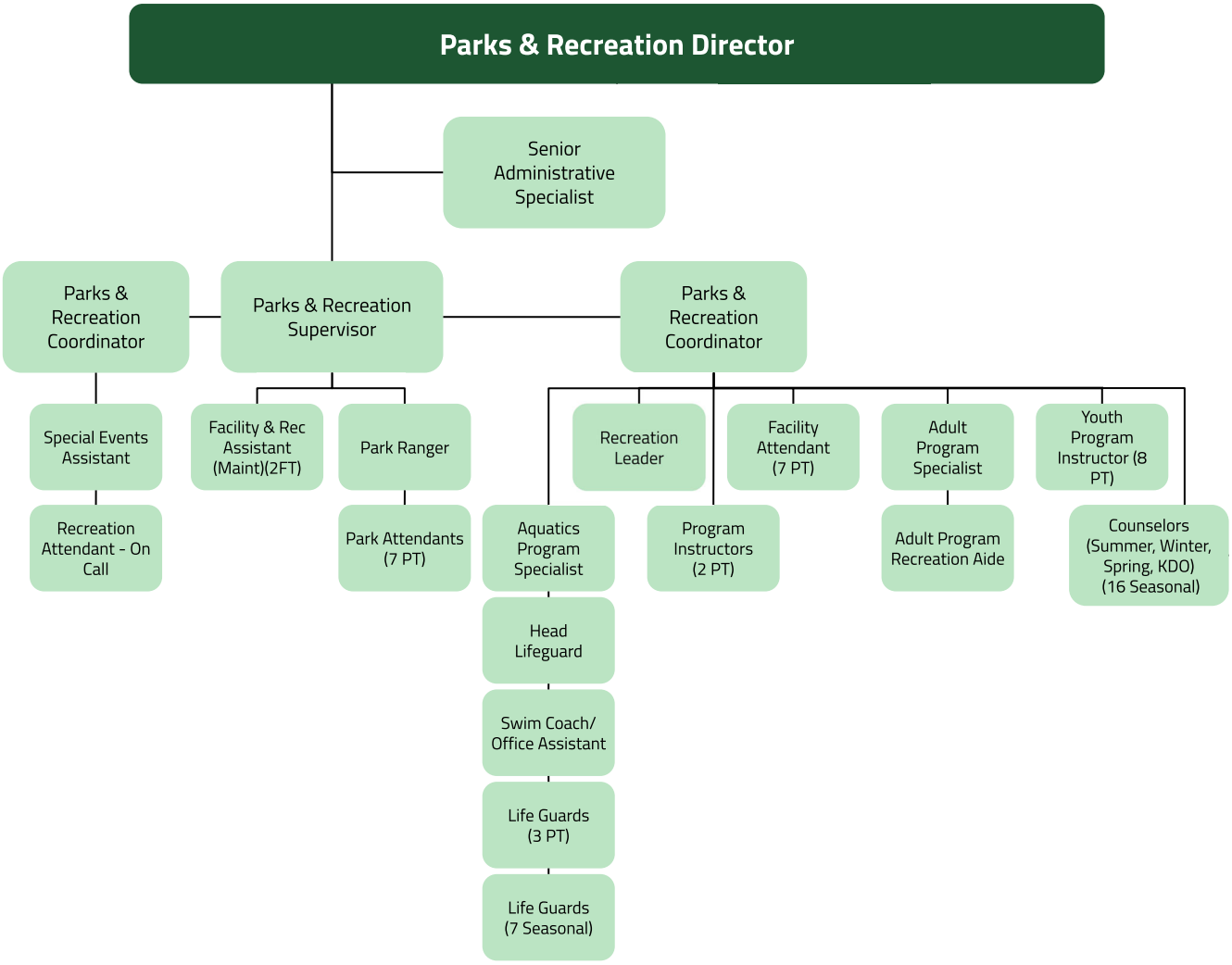
PARKS AND RECREATION

Mission Statement:

Provide the highest level of customer service through recreational and leisure opportunities for residents through a variety of activities, programs and social experiences, resulting in an enhancement of the quality of life for Cooper City residents.

Overview:

Cooper City's Parks and Recreation Department is dedicated to keeping Cooper City Someplace Special. The Department is committed to being able to provide strong social, cultural and physical programming through innovative experiences. Activities vary with a selection of programming for residents of all ages, including youth activities, aquatic programming, adult programming, fitness opportunities and more. Innovative services and programming can be found at the two multi-faceted Community Centers. To accomplish community related objectives, the Department continues its involvement in the coordination of numerous community special events throughout the year. The Parks and Recreation Department recently acquired the operations of parks. The operations consist of twenty-one neighborhood parks and three sports complexes. The Parks and Recreation Department is dedicated to providing a sense of community through social and cultural experiences for all to enjoy.



PARKS AND RECREATION (CONTINUED)

FY 2023 Year to Date Accomplishments:

- Awarded City-Wide Autism Friendly Designation
- Awarded the 48th Year of Community Development Block Grant (CDBG)
- Applied for the 49th Year of Community Development Block Grant (CDBG)
- Implemented new elementary aftercare program
- Created and implemented Virtual Travel Club program for Active Adults
- Enabled additional rental opportunities by way of relocating the summer camp program to alternate location
- Expanded summer camp participation due to availability of alternate location
- Created additional Student Volunteer Opportunities for teens through Department programming
- Created new event for Halloween titled "BOO-PER City" with high attendance for the first year
- Hosted first Recreation and Wellness Expo and enhanced fitness programs
- Work to coordinate opportunities for Teens to serve the community – Teen Council hosted City-Wide donation program for homeless outreach
- Improved and expanded Park and Facility rental opportunities
- Developed and increased adult program participations and partnerships with social service providers
- Anticipated to host 26 Special Events – included new event of Menorah Lighting Ceremony
- Expanded facility and pool hours at the Pool and Tennis Center

Goals for FY 2024:

- Increase and collaborate with local organizations to expand on programming opportunities
- Increase attendance and participation for smaller events
- Enhance Parks and Recreation marketing brand
- Increase/improve enrollment for in-house aftercare programs and various camps
- Increase contractual programming at the Community Center and Pool and Tennis Center
- Create and implement non-profit status for Parks and Recreation
- Increase the usage of Webtrac for convenience of online payments
- Create a Teen Club to help engage the Teens in the Community (addition to Teen Council)
- Identify the need for Teen Service Days – community Service opportunities
- Awarding of 49th Year of Community Development Block Grant (CDBG)

PARKS AND RECREATION (CONTINUED)

Performance Measures:

Performance Measure	Indicator	FY 2022 Results	FY 2023 Results	FY 2024 Target
Adult/Senior Program Class Registration	# of participants in adult/senior programs	240	163	265
Adult/Senior Program Class Attendance	# of participants attending adult/senior programs	9,699	5,438	8,500
Youth Program Class Registration	# of participants registered in youth programs	487	715	725
Youth Program Class Attendance	# of participants attending youth programs	7,244	8,994	9,015
Optimist Sport Registration	# of participants registered in sports programs	6,512	5,192	6,500
Annual Sport Registration	# of special events	26	19	26
Special Event Attendance	# of attendees at Special Events	13,963	14,757	17,250
Aquatic Program Registration	# of participants registered in aquatic programs	1,138	692	1,200
Aquatic Program Attendance	# of participant attending aquatic programs	1,819	1,494	1,900
Youth Camp Registration	# of participants registered in youth camp programs	468	471	525
Youth Camp Attendance	# of campers attending youth camps	5,028	1,199	5,250
Volunteer Hours Served	# of volunteer hours served by volunteers	1,420	1,040	1,500
Facility Rentals (Private/Non-Profit paid rentals)	# of facility rentals	104	94	115
Park and Pavilion Rentals (Private/ Non-Private paid rentals)	# of park and pavilion rentals	282	347	365
Community Meetings Held	# of community meetings held at Community Centers	67	34	75
Fitness Room, Basketball, Volleyball, & Tennis Courts Attendance	# of attendees utilizing amenities at the Pool and Tennis Center	20,490	11,375	21,500
Senior Adult Transportation yearly ridership (one-way trips)	# of riders utilizing Recreation's transportation	2,371	1,915	2,450
Grants received	# of grants received per year	1	1	1

*Youth Camp Attendance includes the following programs: Kid's Day Off, Winter Break Camp, Spring Break Camp, Summer Camp, and Pioneer Enrichment Program.

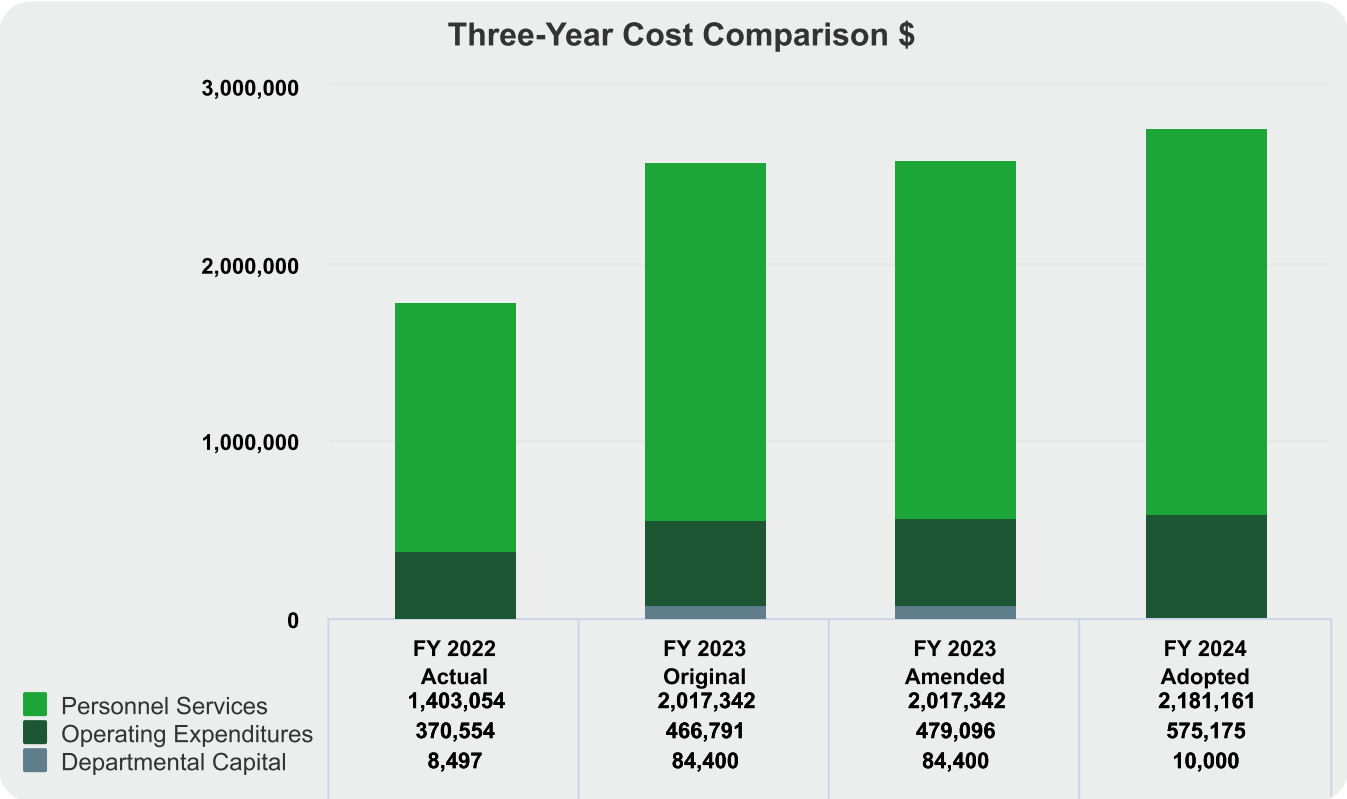
PARKS AND RECREATION (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Parks & Recreation Director	1	-	1	-	1	-
Parks & Recreation Supervisor	-	-	1	-	1	-
Senior Administrative Specialist	1	-	1	-	1	-
Facility Coordinator (Community Ctr.)	1	-	-	-	-	-
Facility Coordinator (Pool & Tennis Ctr.)	1	-	-	-	-	-
Parks and Recreation Coordinator	-	-	2	-	2	-
Recreation Program Specialist	1	-	-	-	-	-
Adult Program Specialist	1	-	1	-	1	-
Facility & Rec Assistant (Maint.)	-	4	2	-	2	-
Park Ranger	1	-	1	-	1	-
Aquatics Program Specialist	1	-	1	-	1	-
Head Lifeguard	1	-	1	-	1	-
Recreation Leader	1	-	1	-	1	-
Special Events Assistant	-	-	-	-	1	-
Adult Program Aide - PT	-	1	-	1	-	1
Facility Attendant - PT	-	7	-	7	-	7
Park Attendant - PT	-	-	-	7	-	7
Youth Program Instructor - PT	-	4	-	8	-	8
Swim Coach/Office Assistant - PT	-	1	-	1	-	1
Life Guards - PT	-	2	-	3	-	3
Instructors - PT	-	4	-	2	-	2
Recreation Attendant - On Call	-	1	-	1	-	1
Life Guards - Seasonal	-	7	-	7	-	7
Camp Counselors - Seasonal	-	16	-	16	-	16
Total	**10**	**47**	**12**	**53**	**13**	**53.0**
Full-Time Equivalent	**10.0**	**13.4**	**12.0**	**23.9**	**13.0**	**23.9**

PARKS AND RECREATION (CONTINUED)

Budget Summary



PARKS AND RECREATION (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
001-710-512100-572-00000	SALARIES-REGULAR	658,885	735,330	735,330	819,226	-	819,226	11.41%	83,896
001-710-512200-572-00000	SALARIES-OTHER	334,250	734,659	734,659	751,476	-	751,476	2.29%	16,817
001-710-514000-572-00000	SALARIES-OVERTIME*	14,478	17,500	17,500	20,000	-	20,000	14.29%	2,500
001-710-515700-572-00000	SPECIAL PAY-CELL PHONE*	2,698	4,200	4,200	4,200	-	4,200	0.00%	-
	Total Wages	**1,010,311**	**1,491,689**	**1,491,689**	**1,594,902**	**-**	**1,594,902**	**6.92%**	**103,213**
	Benefits								
001-710-521100-000-00000	BENEFITS-FICA	75,879	112,454	112,454	120,159	-	120,159	6.85%	7,705
001-710-521200-000-00000	BENEFITS-RETIREMENT	115,310	198,091	198,091	230,920	-	230,920	16.57%	32,829
001-710-521300-000-00000	BENEFITS-GROUP INSURANCE	187,315	199,839	199,839	218,389	-	218,389	9.28%	18,550
001-710-521400-000-00000	BENEFITS-WORKERS COMPENSATION	12,237	15,269	15,269	16,791	-	16,791	9.97%	1,522
001-710-521600-000-00000	BENEFITS-MEDICAL	2,002	-	-	-	-	-	0.00%	-
	Total Benefits	**392,743**	**525,653**	**525,653**	**586,259**	**-**	**586,259**	**11.53%**	**60,606**
	Personnel Services	**1,403,054**	**2,017,342**	**2,017,342**	**2,181,161**	**-**	**2,181,161**	**8.12%**	**163,819**
	Operating Expenditures								
001-710-531190-572-00000	PROFESSIONAL SERVICES-MISCELLANEOUS	5,420	-	-	-	-	-	0.00%	-
001-710-531210-572-00000	CASUAL & CONTRACT LABOR*	7,787	8,500	8,500	11,500	-	11,500	35.29%	3,000
001-710-531305-572-00000	FEES-HOMEOWNERS ASSOCIATION*	840	1,400	1,400	1,400	-	1,400	0.00%	-
001-710-531325-572-00000	FEES-REGULATORY*	2,997	4,320	4,320	5,275	-	5,275	22.11%	955
001-710-532401-572-00000	TRAVEL & PER DIEM*	3,601	7,500	7,500	10,500	-	10,500	40.00%	3,000
001-710-532482-572-00000	ANNUAL EVENTS*	96,604	135,000	135,000	199,250	-	199,250	47.59%	64,250
001-710-532491-572-00000	EDUCATION & REGISTRATION*	3,125	5,000	5,000	5,000	-	5,000	0.00%	-
001-710-532510-572-00000	INSURANCE-LIABILITY	43,627	-	-	-	-	-	0.00%	-
001-710-532542-572-00000	DUES & MEMBERSHIPS*	1,221	3,500	3,500	3,600	-	3,600	2.86%	100
001-710-533431-572-00000	UTILITIES-ELECTRICITY*	50,169	63,500	63,500	63,500	-	63,500	0.00%	-
001-710-533432-572-00000	UTILITIES-WATER & SEWER	18,992	22,066	22,066	22,000	-	22,000	-0.30%	(66)
001-710-534110-572-00000	REPAIRS-EQUIPMENT*	1,794	3,000	5,000	6,500	-	6,500	116.67%	3,500
001-710-534150-572-00000	REPAIRS-POOL*	3,432	9,000	9,000	12,000	-	12,000	33.33%	3,000
001-710-534410-572-00000	MAINTENANCE-CONTRACTS*	21,784	22,855	23,211	24,350	-	24,350	6.54%	1,495
001-710-535110-572-00000	SUPPLIES-OFFICE*	2,942	3,000	3,000	3,500	-	3,500	16.67%	500
001-710-535120-572-00000	SUPPLIES-CUSTODIAL*	6,145	10,000	10,000	12,500	-	12,500	25.00%	2,500
001-710-535135-572-00000	SUPPLIES-PROGRAM*	67,153	95,000	95,000	114,700	-	114,700	20.74%	19,700
001-710-535180-572-00000	SUPPLIES-ATHLETIC*	1,369	13,500	13,500	5,500	-	5,500	-59.26%	(8,000)
001-710-535210-572-00000	SUPPLIES-UNIFORMS*	2,311	4,000	4,000	8,500	-	8,500	112.50%	4,500
001-710-535310-572-00000	SUPPLIES-CHEMICALS*	7,545	19,800	31,749	27,100	-	27,100	36.87%	7,300
001-710-535410-572-00000	SUPPLIES-SAFETY EQUIPMENT*	150	850	850	3,500	-	3,500	311.76%	2,650
001-710-535430-572-00000	SUPPLIES-MINOR EQUIPMENT*	7,098	20,000	18,000	20,000	-	20,000	0.00%	-
001-710-536610-572-00000	PROGRAM EXPENSE-SENIOR TRANSPORTATION*	14,448	15,000	15,000	15,000	-	15,000	0.00%	-
	Operating Expenditures	**370,554**	**466,791**	**479,096**	**575,175**	**-**	**575,175**	**23.22%**	**108,384**
	Departmental Capital								
001-710-564300-572-00000	EQUIPMENT & MACHINERY-COMPUTERS	143	6,900	6,900	-	-	-	-100.00%	(6,900)
001-710-564320-572-00000	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS*	-	5,000	5,000	5,000	-	5,000	0.00%	-
001-710-564520-572-00000	EQUIPMENT & MACHINERY-TRUCK*	-	55,000	55,000	-	-	-	-100.00%	(55,000)
001-710-564700-572-00000	EQUIPMENT & MACHINERY-EQUIPMENT*	8,354	17,500	17,500	5,000	-	5,000	-71.43%	(12,500)
	Departmental Capital	**8,497**	**84,400**	**84,400**	**10,000**	**-**	**10,000**	**-88.15%**	**(74,400)**
	Parks & Recreation Total	**1,782,105**	**2,568,533**	**2,580,838**	**2,766,336**	**-**	**2,766,336**	**7.70%**	**197,803**

PARKS AND RECREATION (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget

*Related footnote on following page

PARKS AND RECREATION (CONTINUED)

Parks & Recreation- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Salaries-Overtime	Special Events and Meetings Overtime	20,000	-	-
	Total	**20,000**	**-**	**-**
Special Pay-Cell Phone	SPECIAL PAY-CELL PHONE - Director	840	-	-
	SPECIAL PAY-CELL PHONE - Supervisor	840	-	-
	SPECIAL PAY-CELL PHONE - Coordinator	1,680	-	-
	SPECIAL PAY-CELL PHONE - Park Ranger	840	-	-
	Total	**4,200**	**-**	**-**
Casual & Contract Labor	Stage and Bus Cleaning	3,750	-	-
	Dry Cleaning and Linens	3,125	-	-
	On the spot cleaning	4,625	-	-
	Total	**11,500**	**-**	**-**
Fees-Homeowners Association	Rock Creek	700	-	-
	Flamingo Gardens	700	-	-
	Total	**1,400**	**-**	**-**
Fees-Regulatory	SESAC - Music License	1,200	-	-
	Global Music Rights - Music License	900	-	-
	Department of Health - Pool and Splash Pad	650	-	-
	Hazardous Materials- Chlorine Tank	650	-	-
	Motion Picture	725	-	-
	ASCAP - Music License	425	-	-
	BMI - Music License	350	-	-
	ALLTRACK - Performance Rights	375	-	-
	Total	**5,275**	**-**	**-**
Travel & Per Diem	FRPA State Conference	4,500	-	-
	NRPA National Conference	3,000	-	-
	FRPA Agency Summit	1,000	-	-
	Florida Festival and Events (FFEA)	1,000	-	-
	Misc. Training	1,000	-	-
	Total	**10,500**	**-**	**-**
Annual Events	Father Daughter Dance	6,000	-	-
	Cookies and Cocoa with Santa	4,000	-	-
	Father Son Adventure	4,000	-	-
	Eat to the Beat (3 events)	12,000	-	-
	Mothers Day Tea	7,500	-	-
	Movie in the Park	2,000	-	-
	Booper City - Halloween Event	10,000	-	-
	Halloween Shop to Shop	3,000	-	-
	Touch-A-Truck	2,500	-	-
	Egg Hunt	12,500	-	-
	Light Up Cooper City	45,000	-	-
	Founders Day - 65th Anniversary	75,000	-	-
	Book Swap	250	-	-
	Bike Rodeo	1,500	-	-

Parks & Recreation- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
	Home Decorating (Halloween/Christmas)	1,000	-	-
	Mayors Chess Challenge	1,000	-	-
	Garage Sale (Spring/Fall)	500	-	-
	Veteran's Day Ceremony	2,500	-	-
	Autism Awareness	1,500	-	-
	Menorah Lighting	1,000	-	-
	Health and Wellness Expo	3,000	-	-
	Misc. Event Supplies	3,500	-	-
	Total	**199,250**	**-**	**-**
Education & Registration	Florida Recreation and Parks Association State Conference	5,000	-	-
	Total	**5,000**	**-**	**-**
Dues & Memberships	Florida Recreation and Parks Association	1,600	-	-
	National Recreation Parks Association	800	-	-
	Jot Form	400	-	-
	Sams Club	100	-	-
	Canva	400	-	-
	Florida Gold Coast Swimming	300	-	-
	Total	**3,600**	**-**	**-**
Utilities-Electricity	FPL Account 44889-54704 9000 SW 50th PL Comm Center	23,000	-	-
	FPL Account 02975-85077 11600 Stonebridge Pkwy	16,200	-	-
	62728-47481, 65616-16001, and 22990-70322	24,300	-	-
	Total	**63,500**	**-**	**-**
Repairs-Equipment	Fitness Equipment	6,500	-	-
	Total	**6,500**	**-**	**-**
Repairs-Pool	Pool repairs - pumps, gaskets, misc.	12,000	-	-
	Total	**12,000**	**-**	**-**
Maintenance-Contracts	Vermont Systems - Rec Trac Annual License	7,800	-	-
	Copy Machines	5,000	-	-
	When to work	400	-	-
	Digital Signage	250	-	-
	Commercial Energy Supply - Preventative Maintenance	4,000	-	-
	Pressure Cleaning	4,500	-	-
	Fitness Equipment Preventative Maintenance	2,400	-	-
	Total	**24,350**	**-**	**-**
Supplies-Office	Office Supplies	3,500	-	-
	Total	**3,500**	**-**	**-**
Supplies-Custodial	Community Center	5,000	-	-
	Pool and Tennis Center	5,000	-	-
	Additional Facilities/Programs	2,500	-	-
	Total	**12,500**	**-**	**-**
Supplies-Program	Tot Classes	2,000	-	-

PARKS AND RECREATION (CONTINUED)

Parks & Recreation- Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
	Aquatic Programs	2,000	-	-
	Kids Day Off	2,500	-	-
	Winter Camp	4,000	-	-
	Spring Camp	2,500	-	-
	Thanksgiving Camp	2,000	-	-
	Summer Camp	50,000	-	-
	Youth Classes and Programs	6,500	-	-
	Aftercare Programs	16,000	-	-
	Camp Transportation	15,000	-	-
	Adult Classes and Lunches	8,000	-	-
	Virtual Travel	4,200	-	-
	Total	**114,700**	**-**	**-**
Supplies-Athletic	Basketball Nets	750	-	-
	Volleyball Nets	1,250	-	-
	Tennis Nets	3,500	-	-
	Total	**5,500**	**-**	**-**
Supplies-Uniforms	Full Time	2,400	-	-
	Part Time	1,500	-	-
	Summer Camp	800	-	-
	Aquatic Staff	1,500	-	-
	Parks Staff	1,500	-	-
	Event Shirts	800	-	-
	Total	**8,500**	**-**	**-**
Supplies-Chemicals	Splash Pad Chemicals	4,500	-	-
	25 Yard Pool	20,000	-	-
	CO2 tank	2,600	-	-
	Total	**27,100**	**-**	**-**
Supplies-Safety Equipment	Boot Allowance	2,500	-	-
	First Aid	1,000	-	-
	Total	**3,500**	**-**	**-**
Supplies-Minor Equipment	Misc. Department Supplies	20,000	-	-
	Total	**20,000**	**-**	**-**
Program Expense-Senior Transportation	PROGRAM EXPENSE-SENIOR TRANSPORTATION - Broward County CDBG	15,000	-	-
	Total	**15,000**	**-**	**-**
	WEBTRAC - Enable full utilization of software	5,000	-	-
	Total	**5,000**	**-**	**-**
Equipment & Machinery-Equipment	Exercise Equipment	5,000	-	-
	Total	**5,000**	**-**	**-**

PARKS AND RECREATION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-710-0001	Aquatics Specialist	Hourly	$29.65	$61,672.00	$0.00	$2,095.16	$0.00	$63,767.16
001-710-0002	Head Lifeguard	Hourly	$22.60	$47,008.00	$0.00	$1,215.77	$0.00	$48,223.77
001-710-0003	Recreation Leader	Hourly	$22.50	$46,800.00	$0.00	$1,574.53	$0.00	$48,374.53
001-710-0004	Facility and Recreation Assistant	Hourly	$25.82	$53,705.60	$0.00	$565.01	$0.00	$54,270.61
001-710-0005	Facility and Recreation Assistant	Hourly	$25.96	$53,996.80	$0.00	$934.96	$0.00	$54,931.76
001-710-0006	Park Ranger	Hourly	$21.70	$45,136.00	$0.00	$1,167.35	$0.00	$46,303.35
001-710-0007	Senior Administrative Specialist	Hourly	$28.79	$59,883.20	$0.00	$1,410.95	$0.00	$61,294.15
001-710-0008	Adult Program Specialist	Hourly	$25.33	$52,686.40	$0.00	$196.31	$0.00	$52,882.71
001-710-0009	Parks and Recreation Supervisor	Salary	$3,134.23	$81,489.98	$0.00	$1,411.00	$0.00	$82,900.98
001-710-0010	Parks and Recreation Coordinator	Salary	$2,353.33	$61,186.58	$0.00	$2,145.72	$0.00	$63,332.30
001-710-0011	Parks and Recreation Director	Salary	$4,775.75	$124,169.50	$0.00	$3,701.27	$0.00	$127,870.77
001-710-0012	Parks and Recreation Coordinator	Salary	$2,351.96	$61,150.96	$0.00	$656.75	$0.00	$61,807.71
001-710-0013	Swim Coach/Office Assistant	PT29	$15.00	$22,620.00	$0.00	$567.67	$0.00	$23,187.67
001-710-0014	Lifeguard II/WSI	PT29	$16.40	$24,731.20	$0.00	$813.08	$0.00	$25,544.28
001-710-0015	Lifeguard II/WSI	PT29	$16.16	$24,369.28	$0.00	$288.43	$0.00	$24,657.71
001-710-0016	Lifeguard II/WSI	PT29	$14.25	$21,489.00	$0.00	$256.69	$0.00	$21,745.69
001-710-0017	Lifeguard	Seasonal	$14.79	$10,767.12	$0.00	$126.25	$0.00	$10,893.37
001-710-0018	Lifeguard II/WSI	Seasonal	$14.00	$10,192.00	$0.00	$127.33	$0.00	$10,319.33
001-710-0019	Lifeguard II/WSI	Seasonal	$14.00	$10,192.00	$0.00	$134.03	$0.00	$10,326.03
001-710-0020	Lifeguard	Seasonal	$14.00	$10,192.00	$0.00	$123.98	$0.00	$10,315.98
001-710-0021	Lifeguard	Seasonal	$14.00	$10,192.00	$0.00	$123.98	$0.00	$10,315.98
001-710-0022	Lifeguard	Seasonal	$14.00	$10,192.00	$0.00	$0.00	$0.00	$10,192.00
001-710-0023	Lifeguard	Seasonal	$14.00	$10,192.00	$0.00	$0.00	$0.00	$10,192.00
001-710-0024	Youth Program Instructor	PT29	$13.26	$7,239.96	$0.00	$86.48	$0.00	$7,326.44
001-710-0025	Youth Program Instructor	PT29	$19.37	$10,576.02	$0.00	$376.68	$0.00	$10,952.70
001-710-0026	Youth Program Instructor	PT29	$16.22	$8,856.12	$0.00	$34.94	$0.00	$8,891.06
001-710-0027	Youth Program Instructor	PT29	$14.00	$7,644.00	$0.00	$93.82	$0.00	$7,737.82
001-710-0028	Youth Program Instructor	PT29	$20.00	$21,600.00	$0.00	$0.00	$0.00	$21,600.00
001-710-0029	Youth Program Instructor	PT29	$15.44	$15,285.60	$0.00	$594.67	$0.00	$15,880.27
001-710-0030	Youth Program Instructor	PT29	$16.32	$11,750.40	$0.00	$145.51	$0.00	$11,895.91
001-710-0031	Youth Program Instructor	PT29	$13.26	$9,547.20	$0.00	$114.04	$0.00	$9,661.24
001-710-0032	Program Instructor	PT29	$33.91	$14,106.56	$0.00	$185.51	$0.00	$14,292.07
001-710-0033	Program Instructor	PT29	$20.55	$11,220.30	$0.00	$19.67	$0.00	$11,239.97

PARKS AND RECREATION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-710-0034	Adult Program Recreation Aide	PT29	$18.57	$28,003.56	$0.00	$715.05	$0.00	$28,718.61
001-710-0035	Facility Attendant	PT29	$16.01	$24,143.08	$0.00	$497.41	$0.00	$24,640.49
001-710-0036	Facility Attendant	PT29	$15.87	$19,805.76	$0.00	$171.47	$0.00	$19,977.23
001-710-0037	Facility Attendant	PT29	$14.00	$21,112.00	$0.00	$643.19	$0.00	$21,755.19
001-710-0038	Facility Attendant	PT29	$14.00	$21,112.00	$0.00	$643.19	$0.00	$21,755.19
001-710-0039	Facility Attendant	PT29	$15.00	$22,620.00	$0.00	$820.52	$0.00	$23,440.52
001-710-0040	Facility Attendant	PT29	$15.14	$22,831.12	$0.00	$367.80	$0.00	$23,198.92
001-710-0041	Recreation Attendant	PT29	$13.59	$2,120.04	$0.00	$74.11	$0.00	$2,194.15
001-710-0042	Facility Attendant	PT29	$14.28	$21,534.24	$0.00	$358.71	$0.00	$21,892.95
001-710-0043	Park Attendant	PT29	$16.99	$25,620.92	$0.00	$494.17	$0.00	$26,115.09
001-710-0044	Park Attendant	PT29	$14.28	$21,534.24	$0.00	$358.71	$0.00	$21,892.95
001-710-0045	Park Attendant	PT29	$15.00	$22,620.00	$0.00	$753.59	$0.00	$23,373.59
001-710-0046	Park Attendant	PT29	$16.22	$24,459.76	$0.00	$686.21	$0.00	$25,145.97
001-710-0047	Park Attendant	PT29	$14.28	$21,534.24	$0.00	$358.71	$0.00	$21,892.95
001-710-0048	Park Attendant	PT29	$15.67	$23,630.36	$0.00	$383.26	$0.00	$24,013.62
001-710-0049	Park Attendant	PT29	$14.68	$22,137.44	$0.00	$368.76	$0.00	$22,506.20
001-710-0050	Camp Counselor	Seasonal	$15.00	$9,000.00	$0.00	$117.37	$0.00	$9,117.37
001-710-0051	Camp Counselor	Seasonal	$15.50	$9,300.00	$0.00	$119.24	$0.00	$9,419.24
001-710-0052	Camp Counselor	Seasonal	$13.56	$8,136.00	$0.00	$0.00	$0.00	$8,136.00
001-710-0053	Camp Counselor	Seasonal	$13.56	$8,136.00	$0.00	$0.00	$0.00	$8,136.00
001-710-0054	Camp Counselor	Seasonal	$15.50	$9,300.00	$0.00	$118.22	$0.00	$9,418.22
001-710-0055	Camp Counselor	Seasonal	$17.00	$10,200.00	$0.00	$133.02	$0.00	$10,333.02
001-710-0056	Camp Counselor	Seasonal	$10.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00
001-710-0057	Camp Counselor	Seasonal	$10.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00
001-710-0058	Camp Counselor	Seasonal	$9.75	$5,850.00	$0.00	$0.00	$0.00	$5,850.00
001-710-0059	Camp Counselor	Seasonal	$15.00	$9,000.00	$0.00	$93.70	$0.00	$9,093.70
001-710-0060	Camp Counselor	Seasonal	$10.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00
001-710-0061	Camp Counselor	Seasonal	$15.30	$9,180.00	$0.00	$109.66	$0.00	$9,289.66
001-710-0062	Camp Counselor	Seasonal	$11.50	$6,900.00	$0.00	$0.00	$0.00	$6,900.00
001-710-0063	Camp Counselor	Seasonal	$11.50	$6,900.00	$0.00	$0.00	$0.00	$6,900.00
001-710-0064	Camp Counselor	Seasonal	$11.50	$6,900.00	$0.00	$0.00	$0.00	$6,900.00
001-710-0065	Camp Counselor	Seasonal	$11.50	$6,900.00	$0.00	$0.00	$0.00	$6,900.00
001-710-0066	Special Events Assistant	Hourly	$19.01	$39,540.80	$0.00	$1,126.64	$0.00	$40,667.44
				$1,539,901.34		**$30,800.26**		**$1,570,701.60**

BUILDING INSPECTION SERVICES FUND

$	FY 2022	FY 2023		FY 2024				
	Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Revenue								
Licenses & Permits	1,566,916	1,339,434	1,339,434	1,535,000	-	1,535,000	14.60%	195,566
Plan Review	55,266	40,000	40,000	50,000	-	50,000	25.00%	10,000
Miscellaneous Income	4,114	3,000	3,000	3,000	-	3,000	0.00%	-
Interest Income	(6,406)	8,475	8,475	25,000	-	25,000	194.99%	16,525
Appropriation from Fund Balance	-	226,919	226,919	1,091,040	-	1,091,040	380.81%	864,121
Total Revenue	**1,619,890**	**1,617,828**	**1,617,828**	**2,704,040**	**-**	**2,704,040**	**67.14%**	**1,086,212**
Total Funding	**1,619,890**	**1,617,828**	**1,617,828**	**2,704,040**	**-**	**2,704,040**	**67.14%**	**1,086,212**
Expenditure								
Wages	558,546	775,280	775,280	784,987	-	784,987	1.25%	9,707
Benefits	244,914	380,289	380,289	370,399	-	370,399	-2.60%	(9,890)
Total Personnel Services	**803,460**	**1,155,569**	**1,155,569**	**1,155,386**	**-**	**1,155,386**	**-0.02%**	**(183)**
Operating Expenditures	33,355	67,594	67,594	82,236	-	82,236	21.66%	14,642
Departmental Capital	3,565	54,800	54,800	888,852	-	888,852	1521.99%	834,052
Transfers Out	335,627	324,865	324,865	506,673	-	506,673	55.96%	181,808
Contingency	-	15,000	15,000	70,893	-	70,893	372.62%	55,893
Total Expenditure	**1,176,007**	**1,617,828**	**1,617,828**	**2,704,040**	**-**	**2,704,040**	**67.14%**	**1,086,212**
Over/(Under)	**443,883**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**

BUILDING INSPECTION SERVICES FUND (CONTINUED)

Building Inspection Services Fund Revenue

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Licenses & Permits								
102-000-322001-322-00000	BUILDING PERMITS-STRUCTURAL	1,209,560	1,115,932	1,115,932	1,200,000	-	1,200,000	7.53%	84,068
102-000-322002-322-00000	BUILDING PERMITS-ELECTRIC	185,586	100,000	100,000	150,000	-	150,000	50.00%	50,000
102-000-322003-322-00000	BUILDING PERMITS-PLUMBING	92,578	60,000	60,000	90,000	-	90,000	50.00%	30,000
102-000-322004-322-00000	BUILDING PERMITS-MECHANICAL	61,915	50,000	50,000	80,000	-	80,000	60.00%	30,000
102-000-322005-322-00000	BUILDING PERMITS-EDUCATION SURCHARGE	11,405	8,502	8,502	10,000	-	10,000	17.62%	1,498
102-000-322006-322-00000	TECHNOLOGY FEES	5,872	5,000	5,000	5,000	-	5,000	0.00%	-
	Total Licenses & Permits	**1,566,916**	**1,339,434**	**1,339,434**	**1,535,000**	**-**	**1,535,000**	**14.60%**	**195,566**
	Charges for Services								
102-000-349004-349-00000	FEES-PLAN REVIEW	55,266	40,000	40,000	50,000	-	50,000	25.00%	10,000
	Total Charges for Services	**55,266**	**40,000**	**40,000**	**50,000**	**-**	**50,000**	**25.00%**	**10,000**
	Miscellaneous Income								
102-000-369900-369-00000	OTHER MISCELLANEOUS REVENUES	4,114	3,000	3,000	3,000	-	3,000	0.00%	-
	Total Miscellaneous Income	**4,114**	**3,000**	**3,000**	**3,000**	**-**	**3,000**	**0.00%**	**-**
	Interest Income								
102-000-361000-361-00000	INTEREST-INCOME	(6,406)	8,475	8,475	25,000	-	25,000	194.99%	16,525
	Total Interest Income	**(6,406)**	**8,475**	**8,475**	**25,000**	**-**	**25,000**	**194.99%**	**16,525**
	Appropriation from Fund Balance								
102-000-386980-386-00000	APPROPRIATION FROM FUND BALANCE	-	226,919	226,919	1,091,040	-	1,091,040	380.81%	864,121
	Total Appropriation from Fund Balance	**-**	**226,919**	**226,919**	**1,091,040**	**-**	**1,091,040**	**380.81%**	**864,121**
	Total Revenue	**1,619,890**	**1,617,828**	**1,617,828**	**2,704,040**	**-**	**2,704,040**	**67.14%**	**1,086,212**

BUILDING INSPECTION SERVICES FUND (CONTINUED)

Building Inspection Services Fund Expenditure

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
102-211-512100-524-00000	SALARIES-REGULAR	370,489	592,985	592,985	604,779	-	604,779	1.99%	11,794
102-211-512200-524-00000	SALARIES-OTHER	182,504	175,615	175,615	173,410	-	173,410	-1.26%	(2,205)
102-211-514000-524-00000	SALARIES-OVERTIME	3,986	5,000	5,000	5,000	-	5,000	0.00%	-
102-211-515700-524-00000	SPECIAL PAY-CELL PHONE	1,567	1,680	1,680	1,798	-	1,798	7.02%	118
	Total Wages	**558,546**	**775,280**	**775,280**	**784,987**	**-**	**784,987**	**1.25%**	**9,707**
	Benefits								
102-211-521100-000-00000	BENEFITS-FICA	41,097	58,798	58,798	59,531	-	59,531	1.25%	733
102-211-521200-000-00000	BENEFITS-RETIREMENT	73,485	128,752	128,752	142,055	-	142,055	10.33%	13,303
102-211-521300-000-00000	BENEFITS-GROUP INSURANCE	126,935	187,610	187,610	165,915	-	165,915	-11.56%	(21,695)
102-211-521400-000-00000	BENEFITS-WORKERS COMPENSATION	3,187	4,829	4,829	2,898	-	2,898	-39.99%	(1,931)
102-211-521600-524-00000	BENEFITS-MEDICAL	210	300	300	-	-	-	-100.00%	(300)
	Total Benefits	**244,914**	**380,289**	**380,289**	**370,399**	**-**	**370,399**	**-2.60%**	**(9,890)**
	Personnel Services	**803,460**	**1,155,569**	**1,155,569**	**1,155,386**	**-**	**1,155,386**	**-0.02%**	**(183)**
	Operating Expenditures								
102-211-531190-524-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	-	10,000	10,000	10,000	-	10,000	0.00%	-
102-211-532330-524-00000	LEASE-EQUIPMENT*	8,710	10,000	10,000	10,000	-	10,000	0.00%	-
102-211-532401-524-00000	TRAVEL & PER DIEM*	1,956	4,500	4,500	5,250	-	5,250	16.67%	750
102-211-532471-524-00000	PRINTING*	962	1,450	1,450	1,450	-	1,450	0.00%	-
102-211-532491-524-00000	EDUCATION & REGISTRATION*	587	4,925	4,925	5,100	-	5,100	3.55%	175
102-211-532541-524-00000	BOOKS & PUBLICATIONS*	691	1,000	1,000	1,000	-	1,000	0.00%	-
102-211-532542-524-00000	DUES & MEMBERSHIPS*	345	2,700	2,700	3,100	-	3,100	14.81%	400
102-211-533411-524-00000	UTILITIES-TELEPHONE, INTERNET, CABLE*	4,984	7,894	7,894	7,000	-	7,000	-11.33%	(894)
102-211-534110-524-00000	REPAIRS-EQUIPMENT*	-	300	300	300	-	300	0.00%	-
102-211-534410-524-00000	MAINTENANCE-CONTRACTS*	10,218	15,575	15,575	25,736	-	25,736	65.24%	10,161
102-211-535110-524-00000	SUPPLIES-OFFICE*	2,418	3,500	3,500	4,000	-	4,000	14.29%	500
102-211-535170-524-00000	POSTAGE*	457	2,800	2,800	3,500	-	3,500	25.00%	700
102-211-535210-524-00000	SUPPLIES-UNIFORMS*	1,497	1,950	1,950	2,200	-	2,200	12.82%	250
102-211-535410-524-00000	SUPPLIES-SAFETY EQUIPMENT*	530	1,000	1,000	1,000	-	1,000	0.00%	-
102-211-535620-524-00000	SUPPLIES-GAS & OIL	-	-	-	2,600	-	2,600	0.00%	2,600
	Operating Expenditures	**33,355**	**67,594**	**67,594**	**82,236**	**-**	**82,236**	**21.66%**	**14,642**
	Departmental Capital								
102-211-564300-524-00000	EQUIPMENT & MACHINERY-COMPUTERS*	3,565	4,800	4,800	4,800	-	4,800	0.00%	-
102-211-564320-524-ELPCD	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS*	-	-	-	884,052	-	884,052	0.00%	884,052
102-211-564400-564-00000	EQUIPMENT & MACHINERY-VEHICLES*	-	50,000	50,000	-	-	-	-100.00%	(50,000)
	Departmental Capital	**3,565**	**54,800**	**54,800**	**888,852**	**-**	**888,852**	**1521.99%**	**834,052**
	Transfers Out								
102-211-591001-524-00000	ENTERPRISE TRANSFER TO GENERAL	335,627	324,865	324,865	506,673	-	506,673	55.96%	181,808
	Transfers Out	**335,627**	**324,865**	**324,865**	**506,673**	**-**	**506,673**	**55.96%**	**181,808**
	Contingency								
102-211-599000-524-00000	CONTINGENCY*	-	15,000	15,000	70,893	-	70,893	372.62%	55,893
	Contingency	**-**	**15,000**	**15,000**	**70,893**	**-**	**70,893**	**372.62%**	**55,893**
	Total Expenditure	**1,176,007**	**1,617,828**	**1,617,828**	**2,704,040**	**-**	**2,704,040**	**67.14%**	**1,086,212**

[1]Supported by Utilization carryforward calculation funding.

*Related footnote on following page

BUILDING INSPECTION SERVICES FUND (CONTINUED)

Building - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services-Miscellaneous	Broward Co. Inspectors Pool/Landscape Inspection Svcs	10,000	-	-
	Total	**10,000**	**-**	**-**
Lease-Equipment	Toshiba Copier	10,000	-	-
	Total	**10,000**	**-**	**-**
Travel & Per Diem	FABTO Conference (2 Staff Members)	2,000	-	-
	BOAF (2 Staff Members)	1,500	-	-
	FEDC (1 Staff Member)	1,000	-	-
	BEDC Course	750	-	-
	Total	**5,250**	**-**	**-**
Printing	Business Cards	500	-	-
	Permit Cards	500	-	-
	Inspection Tickets	150	-	-
	Envelopes	150	-	-
	Inspection Violation Notices	150	-	-
	Total	**1,450**	**-**	**-**
Education & Registration	DBPR	900	-	-
	CEU's for Inspector Licenses	900	-	-
	FABTO Conference (2 Staff Members)	1,000	-	-
	FEDC (1 Staff Member)	800	-	-
	BEDC Course	900	-	-
	BOAF (1 Staff Member)	600	-	-
	Total	**5,100**	**-**	**-**
Books & Publications	ICC Books & FBC Publications & Code Updates	1,000	-	-
	Total	**1,000**	**-**	**-**
Dues & Memberships	Notary Stamps & Renewals	900	-	-
	License Renewals & Certifications	900	-	-
	FABTO Memberships [3]	150	-	-
	FEDC Membership [1]	350	-	-
	BEDC Course	800	-	-
	Total	**3,100**	**-**	**-**
Utilities-Telephone, Internet, Cable	Comcast	5,500	-	-
	Ring Central	1,500	-	-
	Total	**7,000**	**-**	**-**
Repairs-Equipment	Perforator	300	-	-
	Total	**300**	**-**	**-**
Maintenance-Contracts	BS&A Community Development	4,505	-	-
	BS&A Building Online Services	5,922	-	-
	Perforator Maintenance	594	-	-
	QLESS	6,000	-	-
	Granicus - Mobile Permitting & Registration	4,200	-	-

Building - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
	Granicus - Address Identification	2,625	-	-
	Granicus - Compliance Monitoring	1,260	-	-
	Granicus - 24/7 Hotline	630	-	-
	Total	**25,736**	**-**	**-**
Supplies-Office	Adobe Software License	500	-	-
	Office Supplies	3,500	-	-
	Total	**4,000**	**-**	**-**
Postage	Outside Agencies	700	-	-
	NOV/NOH Special Magistrate Notices	700	-	-
	Expired Permits	700	-	-
	LBTR	700	-	-
	Short Term Rentals NOV	700	-	-
	Total	**3,500**	**-**	**-**
Supplies-Uniforms	New employee	1,200	-	-
	Existing employees	1,000	-	-
	Total	**2,200**	**-**	**-**
Supplies-Safety Equipment	Boot allowance for inspection staff	1,000	-	-
	Total	**1,000**	**-**	**-**
Equipment & Machinery-Computers	3 replacement computers	4,800	-	-
	Total	**4,800**	**-**	**-**
Equipment & Machinery-Software Programs	E-Permitting - Moved here from ARPA	884,052	-	-
	Total	**884,052**	**-**	**-**
Contingency	Comp Study	55,893	-	-
	Total	**55,893**	**-**	**-**

BUILDING INSPECTION SERVICES FUND (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
102-211-0001	Administrative Coordinator	Hourly	$36.00	$74,880.00	$0.00	$2,904.93	$0.00	$77,784.93
102-211-0002	Administrative Specialist	Hourly	$25.86	$53,788.80	$0.00	$1,302.72	$0.00	$55,091.52
102-211-0003	Senior Administrative Specialist	Hourly	$23.66	$29,527.68	$0.00	$986.95	$0.00	$30,514.63
102-211-0004	Administrative Specialist	Hourly	$21.65	$45,032.00	$0.00	$286.23	$0.00	$45,318.23
102-211-0005	Community Development Director	Salary	$4,489.54	$58,364.02	$0.00	$2,334.56	$0.00	$60,698.58
102-211-0006	Assistant Community Development Director	Salary	$4,038.46	$52,499.98	$0.00	$2,100.00	$0.00	$54,599.98
102-211-0007	Structural Inspector/ Plans Examiner	Salary	$2,637.85	$68,584.10	$0.00	$1,292.76	$0.00	$69,876.86
102-211-0008	Chief Structural Inspector	Salary	$3,394.24	$88,250.24	$0.00	$1,102.52	$0.00	$89,352.76
102-211-0009	Building Official	PT29	$52.53	$30,677.52	$0.00	$443.77	$0.00	$31,121.29
102-211-0010	Chief Electrical Inspector	PT29	$48.26	$33,202.88	$0.00	$192.85	$0.00	$33,395.73
102-211-0011	Assistant Building Official/Chief Plumbing an	PT29	$48.26	$32,816.80	$0.00	$597.00	$0.00	$33,413.80
102-211-0012	Assistant Building Official/Chief Plumbing an	PT29	$45.93	$27,558.00	$0.00	$0.00	$0.00	$27,558.00
102-211-0013	Electrical Inspector	On Call	$40.80	$6,120.00	$0.00	$0.00	$0.00	$6,120.00
102-211-0014	Mechanical Inspector	On Call	$40.80	$6,364.80	$0.00	$0.00	$0.00	$6,364.80
102-211-0015	Building Inspector	On Call	$41.62	$11,944.94	$0.00	$0.00	$0.00	$11,944.94
102-211-0016	Plumbing Inspector	On Call	$40.80	$14,280.00	$0.00	$0.00	$0.00	$14,280.00
102-211-0017	Plumbing Inspector	On Call	$40.80	$10,444.80	$0.00	$0.00	$0.00	$10,444.80
102-211-0018	Administrative Specialist	Hourly	$25.44	$52,915.20	$0.00	$881.44	$0.00	$53,796.64
102-211-0019	IT Technician	Salary	$2,510.80	$65,280.80	$0.00	$1,230.50	$0.00	$66,511.30
				$762,532.56		**$15,656.24**		**$778,188.80**

ROAD AND BRIDGE FUND

Mission:

To provide the most responsive, cost-effective, friendly, quality, and professional service to the community while ensuring a safe local roadway and sidewalk network for vehicular and pedestrian traffic through the maintenance of swales, medians, and bridges.

FY 2023 Year to Date Accomplishments:

- On target for sidewalk replacement program for FY 2023.
- Maintained required tree clearance over roadways.
- Received the Tree City USA designation for the 41st consecutive year.
- Install new fencing on bridges in Rock Creek.

Goals for FY 2024:

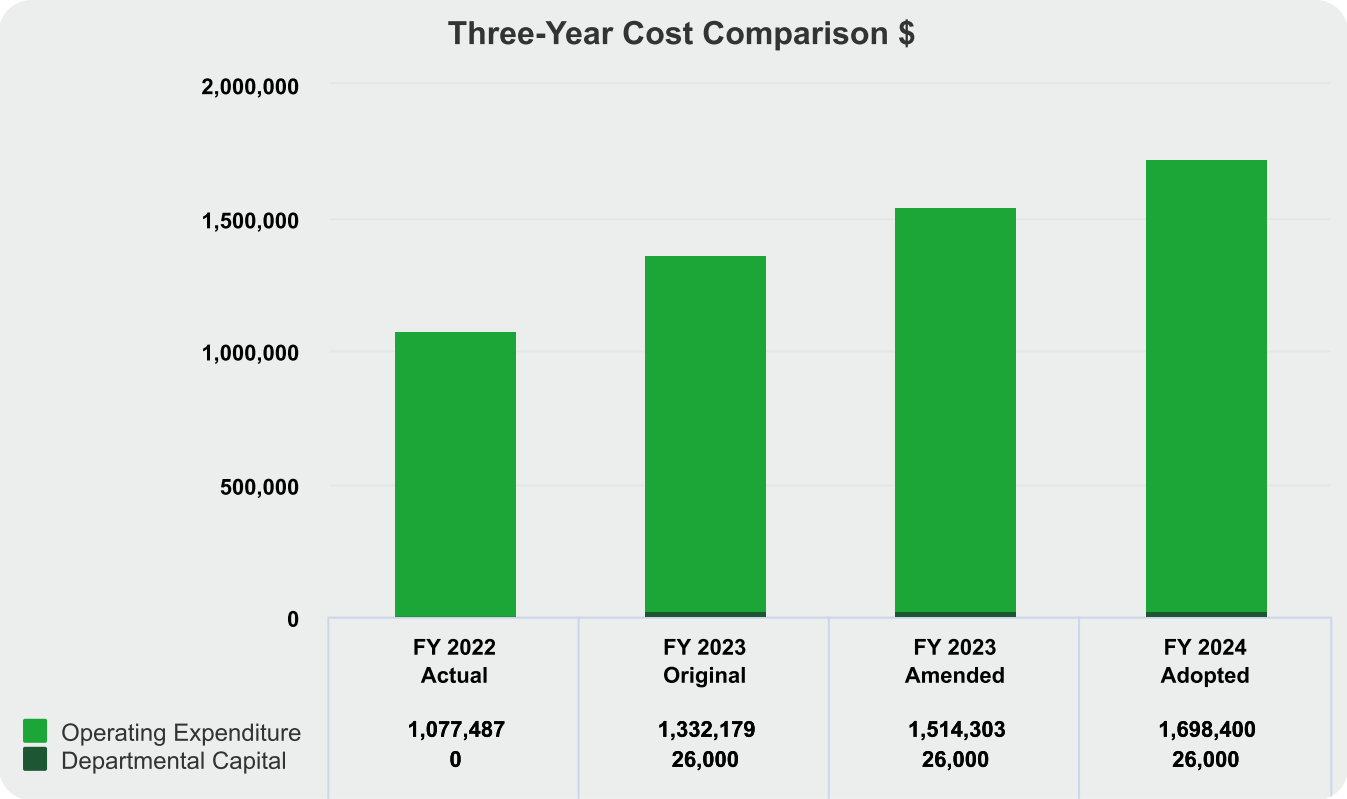
- Complete Year four of the five-year resurfacing plan.
- Complete the sidewalk replacement program for FY 2024.
- Receive the Tree City USA designation for the 42nd consecutive year.
- Inspect culvert crossings.
- Finish installing new fencing on bridges.

Performance Measures:

Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Hard Surface pressure cleaned	Square footage of hard surface pressure cleaned	200,000	200,000	200,000
Potholes repaired	# of potholes repaired	-	185	100.00%
Sidewalks replaced	Amount of square footage of sidewalks replaced	40, 000	50,000	50,000

ROAD AND BRIDGE FUND (CONTINUED)

Budget Summary



ROAD AND BRIDGE FUND (CONTINUED)

$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Revenue								
Fuel Taxes	635,651	601,982	601,982	590,432	-	590,432	-1.92%	(11,550)
State Revenue Sharing	367,619	337,744	337,744	383,357	-	383,357	13.51%	45,613
Interest Income	(4,700)	28,249	28,249	24,000	-	24,000	-15.04%	(4,249)
Appropriation from Fund Balance	-	-	182,124	-	-	-	0.00%	-
Total Revenue	**998,570**	**967,975**	**1,150,099**	**997,789**	**-**	**997,789**	**3.08%**	**29,814**
Interfund Transfers In	745,027	390,204	390,204	726,611	-	726,611	86.21%	336,407
Total Interfund Transfers In	**745,027**	**390,204**	**390,204**	**726,611**	**-**	**726,611**	**86.21%**	**336,407**
Total Funding	**1,743,597**	**1,358,179**	**1,540,303**	**1,724,400**	**-**	**1,724,400**	**26.96%**	**366,221**
Operating Expenditures	1,077,487	1,332,179	1,514,303	1,698,400	-	1,698,400	27.49%	366,221
Departmental Capital	-	26,000	26,000	26,000	-	26,000	0.00%	-
Total Expenditure	**1,077,487**	**1,358,179**	**1,540,303**	**1,724,400**	**-**	**1,724,400**	**26.96%**	**366,221**
Over/(Under)	**666,110**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**

ROAD AND BRIDGE FUND (CONTINUED)

Road and Bridge Fund Revenue

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Interest Income								
103-000-361100-361-00000	INTEREST-INCOME	(4,700)	28,249	28,249	24,000	-	24,000	-15.04%	(4,249)
	Total Interest Income	**(4,700)**	**28,249**	**28,249**	**24,000**	**-**	**24,000**	**-15.04%**	**(4,249)**
	Appropriation from Fund Balance								
103-000-386980-386-00000	APPROPRIATION FROM FUND BALANCE	-	-	182,124	-	-	-	0.00%	-
	Total Appropriation from Fund Balance	**-**	**-**	**182,124**	**-**	**-**	**-**	**0.00%**	**-**
	Fuel Taxes								
103-000-312400-312-00000	FUEL TAX-LOCAL OPTION	373,465	353,236	353,236	346,913	-	346,913	-1.79%	(6,323)
103-000-312410-312-00000	FUEL TAX-ADDITIONAL LOCAL OPTION	262,186	248,746	248,746	243,519	-	243,519	-2.10%	(5,227)
	Total Fuel Taxes	**635,651**	**601,982**	**601,982**	**590,432**	**-**	**590,432**	**-1.92%**	**(11,550)**
	Intergovernmental								
103-000-335120-335-00000	STATE REVENUE SHARING	367,619	337,744	337,744	383,357	-	383,357	13.51%	45,613
	Total Intergovernmental	**367,619**	**337,744**	**337,744**	**383,357**	**-**	**383,357**	**13.51%**	**45,613**
	Transfers In								
103-000-381001-381-00000	INTER-FUND GROUP TRSF IN-GENERAL	706,530	351,707	351,707	688,114	-	688,114	95.65%	336,407
103-000-381400-381-00000	INTER-FUND GROUP TRSF IN-PARKING LOT	9,195	9,195	9,195	9,195	-	9,195	0.00%	-
103-000-381440-381-00000	INTER-FUND GROUP TRSF IN-STORM WATER	12,000	12,000	12,000	12,000	-	12,000	0.00%	-
103-000-381450-381-00000	INTER-FUND GROUP TRSF IN-WATER/SEWER	17,302	17,302	17,302	17,302	-	17,302	0.00%	-
	Total Transfers In	**745,027**	**390,204**	**390,204**	**726,611**	**-**	**726,611**	**86.21%**	**336,407**
	Total Revenue	**1,743,597**	**1,358,179**	**1,540,303**	**1,724,400**	**-**	**1,724,400**	**26.96%**	**366,221**

ROAD AND BRIDGE FUND (CONTINUED)

Road and Bridge Fund Expenditure

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Operating Expenditures								
103-313-531130-541-00000	PROFESSIONAL SERVICES-ENGINEERING	1,960	155,000	197,040	155,000	-	155,000	0.00%	-
103-313-531210-541-00000	CASUAL & CONTRACT LABOR	-	60,000	67,500	60,000	-	60,000	0.00%	-
103-313-531220-541-00000	CONTRACT SERVICE-TREE TRIMMING	16,600	-	-	-	-	-	0.00%	-
103-313-531225-541-00000	CONTRACT SERVICE-MOWING*	208,615	280,000	280,000	393,400	-	393,400	40.50%	113,400
103-313-533431-541-00000	UTILITIES-ELECTRICITY	404,035	410,000	410,000	410,000	-	410,000	0.00%	-
103-313-534710-541-00000	REPAIRS-ROAD & DRAINAGE*	444,860	247,179	275,763	400,000	-	400,000	61.83%	152,821
103-313-534720-541-00000	REPAIRS-SIDEWALK & BIKEWAY	1,417	150,000	254,000	250,000	-	250,000	66.67%	100,000
103-313-535142-572-00000	SUPPLIES-PLANTS	-	30,000	30,000	30,000	-	30,000	0.00%	-
	Operating Expenditures	**1,077,487**	**1,332,179**	**1,514,303**	**1,698,400**	**-**	**1,698,400**	**27.49%**	**366,221**
	Departmental Capital								
103-313-563330-541-00000	IMPROVEMENTS-RIGHT OF WAY	-	26,000	26,000	26,000	-	26,000	0.00%	-
	Departmental Capital	**-**	**26,000**	**26,000**	**26,000**	**-**	**26,000**	**0.00%**	**-**
	Total Expenditure	**1,077,487**	**1,358,179**	**1,540,303**	**1,724,400**	**-**	**1,724,400**	**26.96%**	**366,221**

*Related footnote detail on following page

ROAD AND BRIDGE FUND (CONTINUED)

Road & Bridge Fund Expenditure - Footnote Detail

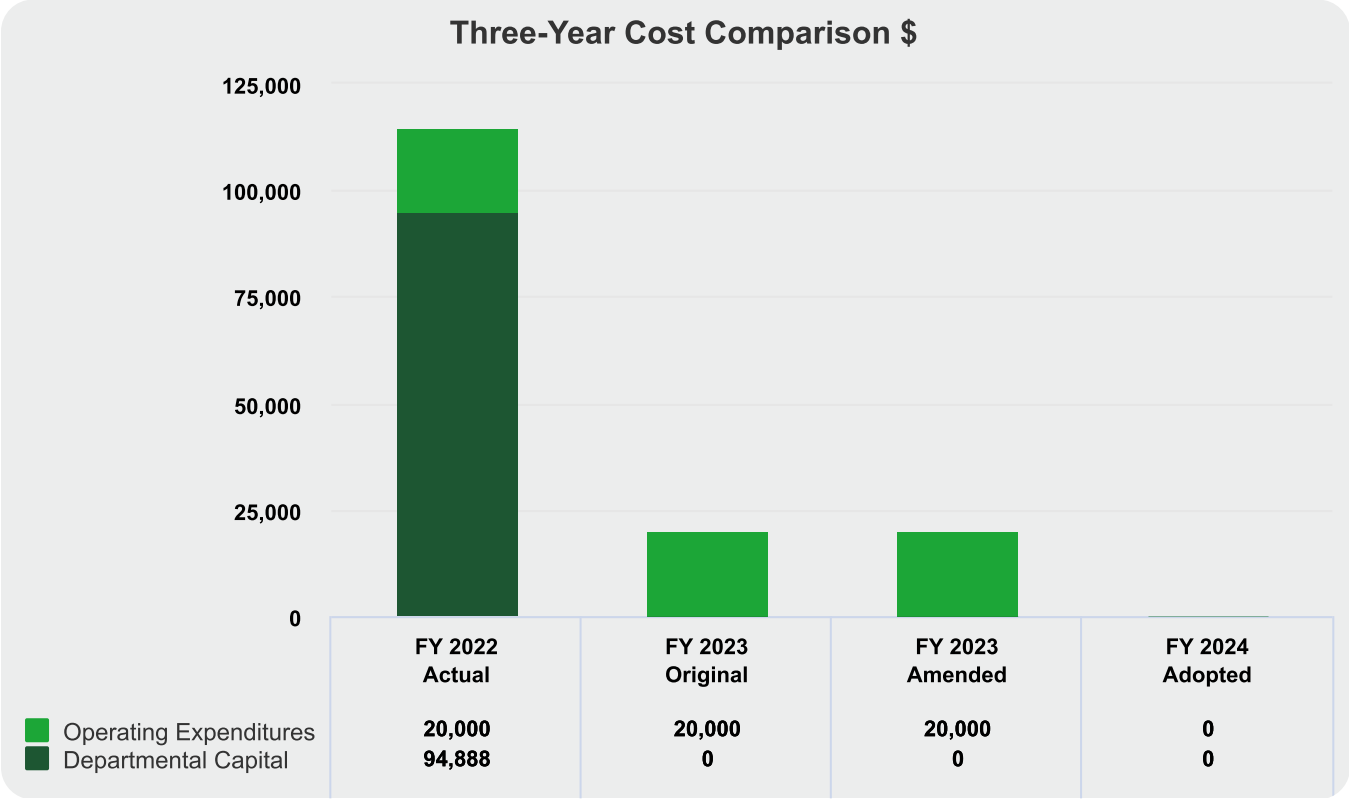
Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Contract Service-Mowing	Contract Service-Mowing-Group "A" mowing, irrigation & pruning, bushog mowing	393,400	-	-
	Total	**393,400**	**-**	**-**
Repairs-Road & Drainage	Guardrail	20,000	-	-
	Total	**20,000**	**-**	**-**

POLICE CONFISCATION FUND

Mission:

This special revenue fund provides accountability for assets confiscated from individuals who have committed a crime. Available funds can only be spent on a very limited range of policing-related equipment and services.

Budget Summary



POLICE CONFISCATION FUND (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Revenues								
106-000-359100-359-00000	FORFEITED PROPERTY	23,953	20,000	20,000	18,500	-	18,500	-7.50%	(1,500)
106-000-361100-361-00000	INTEREST-INCOME	(871)	-	-	1,500	-	1,500	0.00%	1,500
	Total Revenues	**23,082**	**20,000**	**20,000**	**20,000**	**-**	**20,000**	**0.00%**	**-**
	Operating Expenditures	20,000	20,000	20,000	-	-	-	-100.00%	(20,000)
	Departmental Capital	94,888	-	-	-	-	-	0.00%	-
	Total Expenditures	**114,888**	**20,000**	**20,000**	**-**	**-**	**-**	**-100.00%**	**(20,000)**
	Over/(Under)	**(91,806)**	**-**	**-**	**20,000**	**-**	**20,000**	**0.00%**	**20,000**

POLICE CONFISCATION FUND (CONTINUED)

Police Confiscation Fund Expenditure

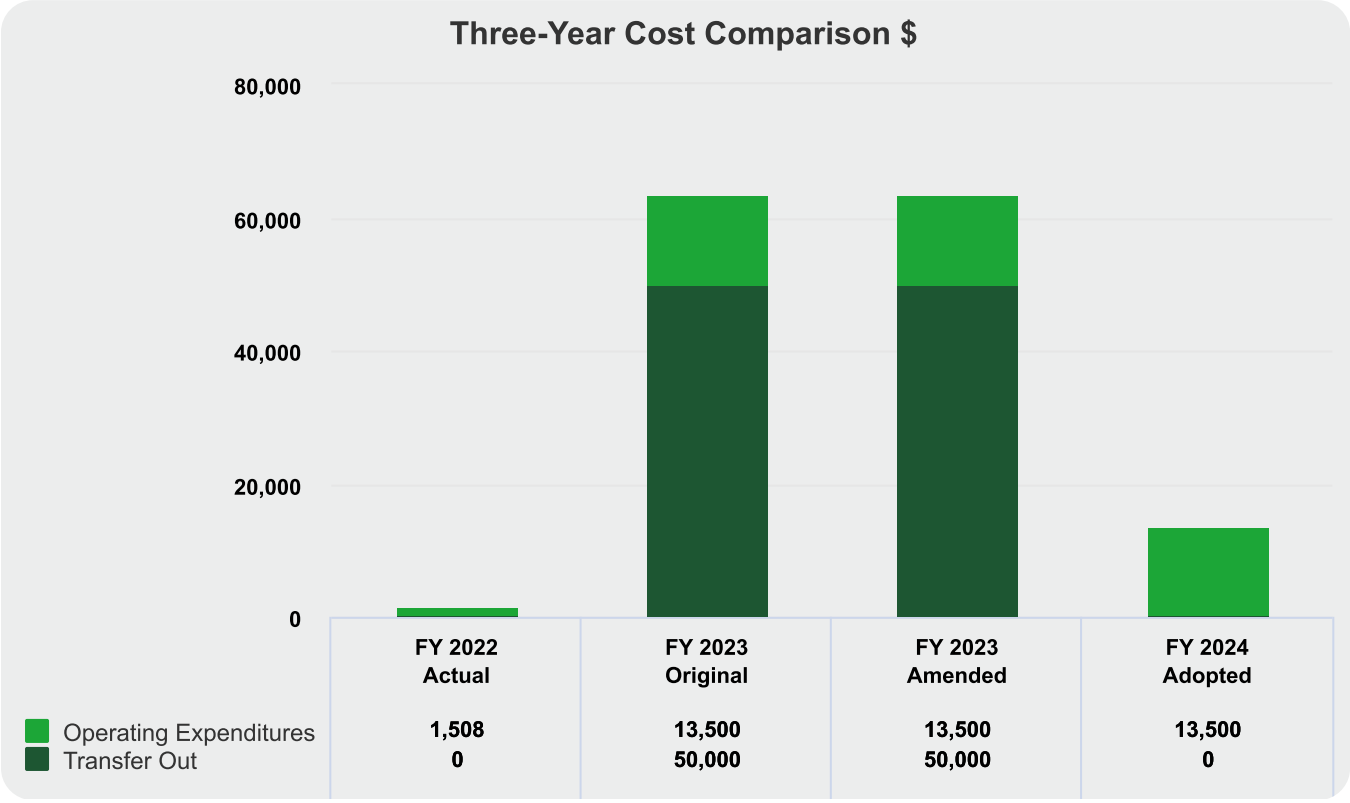
GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Operating Expenditures								
106-510-531281-529-00000	BROWARD SHERIFF'S OFFICE (BSO)	-	5,000	5,000	-	-	-	-100.00%	(5,000)
106-510-535185-529-00000	SUPPLIES-SPECIAL	5,000	-	-	-	-	-	0.00%	-
106-510-536100-521-00000	PROGRAM EXPENSE-EXPLORER	15,000	15,000	15,000	-	-	-	-100.00%	(15,000)
	Total Operating Expenditures	**20,000**	**20,000**	**20,000**	**-**	**-**	**-**	**-100.00%**	**(20,000)**
	Departmental Capital								
106-510-564700-529-00000	EQUIPMENT & MACHINERY-EQUIPMENT	94,888	-	-	-	-	-	0.00%	-
	Total Departmental Capital	**94,888**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Total Expenditure	**114,888**	**20,000**	**20,000**	**-**	**-**	**-**	**-100.00%**	**(20,000)**

TREE TRUST FUND

Mission:

This special revenue fund provides funds used to establish tree canopies on real property within the City, to fund education outreach programs, to fund tree donations that promote canopy preservation, and to support tree maintenance and preservation throughout the City.

Budget Summary





TREE TRUST FUND (CONTINUED)

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Revenues								
108-000-347900-347-00000	TREE TRUST	350	63,500	63,500	12,500	-	12,500	-80.31%	(51,000)
108-000-361000-361-00000	INTEREST-INCOME	(433)	-	-	1,000	-	1,000	0.00%	1,000
	Total Revenues	**(83)**	**63,500**	**63,500**	**13,500**	**-**	**13,500**	**-78.74%**	**(50,000)**
	Operating Expenditures	1,508	13,500	13,500	13,500	-	13,500	0.00%	-
	Transfers Out	-	50,000	50,000	-	-	-	-100.00%	(50,000)
	Total Expenditures	**1,508**	**63,500**	**63,500**	**13,500**	**-**	**13,500**	**-78.74%**	**(50,000)**
	Over/(Under)	**(1,591)**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**

TREE TRUST FUND

Tree Trust Fund Expenditure

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Operating Expenditures								
108-318-532482-572-00000	ANNUAL EVENTS*	1,508	7,500	7,500	7,500	-	7,500	0.00%	-
108-318-535146-572-00000	SUPPLIES-TREES*	-	6,000	6,000	6,000	-	6,000	0.00%	-
	Total Operating Expenditures	**1,508**	**13,500**	**13,500**	**13,500**	**-**	**13,500**	**0.00%**	**-**
	Transfers Out								
108-318-591001-581-00000	ENTERPRISE TRANSFER TO GENERAL	-	50,000	50,000	-	-	-	-100.00%	(50,000)
	Transfers Out	**-**	**50,000**	**50,000**	**-**	**-**	**-**	**-100.00%**	**(50,000)**
	Total Expenditure	**1,508**	**63,500**	**63,500**	**13,500**	**-**	**13,500**	**-78.74%**	**(50,000)**

TREE TRUST FUND

Tree Trust - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Annual Events	ANNUAL EVENTS-Tree Care Workshop & Tree Giveaway	7,500	-	-
	Total	**7,500**	**-**	**-**
Supplies-Trees	SUPPLIES-TREES-Swale Tree Replacement Program	6,000	-	-
	Total	**6,000**	**-**	**-**

ARPA

Program Summary:

The American Rescue Plan Act (ARPA) of 2021 is a $1.9 trillion federal economic stimulus bill. Within the ARPA, the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) provides $350 billion for states, municipalities, counties, tribes, and territories, including $130 billion for local governments split evenly between municipalities and counties. For Cooper City and other Non-Entitlement Units (NEUs), the funding will flow through the states.

Background:

The American Rescue Plan Act (ARPA) of 2021 allocated $1.9 trillion to aid in the fiscal recovery of state and local municipalities due to the impact of the Coronavirus pandemic. These funds were designated for utilization in four main categories: facilitating urgent Covid-19 response efforts to decrease the spread of the virus; replace lost revenues for municipalities by enhancing essential public services and job retention; support immediate economic stability for households and businesses; and tackling systematic public health/economic challenges that have exacerbated the disparate impact of the pandemic.

Potential uses include: Public Health efforts to address and contain the pandemic; Economic Hardship support for residents and businesses; Recovering Revenue Loss for municipal revenue loss impacted by Covid-19; providing premium pay for "essential workers" and Investing in Water, Sewer, Broadband infrastructure.

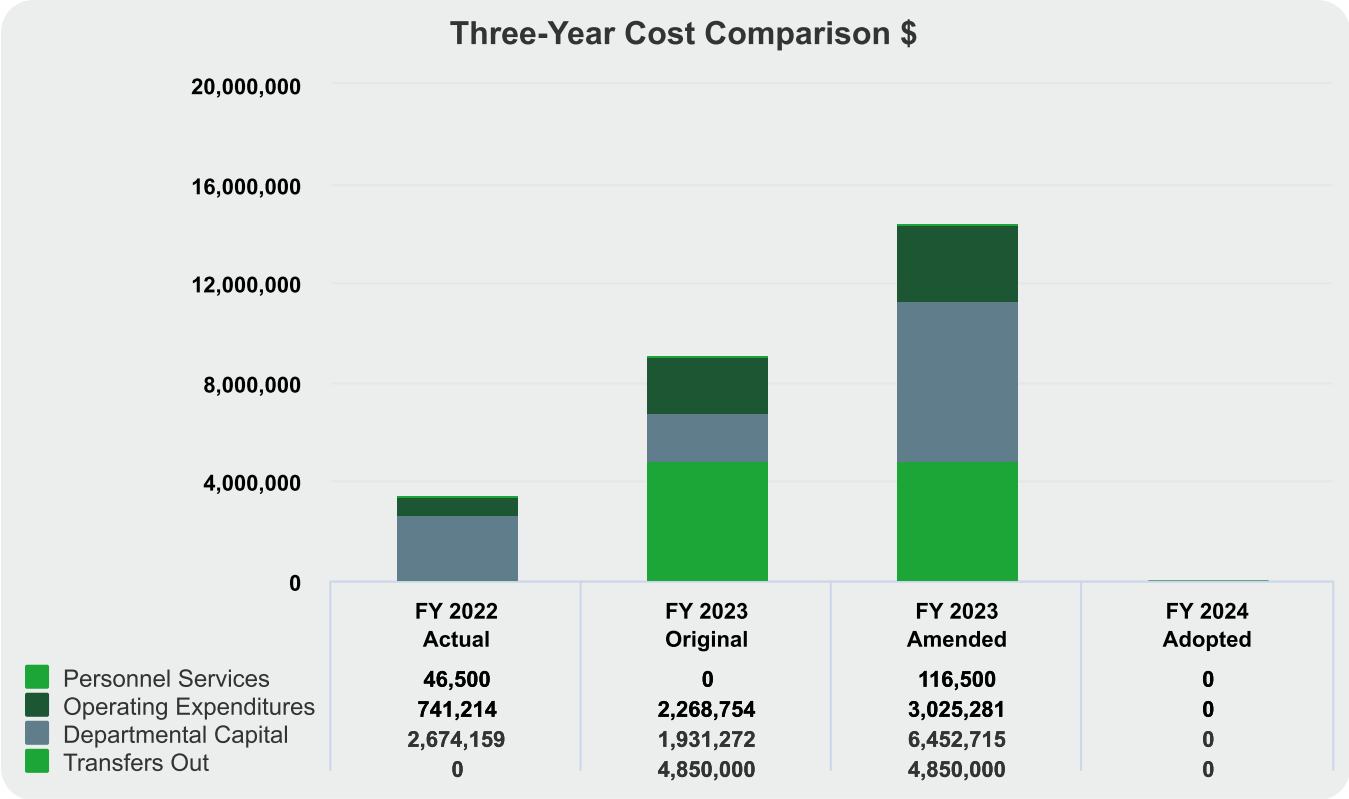
The City of Cooper City is scheduled to receive a total of $17,930,000 of ARPA-related funds, of which the first tranche of $8,965,280 was received in September 2021. Commission approved conceptual approval of the list, based on direction received at the October 26th, 2021 and November 30th, 2021 meeting and appropriated the funds on January 22, 2022. Based on the ARPA guidelines, these funds are required to be obligated by December 2024 and spent by December 2026.

Fiscal Impact:

Revenues of $8,965,280 were received on September 28th, 2021 and have been deposited in the City's operating account. Another $8,965,280 was received from the State in September 2022. These funds were included in the Restricted Fund Balance, only being utilized for ARPA-related expenditures.

ARPA (CONTINUED)

Budget Summary



	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2024 Adopted
Personnel Services	46,500	0	116,500	0
Operating Expenditures	741,214	2,268,754	3,025,281	0
Departmental Capital	2,674,159	1,931,272	6,452,715	0
Transfers Out	0	4,850,000	4,850,000	0

ARPA

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Revenues								
110-000-331500-524-00000	FEDERAL GRANT- ARPA	3,461,872	8,965,280	8,965,280	-	-	-	-100.00%	(8,965,280)
110-000-361100-361-00000	INTEREST-INCOME	-	84,746	84,746	-	-	-	-100.00%	(84,746)
110-000-386980-386-00000	APPROPRIATION FROM FUND BALANCE	-	-	256,606	-	-	-	0.00%	-
	Total Revenue	**3,461,872**	**9,050,026**	**9,306,632**	**-**	**-**	**-**	**-100.00%**	**(9,050,026)**
	Expenditures								
	Wages	46,500	-	116,500	-	-	-	0.00%	-
	Total Personnel Services	**46,500**	**-**	**116,500**	**-**	**-**	**-**	**0.00%**	**-**
	Operating Expenditures	741,214	2,268,754	3,025,281	-	-	-	-100.00%	(2,268,754)
	Departmental Capital	2,674,159	1,931,272	6,452,715	-	-	-	-100.00%	(1,931,272)
	Transfers Out	-	4,850,000	4,850,000	-	-	-	-100.00%	(4,850,000)
	Total Expenditures	**3,461,873**	**9,050,026**	**14,444,496**	**-**	**-**	**-**	**-100.00%**	**(9,050,026)**
	Over/(Under)	**(1)**	**-**	**(5,137,864)**	**-**	**-**		**0.00%**	**-**

ARPA

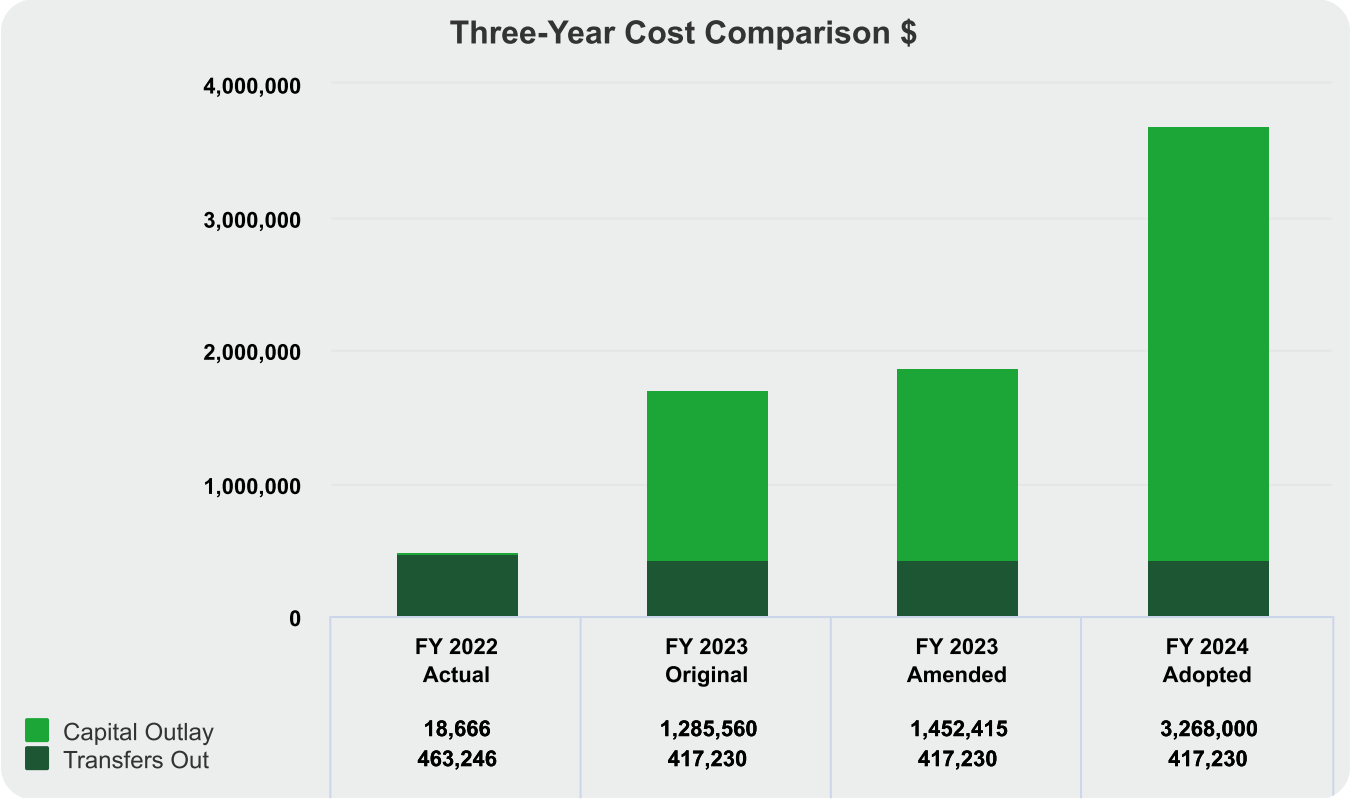
GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
110-160-512100-519-00000	SALARIES-REGULAR	46,500	-	116,500	-	-	-	0.00%	-
	Total Wages	**46,500**	**-**	**116,500**	**-**	**-**	**-**	**0.00%**	**-**
	Personnel Services	**46,500**	**-**	**116,500**	**-**	**-**	**-**	**0.00%**	**-**
	Operating Expenditures								
110-160-531100-519-00000	PROFESSIONAL SERVICES	107,245	596,838	1,063,693	-	-	-	-100.00%	(596,838)
110-160-531190-519-00000	PROFESSIONAL SERVICES-MISCELLANEOUS	-	50,000	60,000	-	-	-	-100.00%	(50,000)
110-160-531190-521-POLIC	PROFESSIONAL SERVICES-MISCELLANEOUS	-	903,016	691,357	-	-	-	-100.00%	(903,016)
110-160-531281-521-00000	BROWARD SHERIFF'S OFFICE (BSO)	262,500	700,000	700,000	-	-	-	-100.00%	(700,000)
110-160-532471-519-00000	PRINTING	4,099	7,500	7,500	-	-	-	-100.00%	(7,500)
110-160-534410-519-00000	MAINTENANCE-CONTRACTS	5,501	-	-	-	-	-	0.00%	-
110-160-536601-519-MAR01	PROGRAM EXPENSE	139,341	-	108,159	-	-	-	0.00%	-
110-160-536601-519-NONPR	PROGRAM EXPENSE	10,000	-	40,000	-	-	-	0.00%	-
110-160-536601-519-RAR01	PROGRAM EXPENSE	52,500	-	-	-	-	-	0.00%	-
110-160-536601-519-SMBU1	PROGRAM EXPENSE	148,218	-	151,782	-	-	-	0.00%	-
110-160-536601-519-UAR01	PROGRAM EXPENSE	8,733	-	191,267	-	-	-	0.00%	-
110-160-536610-540-SRTRA	PROGRAM EXPENSE-SENIOR TRANSPORTATION	-	2,000	2,000	-	-	-	-100.00%	(2,000)
110-160-537100-519-00000	BOARD-BUSINESS ADVISORY	3,077	9,400	9,523	-	-	-	-100.00%	(9,400)
	Operating Expenditures	**741,214**	**2,268,754**	**3,025,281**	**-**	**-**	**-**	**-100.00%**	**(2,268,754)**
	Departmental Capital								
110-160-563160-519-POOL1	IMPROVEMENTS-SWIMMING POOL	5,734	-	121,063	-	-	-	0.00%	-
110-160-563370-519-STW01	IMPROVEMENTS-STORM WATER DRAINAGE	28,025	-	221,975	-	-	-	0.00%	-
110-160-563435-536-WWTPE	WWTP EFFLUENT PUMP	59,476	-	190,524	-	-	-	0.00%	-
110-160-563436-536-00000	IMPROVEMENTS - CULVERT	29,500	-	930,500	-	-	-	0.00%	-
110-160-563437-536-STRRD	IMPROVEMENTS	-	-	500,000	-	-	-	0.00%	-
110-160-564301-519-00000	EQUIPMENT & MACHINERY-COMPUTERS	-	-	600,000	-	-	-	0.00%	-
110-160-564320-519-AVCHA	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	16,039	-	16,687	-	-	-	0.00%	-
110-160-564320-519-CYBER	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	134,665	90,000	90,335	-	-	-	-100.00%	(90,000)
110-160-564320-519-ELPCD	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	-	559,052	884,052	-	-	-	-100.00%	(559,052)
110-160-564320-519-NETWS	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	-	-	40,000	-	-	-	0.00%	-
110-160-564320-519-NUTAN	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	110,480	-	-	-	-	-	0.00%	-
110-160-564320-519-RTCC1	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	19,292	-	300,708	-	-	-	0.00%	-
110-160-564320-519-SCP01	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	98,427	-	124,573	-	-	-	0.00%	-
110-160-564320-519-WIFI3	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	-	-	68,000	-	-	-	0.00%	-
110-160-564520-519-VEHFI	EQUIPMENT & MACHINERY-TRUCK	2,142,686	-	523,013	-	-	-	0.00%	-
110-160-564700-564-00000	EQUIPMENT & MACHINERY-EQUIPMENT	-	40,000	40,000	-	-	-	-100.00%	(40,000)
110-160-566000-519-HVAC1	BUILDING IMPROVEMENTS-BUILDINGS	-	-	331,120	-	-	-	0.00%	-
110-160-566200-519-HSDCC	BUILDING IMPROVEMENTS-CITY HALL	29,835	1,242,220	1,470,165	-	-	-	-100.00%	(1,242,220)
	Departmental Capital	**2,674,159**	**1,931,272**	**6,452,715**	**-**	**-**	**-**	**-100.00%**	**(1,931,272)**
	Transfers Out								
110-160-593300-581-00000	GENERAL GOV'T TRANSFER TO CAPITAL PROJ	-	350,000	350,000	-	-	-	-100.00%	(350,000)
110-160-593453-581-00000	TRANSFER TO WATER & SEWER	-	4,500,000	4,500,000	-	-	-	-100.00%	(4,500,000)
	Transfers Out	**-**	**4,850,000**	**4,850,000**	**-**	**-**	**-**	**-100.00%**	**(4,850,000)**
	ARPA Total	**3,461,873**	**9,050,026**	**14,444,496**	**-**	**-**	**-**	**-100.00%**	**(9,050,026)**

GENERAL FUND CAPITAL IMPROVEMENT FUND

Mission:

To oversee capital projects and infrastructure replacement from inception to fruition, aiming to deliver cost-effective initiatives that optimize grant opportunities and comprehensively meet city mandates, adhering to timelines and financial parameters. This entails ensuring seamless coordination among contractors, the city, the community, and relevant governmental bodies. The city also evaluates the operational implications of capital projects on pertinent departments with these effects outlined on project detail sheets.

Budget Summary



GENERAL FUND CAPITAL IMPROVEMENT FUND (CONTINUED)

General Fund Capital Projects Fund

$	FY 2022	FY 2023		FY 2024				
	Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Funding								
Impact Fees	248,964	18,000	18,000	18,000	-	18,000	0.00%	-
Grants	-	522,500	522,500	1,962,500	-	1,962,500	275.60%	1,440,000
Interest	(412)	11,799	11,799	10,000	-	10,000	-15.25%	(1,799)
Total Revenue	**248,552**	**552,299**	**552,299**	**1,990,500**	**-**	**1,990,500**	**260.40%**	**1,438,201**
Transfer In - General Fund	270,604	1,150,491	1,150,491	1,475,938	-	1,475,938	28.29%	325,447
Total Transfer In	**270,604**	**1,150,491**	**1,150,491**	**1,475,938**	**-**	**1,475,938**	**28.29%**	**325,447**
Appropriation from Fund Balance	-	-	166,855	218,792	-	218,792	0.00%	218,792
Total Appropriation from Fund Balance	**-**	**-**	**166,855**	**218,792**	**-**	**218,792**	**0.00%**	**218,792**
Total Funding	**519,156**	**1,702,790**	**1,869,645**	**3,685,230**	**-**	**3,685,230**	**116.42%**	**1,982,440**
Capital Outlay								
Capital Outlay	18,666	1,285,560	1,452,415	3,268,000	-	3,268,000	154.21%	1,982,440
Total Capital Outlay	**18,666**	**1,285,560**	**1,452,415**	**3,268,000**	**-**	**3,268,000**	**154.21%**	**1,982,440**
Transfers Out								
Tranfer To Debt Service	463,246	417,230	417,230	417,230	-	417,230	0.00%	-
Total Transfers Out	**463,246**	**417,230**	**417,230**	**417,230**	**-**	**417,230**	**0.00%**	**-**
Total Expenditure	**481,912**	**1,702,790**	**1,869,645**	**3,685,230**	**-**	**3,685,230**	**116.42%**	**1,982,440**
Over/(Under)	**37,244**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

GENERAL FUND CAPITAL IMPROVEMENT FUND

General Fund Capital Projects Fund Revenue

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Interest Income								
300-000-361101-361-00000	INTEREST-PUBLIC SAFETY	(412)	11,799	11,799	10,000	-	10,000	-15.25%	(1,799)
	Total Interest Income	**(412)**	**11,799**	**11,799**	**10,000**	**-**	**10,000**	**-15.25%**	**(1,799)**
	Appropriation from Fund Balance								
300-000-386980-386-00000	APPROPRIATION FROM FUND BALANCE	-	-	166,855	218,792	-	218,792	0.00%	218,792
	Total Appropriation from Fund Balance	**-**	**-**	**166,855**	**218,792**	**-**	**218,792**	**0.00%**	**218,792**
	Impact Fees								
300-000-324110-324-00000	IMPACT FEES-RESIDENT-PUBLIC SAFETY	1,897	1,000	1,000	1,000	-	1,000	0.00%	-
300-000-324610-324-00000	IMPACT FEES-RESIDENT-RECREATON(PARK)	213,126	2,000	2,000	2,000	-	2,000	0.00%	-
300-000-324710-324-00000	IMPACT FEES-RESIDENT-OTHER(GEN GOVT)	33,941	15,000	15,000	15,000	-	15,000	0.00%	-
	Total Impact Fees	**248,964**	**18,000**	**18,000**	**18,000**	**-**	**18,000**	**0.00%**	**-**
	Grants								
300-000-331302-331-00000	FEDERAL GRANT-LWCF	-	-	-	495,000	-	495,000	0.00%	495,000
300-000-334130-334-00000	STATE GRANT - SURTAX - STIRLING ROAD	-	360,000	360,000	360,000	-	360,000	0.00%	-
300-000-334140-334-00000	STATE GRANT - SURTAX - HIATUS ROUNDABOUT	-	-	-	370,000	-	370,000	0.00%	370,000
300-000-334312-334-00000	STATE GRANT-DEP	-	-	-	575,000	-	575,000	0.00%	575,000
300-000-334701-334-00000	STATE GRANT-FRDAP	-	162,500	162,500	162,500	-	162,500	0.00%	-
	Total Grants	**-**	**522,500**	**522,500**	**1,962,500**	**-**	**1,962,500**	**275.60%**	**1,440,000**
	Transfers In								
300-000-381001-381-00000	INTER-FUND GROUP TRSF IN-GENERAL	270,604	800,491	800,491	1,475,938	-	1,475,938	84.38%	675,447
300-000-381110-381-00000	INTER-FUND GROUP TRSF IN ARPA	-	350,000	350,000	-	-	-	-100.00%	(350,000)
	Total Transfers In	**270,604**	**1,150,491**	**1,150,491**	**1,475,938**	**-**	**1,475,938**	**28.29%**	**325,447**
	Total Revenue	**519,156**	**1,702,790**	**1,869,645**	**3,685,230**	**-**	**3,685,230**	**116.42%**	**1,982,440**

Grant Abbreviation	Grant Detail
US DOT	U.S. Department of Transportation
LWCF	Land and Water Conservation Fund
HMGP	Hazard Mitigation Grant Program
FDACS	Florida Department of Agriculture Small Community Energy Efficient Lighting Grant

GENERAL FUND CAPITAL IMPROVEMENT FUND

General Fund Five-Year CIP Plan

Project Name ($)	2023 Amended Budget	2024	2025	2026	2027	2028	Total FY 2024 - FY 2028
Funding							
Impact Fees	18,000	18,000	-	-	-	-	18,000
Surtax Projects	648,275	360,000	-	-	-	-	360,000
Grants (see chart below)	522,500	657,500	-	-	-	-	657,500
Interest Income	2,000	10,000	-	-	-	-	10,000
Total Funding	**1,190,775**	**1,045,500**	**-**	**-**	**-**	**-**	**1,045,500**
Expenditure							
Bridge Inspection & Structural Repairs	138,275	-	-	-	-	-	-
Stirling Road Roadway & Drainage Impr. Design	360,000	360,000	-	-	-	-	360,000
Fire Station Impact Windows	57,521	-	-	-	-	-	-
Fire Station Epoxy Floor	-	50,000	-	-	-	-	50,000
Fleet Maintenance Facility Epoxy Floor	-	59,000	-	-	-	-	59,000
Park Perimeter Fence Replacement	18,000	19,000	-	-	-	-	19,000
BB Court Resurfacing	28,000	50,000	-	-	-	-	50,000
Tennis Court Court Resurfacing	65,000	65,000	-	-	-	-	65,000
SFSC Backstop & Dugout Fence	50,000	-	-	-	-	-	-
P&T Parking Lot Resurfacing	85,000	-	-	-	-	-	-
Citywide AC Replacement	-	35,000	-	-	-	-	35,000
ROW Bridge Fence Replacement	31,334	-	-	-	-	-	-
Bill Lipps Playground Replacement	50,000	-	-	-	-	-	-
Playground Replacement - Small	200,000	-	-	-	-	-	-
Playground Replacement - Large Kozak	-	200,000	-	-	-	-	200,000
Playground Replacement - Large Fardelmann (LWC)	-	200,000	-	-	-	-	200,000
Exterior Paint - Bill Lips & SFSC (LWC)	-	40,000	-	-	-	-	40,000
Exterior Paint - Fire Station	18,000	-	-	-	-	-	-
Exterior Paint - Public Works	-	20,000	-	-	-	-	20,000
Exterior Paint - Police Station	-	25,000	-	-	-	-	25,000
Landscape Beautification	400,000	400,000	-	-	-	-	400,000
AED's for Police Cruisers	49,560	-	-	-	-	-	-
Sports Lighting (LWC)		255,000					
Lightning System Upgrades [5]		125,000					
Pool Heaters & Chillers		100,000					
Parks & Rec Master Plan		175,000					
SW 49th St Culvert Replacement		575,000					
Hiatus Roundabout		515,000					
Pickleball Court Improvements	40,000	-	-	-	-	-	-
Total Projects	**1,590,690**	**3,268,000**	**-**	**-**	**-**	**-**	**3,268,000**

Grant & Related Project	Fiscal Year	Grant Amt.	City Share	Total Cost
Surtax - Stirling Road Improvement	2024	360,000	-	360,000
Surtax - Hiatus Roundabout	2024	370,000	145,000	515,000
DEP	2024	575,000	-	575,000
LWC Grant	2024	495,000	246,500	741,500

GENERAL FUND CAPITAL IMPROVEMENT FUND

FRDAP - Playground Replacement	2024	162,500	37,500	200,000

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Stirling Road Roadway & Drainage Improvements Design
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2023 -2024
Project Location:	Stirling Road Roadway & Drainage Improvements Design



Project Description/Purpose for Project:

Surtax funded project for Stirling Road Improvements from Flamingo Road to Palm Avenue. Project Funding Agreement (PFA) executed by both Broward County and City for design of improvements. A future PFA will be required for construction. Funding for construction is committed upon completion of design.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, a cooperative contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund Broward County	-	-	-	-	-	-	-
Transportation Surtax	480,000	360,000	-	-	-	-	360,000
Total Funding	**480,000**	**360,000**	**-**	**-**	**-**	**-**	**360,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	480,000	360,000	-				360,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**480,000**	**360,000**	**-**	**-**	**-**	**-**	**360,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Fire Station Design/Improvements
Project Dept./Division:	PW/312
Project Duration (FY):	FY 2024
Project Location:	Cooper City Fire Station



Project Description/Purpose for Project:

Installation of epoxy flooring and restriping of floor in bay of fire station. Pricing based on estimate from FY22 plus 15%.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

Bidding or three competitive quotes will be required.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	50,000		-	-	-	50,000
Total Funding	**-**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	50,000		-	-	-	50,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Fleet Maintenance Facility Epoxy Floor
Project Dept./Division:	PW/ 312
Project Duration (FY):	FY 2024
Project Location:	Fleet Maintenance Facility



Project Description/Purpose for Project:

Installation of epoxy flooring in bay area of fleet building. Pricing based on estimate from FY22 plus 15%.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

Bidding or three competitive quotes will be required.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	59,000		-	-	-	59,000
Total Funding	**-**	**59,000**	**-**	**-**	**-**	**-**	**59,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	59,000		-	-	-	59,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**59,000**	**-**	**-**	**-**	**-**	**59,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Park Perimeter Fence Repl.
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure - FY 2024
Project Location:	Jerry Morgan Park



Project Description/Purpose for Project:

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, a contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	18,000	19,000		-	-	-	19,000
Total Funding	**18,000**	**19,000**	**-**	**-**	**-**	**-**	**19,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	18,000	19,000		-	-	-	19,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**18,000**	**19,000**	**-**	**-**	**-**	**-**	**19,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Basketball Court Refurbishment
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure- FY2024
Project Location:	



Project Description/Purpose for Project:

Resurface the basketball courts and replace netting at City Parks

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, a cooperative contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	144,000	50,000	-	-	-	-	50,000
Total Funding	**144,000**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	144,000	50,000	-	-	-	-	50,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**144,000**	**50,000**	**-**	**-**	**-**	**-**	**50,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Tennis Court Refurbishment
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure- FY2024
Project Location:	Pool & Tennis Center (8) courts



Project Description/Purpose for Project:

Resurface tennis courts, replace nets andpoles, wind screens, and replace divider nets. This project is to resurface worn and deteriorated courts and replace nets, poles and windscreens.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, a cooperative contract is currently in place.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	65,000	65,000	-	-	-	-	65,000
Total Funding	**65,000**	**65,000**	**-**	**-**	**-**	**-**	**65,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	65,000	65,000	-	-	-	-	65,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**65,000**	**65,000**	**-**	**-**	**-**	**-**	**65,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Citywide A/C Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure - FY 2025
Project Location:	Community Center, Fire Station



Project Description/Purpose for Project:

Replace AC Units on City Bldgs per replacement schedule. Possible funding through Energy Performance Contract.

Operating Budget Impact:

This project may reduce electricity costs due to more effective ventilation in City facilities.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	23,000	35,000	-	-	-	-	35,000
Total Funding	**23,000**	**35,000**	**-**	**-**	**-**	**-**	35,000

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	23,000	35,000	-	-	-		35,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**23,000**	**35,000**	**-**	**-**	**-**	**-**	35,000

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Playground Repl Large- Kozak Park
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure - FY 2024
Project Location:	Ellie Kozak Neighborhood Park



Project Description/Purpose for Project:

Replace the playground at Ellie Kozak Park. The existing playground is in need of replacement due to age.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

This project will require a competitive bid process as the costs are anticipated to exceed limits in the procurement code.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	200,000	-	-	-	-	200,000
Total Funding	**-**	**200,000**	**-**	**-**	**-**	**-**	200,000

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	200,000	-	-	-	-	200,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Large Playground Replacement
Project Dept./Division:	Public Works
Project Duration (FY):	Recurring Expenditure - FY 2024
Project Location:	Suellen H. Fardelmann Sports Complex



Project Description/Purpose for Project:

Replace the playground at Suellen H. Fardelmann Sports Complex. The existing playground and exercise equipment are in need of replacement due to age. This playground was originally scheduled for replacement in 2019.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, there is a contract currently in place.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	-	150,000	-	-	-	150,000
Total Funding	**-**	**-**	**150,000**	**-**	**-**	**-**	**150,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	-	150,000	-	-	-	150,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**-**	**150,000**	**-**	**-**	**-**	**150,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Exterior Painting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Bill Lips Sports Complex, Suellen H. Fardelmann Sports Complex



Project Description/Purpose for Project:

Repaint the exterior of the facilities at the Bill Lips Sports Complex and Suellen H. Fardelmann Sports Complex. The existing exterior paint is deteriorating and requires a new paint job.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, three quotes will be necessary.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	40,000	-	-	-	-	40,000
Total Funding	**-**	**40,000**	**-**	**-**	**-**	**-**	**40,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	40,000	-	-	-	-	40,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**40,000**	**-**	**-**	**-**	**-**	**40,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Exterior Painting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Public Works Compound



Project Description/Purpose for Project:

Repaint the exteriors of the Public Works buildings. The existing exterior paint is deteriorating and requires a new paint job.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, three quotes will be necessary.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	20,000	-	-	-	-	20,000
Total Funding	**-**	**20,000**	**-**	**-**	**-**	**-**	**20,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	20,000	-	-	-	-	20,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**20,000**	**-**	**-**	**-**	**-**	**20,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Exterior Painting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Police Station



Project Description/Purpose for Project:

Repaint the exterior of Police Station. The existing exterior paint is deteriorating and requires a new paint job.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

No bidding is required, three quotes will be necessary.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	25,000	-	-	-	-	25,000
Total Funding	**-**	**25,000**	**-**	**-**	**-**	**-**	**25,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	25,000	-	-	-	-	25,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**25,000**	**-**	**-**	**-**	**-**	**25,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Landscape Beautification
Project Dept./Division:	PW/314
Project Duration (FY):	FY 2023 - FY 2027
Project Location:	City parks,thoroughfares, streets, and miscellaneous public spaces.



Project Description/Purpose for Project:

Landscape beautiication of city parks, thoroughfares, streets and miscellaneous public spaces in accordance with the Landscape Master Plan. The Landscape Master Plan will act as a guide to a unifying theme uniting all City public spaces. Standard design guidelines will be used for each project as they are phased over time.

Operating Budget Impact:

This project may have an impact on the future operating budget. Maintenance cost can be expected to increase for newly landscaped areas.

If competitive bidding or professional negotiation is required, explain:

This project wil be a combination of inhouse work and outsourced services when work exceeds inhouse capabilities. When outsourced services and material costs exceeds procurement thresholds a competititve bid process will be utilized to stabilize costs and time.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	400,000	400,000	-	-	-	-	400,000
Total Funding	**400,000**	**400,000**	**-**	**-**	**-**	**-**	**400,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	40,000	40,000	-	-	-	-	40,000
Construction	360,000	360,000	-	-	-	-	360,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**400,000**	**400,000**	**-**	**-**	**-**	**-**	**400,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Musco Sport Lighting
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	Suellen H Fardelmann Sports Complex

Project Description/Purpose for Project:

Upgrade current lighting system to LED as part of the LWC Grant on basketball, pickkleball and volleyball courts at Suellen H. Fardelmann Sports Complex.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	255,000	-	-	-	-	255,000
Capital Projects Fund	-	-	-	-	-	-	-
Total Funding	**-**	**255,000**	**-**	**-**	**-**	**-**	**255,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	255,000	-	-	-	-	255,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**255,000**	**-**	**-**	**-**	**-**	**255,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Lightning System Upgrade
Project Dept./Division:	Public Works
Project Duration (FY):	FY 2024
Project Location:	(3) Sport Complexes, Pool & Tennis and Pioneer Middle School

Project Description/Purpose for Project:

Install newer/updated system that will provide weather updates and predictions. This new system is also "app" accessible at each location. Lightning Prediction systems to be upgraded/added at Bill Lips Sports Complex, Suellen H Fardelmann Sports Complex, Flamingo West Park , Pool & Tennis Center and Pioneer Middle School athletic fields.

Operating Budget Impact:

This project will have no impact on the future operating budget.

If competitive bidding or professional negotiation is required, explain:

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	125,000	-	-	-	-	125,000
Total Funding	**-**	**125,000**	**-**	**-**	**-**	**-**	**125,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	125,000	-	-	-	-	125,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**125,000**	**-**	**-**	**-**	**-**	**125,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Geo Thermal Pool Heat/Cool Units
Project Dept./Division:	Parks and Recreation - 710
Project Duration (FY):	FY 2024
Project Location:	Pool and Tennis Center - Pool



Project Description/Purpose for Project:

The pool at Pool and Tennis Center has four (4) heater/chiller units. The units are over 15 years old and have reached their repairable lifespan. There are currently two (2) units that are not repairable and not working. Since the units have the same lifespan, it would be best practice to replace the four (4) units at the same time.

Operating Budget Impact:

Approximately $100,000. The costs would cover the removal, replacement and installation of the new units These new units will also come with a warranty.

If competitive bidding or professional negotiation is required, explain:

Competitive bidding may be required. If there are other organizations that have replaced their heaters/chillers, there could be a possibility of piggy-backing from an existing contract. If not, formal bidding would be required.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	Total FY 24-FY 26
FUNDING					
Capital Projects Fund	-	$100,000			$100,000
Total Funding	**-**	**$100,000**	**-**	**-**	**100,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	Total FY 24-FY 26
Construction		$100,000			$100,000
Total Project Costs	**-**	**100,000**	**-**	**-**	**100,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Parks and Recreation Master Plan
Project Dept./Division:	Parks and Recreation - 710
Project Duration (FY):	FY 2024
Project Location:	City-Wide

Project Description/Purpose for Project:

Parks and Recreation is well received within the Community. With the Cooper City community built out, and a huge demand for modern and trending facets, it is in the best interest to develop a Master Plan for Parks and Recreation. To staff's knowledge, no plan has been previoulsy created. This plan will help identify and create current and potential areas to capture trends such as possible pickleball extension, dog parks, splash pads or any other areas identified through the process.

Operating Budget Impact:

Approximately $175,000 - this will be to work with a consultant and develop the Master Plan.

If competitive bidding or professional negotiation is required, explain:

Competitive will be required. Developing and implementing Master Plans are unique to each community. The plan will be identified to fit the needs of Cooper City. Comptetive bid process will be required.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	Total FY 24-FY 26
FUNDING					
Capital Projects Fund	-	$175,000			175,000
Total Funding	**-**	**175,000**	**-**	**-**	**175,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	Total FY 24-FY 26
Design		175,000			175,000
Total Project Costs	**-**	**175,000**	**-**	**-**	**175,000**

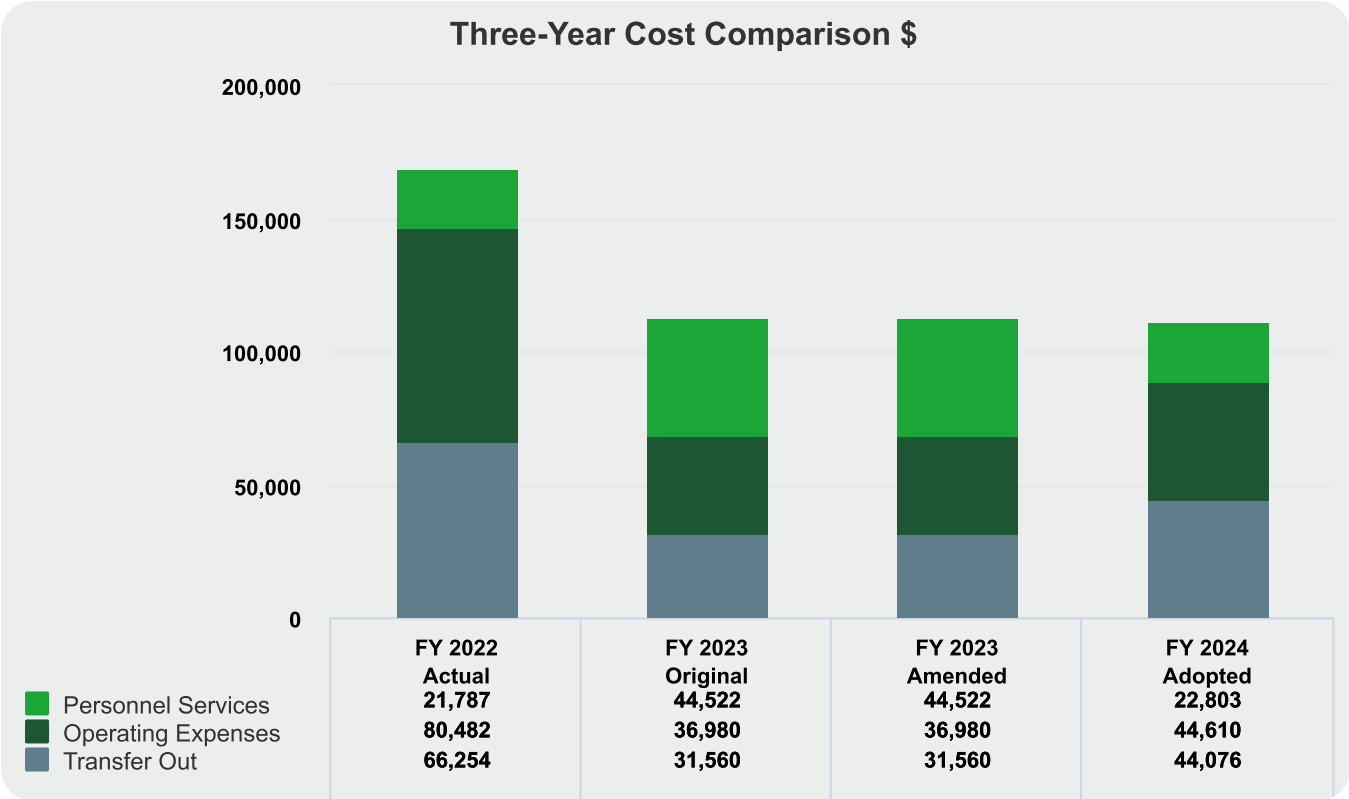
*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

PARKING LOT FUND

Mission:

This fund is used to account for the income and expenses of operating the City's two boat and RV storage parking lots.

Budget Summary



PARKING LOT FUND (CONTINUED)

$	FY 2022	FY 2023		FY 2024				
	Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Revenue								
Charges for Services	142,126	152,000	152,000	153,000	-	153,000	0.66%	1,000
Interest Income	(331)	5,650	5,650	1,500	-	1,500	-73.45%	(4,150)
Miscellaneous Income	700	-	-	-	-	-	0.00%	-
Total Funding	**142,495**	**157,650**	**157,650**	**154,500**	**-**	**154,500**	**-2.00%**	**(3,150)**
Expenditure								
Wages	21,392	34,832	34,832	14,838	-	14,838	-57.40%	(19,994)
Benefits	395	9,690	9,690	7,965	-	7,965	-17.80%	(1,725)
Total Personnel Services	**21,787**	**44,522**	**44,522**	**22,803**	**-**	**22,803**	**-48.78%**	**(21,719)**
Operating Expense	80,482	36,980	36,980	44,610	-	44,610	20.63%	7,630
Total Operating Expense	**80,482**	**36,980**	**36,980**	**44,610**	**-**	**44,610**	**20.63%**	**7,630**
Transfers Out	66,254	31,560	31,560	44,076	-	44,076	39.66%	12,516
Total Transfers Out	**66,254**	**31,560**	**31,560**	**44,076**	**-**	**44,076**	**39.66%**	**12,516**
Total Expenditure	**168,523**	**113,062**	**113,062**	**111,489**	**-**	**111,489**	**-1.39%**	**(1,573)**
Over/(Under)	**(26,028)**	**44,588**	**44,588**	**43,011**	**-**	**43,011**	**-3.54%**	**(1,577)**

PARKING LOT FUND

Parking Lot Fund Revenue

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Charges for Services								
400-000-343901-343-00000	SERVICE CHARGE-MISCELLANEOUS	1,325	2,000	2,000	3,000	-	3,000	50.00%	1,000
400-000-344500-344-00000	TRANSPORTATION-PARKING FACILITY	140,801	150,000	150,000	150,000	-	150,000	0.00%	-
	Total Charges for Services	**142,126**	**152,000**	**152,000**	**153,000**	**-**	**153,000**	**0.66%**	**1,000**
	Miscellaneous Income								
400-000-369900-369-00000	OTHER MISCELLANEOUS REVENUES	700	-	-	-	-	-	0.00%	-
	Total Miscellaneous Income	**700**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Interest Income								
400-000-389100-389-00000	PROPRIETARY-INTEREST	(331)	5,650	5,650	1,500	-	1,500	-73.45%	(4,150)
	Total Interest Income	**(331)**	**5,650**	**5,650**	**1,500**	**-**	**1,500**	**-73.45%**	**(4,150)**
	Total Revenue	**142,495**	**157,650**	**157,650**	**154,500**	**-**	**154,500**	**-2.00%**	**(3,150)**

PARKING LOT FUND

Parking Lot Fund Expense

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
400-810-512100-545-00000	SALARIES-REGULAR	-	34,832	34,832	14,838	-	14,838	-57.40%	(19,994)
400-810-512200-545-00000	SALARIES-OTHER	21,392	-	-	-	-	-	0.00%	-
	Total Wages	**21,392**	**34,832**	**34,832**	**14,838**	**-**	**14,838**	**-57.40%**	**(19,994)**
	Benefits								
400-810-521100-000-00000	BENEFITS-FICA	199	1,135	1,135	1,135	-	1,135	0.00%	-
400-810-521200-000-00000	BENEFITS-RETIREMENT	195	1,767	1,767	2,014	-	2,014	13.98%	247
400-810-521300-000-00000	BENEFITS-GROUP INSURANCE	-	6,553	6,553	4,813	-	4,813	-26.55%	(1,740)
400-810-521400-000-00000	BENEFITS-WORKERS COMPENSATION	1	235	235	3	-	3	-98.72%	(232)
	Total Benefits	**395**	**9,690**	**9,690**	**7,965**	**-**	**7,965**	**-17.80%**	**(1,725)**
	Personnel Services	**21,787**	**44,522**	**44,522**	**22,803**	**-**	**22,803**	**-48.78%**	**(21,719)**
	Operating Expenditures								
400-810-531225-545-00000	CONTRACT SERVICE-MOWING*	5,268	5,600	5,600	18,000	-	18,000	221.43%	12,400
400-810-531290-545-00000	CONTRACTUAL SERVICES	21,920	4,770	4,770	-	-	-	-100.00%	(4,770)
400-810-533411-545-00000	UTILITIES-TELEPHONE, INTERNET, CABLE	934	4,560	4,560	4,560	-	4,560	0.00%	-
400-810-533431-545-00000	UTILITIES-ELECTRICITY	3,219	2,800	2,800	2,800	-	2,800	0.00%	-
400-810-534160-545-00000	REPAIRS-BUILDING & PROPERTY	1,111	5,250	5,250	5,250	-	5,250	0.00%	-
400-810-534410-545-00000	MAINTENANCE-CONTRACTS*	11,100	12,000	12,000	12,000	-	12,000	0.00%	-
400-810-535110-545-00000	SUPPLIES-OFFICE	-	1,000	1,000	1,000	-	1,000	0.00%	-
400-810-535185-545-00000	SUPPLIES-SPECIAL	-	1,000	1,000	1,000	-	1,000	0.00%	-
400-810-539200-545-00000	DEPRECIATION	36,930	-	-	-	-	-	0.00%	-
	Operating Expenditures	**80,482**	**36,980**	**36,980**	**44,610**	**-**	**44,610**	**20.63%**	**7,630**
	Transfers Out								
400-810-591001-545-00000	ENTERPRISE TRANSFER TO GENERAL	57,059	22,365	22,365	34,881	-	34,881	55.96%	12,516
400-810-591103-545-00000	TRANSFER TO ROAD & BRIDGE FUND	9,195	9,195	9,195	9,195	-	9,195	0.00%	-
	Transfers Out	**66,254**	**31,560**	**31,560**	**44,076**	**-**	**44,076**	**39.66%**	**12,516**
	Parking Lot Fund Expense Total	**168,523**	**113,062**	**113,062**	**111,489**	**-**	**111,489**	**-1.39%**	**(1,573)**

*Related footnote on following page

PARKING LOT FUND

Parking Lot - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Contract Service-Mowing	Group "B" mowing, irrigation, pruning-Group "B" mowing, irrigation, pruning	18,000	-	-
	Total	**18,000**	**-**	**-**
Maintenance-Contracts	RV Lot monitoring equipment maintence only	12,000	-	-
	Total	**12,000**	**-**	**-**

PARKING LOT FUND

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
001-130-0001	Accounting Technician	Hourly	$25.48	$14,574.56	$0.00	$263.54	$0.00	$14,838.10
				$14,574.56		**$263.54**		**$14,838.10**

STORMWATER FUND

Mission:

To provide storm water management services in compliance with the National Pollutant Discharge Elimination System (NPDES) Permit.

Utilities Foreman

FY 2023 Year to Date Accomplishments:

Inspect and clean 20% of the City's storm drain system. ***This goal has been met.***

- Responded to several flooding emergencies throughout the year.

Goals for FY 2024:

- Continue to clean at least 20% of the City's storm drain system.
- Evaluate implementation of an Asset Management System
- Conduct rate study to explore the feasibility of increasing a stormwater fee to fund projects and programs in compliance with the mandatory NPDES permit.

Performance Measures:

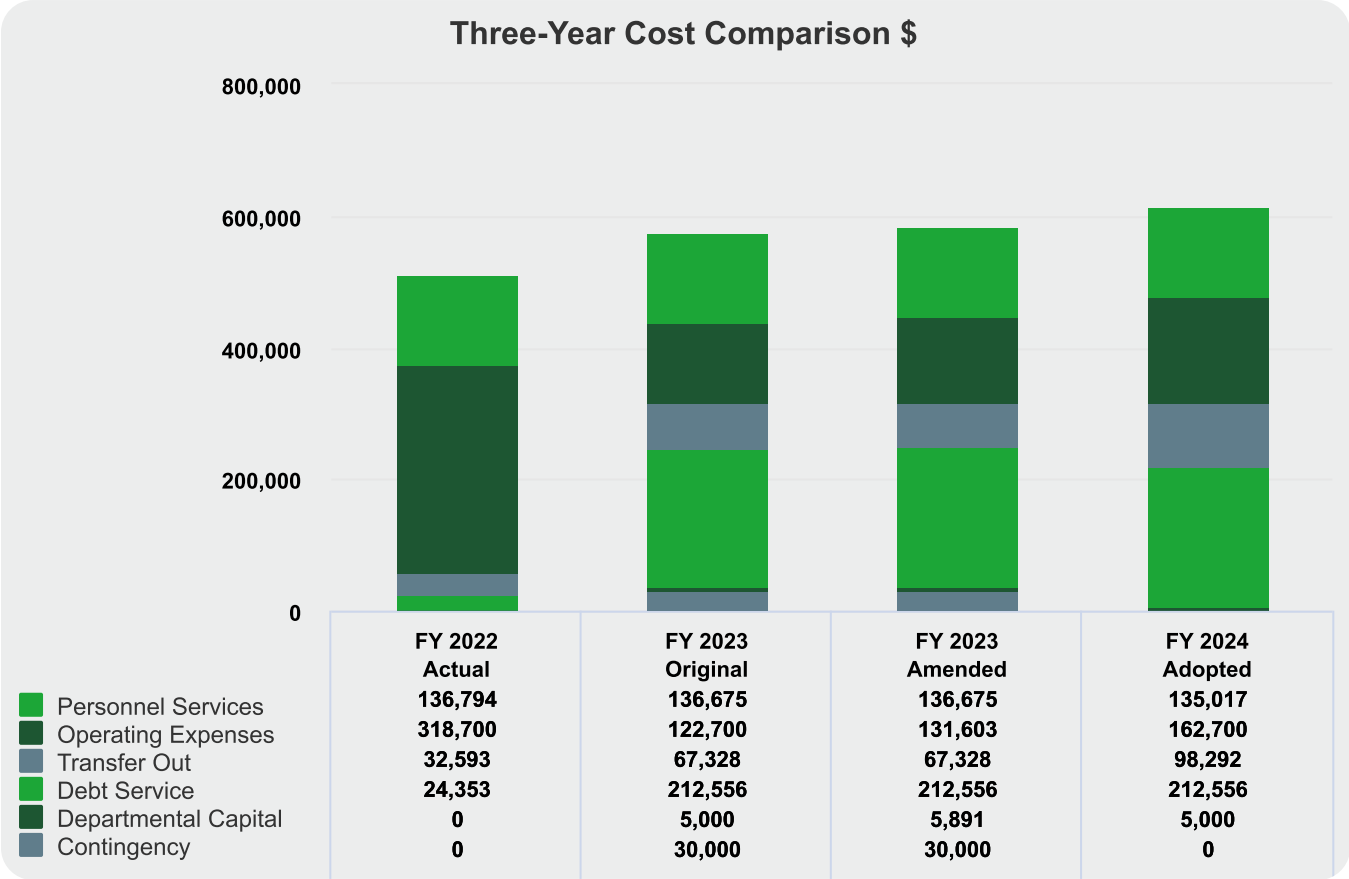
Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Stormwater National Pollutant Discharge System (NPDES) Compliance Rate	Percentage of time each year that the stormwater utility meets all of the regulatory standards for stormwater management.	100%	100%	100%
Stormwater Catch Basins inspected & cleaned	Number of basins inspected & cleaned	450	470	377
Drainage piping cleaned	Feet of drainage piping cleaned	40,000	46,000	36,235

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Utilities Foreman	1	-	1	-	1	-
Total	**1**	**-**	**1**	**-**	**1**	**-**
Full-Time Equivalent	**1.0**	**-**	**1.0**	**-**	**1.0**	**-**

STORMWATER FUND (CONTINUED)

Budget Summary



	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2024 Adopted
Personnel Services	136,794	136,675	136,675	135,017
Operating Expenses	318,700	122,700	131,603	162,700
Transfer Out	32,593	67,328	67,328	98,292
Debt Service	24,353	212,556	212,556	212,556
Departmental Capital	0	5,000	5,891	5,000
Contingency	0	30,000	30,000	0

STORMWATER DEBT SERVICE

Purpose:

To provide for the repayment of government debt, collateralized by the full faith and credit of the City's taxing authority. The City has no legal debt limits. The City's projected outstanding debt as of September 30, 2023 is approximately $762 thousand. The outstanding debt consists of a Stormwater Note Payable.

Debt Appropriation by Fund Fiscal Year 2024				
Fund	Type of Debt	Principal	Interest	Total
Stormwater Fund	Notes Payable	$196,926	$15,630	$212,556

Stormwater Fund

The Stormwater Department is used to budget for principal and interest payments of the Stormwater Notes Payable entered into by the City in April, 2017. The Notes Payable was issued to finance improvements to the City's stormwater management utility system.

The tables below show a four-year breakdown of the remaining payment schedule for the City's Stormwater Debt Service including the purpose and amount of the issue, interest rate, and maturity date.

Debt Service Summary				
	FY 2024	FY 2025	FY 2026	FY 2027
Principal	$196,926	$201,435	$206,046	$157,624
Interest	15,630	11,121	6,510	1,792
Stormwater Notes Payable	**$212,556**	**$212,556**	**$212,556**	**$159,416**
Total Payments	**$212,556**	**$212,556**	**$212,556**	**$159,416**

Debt Type	Purpose of Issue	Amount of Issue	Interest Rate	Maturity Date
Stormwater Notes Payable	Improvements to the City's stormwater management utility system.	1,900,000	2.27%	April 1, 2027

STORMWATER FUND (CONTINUED)

$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Revenue								
Charges for Services	548,999	557,850	557,850	559,565	-	559,565	0.31%	1,715
Interest Income	(764)	22,599	22,599	4,000	-	4,000	-82.30%	(18,599)
Appropriation from Retained Earnings	-	-	9,794	50,000	-	50,000	0.00%	50,000
Grants	9,797	-	-	-	-	-	0.00%	-
Total Revenue	**558,032**	**580,449**	**590,243**	**613,565**	**-**	**613,565**	**5.71%**	**33,116**
Total Funding	**558,032**	**580,449**	**590,243**	**613,565**	**-**	**613,565**	**5.71%**	**33,116**
Expenditure								
Wages	84,078	81,893	81,893	81,889	-	81,889	0.00%	(4)
Benefits	52,716	54,782	54,782	53,128	-	53,128	-3.02%	(1,654)
Total Personnel Services	**136,794**	**136,675**	**136,675**	**135,017**	**-**	**135,017**	**-1.21%**	**(1,658)**
Operating Expenditures	318,700	122,700	131,603	162,700	-	162,700	32.60%	40,000
Departmental Capital	-	5,000	5,891	5,000	-	5,000	0.00%	-
Transfers Out	32,593	67,328	67,328	98,292	-	98,292	45.99%	30,964
Debt Service	24,353	212,556	212,556	212,556	-	212,556	0.00%	-
Contingency	-	30,000	30,000	-	-	-	-100.00%	(30,000)
Total Expenditure	**512,440**	**574,259**	**584,053**	**613,565**	**-**	**613,565**	**6.84%**	**39,306**
Over/(Under)	**45,592**	**6,190**	**6,190**	**-**	**-**	**-**	**-100.00%**	**(6,190)**

STORMWATER FUND (CONTINUED)

Stormwater Fund Revenue

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Charges for Services								
440-000-343905-343-00000	SERVICE CHARGE-STORM WATER	548,999	557,850	557,850	559,565	-	559,565	0.31%	1,715
	Total Charges for Services	**548,999**	**557,850**	**557,850**	**559,565**	**-**	**559,565**	**0.31%**	**1,715**
	Interest Income								
440-000-389100-389-00000	PROPRIETARY-INTEREST	(764)	22,599	22,599	4,000	-	4,000	-82.30%	(18,599)
	Total Interest Income	**(764)**	**22,599**	**22,599**	**4,000**	**-**	**4,000**	**-82.30%**	**(18,599)**
	Appropriation from Retained Earnings								
440-000-389980-389-00000	APPROPRIATION FROM RETAINED EARNINGS	-	-	9,794	50,000	-	50,000	0.00%	50,000
	Total Appropriation from Retained Earnings	**-**	**-**	**9,794**	**50,000**	**-**	**50,000**	**0.00%**	**50,000**
	Grants								
440-000-334703-334-00000	STATE OF FL - DEPT OF ENVIRON PROTECTION	9,797	-	-	-	-	-	0.00%	-
	Total Grants	**9,797**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Total Revenue	**558,032**	**580,449**	**590,243**	**613,565**	**-**	**613,565**	**5.71%**	**33,116**

STORMWATER FUND (CONTINUED)

Stormwater Fund Expense

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
440-315-512100-538-00000	SALARIES-REGULAR	83,563	78,853	78,853	78,849	-	78,849	-0.01%	(4)
440-315-514000-538-00000	SALARIES-OVERTIME	95	2,000	2,000	2,000	-	2,000	0.00%	-
440-315-515700-538-00000	SPECIAL PAY-CELL PHONE*	420	1,040	1,040	1,040	-	1,040	0.00%	-
	Total Wages	**84,078**	**81,893**	**81,893**	**81,889**	**-**	**81,889**	**0.00%**	**(4)**
	Benefits								
440-315-521100-000-00000	BENEFITS-FICA	5,737	6,033	6,033	6,032	-	6,032	-0.02%	(1)
440-315-521200-000-00000	BENEFITS-RETIREMENT	22,586	23,490	23,490	23,489	-	23,489	0.00%	(1)
440-315-521300-000-00000	BENEFITS-GROUP INSURANCE	23,570	24,332	24,332	22,766	-	22,766	-6.44%	(1,566)
440-315-521400-000-00000	BENEFITS-WORKERS COMPENSATION	823	927	927	841	-	841	-9.28%	(86)
	Total Benefits	**52,716**	**54,782**	**54,782**	**53,128**	**-**	**53,128**	**-3.02%**	**(1,654)**
	Personnel Services	**136,794**	**136,675**	**136,675**	**135,017**	**-**	**135,017**	**-1.21%**	**(1,658)**
	Operating Expenditures								
440-315-531190-538-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	13,313	12,000	12,000	62,000	-	62,000	416.67%	50,000
440-315-531290-538-00000	CONTRACTUAL SERVICES	63,120	70,000	78,903	70,000	-	70,000	0.00%	-
440-315-531325-538-00000	FEES-REGULATORY	-	7,000	7,000	2,000	-	2,000	-71.43%	(5,000)
440-315-532491-538-00000	EDUCATION & REGISTRATION	-	200	200	200	-	200	0.00%	-
440-315-532542-538-00000	DUES & MEMBERSHIPS	-	1,500	1,500	1,500	-	1,500	0.00%	-
440-315-534130-538-00000	REPAIRS-VEHICLE	934	800	800	800	-	800	0.00%	-
440-315-534710-538-00000	REPAIRS-ROAD & DRAINAGE	12,336	25,000	25,000	20,000	-	20,000	-20.00%	(5,000)
440-315-535141-538-00000	SUPPLIES-LANDSCAPING	-	2,000	2,000	2,000	-	2,000	0.00%	-
440-315-535410-538-00000	SUPPLIES-SAFETY EQUIPMENT	494	1,000	1,000	1,000	-	1,000	0.00%	-
440-315-535420-538-00000	SUPPLIES-MINOR TOOLS	917	1,500	1,500	1,500	-	1,500	0.00%	-
440-315-535620-538-00000	SUPPLIES-GAS & OIL	2,471	1,700	1,700	1,700	-	1,700	0.00%	-
440-315-539200-538-00000	DEPRECIATION	225,115	-	-	-	-	-	0.00%	-
	Operating Expenditures	**318,700**	**122,700**	**131,603**	**162,700**	**-**	**162,700**	**32.60%**	**40,000**
	Departmental Capital								
440-315-563370-538-00000	IMPROVEMENTS-STORM WATER DRAINAGE	3,867	-	-	-	-	-	0.00%	-
440-315-564300-538-00000	EQUIPMENT & MACHINERY-COMPUTERS	-	-	891	-	-	-	0.00%	-
440-315-564700-538-00000	EQUIPMENT & MACHINERY-EQUIPMENT	4,155	5,000	5,000	5,000	-	5,000	0.00%	-
440-315-564999-538-00000	CONTRA EXPENSE	(8,022)	-	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**5,000**	**5,891**	**5,000**	**-**	**5,000**	**0.00%**	**-**
	Transfers Out								
440-315-591001-538-00000	ENTERPRISE TRANSFER TO GENERAL	20,593	55,328	55,328	86,292	-	86,292	55.96%	30,964
440-315-591103-538-00000	TRANSFER TO ROAD & BRIDGE FUND	12,000	12,000	12,000	12,000	-	12,000	0.00%	-
	Transfers Out	**32,593**	**67,328**	**67,328**	**98,292**	**-**	**98,292**	**45.99%**	**30,964**
	Debt Service								
440-315-571890-538-00000	DEBT SERVICE PRINCIPAL-STORM WATER	-	183,997	183,997	196,926	-	196,926	7.03%	12,929
440-315-572890-538-00000	DEBT SERVICE INTEREST-STORM WATER	24,353	28,559	28,559	15,630	-	15,630	-45.27%	(12,929)
	Debt Service	**24,353**	**212,556**	**212,556**	**212,556**	**-**	**212,556**	**0.00%**	**-**
	Contingency								
440-315-599000-538-00000	CONTINGENCY*	-	30,000	30,000	-	-	-	-100.00%	(30,000)
	Contingency	**-**	**30,000**	**30,000**	**-**	**-**	**-**	**-100.00%**	**(30,000)**
	Stormwater Total	**512,440**	**574,259**	**584,053**	**613,565**	**-**	**613,565**	**6.84%**	**39,306**

*Related footnote on following page

STORMWATER FUND (CONTINUED)

Stormwater - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Cell Phone	Cell Phone allowance for Jake $40 per 26 pay period	1,040	-	-
	Total	**1,040**	**-**	**-**
Professional Services-Miscellaneous	Engineering assistance with NPDES Permit	12,000	-	-
	Storm Water Rate Study	50,000	-	-
	Total	**62,000**	**-**	**-**
Transfer To Road & Bridge Fund	Enterprise Transfer To Road & Bridge	12,000	-	-
	Total	**12,000**	**-**	**-**

STORMWATER FUND (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
440-315-0001	Utilities Foreman	Hourly	$37.85	$78,728.00	$0.00	$120.79	$0.00	$78,848.79
				$78,728.00		**$120.79**		**$78,848.79**

WATER AND SEWER UTILITY FUND

$	FY 2022	FY 2023		FY 2024				
	Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Revenue								
Charges for Services	12,946,479	13,796,356	13,796,356	13,856,356	-	13,856,356	0.43%	60,000
Miscellaneous Income	52,558	13,000	13,000	173,875	-	173,875	1237.50%	160,875
Interest Income	21,862	84,746	84,746	84,746	-	84,746	0.00%	-
Appropriation from Retained Earnings	-	-	247,014	3,108,271	-	3,108,271	0.00%	3,108,271
Total Revenue	**13,020,899**	**13,894,102**	**14,141,116**	**17,223,248**	**-**	**17,223,248**	**23.96%**	**3,329,146**
Interfund Transfers In	417,230	417,230	417,230	417,230	-	417,230	0.00%	-
Total Transfers In	**417,230**	**417,230**	**417,230**	**417,230**	**-**	**417,230**	**0.00%**	**-**
Total Funding	**13,438,129**	**14,311,332**	**14,558,346**	**17,640,478**	**-**	**17,640,478**	**23.26%**	**3,329,146**
Expenditure								
Wages	2,877,089	3,127,078	3,127,078	3,395,980	-	3,395,980	8.60%	268,902
Benefits	1,598,095	1,783,965	1,783,965	1,862,876	-	1,862,876	4.42%	78,911
Total Personnel Services	**4,475,184**	**4,911,043**	**4,911,043**	**5,258,856**	**-**	**5,258,856**	**7.08%**	**347,813**
Operating Expenditures	4,208,331	4,567,781	4,923,453	5,409,677	-	5,409,677	18.43%	841,896
Departmental Capital	2,284	254,900	348,917	465,300	-	465,300	82.54%	210,400
Transfers Out	3,679,287	3,531,839	3,531,839	5,969,645	-	5,969,645	69.02%	2,437,806
Contingency	-	459,435	256,761	537,000	-	537,000	16.88%	77,565
Total Expenditure	**12,365,086**	**13,724,998**	**13,972,013**	**17,640,478**	**-**	**17,640,478**	**28.53%**	**3,915,480**
Over/(Under)	**1,073,043**	**586,334**	**586,333**	**-**	**-**		**-100.00%**	**(586,334)**

WATER AND SEWER UTILITY FUND (CONTINUED)

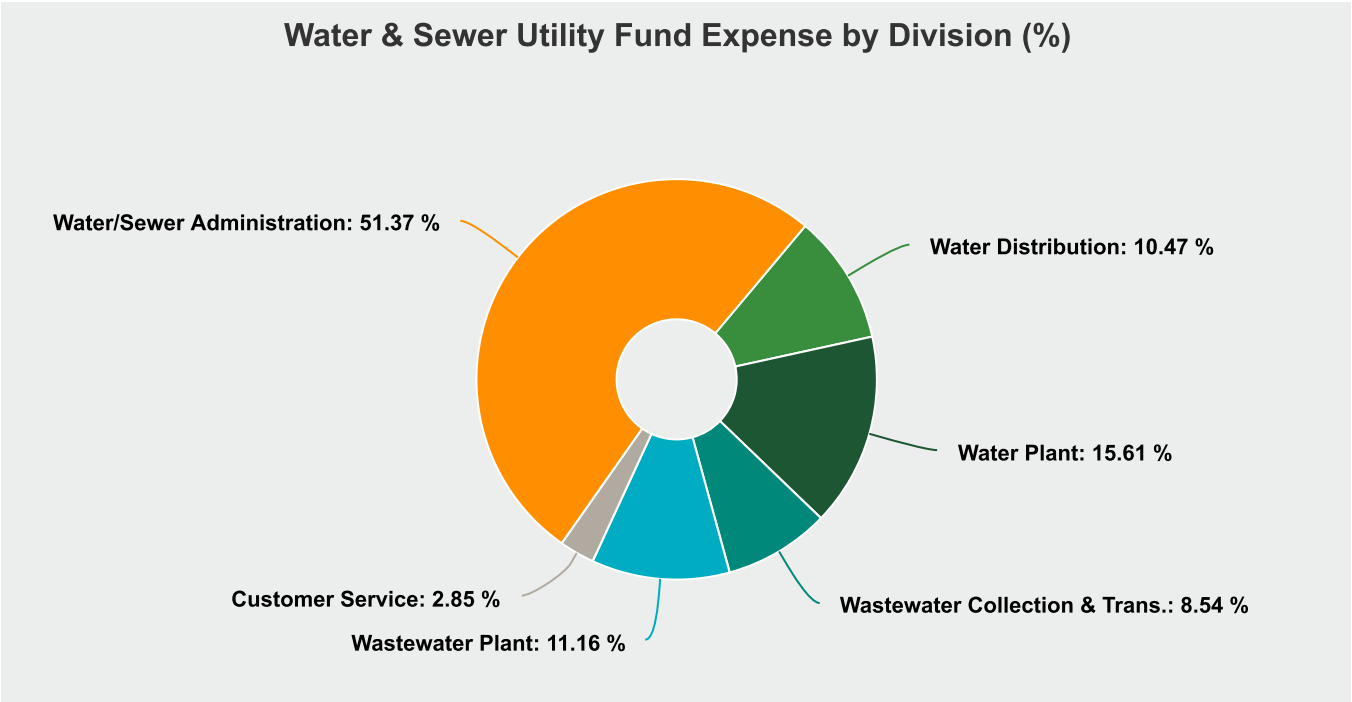
Water and Sewer Utility Fund Revenue

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Charges for Services								
450-000-343300-343-00000	SERVICE CHARGE-WATER UTILITY	5,564,259	5,957,796	5,957,796	5,957,796	-	5,957,796	0.00%	-
450-000-343500-343-00000	SERVICE CHARGE-SEWER/ WASTEWATER UTILITY	6,908,757	7,558,560	7,558,560	7,558,560	-	7,558,560	0.00%	-
450-000-343600-343-00000	SERVICE CHARGE-WATER/SEWER-METER FEES	5,360	5,000	5,000	5,000	-	5,000	0.00%	-
450-000-343900-343-00000	SERVICE CHARGE-OTHER	21,600	-	-	-	-	-	0.00%	-
450-000-343901-343-00000	SERVICE CHARGE-MISCELLANEOUS	86,130	150,000	150,000	200,000	-	200,000	33.33%	50,000
450-000-343903-343-00000	SERVICE CHARGE-BILLING	109,853	100,000	100,000	110,000	-	110,000	10.00%	10,000
450-000-349003-349-00000	FEES-ENGINEER INSPECTION	250,520	25,000	25,000	25,000	-	25,000	0.00%	-
	Total Charges for Services	**12,946,479**	**13,796,356**	**13,796,356**	**13,856,356**	**-**	**13,856,356**	**0.43%**	**60,000**
	Miscellaneous Income								
450-000-366700-366-00000	CONTRIBUTION-DEVELOPERS & OTHERS	38,947	-	-	160,875	-	160,875	0.00%	160,875
450-000-369900-369-00000	OTHER MISCELLANEOUS REVENUES	111	-	-	-	-	-	0.00%	-
450-000-369906-369-00000	BMS REVENUE	13,000	13,000	13,000	13,000	-	13,000	0.00%	-
450-000-369907-369-00000	INSURANCE REIMBURSEMENT	500	-	-	-	-	-	0.00%	-
	Total Miscellaneous Income	**52,558**	**13,000**	**13,000**	**173,875**	**-**	**173,875**	**1237.50%**	**160,875**
	Interest Income								
450-000-389100-389-00000	PROPRIETARY-INTEREST	(24,154)	84,746	84,746	84,746	-	84,746	0.00%	-
450-000-389110-389-00000	INTEREST REVENUE	46,016	-	-	-	-	-	0.00%	-
	Total Interest Income	**21,862**	**84,746**	**84,746**	**84,746**	**-**	**84,746**	**0.00%**	**-**
	Transfers In								
450-000-381001-381-00000	INTER-FUND GROUP TRSF IN-GENERAL	-	-	-	417,230	-	417,230	0.00%	417,230
450-000-381300-381-00000	INTER-FUND GROUP TRSF IN-CAPITAL PROJ	417,230	417,230	417,230	-	-	-	-100.00%	(417,230)
	Total Transfers In	**417,230**	**417,230**	**417,230**	**417,230**	**-**	**417,230**	**0.00%**	**-**
	Appropriation from Retained Earnings								
450-000-389980-389-00000	APPROPRIATION FROM RETAINED EARNINGS	-	-	247,014	3,108,271	-	3,108,271	0.00%	3,108,271
	Total Appropriation from Retained Earnings	**-**	**-**	**247,014**	**3,108,271**	**-**	**3,108,271**	**0.00%**	**3,108,271**
	Total Revenue	**13,438,129**	**14,311,332**	**14,558,346**	**17,640,478**	**-**	**17,640,478**	**23.26%**	**3,329,146**

WATER AND SEWER UTILITY FUND

Water & Sewer Utility Fund By Category of Expense & Division

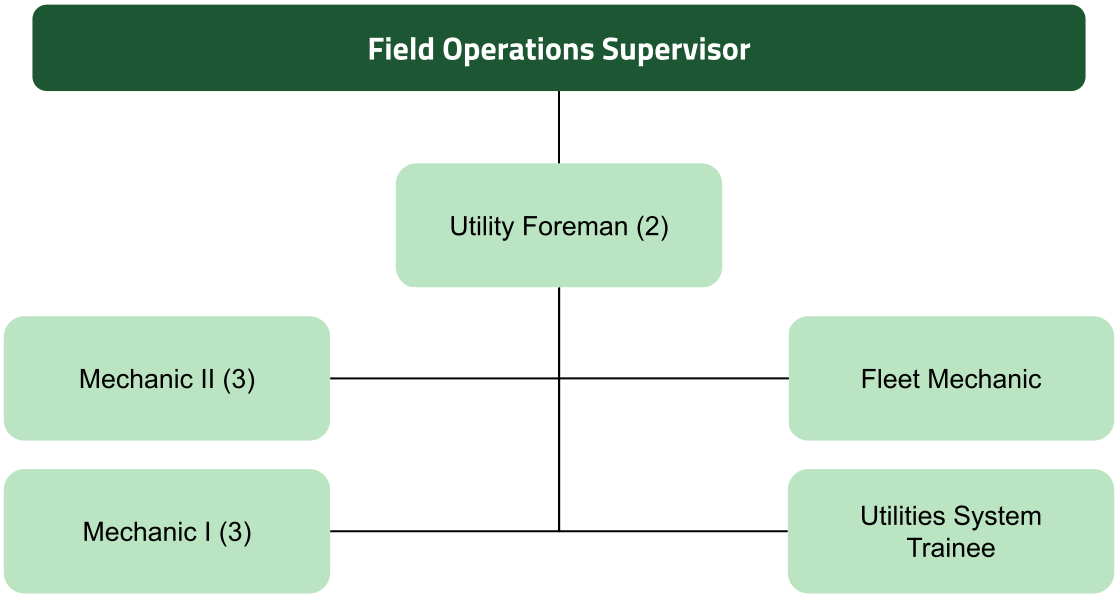
$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Expense								
Wages	2,877,089	3,127,078	3,127,078	3,395,980	-	3,395,980	8.60%	268,902
Benefits	1,598,095	1,783,965	1,783,965	1,862,876	-	1,862,876	4.42%	78,911
Personnel Services	**4,475,184**	**4,911,043**	**4,911,043**	**5,258,856**	**-**	**5,258,856**	**7.08%**	**347,813**
Operating Expenditures	4,208,331	4,567,781	4,923,453	5,409,677	-	5,409,677	18.43%	841,896
Departmental Capital	2,284	254,900	348,917	465,300	-	465,300	82.54%	210,400
Transfers Out	3,679,287	3,531,839	3,531,839	5,969,645	-	5,969,645	69.02%	2,437,806
Contingency	-	459,435	256,761	537,000	-	537,000	16.88%	77,565
Total Expense	**12,365,086**	**13,724,998**	**13,972,013**	**17,640,478**	**-**	**17,640,478**	**28.53%**	**3,915,480**
Divisions								
Water Distribution	1,361,609	1,678,112	1,688,136	1,846,098	-	1,846,098	10.01%	167,986
Water Plant	2,005,103	2,415,355	2,697,011	2,753,459	-	2,753,459	14.00%	338,104
Wastewater Collection & Trans.	1,226,346	1,383,690	1,439,215	1,507,371	-	1,507,371	8.94%	123,681
Wastewater Plant	1,473,457	1,700,913	1,758,095	1,968,527	-	1,968,527	15.73%	267,614
Customer Service	435,737	459,097	459,097	502,336	-	502,336	9.42%	43,239
Water/Sewer Administration								
Regular Department Expense	1,735,532	2,096,557	2,141,859	2,556,042	-	2,556,042	21.92%	459,485
Transfer Out	3,679,287	3,531,839	3,531,839	5,969,645	-	5,969,645	69.02%	2,437,806
Contingency	-	459,435	256,761	537,000	-	537,000	16.88%	77,565
Depreciation	448,015	-	-	-	-	-	0.00%	-
Total Water/Sewer Admin.	**5,862,834**	**6,087,831**	**5,930,459**	**9,062,687**	**-**	**9,062,687**	**48.87%**	**2,974,856**
Total Expense	**12,365,086**	**13,724,998**	**13,972,013**	**17,640,478**	**-**	**17,640,478**	**28.53%**	**3,915,480**



WATER DISTRIBUTION

Mission:

To provide responsive, high quality and professional services, ensuring that the water distribution system delivers safe and reliable potable water with satisfactory firefighting capabilities to the community.



FY 2023 Year to Date Accomplishments:

- Complete the evaluation of the first phase of the Energy Savings Contract. ***This goal has been met***
- Continue replacing water service lines in the Flamingo Gardens Townhomes until 100% completed. ***This goal has not been met and will continue into FY 2024.***

Goals for FY 2024:

- Replace water service lines in the Flamingo Gardens Townhome.
- Perform system assessment and create Lead and Copper lateral pipe inventory.
- Evaluate sustainable meter replacement solutions.
- Evaluate implementation of an Asset Management System.

Performance Measures:

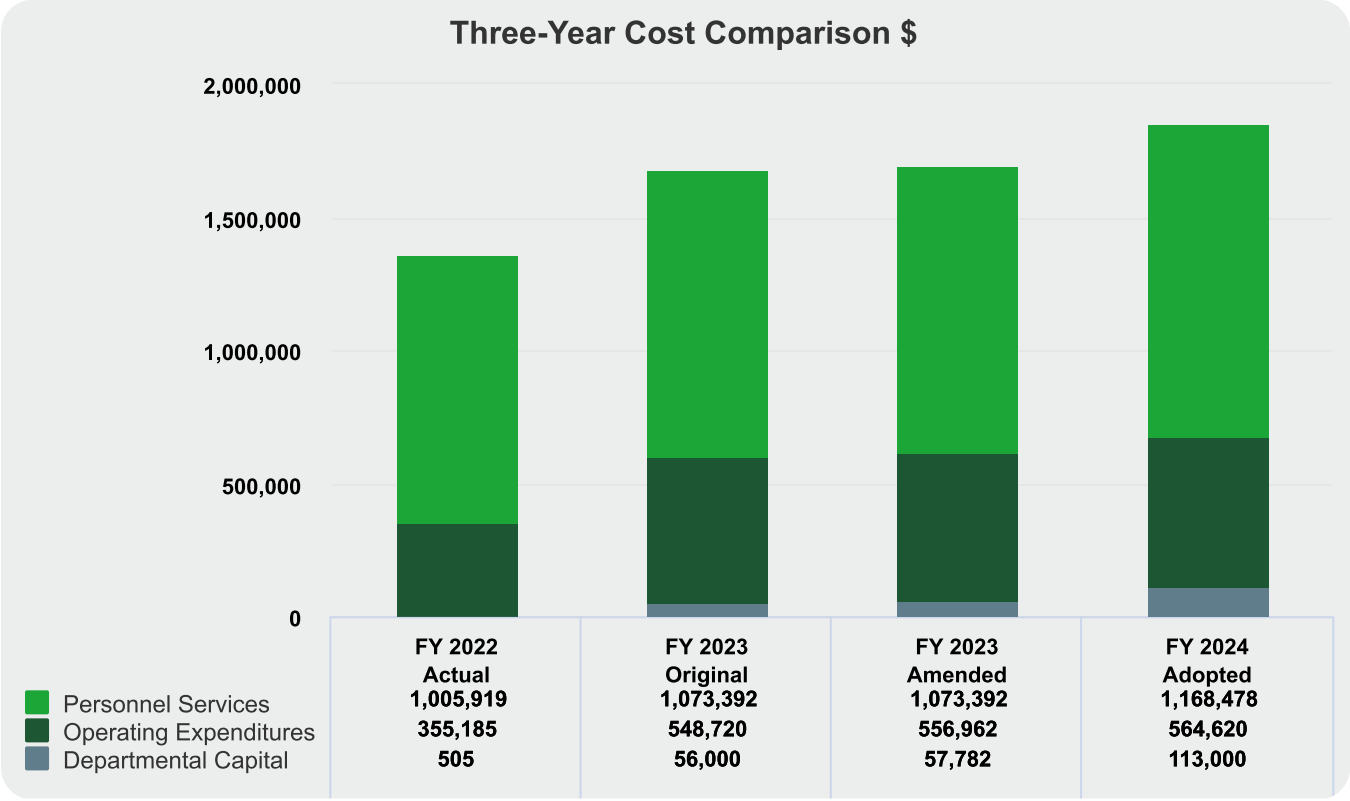
Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Distribution System Water Loss (%)	The percentage of produced water that fails to reach customers and cannot otherwise be accounted for through authorized usage.	18.00%	10.00%	9.00%
Water Distribution System Integrity	The condition of the water distribution system, expressed as the total annual number of water main leaks & breaks per 100 miles of distribution main piping.	2.08	0.69	2.08
Percentage of backflow preventers maintained (100% commercial, 50% residential)		100%	100%	100%
Percentage of water valves exercised		25%	37%	50%
Number of water breaks and leaks repaired		154	62	50

WATER DISTRIBUTION (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Proposed	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Field Operations Supervisor	1	-	1	-	1	-
Utilities Foreman	2	-	2	-	2	-
Utilities Mechanic II	4	-	4	-	3	-
Utilities Mechanic I	2	-	2	-	3	-
Fleet Mechanic	1	-	1	-	1	-
Utilities System Trainee	-	-	-	-	1	-
Total	**10**	**-**	**10**	**-**	**11**	**-**
Full-Time Equivalent	**10.0**	**-**	**10.0**	**-**	**11.0**	**-**

Budget Summary



WATER DISTRIBUTION (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
450-910-512100-533-00000	SALARIES-REGULAR	616,555	635,856	635,856	684,834	-	684,834	7.70%	48,978
450-910-514000-533-00000	SALARIES-OVERTIME	2,377	30,000	30,000	45,000	-	45,000	50.00%	15,000
450-910-515700-533-00000	SPECIAL PAY-CELL PHONE*	840	3,120	3,120	3,120	-	3,120	0.00%	-
	Total Wages	**619,772**	**668,976**	**668,976**	**732,954**	**-**	**732,954**	**9.56%**	**63,978**
	Benefits								
450-910-521100-000-00000	BENEFITS-FICA	43,552	48,643	48,643	52,390	-	52,390	7.70%	3,747
450-910-521200-000-00000	BENEFITS-RETIREMENT	127,061	137,896	137,896	150,119	-	150,119	8.86%	12,223
450-910-521300-000-00000	BENEFITS-GROUP INSURANCE	208,547	209,887	209,887	225,011	-	225,011	7.21%	15,124
450-910-521400-000-00000	BENEFITS-WORKERS COMPENSATION	5,996	6,990	6,990	7,004	-	7,004	0.20%	14
450-910-521600-000-00000	BENEFITS-MEDICAL	991	1,000	1,000	1,000	-	1,000	0.00%	-
	Total Benefits	**386,147**	**404,416**	**404,416**	**435,524**	**-**	**435,524**	**7.69%**	**31,108**
	Personnel Services	**1,005,919**	**1,073,392**	**1,073,392**	**1,168,478**	**-**	**1,168,478**	**8.86%**	**95,086**
	Operating Expenditures								
450-910-531190-533-00000	PROFESSIONAL SERVICES-MISCELLANEOUS	56	120	120	120	-	120	0.00%	-
450-910-531290-533-00000	CONTRACTUAL SERVICES*	79,685	160,000	156,405	150,000	-	150,000	-6.25%	(10,000)
450-910-532310-533-00000	RENTAL-EQUIPMENT*	2,831	3,000	3,000	3,000	-	3,000	0.00%	-
450-910-532491-533-00000	EDUCATION & REGISTRATION*	857	3,000	3,000	3,000	-	3,000	0.00%	-
450-910-534130-533-00000	REPAIRS-VEHICLE*	26,769	20,000	20,000	20,000	-	20,000	0.00%	-
450-910-534441-533-00000	MAINTENANCE-MAINS*	49,925	65,000	65,000	75,000	-	75,000	15.38%	10,000
450-910-534450-533-00000	MAINTENANCE-STRUCTURES*	5,729	9,500	9,500	10,000	-	10,000	5.26%	500
450-910-534710-533-00000	REPAIRS-ROAD & DRAINAGE*	63,344	85,000	90,745	85,000	-	85,000	0.00%	-
450-910-535141-533-00000	SUPPLIES-LANDSCAPING*	2,282	4,000	4,000	4,000	-	4,000	0.00%	-
450-910-535210-533-00000	SUPPLIES-UNIFORMS*	2,392	3,600	3,600	4,000	-	4,000	11.11%	400
450-910-535310-533-00000	SUPPLIES-CHEMICALS*	3,664	6,500	6,500	6,500	-	6,500	0.00%	-
450-910-535351-533-00000	SUPPLIES-WATER METERS & FITTINGS*	68,528	150,000	156,092	150,000	-	150,000	0.00%	-
450-910-535410-533-00000	SUPPLIES-SAFETY EQUIPMENT*	4,101	6,000	6,000	6,000	-	6,000	0.00%	-
450-910-535420-533-00000	SUPPLIES-MINOR TOOLS*	8,535	8,000	8,000	8,000	-	8,000	0.00%	-
450-910-535620-533-00000	SUPPLIES-GAS & OIL	36,487	25,000	25,000	40,000	-	40,000	60.00%	15,000
	Operating Expenditures	**355,185**	**548,720**	**556,962**	**564,620**	**-**	**564,620**	**2.90%**	**15,900**
	Departmental Capital								
450-910-564300-533-00000	EQUIPMENT & MACHINERY-COMPUTERS	-	-	1,782	-	-	-	0.00%	-
450-910-564520-533-00000	EQUIPMENT & MACHINERY-TRUCK	187,226	-	-	-	-	-	0.00%	-
450-910-564700-533-00000	EQUIPMENT & MACHINERY-EQUIPMENT*	125,844	40,000	40,000	95,000	-	95,000	137.50%	55,000
450-910-564710-533-00000	EQUIPMENT & MACHINERY-POWER TOOLS	6,967	8,000	8,000	8,000	-	8,000	0.00%	-
450-910-564740-533-00000	EQUIPMENT & MACHINERY-HYDRANTS*	6,194	8,000	8,000	10,000	-	10,000	25.00%	2,000
450-910-564999-533-00000	CONTRA EXPENSE	(325,726)	-	-	-	-	-	0.00%	-
	Departmental Capital	**505**	**56,000**	**57,782**	**113,000**	**-**	**113,000**	**101.79%**	**57,000**
	Water Distribution Total	**1,361,609**	**1,678,112**	**1,688,136**	**1,846,098**	**-**	**1,846,098**	**10.01%**	**167,986**

*Related footnote on following page

WATER DISTRIBUTION (CONTINUED)

Water Distribution - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Cell Phone	Cell phone allowance for Dan Fatout $40 per 26 pay periods	1,040	-	-
	Cell phone allowance for Greg Lombardo $40 per 26 pay periods	1,040	-	-
	Cell phone allowance for Mike Stanton $40 per 26 pay periods	1,040	-	-
	Total	**3,120**	**-**	**-**
Contractual Services	Backflow Test/Repair	70,000	-	-
	Valve Exercising	50,000	-	-
	Hydrant painting	30,000	-	-
	Total	**150,000**	**-**	**-**
Rental-Equipment	Special equipment not in inventory	3,000	-	-
	Total	**3,000**	**-**	**-**
Education & Registration	Professional training for Water Distribution licensing requirements	3,000	-	-
	Total	**3,000**	**-**	**-**
Repairs-Vehicle	Normal fleet repairs	20,000	-	-
	Total	**20,000**	**-**	**-**
Maintenance-Mains	To repair water lines	75,000	-	-
	Total	**75,000**	**-**	**-**
Maintenance-Structures	General building repairs	10,000	-	-
	Total	**10,000**	**-**	**-**
Repairs-Road & Drainage	To restore streets & sidewalks caused by pipe repairs	85,000	-	-
	Total	**85,000**	**-**	**-**
Supplies-Landscaping	West Utility Site landscaping	4,000	-	-
	Total	**4,000**	**-**	**-**
Supplies-Uniforms	Required for safety and identification	4,000	-	-
	Total	**4,000**	**-**	**-**
Supplies-Chemicals	Chemicals required in treatment process	6,500	-	-
	Total	**6,500**	**-**	**-**
Supplies-Water Meters & Fittings	Water Meters, BFP's and appurtenances	150,000	-	-
	Total	**150,000**	**-**	**-**
Supplies-Safety Equipment	Cones, barricades, safety shoes, etc	6,000	-	-
	Total	**6,000**	**-**	**-**
Supplies-Minor Tools	Small hand tools	8,000	-	-
	Total	**8,000**	**-**	**-**
Equipment & Machinery-Equipment	Single turner valve maint. trailer	95,000	-	-
	Total	**95,000**	**-**	**-**
Equipment & Machinery-Hydrants	Replacement of old hydrants, valve boxes, risers, etc	10,000	-	-
	Total	**10,000**	**-**	**-**

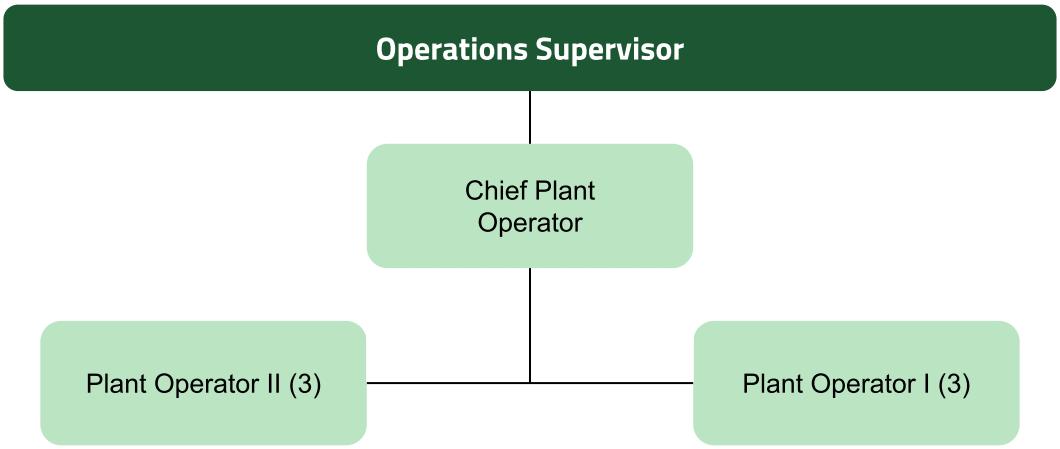
WATER DISTRIBUTION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
450-910-0001	Fleet Mechanic	Hourly	$25.76	$53,580.80	$0.00	$898.40	$0.00	$54,479.20
450-910-0002	Utilities Mechanic I	Hourly	$24.38	$50,710.40	$0.00	$450.14	$0.00	$51,160.54
450-910-0003	Utilities Mechanic II	Hourly	$29.10	$60,528.00	$0.00	$2,215.49	$0.00	$62,743.49
450-910-0004	Utilities Foreman	Hourly	$37.48	$77,958.40	$0.00	$1,093.55	$0.00	$79,051.95
450-910-0005	Utilities Mechanic I	Hourly	$21.85	$45,448.00	$0.00	$428.33	$0.00	$45,876.33
450-910-0006	Utilities Mechanic II	Hourly	$31.33	$65,166.40	$0.00	$1,685.40	$0.00	$66,851.80
450-910-0007	Utilities Foreman	Hourly	$36.38	$75,670.40	$0.00	$995.12	$0.00	$76,665.52
450-910-0008	Utilities Mechanic II	Hourly	$31.18	$64,854.40	$0.00	$2,402.28	$0.00	$67,256.68
450-910-0009	Utilities Mechanic I	Hourly	$22.00	$45,760.00	$0.00	$245.72	$0.00	$46,005.72
450-910-0010	Field Operations Supervisor	Salary	$3,121.53	$81,159.78	$0.00	$1,583.17	$0.00	$82,742.95
450-910-0011	Utilities System Trainee	Hourly	$25.00	$52,000.00	$0.00	$0.00	$0.00	$52,000.00
				$672,836.58		**$11,997.61**		**$684,834.19**

WATER PLANT

Mission:

To provide responsive, high-quality, safe and reliable potable water service with satisfactory firefighting capability for the community in compliance with regulatory standards.



FY 2023 Year to Date Accomplishments:

- Replace the membranes in treatment trains C & D. ***This goal has not been met and will continue into FY 2024.***
- Continue to meet all potable water demands while maintaining 100% compliance with Local, State and Federal regulations. ***This goal has been met.***

Goals for FY 2024:

- Replace the membranes in treatment trains A, B, C & D.
- Evaluate the health of the treatment plant and its accessories for preventive maintenance and replacement.
- Continue to meet potable water demands while maintaining 100% compliance with State, Federal, and Local regulations.

Performance Measures:

Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Recommended
Drinking Water Compliance Rate (% Days)	The percentage of time each year that a water utility meets all of the health-related drinking water standards in U.S. National Primary Drinking Water Regulations	100.00%	100.00%	100.00%
Water Operating & Maintenance (O&M) Cost per Account	All utility costs related to operations and maintenance per number of customer accts.	$371	$430	$449
Water O&M Cost per million gallons Distributed	All utility costs related to operations and maintenance per quantity of water treated annually.	$3,920	$4,428	$4,494

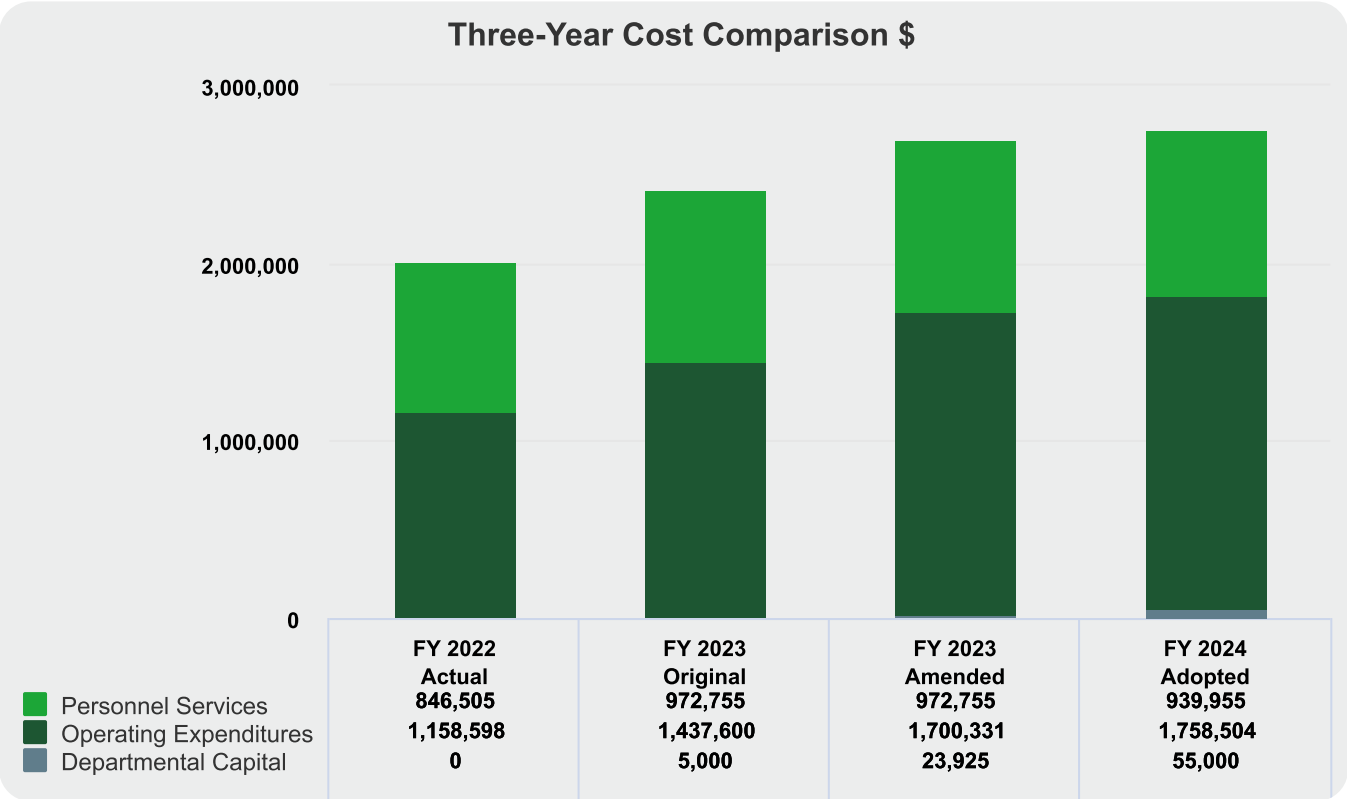
WATER PLANT (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Operations Supervisor	1	-	1	-	1	-
Chief Plant Operator-Water	1	-	1	-	1	-
Treatment Plant Operator II	3	-	3	-	2	-
Treatment Plant Operator I	3	-	3	-	2	-
Treatment Plant Operator Trainee	-	-	-	-	2	-
Total	**8**	**-**	**8**	**-**	**8**	**-**
Full-Time Equivalent	**8.0**	**-**	**8.0**	**-**	**8.0**	**-**

WATER PLANT

Budget Summary



WATER PLANT

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
450-911-512100-533-00000	SALARIES-REGULAR	540,167	578,169	578,169	565,429	-	565,429	-2.20%	(12,740)
450-911-514000-533-00000	SALARIES-OVERTIME	15,907	49,000	49,000	55,000	-	55,000	12.24%	6,000
450-911-515700-533-00000	SPECIAL PAY-CELL PHONE*	1,260	2,080	2,080	2,080	-	2,080	0.00%	-
	Total Wages	**557,334**	**629,249**	**629,249**	**622,509**	**-**	**622,509**	**-1.07%**	**(6,740)**
	Benefits								
450-911-521100-000-00000	BENEFITS-FICA	40,742	44,230	44,230	43,255	-	43,255	-2.20%	(975)
450-911-521200-000-00000	BENEFITS-RETIREMENT	93,195	109,755	109,755	113,327	-	113,327	3.25%	3,572
450-911-521300-000-00000	BENEFITS-GROUP INSURANCE	150,122	182,679	182,679	155,675	-	155,675	-14.78%	(27,004)
450-911-521400-000-00000	BENEFITS-WORKERS COMPENSATION	5,112	6,842	6,842	5,189	-	5,189	-24.16%	(1,653)
	Total Benefits	**289,171**	**343,506**	**343,506**	**317,446**	**-**	**317,446**	**-7.59%**	**(26,060)**
	Personnel Services	**846,505**	**972,755**	**972,755**	**939,955**	**-**	**939,955**	**-3.37%**	**(32,800)**
	Operating Expenditures								
450-911-531190-533-00000	PROFESSIONAL SERVICES-MISCELLANEOUS	75	100	100	100	-	100	0.00%	-
450-911-531210-533-00000	CASUAL & CONTRACT LABOR*	13,000	13,000	13,000	13,000	-	13,000	0.00%	-
450-911-531250-533-00000	TESTING SERVICES*	20,336	45,000	47,237	50,000	-	50,000	11.11%	5,000
450-911-532491-533-00000	EDUCATION & REGISTRATION*	920	4,000	4,000	4,000	-	4,000	0.00%	-
450-911-533431-533-00000	UTILITIES-ELECTRICITY*	374,453	330,000	330,000	414,000	-	414,000	25.45%	84,000
450-911-533432-533-00000	UTILITIES-WATER & SEWER	363	1,000	1,000	1,000	-	1,000	0.00%	-
450-911-534130-533-00000	REPAIRS-VEHICLE*	1,540	2,500	2,500	2,500	-	2,500	0.00%	-
450-911-534410-533-00000	MAINTENANCE-CONTRACTS*	7,090	18,000	95,809	18,000	-	18,000	0.00%	-
450-911-534420-533-00000	MAINTENANCE-ELECTRIC SYSTEMS*	4,670	10,000	10,000	20,000	-	20,000	100.00%	10,000
450-911-534442-533-00000	MAINTENANCE-WELLS*	23,443	40,000	40,000	60,000	-	60,000	50.00%	20,000
450-911-534446-533-00000	MAINTENANCE-INSTRUMENTATION*	30,745	55,000	61,577	55,000	-	55,000	0.00%	-
450-911-534450-533-00000	MAINTENANCE-STRUCTURES*	15,473	75,000	199,759	100,000	-	100,000	33.33%	25,000
450-911-534460-533-00000	MAINTENANCE-MECHANICAL EQUIPMENT*	27,244	45,000	95,000	100,000	-	100,000	122.22%	55,000
450-911-535210-533-00000	SUPPLIES-UNIFORMS*	1,677	2,500	2,500	3,000	-	3,000	20.00%	500
450-911-535310-533-00000	SUPPLIES-CHEMICALS*	574,897	725,000	725,000	825,404	-	825,404	13.85%	100,404
450-911-535311-533-00000	SUPPLIES-LAB*	3,102	6,000	6,000	6,000	-	6,000	0.00%	-
450-911-535350-533-00000	SUPPLIES-FILTERS*	35,654	44,000	44,000	50,000	-	50,000	13.64%	6,000
450-911-535410-533-00000	SUPPLIES-SAFETY EQUIPMENT*	4,201	5,500	6,849	5,500	-	5,500	0.00%	-
450-911-535420-533-00000	SUPPLIES-MINOR TOOLS*	1,109	3,000	3,000	3,000	-	3,000	0.00%	-
450-911-535620-533-00000	SUPPLIES-GAS & OIL*	18,606	13,000	13,000	28,000	-	28,000	115.38%	15,000
	Operating Expenditures	**1,158,598**	**1,437,600**	**1,700,331**	**1,758,504**	**-**	**1,758,504**	**22.32%**	**320,904**
	Departmental Capital								
450-911-564300-533-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	-	-	3,000	-	3,000	0.00%	3,000
450-911-564700-533-00000	EQUIPMENT & MACHINERY-EQUIPMENT*	2,997	5,000	23,925	52,000	-	52,000	940.00%	47,000
450-911-564999-533-00000	CONTRA EXPENSE	(2,997)	-	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**5,000**	**23,925**	**55,000**	**-**	**55,000**	**1000.00%**	**50,000**
	Water Plant Total	**2,005,103**	**2,415,355**	**2,697,011**	**2,753,459**	**-**	**2,753,459**	**14.00%**	**338,104**

*Related footnote on following page

WATER PLANT

Water Plant - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Cell Phone	Cell phone allowance for George Garba $40 per 26 pay periods	1,040	-	-
	Cell phone allowance for Ryan Webster $40 per 26 pay periods	1,040	-	-
	Total	**2,080**	**-**	**-**
Casual & Contract Labor	For special services as necessary	13,000	-	-
	Total	**13,000**	**-**	**-**
Testing Services	Required water testing by regulatory agencies and for evaluation of treatment process	50,000	-	-
	Total	**50,000**	**-**	**-**
Education & Registration	Miscellaneous professional training for membrane softening and operator licensing requirements	4,000	-	-
	Total	**4,000**	**-**	**-**
Utilities-Electricity	15% increase according to FPL	414,000	-	-
	Total	**414,000**	**-**	**-**
Repairs-Vehicle	Normal fleet repairs	2,500	-	-
	Total	**2,500**	**-**	**-**
Maintenance-Contracts	Automatic switchgear, generator, transformers	18,000	-	-
	Total	**18,000**	**-**	**-**
Maintenance-Electric Systems	Maintenance--Electric Systems	20,000	-	-
	Total	**20,000**	**-**	**-**
Maintenance-Wells	Well repairs	60,000	-	-
	Total	**60,000**	**-**	**-**
Maintenance-Instrumentation	Software & electronic instrumentation	55,000	-	-
	Total	**55,000**	**-**	**-**
Maintenance-Structures	Paint Pine Island Road Pump Station Bldg.	100,000	-	-
	Total	**100,000**	**-**	**-**
Maintenance-Mechanical Equipment	Re-lining H2SO4 tank #2	50,000	-	-
	Total	**50,000**	**-**	**-**
Supplies-Uniforms	Required for safety and identification	3,000	-	-
	Total	**3,000**	**-**	**-**
Supplies-Chemicals	Sulfuric Acid	825,404	-	-
	Total	**825,404**	**-**	**-**
Supplies-Lab	Water Lab expendables, minor equipment	6,000	-	-
	Total	**6,000**	**-**	**-**
Supplies-Filters	Pre-Filters (5 sets)	50,000	-	-
	Total	**50,000**	**-**	**-**
Supplies-Safety Equipment	Safety shoes, gloves, masks	5,500	-	-
	Total	**5,500**	**-**	**-**
Supplies-Minor Tools	Small hand tools	3,000	-	-
	Total	**3,000**	**-**	**-**

WATER PLANT

Water Plant - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
	Generator fuel and gas. Oil & Hydraulic fluid.	28,000	-	-
	Total	**28,000**	**-**	**-**
Equipment & Machinery-Computers	Two (2) computers for PIRPS	3,000	-	-
	Total	**3,000**	**-**	**-**
Equipment & Machinery-Equipment	Golf Cart for Water Plant	15,000	-	-
	Misc. items	5,000	-	-
	New bleach skid	32,000	-	-
	Total	**52,000**	**-**	**-**

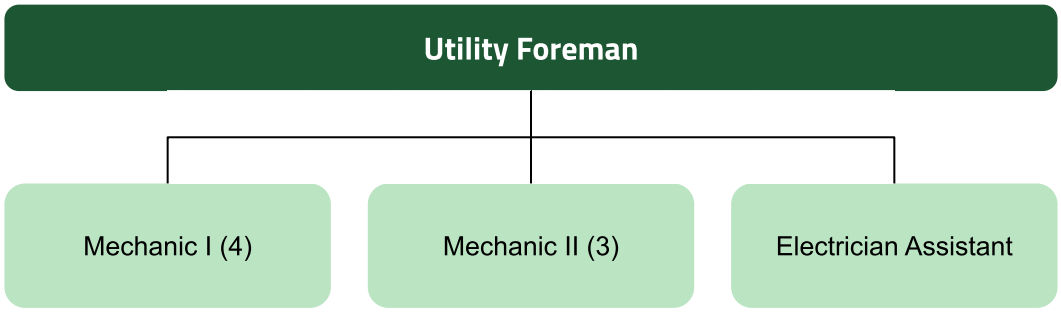
WATER PLANT

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
450-911-0001	Treatment Plant Operator II	Hourly	$29.94	$62,275.20	$0.00	$1,849.49	$0.00	$64,124.69
450-911-0002	Treatment Plant Operator I	Hourly	$29.59	$61,547.20	$0.00	$2,212.33	$0.00	$63,759.53
450-911-0003	Treatment Plant Operator Trainee	Hourly	$23.97	$49,857.60	$0.00	$327.83	$0.00	$50,185.43
450-911-0004	Treatment Plant Operator I	Hourly	$28.84	$59,987.20	$0.00	$2,366.62	$0.00	$62,353.82
450-911-0005	Treatment Plant Operator Trainee	Hourly	$28.00	$58,240.00	$0.00	$1,729.65	$0.00	$59,969.65
450-911-0006	Plant Operations Supervisor	Salary	$3,959.88	$102,956.88	$0.00	$203.09	$0.00	$103,159.97
450-911-0007	Treatment Plant Operator II	Hourly	$35.67	$74,193.60	$0.00	$715.51	$0.00	$74,909.11
450-911-0008	Chief Plant Operator	Hourly	$40.77	$84,801.60	$0.00	$2,165.34	$0.00	$86,966.94
				$553,859.28		**$11,569.86**		**$565,429.14**

WASTEWATER COLLECTION & TRANSMISSION

Mission:

To provide responsive, high-quality and professional services, guaranteeing the wastewater collection system is maintained and functioning in a manner to avert system backups and overflows during standard operational circumstances.



FY 2023 Year to Date Accomplishments:

- Continue rehabilitation of the sewer collection system and pump stations. ***This goal has been met and will continue into FY 2024.***
- Completed the design for Lift Station 55 generator replacement and rehabilitation project.

Goals for FY 2024:

- Continue rehabilitation of the sewer collection system and pump stations.

Evaluate implementation of an Asset Management System.

Performance Measures:

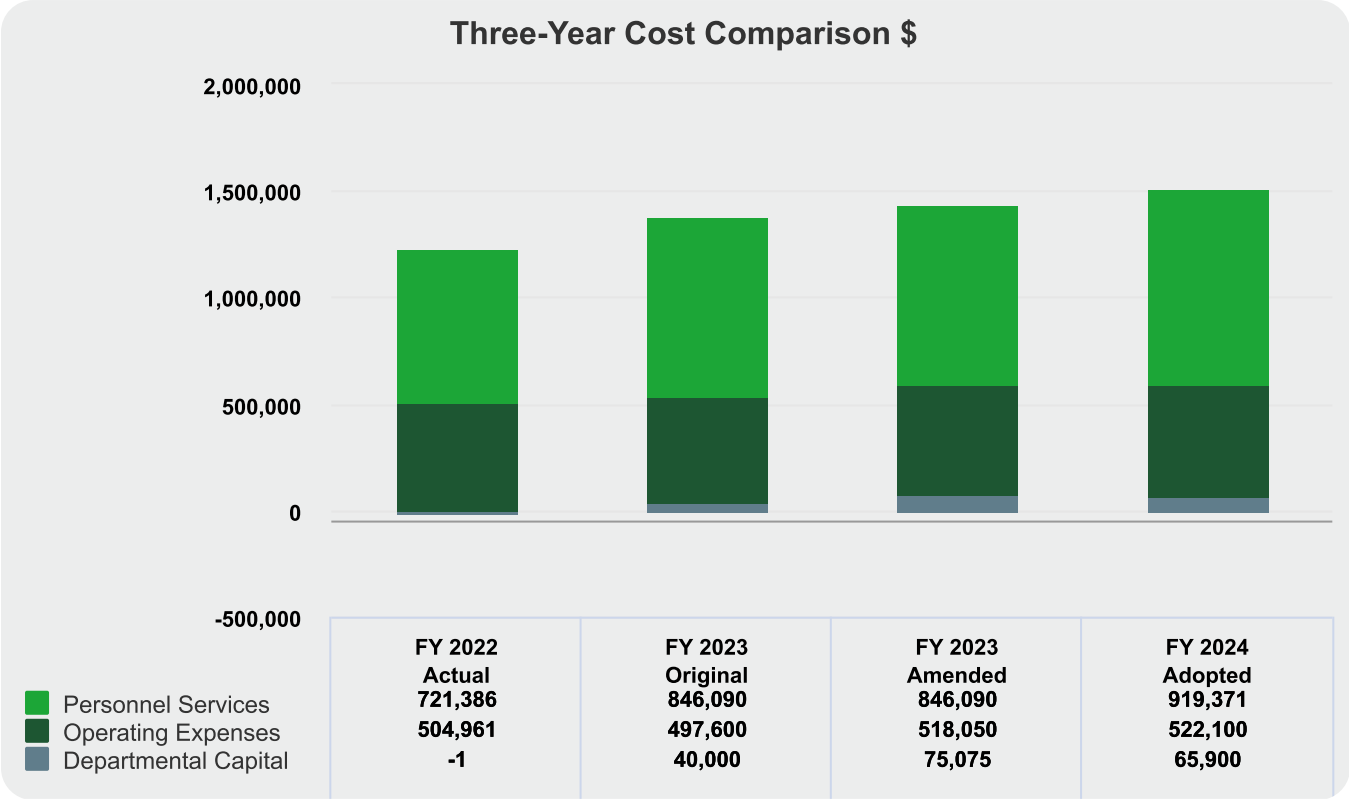
Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Sewer Collection System Integrity	The condition of the sewer collection system, expressed as the total annual number of main line and lateral stoppages/overflows per 100 miles of collection main pumping	58.48	79.22	111.91
Linear feet of sewer lines televised and cleaned		10%	10%	25%

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Utilities Foreman	1	-	1	-	1	-
Electrician	1	-	1	-	1	-
Electrician Assistant	-	-	-	-	-	1
Mechanic II	3	-	3	-	2	-
Mechanic I	3	-	4	-	5	-
Total	**8**	**-**	**9**	**-**	**9**	**1**
Full-Time Equivalent	**8.0**	**-**	**9.0**	**-**	**9.0**	**0.5**

WASTEWATER COLLECTION & TRANSMISSION (CONTINUED)

Budget Summary



	FY 2022 Actual	FY 2023 Original	FY 2023 Amended	FY 2024 Adopted
Personnel Services	721,386	846,090	846,090	919,371
Operating Expenses	504,961	497,600	518,050	522,100
Departmental Capital	-1	40,000	75,075	65,900

WASTEWATER COLLECTION & TRANSMISSION (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	FY 2024 % Over/ (Under) FY 2023 Orig. Budget	FY 2024 $ Over/ (Under) FY 2023 Orig. Budget
	Wages								
450-930-512100-535-00000	SALARIES-REGULAR	478,667	523,246	523,246	533,869	-	533,869	2.03%	10,623
450-930-512200-535-00000	SALARIES-OTHER	-	-	-	31,200	-	31,200	0.00%	31,200
450-930-514000-535-00000	SALARIES-OVERTIME	3,260	30,000	30,000	45,000	-	45,000	50.00%	15,000
450-930-515700-535-00000	SPECIAL PAY-CELL PHONE*	420	1,040	1,040	2,080	-	2,080	100.00%	1,040
	Total Wages	**482,347**	**554,286**	**554,286**	**612,149**	**-**	**612,149**	**10.44%**	**57,863**
	Benefits								
450-930-521100-000-00000	BENEFITS-FICA	35,433	40,028	40,028	43,228	-	43,228	7.99%	3,200
450-930-521200-000-00000	BENEFITS-RETIREMENT	86,319	98,469	98,469	110,078	-	110,078	11.79%	11,609
450-930-521300-000-00000	BENEFITS-GROUP INSURANCE	112,789	147,425	147,425	147,475	-	147,475	0.03%	50
450-930-521400-000-00000	BENEFITS-WORKERS COMPENSATION	4,498	5,882	5,882	6,441	-	6,441	9.50%	559
	Total Benefits	**239,039**	**291,804**	**291,804**	**307,222**	**-**	**307,222**	**5.28%**	**15,418**
	Personnel Services	**721,386**	**846,090**	**846,090**	**919,371**	**-**	**919,371**	**8.66%**	**73,281**
	Operating Expenditures								
450-930-531190-535-00000	PROFESSIONAL SERVICES-MISCELLANEOUS	-	100	100	100	-	100	0.00%	-
450-930-532491-535-00000	EDUCATION & REGISTRATION*	450	3,000	3,000	3,000	-	3,000	0.00%	-
450-930-533431-535-00000	UTILITIES-ELECTRICITY*	93,598	110,000	110,000	126,500	-	126,500	15.00%	16,500
450-930-533432-535-00000	UTILITIES-WATER & SEWER	20,003	13,000	13,000	13,000	-	13,000	0.00%	-
450-930-534130-535-00000	REPAIRS-VEHICLE*	15,433	22,000	22,000	25,000	-	25,000	13.64%	3,000
450-930-534441-535-00000	MAINTENANCE-MAINS*	96,032	65,000	65,000	65,000	-	65,000	0.00%	-
450-930-534443-535-00000	MAINTENANCE-LIFT STATIONS*	221,532	230,000	242,450	230,000	-	230,000	0.00%	-
450-930-534444-535-00000	REPAIRS & MAINTENANCE-WATER*	5,661	7,500	7,500	7,500	-	7,500	0.00%	-
450-930-534460-535-00000	MAINTENANCE-MECHANICAL EQUIPMENT	3,885	3,000	3,000	3,000	-	3,000	0.00%	-
450-930-535210-535-00000	SUPPLIES-UNIFORMS*	2,547	4,000	4,000	4,000	-	4,000	0.00%	-
450-930-535310-535-00000	SUPPLIES-CHEMICALS*	7,779	10,000	10,000	15,000	-	15,000	50.00%	5,000
450-930-535410-535-00000	SUPPLIES-SAFETY EQUIPMENT	3,138	6,000	14,000	6,000	-	6,000	0.00%	-
450-930-535420-535-00000	SUPPLIES-MINOR TOOLS*	3,619	6,000	6,000	6,000	-	6,000	0.00%	-
450-930-535620-535-00000	SUPPLIES-GAS & OIL	31,284	18,000	18,000	18,000	-	18,000	0.00%	-
	Operating Expenditures	**504,961**	**497,600**	**518,050**	**522,100**	**-**	**522,100**	**4.92%**	**24,500**
	Departmental Capital								
450-930-564300-535-00000	EQUIPMENT & MACHINERY-COMPUTERS*	1,184	-	2,098	900	-	900	0.00%	900
450-930-564520-535-00000	EQUIPMENT & MACHINERY-TRUCK	127,481	-	-	65,000	-	65,000	0.00%	65,000
450-930-564700-535-00000	EQUIPMENT & MACHINERY-EQUIPMENT	156,322	-	40,977	-	-	-	0.00%	-
450-930-564728-535-00000	EQUIPMENT & MACHINERY-SEWER CAMERA	70,000	40,000	32,000	-	-	-	-100.00%	(40,000)
450-930-564999-535-00000	CONTRA EXPENSE	(354,988)	-	-	-	-	-	0.00%	-
	Departmental Capital	**(1)**	**40,000**	**75,075**	**65,900**	**-**	**65,900**	**64.75%**	**25,900**
	Wastewater Collection & Transmission Total	**1,226,346**	**1,383,690**	**1,439,215**	**1,507,371**	**-**	**1,507,371**	**8.94%**	**123,681**

*Related footnote on following page

WASTEWATER COLLECTION & TRANSMISSION (CONTINUED)

Wastewater Collection & Transmission - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Cell Phone	Cell phone allowance for Steve Blanchard $40 per 26 pay periods	1,040	-	-
	Cell phone allowance for Jim Pittelli $40 per 26 pay periods	1,040	-	-
	Total	**2,080**	**-**	**-**
Education & Registration	Miscellaneous professional training for wastewater transmission licensing requirements	3,000	-	-
	Total	**3,000**	**-**	**-**
Repairs-Vehicle	Normal fleet repairs	25,000	-	-
	Total	**25,000**	**-**	**-**
Maintenance-Mains	Gravity & sewer repairs	65,000	-	-
	Total	**65,000**	**-**	**-**
Repairs & Maintenance-Water	Customer sewer services	7,500	-	-
	Total	**7,500**	**-**	**-**
Supplies-Uniforms	Required for safety & identification	4,000	-	-
	Total	**4,000**	**-**	**-**
Supplies-Chemicals	Odor control & disinfectants	15,000	-	-
	Total	**15,000**	**-**	**-**
Supplies-Minor Tools	Small hand tools	6,000	-	-
	Total	**6,000**	**-**	**-**
Equipment & Machinery-Computers	EQUIPMENT & MACHINERY-COMPUTERS - Desktop for telemetry	900	-	-
	Total	**900**	**-**	**-**

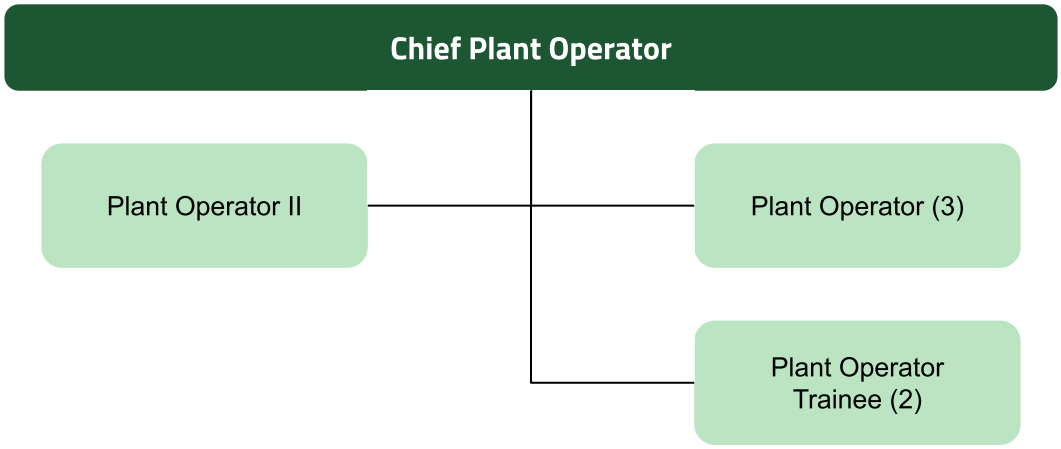
WASTEWATER COLLECTION & TRANSMISSION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
450-930-0001	Utilities Foreman	Hourly	$37.85	$78,728.00	$0.00	$1,949.87	$0.00	$80,677.87
450-930-0002	Utilities Mechanic II	Hourly	$30.26	$62,940.80	$0.00	$365.57	$0.00	$63,306.37
450-930-0003	Utilities Mechanic I	Hourly	$23.55	$48,984.00	$0.00	$1,078.99	$0.00	$50,062.99
450-930-0004	Utilities Mechanic II	Hourly	$28.95	$60,216.00	$0.00	$1,709.14	$0.00	$61,925.14
450-930-0005	Utilities Electrician	Hourly	$35.64	$74,131.20	$0.00	$1,852.27	$0.00	$75,983.47
450-930-0006	Utilities Mechanic I	Hourly	$23.67	$49,233.60	$0.00	$820.11	$0.00	$50,053.71
450-930-0007	Utilities Mechanic I	Hourly	$24.26	$50,460.80	$0.00	$1,891.24	$0.00	$52,352.04
450-930-0008	Utilities Mechanic I	Hourly	$22.41	$46,612.80	$0.00	$1,558.02	$0.00	$48,170.82
450-930-0009	Utilities Mechanic I	Hourly	$24.52	$51,001.60	$0.00	$335.35	$0.00	$51,336.95
450-930-0010	Electrician Assistant	PT29	$30.00	$31,200.00	$0.00	$0.00	$0.00	$31,200.00
				$553,508.80		**$11,560.56**		**$565,069.36**

WASTEWATER PLANT

Mission:

To provide wastewater treatment services in compliance with the regulatory standards.



FY 2023 Year to Date Accomplishments:

- Continued to maintain treatment levels of service while maintaining 100% compliance with State, Federal, and Local regulations.***This goal has been met.***
- Initiate design of Headworks Project. ***This goal has not been met and has been deferred pending reassessment of ARPA projects.***
- Upgrade and replace sludge dewatering equipment. ***This goal has not been met and will continue into FY 2024.***
- Entered into an Interlocal Agreement with Broward County to perform a Biosolids Solution Study aimed at finding an economical regional solution for sludge disposal.
-

Goals for FY 2024:

- Continue to treat wastewater while maintaining 100% compliance with Local, State and Federal regulations.
- Evaluate the health of the treatment plant and its accessories for preventive maintenance and replacement.
- Upgrade & replace sludge dewatering equipment.

Performance Measures:

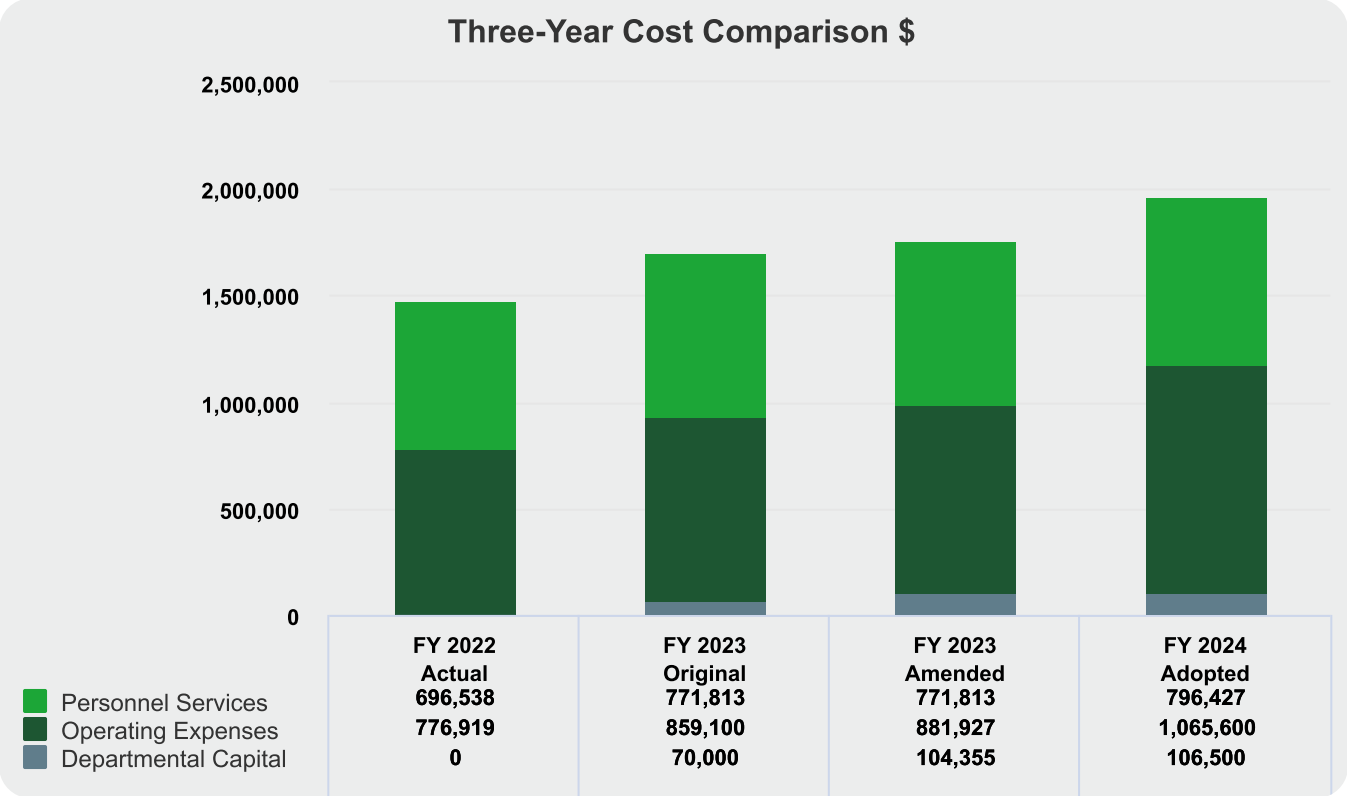
Performance Measure	Indicator	FY 2022 Results	FY 2023 YTD Results	FY 2024 Target
Wastewater Treatment Effectiveness Rate (%)	The percentage of time each year that the utility complies with all applicable effluent quality standards	100.00%	100.00%	100.00%
Sewer O&M Cost per Account	All utility costs related to operations and maintenance per number of customer accounts	$290	$342	$354
Sewer O&M Cost per million gallons Processed	All utility costs related to operations and maintenance per quantity of wastewater treated annually	$3,747	$4,303	$4,410

WASTEWATER PLANT (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Chief Plant Operator-Wastewater	1	-	1	-	1	-
Treatment Plant Operator II	1	-	1	-	1	-
Treatment Plant Operator I	4	-	3	-	3	-
Treatment Plant Operator Trainee	-	-	2	-	2	-
Total	**6**	**-**	**7**	**-**	**7**	**-**
Full-Time Equivalent	**6.0**	**-**	**7.0**	**-**	**7.0**	**-**

Budget Summary



WASTEWATER PLANT

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
450-931-512100-535-00000	SALARIES-REGULAR	423,767	449,954	449,954	462,195	-	462,195	2.72%	12,241
450-931-514000-535-00000	SALARIES-OVERTIME	27,470	34,000	34,000	45,000	-	45,000	32.35%	11,000
450-931-515700-535-00000	SPECIAL PAY-CELL PHONE*	420	1,040	1,040	1,040	-	1,040	0.00%	-
	Total Wages	**451,657**	**484,994**	**484,994**	**508,235**	**-**	**508,235**	**4.79%**	**23,241**
	Benefits								
450-931-521100-000-00000	BENEFITS-FICA	30,589	34,422	34,422	35,358	-	35,358	2.72%	936
450-931-521200-000-00000	BENEFITS-RETIREMENT	82,243	92,263	92,263	98,513	-	98,513	6.77%	6,250
450-931-521300-000-00000	BENEFITS-GROUP INSURANCE	128,456	154,648	154,648	148,952	-	148,952	-3.68%	(5,696)
450-931-521400-000-00000	BENEFITS-WORKERS COMPENSATION	3,593	4,486	4,486	4,369	-	4,369	-2.61%	(117)
450-931-521600-000-00000	BENEFITS-MEDICAL	-	1,000	1,000	1,000	-	1,000	0.00%	-
	Total Benefits	**244,881**	**286,819**	**286,819**	**288,192**	**-**	**288,192**	**0.48%**	**1,373**
	Personnel Services	**696,538**	**771,813**	**771,813**	**796,427**	**-**	**796,427**	**3.19%**	**24,614**
	Operating Expenditures								
450-931-531190-535-00000	PROFESSIONAL SERVICES-MISCELLANEOUS	-	100	100	100	-	100	0.00%	-
450-931-531210-535-00000	CASUAL & CONTRACT LABOR*	12,000	13,000	13,000	13,000	-	13,000	0.00%	-
450-931-531240-535-00000	SLUDGE REMOVAL*	139,302	190,000	200,698	237,500	-	237,500	25.00%	47,500
450-931-531245-535-00000	OCEAN DISPOSAL CHARGES*	40,985	25,000	25,000	25,000	-	25,000	0.00%	-
450-931-531250-535-00000	TESTING SERVICES*	36,038	40,000	40,000	45,000	-	45,000	12.50%	5,000
450-931-532491-535-00000	EDUCATION & REGISTRATION*	376	3,000	3,000	3,000	-	3,000	0.00%	-
450-931-533431-535-00000	UTILITIES-ELECTRICITY*	343,622	320,000	320,000	414,000	-	414,000	29.38%	94,000
450-931-534130-535-00000	REPAIRS-VEHICLE*	1,783	3,000	3,000	3,000	-	3,000	0.00%	-
450-931-534420-535-00000	MAINTENANCE-ELECTRIC SYSTEMS*	-	2,000	2,000	8,000	-	8,000	300.00%	6,000
450-931-534446-535-00000	MAINTENANCE-INSTRUMENTATION*	7,159	12,000	14,530	18,000	-	18,000	50.00%	6,000
450-931-534450-535-00000	MAINTENANCE-STRUCTURES*	11,695	12,000	12,000	15,000	-	15,000	25.00%	3,000
450-931-534460-535-00000	MAINTENANCE-MECHANICAL EQUIPMENT*	52,438	35,000	35,000	60,000	-	60,000	71.43%	25,000
450-931-535210-535-00000	SUPPLIES-UNIFORMS*	1,752	3,000	3,000	3,000	-	3,000	0.00%	-
450-931-535310-535-00000	SUPPLIES-CHEMICALS*	123,718	190,000	198,250	209,000	-	209,000	10.00%	19,000
450-931-535311-535-00000	SUPPLIES-LAB*	929	2,500	2,500	3,000	-	3,000	20.00%	500
450-931-535410-535-00000	SUPPLIES-SAFETY EQUIPMENT	3,211	4,500	5,849	4,500	-	4,500	0.00%	-
450-931-535420-535-00000	SUPPLIES-MINOR TOOLS*	439	2,500	2,500	2,500	-	2,500	0.00%	-
450-931-535620-535-00000	SUPPLIES-GAS & OIL*	1,472	1,500	1,500	2,000	-	2,000	33.33%	500
	Operating Expenditures	**776,919**	**859,100**	**881,927**	**1,065,600**	**-**	**1,065,600**	**24.04%**	**206,500**
	Departmental Capital								
450-931-564300-535-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	-	-	1,500	-	1,500	0.00%	1,500
450-931-564520-535-00000	EQUIPMENT & MACHINERY-TRUCK*	-	55,000	55,000	55,000	-	55,000	0.00%	-
450-931-564700-535-00000	EQUIPMENT & MACHINERY-EQUIPMENT*	23,111	15,000	49,355	50,000	-	50,000	233.33%	35,000
450-931-564999-535-00000	CONTRA EXPENSE	(23,111)	-	-	-	-	-	0.00%	-
	Departmental Capital	**-**	**70,000**	**104,355**	**106,500**	**-**	**106,500**	**52.14%**	**36,500**
	Wastewater Plant Total	**1,473,457**	**1,700,913**	**1,758,095**	**1,968,527**	**-**	**1,968,527**	**15.73%**	**267,614**

*Related footnote on following page

Wastewater Plant - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Cell Phone	Cell phone allowance for Mike Aldrich $40 per 26 pay periods	1,040	-	-
	Total	**1,040**	**-**	**-**
Casual & Contract Labor	For special and emergency projects lawn maintenance	13,000	-	-
	Total	**13,000**	**-**	**-**
Sludge Removal	Hauling away and disposal of sludge from processing wastewater (10% fuel surcharge)	237,500	-	-
	Total	**237,500**	**-**	**-**
Ocean Disposal Charges	Annual payment to Hollywood for ocean effluent disposal	25,000	-	-
	Total	**25,000**	**-**	**-**
Testing Services	Regulatory agencies required testing	45,000	-	-
	Total	**45,000**	**-**	**-**
Education & Registration	Local and State training	3,000	-	-
	Total	**3,000**	**-**	**-**
Utilities-Electricity	15% increase according to FPL	414,000	-	-
	Total	**414,000**	**-**	**-**
Repairs-Vehicle	Fleet service	3,000	-	-
	Total	**3,000**	**-**	**-**
Maintenance-Electric Systems	Contract for generator	8,000	-	-
	Total	**8,000**	**-**	**-**
Maintenance-Instrumentation	Wastewater treatment instrumentation	18,000	-	-
	Total	**18,000**	**-**	**-**
Maintenance-Structures	Repair walkways, routing lines, building repairs	15,000	-	-
	Total	**15,000**	**-**	**-**
Maintenance-Mechanical Equipment	RAS/WAS box in Plant #4 and #2	60,000	-	-
	Total	**60,000**	**-**	**-**
Supplies-Uniforms	Required for safety & identification	3,000	-	-
	Total	**3,000**	**-**	**-**
Supplies-Chemicals	Liquid ferrous sulfate, deodorizer, sodium hyphochlorite, etc.	209,000	-	-
	Total	**209,000**	**-**	**-**
Supplies-Lab	Wastewater lab expendables & minor equipment	3,000	-	-
	Total	**3,000**	**-**	**-**
Supplies-Minor Tools	Small hand tools	2,500	-	-
	Total	**2,500**	**-**	**-**
Supplies-Gas & Oil	Diesel fuel	2,000	-	-
	Total	**2,000**	**-**	**-**
Equipment & Machinery-Equipment	New Bleach Skid	35,000	-	-
	Total	**35,000**	**-**	**-**

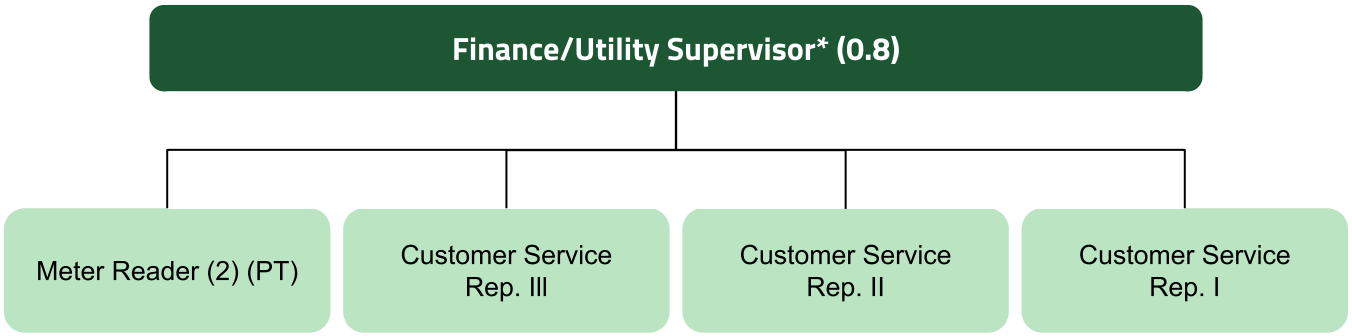
WASTEWATER PLANT

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
450-931-0001	Chief Plant Operator	Hourly	$40.77	$84,801.60	$0.00	$2,583.54	$0.00	$87,385.14
450-931-0002	Treatment Plant Operator Trainee	Hourly	$26.75	$55,640.00	$0.00	$1,646.33	$0.00	$57,286.33
450-931-0003	Treatment Plant Operator Trainee	Hourly	$27.39	$56,971.20	$0.00	$1,642.02	$0.00	$58,613.22
450-931-0004	Treatment Plant Operator I	Hourly	$29.78	$61,942.40	$0.00	$1,792.09	$0.00	$63,734.49
450-931-0005	Treatment Plant Operator II	Hourly	$29.86	$62,108.80	$0.00	$1,572.29	$0.00	$63,681.09
450-931-0006	Treatment Plant Operator I	Hourly	$32.76	$68,140.80	$0.00	$1,411.35	$0.00	$69,552.15
450-931-0007	Treatment Plant Operator I	Hourly	$29.78	$61,942.40	$0.00	$0.00	$0.00	$61,942.40
				$259,355.20		**$7,663.99**		**$267,019.19**

UTILITIES CUSTOMER SERVICE

Mission:

To provide the most responsive, cost-effective, friendly, high quality, accurate and professional billing and customer service, while ensuring effective revenue collection for City utility services.



*Reports to Finance

FY 2023 Year to Date Accomplishments:

- Continued highly empathetic, friendly and responsive customer service, which regularly exceeds customer expectations.
- Reviewed old policies and established a plan to update old policies and properly implement new ones.
- Continued remote check deposit procedure, this has reduced the amount of trips to the bank and has shown a large drop in deposit discrepancies that come from the banks check reading software.
- Collaborated with the Utilities department to replace old meters on a case-by-case basis, to provide residents the most accurate information possible with the use of WaterSmart.
- Continued promotion of the Customer Portal - WaterSmart. This allows the City's residents to take full advantage of all of the system's capabilities.
- Conducted a deep search through delinquent accounts identifying accounts that needed liens, updated liens, and identifying accounts that needed additional assistance.
- Halted scheduled shut-offs and late fees due to COVID-19 for several months to provide needed assistance to residents during periods of hardship.
- Implemented and aggressively promoted utility bill e-mail delivery and the use of the WaterSmart Application.
- Transitioned the customer service portion of the Waste Management contract to Public Works, billing and finance portion remains in UB.
- Continued highly responsive lien search request program by responding to nearly all requests within three business days.
- Provided quality customer service during Covid-19 crisis by staying operational with reduced staff and continuing to get back to residents within a timely manner under the circumstances.
- Drafted new payment arrangement policy.
- Modified ordinance for Utility Billing assistance to ensure residents would qualify without being under imminent risk of being shut off due to COVID-19.
- Implemented ARPA Resident Assistance Program to help residents in need to cover utility expenses.

UTILITIES CUSTOMER SERVICE (CONTINUED)

Goals for FY 2024:

- In conjunction with Utilities and the City Attorney, resolve outstanding collection issues related to customers receiving only sewer service from the City.
- Continuous cross training and customer service training.
- Significant increase in the number of residents receiving utility bills by e-mail and utilizing WaterSmart.
- Policy and Procedure handbook to be approved and put into effect.
- Inquire about cost effective technologies that would assist with processing payments.
- Implement new bill printing service.
- Review all tasks and duties of employees in the department to cross train employees and reassign tasks to streamline processes.

Performance Measures:

Performance Measure	Indicator	FY 2021 Results	FY 2022 YTD Results	FY 2022 Target	FY 2023 Target
Utility accounts that receive monthly utility bill by E-mail	Number of utility accounts that receive monthly bill by E-mail	2,450	2,450	2,600	2,600
Utility accounts that are enrolled in WaterSmart	Number of utility accounts that are enrolled in WaterSmart	1,952	1,952	2,300	2,300

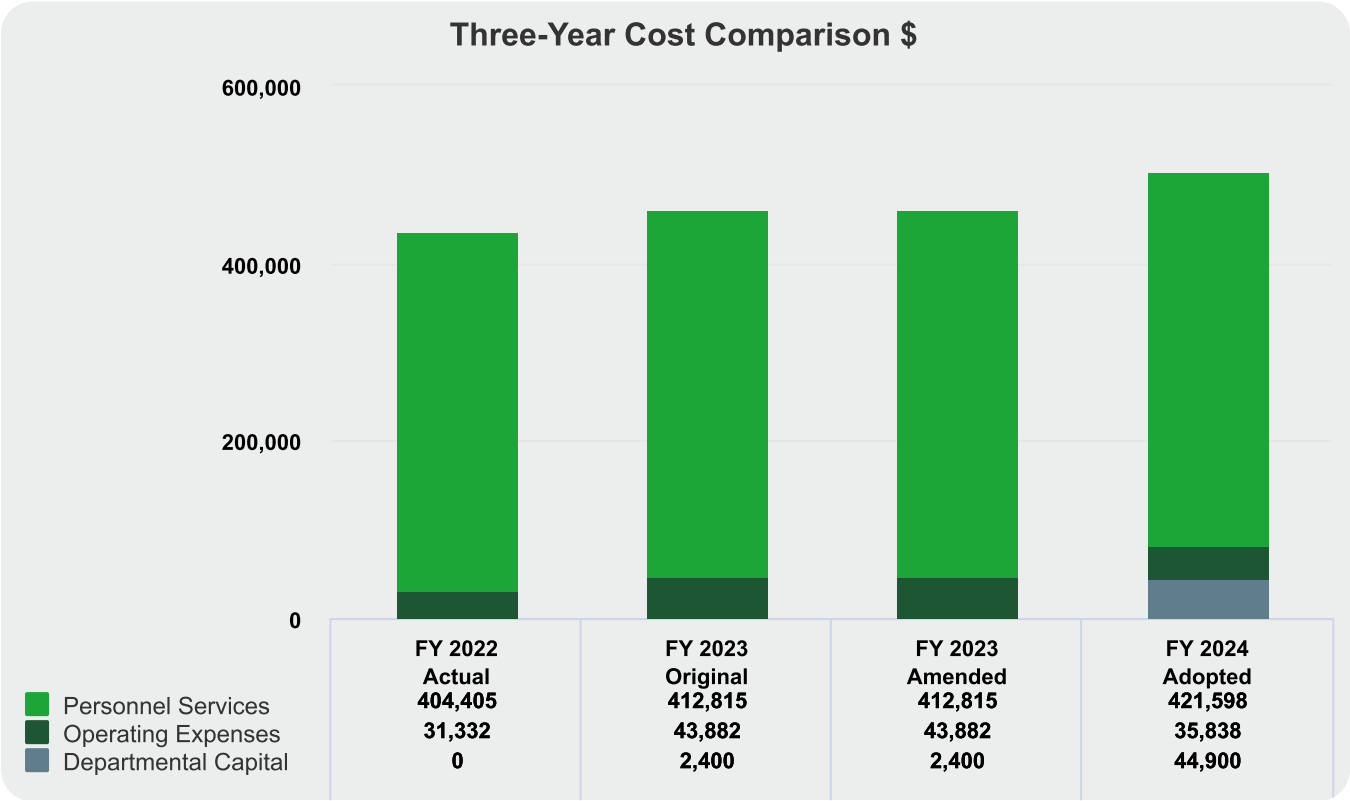
Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Adopted	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Finance/Utility Supervisor*	-	-	0.8	-	0.8	-
Senior Accountant*	1	-	-	-	-	-
Customer Service Rep. III	1	-	1	-	1	-
Customer Service Rep. II	1	-	1	-	1	-
Customer Service Rep. I	1	-	1	-	1	-
Meter Reader - PT	-	2	-	2		2
	-	-	-	-		2
Total	**4**	**2**	**3.8**	**2**	**4**	**4**
Full-Time Equivalent	**4.0**	**1.3**	**3.8**	**1.3**	**4.8**	**1.5**

*Finance Utility Supervisor position replaces Senior Accountant position in FY 2023 and is split between Finance (20%) and Utilities Customer Service (80%).

UTILITIES CUSTOMER SERVICE (CONTINUED)

Budget Summary



UTILITIES CUSTOMER SERVICE (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
450-940-512100-536-00000	SALARIES-REGULAR	212,357	209,691	209,691	217,774	-	217,774	3.85%	8,083
450-940-512200-536-00000	SALARIES-OTHER	51,259	56,885	56,885	55,630	-	55,630	-2.21%	(1,255)
450-940-514000-536-00000	SALARIES-OVERTIME	3,801	2,500	2,500	3,000	-	3,000	20.00%	500
	Total Wages	**267,417**	**269,076**	**269,076**	**276,404**	**-**	**276,404**	**2.72%**	**7,328**
	Benefits								
450-940-521100-000-00000	BENEFITS-FICA	18,507	20,393	20,393	20,915	-	20,915	2.56%	522
450-940-521200-000-00000	BENEFITS-RETIREMENT	37,497	41,346	41,346	46,096	-	46,096	11.49%	4,750
450-940-521300-000-00000	BENEFITS-GROUP INSURANCE	79,887	80,961	80,961	77,445	-	77,445	-4.34%	(3,516)
450-940-521400-000-00000	BENEFITS-WORKERS COMPENSATION	951	739	739	738	-	738	-0.14%	(1)
450-940-521600-000-00000	BENEFITS-MEDICAL	146	300	300	-	-	-	-100.00%	(300)
	Total Benefits	**136,988**	**143,739**	**143,739**	**145,194**	**-**	**145,194**	**1.01%**	**1,455**
	Personnel Services	**404,405**	**412,815**	**412,815**	**421,598**	**-**	**421,598**	**2.13%**	**8,783**
	Operating Expenditures								
450-940-531190-536-00000	PROFESSIONAL SERVICES-MISCELLANEOUS*	25	6,120	6,120	500	-	500	-91.83%	(5,620)
450-940-531228-536-00000	FEES-PAYMODE CONCENTRATOR*	4,779	5,000	5,000	5,000	-	5,000	0.00%	-
450-940-532401-536-00000	TRAVEL & PER DIEM*	-	200	200	200	-	200	0.00%	-
450-940-532471-536-00000	PRINTING*	10,971	15,000	15,000	12,000	-	12,000	-20.00%	(3,000)
450-940-532491-536-00000	EDUCATION & REGISTRATION*	-	1,000	1,000	1,000	-	1,000	0.00%	-
450-940-532542-536-00000	DUES & MEMBERSHIPS*	-	100	100	100	-	100	0.00%	-
450-940-534110-536-00000	REPAIRS-EQUIPMENT*	-	200	200	200	-	200	0.00%	-
450-940-534130-536-00000	REPAIRS-VEHICLE*	1,008	1,050	1,050	1,000	-	1,000	-4.76%	(50)
450-940-534410-536-00000	MAINTENANCE-CONTRACTS*	7,668	7,922	7,922	8,548	-	8,548	7.90%	626
450-940-535110-536-00000	SUPPLIES-OFFICE	2,746	2,040	2,040	2,040	-	2,040	0.00%	-
450-940-535185-536-00000	SUPPLIES-SPECIAL*	17	500	500	500	-	500	0.00%	-
450-940-535210-536-00000	SUPPLIES-UNIFORMS	1,004	500	500	500	-	500	0.00%	-
450-940-535410-536-00000	SUPPLIES-SAFETY EQUIPMENT*	300	500	500	500	-	500	0.00%	-
450-940-535620-536-00000	SUPPLIES-GAS & OIL*	2,214	2,750	2,750	2,750	-	2,750	0.00%	-
450-940-536612-536-00000	PROGRAM EXPENSE-UTILITY ASSISTANCE*	600	1,000	1,000	1,000	-	1,000	0.00%	-
	Operating Expenditures	**31,332**	**43,882**	**43,882**	**35,838**	**-**	**35,838**	**-18.33%**	**(8,044)**
	Departmental Capital								
450-940-564300-536-00000	EQUIPMENT & MACHINERY-COMPUTERS*	-	2,400	2,400	4,900	-	4,900	104.17%	2,500
450-940-564520-536-00000	EQUIPMENT & MACHINERY-TRUCK*	-	-	-	40,000	-	40,000	0.00%	40,000
	Departmental Capital	**-**	**2,400**	**2,400**	**44,900**	**-**	**44,900**	**1770.83%**	**42,500**
	Utilities Customer Service Total	**435,737**	**459,097**	**459,097**	**502,336**	**-**	**502,336**	**9.42%**	**43,239**

*Related footnote on following page

UTILITIES CUSTOMER SERVICE (CONTINUED)

Utilities Customer Service - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Professional Services-Miscellaneous	Lien Filing Fees	500	-	-
	Total	**500**	**-**	**-**
Fees-Paymode Concentrator	Online payment processor	5,000	-	-
	Total	**5,000**	**-**	**-**
Travel & Per Diem	FGFOA Annual Conference (Finance/Utility Supervisor)	200	-	-
	Total	**200**	**-**	**-**
Printing	Monthly Utility Bills & Delinquency Notices	12,000	-	-
	Total	**12,000**	**-**	**-**
Education & Registration	Customer Service Training/Misc. Trainings	1,000	-	-
	Total	**1,000**	**-**	**-**
	FGFOA Membership (Finance/Utility Supervisor)	100	-	-
	Total	**100**	**-**	**-**
Repairs-Equipment	Handheld Radios	200	-	-
	Total	**200**	**-**	**-**
Repairs-Vehicle	2011 Ford F150 & 2012 Ford Focus	1,000	-	-
	Total	**1,000**	**-**	**-**
Maintenance-Contracts	BS&A - Work Order Module	3,091	-	-
	BS&A - Utility Billing Module	5,457	-	-
	Total	**8,548**	**-**	**-**
Supplies-Special	Minor Equipment (Meter Readers)	250	-	-
	Misc. Supplies & Services (Utility Billing)	250	-	-
	Total	**500**	**-**	**-**
Supplies-Safety Equipment	Safety shoes, first aid kits, etc.	500	-	-
	Total	**500**	**-**	**-**
Supplies-Gas & Oil	Service Vehicles	2,750	-	-
	Total	**2,750**	**-**	**-**
Program Expense-Utility Assistance	Assistance to residents in financial distress for utility bills	1,000	-	-
	Total	**1,000**	**-**	**-**
Equipment & Machinery-Computers	Dager Desktop	1,200	-	-
	Seven monitors	2,500	-	-
	Gonzaga Desktop	1,200	-	-
	Total	**4,900**	**-**	**-**
Equipment & Machinery-Truck	Meter Reader Truck	40,000	-	-
	Total	**40,000**	**-**	**-**

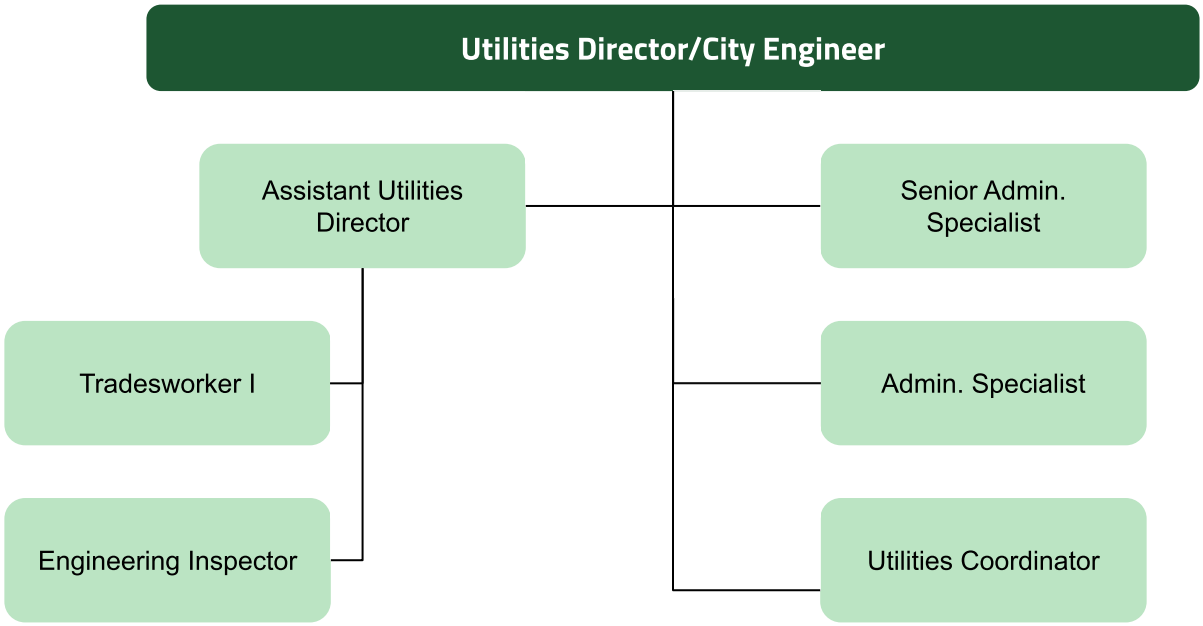
UTILITIES CUSTOMER SERVICE (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
450-940-0001	Customer Service Representative I	Hourly	$20.56	$42,764.80	$0.00	$1,527.81	$0.00	$44,292.61
450-940-0002	Customer Service Representative III	Hourly	$25.64	$53,331.20	$0.00	$2,127.41	$0.00	$55,458.61
450-940-0003	Customer Service Representative II	Hourly	$22.83	$47,486.40	$0.00	$749.38	$0.00	$48,235.78
450-940-0004	Utility Billing/ Accounting Supervisor	Salary	$3,216.93	$66,912.14	$0.00	$1,598.56	$0.00	$68,510.70
450-940-0005	Meter Reader	PT29	$17.86	$26,932.88	$0.00	$965.16	$0.00	$27,898.04
450-940-0006	Meter Reader	PT29	$19.03	$28,697.24	$0.00	$311.35	$0.00	$29,008.59
				$266,124.66		**$7,279.66**		**$273,404.32**

WATER & SEWER ADMINISTRATION

Mission:

To effectively manage various activities of the Utilities Department and Office of the City Engineer. Also, to provide excellent services to all stakeholders.



FY 2023 Year to Date Accomplishments:

- Managed all water, wastewater, and storm water operations in 100% compliance with Federal, State, and Local regulations with no violations.
- Updated Water and & Sewer Capital Improvement Master Plan. **This goal has been partially met and will continue into FY 2024.**
- Managed capital projects worth over $2 million. ***This goal has not been met and will continue into FY 2024.***
- Implementation of Asset Management System. ***This goal has not been met and will continue into FY 2024.***
- Received two (2) Florida State grants in the combined amount of $620,000.
- Applied for two (2) Federal grants in the combined amount of $8.5 million to minimize inflow and infiltration in gravity pipes, and replace a 2,000 KW generator at the Utilities Complex.

Goals for FY 2024:

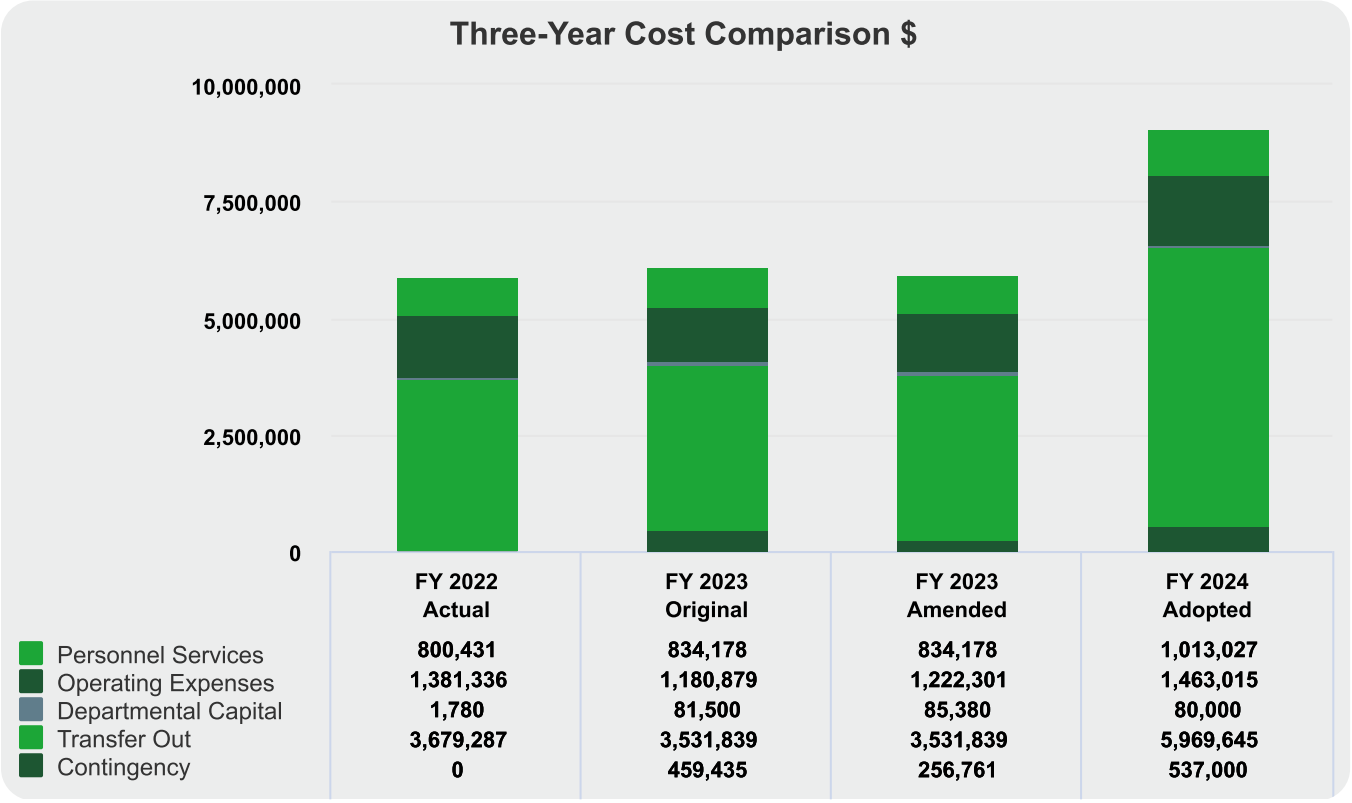
- Manage all water, wastewater, and stormwater operations in compliance with Federal, State, and Local regulations.
- Update the Water & Sewer Capital Improvement Master Plan.
- Manage capital projects worth approximately $3 million.
- Continue to explore grant funding opportunities.

WATER & SEWER ADMINISTRATION (CONTINUED)

Position Listing

Position Summary						
	FY 2022		FY 2023		FY 2024 Recommended	
Full Time (FT)/Other	FT	Other	FT	Other	FT	Other
Utilities Director/City Engineer	1	-	1	-	1	-
Utilities Coordinator	-	-	-	-	1	-
Assistant Utilities Director	1	-	1	-	1	-
Engineering Inspector	1	-	1	-	1	-
Senior Administrative Specialist	1	-	1	-	1	-
Administrative Specialist	1	-	1	-	1	-
Tradesworker I	1	-	1	-	1	-
Total	**6**	**-**	**6**	**-**	**7**	**-**
Full-Time Equivalent	**6.0**	**-**	**6.0**	**-**	**7.0**	**-**

Budget Summary



WATER & SEWER ADMINISTRATION (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Wages								
450-950-512100-536-00000	SALARIES-REGULAR	496,494	516,877	516,877	640,109	-	640,109	23.84%	123,232
450-950-514000-536-00000	SALARIES-OVERTIME	-	500	500	500	-	500	0.00%	-
450-950-515700-536-00000	SPECIAL PAY-CELL PHONE*	2,068	3,120	3,120	3,120	-	3,120	0.00%	-
	Total Wages	**498,562**	**520,497**	**520,497**	**643,729**	**-**	**643,729**	**23.68%**	**123,232**
	Benefits								
450-950-521100-000-00000	BENEFITS-FICA	37,958	39,541	39,541	48,968	-	48,968	23.84%	9,427
450-950-521200-000-00000	BENEFITS-RETIREMENT	144,396	133,577	133,577	142,387	-	142,387	6.60%	8,810
450-950-521300-000-00000	BENEFITS-GROUP INSURANCE	110,407	112,628	112,628	138,247	-	138,247	22.75%	25,619
450-950-521301-000-00000	BENEFITS-GROUP INSURANCE (RETIREES)*	5,090	23,489	23,489	36,000	-	36,000	53.26%	12,511
450-950-521400-000-00000	BENEFITS-WORKERS COMPENSATION	4,018	4,446	4,446	3,696	-	3,696	-16.87%	(750)
	Total Benefits	**301,869**	**313,681**	**313,681**	**369,298**	**-**	**369,298**	**17.73%**	**55,617**
	Personnel Services	**800,431**	**834,178**	**834,178**	**1,013,027**	**-**	**1,013,027**	**21.44%**	**178,849**
	Operating Expenditures								
450-950-531100-536-00000	PROFESSIONAL SERVICES*	53,022	70,000	102,000	70,000	-	70,000	0.00%	-
450-950-531130-536-00000	PROFESSIONAL SERVICES-ENGINEERING*	11,430	90,000	98,250	90,000	-	90,000	0.00%	-
450-950-531150-536-00000	PROFESSIONAL SERVICES-LEGAL	-	5,000	5,000	5,000	-	5,000	0.00%	-
450-950-531170-536-00000	PROFESSIONAL SERVICES-ACCOUNTING/AUDIT*	11,250	12,038	12,038	12,038	-	12,038	0.00%	-
450-950-531290-536-00000	CONTRACTUAL SERVICES*	150,718	170,000	171,172	106,560	-	106,560	-37.32%	(63,440)
450-950-531325-536-00000	FEES-REGULATORY*	24,268	36,000	36,000	36,000	-	36,000	0.00%	-
450-950-532310-536-00000	RENTAL-EQUIPMENT*	7,797	7,500	7,500	7,500	-	7,500	0.00%	-
450-950-532401-536-00000	TRAVEL & PER DIEM*	2,073	7,000	7,000	7,000	-	7,000	0.00%	-
450-950-532471-536-00000	PRINTING	975	600	600	600	-	600	0.00%	-
450-950-532491-536-00000	EDUCATION & REGISTRATION*	689	1,300	1,300	1,300	-	1,300	0.00%	-
450-950-532510-536-00000	INSURANCE-LIABILITY*	483,506	520,141	520,141	863,207	-	863,207	65.96%	343,066
450-950-532542-536-00000	DUES & MEMBERSHIPS*	7,920	7,500	7,500	7,450	-	7,450	-0.67%	(50)
450-950-533411-536-00000	UTILITIES-TELEPHONE, INTERNET, CABLE	37,833	44,000	44,000	44,000	-	44,000	0.00%	-
450-950-534120-536-00000	REPAIRS-OFFICE EQUIPMENT	805	1,000	1,000	1,000	-	1,000	0.00%	-
450-950-534130-536-00000	REPAIRS-VEHICLE	2,617	2,000	2,000	2,000	-	2,000	0.00%	-
450-950-534160-536-00000	REPAIRS-BUILDING & PROPERTY*	34,739	110,000	110,000	110,000	-	110,000	0.00%	-
450-950-534210-536-00000	MAINTENANCE-COMMUNICATIONS*	-	800	800	800	-	800	0.00%	-
450-950-534410-536-00000	MAINTENANCE-CONTRACTS*	9,213	8,700	8,700	8,760	-	8,760	0.69%	60
450-950-535110-536-00000	SUPPLIES-OFFICE	8,820	9,500	9,500	9,500	-	9,500	0.00%	-
450-950-535120-536-00000	SUPPLIES-CUSTODIAL	3,885	3,500	3,500	3,500	-	3,500	0.00%	-
450-950-535160-536-00000	SUPPLIES-DATA PROCESSING	1,413	3,100	3,100	3,100	-	3,100	0.00%	-
450-950-535170-536-00000	POSTAGE*	40,910	38,000	38,000	38,000	-	38,000	0.00%	-
450-950-535190-536-00000	SUPPLIES-OTHER*	947	1,000	1,000	3,500	-	3,500	250.00%	2,500
450-950-535410-536-00000	SUPPLIES-SAFETY EQUIPMENT	450	500	500	500	-	500	0.00%	-
450-950-535620-536-00000	SUPPLIES-GAS & OIL	3,062	2,600	2,600	2,600	-	2,600	0.00%	-
450-950-536402-536-00000	COVID-19	1,565	-	-	-	-	-	0.00%	-
450-950-536611-536-00000	PROGRAM EXPENSE-WATER CONSERVATION*	19,057	29,100	29,100	29,100	-	29,100	0.00%	-
450-950-539200-536-00000	DEPRECIATION	448,015	-	-	-	-	-	0.00%	-
450-950-539400-536-00000	BAD DEBT	14,357	-	-	-	-	-	0.00%	-
	Operating Expenditures	**1,381,336**	**1,180,879**	**1,222,301**	**1,463,015**	**-**	**1,463,015**	**23.89%**	**282,136**
	Departmental Capital								
450-950-564300-536-00000	EQUIPMENT & MACHINERY-COMPUTERS	-	1,500	5,380	-	-	-	-100.00%	(1,500)

WATER & SEWER ADMINISTRATION (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
450-950-564320-536-00000	EQUIPMENT & MACHINERY-SOFTWARE PROGRAMS	10,380	-	-	-	-	-	0.00%	-
450-950-564999-536-00000	CONTRA EXPENSE	(143,662)	-	-	-	-	-	0.00%	-
450-950-566000-536-00000	BUILDING IMPROVEMENTS-BUILDINGS*	135,062	80,000	80,000	80,000	-	80,000	0.00%	-
	Departmental Capital	**1,780**	**81,500**	**85,380**	**80,000**	**-**	**80,000**	**-1.84%**	**(1,500)**
	Transfers Out								
450-950-591001-536-00000	ENTERPRISE TRANSFER TO GENERAL	1,574,675	1,804,537	1,804,537	2,814,429	-	2,814,429	55.96%	1,009,892
450-950-591103-581-00000	TRANSFER TO ROAD & BRIDGE FUND*	17,302	17,302	17,302	17,302	-	17,302	0.00%	-
450-950-591453-536-00000	ENTERPRISE TRANSFER TO CAPITAL IMPROVMNT	2,087,310	1,710,000	1,710,000	3,137,914	-	3,137,914	83.50%	1,427,914
	Transfers Out	**3,679,287**	**3,531,839**	**3,531,839**	**5,969,645**	**-**	**5,969,645**	**69.02%**	**2,437,806**
	Contingency								
450-950-599000-536-00000	CONTINGENCY*	-	459,435	256,761	537,000	-	537,000	16.88%	77,565
	Contingency	**-**	**459,435**	**256,761**	**537,000**	**-**	**537,000**	**16.88%**	**77,565**
	Water & Wastewater Administration Total	**5,862,834**	**6,087,831**	**5,930,459**	**9,062,687**	**-**	**9,062,687**	**48.87%**	**2,974,856**

*Related footnote on following page

WATER & SEWER ADMINISTRATION (CONTINUED)

Water & Wastewater Administration - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Special Pay-Cell Phone	Cell phone allowance for Hamid Nikvan $40 per 26 pay periods	1,040	-	-
	Cell phone allowance for Joe Kalinowski $40 per 26 pay periods	1,040	-	-
	Total	**2,080**	**-**	**-**
Benefits-Group Insurance (Retirees)	BENEFITS-GROUP INSURANCE (RETIREES)-Mike Bailey	36,000	-	-
	Total	**36,000**	**-**	**-**
Professional Services	GIS System Services	40,000	-	-
	Grant Writing Services	10,000	-	-
	Annual Water Quality Report	5,000	-	-
	Miscellaneous	15,000	-	-
	Total	**70,000**	**-**	**-**
Professional Services-Engineering	Compliance Plan for Revised Lead & Copper Rule	40,000	-	-
	Engineering Services as needed	50,000	-	-
	Total	**90,000**	**-**	**-**
Professional Services-Accounting/Audit	Utilities share of Annual City Financial Audit	12,038	-	-
	Total	**12,038**	**-**	**-**
Contractual Services	Janitorial Svs.	16,560	-	-
	Lake Management	7,000	-	-
	Pest Control	4,000	-	-
	Utility locations	30,000	-	-
	GIS	9,000	-	-
	Meter AMI Software Maint.	37,000	-	-
	Sunshine State One Call	3,000	-	-
	Total	**106,560**	**-**	**-**
Fees-Regulatory	Operating Permits (County, FL Dept of Environmental Protection), Licenses	36,000	-	-
	Total	**36,000**	**-**	**-**
Rental-Equipment	Copier; substitute machinery	7,500	-	-
	Total	**7,500**	**-**	**-**
Travel & Per Diem	Travel & per diem expenses associated with FSAWWA, FWRC, and AWWA conferences	7,000	-	-
	Total	**7,000**	**-**	**-**
Education & Registration	FSAWWA Conference (2 Employees)	650	-	-
	Florida Water Resources Conference (2 Employees)	650	-	-
	Total	**1,300**	**-**	**-**
Insurance-Liability	Insurance-Liability FMIT - 60% Property Liability increase.	854,865	-	-
	Storage Tank Liability - 10% increase	3,611	-	-
	Pollution & Remediation Liability - 10% increase	4,731	-	-
	Total	**863,207**	**-**	**-**

WATER & SEWER ADMINISTRATION (CONTINUED)

Water & Wastewater Administration - Footnote Detail

Account Name	Footnote Detail	FY 2024 Proposed Budget	Rollover	FY 2024 Adopted Budget
Dues & Memberships	AWWA Membership	4,175	-	-
	Florida Stormwater Association	800	-	-
	SE Desalting Association	250	-	-
	SE Florida Utility Council	475	-	-
	ARC GIS Online Fieldworker License	1,750	-	-
	Total	**7,450**	**-**	**-**
Repairs-Building & Property	Paint Water Plant Bldg.	110,000	-	-
	Total	**110,000**	**-**	**-**
Maintenance-Communications	Maintain City radios	800	-	-
	Total	**800**	**-**	**-**
Maintenance-Contracts	Elevator Maint.	3,700	-	-
	CAD software licenses	1,100	-	-
	Meter Reading handheld	3,960	-	-
	Total	**8,760**	**-**	**-**
Postage	Primarily monthly utility bills, miscellaneous other correspondence	38,000	-	-
	Total	**38,000**	**-**	**-**
Supplies-Other	Misc. items and shirts for staff	3,500	-	-
	Total	**3,500**	**-**	**-**
Program Expense-Water Conservation	Broward Water Partnership	26,000	-	-
	Naturescape Irrigation Program	3,100	-	-
	Total	**29,100**	**-**	**-**
	Reroof Water Plant	80,000	-	-
	Total	**80,000**	**-**	**-**
Transfer To Road & Bridge Fund	Enterprise Transfer To Road & Bridge	17,302	-	-
	Total	**17,302**	**-**	**-**
Contingency	Comp Study	137,000	-	-
	Total	**137,000**	**-**	**-**

WATER & SEWER ADMINISTRATION (CONTINUED)

Position#	Job Title Description	Regular Pay Rate Description	Regular Pay Rate Amount	Amount FY 23 Annual wages	FY 23 COLA	Merit Increase	FY 24 COLA	FY 24 Total Wages
450-950-0002	Utilities Director/City Engineer	Salary	$6,276.93	$163,200.18	$0.00	$2,450.24	$0.00	$165,650.42
450-950-0003	Assistant Utilities Director	Salary	$4,654.00	$121,004.00	$0.00	$3,858.87	$0.00	$124,862.87
450-950-0004	Administrative Specialist	Hourly	$29.12	$60,569.60	$0.00	$1,765.64	$0.00	$62,335.24
450-950-0005	Engineering Inspector	Salary	$3,087.11	$80,264.86	$0.00	$633.32	$0.00	$80,898.18
450-950-0006	Tradesworker I	Hourly	$28.97	$60,257.60	$0.00	$1,716.93	$0.00	$61,974.53
450-950-0007	Senior Administrative Specialist	Hourly	$31.30	$65,104.00	$0.00	$1,284.24	$0.00	$66,388.24
450-950-0008	Utilities Coordinator	Salary	$3,000.00	$78,000.00	$0.00	$0.00	$0.00	$78,000.00
				$486,764.62	**$9,802.94**	**$10,378.35**	**$9,931.35**	**$516,877.25**

WATER AND SEWER RENEWAL & REPLACEMENT FUND

	FY 2022	FY 2023		FY 2024				
$	Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
Revenue								
Interest Income	(287)	-	-	-	-	-	0.00%	-
Appropriation from Retained Earnings	-	-	20,446	-	-	-	0.00%	-
Total Funding	**(287)**	**-**	**20,446**	**-**	**-**	**-**	**0.00%**	**-**
Operating Expenditures	51,642	-	20,446	-	-	-	0.00%	-
Total Expenditure	**51,642**	**-**	**20,446**	**-**	**-**	**-**	**0.00%**	**-**
Over/(Under)	**(51,929)**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**

WATER AND SEWER RENEWAL & REPLACEMENT FUND (CONTINUED)

GL Number	$	FY 2022 Actuals	FY 2023 Original Budget	FY 2023 Amended Budget As Of 6/30/2023	FY 2024 Proposed Budget	FY 2024 Rollover	FY 2024 Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Interest Income								
452-000-389100-389-00000	PROPRIETARY-INTEREST	(287)	-	-	-	-	-	0.00%	-
	Total Interest Income	**(287)**	**-**	**-**	**-**	**-**	**-**	**0.00%**	**-**
	Appropriation from Retained Earnings								
452-000-389980-389-00000	APPROPRIATION FROM RETAINED EARNINGS	-	-	20,446	-	-	-	0.00%	-
	Total Appropriation from R/E	**-**	**-**	**20,446**	**-**	**-**	**-**	**0.00%**	**-**
	Total Revenue	**(287)**	**-**	**20,446**	**-**	**-**	**-**	**0.00%**	**-**

WATER AND SEWER CIP FUND

GL Number	$	FY 2022	FY 2023		FY 2024				
		Actuals	Original Budget	Amended Budget As Of 6/30/2023	Proposed Budget	Rollover	Adopted Budget	% Over/ (Under) FY 2023 Orig. Budget	$ Over/ (Under) FY 2023 Orig. Budget
	Funding								
453-000-324210-324-00000	Impact Fees	57,741	20,000	20,000	-	-	-	0.00%	(20,000)
453-000-334312-334-00000	Grants	-	4,500,000	-	-	-	-	-22500.00%	(4,500,000)
453-000-389100-389-00000	Interest Income	(25,205)	112,994	112,994	200,000	-	200,000	1.93%	87,006
453-000-389980-389-00000	Appropriation from Retained Earnings	-	-	2,102,316	-	-	-	0.00%	-
	Total Revenue	**32,536**	**4,632,994**	**2,235,310**	**200,000**	**-**	**200,000**	**0.00%**	**(4,432,994)**
	Transfers In								
453-000-381110-381-00000	INTER-FUND GROUP TRSF IN ARPA	-	-	4,500,000	-	-	-	0.00%	-
453-000-381450-381-00000	INTER-FUND GROUP TRSF IN-WATER/SEWER	2,087,310	1,710,000	1,710,000	3,137,914	-	3,137,914	0.00%	1,427,914
	Total Transfers In	**2,087,310**	**1,710,000**	**6,210,000**	**3,137,914**	**-**	**3,137,914**	**0.00%**	**1,427,914**
	Total Funding	**2,119,846**	**6,342,994**	**8,445,310**	**3,337,914**	**-**	**3,337,914**	**0.00%**	**(3,005,080)**
	Operating Expenditures	3,369,223	-	1,100,000	-	-	-	0.00%	-
	Departmental Capital	1,566	3,060,000	4,062,316	3,337,914	-	3,337,914	0.00%	277,914
	Interfund Transfers Out	-	12,300	12,300	-	-	-	-0.40%	(12,300)
	Total Expenditures	**3,370,789**	**3,072,300**	**5,174,616**	**3,337,914**	**-**	**3,337,914**	**-**	**265,614**
	Over/(Under)	**(1,250,943)**	**3,270,694**	**3,270,694**	**-**	**-**	**-**	**0.00%**	**(3,270,694)**

WATER AND SEWER FUND FIVE-YEAR CIP PLAN

Project Name ($)	2023 Amended Budget	2024	2025	2026	2027	2028	Total FY 2024 - FY 2028
FUNDING							
Other CIP Fund Revenue	132,994	200,000		-	-		200,000
Grants (ARPA for Headworks in FY23)	4,500,000	-					-
Water/Sewer Fund Transfer In	1,710,000	3,137,914					3,137,914
Appropriation from Retained Earnings	-	-	-	-	-	-	-
Total Funding	**6,342,994**	**3,337,914**	**-**	**-**	**-**	**-**	**3,337,914**
EXPENSE							
Water System							
Control Software	-	-	-	-			-
Water Treatment Plant Rehabilitation	1,296,570	337,914	-	-			337,914
Flamingo Gardens Townhouses Water Svc Lines Replacement	236,618						-
Rehabilitation of Water Supply Wells #6 & #8	208,635	200,000					200,000
Forecast Capital Outlay Funding		-					
Total Water Treatment & Supply	**1,741,823**	**537,914**	**-**	**-**	**-**	**-**	**537,914**
Wastewater System							
Gravity Sewer Improvements	752,872	500,000					500,000
Lift Station Rehabilitation	443,767	300,000					300,000
Force Main re-route 90 Ave to Repump 55	-	-	-	-			-
Improvements-Deep Well		-	-	-	-	-	
WWTP Aeration System Retrofit							
Centrifuge Project	-	1,500,000	-	-			1,500,000
Headworks*	500,000			-	-		-
Repump 55 Pump Station	1,123,854	500,000					500,000
Water & Sewer Master Plan Update 2023	600,000		-	-	-	-	-
Forecast Capital Outlay Funding	-	-					-
Total Wastewater Treatment Plant	**3,420,493**	**2,800,000**	**-**	**-**	**-**	**-**	**2,800,000**
Total Water Sewer CIP Projects	**5,162,316**	**3,337,914**	**-**	**-**	**-**	**-**	**3,337,914**

Notes - * Impact Fee Eligible

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	WWTP Centrifuge Project
Project Dept./Division:	931 WW
Project Duration (FY):	FY 2024
Project Location:	



Project Description/Purpose for Project:

The existing centrifuges made by Alpha Laval Company have surpassed their life expectancy with over 20 years in service. As a result, they need to be replaced. Currently, one of the centrifuges is out of service due to the controller that was discontinued. The centrifuges, along with the polymer system, are essential components in the dewatering equipment. They help separate the solids from the treated effluent prior to disposal.

Operating Budget Impact:

There will be no fiscal impact on the operating budget.

If competitive bidding or professional negotiation is required, explain:

The City staff explored the replacement of centrifuges though the traditional design-bid-build procurement process. However, the City's consultant estimated a project cost of at least $2.5 million with a minimum of two years of completion time. As a result, the staff explored other alternative procurement means, including "turnkey" option for one-to-one replacement of the equipment. Based on the best information compiled to date, a "turnkey" option with an estimated cost of approximately $1.5 million and completion time of one (1) year appears to be the most expedient. Sec. 2-258(b) and Sec. 2-258(i) of the City Code allow sole and single source purchase with City Commission authorizing the waiver of procurement procedures.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	-	1,500,000	-	-	-	-	1,500,000
Total Funding	**-**	**1,500,000**	**-**	**-**	**-**	**-**	**1,500,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	-	1,500,000	-	-	-	-	1,500,000
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**-**	**1,500,000**	**-**	**-**	**-**	**-**	**1,500,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Water Treatment Plant Rehabilitation
Project Dept./Division:	911 Water Plant
Project Duration (FY):	FY 2024
Project Location:	Water Treatment Plant



Project Description/Purpose for Project:

This project consists of replacing membranes that treat raw water into potable or drinking water. Existing membranes are over 20 years old and have reached the end of their useful life. The design of the project is nearly complete and it is anticipated that it will go out for bids in October 2023 or sooner.

Operating Budget Impact:

There will be no fiscal impact on the operating budget.

If competitive bidding or professional negotiation is required, explain:

Competitive bidding for this project will be required.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	1,296,570	337,914		-	-	-	337,914
Total Funding	**1,296,570**	**337,914**	**-**	**-**	**-**	**-**	**337,914**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	60,000	60,000	-		-	-	60,000
Construction	1,236,570	277,914	-		-	-	277,914
Other Costs	-	-	-	-	-	-	-
Total Project Costs	**1,296,570**	**337,914**	**-**	**-**	**-**	**-**	**337,914**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL

Project Name:	Rehabilitation of Water Supply Wells
Project Dept./Division:	911 Water Plant
Project Duration (FY):	FY 2024
Project Location:	West Plant Wellfield



Project Description/Purpose for Project:

The Water Treatment Plant uses six (6) raw water production wells to treat and supply the potable water demand for the City. The wells are rotated daily using between two (2) to four (4) wells at a time based on the water demand. The flow from the wells diminishes over time and rehabilitation becomes necessary to retore the capacity.

Operating Budget Impact:

There will be no fiscal impact on the operating budget

If competitive bidding or professional negotiation is required, explain:

Competitive will be required. Since rehabilitation of water supply wells is a routine activity, there is a good chance that the City may be able to piggyback a suitable contract. Otherwise, the project will have to go out for bids.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	208,635	200,000		-	-	-	200,000
							-
Total Funding	**208,635**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	208,635	200,000		-	-	-	200,000
Other Costs	-	-	-	-	-	-	-
							-
Total Project Costs	**208,635**	**200,000**	**-**	**-**	**-**	**-**	**200,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Gravity Sewer Rehabilitation
Project Dept./Division:	930 WW Transmission
Project Duration (FY):	FY 2024
Project Location:	City-wide



Project Description/Purpose for Project:

This project is an on-going maintenance program and will continue until all pipes and sewer manholes are fully rehabilitated. Approximately 50% of City's gravity sewer lines consist of vitrified clay pipes. Over the years along with the manholes, they get cracked and contribute significantly to the inflow and infiltration. These additional flows put pressure on the wastewater conveyance system and treatment plant, resulting in increased costs.

Operating Budget Impact:

There will be no fiscal impact on the operating budget.

If competitive bidding or professional negotiation is required, explain:

Competitive will be required. Since the gravity sewer system rehabilitation is a routine activity, there is a good chance that the City may be able to piggyback a suitable contract. Otherwise, the project will have to go out for bids.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	752,872	500,000					500,000
							-
Total Funding	**752,872**	**500,000**	**-**	**-**	**-**	**-**	**500,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	752,872	500,000					500,000
Other Costs	-	-	-	-	-	-	-
							-
Total Project Costs	**752,872**	**500,000**	**-**	**-**	**-**	**-**	**500,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Lift Station Rehabilitation
Project Dept./Division:	930 WW Transmission
Project Duration (FY):	FY 2024
Project Location:	City wide



Project Description/Purpose for Project:

The City owns and operates 83 lift or pump stations. This number includes old 16 "can" stations that are unsafe and inefficient and must be converted into safe and efficient submersible lift stations. In addition, the other lift stations also require routine maintenance. These lift stations are critical for transmission of wastewater from various parts of the City to the wastewater treatment plant.

Operating Budget Impact:

There will be no fiscal impact on the operating budget.

If competitive bidding or professional negotiation is required, explain:

The contract with Hinterland Group has been extended until November 2024.

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	443,767	300,000					300,000
							-
Total Funding	**443,767**	**300,000**	**-**	**-**	**-**	**-**	**300,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	-	-	-	-	-	-	-
Construction	443,767	300,000					300,000
Other Costs	-	-	-	-	-	-	-
							-
Total Project Costs	**443,767**	**300,000**	**-**	**-**	**-**	**-**	**300,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

CAPITAL IMPROVEMENT PROGRAM

PROJECT DETAIL	
Project Name:	Repump 55 Pump Station
Project Dept./Division:	930 WW Transmission
Project Duration (FY):	FY 2024
Project Location:	9070 SW 51st Street



Project Description/Purpose for Project:

Lift Station 55 is a repump station, located at City's Public Works compound. Due to its complexity, it is being requested as a stand alone project. It is one of the most critical infrastructure that collects wastewater from several lifts stations upstream and conveys to the treatment plant. This repump station was built approximately 30 years ago and has outlived its useful life and must be completely rehabilitated.

Operating Budget Impact:

There will be no fiscal impact on the operating budget.

If competitive bidding or professional negotiation is required, explain:

Yes, competitive bidding will be required for construction

FUNDING SOURCES	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
FUNDING							
Grants	-	-	-	-	-	-	-
Capital Projects Fund	1,123,854	500,000					500,000
							-
Total Funding	**1,123,854**	**500,000**	**-**	**-**	**-**	**-**	**500,000**

PROJECT COSTS	PRIOR YEARS*	2024	2025	2026	2027	2028	Total FY 24-FY 28
Design	75,000	-	-	-	-	-	-
Construction	1,048,854	500,000					500,000
Other Costs	-	-	-	-	-	-	-
							-
Total Project Costs	**1,123,854**	**500,000**	**-**	**-**	**-**	**-**	**500,000**

*Prior years include a projected total for the most recent fiscal year, in addition to actual costs for previous fiscal years.

Supplemental Information



GLOSSARY OF ACRONYMS AND TERMS

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Ad Valorem Taxes - Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Amended Budget - The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.

Appropriation - A legal authorization to incur obligations and make expenditures for specific purposes.

ARPA - American Rescue Plan Act; delivering $350B for eligible state, local, territorial, and Tribal Governments to the COVID-19 emergency and bring back jobs

Assessed Valuation - The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

Asset - Resources owned or held by a government which have monetary value.

Balanced Budget - A balanced budget is described as the amount available from taxation and other sources (revenues), including amounts carried over from prior fiscal years that must equal the total appropriations for expenditures and reserves.

Base Budget - Projected cost of continuing the existing levels of service in the current budget year.

Bond - A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

BSO - Broward Sheriff's Office

Budget - A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar - The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets - Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.

Capital Budget - The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.

Capital Improvements - Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government-sometimes referred to as infrastructure.

Capital Improvement Program (CIP) - An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay - Expenditures for fixed assets which have a value of $1,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project - Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis - A basis of accounting which recognizes transactions only when cash is increased or decreased.

CERT -Community Emergency Response Team

CDBG - Community Development Block Grant

Charges for Services/Services Revenue - An established fee charged for a particular service in addition to basic service.

Collective Bargaining Agreement - A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g., hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

Commission Approved Budget - The original budget as approved by the City Commission at the beginning of the fiscal year.

Constant or Real Dollars-The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

Consumer Price Index (CPI) - A statistical description of price levels provided by the Federal Government. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

GLOSSARY OF ACRONYMS AND TERMS

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services - Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

Debt Service - Payment of principal and interest on borrowed money according to a predetermined payment schedule.

Deficit - The excess liability of an entity over its assets; or the excess of expenditures or expenses over revenues during a single accounting period.

Department - The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation - The decline in the value of assets due to wear and tear, age, or obsolescence.

Employee (or Fringe) Benefits - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

EMS - Emergency Medical Services

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Lauderdale Lakes, this twelve (12) month period is October 1 to September 30.

Fixed Assets - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Franchise Fee - Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. water, electricity, cable television.

Full Time Equivalent - The equivalent of one person working full time: 8 hrs/day. Example: A part-time employee works 40 hours per pay period, this person is an equivalent .5 of a full-time employee (40 x 26/2080).

Fund - A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance - The excess of revenues over expenditures that accumulates from year to year.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - Fund used to account for financial resources except those required to be accounted for in another fund.

General Obligation (G.O.) Bond - This type of bond is backed by the full faith, credit and taxing power of the government.

Governmental Fund - Funds in which most governmental functions of the City are financed.

Grants - A contribution by a government or other organization to support a particular function.

Grants may be classified as either operational or capital, depending upon the grantee.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure - The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy - To impose taxes for the support of government activities.

Line-item Budget - A budget prepared along departmental lines that focuses in detail on what is to be bought.

Long-term Debt - Debt with a maturity of more than one year after the date of issuance.

GLOSSARY OF ACRONYMS AND TERMS

Mill - The property tax rate which is applied to the valuation of property. A tax rate of one mill produces one dollar of taxes on each $1,000 of assessed property valuation.

Modified Accrual Basis - The basis of accounting in which transactions are recognized when they become measurable and available.

Object of Expenditure - An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis - A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Personnel Services - Expenditures for salaries, wages, and fringe benefits of a government's employees.

Prior-year Encumbrances - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Proprietary Funds - These are funds which operate on a business like basis. These funds derive their revenue primarily from the fees received for the sources they provide and are self-sufficient. Examples of this include the Parking Lot, Stormwater, and Water-Sewer Utility Funds.

Purpose - A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue - Sources of income financing the operations of government.

Rolled-back Rate - The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

Sales and Use Tax Revenue - Sales taxes paid on goods and services that are collected at the time of purchase and submitted to the State. A use tax is paid when a sales tax was not paid. Both are collected by the State and then distributed to municipalities based upon its population.

Source of Revenue - Revenues are classified according to their source or point of origin.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM - Truth In Millage (Section 200.065, Florida Statute)

Unencumbered Balance - The amount of an appropriation that is neither expanded nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges - The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Taxes - Municipal charges on consumers or various utilities such as electricity, gas, water, telecommunications.

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