

# Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

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## MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

**Thursday, September 12, 2024, 5 pm**

*Nicasio School Library, 5555 Nicasio Valley Road, California*

*And **Trustee Mark Burton** via teleconference:*

*711 Van Ness Ave, San Francisco CA*

### 1. **Opening Business**

- a. Call to Order at 5:05 pm by Board President Elaine Doss
- b. Roll Call Roll **Present Trustees Elaine Doss and via teleconference Mark Burton Also in Attendance Superintendent/Principal Barbara Snekkevik, Chief Business Official Margie Bonardi and District Secretary Beth Wolf**
- c. Patriotic Moment in recognition of 67 million people tuning in to the Harris-Trump debate.

### 2. **Approval and Adoption of Open Session Agenda**

**Action: M/S: Burton/Doss** to approve Open Session Agenda **ROLL CALL VOTE: 2/0** Ayes: Burton and Doss; Noes: None

### 3. **Reports/Information**

- a. Trustee/Superintendent/Principal Announcements

New Title IX regulations (updated Board Policies coming soon); County-wide discussion re: cell phone use policies; Campus Clean-Up, August 18; First Day of School, August 21; Parent Coffee/Tea, August 21; All-school assembly, August 28; Back to School Night, September 5; September Life Skill: Inclusion; Specialist programs continue (Music with Terry Shea, Art with Janis Yerington, PE with Keli Honsberger); Movement classes (with Casey Thorne) every Friday; Continued programming with MCFL (Bookmobile visits one Thursday per month, librarian visits once per month); Yoga/Mindfulness classes twice per month (Shannon Kozubik); Zero Waste Marin Schools Program (Green Team Leaders in grades 3/4/5); Math Summer Institute, *Building Thinking Classrooms*, August 1 and 2 (Ellian, Megan, Barbara); Professional Development Day, August 19 (Science of Reading with Glean Education); Website updates coming soon; Continued Universal Meals program (partnership with Shoreline Unified); Continued SGVCC afterschool programming and shuttle (Monday- Friday); Annual inspections (HVAC, fire extinguisher); Keenan annual facilities inspection, September 11; CA Division of Drinking Water Lead Service Line Inventory, due 10/16 **Upcoming Events** Principal's Chat, September 18 at 8:30 am; Memorial for Kim Wallach, September 21<sup>st</sup> at 1 pm (MPR)

### 4. **Public Comment**

*There were no public comments*

5. **Consent Agenda**

- a. Approval of Minutes: June 18, 2024 Special Meeting, June 20, 2024 Regular Meeting and Aug 13, 2024 Regular Meeting of the Board of Trustees (*Supt. Snekkevik*)
- b. Ratify Warrants Paid: July-August 2024 (*CBO Bonardi*)
- c. Approval of Service Agreement with Glean Education (*Supt. Snekkevik*)
- d. Approval of 2024-25 Scope of Work, Bay Area Community Resources (BACR) (*Supt. Snekkevik*)
- e. Approval of 2024-25 Interdistrict Transfer Requests OUT OF NSD: (*Supt. Snekkevik*)
  - i. IDTX 24-25-04
  - ii. IDTX 24-25-05
- f. Denial of 2024-25 Interdistrict Transfer Request INTO NSD: (*Supt. Snekkevik*)
  - i. IDT 24-25-10

**Action:** M/S: **Burton/Doss** to approve Consent Agenda **ROLL CALL VOTE: 2/0** Ayes: Burton and Doss; Noes: None

6. **Public Hearing** on Pupil Textbooks and Instructional Materials – Education code 60019 establishes steps and procedures to ensure the availability of textbooks and instructional materials. The hearing opened at 5:15 pm. Supt. Snekkevik said that the District is required to take appropriate action annually to ensure the availability of textbooks and instructional materials. There were no public comments. The hearing was closed at 5:17 pm.

7. **Action**

- a. Consider Approval of Resolution 2024-25 #1 Regarding the Sufficiency or Insufficiency of Instructional Materials *Discussion:* Board reviewed the list of textbooks and instructional materials provided to students by the District. Supt. Snekkevik noted that the list is a carry-over from last year with the addition of TK materials.  
**Action:** M/S **Burton/Doss** to approve Resolution 2024-25 #1 Regarding the Sufficiency or Insufficiency of Instructional Materials **ROLL CALL VOTE 2/0:** Ayes: Burton and Doss; Noes: None
- b. Consider Approval of Resolution 2024-25 #2 for Adopting the Gann Limit *Discussion:* CBO Bonardi calculated property tax revenues. Revised appropriations limits compare prior year with current year. If the difference is over a certain amount we need to notify the State. There was an increase of 26K this year but this figure is not firm until the books are closed.  
**Action:** M/S **Burton/Doss** to Approve Resolution 2024-25 #2 for Adopting the Gann Limit **ROLL CALL VOTE 2/0:** Ayes: Burton and Doss; Noes: None
- c. Consider Approval of Unaudited Actuals for Fiscal Year Ending Jun 30, 2024 *Discussion:* CBO Bonardi said the 2023-24 books are now closed. There have not been many changes since the second interim. There are excess costs from the County but we are losing two students with high needs so we will see a drop this year. ELOP program will recoup 21/22 and 22/23 funds of 100K sometime this year but going forward that won't be the case. We met all of our reserves. There was a 5% increase in property tax last year but this year is not firm yet. There is a parcel tax balance of \$29,323. First year of the new parcel tax will carry over flat at the previous year's rate without the usual 3% annual boost.  
**Action:** M/S **Burton/Doss** to Approve the Unaudited Actuals for Fiscal Year Ending Jun 30, 2024 **ROLL CALL VOTE 2/0:** Ayes: Burton and Doss; Noes: None

- d. Consider Approval of Education Protection Account (EPA) Actual Expenditures for the 2023-24 School Year  
**Action: M/S Burton/Doss** to Approve the Education Protection Account (EPA) Actual Expenditures for the 2023-24 School Year **ROLL CALL VOTE: 2/0** Ayes: Burton and Doss; Noes: None
- e. Consider Approval of Superintendent/Principal Contract of Employment *Discussion:* CBO Bonardi noted that going forward, the Board will need to approved the contract.  
**Action: M/S: Burton/Doss** to Approve the Superintendent/Principal Contract of Employment; **ROLL CALL VOTE: 2/0** Ayes: Burton and Doss; Noes: None

## 8. Conclusion

- a. Agenda items for upcoming October 3, 2024 Board meeting
- Title IX Policy Updates
  - MOU SGVCC
  - CAASPP results
  - Closed Session – Labor Negotiations
- b. Adjournment  
**Action: M/S: Burton/Doss** to adjourn the meeting at **5:35 pm**; **ROLL CALL VOTE: 2/0** Ayes: Burton and Doss; Noes: None

Respectfully Submitted,  
Beth Wolf

X Unadopted      Adopted

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Mark Burton, Board Clerk