



*Every Student Matters, Every Moment Counts*

**Morton School District #214**

PO Box 1219

Morton, WA, 98356

P: 360-496-5300 F: 360-496-5399

[www.morton.k12.wa.us](http://www.morton.k12.wa.us)

**Morton Jr/Sr High School**

152 Westlake Avenue

P: 360-496-5137 F: 360-496-6035

**Morton Intermediate School**

152 Westlake Avenue

P: 360-496-5137 F: 360-496-6035

**Morton Elementary School**

400 Main Avenue

P: 360-496-5143 F: 360-496-0327

**Policy: 4200P Parent Access and Safe and Orderly Learning Environment Procedure**

**Section:**

- ☐ 0000 Planning ☐ 1000 Board of Directors ☐ 2000 Instruction ☐ 3000 Students ☒ 4000 Community Relations ☐ 5000 Personnel ☐ 6000 Management

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**Parent Access and Safe and Orderly Learning Environment**

**Visitors**

The following guidelines are established to permit visitors to observe the educational program with minimal disruption:

- A. All visitors must register at the office upon their arrival at school.
- B. Visitors whose purpose is to influence or solicit students will not be permitted on the school grounds unless the visit furthers the educational program of the district. Military recruiters will be provided the same opportunities to meet with students as higher education and employer representatives.
- C. If the visitor wishes to observe a classroom, the time will be arranged after the principal has conferred with the teacher.
- D. If the purpose of the classroom visitation is to observe learning and teaching activities, the visitor may be asked to confer with the teacher before or after the observation to enhance understanding of the activities.

The principal may withhold approval if particular events such as testing would be adversely affected by a visit. Similarly, if a visitor's presence becomes disruptive, the principal may withdraw approval.

**Disruption At School Activities**

The following guidelines are suggested as basic security measures to prevent/reduce disruptive activities in the school:

- A. All visitors are required to check into the office upon entering a school building;
- B. Staff members are responsible for monitoring hallways and playgrounds.;
- C. A visitor's badge with the current date should be worn conspicuously;
- D. Law enforcement officer.

**Date: 08.15.98; 12.23.02; 12.23**