

**NEW ENGLAND PUBLIC SCHOOL
COMPLAINT REPORT – BULLYING**

- **Bullying is defined by the victim/target, not by the bully.** Bullying means any physical, written or verbal expression (including the use of electronic technologies) or pattern that is intended to cause or does cause distress to one or more students. It includes three important components:
 - Bullying is aggressive behavior that involves unwanted negative actions
 - Bullying involves a pattern of behavior repeated over time
 - Bullying involves an imbalance of power or strength
- **Responding to bullying with bullying is not acceptable.**
- **Complainant can report anonymously.**

Complainant: _____ Student _____ Grade _____ Employee _____

Home Address: _____ Phone: _____

School: _____ Date: _____

Summary of the Alleged Complaint/Conduct

1. Date(s) on which alleged conduct occurred:

2. Names of witnesses (please specify whether employee, student, or other):

3. Name(s) of the alleged offender(s) (if known) Please print.

Are they a repeat offender? Yes No

4. Where did the incident happen? (choose all that apply)

On school property On a school bus On the way to/from school At a
school sponsored activity or event off school property Other _____

5. Describe in detail the specific incident(s) that are the basis of this complaint. Include verbal statements (e.g. threats, demands), or physical threats that are relevant. (Use additional sheets if needed.)

Important Details of the Incident(s): When/Where/How often

