
Wabaunsee USD #329

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“CHARGER PRIDE”

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“Your Place To Shine”

www.usd329.com

April 12, 2024

RFP for KSDE-Approved 10 Passenger 2024 Transit Wagon Low Roof

PLEASE NOTE:

USD #329 is requesting proposals from qualified dealers to provide the District with one (1) new 2024 Transit Wagon Low Roof configured for 10 passengers. The selected dealer will be responsible for meeting or exceeding all vehicle specifications listed in this Request for Proposal (RFP). Proposals received after the deadline will be returned unopened.

Proposals that are incomplete in form or content will be deemed non-responsive and will not be considered. Once accepted, proposals become the property of the District. The District reserves the right to request additional information or clarification if needed, upon review of your proposal. This Request for Proposal should not be construed as a guarantee of business or contract. The objective of this RFP is to select a dealer which, based on the content and evaluation of the proposals received, will best serve the needs of the District at this time. However, the District may also, upon review of proposals, elect not to award a contract to any respondent.

MINIMUM VEHICLE REQUIREMENTS/OPTIONS:

- Manufacturer: Ford
- Model: 2024 Transit Wagon Low Roof
- Configuration: 10 Passenger
- Engine: 3.5L PFDi V6 Flex-Fuel, capable of E85 use
- Transmission: 10-Speed Automatic w/OD & SelectShift
- Vehicle Type: Full-Size Sport Utility Vehicle (SUV)
- Doors: 3
- Color: Exterior – Oxford White; Interior – Dark Palazzo Gray
- Additional Specifications:
 - Rear Wheel Drive (RWD)
 - Wheelbase: 148 inches
 - Tires: 235/65R16C 121/119 R AS BSW
 - Privacy Glass on rear windows
 - Rearview Camera
 - Reverse Sensing System
 - Bluetooth Connectivity and FordPass Connect 4G Mobile Hotspot Internet Access
 - Safety Canopy System with side-curtain airbags
 - Lane-Keeping System
 - Pre-Collision Assist with Automatic Emergency Braking (AEB)

INSTRUCTIONS, TERMS AND CONDITIONS:

By signing and submitting a response to this RFP, the dealer acknowledges receipt and acceptance of these Instructions, Terms and Conditions.

ACCEPTANCE OR REJECTION OF RESPONSES:

Proposals will be evaluated by District personnel familiar with the requirements of this RFP and the needs of the District. The District reserves the right to reject any and all Responses that are incomplete, contain errors, arrive after the due date/time, or are submitted by unqualified organizations. The District reserves the right not to award a contract if, in its sole discretion, it deems the responses received pursuant to this RFP lacking in any respect or insufficient to meet the District's requirements and needs. The District reserves the right to request any dealer submitting a proposal to clarify its proposal or to supply additional material deemed necessary to assist in the selection process. The Dealer agrees that failure on its part to list all cost components related to the purchase will not constitute an acceptable justification to re-quote the proposal. The Dealer acknowledges that the original proposal and costs provided stand. However, the dealer has the option of withdrawing a proposal at any time until a final contract is executed. The District reserves the right to cancel or renegotiate the purchase any time prior to an order

being submitted. The District reserves the right to negotiate terms and scope of work with the lowest responsible bidder. If an agreement cannot be negotiated, the District reserves the right to negotiate with another bidder. The District may, at its option, request additional information or ask for clarification from respondents, if necessary. A final contract will be awarded to the lowest responsible bidder per KSA 72-5211.

SUBMISSION OF PROPOSALS:

Proposals may be submitted in person, by fax, by mail, or by email to:

- USD 329 District Office
- Attention: Michelle Gehrt
- Address: 213 East 9th St
- City, State Zip: Alma, KS 66401
- Phone: 785 765 3394
- FAX: 785 765 3624
- Email: mgehrt@usd329.com
- By deadline date: 4/19/2024
- All proposals received after the bid deadline shall be returned to the Vendor unopened.

DELIVERY:

Vehicles must be delivered or be available within a 50-mile radius of the District for pick-up. Vehicle shall be made available no more than 30 days after the Dealer receives a purchase order.

INSPECTION:

Vehicle(s) shall have the Kansas State Department of Education, Part I Mechanic Inspection and form completed prior to delivery in compliance with Kansas law. The form and inspection information can be obtained by following this link: [KSDE Vehicle Inspection Information](#)

NO CONTACT WITH SCHOOL BOARD MEMBERS:

Respondents may not contact any member of the USD #329 School Board (or any District employee, except as provided herein) regarding this RFP, unless specifically invited to an interview conducted by the Board.


NON-DISCRIMINATION:

USD #329 does not discriminate in the selection, acceptance, or treatment of any contractor based upon race, color, national origin, religion, sex, sexual orientation, handicap, age, veterans status or medical condition.

HOLD HARMLESS:

The Dealer shall defend, indemnify, and hold the District, its officers, agents, volunteers, and employees harmless from any and all causes of action or claims of damages arising out of or related to the dealer's performance under this contract.

Very truly yours,

A handwritten signature in black ink, appearing to read "Troy Pitsch". The signature is fluid and cursive, with a large initial "T" and a long, sweeping underline.

Troy Pitsch, PhD
Superintendent of Schools
USD 329-Wabaunsee
tpitsch@usd329.com