

Pursuant to A.R.S. 38-431.02, notice is hereby given to the general public that the Governing Board for Ash Fork Joint Unified School District No. 31 will convene a Regular Board Meeting at the time, date, and place indicated. Pursuant to A.R.S. 38-431.03 the Board may vote to convene in executive session to review personnel and/or legal matters

## MINUTES

**Date: September 12, 2023 5:00pm Place: Resource Room**  
(MEETING ROOM WILL OPEN TO THE PUBLIC AT 4:45PM)

- I. Call to Order
  - A. Roll Call Present: Jodie Benson, Joe Fairchild, Susan Barnes, Laurie Granger, Deborah Hunt, Seth Staples, Robert Broehm, Violeta Trujillo Pedraza (STUCO), Sue Atkinson
- I. Adoption of Agenda Laurie Granger made the motion to adopt the agenda as written. Joe Fairchild seconded. Yay votes: Jodie Benson, Susan Barnes, Deborah Hunt. Nay votes: none. Unanimously approved.
- II. Pledge of Allegiance
- III. Board meeting minutes not previously approved
  - A. Regular meeting minutes not previously approved from August 1, 2023  
Laurie Granger made the motion to accept the minutes from the August 1, 2023 meeting as written. Deborah Hunt seconded. Yay votes: Jodie Benson, Susan Barnes, Joe Fairchild. Nay votes: none. Unanimously approved.
- V. District Current Events (No Discussion/Action Taken)
  - A. Facilities and Transportation - Weeds have been a big issue around campus. We're trying to come up with a solution to permanently get rid of them. One idea is to concrete areas, particularly around the softball field. Because we are shorthanded this weekend at the volleyball tournament we are working with coach to hire seniors to help with custodial duties. Money they earn could be donated back to the senior class. We had a slow speed collision in the parking lot of the YC campus with the new CTED bus. No one was injured. The bus has been towed to RWC in Phoenix for repairs.
  - B. Superintendent – Open House was a huge success. Mr. Staples thanked the board members who attended and helped serve food. This year, we opened the classrooms up and parents had an opportunity to go visit the classrooms which they really liked. We have benchmark testing starting soon. The high school teachers would like to mirror the ACT for their benchmark testing this year. Miss Tasha put on a “glow a thon” last week in lieu of her normal walk a thon. There was a great turn out of students and parents. It was estimated that there was a total of 215 miles of combined laps. PTO also met last week to to their yearly planning and goal setting. They have set a goal of recruiting at least 30 volunteers this year for community and school involvement. We will be going to Williams Community pool with the middle school for canoe tipping practice for the river trip.
  - C. High School Student Council – High School Student council has goals of more student involvement in the community this year. They did a clothing drive at the open house. They would also like to volunteer at the local food banks and get involved with PTO. Coach has the suggestion of repainting the AF on the hill outside of town. They have plans to go to a soup kitchen in Phoenix in December and they are also getting an award for the highest participation at the blood drive.
- VI. Governing Board items for discussion
  - A. Open meeting law pertaining to agenda restructuring – President Benson wanted to discuss her recent attendance at an open meeting law class and some changes we should make to the structure of our agenda's. District current event reports cannot be discussed. If there are items that warrant discussion they need to be listed specifically on the agenda.
  - B. Board member volunteering on committees – Board members can volunteer on committees but it is best practice not to.

- C. Clarification of a quorum and agenda item discussion – Discussions between one board member is fine but it must be limited to only one. Once you discuss with a second member else it becomes a “walking” quorum and is against open meeting law. Best practice is not to speak at all to any agenda items.
- D. Social Contract – Mr. Staples reviewed the practice and reasons why we develop a social contract. Not only is this done with the staff but each class develops their own.
- E. Boiler repair – All the parts are staged and ready to go. The contractor will be in the week of the 25<sup>th</sup> (fall break) because the water will have to be shut off for a couple of days to complete the replacement.
- F. K-2 Dibels progress – Mr. Staples reported that the first benchmark testing was not great. Progress monitoring is now set for twice a month and results will be reported to the board each month.
- G. . Lead Teacher reports – There were none at this time.

VII. Presentations - None

VIII. Call to the Public - None

IX. Old Business – None

X. Action Items

**A. Consent Agenda Items** *(All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. All or individual items may be pulled from the consent agenda and discussed individually)*

Consideration to Ratify Vouchers

- a. Payroll Voucher: #5 - \$83,384.56 - #6 - \$85,284.16
- b. Expense Voucher: #2405 - \$106,787.36 - #2406 - \$20,000.00 - #2407 - \$17,155.63 - #2408 - \$29,695.93 - #2409 - \$33,571.94 - #2410 - \$51,070.02 #2359 - \$3,912.98 – 2360 - \$186.04
- c. Auxiliary Account Check Detail
- d. Approval of District Fundraisers: None at this time

**Laurie Granger made the motion to approve Consent agenda items a, b, and c. Joe Fairchild seconded. Yay votes: Jodie Benson, Susan Barnes, Deborah Hunt. Nay votes: none. Unanimously approved.**

**B. Non-Consent Agenda Discussion/Action Items**

- 1. District Financials
  - a. Cash and Budget balances
  - b. Student Activities Report

**Laurie Granger made the motion to approve Non-Consent agenda items a, and b. Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved.**

- 2. Discuss/Approve – Prop 459 Flyer

**Everyone liked the design. It was suggested to hang them up at the post office and local gas stations as well as posting to the local Facebook pages. Susan Barnes made the motion to approve the Prop 459 flyer.**

**Laurie Granger seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved.**

- 3. Discuss/Approve - Scheduling Open Meeting Law training with Tim Carter

**It was discussed about getting other local groups to join the training. Mr. Carter could come up here to do a one day three hour training or three one hour trainings. Everyone thought a one day training would be easiest to schedule. A tentative date of October 24, 2023 was decided. Laurie Granger and Joe Fairchild declined to attend. They have received trainings through the fire department. Susan Barnes made the motion to approve the tentative date. Deborah Hunt seconded. Yay votes: Jodie Benson, Laurie Granger, Joe Fairchild. Nay votes: none. Unanimously approved.**

4. Discuss/Approve – The annual IGA with YCESA for substitute services

**Laurie Granger made the motion to approve the annual IGA with YCESA for substitute services. Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved**

5. Discuss/ Approve - 2<sup>nd</sup> reading of the correction to Policy Alerts #744-746, ~~first reading~~

**Laurie Granger made the motion to approve 2<sup>nd</sup> reading of the correction to Policy Alerts #744-746, striking out the typo “first reading” Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved**

6. Discuss/Approve - 2<sup>nd</sup> reading of policy revision IFK Graduation Requirements Community service “Spartan Legacy Project”

**Laurie Granger made the motion to approve the 2nd reading of policy revision IFK Graduation Requirements Community service “Spartan Legacy Project”. Deborah Hunt seconded. Yay votes: Jodie Benson, Susan Barnes, Joe Fairchild. Nay votes: none. Unanimously approved.**

7. Discuss/Approve - Audit engagement letter from DRS CPA firm for the FY23 District audit.

**Laurie Granger made the motion to approve the audit engagement letter from DRS CPA firm for the FY23 District audit. Joe Fairchild seconded. Yay votes: Jodie Benson, Susan Barnes, Deborah Hunt. Nay votes: none. Unanimously approved.**

8. Discuss/Approve – Offering buy-up life insurance coverage for staff through Globe Life Insurance Company

**This coverage will be offered as buy up additional coverage to staff with no cost to the District. Laurie Granger made the motion to approved offering buy-up life insurance coverage for staff through Globe Life Insurance Company Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved**

9. Discuss/Approve - Suspend the monthly Superintendent evaluations pending adoption to policy change CBI and adoption of new Superintendent evaluation tool.

**Laurie Granger made the motion to approve suspend the monthly Superintendent evaluations pending adoption to policy change CBI and adoption of new Superintendent evaluation tool. Joe Fairchild seconded. Yay votes: Jodie Benson, Susan Barnes, Deborah Hunt. Nay votes: none. Unanimously approved.**

10. Discuss/Approve – 1<sup>st</sup> reading of policy CBI changing the frequency of the Superintendent evaluation to bi-annual from annual

**Susan Barnes made the motion to approve the 1<sup>st</sup> reading of policy CBI changing the frequency of the Superintendent evaluation to bi-annual from annual. Laurie Granger seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved.**

#### **Executive Session**

**Laurie Granger made the motion to convene to executive session at 6:23pm Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved**

#### **Pursuant to A.R.S. 38-431.03 the Board will vote to convene in executive session to review legal and/or personnel matters**

11. Discuss/Approve – Accepting deductive changes orders from SJ Anderson Company in order to end the contract RFQ#2023-0011 Ash Fork Bus Barn - handout  
12. Contract re-negotiation for the Superintendent regarding Performance Pay evaluation frequency

#### **Regular Session**

**Susan Barnes made the motion to approve convene to regular session at 6:53pm. Laurie Granger seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved.**

**Laurie Granger made the motion to proceed with legal counsel’s advice and proceed in the direction discussed in executive session for item #11. It was seconded by Deborah Hunt. Yay votes: Jodie Benson, Susan Barnes, Joe Fairchild. Nay votes: none. Unanimously approved.**

**Laurie Granger made the motion to change the Superintendent evaluation to twice a year, December and June. The June evaluation will be the summative evaluation for the basis of the performance pay component of the Superintendents contract. Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved**

**13. Personnel**

i. New Hires:

ii. Resignations

iii. Additional Duty Stipends: STEM Class – D. Hermanson

SPED ParaPro Autism training \$250– T.Haymore, V.Morales, I.Pedraza, M.Vazquez

Middle School Cross Country Coaching \$1,500– R.Campbell, N.Broehm

**Laurie Granger made the motion to approve personnel item iii, additional duty stipends. Susan Barnes seconded. Yay votes: Jodie Benson, Joe Fairchild, Deborah Hunt. Nay votes: none. Unanimously approved**

**VIII. Information and future discussion items (NO Action taken)**

A. Board work session September 19<sup>th</sup> at 5pm to review Superintendent and Board evaluation rubrics

B. Requests for Information or Future Agenda Items (The governing Board may identify items they would like placed on a future agenda)

C. Possible quorum event posting

D. Date of next meeting. **October 10, 2023 at 5:00pm**

**IX. Adjournment**

**Joe Fairchild made the motion to adjourn at 7:01pm. Susan Barnes seconded. Yay votes: Jodie Benson, Laurie Granger, Deborah Hunt. Nay votes: none. Unanimously approved.**

**MINUTES APPROVED \_\_\_ WRITTEN/\_\_\_ AMENDED, SEPTEMBER 12, 2023 MEETING\***

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**Laurie Granger**

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**Joe Fairchild, Vice-President**

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**Susan Barnes, Clerk**

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**Deborah Hunt, Member**

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**Jodie Benson- President**

**\*draft until approved at the next regularly scheduled Board meeting.**