

**SECTION A: NOTICE TO BIDDERS**

**SEALED PROPOSALS** will be received by the **East Windsor Regional School District** for the REBID of HVAC Upgrades at the EWRSD Administration Offices located in Hightstown, Mercer County, New Jersey.

Bids will be received up until **10:00 am prevailing time, on December 23, 2025**, and then opened in public by the Business Administrator for the **East Windsor Regional School District** at the **Board of Education Administration Offices, 25A Leshin Lane, Hightstown, New Jersey**. Bids will be rendered in accordance with N.J.S.A. 18A:18A-4. All bids should be clearly labeled "9067 HVAC UPGRADES AT ADMIN"

**Drawings, Specifications, Proposal Forms, etc. may be obtained from the Architect's Office on or after December 11, 2025.**

The bid documents have been prepared by the firm, **SSP ARCHITECTURAL GROUP**, with an office at 50 Division Street, Suite 503, Somerville, NJ 08876. Telephone number (908) 725-7800. Fax number (908) 725-7957. Electronic Bid documents can be purchased for a **non-refundable fee of fifty (\$50) dollars** by contacting SSP Architects by phone at (908) 725-7800 or by email at [Bids@ssparchitects.com](mailto:Bids@ssparchitects.com). Drawings and specifications shall be available for inspection at the Architect's Office from 9:00 am to 4:00 pm Monday through Thursday and 8:00 am to 12:00 pm Friday.

**A site visit is required with the district signing the form provided in the bid. Site visits from the original bid period are acceptable for this requirement. Additional site visits must be arranged at least one business day in advance through Buildings and Grounds Office, Patricia Malta, 609-578-9970.**

The Owner and Architect have determined that only DPMC Trade Classifications listed below are deemed eligible to bid this project.

**C032 HVACR**

**Each bidder must deposit with their Bid, a security in the amount of not less than 10% of the Bid, but in no case to exceed \$20,000, in the form of a certified check or standard bid bond subject to the conditions provided in Section B: "Instructions to Bidders".**

Bidders are required to comply with the requirements of Chapter 127, P.L. 1975 (NJAC 17:27 Public Contracts Affirmative Action Statute) as amended from time to time, Prevailing Wage Law (NJSA 34:11-56.25 et seq.-NJAC 12:60), the American with Disabilities Act, UGG 200.326, and with any and all New Jersey Statutes not specified herein. Bidders are required to comply with the business registration and use tax requirements of N.J.S.A. 52:32-44, amended by P.L. 2004, c. 57.

All contractors are subject to background checks. Refer to Section B – Instructions to Bidders for additional information.

***THE EAST WINDSOR REGIONAL SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY NON RESPONSIVE BID OR ALL BIDS PURSUANT TO N.J.S.A. 18A:18A-22. OR TO WAIVE ANY MINOR INFORMALITIES IN ANY BID OR TO AWARD A LUMP SUM CONTRACT, IN SUCH A MANNER AS SHALL BE, IN THE JUDGMENT OF THE BOARD OF EDUCATION, TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, ALL IN CONFORMITY WITH THE LAW.***

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Mr. Paul Todd      Business Administrator, East Windsor Regional School District