

**Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board for Ash Fork Joint Unified School District No. 31 will convene a Regular Board Meeting at the time, date, and place indicated. Pursuant to A.R.S. 38-431.03 the Board may vote to convene in executive session to review personnel and/or legal matters**

## **MINUTES**

**Date: D e c e m b e r 1 2 , 2023 5:00pm Place: Room 116**

**(MEETING ROOM WILL OPEN TO THE PUBLIC AT 4:45PM)**

- I. Call to Order Meeting was called to order at 5:07pm late start due to attendance hearing
  - A. Roll Call **Present:** Jodie Benson- excused, Joe Fairchild - excused, **Susan Barnes, Laurie Granger, Deborah Hunt, Seth Staples, Sue Atkinson**
- II. Adoption of Agenda **Laurie Granger made the motion to adopt the agenda as written. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

### III. Pledge of Allegiance

### IV. Board meeting minutes not previously approved

- A. Regular meeting minutes not previously approved from November 7, 2023  
**Susan Barnes made the motion to table the approval of the November 7, 2023 minutes until next meeting when the members who attended the meeting will be back to approve. Debbie Hunt seconded. Yay votes: Laurie Granger, Nay votes: none unanimously approved.**

### I. Current Events and Items for discussion only

- A. Superintendent – 7th & 8<sup>th</sup> grade CTED career planning, Christmas program, Middle School Basketball Championship, Yavapai County Library Network - SORA App.(pg.1)

### II. Presentations None

### III. Call to the Public

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

### IV. Old Business – none

### V. Action Items

- A. Consent Agenda Items *(All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. All or individual items may be pulled from the consent agenda and discussed individually)*

Consideration to Ratify Vouchers (pg 2-27)

- a. Payroll Voucher: #12- \$86,513.08 - #13 - \$91,241.45 - #14 - \$48,179.66 - #15 - \$82,710.08
- b. Expense Voucher: #2419 - \$25,258.82 - #2420 - \$23,570.14 - #2421 - \$23,409.71  
#2422 - \$25,635.64 - #2423 - \$19,118.73
- c. Auxiliary Account Check Detail (pg.28)
- d. Elementary School Fundraiser – The School Store starting in January 2024 (pg.29-30)

**Laurie Granger made the motion to approve consent agenda items a,b,c,& d. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

## **B. Non-Consent Agenda Discussion/Action Items**

1. District Financials
  - a. Cash and Budget balances (pg. 31-35)
  - b. Student Activities Report (pg.36)
  - c. December Budget revision - handout

**Laurie Granger made the motion to approve non-consent agenda items a,b,c. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

**Laurie Granger made the motion to convene to executive session at 5:15pm to discuss final letter to SJ Anderson from the school attorney. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

### **Executive Session – confer with attorney**

#### **Pursuant to A.R.S. 38-431.03 the Board will vote to convene in executive session to review legal and/or personnel matters**

2. Final letter from school attorney and payment to SJ Anderson for the Bus Barn -\$427,982.95 - handout

### **Regular Session**

**Laurie Granger made the motion to convene back into regular meeting at 5:20pm. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

**Laurie Granger made the motion to approve sending the final offer letter to SJ Anderson Co. with the addition that they will warranty the building according to statutorily requirements. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

3. Discuss/Approve - Postponing the Superintendent evaluation date to end of February

**Laurie Granger made the motion to approve postponing the Superintendent evaluation date to end of February Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

4. Discuss/ Approve - Minimum wage increase to \$14.35 (7- Para Professionals effected) (pg.37)

**Laurie Granger made the motion to approve the minimum wage increase to \$14.35. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

5. Discuss/Approve - Classified salary schedule analysis (pg.38-43)

**Laurie Granger made the motion to approve the classified salary schedule with the minimum wage increase to \$14.35 only. No other changes to the schedule are made at this time. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

## **6. Personnel**

- i. New Hires: B.Atkinson – Bus Barn Construction Administration Consultant (pg.44-46)

**Debbie Hunt made the motion to approve B.Atkinson as the Bus Barn Construction Administration and QAQC Consultant for \$2,500 with a review at the end of the project for an additional \$2,500. Laurie Granger seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

- ii. Resignations – none
- iii. New Positions: none
- iv. Additional Duty Stipends:
  - T. Ayala – Elementary Art (K-5)
  - S.Atkinson – CTED Clerical Administrator (Priority grant)
  - L.Hume CTED Academic Counselor (Perkins grant)

Classified Longevity Stipends: 5-10 years J.Acosta, T.Ayala, V.Coman, O Hernandez, S.  
James,  
10 years+ T.Lee, D.Rudnick, C.Sotelo-Ayala, L.Young

**Laurie Granger made the motion to approve additional duty stipends. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

VIII. Information and future discussion items (NO Action taken)

A. Requests for Information or Future Agenda Items (The governing Board may identify items they would like placed on a future agenda) January meeting agenda:

1. Superintendent evaluation rubric and form
2. Dibels and benchmark testing
3. Report from Mrs. Hunt on 1<sup>st</sup> & 2<sup>nd</sup> grade observations

B. Date of next meeting. Jan. 11<sup>th</sup>, 2024 (Organizational meeting first followed by the regular meeting. Must be done by Jan.15<sup>th</sup>)

IX. Adjournment

**Laurie Granger made the motion to adjourn at 5:45pm. Deborah Hunt seconded. Yay votes: Susan Barnes, Nay votes: none. Unanimously approved.**

**MINUTES APPROVED \_\_\_WRITTEN/\_\_\_ AMENDED, DECEMBER 12, 2023 MEETING\***

**ABSENT**

**Jodie Benson - President**

**ABSENT**

**Joe Fairchild, Vice-President**

**Susan Barnes, Clerk**

**Deborah Hunt, Member**

**Laurie Granger, Member**

**\*draft until approved at the next regularly scheduled Board meeting.**