FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

September 25, 2025
REGULAR MEETING - 7:00 P.M.

I. Call to Order by the Board President

II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, and, to the extent known, the agenda of this meeting on January 16, 2025, to the Hunterdon County Democrat and The Courier-News. Copies of the notice have also been placed in the Board Office and in each of the district schools, posted on the District website, and filed with the Flemington Borough Clerk and the Raritan Township Clerk.

III. Roll Call

IV. Pledge of Allegiance - Led by J.P. Case Middle School Students - Sloan Angiuli, Cainen Batliwala and Angelina Gebraeel

V. District Mission Statement

As a Community of One, WE:

Foster social, emotional, and academic growth within a connected learning community
Respect, honor, and embrace diverse family and community values by building collaborative partnerships
Strengthen opportunities that nurture creative and critical thinkers
Develop and inspire personal excellence.

Every Student - Every Day - Every Opportunity

VI. Superintendent's Report

1. Student Presenters - J.P. Case Middle School students Sloan Angiuli, Cainen Batliwala and Angelina Gebraeel will present school updates.

VII. Approval of Minutes – Executive Session – September 11, 2025
Regular Meeting - September 11, 2025

VIII. Report of the Board Secretary and Treasurer of School Monies for August 2025.

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of August 2025, further certifies that no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2025-2026.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23A-16.10(a) as of August 31, 2025. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of the school year 2025-2026.

IX. Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only. The second public comment is for comment on any issue. Each speaker will have 3 minutes, and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

X. Report of the Standing Committees and Appointments

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

A. PERSONNEL – Chairperson, Gina Criscitiello, Next Meeting – October 27, 2025

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval for district staff member(s) to take a leave of absence or amend their leave during the 2025-2026 school year.

2. Approval to employ the following leave replacement for the 2025-2026 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Degree/Step	Effective Dates	Certification /College
1.	Dallenbach	Elise	JPC	Teacher LLD/ K.Connelly	$63,065.00/BA/1	September 4, 2025 - October 28, 2025	Teacher of the Handicapped/ Trenton State College

3. Approval to update the salary of the following staff member(s) to include the addition of National Board Certification per FREA agreement for the 2025-2026 school year, as follows:

Item	Last Name	First Name	Loc./ Position	Certification	Total Stipend Amount
1.	Bennett	Ashley	CH/Speech Language Specialist	ASHA SLP Clinical Certification	$1000

4. Approval to amend the July 24, 2025 motion:

to employ the following leave replacement(s) for the 2025-2026 school year, pending certification, fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Degree/ Step	Effective Dates	Certification /College
2.	Hungerford	Katherine	RH	Teacher Resource Program In-Class Support Grade 2 / N. Mazzaferro	$66,440 (prorated) / MA / 1	September 1, 2025 - February 13, 2026	Certification Pending / University of Mount Saint Vincent

to read:

Item	Last Name	First Name	Loc.	Position/Replacing	Salary/Degree/ Step	Effective Dates	Certification /College
2.	Hungerford	Katherine	RH	Teacher Resource Program In-Class Support Grade 2 / N. Mazzaferro	$66,440(prorated) / MA / 1	September **12**, 2025 - February 13, 2026	**Elementary School Teacher in Grades K-6 (CEAS) , Teacher of Students with Disabilities (CEAS)** / University of Mount Saint Vincent

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval to employ the following staff member(s) to assist with extracurricular activities during the 2025-2026 school year, pending fingerprints, background check, and health exam, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate	Effective Dates
1.	Attiyah	Saad	CO	District theater tech for theater facility use	N/A	$36/Hr	September 26, 2025 - June 30, 2026

6. Approval to increase the FTE of the following staff member(s), for the 2025-2026 school year, as follows:

Item	Last Name	First Name	Loc.	Position	From:	To:	Effective	Salary/Step
1.	Woodward	Anne	CH	Teacher Assistant	.9 FTE	1.00 FTE	September 1, 2025-June 30, 2026	$30,304.00/4*

*Salary will be adjusted to include an additional $500 (based on FTE) for holding a teaching or substitute certification

7. Approval for the following volunteers to assist with extracurricular activities during the 2025-2026 school year, pending, fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position
1.	Hall	Owen	JPC	Wrestling Coach
2.	Jackson	Nathan	JPC	Wrestling Coach

All Staff – Additional Compensation

8. Approval for extra compensation for the following staff member(s) during the 2025-2026 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Kaetzel	Maggie	BS	Concert Director	4 hours	$36.00/hr
2.	DeDea	Melissa	BS	Concert Chaperone	4 hours	$36.00/hr
3.	Tavares	Anabela	BS	Concert Chaperone	4 hours	$36.00/hr
4.	Donhauser	Faith	FAD	CPR Training	3 hours	Hourly
5.	Schlesier	Kristen	FAD	CPR Training	3 hours	Hourly
6.	Waldron	Taylor	JPC	Lunch Duty - Every Other Day	88 days	$1,552.22
7.	Baills	Colette	JPC	Chaperone Activity Night	3 hours	$36.00/hr
8.	Geist	Marissa	JPC	Chaperone Activity Night	3 hours	$36.00/hr
9.	Maguire	Anna	JPC	Chaperone Activity Night	3 hours	$36.00/hr
10.	Marsigliano	Amy	JPC	Chaperone Activity Night	3 hours	$36.00/hr
11.	Sladky	Samantha	JPC	Chaperone Activity Night	3 hours	$36.00/hr
12.	Vargas	Johnny	JPC	Chaperone Activity Night	3 hours	$36.00/hr
13.	Schwarz	Andrea	JPC	Chaperone Drama Club	2.5 hours	$36.00/hr
14.	Soltis	Amy	JPC	Chaperone Drama Club	2.5 hours	$36.00/hr
15.	Boelhouwer	Pete	JPC	Chaperrone Band/Jazz Ensemble	2.5 hours	$36.00/hr
16.	Karney	Kurt	JPC	Chaperrone Band/Jazz Ensemble	2.5 hours	$36.00/hr
17.	Gardner	Elizabeth	JPC	Chaperone Symphony Orchestra Concert	2.5 hours	$36.00/hr
18.	Vargas	Johnny	JPC	Chaperone Symphony Orchestra Concert	2.5 hours	$36.00/hr
19.	Decker	Josh	JPC	Boys Basketball Coach	168 hours	$36.00/hr
20.	Hall	Bryce	JPC	Varsity Wrestling Coach	168 hours	$36.00/hr
21.	Geist	Marissa	JPC	Cheerleading Coach	168 hours	$36.00/hr
22.	Bianco	Julie	JPC	Cheerleading Coach	168 hours	$36.00/hr
23.	Creighton	Kimberly	JPC	Basketball Supervision	55 shared hours	$36.00/hr
24.	Gardner	Elizabeth	JPC	Basketball Supervision		$36.00/hr
25.	Healey	Kimberly	JPC	Basketball Supervision		$36.00/hr
26.	Karney	Kurt	JPC	Basketball Supervision		$36.00/hr
27.	Kucharski	Amy	JPC	Basketball Supervision		$36.00/hr
28.	Shirvanian	Daniel	JPC	Basketball Supervision		$36.00/hr
29.	Sladky	Samantha	JPC	Wrestling Supervision	30 hours	$36.00/hr
30.	Fetzer	Veronica	RH	Main Office Coverage	4 hours	Hourly
31.	Puzio	Heather	RFIS	Yearbook Advisor	200 shared hours	$36.00/hr
32.	Brace	Shannon	RFIS	Yearbook Advisor		$36.00/hr

9. Approval for extra compensation for the following staff member(s) during the 2025-2026 school year, as follows:

Item	Last Name	First Name	Loc	Purpose	Max # of Hours	Rate
1.	Rizk	Mary	SS	Dynamic Learning Maps Assessment (DLM) Coordinator	50 Hours	Hourly

10. Approval to amend the May 22, 2025 motion:

Approval for the following staff member(s) to work additional related work summer hours during the summer of 2025, to be paid at the employee's contractual, hourly rate.

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Bradley	Noreen	JPC	Related Summer Work for School Nurses	70 Hours	Hourly

to read:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Bradley	Noreen	JPC	Related Summer Work for School Nurses	**78.5 Hours**	Hourly

11. Approval to appoint the following mentor(s) for the 2025-2026 school year, as follows:

	Mentee			**Mentor**			
Item	**Last Name**	**First Name**	**Loc.**	**Last Name**	**First Name**	**Loc.**	***Stipend**
1.	Winther	Gabrielle	SS	Boyd-Moscowitz	Jill	SS	$550.00

*Individuals may receive prorated rates based on actual time in service.

12. Approval for the following staff members to be compensated for unused vacation days, upon resignation per contract, during the 2025-2026 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Number of Vacation Days
1.	Latzke	Sarah	CO	Human Resources Manager	17.5
2.	Assuncao	Jacqueline	JPC	Administrative Secretary	14

13. Approval for the following staff member to be compensated for unused vacation and sick days, upon resignation or retirement per contract, during the 2025-2026 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Number of Sick Days
1.	Cascio	Leigh Ann	FAD	Teacher	145.5

14. Approval to appoint the following staff member(s) as supplemental Transportation Aide(s) outside of contracted hours, during the 2025-2026 school year, as follows:

Item	Last Name	First Name	Purpose	Rate
1.	Fenska	Kariann	Transportation Aide	Hourly

15. Approval to appoint the following staff member(s) as Translators/Interpreter(s) outside of contracted hours, during the 2025-2026 school year, as follows:

Item	Last Name	First Name	Purpose	Max # of Hours	Rate
1.	Kubu	Stephanie	Translator	440 Shared Hours	$36/hr
2.	Stancic	Ibis	Translator		$36/hr

Substitutes

16. Approval to employ the following applicant(s) as substitute(s) pending fingerprints, background check and health exam, during the 2025-2026 school year, as follows:

Item	Last Name	First Name
1.	Ambrosio	Dianne
2.	Foerster	Lauren
3.	Friedhoff	Julia
4.	Lose	Jessica
5.	Mitchell	Alyssa

Miscellaneous

17. Approval of the 2025-2026 employment contracts for the following non-certified, unaffiliated personnel:

    1. Human Resources Manager
    2. Personnel Secretary

18. Approval to adopt the 2025-2026 District Organizational Chart.

19. Approval to appoint Jason Borawski and April Kay as Affirmative Action Officers for the 2025-2026 school year.

20. Approval to adopt the job description for the position of School Grounds Maintenance Worker.

B. INSTRUCTION AND PROGRAM – Chairperson, William Bentley, Next Meeting – October 2, 2025

C. OPERATIONS/TRANSPORTATION – Chairperson, Ryan Birkenstock, Next Meeting – October 1, 2025

1. Approval of the transfer list from September 6, 2025, to September 16, 2025.

2. Approval of the bills list for the month of September totaling $468,473.46

D. POLICY– Chairperson, Jaclyn Arce, Next Meeting – October 27, 2025

E. MISCELLANEOUS (INFORMATION/ACTION)

Information

Action Items

XI. Correspondence

XII. Old Business

XIII. New Business

XIV. Citizens Address the Board - The public is invited to respectfully share their concerns, comments, and suggestions according to the Board's policy and by-laws. Each speaker will have 3 minutes and the total session will be 30 minutes. The public is requested to sign the register and to state their name, municipality of residence, and group affiliation, if applicable. While all comments will be considered, Board Members will not respond to speakers at this time.

XV. Sunshine Resolution *(if needed)*

XVI. Adjourn

2025 Board Meetings
October 9, 2025
November 13, 2025
December 11, 2025