

SECTION A: NOTICE TO BIDDERS

SEALED PROPOSALS will be received by the **East Windsor Regional School District** for the HVAC Upgrades at the EWRSD Administration Offices located in Hightstown, Mercer County, New Jersey.

Bids will be received up until **11:00 am** prevailing time, on **December 2, 2025**, and then opened in public by the Business Administrator for the **East Windsor Regional School District** at the **Board of Education Administration Offices, 25A Leshin Lane, Hightstown, New Jersey**. Bids will be rendered in accordance with N.J.S.A. 18A:18A-4. All bids should be clearly labeled "9067 HVAC UPGRADES AT ADMIN"

Drawings, Specifications, Proposal Forms, etc. may be obtained from the Architect's Office on or after October 22, 2025.

The bid documents have been prepared by the firm, **SSP ARCHITECTURAL GROUP**, with an office at 50 Division Street, Suite 503, Somerville, NJ 08876. Telephone number (908) 725-7800. Fax number (908) 725-7957. Electronic Bid documents can be purchased for a **non-refundable** fee of **fifty (\$50) dollars** by contacting SSP Architects by phone at (908) 725-7800 or by email at Bids@ssparchitects.com. Drawings and specifications shall be available for inspection at the Architect's Office from 9:00 am to 4:00 pm Monday through Thursday and 8:00 am to 12:00 pm Friday.

A pre-bid meeting will be held at the site on October 29, 2025, at 2:00 pm. Interested parties shall meet at Board of Education Administration Offices, 25A Leshin Lane, Hightstown, New Jersey 08520. Site visits will include HVAC and Interior Upgrades at 100 wing, HVAC and Interior Upgrades at 300/400 wing and Gym, and HVAC Upgrades at EWRDS Administration Offices projects out to bid at the same time. Site visits at any other time must be arranged at least one business day in advance through Buildings and Grounds Office, Patricia Malta, 609-578-9970.

Any questions or requests for clarifications shall be submitted in writing to the Architect's office no later than November 14, 2025 by 12:00pm. E-mail questions to jwardlinzer@ssparchitects.com and include the project #9067

The Owner and Architect have determined that only DPMC Trade Classifications listed below are deemed eligible to bid this project.

C032 HVACR

Each bidder must deposit with their Bid, a security in the amount of not less than 10% of the Bid, but in no case to exceed \$20,000, in the form of a certified check or standard bid bond subject to the conditions provided in Section B: "Instructions to Bidders".

Bidders are required to comply with the requirements of Chapter 127, P.L. 1975 (NJAC 17:27 Public Contracts Affirmative Action Statute) as amended from time to time, Prevailing Wage Law (NJSA 34:11-56.25 et seq.-NJAC 12:60), the American with Disabilities Act, UGG 200.326, and with any and all New Jersey Statutes not specified herein. Bidders are required to comply with the business registration and use tax requirements of N.J.S.A. 52:32-44, amended by P.L. 2004, c. 57.

All contractors are subject to background checks. Refer to Section B – Instructions to Bidders for additional information.

THE EAST WINDSOR REGIONAL SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY NON RESPONSIVE BID OR ALL BIDS PURSUANT TO N.J.S.A. 18A:18A-22. OR TO WAIVE ANY MINOR INFORMALITIES IN ANY BID OR TO AWARD A LUMP SUM CONTRACT, IN SUCH A MANNER AS SHALL BE, IN THE JUDGMENT OF THE BOARD OF EDUCATION, TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, ALL IN CONFORMITY WITH THE LAW.

Mr. Paul Todd Business Administrator, East Windsor Regional School District