



Exeter-West Greenwich Regional School District
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Superintendent of Schools *Curriculum Director* *Director of Special Services* *Director of Administration* *District Treasurer*

James H. Erinakes II
Superintendent of Schools

To Whom It May Concern,

Please be advised that the individual listed below has been extended a conditional offer of employment with the Exeter-West Greenwich Regional School District. Pursuant to R.I.G.L. § 16-2-18.1,

Any person seeking employment with a private school or public-school department who has not previously been employed by a private school or public-school department in Rhode Island during the past twelve (12) months shall undergo a national and state criminal background check to be initiated prior to or within one week of employment after receiving a conditional offer of employment.

The applicant shall apply to the bureau of criminal identification (BCI), department of attorney general, state police, or local police department where they reside, for a national and state criminal records check. Fingerprinting shall be required.

The potential employee understands that they shall bring this letter, photo identification, and a Credit or debit card for the amount of Forty-Five Dollars (\$45.00) for a national background check.

Please do not hesitate to contact me if you have any questions or need additional information.

Thank you,
James H. Erinakes II

Name: _____

Address: _____

DOB: _____

Results will be forwarded to the email address on file with the RI Attorney General’s office.

R.I. Attorney General’s Office
4 Howard Ave.
Cranston, RI 02920
Monday – Friday **8:30 am – 4:00 pm** (No appointments)
Closed on state holidays.
Visit www.riag.ri.gov for more information.