

EAST GRANBY PUBLIC SCHOOLS

33 Turkey Hills Road
P.O. Box 674
East Granby, CT 06026

For Office Use Only

I-9 _____
W-4 _____
CT W-4 _____
MA W-4 _____
Fingerprinting _____

Approved: _____

Date: _____

Application for:

CUSTODIAN / MAINTENANCE POSITION

Position applying for: _____

Name: _____
Last First Middle

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Email: _____

Are you a U.S. Citizen or authorized to work in the United States? Yes _____ No _____

Social Security Number: _____

When will you be available for the position for which you are applying? _____

May we contact your present employer? Yes _____ No _____

Do you hold a valid driver's license? Yes _____ No _____

If yes: State _____ Type _____ Number _____

Have you ever been convicted of a crime? Yes _____ No _____

Are any criminal charges or proceedings pending against you? Yes _____ No _____

If "yes" to either or both of the above, please explain fully. Answering "yes" is not an absolute prohibition for determination of employment. _____

EDUCATIONAL BACKGROUND

Name/Address of School	Type of Course of Major Field	Diploma or Degree
High:		
College:		
Other:		

WORK EXPERIENCE

Present Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

Previous Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

Previous Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

Previous Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

REFERENCES

Name	Address	Phone	Title/Relationship

1. Have you ever been convicted of a felony or any other criminal offense, either within or outside the State of Connecticut? Yes _____ No _____

If so, identify the approximate date, location and nature of each such conviction on a separate sheet of paper and attach to this application. **NOTE:** For the purposes of this application, a plea of “no contest” or nolo contendere” is a conviction.

2. Has there ever been a disposition of criminal charges against you other than a dismissal or acquittal?
Yes _____ No _____
3. Are any criminal charges currently pending against you either within or outside the State of Connecticut?
Yes _____ No _____

If so, identify the jurisdiction in which such charges are pending, the nature of the charges against you and provide an explanation on a separate sheet of paper and attach to this application.

4. Are you currently enrolled in a program of deferred adjudication (e.g., accelerated rehabilitation, pre-trial drug or alcohol education, pursuant to Connecticut General Statutes 54-56g)? Yes _____ No _____

If so, identify the jurisdiction in which such program is pending and provide an explanation of the nature of such program and the criminal charges against you a on a separate piece of paper and attach to this application.

I understand that if I am employed by the East Granby Board of Education, I will be required to submit to fingerprinting, at my expense, for the purposes of submitting my fingerprints to the Federal Bureau of Investigation for a national criminal history records check. I further understand and agree that if I have been convicted of a crime that has not been disclosed as part of my application for employment, my employment will be subject to termination.

I hereby authorize any and all law enforcement agencies, current and former employers, academic institutions and any other persons or entities to supply any information regarding my background to the East Granby Public School System and its agents and employees, and I hereby release all such former employers, law enforcement agencies, academic institutions, other persons or entities, and their agents and employees from any liability arising from the supplying and use of such information.

I declare under the penalties of false statement that I have read and understand the terms of this employment application and attest to the truth and accuracy of the information I have provided herein. I understand that false or misleading statements on this application shall be a basis for disqualification from further consideration for employment and if I am employed, for dismissal from employment.

Signature: _____

Date: _____

Notice of Nondiscrimination

In accordance with Title IV, Title VII, Title IX, Section 504 and the Americans with Disabilities Act, East Granby Public Schools is committed to a policy of equal opportunity/affirmative action for all qualified persons. East Granby Public Schools does not discriminate in any employment practice, education programs, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history or mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. East Granby Public School does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding East Granby Public Schools’ nondiscrimination policies should be directed to: Karen Gogel, Director of Student Support Services or Melissa F. Bavaro-Grande, Superintendent of East Granby Public Schools at P.O. Box 674, East Granby, CT 06026, 860-653-6486, kgogel@eastgranby.k12.ct.us, mbavaro@eastgranby.k12.ct.us.