

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board for Ash Fork Joint Unified School District No. 31 will convene a Regular Board Meeting at the time, date, and place indicated. Pursuant to A.R.S. 38-431.03 the Board may vote to convene in executive session to review personnel and/or legal matters

## MINUTES

**Date: March 19, 2024 5:00pm Place: Resource Room**

(MEETING ROOM WILL OPEN TO THE PUBLIC AT 4:45PM)

- I. Call to Order
  - A. Roll Call Present: Jodie Benson via ZOOM, Laurie Granger via ZOOM, Joe Fairchild, Susan Barnes, Deborah Hunt, Seth Staples, Sue Atkinson
- II. Adoption of Agenda **Jodie Benson made the motion at approve the agenda as written, Susan Barnes seconded. Yay votes: Joe Fairchild, Laurie Granger, Deborah Hunt. Nay votes: none unanimously approved.**
- III. Pledge of Allegiance
- IV. Board meeting minutes not previously approved
  - A. Regular meeting minutes not previously approved from the February 13, 2024 meeting.  
**Deborah Hunt made the motion at approve the regular meeting minutes not previously approved from the February 13, 2024 meeting. Susan Barnes seconded. Yay votes: Joe Fairchild, Laurie Granger, Jodie Benson Hunt. Nay votes: none unanimously approved.**
- V. Presentations:

Yavapai County Library District, SORA application

Suzie Roth from the Yavapai County Library District presented on the SORA application now being offered to Ash Fork Students. Currently 30 school districts across Arizona are utilizing this service. The Yavapai County District currently offers over 5,000 selections. There are twelve other libraries across the state that can also be accessed. As of September Ash Fork students have checked out 123 books, have a total hours read of forty, and the average time read is 45 minutes per month per user. The Board asked about filtering content. Suzie stated that the Yavapai County library could be filtered on the teacher side is the app was restricted to class use only but it was not possible for the other 13 libraries. Excluding the other libraries from the app is also not possible. Mr. Staples reminded the Board that this was not an action item and further decision should be placed on the next agenda.

Class of 2024 – Legacy Project

Several students from the Class of 2024 and Judith Stop from the Elks Lodge presented on their Legacy project. Partnered with the Elks they will doing Reading with Soles on Saturday March 23<sup>rd</sup> from 11am to 2pm. The Elks received a grant for shoes and books and have partnered with our school to hand out 100 pairs of new shoes and books. The students have planned the whole event with snacks, reading corner and tasked Student Council to help volunteer at the event. They are trying to involve the younger students to carry this event on.

Students from the Class of 2025 has started planning their Legacy project. They are planning on doing a summer reading program for Elementary and Middle Schools. They will be surveying the schools to see if there is interest. We will be doing fundraising to offer prizes to the students. We're researching other schools and seeing what they are doing at other schools.
- VI. Current Events and Items for discussion only
  - A. Superintendent – Testing data info, Tom Horne's State of Education Address, Academic Awards Assembly Sponsors, Bus Barn progress, Tiered 3 reading program

Mr. Staples you should have received the data on the third quarter benchmarks. Contact me if you have questions. Ash Fork Elementary school was mentioned in Tom Horne's state of the education address.

Talking about how on the ADE web site, full info on every school is available. If you click on Ash Fork Elementary you can see how the District if 80% free and reduced lunch, almost 50 % Hispanic they had 66% math proficiency compared to the state percent of 33%. Academic Awards assembly is next Tuesday. If you know of any businesses or individuals that would like to sponsor our assembly left me know. We give out \$100 to students that exceed in every category, \$20 for any individual category and candy bars for passing. Testing starts April 2<sup>nd</sup>. Bus barn progress you can see the large doors are installed and the frames are in for the walk doors and windows. We expect the building to be dried in in the next couple of weeks. We did get an engineer to sign off on the bolts. Tiered 3 online reading program the 95 Percent group with the National Reading Foundation they are leaders in the science of reading. Mrs. Broehm did not have a cost for the program. The program is designed to be a digital program. It's an assessment program to identify their weaknesses. Groups them I groups of 4 to 6 with all of the same weaknesses and needs. Guides the teacher or para professional through 45 minutes of instruction. Mrs. Broehm thinks this is the most effective program she has looked at. Unlike IXL and CORE5 it will identify exact needs.

B. Governing Board – None

VII. Call to the Public

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

VIII. Old Business – none

IX. Action Items

- A. Consent Agenda Items *(All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. All or individual items may be pulled from the consent agenda and discussed individually)*

Consideration to Ratify Vouchers (pg. 1-22)

- a. Payroll Voucher: #23 \$83,942.03 - #25 \$90,297.41 - #26 \$89,732.31 - #27 \$49,978.76
- b. Expense Voucher: #2433 -\$37,031.51 - #2434 \$26,774.68 - #2435 \$32,922.91 - #2426 \$262,830.12 #2437 - \$1,849.53 - #2438 \$30,434.83 #2439 \$15,340.39
- c. Auxiliary Account Check Detail

**Susan Barnes made the motion to approve Consent Agenda items a, b, and c. Laurie Granger seconded. Yay votes: Jodie Benson, Joe Fairchild and Deborah Hunt. Nay votes: none. Unanimously approved.**

- d. Purchase Orders: Dr. Wing \$6,003.00 - Aptegy (website host) FY25 renewal \$5,211.80

**Susan Barnes made the motion at approve the Purchase orders for Dr. Wing and Aptegy. Deborah Hunt seconded. Yay votes: Joe Fairchild, Laurie Granger, Jodie Benson. Nay votes: none unanimously approved.**

B. Non-Consent Agenda Discussion/Action Items

- 1. District Financials
  - a. Cash and Budget balances (pg. 23-27)
  - b. Student Activities Report (pg.28)

**Jodie Benson made the motion to approve Non-consent Agenda items a and b., Laurie Granger seconded. Yay votes: Joe Fairchild, Susan Barnes, Deborah Hunt. Nay votes: none unanimously approved.**

- c. Tentative Budget – discussion only

Mrs. Atkinson discussed a tentative budget for FY25. Inflation factor or base support limit has not been released yet. A conservative estimation of 2% increase was used. If we do not consider budget balance carryforward or small school adjustment in calculations of the FY25 M & O budget the district will be tapping into cash reserves even more than its current spending rate. Both performance targeted and across the board pay increases were discussed. Further discussion and policy implementation will be considered at a future date for targeted performance. Deborah Hunt made the motion to approve a 2% salary increase across the board for FY25 and increase CSF for teachers to \$17,000 annually. Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Laurie Granger. Nay votes: none. Unanimously approved.

2. Discuss/Approve the FY24/25 Benefits package: Health Insurance renewal ASBAIT, Delta Dental, VSP and Mutual of Omaha

Deborah Hunt made the motion to approve the benefits package at an 8% increase for Meritain and 0% for all others for FY25. Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Laurie Granger. Nay votes: none. Unanimously approved.

3. Discuss/Approve Certified Salary Schedule FY24/25

Deborah Hunt made the motion to approve the 2% increase in Certified Salary Schedule for FY24/25. Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Laurie Granger. Nay votes: none. Unanimously approved.

4. Discuss/Approve FY23 Annual independent audit from DRS CPA PLLC.

Laurie Granger made the motion to approve the FY23 Annual independent audit from DRS CPA PLLC., Jodie Benson seconded. Yay votes: Joe Fairchild, Susan Barnes, Deborah Hunt. Nay votes: none unanimously approved.

5. Discuss/Approve Architect Orcutt/Winslow proposal for tenant improvements for the Bus Barn

After a review of the proposal from Orcutt/Winslow, they felt that it was an exorbitant amount to pay for them to take over the design already done by 3Ten Architecture who previously resigned from the project. As stewards for the public funds, they would like to have a little more due diligence done before accepting. Susan Barnes made the motion to table a decision on the Orcutt/Winslow proposal until next meeting or if a special meeting is called prior to the regular meeting to explore other options or solicited proposals. Deborah Hunt seconded. Yay votes: Jodie Benson, Joe Fairchild, Laurie Granger. Nay votes: none. Unanimously approved.

6. Discuss/Approve FY25 renewal with Educational Services Inc (ESI) – Substitute teachers

Jodie Benson made the motion to approve the FY25 renewal with Educational Services Inc (ESI) – for Substitute teachers contracting. Laurie Granger seconded. Yay votes: Joe Fairchild, Susan Barnes, Deborah Hunt. Nay votes: none unanimously approved.

7. Discuss/Approve 2<sup>nd</sup> reading of Policy Advisories 763-786 – handout

Laurie Granger made the motion to approve second reading of policy advisories #763-786. Susan Barnes seconded. Yay votes: Joe Fairchild, Jodie Benson, Deborah Hunt. Nay votes: none unanimously approved.

8. Discuss/Approve Food Program Permanent Service Agreement (FPPSA) Authorized signers

Mrs Atkinson explained that this filing was a staff name correction adding Food Service Manager Destany Allison on as authorized representative.

- I. Jodie Benson made the motion at approve the Food Program Permanent Service Agreement (FPPSA), Susan Barnes seconded. Yay votes: Joe Fairchild, Laurie Granger, Deborah Hunt. Nay votes: none unanimously approved.

8. Personnel

- i. New Hires: Jasmine Ayala – teacher

**Jodie Benson made the motion to approve hiring new teacher Jasmine Ayala, Laurie Granger seconded.**

**Yay votes: Joe Fairchild, Susan Barnes, Deborah Hunt. Nay votes: none unanimously approved.**

- ii. Resignations – None

- iii. Contract non-renewal: B. McDowell, R. Depoy

**Susan Barnes made the motion not to offer contract renewals to B. MCDowell and R.Depoy for the 2024-25 school year. Deborah Hunt seconded. Yay votes: Joe Fairchild, Laurie Granger, Jodie Benson. Nay votes: none unanimously approved.**

- iv. Additional Duty Stipends: None

- v. Retain FY24/25 Certified and Admin staff :

**Susan Barnes made the motion to offer contract renewals to the listed certified staff for the 2024-25 school year. Laurie Granger seconded. Yay votes: Joe Fairchild, Deborah Hunt, Jodie Benson. Nay votes: none unanimously approved.**

<u>ACOSTA, ERIKA – teacher</u>	<u>MARTIN, FLOYD A JR - teacher</u>
<u>ACOSTA, EVELINA - teacher</u>	<u>MARTIN, STACI – teacher</u>
<u>BERISFORD, KAYLEE I - teacher</u>	<u>NELSEN, KAREN A – teacher</u>
<u>BROEHM, NATALIE ANN - teacher</u>	<u>REDIG, DEBORAH – teacher</u>
<u>BROEHM, ROBERT A – teacher,</u> <u>Transportation Director</u>	<u>SANDERSON, ASHLEY - teacher</u>
<u>HERMANSON, DAVID – teacher</u>	<u>ATKINSON, SUE – Business Manager</u>
<u>HOLLADAY, MONICA ANN – teacher</u>	<u>CAMPBELL, RANDI – Registered Nurse</u>
<u>HOLLADAY, TYRONE J – teacher</u>	<u>DANIELS, CINDY – Title I Coordinator</u>
<u>HUME, LAUREN A – CTED Director,</u> <u>Academic Counselor</u>	<u>STAPLES, SETH – Superintendent</u>

VIII. Information and future discussion items (NO Action taken)

- A. Requests for Information or Future Agenda Items (The governing Board may identify items they would like placed on a future agenda)

1. Further discussion on the SORA app.
2. Classified performance pay criteria
3. Classified contracts

- B. Date of next meeting. April 9<sup>th</sup>, 2024

IX. Adjournment

**Laurie Granger made the motion to adjourn at 6:40pm. Susan Barnes seconded. Yay votes: Joe Fairchild, Jodie Benson, Deborah Hunt. Nay votes: none unanimously approved.**

