

CLEARFIELD AREA BOARD OF SCHOOL DIRECTORS

Monday, January 22, 2024

6:00 PM – Regular Board Meeting

Jr./Sr. High School Library

- I. Call to Order
- II. Roll Call
- III. Moment of Silence and Pledge to the Flag
- IV. Recognition of Visitors (*Comments are to be in regards to topics and concerns. Individual staff and personnel concerns and comments can not be made in public. Five minute limitation*)
 - Katherine Eckley- Audit Findings
- V. Approval of the Special Meeting Minutes from December 2023
- VI. Reports
- VII. Committee Reports
 - A. Education and Personnel Committee – Mr. Struble
 - B. Buildings, Finance and Activities Committee – Mr. Struble
- VIII. Old Business
- IX. New Business
 - 1. Approval of Expulsion Agreement #2324003.
 - 2. Approval of the continuation of the Clearfield Area School District Health & Safety Plan as attached.
 - 3. Approval of the CCCTC Bond Resolution (roll call vote), as attached.
 - 4. Approval of the Audit Report.**
- X. Financial Reports

Moved by ____ and seconded by ____ that all financial reports and budget transfers be accepted and filed for audit and that the bills be approved for payment subject to fund availability.
- XI. Adjournment

EDUCATION AND PERSONNEL COMMITTEE

The Education Committee will meet on Monday, January 22, 2024 beginning at 6:00 PM
Jr./Sr. High School Library

1.0 EDUCATION

2.0 PERSONNEL

Note: All personnel items are effective January 23, 2024 unless otherwise noted.

A. New Hires/Transfer/ Volunteers/Position Recommendations

1. Ronald Baer, Full-time Custodian at Clearfield Area Jr./Sr. High School, 2nd shift, 8 hours per day, 261 days per year, effective January 22, 2024.
2. The following teachers are able to receive tenure as of 1/23/2024:
 - a. William Bowman
 - b. Sara Liptak
 - c. Brandi Matsko-Bumbarger
 - d. Erin McCracken
 - e. Holly Olson
 - f. Emily Shurer
 - g. Adam Skerkavich
 - h. Bethany Whited
 - i. Mandy Wolfel
3. Sandy Bailor, Head Girls' Volleyball Coach, effective 12/19/2023.
4. Nicholas Walker, Head Boys' Soccer Coach, effective 12/19/2023.
5. Michael Duttry, Volunteer Wrestling Coach, effective 12/14/2023.
6. Leland Sipes, Volunteer Wrestling Coach, effective 12/13/2023.
7. Carl Heaton III, seniority transfer from Full-time Custodian at Clearfield Area Jr./Sr. High School, 2nd shift, 8 hours per day, 260 days per year to Full-time Custodian at Clearfield Area Jr./Sr. High School, 2nd shift, 8 hours per day, 260 days per year (formerly Daniel Alt's position), effective date to be determined.
8. Jason Gill, Volunteer Boys' Basketball Coach, effective 12/13/2023.
9. Ashlee Porter, Full-time Classroom Assistant-Amanda Morningstar/PCA #192003, 6.25 hours per day, 180 days per year, effective 12/18/2023.

10. Cierra Hutchins, Temporary Jr./Sr. High Library and Building Assistant at Clearfield Area Jr./Sr. High School, 7.5 hours per day, 180 days per year, for the remainder of the 2023-2024 school year and effective 12/18/2023. Cierra will have the opportunity to bid or bump into a new position at the CESPAs bid day in August 2024.
11. Susan Force, seniority transfer from Full-time Classroom Assistant-Dylan Thompson/PCA #171829 at Clearfield Area Jr./Sr. High School, 7 hours per day, 180 days per year to Jr/Sr High School Library & Building Assistant at Clearfield Area Jr./Sr. High School, 7.5 hours per day, 180 days per year, effective with the start of the 2024-2025 school year.
12. Heather English, seniority transfer from Full-time Classroom Assistant-Brianna Shaw/PCA #212216 at Clearfield Area Jr./Sr. High School, 6.5 hours per day, 180 days per year to Full-time Classroom Assistant-Brianna Shaw at Clearfield Area Jr./Sr. High School, 6.75 hours per day, 180 days per year, effective with the start of the 2024-2025 school year.
13. Jordan McCracken, Volunteer Wrestling Coach, effective December 5, 2023.
14. **Courtney Ensminger, Temporary Full-time Classroom Assistant-Brianna Shaw at Clearfield Area Jr./Sr. High School, 6.75 hours per day 180 days per year for the remainder of the 2023-2024 school year and effective 1/22/2024. Courtney will have the opportunity to bid or bump into a new position at the CESPAs bid day in August 2024.**
15. **Lunch Duty Supervision at the Jr./Sr. High School Effective 1/18/2024 (2nd Semester)**
 - a. **Timothy Cali**
 - b. **John Chelednik**
 - c. **Danica Hamm**
 - d. **Angela Huff**
 - e. **Michael Knepp**
 - f. **Leeanne Scaife**
 - g. **Mandy Wolfel**
 - h. **Erica Woolridge**
 - i. **David Wright**

**16. Substitute Lunch Duty Supervision at the Jr./Sr. High School Effective 1/18/2024
(2nd Semester)**

- a. William Bowman**
 - b. Myles Caragein**
 - c. Cassidy DeJonge**
 - d. Kelly Kaskan**
 - e. Jessica Komoncz**
 - f. Kimberly Marshall**
 - g. Page Reefer**
 - h. Andrew Rothrock**
 - i. Andrew Shimko**
- 17. Dalton Brill, Junior Varsity Football Coach.**
- 18. Robert Lazauskas, Junior Varsity Football Coach.**
- 19. Robert Myers, Junior Varsity Football Coach.**
- 20. Rick Redden, Junior Varsity Football Coach.**
- 21. Andrew Chimenti, Junior High Football Coach.**
- 22. Ryan Peace, Junior High Football Coach.**
- 23. Michelle Rowles, Junior Varsity Girls' Volleyball Coach.**
- 24. Hannah Uschock, Junior High Head Girls' Volleyball Coach.**
- 25. Devon Johnston, Elementary Girls' Volleyball Coach.**
- 26. Samantha Lippert, Elementary Girls' Volleyball Coach.**
- 27. Mr. Mark Bender, Director of Special Education, is recommending the creation of a Full-time Classroom Assistant-Hannah Uschock position at Clearfield Area Jr./Sr. High School, 6.75 hours per day, 180 days per year.**
- 28. Administration recommends the following position changes:**
- The collapse of the 5 hour/day 180-day Classroom Assistant Position (Lisa Nelen's Classroom). The position is currently empty.**
 - The collapse of the 4.75 hour /day 180-day Career Center Assistant Position that was formerly held by Judy Keith. The position is currently empty.**

- **Create a 10 Month secretary position as already defined in the CBA as 199 days per year for 1516 hours. This would be a High School Guidance Office / Transition Secretary.**

- **Create a 10 Month secretary position as already defined in the CBA as 199 days per year for 1516 hours. This would be a District Office/District Wide position that would support needs in the District Office, provide support to the elementary guidance office secretary, and float coverage as needed to address needs when other secretaries are absent.**

- **The collapse of the 12-month Business Manager's secretary position.**

- **The collapse of the Locker Room Pool Assistant position.**

B. Resignations

1. Amanda McGarvey, resignation as part-time Classroom Assistant-Emily Shurer at Clearfield Area Elementary School, 5 hours per day, 180 days per year, effective 1/4/2024.
2. Nicholas Walker, resignation as Junior Varsity Boys' Soccer Coach upon board appointment of movement to Head Boys' Soccer Coach position.
3. Todd Trinidad, resignation as Head Boys' Soccer Coach, effective 12/15/2023.
4. Tammy Cutler, resignation as Food Service Technician at Clearfield Area Jr./Sr. High School, 4 hours per day, 180 days per year, effective December 19, 2023.
5. Lisa Rauch, resignation as Senior Accountant, effective January 4, 2024.

C. Leaves

1. 2324007, Teacher at Clearfield Area Jr./Sr. High School, is requesting a maternity leave of absence using her sick and personal days from March 14, 2024 through April 18, 2024. She is then requesting an FMLA leave from April 19, 2024 through May 31, 2024.
2. 2324004, Classroom Assistant, is requesting an extension of unpaid leave of absence for medical reasons from December 11, 2023 through February 7, 2024.
3. **1819012, part-time Classroom Assistant at Clearfield Are Jr./Sr. High School, is requesting an unpaid intermittent medical leave of absence effective after exhausting her sick and personal days.**
4. **2223009, Elementary Teacher, is requesting an FMLA beginning February 2, 2024 through March 4, 2024.**
5. **2324008, Full-time, Custodian at Clearfield Area Elementary School/Clearfield Area Jr./Sr. High School, is requesting an intermittent FMLA to care for a family member effective February 6, 2024.**

Administrative Recommendation: Approval.

Committee Recommendation:

Committee Recessed at:

BUILDINGS, FINANCE AND ACTIVITIES COMMITTEE

The Buildings Committee will meet on Monday, January 22, 2024 beginning at 6:00 PM
Jr./Sr. High School Library

1.0 FIELD TRIP REQUEST

1. Mrs. Carr is requesting to take students to the Farm Show on January 12th, 2024. Attachment F-1.
2. Mr. Sproull is requesting to take students to Huntingdon High School for PMEA District 4- Grade 5 Chorus on April 26th, 2024. Attachment F-2.
3. Mrs. Stattel is requesting to take students to Mifflin County Middle School on May 17th, 2024 for PMEA District 4- 6th Grade Band Fest. Attachment F-3.
4. Mrs. Carr is requesting to take students to the Leadership Conference in Harrisburg on February 10, 2024. Attachment F-4.
5. Mrs. Warlow is requesting to take students to the CAST building for the Poetry Out Loud Competition on January 24, 2024. Attachment F-5.
6. Mrs. Carr is requesting to take students to an agricultural education career development event on February 21, 2024. Attachment F-6.
7. Mrs. Troupe is requesting to take the 7th grade class to Pittsburgh Pirates Education Days on May 8, 2024. Attachment F-7.
8. **The first grade teachers are requesting to take the first grade classes to the Elk Visitor Center on May 6th and 8th, 2024. Attachment F-8.**
9. **The 3rd grade teachers are requesting to take the third grade classes to Farmers Inn on May 24, 2024. Attachment F-9.**
10. **The elementary Counselors are requesting to take the 5th grade students to The Ritz Theatre on February 2, 2024 for an incentive movie provided by the Clearfield County Drug and Alcohol Commission. Attachment F-10.**
11. **The fourth grade teachers are requesting to take the fourth grade classes to Lincoln Caverns on May 13, 2024 and May 17, 2024. Attachment F-11.**
12. **Mrs. Swatsworth is requesting to take the 8th grade class to Hershey Park on May 10, 2024. Attachment F-12.**

Administrative Recommendation: Approval.

Committee Recommendation:

2.0 BOOSTER GROUPS

1. The Clearfield Swim & Dive Club has turned in all required paperwork for the 2023-2024 school year.

Administrative Recommendation: Approval.

Committee Recommendation:

3.0 LOCAL TAX

1. Approval of the Local Tax Enabling Act Resolution- Committee Appointment as attached.

Administrative Recommendation: Approval.

Committee Recommendation:

4.0 CALENDARS

1. Approval of the revisions to the 2023-2024 school calendar.
2. Approval of the 2024-2025 school calendar.

Administrative Recommendation: Approval.

Committee Recommendation:

Committee Recessed at: