JOB TITLE: General Laborer
DEPARTMENT: Gas Department
PAY GRADE: 2
WAGE RANGE: $34,107.01 - $44,512.00
FLSA STATUS: Non-exempt
CLASSIFICATION: This job classification has been designated as a safety-sensitive job classification in accordance with the Oklahoma Medical Marijuana and Patient Protection Act, 63 O.S., § 427.1 *et seq.,* (OSCN 2019), effective August 29, 2019. This means employees in this job classification can be subject to disciplinary action up to and including termination if they test positive for marijuana components or metabolites, even if they possess a medical marijuana license.

JOB SUMMARY: Under the general supervision of the Gas and Water Supervisor. Equipment and hand tools to maintain infrastructure such as natural gas and water lines.

WORKING CONDITIONS/PHYSICAL REQUIREMENTS:

- Regular attendance is required.
- Works outside in all weather conditions. Frequently encounters snakes and spiders.
- Requires independent judgment.
- Requires the ability to walk, stand, stoop, bend, and work in awkward positions.
- Ability to lift and carry objects weighing up to 60 pounds.
- Ability to enter and operate the truck and other equipment.
- Requires eye-hand coordination to operate the equipment.
- Must operate radio equipment to maintain contact with the base and other employees.
- Must create a favorable impression of city workers to the general public through conduct, speech, and appearance.

EXAMPLES OF NON-CORE JOB RESPONSIBILITIES (not all-inclusive):

- Operate riding mower as required.
- Fill in for other employees during their absence.
- Assist other departments as required.
- Maintain and repair ground sprinkler systems.
- Assist in the recovery of all equipment from job sites.
- Perform other duties as assigned

QUALIFICATIONS:

A. REQUIRED:

Knowledge:
- Basic mechanical knowledge.
- Knowledge of safety issues, rules, and procedures pertinent to department mission and specific tasks.

Skills:
- Skill in the operation of vehicles and equipment.
- Skill in the use of a variety of hand and power tools including an air hammer and welding equipment.

Abilities:
- Ability to speak understand, read and write in the English language.
- Ability to safely operate the equipment.
- Ability to lift and carry objects weighing up to 100 pounds.
- Ability to perform tasks in all weather conditions.
- Ability to communicate effectively using radio equipment.
- Ability to interact harmoniously with the general public and co-workers.
- Ability to work alone with minimum supervision.

Education:
- High School diploma or GED

Experience:
- Prior safe driving experience and driving record.

Licensing/certification:
- Must have a valid Oklahoma Class D Driver's license.
- Class D Water License.
- Class D Wastewater License.

Other:
- None

B. DESIRED:
- Rudimentary knowledge of Spanish language words and phrases.
- Experience with heavy equipment such as backhoes, ditchers, tractors, and front loaders.
- Plumbing skills, use of hand and power tools, welding and cutting torch skills.

DISCLAIMER: "This job description is provided as a guide and is not to be considered a contract. The City reserves the right to make changes to the job description as necessary. It is intended to identify the major responsibilities and requirements of this job. The employee may be requested to perform job-related responsibilities and tasks other than those stated in this description."

Signatures/Date

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

Check the appropriate box, fill in the appropriate accommodations, and sign and date if required.

□ I have read and understand this job description and acknowledge that I am able to complete the essential functions of my job without accommodations.
□ I have read and understand this job description and I would require the following reasonable accommodations to fulfill the essential functions of this job:

_____

_____

_____   _____
Employee Signature   Date