

## Title I, Part A Parent and Family Involvement

### Procedure 4130P

The district will support effective parent and family engagement and strengthen student academic achievement through actions that support each element of the federal requirements in ESEA Section 1116 (A-F) and if applicable, Section 1116 (c)(d)(e)(f), as listed, and described below.

- A. **Jointly Developed and Parent Input.** Parents and families will have the opportunity to jointly develop and provide input for the Title I, Part A program and policy. The district will involve parents and family members in:
  - a. The development of 4130 Procedure by:
    - i. establishing a Parent Advisory Committee.
    - ii. conducting an annual meeting to include parents/caregivers and staff of Title I schools. This meeting will share the goals and purpose of the Title I program, how to partner with the school in their student's education, best practices, parent's rights, and how to register concerns. This meeting may be combined with other planned school meetings such as PTO, Learning Improvement Teams, or Parent/Caregiver/Family Events.
    - iii. conducting an annual parent/caregiver survey that includes opportunities to provide feedback on current practices, ask questions, and provide ideas, comments, and recommendations.
    - iv. conducting annual conferences with parents/caregivers to support and improve academic outcomes. These conferences include, but are not limited to, student progress reports, Title I services, and Title I parent/teacher/student compacts which outline shared commitments and responsibilities. Parent-teacher communication may occur more frequently as requested by either the parent/caregiver or other school staff.
    - v. ensuring regular two-way, meaningful communication between parents/caregivers and school staff, in a format and, to the extent practicable, in a language family members can understand.
  - b. The Consolidated Grant Application (CGA) Title I, Part A section by completing the following:
    - i. Comprehensive Needs Assessment
    - ii. Family and Community Engagement
    - iii. LEA Provisions (Well-Rounded Program of Instruction)
    - iv. Equitable Services (Private Schools)
    - v. Homeless Needs Assessment
    - vi. Set Asides
    - vii. Ranking and Allocating
  - c. Developing school improvement plans (SIP), such as a combined SIP and Schoolwide Plan (SWP) or Targeted Assistance Protocols (TAS) by:
    - i. including parents/caregivers and school staff on school improvement teams.
    - ii. providing opportunities for review and feedback for the School Improvement Plan (SIP).
- B. **Technical Assistance.** The district will provide coordination, technical assistance, and other support to assist schools in planning and implementing effective parent/caregiver/family engagement activities. This may include meaningful consultation with employers, business leaders, philanthropic organizations, or individuals by:
  - a. providing support for parents/caregivers to improve their student's achievement.

- b. implementing services for multilingual families, in a format and, to the extent practicable, in a language families can understand.
  - c. providing multiple paper and electronic communication options.
  - d. engaging district and building technology staff to support parent/caregiver/family for district and school events.
- C. **Integration.** The district will coordinate and integrate parent/caregiver/family engagement strategies with other relevant federal, state, and local laws and programs by:
  - a. coordinating and integrating with agencies implementing similar strategies, such as:
    - i. Learning Assistance Program (LAP)
    - ii. Head Start
    - iii. Early Childhood Education and Assistance Program (ECEAP)
    - iv. Special Education
    - v. State-operated preschool programs
    - vi. Title III, Part A
    - vii. McKinney-Vento
    - viii. Title VI Indian Education
  - b. facilitating the removal of barriers to parent/caregiver/family involvement by activities such as:
    - i. conducting joint parent/caregiver meetings with other programs.
    - ii. holding meetings at various times of the day and evening.
    - iii. communicating with parents/caregivers in a format and, to the extent practicable, in a language family members can understand.
- D. **Annual Evaluation.** The district will conduct an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under Title I, Part A and use the findings to design evidence-based strategies by:
  - a. conducting an annual parent/caregiver/family survey.
  - b. reviewing SIP goals and end-of-year outcomes.
  - c. reviewing parent/caregiver/family engagement opportunities, and providing feedback and recommendations.

Adopted: 03.15.04

Revised: 03.13.06 | 05.21.07 | 08.2008 | 04.12.10 | 08.2011 | 06.12.17 | 05.05.25