



**Texas Council for International Studies, Inc
Board of Directors Meeting**

Wednesday, August 6, 2025

12:00 p.m. (Noon)

Alcuin School

6144 Churchill Way

Dallas, Texas 75230

Notice is hereby given that on October 29, 2024, the Texas Council for International Studies (TCIS) Board of Directors will hold a regular meeting beginning at 12:00 p.m. at Alcuin School 6144 Churchill Way, Dallas, Texas 75230. The presiding officer of the TCIS Board of Directors will be present at the meeting location. Members of the community who wish to address the Board during the Public Forum may submit their requests in writing to board@texascis.org by Tuesday, August 5, 2025, at 12:00 p.m. Submissions must include name, address, phone number and the subject or agenda item(s) to be addressed.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice.

Agenda

- 1. Meeting Called to Order**
- 2. Roll Call and Introduction of Board Members Present and Declaration of Quorum**
 - a. Dr. Carol Velazquez
 - b. Dr. Todd Kettler
 - c. Mr. Kile Brown
 - d. Ms. Karen Phillips
- 3. Recording of Chief Executive Officer Present**
 - a. Ms. Margaret Davis
- 4. Recording of Secretary to the Board Present**
 - a. Ms. Ashley Hesseltine

5. Public Forum

6. Information Items

- a. Summer Boost
- b. TEA Accountability Timeline
- c. Annual audit begins on August 11, 2025

7. Consent Agenda

- a. Consider approval of minutes for Board of Directors meeting on March 27, 2025
- b. Consider approval of TCIS FY24 unqualified audit
- c. Consider approval of TCIS July 2025 Financial Report
- d. Consider approval of Summer Boost 2025 Financial Report
- e. Consider approval of 2025-2026 campus budgets for the San Antonio ISD campuses operated by TCIS
- f. Consider approval of 2025-2026 campus budgets for the Longview ISD campuses operated by TCIS
- g. Consider approval of 2025-2026 campus budgets for the Edgewood ISD campuses operated by TCIS
- h. Consider approval of Mercy Manor agreement for Foster Middle School, Judson Middle School, and Longview High School

7. Action Items

- a. Elect a director to fill the vacancy occurring on the TCIS Board of Directors resulting from the resignation of Mr. Walter Sorensen for a term that expires in April 2026
- b. Consider approval of 2024-2025 documentation for DoorDash reimbursement and March 2024 purchases on card 1079
- c. Consider approval of TCIS 2025-2026 budget framework
- d. Consider approval of purchase of three-month certificate of deposit
- e. Consider approval of TCIS 2025-2026 organizational chart
- f. Consider approval of Lowman Education resources
- g. Consider approval of EdQwest resources

8. Executive Session

TCIS will conduct a closed session pursuant to Texas Government Code, Chapter 551, Subchapter D for the following:

- a. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee as authorized by Texas Government Code Section 551.074 (CEO evaluation and contract)

9. Take action, if any, on agenda items discussed in Executive Session.

10. Adjournment

NOTICE:

The Board may go into executive session at any time to discuss an agenda item as permitted under the Open Meetings Act and set out in Subchapter 551 of Title 5 of the Texas Government Code.

Recess: The Board may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.