

# VILLAGE OF WRIGHTSTOWN

## BOARD MEETING MINUTES

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on Tuesday, January 20, 2026, and convened at 7:21 pm at the conclusion of the Committee of the Whole meeting.

Roll Call: Present – Village President: Dean J. Erickson, Village Trustees: Sue Byers, Mark Leonard, Ryan Roebke, Julie Sigmund, and Terry Schaeuble. Absent: Andy Lundt.

Also present: Administrator Travis Coenen, Public Works Director Andy Vickman, Police Chief Patrick Pajot, Fire Chief Ben Vosters, Assistant Fire Chief Paul Konkle, Fire Inspector Nathan Helbing (Virtual), and Clerk-Treasurer Heather McEwen. Residents: Ellary Scharenbrock, Shelly Murphy, Eric Murphy, Dar Roebke, Pam Martin, Zach Baker, Alexxis Smet, Kathryn Lich, Lisa Miller, Brandon Monson, Nick Evers, Lindsay Joanis, Rachel Husted, Scott Roebke, Ron Zahn, and Dalton Rupiper. Virtual: Macaela Cornelissen and M.

### REGULAR SESSION

**MINUTES** – A motion was made by J. Sigmund, seconded by S. Byers to approve the Tuesday, January 14, 2026, Village Board Meeting Minutes, as submitted. **Motion carried unanimously.**

**VOUCHERS** – A motion was made by S. Byers, seconded by J. Sigmund to approve the vouchers from December 30, 2025, through January 14, 2026, totaling \$2,712,262.42. **Motion carried unanimously.**

**SCHEDULED APPEARANCES: None**

**WALK INS: None**

### CORRESPONDENCE:

- “Thank You” from Roger Hollace Tews Family for floral arrangement sent by Village for Roger’s funeral service.

### ADMINISTRATOR’S REPORT

- Final revisions are being made on New Employee manual for approval at next board meeting
- Tax incentives computations are being reviewed for payment
- Working with department heads on capital plan
- Working on current project timeframes and funding
- Working with businesses and homeowners on CTH U project planning schedule

## **CLERK/TREASURER'S REPORT**

- No primary need so we begin preparations for the April 7<sup>th</sup> Spring Election.
- The January settlement has been calculated and distributed to the counties as required.
- Preparations continue leading into the final audit scheduled for February 2-5.
- W-2's and 1099's are processed and have gone out as required.
- Meeting with staff monthly to stay up to date with department needs.
- Attending the WPELRA Public Employer Labor Relations Annual Training Conference January 29-30 in Madison.

## **COMMITTEE REPORTS:**

### **FINANCE/PERSONNEL**

**Madyson Chitko Resignation** – A motion was made by S. Byers, seconded by J. Sigmund on accepting the resignation of Madyson Chitko effective 1/14/2026. **Motion carried unanimously.**

### **PARKS, RECREATION AND REGIONAL PLANNING**

**Potential Zoning uses for Old St. John's property (VW-98-2)** – No action was taken. The discussion was tabled to the next Board meeting, with a request for additional information and input from potential developers.

**2026 Boat Landing Use Agreement / Waterboard Warriors** – A motion was made by T. Schaeuble, seconded by R. Roebke on approving the 2026 Boat Landing Use Agreement with the Waterboard Warriors. **Motion carried unanimously.**

### **PUBLIC SAFETY**

#### **Police Department –**

- Pajot & Martin attended new Chiefs School in Pewaukee January 12-16.
- Team held its first monthly meeting on 1/6. This will be a valuable addition to our routine.
- Martin successfully managed semi vs. gas station incident due to medical emergency.
- Alberts responded to two attempted suicide incidents within two days.
- 50 total traffic stops for December
- 282 Incident Calls, 85 for service and 197 self-initiated calls in December.

#### **Fire Department –**

- 7 calls for December:
  - 12/2: Gas leak at CTH U apartments
  - 12/4: Fire alarm at CTH U apartments
  - 12/4: Structure Fire in Wayside; MABAS was activated
  - 12/21: Structure Fire in the Village; Controlled burn was found at address
  - 12/22: CO alarm at CTH U apartments
  - 12/31: Fire Alarm at Wrightstown Elementary; Nothing found
  - 12/31: Lift assist with County Rescue for an EMS in call; Cancelled before arrival
- Normal truck inventory checks were completed along with meeting in December
- Chief Schampers completed his last meeting as Chief

- Completed blood borne pathogens training
- New Truck looking to be competed mid-February

### **PUBLIC WORKS**

- Working on year-end reporting
- Found water leak today that will be repaired this week
- Lift station rehab on Broadway went well even in the freezing weather
- Taking advantage of freezing weather and getting many inside projects completed

### **Closed Session**

**Open Meeting** - A motion was made by J. Sigmund, seconded by S. Byers to open the Tuesday, January 20, 2026, Closed Session. Roll Call Vote 6 yes votes. **Motion carried unanimously.**

**Return to Open Session** – A motion was made by R. Roebke, seconded by S. Byers to return to Open Session. Roll Call Vote 6 yes votes. **Motion carried unanimously.**

### **ADJOURN:**

A motion was made by T. Schaeuble, seconded by S. Byers, to adjourn the meeting at 8:48 pm.  
**Motion carried unanimously.**

Heather McEwen, Clerk/Treasurer

*Posted: 2/4/26 HM*