

**CLEARFIELD AREA BOARD OF SCHOOL DIRECTORS**

**Monday, March 25, 2024**

**6:00 PM – Regular Board Meeting**

**Jr./Sr. High School Library**

- I. Call to Order
- II. Roll Call
- III. Moment of Silence and Pledge to the Flag
- IV. Approval of the February 2024 Meeting Minutes
- V. Recognition of Visitors (*Comments are to be in regards to topics and concerns. Individual staff and personnel concerns and comments can not be made in public. Five minute limitation*)
- VI. Reports
- VII. Committee Reports
  - A. Education and Personnel Committee – Mr. Struble
  - B. Buildings, Finance and Activities Committee – Mr. Struble
- VIII. Old Business
- IX. New Business
- X. Financial Reports

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that all financial reports and budget transfers be accepted and filed for audit and that the bills be approved for payment subject to fund availability.

- VIII. Adjournment

## **EDUCATION AND PERSONNEL COMMITTEE**

The Education Committee will meet on Monday, March 25, 2024 beginning at 6:00 PM  
Jr./Sr. High School Library

### **1.0 EDUCATION**

1. Approval to provide summer school for credit recovery at the Jr./Sr. High School from June 10, 2024 through June 21, 2024.
2. Approval to operate the Behind the Wheel Driver Education Program during the 2024 summer.
3. Approval to provide summer academy opportunities for grades K-12 after the completion of the 2023-2024 school year.
4. Approval to provide the elementary early start program for the 2024-2025 school year on August 5<sup>th</sup>-8<sup>th</sup> and August 12<sup>th</sup>-14<sup>th</sup>.
5. Approval to provide the special education extended school year program during the weeks of July 8<sup>th</sup> and 15<sup>th</sup>.

Administrative Recommendation: Approval.

Committee Recommendation:

### **2.0 PERSONNEL**

**Note: All personnel items are effective March 26, 2024 unless otherwise noted.**

#### **A. New Hires/Transfer/ Volunteers/Position Recommendations**

1. Gregory Plubell, Part-time Food Service Technician at Clearfield Area Jr./Sr. High School, 4 hours per day, 180 days per year, effective 03/13/2024.
2. Heather English, Nicholas Samele, and Charles Strunk as bus drivers for Fullington Bus Company for the 2023-2024 school year, effective March 4, 2024.
3. Jon Altemus, Volunteer Girls' Softball Coach, effective 2/28/2024.
4. Jacob DeJonge, Junior High Assistant Track Coach, effective 2/29/2024.
5. Benjamin Timko, Volunteer Girls' Softball Coach, effective 2/27/2024.
6. Ross Wright Jr., Volunteer Girls' Softball Coach, effective 2/28/2024.
7. Jessica Sheets, Band Volunteer, effective 3/4/2024.

8. Kimberly Marshall, Science Tutor, effective 3/4/2024.
9. Cassidy DeJonge, ELA Tutor, effective 3/4/2024.
10. Page Reefer, ELA Tutor, effective 3/4/2024.
11. W. Barry Kline, Volunteer Track Coach, effective 3/7/2024.
12. Lora Vaow, Jr./Sr. High School Secretary, 10 month position, 199 days per year, 1516 hours per year, effective 3/19/2024.
13. Matthew Peacock, Volunteer Baseball Coach, effective 3/8/2024.
14. **Kassi Jo Dixon as a bus driver for Fullington Bus Company, effective 3/19/2024.**
15. **Teresa Ardary, Homebound Instructor, effective 3/22/2024.**

**B.     Resignations**

1. Dawn Sankey, Resignation for retirement purposes as Elementary Library and Building Assistant at Clearfield Area Elementary School, 7.5 hours per day, 180 days per year, effective the last day of the 2023-2024 school year.
2. Kayla Caragein, Resignation as Superintendent/Board Secretary for the Clearfield Area School District, effective May 21<sup>st</sup>, 2024.
3. Patrick Pallo, Resignation for retirement purposes as Secondary Social Studies-DE/AP Teacher at Clearfield Area Jr./Sr. High School, effective at the close of school for the 2023-2024 school year.
4. Ashlee Porter, Resignation as full-time Classroom Assistant-Amanda Morningstar/PCA #192003 at Clearfield Area Elementary School, 6.25 hours per day, 180 days per year, effective 3/8/2024.
5. Angela Mayhew, Resignation for retirement purposes from her part-time Assistant Cook position at Clearfield Area Jr./Sr. High School, up to 5 hours per day, up to 180 days per year, effective 3/13/2024.

### **C. Leaves**

1. 2223009, Elementary Teacher, is requesting an extension of her FMLA leave beginning March 5, 2024 through March 22, 2024.
2. 2324011, part-time Classroom Assistant at Clearfield Area Elementary School, is requesting a leave of absence for medical reasons effective April 19, 2024 – April 25, 2024 AM using her sick days, April 25, 2024 PM – May 2, 2024 AM using her personal days, and May 2, 2024 PM – May 30, 2024 – unpaid leave.
3. **2324012, Maintenance Employee, is requesting a leave of absence for medical reasons effective 4/30/2024 – 5/29/2024 using sick and vacation days. He is then requesting an FMLA from 5/30/2024 – 7/31/2024.**

Administrative Recommendation: Approval.

Committee Recommendation:

Committee Recessed at:

## **BUILDINGS, FINANCE AND ACTIVITIES COMMITTEE**

The Buildings Committee will meet on Monday, March 25, 2024 beginning at 6:00 PM  
Jr./Sr. High School Library

### **1.0 FIELD TRIP REQUEST**

1. Ms. McKillop is requesting to take 35 students to Indiana University of Pennsylvania on March 22, 2024. Attachment F-1.
2. The Ski and Board Club is requesting to go to Killington Vermont in February of 2025. Attachment F-2.
3. Mrs. Carr is requesting to take 15 students to Parker Dam on April 24, 2024. Attachment F-3.
4. Mrs. Carr is requesting to take 15 students to Curwensville Lake on May 2, 2024. Attachment F-4.
5. Mrs. Borden and Mr. Yingling are requesting to take 8 students to the Penn Stater for a language and linguistics conference. Attachment F-5.

Administrative Recommendation: Approval.

Committee Recommendation:

### **2.0 POLICY**

1. Approval of the first reading of the following policies:
  - 000-Board Policy/Procedure/Administrative Regulations
  - 001-Name and Classification
  - 002- Authority and Powers
  - 003-Functions
  - 004-Membership
  - 005-Organization
  - 006-Meetings
  - 006.1-Attendance at Meetings via Electronic Communications
  - 007-Policy Manual Access
  - 011-Principles for Governance and Leadership
  - 114-Gifted Education
2. Approval to retire policy 008-Organizational Chart

Administrative Recommendation: Approval.

Committee Recommendation:

### **3.0 BOOSTER GROUPS**

1. Approval of the Clearfield Softball Club.

Administrative Recommendation: Approval.

Committee Recommendation:

### **4.0 AGREEMENTS**

1. Approval of the agreement with HHSDR for architectural services at the Clearfield Area School District. Attachment A-1.
2. Approval to use approved e-rate funding to purchase equipment through Cloudcast as per their bid to replace our networking equipment within our buildings. Attachment A-2.
3. Approval of the agreement with Incident IQ Cloud Services to provide help desk services and asset management for technology related items. Attachment A-3.

Administrative Recommendation: Approval.

Committee Recommendation:

### **5.0 FACILITY REQUESTS**

1. Clearfield Little League Softball is requesting use of the school facilities for their 2024 season needs.

Administrative Recommendation: Approval.

Committee Recommendation:

Committee Recessed at: