



Every Student Matters, Every Moment Counts

Morton School District #214

Home of the Timberwolves!

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p: 360-496-5300 • f: 360-496-5399

www.morton.k12.wa.us

 @MortonSchoolDistrict214

 @MSD21214

Morton Jr/Sr High School

152 Westlake Ave • Morton, WA 98356

p: 360-496-5137 • f: 360-496-6035

Morton Elementary School

400 Main Ave • Morton, WA 98356

p: 360-496-5143 • f: 360-496-0327

Policy: 4060P Distribution of Information Procedure

Section: ☐ - 0000 ☐ - 1000 ☐ - 2000 ☐ - 3000 ☒ - 4000 ☐ - 5000 ☐ - 6000
Planning Board of Instruction Students Community Relations Personnel Management
Directors

Individuals or groups seeking to distribute information in schools will submit to the superintendent or designee a statement of the recreational or educational value to students.

Dissemination of the information does not reflect the district's endorsement or sponsorship of the activity. All materials distributed must contain the statement "The district does not sponsor or endorse this event/information and the district assumes no responsibility for it."

The district or the school will not distribute materials that:

- A. Are obscene, lewd, or vulgar;
- B. Are libelous;
- C. Contain language that is intimidating, demeaning, harassing, or threatening on the basis of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, disability, marital or veteran status, including, but not limited to racial, sexual, or ethnic slurs;
- D. Promote commercial enterprises;
- E. Promote the violation of existing laws, regulation or ordinances, or official school policy, rules or regulations; or
- F. Proselytize or disparage religious beliefs.

The Superintendent will review and determine whether the materials are approved for distribution to students. Any further review will be made by the superintendent/designee whose decision is final.

Nonprofit organizations and government entities may submit information about activities for students to the district office, to be considered for publication on the district website as community e-fliers. In order to be considered for posting, the flier must:

- A. promote the academic, vocational, or social/civil/cultural growth of students;
- B. contain an express disclaimer that the school and the school district do not endorse or sponsor the organization promoting the activity;
- C. be screened for the appropriateness of its content, and may not contain any language proselytizing or disparaging religion;
- D. be made available in designated quantities for students who do not have web access; and
- E. prominently display scholarship availability.

The Morton School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator/ADA Coordinator/Civil Rights Compliance Coordinator and Superintendent John Hannah, 152 Westlake Avenue, Morton, WA, 98356, 360-496-5300, jhannah@morton.k12.wa.us, or Section 504 Coordinator Jordan Austin, 152 Westlake Avenue, Morton, WA, 98356, 360-496-5137, jaustin@morton.k12.wa.us

Organizations and government entities that approach individual schools with requests to distribute materials to students will be directed to the district office.

It is the responsibility of the entity requesting publication or distribution to provide proof that they are a nonprofit organization or a government entity.

Upon request, schools with available space and resources to do so, are authorized, but not required, to allow equal access for nonprofit organizations and government entities to leave fliers, approved in advance by the district, on available unmanned information tables as space permits at such events as curriculum nights and open-house events. When such requests to leave fliers are approved by the principal, the principal must verify with the district office that each organization leaving fliers on available tables is an approved nonprofit organization or governmental agency and that the particular flier has been screened and approved.

Inclusion of such information tables shall not impede or detract from the school's intended program. Principals who approve requests by organizations/entities to leave fliers for a particular event are authorized to limit tables and fliers to space available.

Adoption Date: 5/22/2023

Classification:

Revised Dates: **04.05; 12.11; 04.15; 04.23**