

SCHOOLCRAFT COMMUNITY SCHOOLS
Volunteer Driver Information Sheet (revised 3/19/2024)

Thank you for volunteering your time to help transport students to and from school sponsored events. Your efforts are certainly appreciated by our district. Please take time to fill out the volunteer driver information below, attach a copy of your driver's license and return it to the appropriate building Administrator, Supervisor or Sean McDonald Transportation Director. The district must have all of the information completed and a ***COPY of your DRIVERS LICENSE***or the form will be returned. A volunteer cannot transport students until the district has received the driver history record from the State of Michigan and the superintendent/Transportation Director has approved the volunteer to transport.

As a volunteer driver for Schoolcraft Community Schools, I agree to abide by all of the following:

- I will obey all State and local traffic laws while transporting students.
- I will not drive under the influence of alcohol or any drug that might impair driving performance while transporting students.
- I agree to a history check of my valid Michigan driver's license.
- I understand the huge responsibility of transporting students safely.
- Seat belt use is required for each rider.
- No personal electronic devices or cell phones may be used while driving.
- Provide copy of personal proof of insurance if transporting in personal vehicle(I acknowledge the liability related to transporting students in my personal vehicle as noted in the Michigan No Fault Insurance law: MCL 500.3114).

Name: _____

Signature: _____

Date Form Submitted to District: _____

D.O.B. _____

MI Driver's license number (mandatory): _____

Please list event you will be assisting with: _____

___A. I have not been convicted of, or pled guilty or nolo contendere (no contest) to any crimes, which may include driving under the influence, driving while impaired, etc.

___B. I have been convicted of or pled guilty or nolo contendere (no contest) to the following crimes (use separate sheet to explain nature of conviction, date and court).

In accordance with Board Policy and the related Board Guideline (can be found at [schoolcraftschools.org/District Information/Board Bylaws and Policies](http://schoolcraftschools.org/District%20Information/Board%20Bylaws%20and%20Policies)).

8660 - TRANSPORTATION BY PRIVATE VEHICLE The Board of Education authorizes the transportation by private vehicle of students of this District between the school and a school activity approved by this Board in accordance with this policy.

Any such transportation must be approved in advance and in writing by the principal. The writing must set forth:

- A. The date, time, and reason for the transportation.
- B. The places from and to which students will be transported; the name and address of the driver.
- C. The names of the students to be transported.
- D. And the signature of the driver.

The parent of the participating student will be given, on request, the name of the driver and the description of the vehicle. No person shall be approved for the transportation of students in a private vehicle who is not an employee of this Board, a student of this District or the parent of a student enrolled in this District, and the holder of a currently valid license to operate a motor vehicle in the State of Michigan. The responsibility of teaching staff members for the discipline and control of students will extend to their transportation of students in a private vehicle. Drivers who are not teaching staff members are requested to report student misconduct to the building principal. Expenses incurred by drivers of private vehicles in the course of transporting students will be reimbursed by the Board at the approved mileage rate and upon presentation of evidence of costs for tolls and parking fees.

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