	<p>Alhambra School District No. 68 RFP#S25-06-30 Material and/or Service: PROFESSIONAL DEVELOPMENT, COACHING, AND RELATED MATERIALS</p>	<p>4510 N. 37th Ave. Phoenix, AZ 85019</p>
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SOLICITATION AMENDMENT

August 15, 2025


Amendment Number Two (2)

Proposal Opening Date: August 28, 2025 – 10:00 a.m. Arizona Time.

This amendment/addendum amends and supplements the original Specifications and shall be taken into account in preparing bids, and become a part of the Contract Documents. In case of conflict between the original Specifications and this amendment, this amendment shall govern. Careful note of this amendment must be taken by the offeror.

The following questions have been asked:

- Q. Does Alhambra School District currently have a vendor providing the services within the scope of this RFP? If so:
- Who is/are the current approved vendor(s) of services?
 - What is/are the current vendor(s) rates?
- A. A Request for Public Records form must be completed and returned stating the information you would like for us to provide. Attached with this Amendment.
- Q. RFP Pg. 37 – Regarding Proposal Submittals; Tab 1. Firm Profile and Qualifications c. Include professional memberships, educational certifications and licenses – is this requirement wanting us to share the certifications/memberships of our company’s support staff, our facilitators/coaches or our company as a whole?
- A. Please provide information on all pertinent professional membership/certifications and licenses for facilitators and/or coaches.

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Q. RFP pg. 32 – Regarding Specifications/scope of Work D. Topics: For non-core content areas or additional services...bullet 2: Resource Integration (Including Technology) and bullet 5. Integration of Virtual; Resources with Digital learning. Can you elaborate on what resource(s) for which you would need training for – will these be for our products or for 3rd party products?

A. Both, as well as methods to use resources, such as technology and other virtual tools.

Q. RFP pg. 31 – Regarding Specification/Scope of Work A: Professional Development Services, Bullet 5. Turnkey Train the Trainer Models – what topics are you looking for in this instance? Are you looking for a company-wide Train the Trainer approach?

A. For Turnkey Train the Trainer models, we are looking for all modules available, including whole district, school-based, and small group – and anything else that might be appropriate.

Q. Could you please confirm whether the narrative portion of the references will be sufficient to meet this requirement?

“Evidence of staff/leadership development to include school continuous improvement programs listing topic-subject areas for which presentations can be provided. Clearly define scope and sequence of content presented.”

A. Page 37, Tab 2. (a) – The narrative portion of references will be taken into by the evaluation committee.

The original RFP #S25-06-30 and Amendments are located on Alhambra School District webpage:

<https://www.alhambraesd.org/page/purchasing>

Offeror should acknowledge this amendment using the Amendment Acknowledgement form on page 46 of 51 of the Request for Proposal.