

FISCAL YEAR

2025

2026

# PROPOSED BUDGET



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Third Floor  
Portsmouth, VA 23704



757-393-8751



[www.ppsk12.us](http://www.ppsk12.us)



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## Office of the Chairman

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### Message from the School Board Chair

On behalf of the School Board of the City of Portsmouth, I am proud to present to you the Fiscal Year 2025-2026 Propos Budget. This document reflects our unwavering commitment to academic excellence, student support, and the well-being of every staff member in our district.

This year's overall budget totals \$295.4 million across all funds, with a proposed General Fund budget of \$232.4 million—an increase of \$22.4 million over the prior fiscal year. This budget reflects both the growing needs of our division and our resolve to provide equitable and effective education for all.

The FY 2025–2026 School Board Budget is developed within the context of the second year of the Commonwealth's Biennial Budget, which includes updates to Average Daily Membership, sales tax and lottery revenue projections, and a 3% salary increase for Standards of Quality (SOQ) positions. While we are grateful for the state's contribution, it is important to note that this funding only partially supports our workforce. In order to extend this raise to all staff, an additional \$5.2 million is required.

A major focus of this year's School Board budget is addressing longstanding issues in employee compensation. We are proposing a \$14.8 million investment to address pay compression—a challenge that has impacted staff morale and retention. Furthermore, our budget includes funding to support our growing multilingual student population.

In this \$232.4 million approved budget, we have addressed the growing list of needs for a public school system today including state-mandated staffing changes. Some of the highlights of this approved budget include:

- 4 PACE Center Teachers
- 3 Dual Language Immersion Teachers
- 10 ESL Teachers
- 13 Security Officers transitioning to full-time roles
- 3 New full-time Security Officers

As a Board Chairman, I can barely describe the pride that I feel as I have seen firsthand the growth in our division over the course of the past eight years. For example, we are a College Board Advanced Placement Honor Roll school division and sixteen of our nineteen testing schools are fully accredited. Our graduating Class of 2024 earned more than \$11.6 million in scholarship offerings. The list of achievements goes on and on.

The key to our students' success lies in ensuring they have access to the essential resources, materials, and programs that will guide them through their K-12 education. This budget proposal is designed to maintain that vital support for our students in the coming year. As a Board, we are committed to advocating for the funding needed to make this vision a reality.

We are grateful for the continued partnership of our community, staff, and elected leaders. Together, we can build a stronger, more responsive school division that not only meets the demands of today but prepares our students for the opportunities of tomorrow.

With appreciation and determination,

A handwritten signature in blue ink, appearing to read "Cardell C. Patillo, Jr.", with a long, sweeping flourish extending to the right.

Dr. Cardell C. Patillo, Jr.  
School Board Chairman

# Executive Summary



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Dr. Cardell C. Patillo  
(Chair)  
Term Expires 12-31-2026



Ms. LaKeesha S. "Klu"  
Atkinson (Vice-Chair)  
Term Expires 12-31-2028



Mrs. Irene S. Boone,  
Term Expires 12-31-  
2028



Dr. Melvin Cotton, Jr.,  
Term Expires 12-31-  
2026



Mrs. Quniana D.  
Futrell, Term Expires  
12-31-2026



Ms. Arnette McSwain,  
Term Expires 12-31-  
2028



Mrs. Lateacia Sessoms,  
Term Expires 12-31-  
2028



Ms. Tamara L.  
Shewmake, Term  
Expires 12-31-2026



Dr. Jaclyn "Jackie"  
Walker, Term Expires  
12-31-2028

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*School Board members are individually elected by a vote of eligible citizens. Individual members have no authority or duties except as may be assigned to them by the School Board as a whole. Information provided in the School Board member biographies is provided by the member and does not necessarily represent the position of Portsmouth Public Schools or the School Board as a whole.*

## Superintendent's Cabinet

Elie Bracy, III, Ed.D.  
*Division Superintendent*

Nicole M. Devries, Ph.D.  
*Chief Academic Officer*

Sterling A. White, Ed.D.  
*Chief Schools Officer*

Theodore L. Faulk, CPA  
*Chief Financial Officer*

Geraldine P. Jackson, MBA, MHRM, M.Ed.  
*Chief Human Resources Officer*

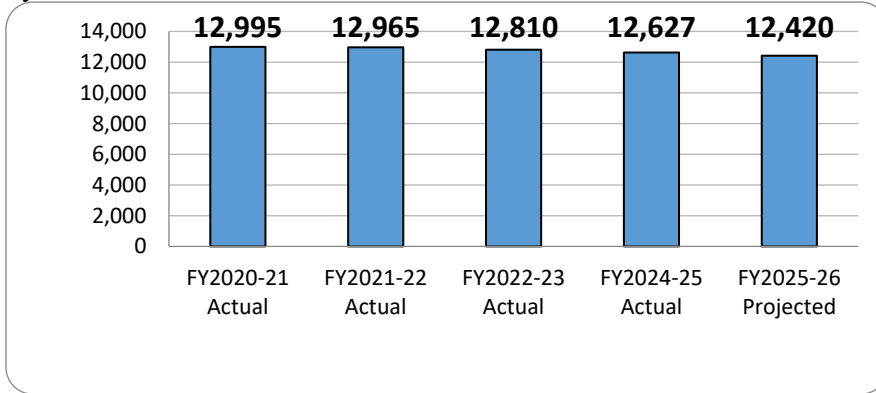
Lauren W. Nolasco, DSC  
*Chief Communications Officer*

Dean M. Schlaepfer  
*Chief Technology Officer*

Jerry L. Simmons, Ed.D.  
*Chief Operations Officer*

## Division Overview

The Portsmouth City School Board (the School Board) is located in historic Portsmouth, Virginia. The School Board is a component unit of the City of Portsmouth (the City). The School Board derives its authority from the Constitution of Virginia, the Code of Virginia, and the regulations of the State Board of Education. The nine elected members of this corporate body are officers of the Commonwealth and govern the operations of the school division during their four-year terms.



The School Board (also referred to as Portsmouth Public Schools or PPS) enrolls on average 12420 students in kindergarten through grade 12 and 491 students in pre-kindergarten.

There are three high schools, three middle schools, thirteen elementary schools, and three pre-K centers. Students in kindergarten through grade 6 receive instruction at the 13 elementary schools. Grades 7 and 8 receive instruction at the 3 middle schools, and the 3 high schools serve grades 9 through 12. Alternative placement programs, such as the Individual Student Alternative Education Plan (ISAEP) and the division’s New Direction Center, are held at the S.H. Clarke administration building. The New Directions Center serves students in grades K-12 while the ISAEP program serves high school students.

In addition to traditional instructional settings for students in grades K-12, the division offers a number of enrichment programs, a Career and Technical Education (CTE) program, and has a partnership with Tidewater Community College to offer the First College and Early College programs.

All activity across the division is accounted for within the School Board’s five distinct funds:

**General Fund** - the main operating fund which includes funds from state, local, federal and other sources for the fiscal operation of the school system.

**Grant Fund** - includes funds from federal, state, and local grants to be used for specific purposes.

**Food Services Fund** - includes funds from federal, state, and charges for services to support food service operations at the division’s schools.

**Textbook Fund** - includes funds from state and local sources for the purchase of textbooks and related materials.

**Risk Management Fund** - includes charges for services to fund expenditures for the PPS Self-Insured Health Plan, insurance premiums, workers’ compensation and other claims the School Board is liable.

## Mission and Goals

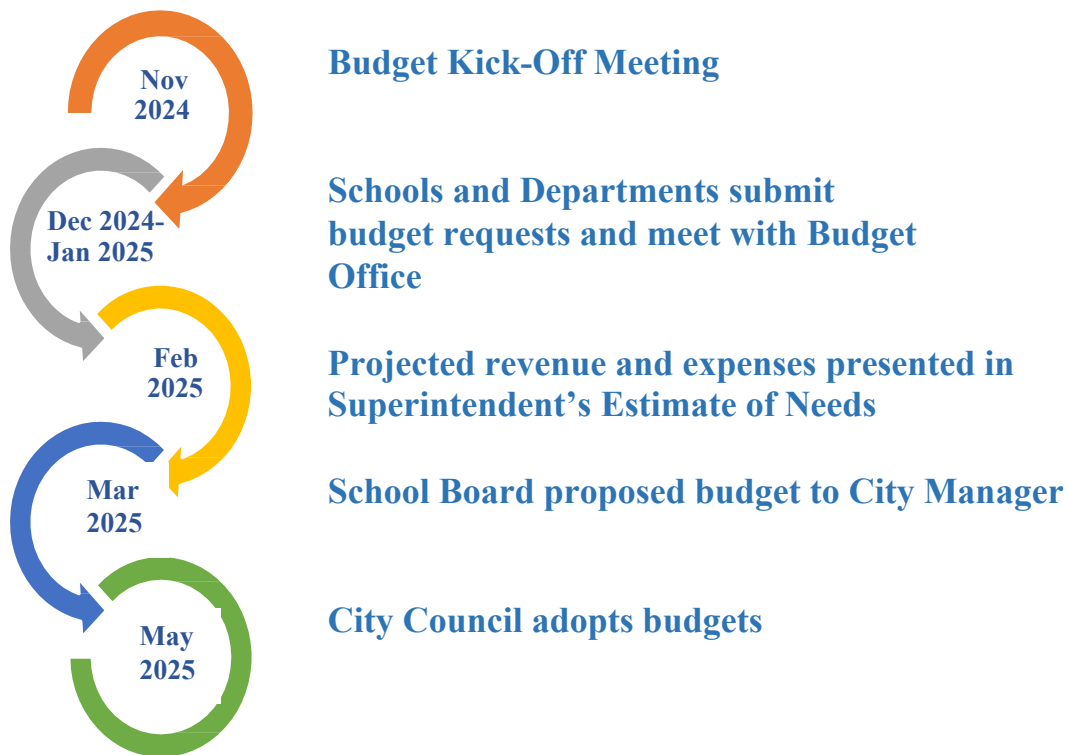
*The mission of the Portsmouth Public School Division is to engage all students in learning that will foster academic excellence and responsible citizenship.*

The Five Year Strategic Plan was adopted in 2017 and provides the framework to drive the decision making of the School Board to fulfill its mission each year. The main goals include the following:

1. **Curriculum, Instruction and Assessment:** *Provide educational opportunities to assure all students achieve high academic growth.* The major objectives are to ensure graduates will be College and Career Ready; that highly effective, research-based curriculum, instruction and assessment practices are implemented; and curriculum and related programs meet the needs of all students.
2. **Social-Emotional Development:** *Strengthen practices and policies focused on social-emotional development.* The major objectives are to implement social-emotional learning and implement practices and policies that support each student's ability to be a responsible citizen.
3. **High-Quality Personnel:** *Recruit, retain, and develop highly qualified personnel.* The main objectives include providing a competitive compensation package with other school districts of similar size and revenues; provide professional learning opportunities aligned with the strategic plan and school improvement plans; implement leadership development opportunities; and continued on-going support for new teachers and administrators through the comprehensive induction plan.
4. **Family and Community Engagement:** *Strengthen school, family, and community involvement and perceptions.* The main objectives include partnering with families to strengthen understanding of academic standards, student progress, social-emotional development and implementing practices to increase positive perception of schools among families and community members.
5. **Finance and Operations:** *Ensure fiscal stability through sound financial practices and ensure high-quality school facilities.* The main objectives include continuing to develop and sustain sound financial management practices, process efficiencies to make best use of available resources, provide safe and inviting school facilities, and maintain equipment and infrastructure to support technology integration.

The full text of the Strategic Plan, including measurable objectives and action steps for each goal, is available in a separate publication on the Portsmouth Public Schools website, <http://ppsk12.us/>. Click the "About PPS" tab, and click "Strategic Plan" from the drop-down list. The direct link is: [https://ppsk12.us/about\\_pps/StrategicPlan](https://ppsk12.us/about_pps/StrategicPlan)

## Budget Process and Timeline



During the course of the process, the Office of Budget and Planning (Budget Office) regularly assesses staffing levels, forecasts for revenue and expenditures, and keeps track of state legislation. Additionally, the Budget Office carries out an annual online survey to gather input from the community and employee groups. This feedback is integrated with the School Board's mission and objectives to formulate the budget for the fiscal year 2025-26.

Meetings are conducted with the Division Superintendent, the School Board Finance Committee, and the School Board throughout the budget process to ensure a timely and comprehensive overview of the budget. The Budget Office provides detailed categorical analyses of the proposed budget, including which programs are included or excluded, changes in staffing levels for various projects, essential funding items, recommended budget allocations, and initiatives that remain unfunded. Information regarding anticipated revenues and expenditures related to the Grant fund and the Food Services fund is sourced from the Finance and Food Services departments, respectively. The projected revenue for the Grant fund is derived from currently awarded grants, with the expectation that the school division will receive similar funding in the forthcoming year, along with potential new grants that are actively being sought. The budget for the Textbook fund is determined based on expected state revenue and the minimum local match required by state regulations.

### *November*

The Budget Office meets with the Superintendent's budget team to discuss the budget process, goals, and budget calendar. This year's budget team included all members of the Superintendent's Cabinet and Budget staff members and Controller.

### *December*

An initial estimate of budgeted revenues is prepared using the latest available data, which includes the Governor's proposed budget for the upcoming fiscal year, released in mid-December. The Budget Office conducts a thorough review of all non-payroll requests from schools and departments, as well as payroll expenses, making necessary revisions and adjustments to ensure alignment with the objectives set forth in the Strategic Plan.

Subsequently, the Budget Office compares the anticipated payroll and non-payroll expenses for the next fiscal year against the initial revenue estimate from December. Essential funding items, such as increases in the Virginia Retirement System rates, are prioritized in the budget. Any projected expenses that exceed the initial revenue estimate are compiled and evaluated in collaboration with the Superintendent and the Finance Committee, categorizing them as unfunded needs.

### *January/February*

In January and February, initial budget discussions take place with the School Board to review the results of the budget survey and the budget proposed by the Governor.

The Budget Office continues to assess the preliminary cost projections for any modifications and promptly informs the Superintendent of any changes.

The Budget Office integrates the anticipated revenues, payroll estimates, and approved non-payroll requests along with unfunded requirements into the Superintendent's Estimate of Needs (SEON). This estimate is then submitted to the School Board in February. Any modifications requested by the School Board are included in the SEON, which serves as the foundation for the School Board's Proposed Budget. In accordance with Virginia State Code, the School Board conducts a public hearing on the Proposed Budget, and a joint meeting with the City Council is held to address concerns regarding operational and capital improvement program budgets.

### *March*

The School Board officially approves the Proposed Budget, and these figures are forwarded to the City Manager for incorporation into the City Manager's Proposed Budget for the City Council.

### *April*

The City conducts public work sessions to discuss the City budget, which encompasses the School Board budget. Any modifications to local funding are conveyed to the School Board, and any required adjustments are made accordingly.

### *May*

City Council approves the City's budget (which includes the School Board budget) and the School Board adopts the final budget by the end of May.

Summary of Key Dates	
<b>February 6, 2025</b>	Superintendent's FY 2025-26 Statement of Needs/ Proposed Operating and Capital Improvement Budget submitted to School Board
<b>February 10, 2025</b>	Joint Meeting with City Council to discuss Operating and Capital Improvement Program Budget requests
<b>February 20, 2025</b>	School Board Public Hearing on FY 2025-26 Proposed Budget
<b>Mid to Late March</b>	General Assembly releases adopted state budget (with final revenue estimates)
<b>March 24, 2025</b>	City Manager presentation of Proposed Budget to City Council
<b>March 27, 2025</b>	School Board approves FY 2025-26 Proposed Operating Budget
<b>March 28, 2025</b>	Superintendent submits School Board Proposed Budget to City Manager
<b>May 13, 2025*</b>	City Council Adoption of FY 2025-26 School Board Operating and Capital Improvement Program Budget
<b>May 22, 2025*</b>	School Board Adoption of FY 2025-26 Operating and Capital Improvement Program Budget

\*Subject to Change

## FY 2024-25 Proposed Budget – All Funds

FY 2025-26 Total Revenues by Fund and Revenue Source									
Revenue Source	General Fund	Grants Fund	Food Services Fund	Textbook Fund	Risk Management Fund	Total 2025-26 Proposed Budget	2024-25 Budget	DOLLAR CHANGE	% CHANGE
State Funds	\$ 19,750,040	\$ 8,362,538	\$ 65,000	\$ 1,474,218	\$ -	\$ 29,651,796	\$ 117,994,664	\$ (88,342,868)	-75%
State Sales Tax	121,602,689	-	-	-	-	121,602,689	19,094,500	102,508,189	537%
Local/City Funds	88,121,779	-	-	-	-	88,121,779	78,746,746	9,375,033	12%
Federal Funds	700,000	14,906,967	11,599,058	-	-	27,206,025	25,472,130	1,733,895	7%
Other Funds	2,236,500	141,951	594,500	-	1,775,000	4,747,951	2,190,910	2,557,041	117%
Charges for Services	-	-	-	-	18,425,000	18,425,000	20,118,500	(1,693,500)	-8%
Local Match/ Transfers between Funds	-	1,652,100	-	457,663	3,500,000	5,609,763	5,672,178	(62,415)	-1%
<b>Total Revenues</b>	<b>\$ 232,411,008</b>	<b>\$25,063,556</b>	<b>\$12,258,558</b>	<b>\$1,931,881</b>	<b>\$23,700,000</b>	<b>\$295,365,003</b>	<b>\$269,289,628</b>	<b>\$26,075,376</b>	<b>9.68%</b>

FY 2025-26 Total Expenditures by Fund and Expenditure Type									
Expenditure Source	General Fund	Grants Fund	Food Services Fund	Textbook Fund	Risk Management Fund	Total 2025-26 Proposed Budget	2024-25 Budget	DOLLAR CHANGE	% CHANGE
Salaries	\$ 147,005,829	\$ 13,503,002	\$ 3,469,552	\$ -	\$ -	\$ 163,978,383	\$ 143,703,344	\$ 20,275,039	14%
Benefits	47,409,291	7,105,000	1,337,900	-	-	55,852,191	51,261,118	4,591,073	9%
Purchased Services	11,150,950	1,500,000	-	-	-	12,650,950	12,776,204	(125,254)	-1%
Internal Services	167,500	-	-	-	-	167,500	167,500	-	0%
Other Charges	6,759,809	501,000	20,000	-	-	7,280,809	6,670,809	610,000	9%
Materials/ Supplies	7,352,417	1,905,000	6,506,984	-	-	15,764,401	15,191,724	572,677	4%
Joint Operations	5,849,238	-	-	-	-	5,849,238	5,849,238	-	0%
Equipment	1,066,211	549,554	424,122	-	-	2,039,887	2,362,587	(322,700)	-14%
Fund Transfers Out	5,649,763	-	-	-	-	5,649,763	5,220,159	429,604	8%
Donated Commodities	-	-	500,000	-	-	500,000	500,000	-	0%
Textbooks	-	-	-	1,931,881	-	1,931,881	1,986,945	(55,064)	-3%
Administrative Fees	-	-	-	-	4,050,000	4,050,000	4,150,000	(100,000)	-2%
Workers Comp. Claims	-	-	-	-	650,000	650,000	750,000	(100,000)	-13%
Healthcare Claims	-	-	-	-	19,000,000	19,000,000	18,700,000	300,000	2%
<b>Expenditures</b>	<b>\$ 232,411,008</b>	<b>\$25,063,556</b>	<b>\$12,258,558</b>	<b>\$1,931,881</b>	<b>\$23,700,000</b>	<b>\$295,365,003</b>	<b>\$269,289,628</b>	<b>\$26,075,375</b>	<b>9.68%</b>

## Highlights from FY 2025-26 Budget in line with the Strategic Plan:

### **Goal 1: Curriculum, Instruction and Assessment: Provide educational opportunities to assure all students achieve high academic growth**

- Continued funding of all additional instructional programs (i.e. FIRST COLLEGE/DUAL ENROLLMENT, STARBASE, ROBOTICS, PORT TOWNE MAGIC etc.)
- Hire (4) Portsmouth Advanced Education Center (PACE) Teachers
- Hire (3) Dual Language Immersion(DLI) Teachers
- Hire (10) English as a Second Language Teachers

### **Goal 2: Social-Emotional Development: Strengthen practices and policies focused on social-emotional development**

- Continued funding for social-emotional development programs (Panorama, Care Solace, etc.)

### **Goal 3: High-Quality Personnel: Recruit, retain, and develop highly qualified personnel**

- 3% Compensation increase for all employees
- Grow Your Own Program for Instructional Assistants
- New Teacher Bonuses
- Restructuring and addition of division-level positions

### **Goal 4: Family & Community Engagement: Strengthen school, family, and community involvement and perceptions**

- Continue to support home-school liaisons at all levels
- Continued funding of communication resources and programs used to reach parents and the community
- Continuing Funding for parental involvement through Title I grant

### **Goal 5: Finance and Operations: Ensure fiscal stability through sound financial practices and ensure high-quality school facilities**

- Upgrade (13) Security Officers Position to full-time
- Hire (3) Full-time Security Officers

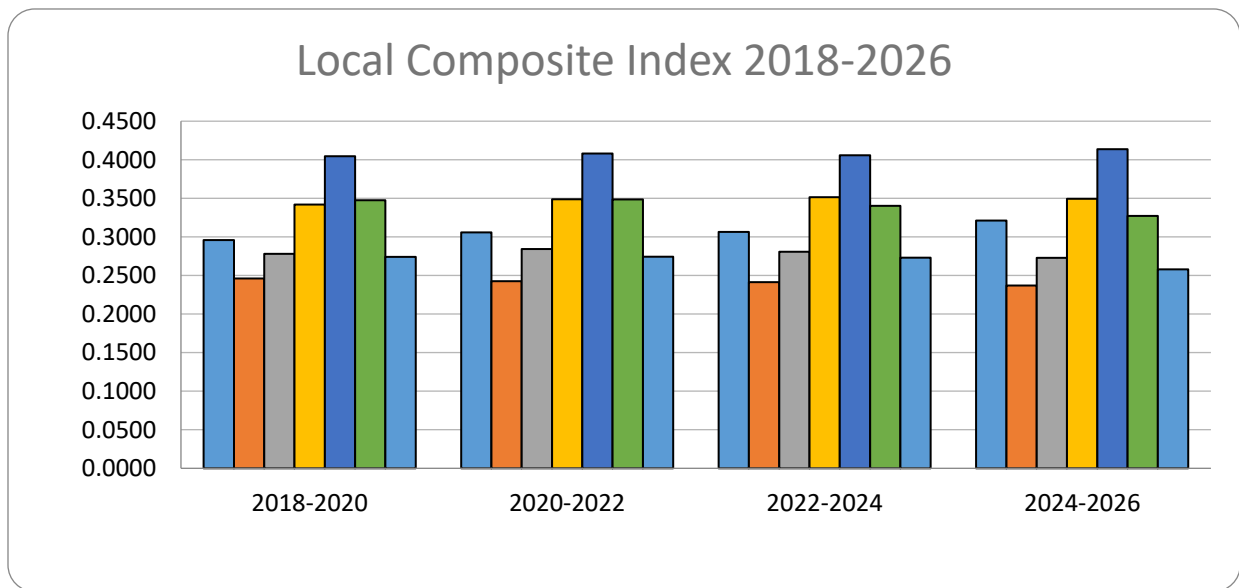
## State Funding

State funding is the largest funding source for the division and helps support expenses for all School Board funds. FY 2025-26 state funding for all funds is projected to increase by \$12.4 million as compared to FY 2024-25.

State funding is primarily determined by the division’s Average Daily Membership (ADM) and the local composite index (LCI). Virginia distributes 1-1/8 percent of sales tax revenue to the state's school districts based upon the number of school age children in each division.

The LCI determines a locality’s ability to pay for education costs to meet the Commonwealth’s fundamental SOQ goals. Local ability to pay is calculated using three indicators: true value of real property (weighted 50%), adjusted gross income (weighted 40%), and taxable retail sales (weighted 10%).

Each locality’s index is adjusted to maintain an overall local share of 45 percent statewide with the Commonwealth covering the remaining 55 percent. The index is recalculated every two years. The chart below compares the composite index among the surrounding school divisions. For the biennium 2024-2026, Portsmouth’s LCI of .2462 remains the lowest amongst major Hampton Roads cities and has experienced a slight incline from the previous fiscal year.



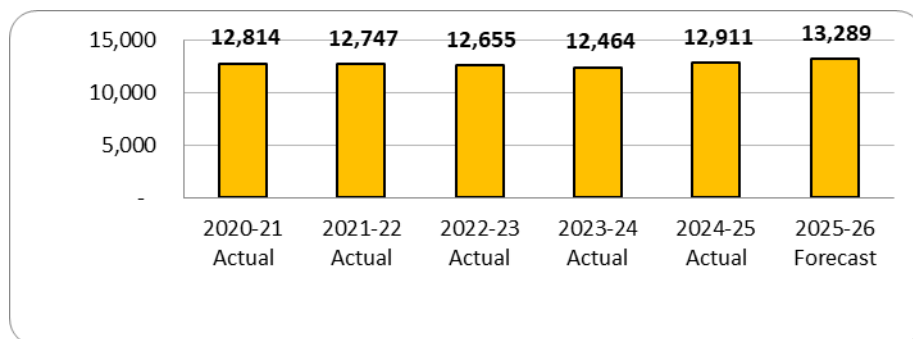
	Norfolk	Portsmouth	Newport News	Suffolk	Virginia Beach	Chesapeake	Hampton
2018-2020	0.2958	0.2462	0.2781	0.3420	0.4046	0.3476	0.2741
2020-2022	0.3059	0.2426	0.2842	0.3487	0.4082	0.3486	0.2743
2022-2024	0.3064	0.2413	0.2808	0.3514	0.4059	0.3403	0.2731
2024-2026	0.3212	0.2369	0.2729	0.3493	0.4138	0.3273	0.2579

Source: Virginia Department of Education, November 2024

## Division Enrollment/Membership

As the local composite index for the City decreases, the amount of state revenue received per student increases. The other component that effects state revenue, as previously mentioned, is ADM. ADM is the aggregate number of days of membership of students during a specified period of time divided by the number of days' school is in session for the same time period (pre-kindergarten students are excluded).

### March 31 Average Daily Membership (K-12)



The state utilizes the March 31st ADM to determine state funding. The division has experienced an overall decline in ADM the last three years. The state and the division both expect enrollment to continue to decline year over year. In response to projected decreases, the FY 2025-26 budget is based on expected March 31, 2025 ADM of 12,911.

Portsmouth Public Schools' Average Daily Membership (ADM) has been influenced by declining enrollment trends, population dynamics, and economic factors. From 2008 to 2022, enrollment dropped by 11.1%, despite the city's population increasing by 1.6% over the same period. Contributing factors include a high poverty rate among school-age children (29% in 2017) and state funding cuts, which reduced per-student funding by 10.1% (adjusted for inflation) since 2008. Staffing reductions also impacted instructional and support staff numbers significantly. Demographic changes, with a majority Black or African American population, and the city's median household income of \$57,154 (as of 2022), further shape the district's dynamics. Specialized programs like First College and rezoning efforts aim to balance student populations and address disparities. External challenges, such as the COVID-19 pandemic, disrupted attendance and enrollment patterns, underscoring the need for strategic adjustments to stabilize and improve ADM.

## March 31st Average Daily Membership by Grade Level

Grade	March 31st Average Daily Membership				
	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Actual	2025-26 Forecast
K	1,051.44	1,022.81	1,039.26	971.00	1,033.30
1	986.97	1,076.44	1,035.05	1,034.00	1,048.10
2	1,008.59	991.67	1,055.85	1,029.00	1,022.07
3	1,049.26	1,002.90	974.55	1,027.00	995.45
4	1,014.01	1,028.37	957.79	944.00	995.41
5	1,057.40	1,007.86	1,015.52	932.00	1,016.77
6	1,026.44	1,021.31	938.28	1,005.00	984.98
7	980.22	992.71	990.57	908.00	990.37
8	992.13	956.70	929.96	957.00	948.75
9	1,129.03	1,119.69	1,110.50	1,054.00	1,116.64
10	924.57	913.49	908.43	929.00	912.47
11	813.80	792.70	802.77	813.00	799.52
12	813.02	783.95	750.59	817.00	772.35
<b>Subtotal</b>	<b>12,846.88</b>	<b>12,710.60</b>	<b>12,509.12</b>	<b>12,420.00</b>	<b>12,636.20</b>
Less:					
Pupils under 5	1.30	0.11	0.18	-	1.00
Pupils 20 and over	0.41	0.07	-	11.00	-
Pupils in Special Education Regional Program	75.12	88.58	72.22	66.00	79.00
Pupils from whom the state's share of tuition to a private day or private residential program was funded with Comprehensive Services Act (CSA) funds	4.48	3.78	3.63	7.00	4.00
<b>Subtotal</b>	<b>81.31</b>	<b>92.54</b>	<b>76.03</b>	<b>84.00</b>	<b>84.00</b>
<b>Total March 31st ADM</b>	<b>12,765.57</b>	<b>12,618.06</b>	<b>12,433.09</b>	<b>12,336.00</b>	<b>12,552.20</b>
Pre-Kindergarten Membership					
Grade	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Actual	2024-25 Projection
Pre-K	298.00	552.00	561.00	491.00	476.00

\*Will update upon completion of March 31<sup>st</sup> reporting.

With anticipated decreases in ADM, the division continually seeks ways to supplement loss revenue to help maintain and improve the education provided to students. The division will continue to pursue new grants and make operational changes throughout the school system. Increases are also expected in sales tax revenue and other funds revenue.

# Personnel Allocation

## Student Teacher Ratios

Virginia’s Standards of Quality (SOQ) require certain average student-teacher ratios throughout based on the grade level, content taught, and percentage of student population that qualifies for free and reduced lunch. At the elementary school level, as the proportion of free and reduced lunch students’ increases, the required SOQ student-teacher ratio decreases.

At the secondary level, all non-English courses must adhere to an average student teacher ratio of 21:1; this figure includes career and technical education. English courses are allowed an average ratio of 24:1.

The ratios dictate staffing levels and are incorporated in the division’s staffing tool. Please note, preschools are not included in the below list as they are funded by the Virginia Preschool Initiative grant which limits the number of preschool slots allotted to the division.

### Virginia SOQ-Required Student Teacher Ratios by School 2024-2026

Virginia SOQ-Required Student Teacher Ratios by School 2024-2026				
Elementary	Percentage of Free & Reduced Lunch per State K-3 Initiative *	Title I School**	K-3 Initiative	4-6
Brighton	85.48%	Y	19	25
Churchland Academy	52.71%	Y	23	25
Churchland Elementary	34.81%	N	24	25
Churchland Primary & Intermediate	45.37%	Y	23	25
Douglass Park	87.59%	Y	19	25
Hodges Manor	53.20%	Y	23	25
Cradock (James Hurst)	72.17%	Y	20	25
Waterview (John Tyler)	65.86%	Y	21	25
Lakeview	64.69%	Y	22	25
Park View	68.61%	Y	21	25
Simonsdale	49.95%	Y	23	25
Victory	53.00%	Y	23	25
Westhaven	62.59%	Y	22	25

Middle	Title I School	Secondary English	Secondary Non-English (including Career & Technical Education)
Churchland	N	24	21
Cradock	Y	24	21
William E Waters	N	24	21
High School	Title I School	Secondary English	Secondary Non-English (including Career & Technical Education)
Churchland	N	24	21
I.C. Norcom	N	24	21
Woodrow Wilson	N	24	21

Each year, the Budget, Human Resources, and Curriculum and Instruction departments analyze staffing levels based on projected enrollment to ensure the division continues to stay under and within the SOQ, other state mandated required student teacher ratios, and specific needs within the division.

### Pupil to Teaching Position Ratio

Fiscal Year	Elementary Teaching Positions K-7	End-of-Year Average Daily Membership K-7	Pupil/Teacher Ratio K-7	State Average Pupil/Teacher Ratio
FY 2021-22	563.67	7860.93	13.95	12.29
FY 2022-23	536.06	7939.31	14.81	12.41
FY 2023-24	482.40	7791.59	16.15	12.37

Fiscal Year	Secondary Teaching Positions 8-12	End-of-Year Average Daily Membership 8-12	Pupil/Teacher Ratio 8-12	State Average Pupil/Teacher Ratio
FY 2021-22	350.00	4437.33	12.68	12.64
FY 2022-23	347.09	4361.60	12.57	12.54
FY 2023-24	319.34	4275.69	13.39	12.31

### Full-Time Equivalent (FTE) Employees per 1,000 Average Daily Membership (ADM)

Functional Area	FYE 2023 FTEs	FY 2023 FTEs per 1,000 ADM	FY 2024 FTEs	FY 2024 FTEs per 1,000 ADM	FY23 vs FY24 per 1,000 ADM Percent Change
Classroom Instruction	1,150.54	93.53	1081.47	89.62	-4.18%
Instructional Support-Student	91.70	7.45	90.24	7.48	0.31%
Instructional Support-Staff	139.23	11.32	139.81	11.59	2.36%
Instructional Support-School Administration	110.41	8.98	104.45	8.66	-3.57%
Administration	53.09	4.32	52.44	4.35	0.69%
Attendance & Health Services	37.64	3.06	36.23	3.00	-1.88%
Pupil Transportation	115.86	9.42	115.98	9.61	2.04%
Operation & Maintenance	180.04	14.64	201.12	16.67	13.87%
School Food Services and Other	100.30	8.15	142.43	11.80	44.75%
Technology	53.72	4.37	55.67	4.61	5.64%

#### End of the Year (June 30th) ADM

(K through 12)

12,300.91

12,067.28

Source: VDOE Annual School Report Table 17a for ADM  
Annual School Report Superintendent's Verification Report for FTE's

## Fiscal Year 2025-26 Positions by Fund

FUND	FY 2024-25 Positions	FY 2025-26 Positions	Position Change
General Fund	2,025	2,058	33
Grants Fund	242	242	-
Cafeteria Fund	155	155	-
Textbook Fund	-	-	-
Risk Management Fund	-	-	-
<b>TOTAL</b>	<b>2,422</b>	<b>2,455</b>	<b>33</b>

The total FY 2025-26 positions will increase by 33 positions from FY 2024-25. Of this amount, all are State required changes. The positions consist of the following:

Position Title	Quantity
<b>State Required Changes</b>	
Portsmouth Advanced Education Center Teachers	4
Dual Language Immersion Teachers	3
English as a Second Language Teachers	10
Upgrade Security Officers to Full-time	13
New Full-time Security Officers	3
<b>TOTAL POSITIONS</b>	<b>33</b>

## AVERAGE ANNUAL SALARIES

Based on data submitted by individual school divisions as part of Virginia Department of Education (VDOE) ASR data, and enrollment figures from VDOE School Enrollment Data for 2024, the following is a comparison of average salaries for select positions among school divisions in Hampton Roads.

<b>Classroom – Teacher (K-7)*</b>	
Chesapeake	\$ 69,874
Hampton	\$ 58,033
Newport News	\$ 70,310
Norfolk	\$ 71,985
<i>Portsmouth</i>	\$ 64,928
Suffolk	\$ 65,306
Virginia Beach	\$ 70,724

<b>Classroom Teacher (8-12)*</b>	
Chesapeake	\$ 75,746
Hampton	\$ 61,702
Newport News	\$ 73,216
Norfolk	\$ 73,017
<i>Portsmouth</i>	\$ 65,484
Suffolk	\$ 68,588
Virginia Beach	\$ 68,673

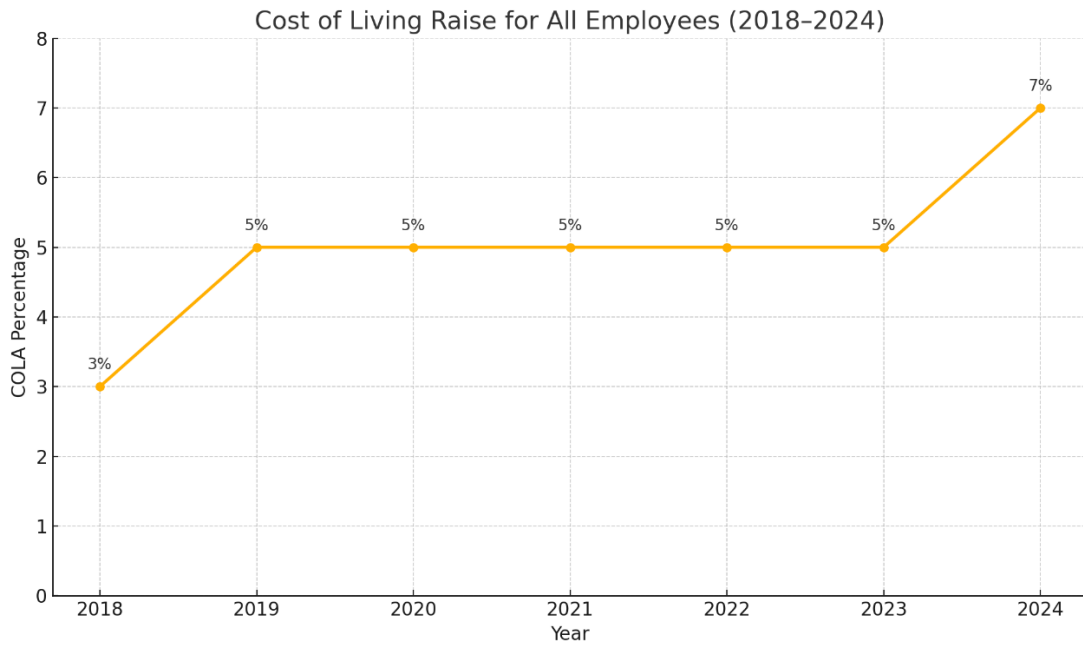
<b>Classroom – Teacher Aides*</b>	
Chesapeake	\$ 27,441
Hampton	\$ 26,736
Newport News	\$ 35,229
Norfolk	\$ 28,648
<i>Portsmouth</i>	\$ 22,319
Suffolk	\$ 30,433
Virginia Beach	\$ 29,840

\*Source: Virginia DOE Financial ASR data; Enrollment figures from Virginia DOE School Enrollment Data, 2024

## Fiscal Year 2025-2026 Compensation

The FY 2024-25 budget included a 7% pay increase for teachers and all employees. The FY 2025-26 budget includes a 3% raise for teachers and all employees. This pay raise will allow the division to continue to stay competitive with surrounding divisions.

Below is a history of pay raises for the last 7 fiscal years:



## Non-Personnel Allocation

Beyond salaries and benefits, money is allocated to non-payroll costs. Within the Grant fund, Food Services fund, Textbook fund, and Risk Management fund, non-payroll costs are primarily used for instructional supplies and technology, Food Services food supplies, textbooks and instructional materials, and insurance premiums and claims, respectively. Within the General fund, the majority of non-payroll is allocated to the following. A slight decrease is projected for General fund non-payroll costs.

Electricity for 24 buildings	Grant Local Match
Fuel-School buses and maintenance vehicles	Staff Development
Tuition-Regional Special Education Program	Contracted Facilities Maintenance
Tuition-First College/Dual Enrollment	Risk Management Charges for Services
Instructional Materials and Supplies	Equipment Replacement
Software	Fleet Maintenance

By Law, the School Board may not issue bonds or enter into debt. The City, as the appropriating body, levies the necessary taxes to finance school operations and borrows money and issues bonds when necessary. For FY 2025-26, the division has no debt obligations.

## Per Pupil Cost

Expenditures per pupil are determined by dividing the total operating budget expenditures by the Average Daily Membership. The state requires certain expenses (i.e. capital outlay) to be excluded from the calculation. Based on the latest per pupil data available, Portsmouth's total per pupil cost (\$17,584) ranks second (2nd) in Hampton Roads. In comparison to the other surrounding divisions, the division ranks seventh out of seven for local funds per pupil. This directly correlates to the LCI for the City of Portsmouth. The division ranked second in state funds per pupil.

School Division	Local Per Pupil	State Per Pupil	State Retail Sales and Use Tax Per Pupil	Federal Per Pupil	Total Per Pupil
Chesapeake	\$6,430	\$6,841	\$1,382	\$1,697	\$16,350
Hampton	\$4,680	\$7,664	\$1,273	\$2,739	\$16,356
Newport News	\$4,670	\$9,050	\$1,369	\$4,123	\$19,212
Norfolk	\$4,432	\$8,097	\$1,392	\$3,404	\$17,325
Portsmouth	\$2,843	\$9,130	\$1,448	\$4,163	\$17,584
Suffolk	\$5,064	\$7,046	\$1,416	\$2,324	\$15,850
Virginia Beach	\$7,208	\$5,956	\$1,400	\$1,751	\$16,315

Source: Table 15 of the 2024 Superintendent's Annual Report

## Budget Forecast

By FY 2025-2026, the school division expects and overall increase in revenue of \$22.4 million. This is the result of increased revenue in the General fund as related to an increase in State revenue, increase in City appropriations and revenue increase in the Risk Management fund.

	2024-2025 BUDGET	2025-2026 BUDGET	2026-2027 FORECAST	2027-2028 FORECAST	2028-2029 FORECAST
<b><i>General Fund</i></b>					
Revenues	210,014,824	232,411,008	218,788,127	218,788,127	218,788,127
<b><i>Grants Fund</i></b>					
Revenues	20,744,038	23,411,456	19,887,116	19,887,116	19,887,116
Other Financing Sources (Transfers in)	1,701,471	1,652,100	1,567,919	1,567,919	1,567,919
<b><i>Cafeteria Fund</i></b>					
Revenues	11,242,350	12,258,558	11,701,589	11,701,589	11,701,589
Other Financing Sources (Transfers in)	-	-	-	-	-
<b><i>Textbook Fund</i></b>					
Revenues	1,516,238	1,474,218	1,495,228	1,495,228	1,495,228
Other Financing Sources (Transfers in)	470,707	457,663	464,185	464,185	464,185
<b><i>Risk Management Fund</i></b>					
Revenues	23,600,000	23,700,000	24,858,136	25,877,949	26,948,752
<b><i>Total All Funds</i></b>	<b>269,289,628</b>	<b>295,365,003</b>	<b>278,762,300</b>	<b>279,782,113</b>	<b>280,852,916</b>

## General Fund Budget Forecast

By FY 2025-26, the General fund revenues are projected to increase from \$210 million to \$232 million due to the compensation supplement, Sales tax and lottery revenue from the state as well as additional funds from the City of Portsmouth.

### *Basic Aid*

Basic Aid includes funding for the basic instructional positions needed for minimum student to teacher ratios required by the Standards of Quality (SOQ) along with support costs funded through SOQ. SOQ are minimum state mandated objectives that each school division must adhere to. Portsmouth Public Schools (PPS) experienced a 26% increase in Basic Aid from the Virginia Department of Education (VDOE) for the 2024-2025 fiscal year due to several key factors:

1. **Statewide Salary Increases:** The Virginia General Assembly approved a 3% salary increase for funded Standards of Quality (SOQ) instructional and support positions, effective July 1, 2025. This initiative required increased state funding to support the salary adjustments across school divisions, including PPS.

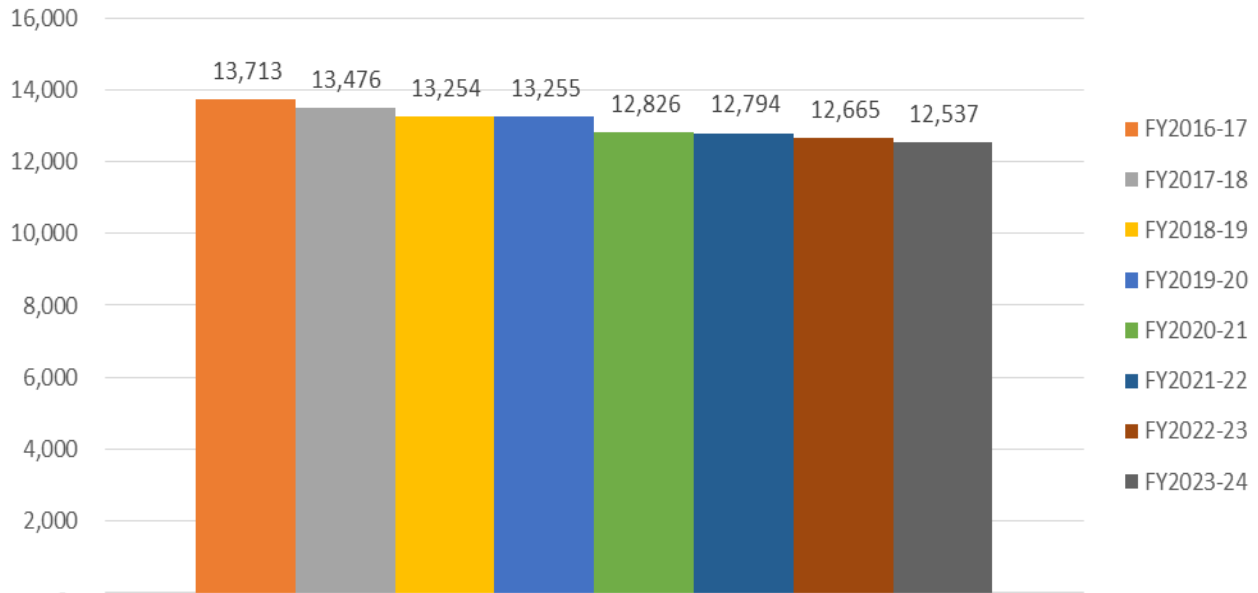
2. **Enrollment Changes:** Fluctuations in student enrollment directly impact funding formulas. An increase in student numbers can lead to higher Basic Aid to accommodate the additional resources required, while a decrease might reduce funding.

These combined factors contributed to the increase in Basic Aid for Portsmouth Public Schools, enabling the division to address salary enhancements, accommodate enrollment changes, and meet the overall financial demands of providing quality education.

The impact of changes in ADM on funding beyond FY 2025-26 are not known, but it will require the division to analyze staffing, trends as deemed necessary.

## General Fund Budget Forecast, continued

### March 31 Average Daily Membership (K-12)



City funding for the division is primarily derived from property tax. The current real estate tax rate is \$1.30 per \$100 assessed value. The City of Portsmouth has the highest property tax rate in Hampton Roads, thus, the real estate tax rate changes in the near future appear unlikely. Other taxes which generate revenue include personal property tax and local taxes such as admission tax. Below are some of the 2025-26 tax rates for the City of Portsmouth:

Tax Type	Unit	2022-23 Actual	2023-24 Actual	2024-25 Actual	2025-26 Proposed
Real Estate	per \$100	\$1.30	\$1.30	\$1.30	\$1.30
Personal Property - Vehicles	per \$100	\$5.00	\$5.00	\$5.00	\$5.00
Personal Property - Machinery	per \$100	\$3.00	\$3.00	\$3.00	\$3.00
Personal Property - Boats	per \$100	\$0.50	\$0.50	\$0.50	\$0.50
Admissions Tax	of sale price	10%	10%	10%	10%
Restaurant Food	of sale price	6.50%	6.50%	7.50%	7.50%
Lodging Tax	of sale price	8.00%	8.00%	8.00%	8.00%
Hotel Transient Rental Tax	per night	0.00%	\$3.00	\$3.00	\$3.00
Sales Tax	of sale price	6.00%	6.00%	6.00%	6.00%
Cigarette Tax	per pack	\$0.90	\$0.95	\$0.95	\$0.95

Source: City of Portsmouth Proposed FY 2025-26 Budget pages 3-12 through 3-30

## General Fund Budget Forecast, concluded

Though real estate tax and other tax rates are projected to be stable, property values are projected to increase for FY 2025-26.

As of	Total Taxable Assessed Value (in thousands - 000s)
June 30, 2024	\$9,942,492
June 30, 2023	\$8,785,300
June 30, 2022	\$7,924,167
June 30, 2021	\$7,861,188
June 30, 2020	\$7,624,965
June 30, 2019	\$7,575,895

Source: City of Portsmouth Proposed FY 2025-26 Budget page 3-17

## Grants Fund Budget Forecast

For FY 2025-26, the Grants fund budget has grown slightly by 11.56% to \$25.1 million. This is due to information received from grant funding agencies stating that we should see a slight change in funding levels in the next few years. As grant funding changes, the division first looks to reduce non-personnel budgets, if possible. Lastly, if the division loses 100% of a grant, the educational program is eliminated.

The forecast highlights the potential for enhanced funding opportunities that could support additional educational initiatives, technology upgrades, and program expansions. Sustaining this growth will depend on continued access to state, federal, and private grant sources, along with effective grant acquisition strategies

## Beyond Fiscal Year 2025-26

Since the state budget is completed every two years, information is not available to reasonably project future state revenues. While detailed forecasts beyond 2026 are not yet published, several key factors are expected to shape future state revenue. Economic growth in sectors like technology, defense, and agriculture will play a major role, along with legislative changes such as proposed tax relief measures. Additionally, shifts in federal funding and the state's demographic makeup—particularly an aging population—may significantly impact future spending and revenue needs. Overall, the School Board's long-term fiscal outlook will depend on a dynamic interplay of economic conditions, policy choices, and demographic trends.

## **Capital Improvement Plan**

The condition of many of the division's buildings are in need of repair, renovation, and in some cases, replacement. The CIP fund for the division is maintained and funded by the City.

The City of Portsmouth funds capital projects primarily through future bond issuances. The school division expects the continued repair and maintenance of the remaining school buildings to increase the operating and CIP budget in future years. These projects include HVAC replacements, roof replacements and other major operating system repairs. Some repairs may need to be delayed based upon fiscal constraints.

With the anticipated construction of a Career and Technical Education school, the division will continue to explore innovative pathways to enhance workforce readiness, expand industry partnerships, and provide students with hands-on training opportunities that align with high-demand careers in the local and global economy.

## **Capital Reserve Fund**

The Capital Reserve Fund outlines the long-term strategy for addressing the infrastructure and capital needs of Portsmouth Public Schools (PPS). In alignment with Ordinance 2024-138, the City Council of Portsmouth authorized the establishment of a Capital Reserve Fund for PPS, effective December 10, 2024. This fund serves as a dedicated financial mechanism to support both short- and long-term capital projects and emergency capital needs for the school division.

The purpose of the Capital Reserve Fund is to ensure PPS can proactively maintain, upgrade, and respond to facility and equipment needs without placing undue strain on annual operating budgets. Only unexpended local funds from prior fiscal years may be deposited into the Fund, up to an annual limit of \$7 million, unless otherwise approved by ordinance. This framework reinforces the City and School Board's shared commitment to safe, modern, and functional educational facilities that support teaching and learning across the division.

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# Organizational Section



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## About the Division

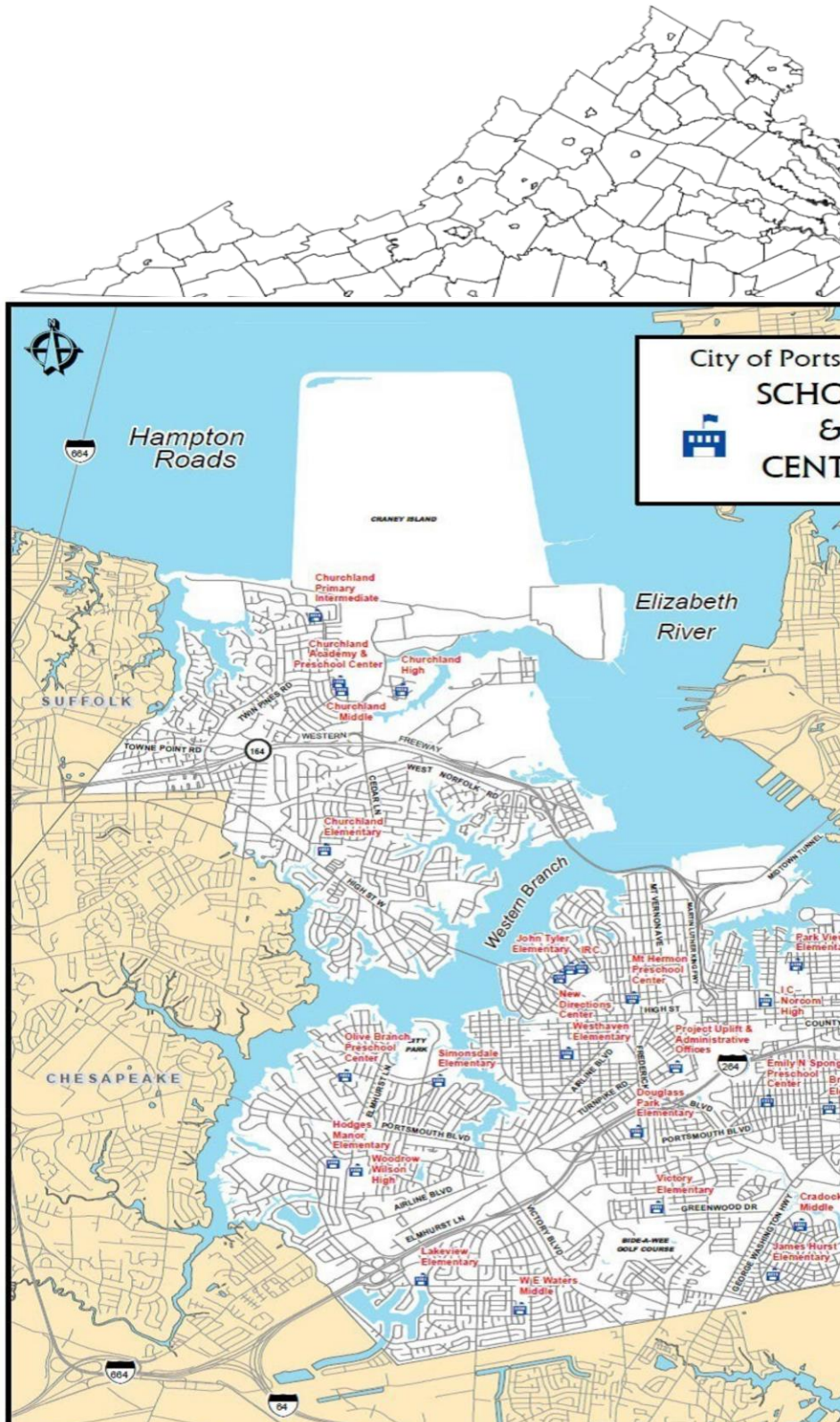
### Legal Autonomy/Fiscal Dependence

The title of the corporate body is the City of Portsmouth, Virginia School Board. Better known as Portsmouth Public Schools, the division serves students who live within the borders of the City of Portsmouth, Virginia.

The division's School Board derives its authority from the Constitution of Virginia, the Code of Virginia, and the regulations of the State Board of Education. The nine elected members of this corporate body are officers of the Commonwealth and govern the operations of the school division during four-year terms. For the full text of the portion of the Code of Virginia that discusses the authority and duties of the School Board, visit the [Virginia General Assembly's Legislative Information System and choose § 22.1-79](#), Powers and Duties. Other portions of the Virginia Code that refer to the School Board's budget responsibilities are included in the Appendix.

The school division is fiscally dependent, deriving most of its funding from the Commonwealth of Virginia and the City of Portsmouth. According to the [Code of Virginia §22.1-110](#), school boards may not borrow any money without express authority of law. The main exception is that a School Board may borrow to purchase new school buses to replace obsolete or worn out ones, but such loans must be repaid within 10 years. The City Council appropriates funding for the School Board's Operating Budget, levies the necessary taxes to finance the operations, and borrows money and issues bonds when necessary.

# School Division Map



## Education

Portsmouth Public Schools offers education from pre-K through 12th grade and has an enrollment of approximately 13,000 students. Students with special disabilities or developmental needs between the ages of 2 through 4 attend one of three preschool centers. Other four-year olds, eligible for Virginia's Pre-School Initiative program, also attend the preschool centers where they acquire skills needed for future academic success. Kindergarten through sixth grade students receive instruction at the 13 elementary schools. The district's three middle schools serve students in grades seven and eight while grades nine through twelve attend one of three high schools. Alternative placement, through the New Directions Center for students in grades K-12, is also available.

In addition to traditional instruction, high school students have the option of applying for magnet programs based at each high school. The division operates a Science, Technology, Engineering, and Mathematics (STEM) pathways program for all elementary students and offers night courses for adults at one of the high schools. These night courses prepare adult students for the GED test, assist with learning new hobbies, and offer adult lifetime learners courses for personal enrichment.



Adults who want to learn English as a second language (ESL) can also receive instruction through the adult education program. Furthermore, the school division offers a number of courses in career and technical education including Practical Nursing, Cybersecurity, Early Childhood Education Exploration, Culinary Arts, Horticulture, Marine Electrical, Diesel Equipment Technology, Television Production, and Automotive Repair. Upon completion of these courses, students not only possess workplace readiness skills, but also receive certification that enables them to earn a living.

Portsmouth Public Schools also partnered with Tidewater Community College to offer the First College program to second-semester seniors who completed coursework for their high school diplomas and plan to attend a college or university after graduation. These students take classes at the local campus of Tidewater Community College and earn post-secondary credits. This program began in the spring of 2006 with 19 students and has steadily grown to almost 350 students in 2024-2025. Early College, which began in 2017, is also available for ninth grade students.

## **PRESCHOOL CENTERS**

CHURCHLAND PRESCHOOL CENTER  
MOUNT HERMON PRESCHOOL CENTER  
OLIVE BRANCH PRESCHOOL CENTER

## **ELEMENTARY SCHOOLS**

BRIGHTON ELEMENTARY  
CHURCHLAND ACADEMY ELEMENTARY  
CHURCHLAND ELEMENTARY  
CHURCHLAND PRIMARY & INTERMEDIATE ELEMENTARY  
CRADOCK ELEMENTARY  
DOUGLASS PARK ELEMENTARY  
HODGES MANOR ELEMENTARY  
LAKEVIEW ELEMENTARY  
PARK VIEW ELEMENTARY  
SIMONSDALE ELEMENTARY  
VICTORY ELEMENTARY  
WATERVIEW ELEMENTARY  
WESTHAVEN ELEMENTARY

## **MIDDLE SCHOOLS**

CHURCHLAND MIDDLE  
CRADOCK MIDDLE  
WILLIAM E. WATERS MIDDLE

## **HIGH SCHOOLS**

CHURCHLAND HIGH  
I.C. NORCOM HIGH  
MANOR HIGH

## **ALTERNATIVE SCHOOL**

NEW DIRECTIONS CENTER

## Student Body

<b>Total Enrollment (09/30/2024):</b>	12,911
<b>Special Needs Students:</b>	1,437
<b>English Learner Students:</b>	329
<b>Home Instruction Students</b>	532
<b>Early College Scholars Program</b>	91

### Ethnicity

American Indian:	55
Asian:	75
Black/African American:	8,964
Hawaiian:	33
Hispanic:	990
White/Caucasian:	1,908
Two or More:	886
<b>Total:</b>	<b>12,911</b>

### Gender:

Male:	6,530
Female:	6,375
Other:	6
<b>Total:</b>	<b>12,911</b>

### Military Connected Students

Active Duty	1180
National Guard	27
Reserve	103

### Students served in Regional Programs

Governor's School for the Arts	24
Southeastern Cooperative Educational Program (SECEP)	66

Source: [VDOE 2023 Fall Student Record Collection Report](#)



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# Governance Structure

## School Board

Portsmouth Public Schools is governed by a nine-member School Board chaired by Dr. Cardell C. Patillo, Jr. and Vice-chaired by Ms. Lakeesha S. Atkinson. School Board members serve four-year terms where they direct the division’s long term goals, set strategy, and provide oversight.

The other School Board members are Mrs. Irene S. Boone, Dr. Melvin Cotton, Jr., Mrs. Quniana D. Futrell, Ms. Arnette McSwain, Mrs. Lateacia Sessoms. Mrs. Tamara L. Shewmake, and Dr. Jaclyn Walker. Members of the School Board serve alongside school business and City leaders on various committees.

### School Board Committee Assignments

Budget and Finance	Dr. Cardell C. Patillo, Jr. Mrs. Irene S. Boone
City Council Liaison	Dr. Cardell C. Patillo, Jr Mrs. Tamara L. Shewmake
Corporate Sponsorships	Ms. Lakeesha S. Atkinson Ms. Arnette D. McSwain
Curriculum and Instruction	Dr. Jaclyn T. Walker Mrs. Lateacia A. Sessoms
Human Resources	Mrs. Quniana D. Futrell Mrs. Tamara L. Shewmake
Legislative and Policy	Mrs. Quniana D. Futrell Mrs. Lateacia A. Sessoms
Minority Contractors Business Policy	Ms. Lakeesha S. Atkinson Dr. Melvin Cotton, Jr.
Technology and Operations	Dr. Cardell C. Patillo, Jr. Dr. Melvin Cotton, Jr.

### Special Committees

#### Career and Technical Education Advisory

Mrs. Tamara L. Shewmake  
Ms. Arnette D. McSwain

#### Equity and Inclusion

Ms. LaKeesha S. Atkinson  
Ms. Arnette D. McSwain

## **Governance Structure cont.**

These committees help school division leadership align day-to-day activities with School Board initiatives. The City Council Liaison committee serves as a bridge between Portsmouth City Council, the division's appropriating body, and the School Board. By working closely together, the Board makes sure that the interests of their constituents are met, as well as providing tangible leadership to school leaders.

### **Division Superintendent**

The School Board appoints a Division Superintendent that acts as the executive and administrative head of the public school division. The Superintendent manages the school division as prescribed in the regulations of the Commonwealth's Board of Education and in accordance with School Board approved policies and procedures.

Specific responsibilities related to budget preparation and administration are detailed in School Board Policies DA (Management of Funds), and DB (Annual Budget) which are included in the Appendix. These policies require that the Superintendent use appropriate fiscal planning and management methods, modeled after accepted business practices, directed toward the educational goals of the division.

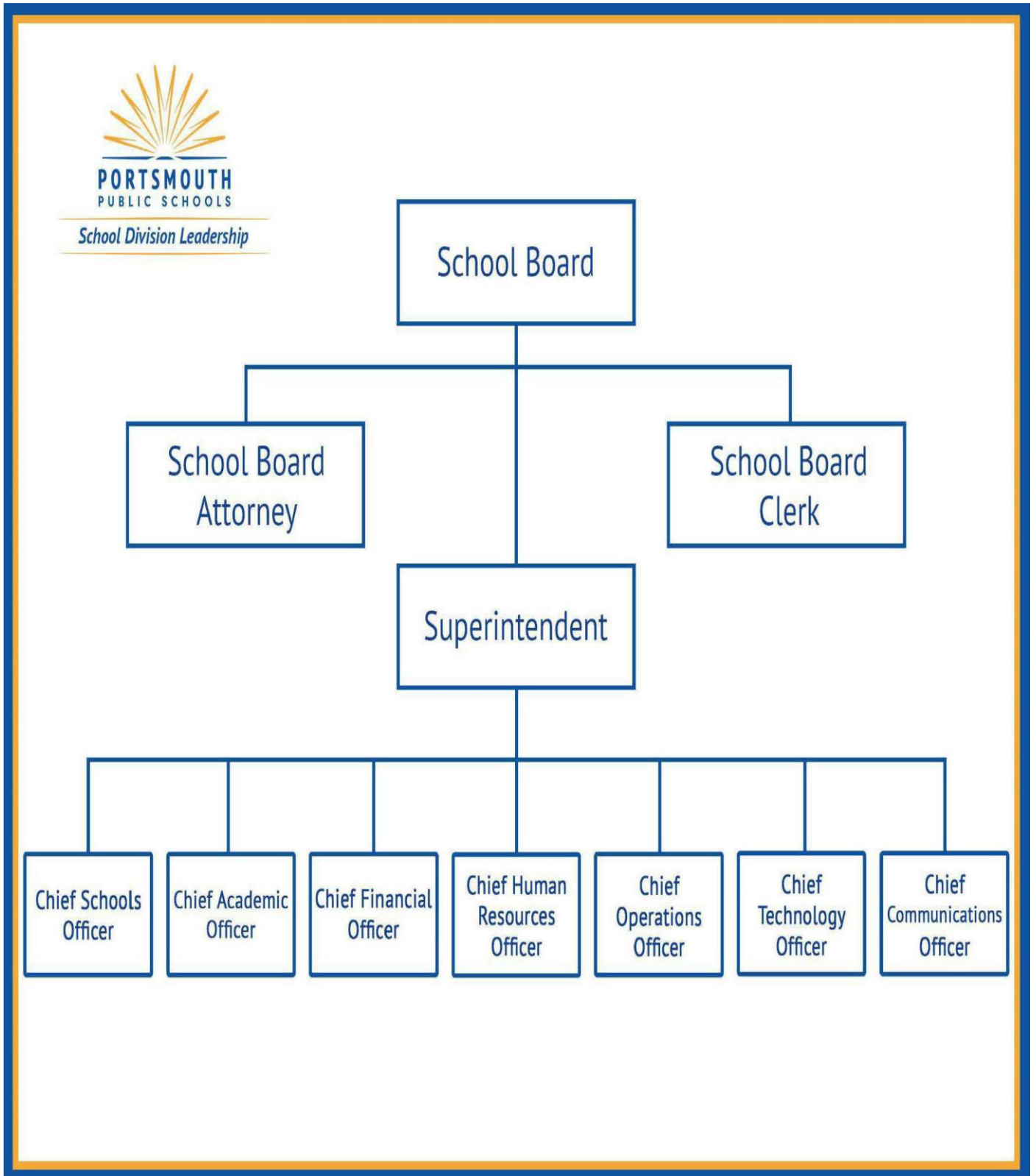
### **School Board Attorney and Board Clerk**

Other vital positions that report directly to the School Board include the School Board Attorney and the Board Clerk. The School Board Attorney protects the interests of the division while the Board Clerk assists with the administrative needs of the School Board and acts as a gatekeeper between the Board and the citizens of Portsmouth.

### **Division Administration**

The School Board empowers the Division Superintendent to appoint members of the cabinet to oversee the day-to-day operations of the division. The Superintendent's Cabinet consists of the Chief Academic Officer, Chief Financial Officer, Chief Schools Officer, Chief Human Resources Officer, Chief Communications Officer, Chief Operations Officer, Chief Technology Officer and Chief Communications Officer. Beyond the Superintendent's Cabinet, other members of administration include the Directors, Senior Supervisors, Coordinators, Principals, and Assistant Principals.

# 2025-2026 Division Organizational Chart



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## Division Strategic Plan

During calendar year 2016, the division created a Strategic Planning team to reflect on strengths, challenges, and opportunities for the future. Feedback was solicited from the community to foster collaboration between the division and Portsmouth citizens. From this process, the division adopted the following mission, goals, objectives, and action steps. Leadership utilized this strategic framework to develop the FY 2025-26 budget.

Portsmouth Public Schools aims to achieve the goals within this plan via strategic budgeting of the various departments. Many of the action steps under each objective can be accomplished through continued improvement in processes and practices while some require significant funding. Examples of more expensive initiatives include increasing career and technical course offerings, continuing competitive annual compensation, and expanding technology. With declining enrollment and the low locality composite index, funding may impose an impedance on the timeline of completing these goals. However, the division remains committed to make the best use of resources to meet these objectives where possible.

*The mission of the Portsmouth Public School Division is to engage all students in learning that will foster academic excellence and responsible citizenship.*



### **Curriculum, Instruction & Assessment**

**Provide educational opportunities to assure all students achieve high academic growth.**

**Objective 1:** PPS will provide all students with opportunities to graduate with skills to be College and Career Ready.

#### **Action Steps:**

1. Increase the number of students who exceed state expectations on the Virginia Standards of Learning (SOL) assessments and decrease the number of students who do not meet state standards.
2. Address and monitor student achievement levels and gaps to ensure all schools are recognized as fully accredited.
3. Increase the percentage of students graduating from high school to be equal to or greater than the state average in all gap groups.
4. Continue to promote and expand access to technical and career awareness programs.
5. Increase the number of students who exceed state expectations on the Virginia Standards of Learning (SOL) assessments and decrease the number of students who do not meet state standards.

6. Address and monitor student achievement levels and gaps to ensure all schools are recognized as fully accredited.
7. Increase the percentage of students graduating from high school to be equal to or greater than the state average in all gap groups.
8. Continue to promote and expand access to technical and career awareness programs.

**Objective 2:** PPS will prepare all instructional personnel with the knowledge and skills to implement highly effective research-based curriculum, instruction, and assessment practices.

**Action Steps:**

1. Define and operationalize student engagement to support the development of a common language in the Division.
2. Adopt and implement Division-wide instructional practices that support rigor and student engagement across the curriculum.
3. Continue to identify and implement instructional and assessment practices that increase student mastery of the four core content areas: English/language arts/reading, mathematics, science, and social studies.
4. Integrate literacy across all curriculum practices and policies.
5. Continue developing and implementing instructional accountability practices for administrators and teachers to benefit student learning.
6. Implement a balanced assessment system focusing on research-based formative and summative assessment strategies, including performance tasks.
7. Identify and implement inquiry-based teaching and learning practices to increase the critical thinking and problem-solving abilities of students.
8. Continue to leverage technology integration as a teaching, learning, and assessment tool across the curriculum.
9. Continue to expand teacher and administrator use of technology tools for data-based instructional decision-making.

**Objective 3:** PPS will provide equitable opportunities using the curriculum and related programs to challenge and meet the needs of all students.

**Action Steps:**

1. Continue to implement policies and practices that assure the district-level K-12 curriculum remains aligned to standards, adheres to curriculum development best practices, and is accessible to all teachers and administrators.
2. Implement division-wide practices that assure teacher unit and lesson plans are aligned to the district curriculum, identified standards, and identified research-based instruction and assessment practices.

3. Increase instructional programs and related student services that will meet the needs of the diverse student population.
4. Increase the opportunity for advanced content pathways and courses offered in elementary, middle and high schools.
5. Continue to leverage technology and identify other research-based solutions to integrate personalized learning practices across the curriculum.



## **Social-Emotional Development**

**Strengthen practices and policies focused on social- emotional development.**

**Objective 1:** PPS will provide equitable opportunities using the social-emotional curriculum lessons and programs to promote learning environments that foster inclusivity, wellness, and connectedness to meet the needs of all students and staff.

### **Action Steps:**

1. Integrate and Evaluate social-emotional learning into curriculum and instruction by implementing Naviance, 4Kids, Panorama, and Collaborative for Academic, Social, and Emotional Learning (CASEL).
2. Communicate and promote the mental health supports available for teachers, staff, and students.
3. Evaluate programs and practices designed to support the social-emotional development of at- risk students.



## **High-Quality**

**Recruit, retain, and develop highly-qualified personnel to support student learning and employee engagement**

**Objective 1:** PPS will provide a competitive compensation package with other school districts in the state of similar size and resources.

### **Action Steps:**

1. Continue to annually assess the district's capacity to offer salary schedule adjustments for all positions.
2. Continue to annually assess the total compensation package offered to employees.

**Objective 2:** PPS will strengthen the teacher and leader pipeline to recruit, develop, and retain talent for the Division.

**Action Steps:**

1. Continue strengthening outreach and connections with regional university teacher education programs to engage with talented future teachers early in their university experience.
2. Define and provide the definition of a teacher leader and provide examples to develop a common vocabulary.
3. Continue to explore and implement partnerships with alternative certification programs and pathways.
4. Identify and implement leadership development opportunities for principals, assistant principals, and aspiring principals to build their capacity as instructional leaders, visionaries, community engagement practitioners, learners, and collaborators.
5. Develop and implement a teacher leadership program for teachers who want to remain in the classroom and exceed expectations in the Division; the program should include research-based teacher leadership practices, incentives, and recognition.
6. Implement ongoing leadership development opportunities for operations and support personnel to develop a pipeline and succession plan.
7. Develop an implementation plan to survey staff who stay and are potential leaders.

**Objective 3:** PPS will provide practical research-based and differentiated professional learning opportunities aligned to the strategic plan and school improvement plans.

**Action Steps:**

1. Collaborate across all school division departments to develop a five-year professional learning plan aligned to the strategic plan focus areas.
2. Develop differentiated professional learning plans at all schools that include cycles of professional learning to include coaching, modeling, and feedback that are job embedded.
3. Implementation follow-up support, job-embedded strategies, and best practices for effective professional learning communities.
4. Assure that district and school professional learning plans include research-based evaluation practices to determine if the professional learning is making a difference in employee performance and student achievement.
5. Expand the professional learning for VTSS and PBIS to have a tiered support system for all personnel.

**Objective 4:** Implement ongoing research-based leadership development opportunities for educational and support personnel to ensure a healthy pipeline of high-quality leaders.

**Action Steps:**

1. Identify and implement leadership development opportunities for principals, assistant principals and aspiring principals that will build their capacity as instructional leaders, visionaries, community engagement practitioners, learners and collaborators.

2. Develop and implement a teacher leadership program for teachers who want to remain in the classroom, lead the learning of their colleagues, and significantly impact education in the division; the program should include research-based teacher leadership practices, incentives and recognitions.
3. Implement ongoing leadership development opportunities for operations and support personnel identified as high-flyers aligned with best practices in business leadership development and the future needs of the school division.

**Objective 5:** Continue to provide ongoing support for new teachers and administrators through a comprehensive induction plan.

**Action Steps:**

1. Collaborate with new teachers and administrators regularly using face-to-face communities of practice, ongoing coaching and various virtual strategies to provide support.
2. Continue to develop and implement an effective mentoring program for new teachers and administrators aligned with mentoring best practices.



## **Family & Community Engagement**

**Strengthen school, family, and community involvement and perceptions.**

**Objective 1:** Partner with families to strengthen understanding of academic standards, student progress, social-emotional development support and the importance of teachers and families working together.

**Action Steps:**

1. Continue to strengthen the resources and information provided to families to support their child's education.
2. Introduce families to resources that assist with student and family social-emotional needs.
3. Continue to use the internet, social media, and other tools to enhance parent and community partnerships and communication.

**Objective 2:** Identify and implement practices to increase positive perception of schools among families and community members.

**Action Steps:**

1. Develop, implement and monitor consistent effective customer service practices across all schools in the division.
2. Strengthen and monitor consistent positive school culture and climate practices across all schools in the division.

3. Expand ongoing collaboration opportunities with businesses, military faith-based recreational, civic and city organizations to benefit students and families.



## **Finance & Operations**

**Ensure fiscal stability through sound financial practices and ensure high-quality school facilities.**

**Objective 1:** Continue to develop and sustain sound financial management practices, stability and efficiency based on best practices.

**Action Step:**

1. Develop, monitor and evaluate an annual financial and debt plan aligned to the District Strategic Plan.

**Objective 2:** Continue to develop and sustain process efficiencies that make the best use of available resources.

**Action Step:**

1. Monitor, evaluate and update processes as needed to assure optimum resource availability to support student and staff success factors.

**Objective 3:** School facilities will be safe and inviting places for students, families, staff, and the community.

**Action Step:**

1. Monitor and increase safety, cleanliness, and overall appearance factors of facilities.

**Objective 4:** Maintain equipment and infrastructure to support technology integration.

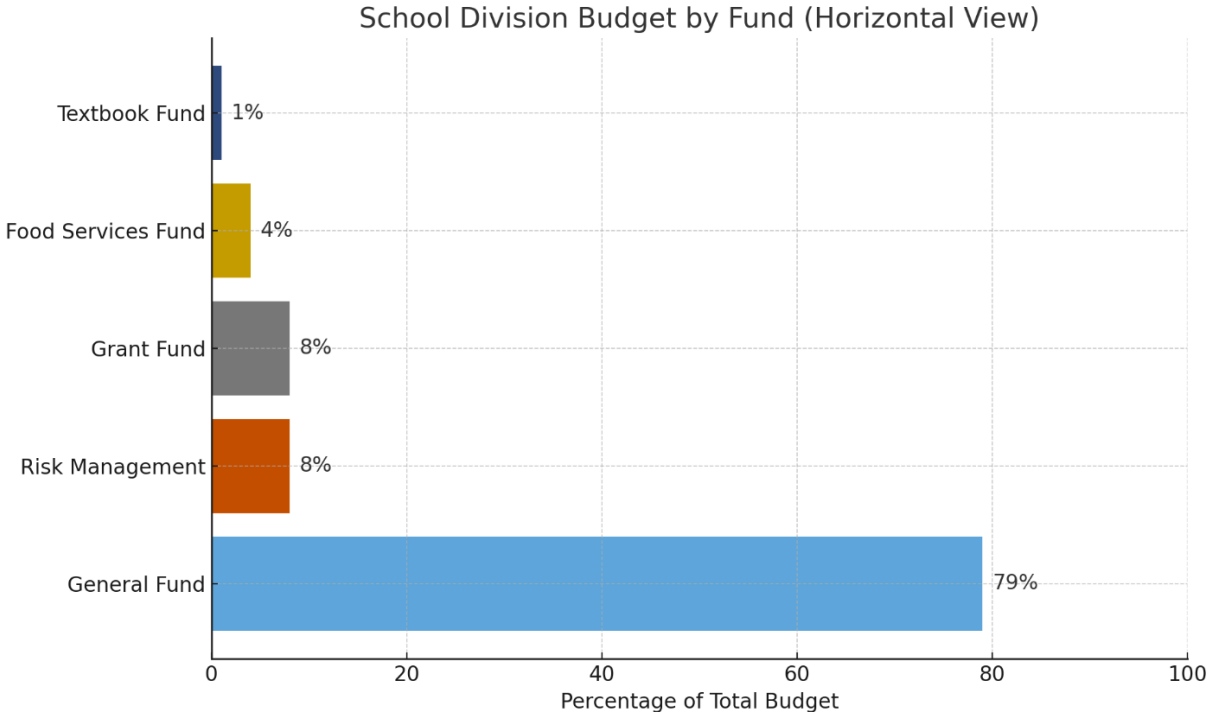
**Action Step:**

1. Continue to update virtual servers, switches, bandwidth, wireless capacity, and storage to meet demand as needed.

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# Fund Overview

The funds of the School Board consist of the General fund, Grant fund, Food Services fund, Textbook fund, and Risk Management fund. All school division construction needs, in excess of \$50,000 and with a useful life of ten years or more, are part of the City’s Capital Improvement Program (CIP). School Board building needs are now part of the newly established Capital Reserve Fund that is currently unfunded until later part of CY20245-2025.



**GENERAL FUND** - The General fund is the main operating fund for the division. It includes funds from state, local, federal and other sources for the fiscal operation of the school system.

**GRANT FUND** - The Grant fund is a special revenue fund which consists of federal, state, and local grant funding to be used for specific purposes that support and allow divisions to primarily expand expenditures to support instructional programs.

**FOOD SERVICES FUND** - The Food Services fund is a special revenue fund that supports food services operations at the division’s schools.

**TEXTBOOK FUND** - The Textbook fund is a special revenue fund which is used exclusively for textbook expenditures.

**RISK MANAGEMENT FUND** - The Risk Management fund is an internal service fund that accounts for all expenditures associated with the Portsmouth Public Schools' Self Insured Health Plan and insurance premiums, and workers’ compensation claims for which the School Board is liable, and for the payment of claims and legal fees, if necessary, on public liability claims arising from the operations of the School Board.

## General Fund Revenue Sources

The main operating fund has five major types of revenues: Federal, Local, State, State Sales Tax and Other Revenue Funds.

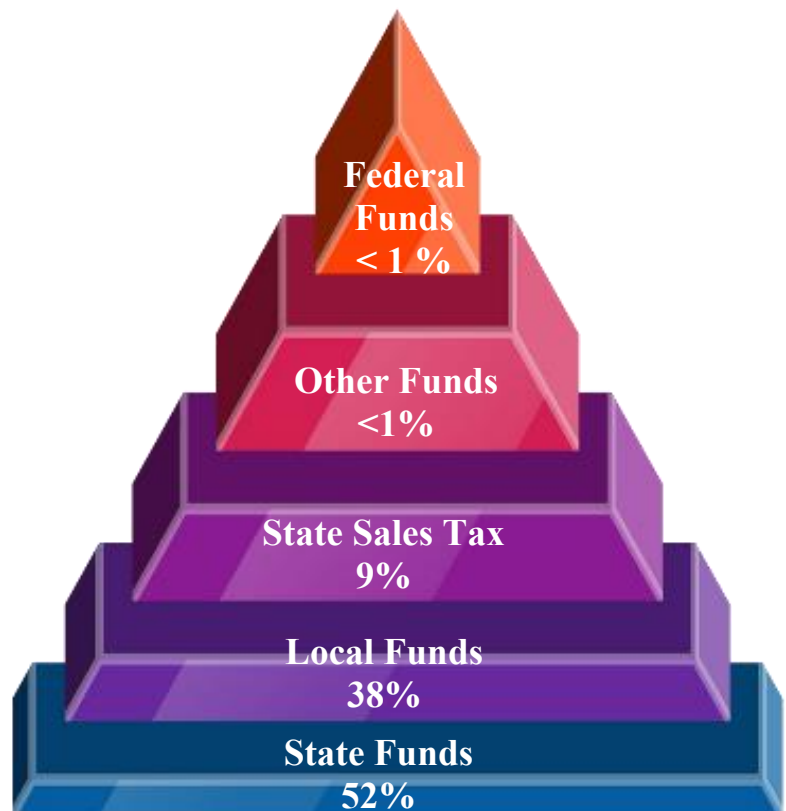
**STATE FUNDS** include funding for basic aid to support the Standards of Quality (SOQ), categorical aid, and incentive program revenue to support specific programs and initiatives.

**LOCAL FUNDS** include the appropriation approved by City Council. The locality is required to match a portion of the funding from the State.

**STATE SALES TAX** in the amount of one and one-eighth cent is distributed by the state for public education based on the school-aged population that resides within the locality

**FEDERAL FUNDS** include federal Impact Aid and Junior Reserve Officer Training Corps (JROTC) funds.

**OTHER REVENUE FUNDS** include Medicaid reimbursements, non-resident tuition, fees and rents from the use of school buildings, proceeds from the sale of surplus property, rebates, refunds, and grant indirect cost reimbursements.



## Other Funds Revenue Sources

### GRANTS FUND

Federal Grants  
State Grants  
Other Grants  
Local Match – From General Fund

**GRANTS** include Federal, State, and Other grant funds awarded to the division. The majority of the grant revenue is earned on a reimbursement basis. The division incurs expenses and requests reimbursement from the applicable grantor. For specific grants, the General fund is required to provide the grant a minimum amount of local funds (also referred to as local match) to support the purpose and use of the grant in the division.

### FOOD SERVICES FUND

Federal  
State  
Other  
Charges for Services  
Transfers In

**FEDERAL** funds make up the majority of revenue and come from the United States Department of Agriculture (USDA). A portion of funding comes from the state for the division's breakfast and lunch program. Funds are also received from students who pay for lunch. Additional funding is also earned through catering events/meetings.

### RISK MANAGEMENT FUND

*Charges for:*  
General Fund  
Grants Fund  
Food Services Fund  
Employee: (Healthcare premium-portion)  
Retirees: (Healthcare premium 100%)

**CHARGES FOR SERVICES** include a fee-based charge to the other funds and employees as part of the internal service funds to support workers' compensation and healthcare expenses. Employees pay a portion of the healthcare fee.

### TEXTBOOK FUND

State Funds  
Local Match – From General Fund

**STATE** funds are provided to the division as part of the Standards of Quality for textbooks. The state requires the General fund to provide a minimum amount of local funds (also referred to as local match) for textbook purchases.

## Expenditure Categories

Estimated expenditures consist of cost estimates for the operation of regular day school, other education programs, and support services. The expenditure categories are as follows:

**INSTRUCTION** includes the activities that deal directly with the interaction between teachers and students. These activities include classroom instruction, guidance services, school social workers, homebound services, improvement of instruction, media services, and expenditures of the office of the principal.

**ADMINISTRATION, ATTENDANCE AND HEALTH** includes activities associated with establishing and administering policy for Administration, Attendance and Health. Administration includes those activities concerned with establishing and administering policy for the school division, such as School Board services, executive administration services, budget and planning, public information, human resources, financial services, and purchasing services. Attendance and Health Services includes activities whose primary purpose is the promotion and improvement of children's attendance at school, including activities associated with providing students with appropriate medical, dental, and nursing services as well as psychological and therapy services.

**PUPIL TRANSPORTATION** includes activities associated with transporting students to and from school as provided by state and federal law. This includes trips between home and school, and trips to and from school activities. Subcategories within pupil transportation include management, vehicle operation and maintenance services, and school bus purchases and leases.

**OPERATIONS AND MAINTENANCE** include keeping facilities and vehicles in good operating condition. This would include safety and security services, equipment services, vehicle services, and warehouse operations as well as management services. Costs associated with building services, mainly keeping the physical facilities clean and ready for daily use, are also included in this area.

**TECHNOLOGY** includes the delivery of technology to the classroom in support of student instruction. In addition, technology supports other functional categories through the acquisition and maintenance of hardware and software as well as recommending policy and procedures that relate to technology activities in the division.

**DEBT AND FUND TRANSFERS** include payments for both principal and interest that service the debt of the school division and transfers between funds, such as from the General fund to the Grant fund, to satisfy local match requirements for grant programs.

## Expenditure Types

Within each expenditure classification are expenditure types. Expenditure types either comprise payroll or non-payroll costs. Payroll costs include salaries and benefits, such as employer Virginia Retirement System (VRS) contributions, health care costs, and FICA.

Non-payroll costs include capital outlay, materials and supplies, purchased services, other charges, and fund transfers. Equipment and materials and supplies cover tangible goods while purchased services cover intangible offerings provided by vendors. Examples of these services include occupational and speech therapy, consulting, and maintenance. Other charges capture costs, such as dues and memberships, energy and utility costs, and postage. Joint Operations cover tuition for SECEP and the Dual Enrollment/First College program. A brief description of each expenditure type is as follows:

**SALARIES** include payroll costs for full-time and part-time employees, as well as overtime expenses, supplements and other allowances.

**BENEFITS** include fringe benefits including Social Security, life insurance, retirement, medical insurance, and unemployment.

**PURCHASED SERVICES** include contractual services required by the division, i.e., printing, maintenance agreements, advertising expenses, and other contracted services.

**JOINT OPERATIONS** include tuition costs paid by the division for special needs students and high school students.

**OTHER CHARGES** include payments of utilities, postage, telecommunications, insurance, rentals, travel, and other miscellaneous charges.

**INTERNAL SERVICES** include charges from the internal service fund for insurance premiums and workers' compensation claims for which the School Board is liable.

**MATERIALS AND SUPPLIES** include expenditures for commodities which are consumed, such as instructional materials, custodial supplies, building supplies, etc.

**EQUIPMENT** includes expenditures for new equipment and replacement equipment, such as computer equipment, furniture, educational and audiovisual equipment, motor vehicles, communications equipment and medical equipment. This category excludes any capital outlays associated with facilities acquired or constructed that exceed \$50,000. Such capital outlays are included in the City's CIP Budget.

**DEBT/FUND TRANSFERS** account for the transferring of monies to and from one fund (e.g., School General fund) to another fund (e.g., Textbook fund or Grant fund). There is no outstanding debt for the division.

## Fund Balance Classifications

Fund balance is categorized within one of five classifications based on the extent that the School Board is bound to observe constraints on the use of resources in governmental funds.

- The non-spendable fund balance category includes amounts that cannot be spent because they are not in spendable form or are legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash. It includes the long-term amount of inter-fund loans.
- The restricted fund balance is reported as restricted when constraints are placed on the use of resources either externally by creditors, grantors, contributors, laws and regulations, or through enabling legislation.
- The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the School Board - the highest level of authority.
- The assigned fund balance classification is intended to be used by the School Board for specific purposes that do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General fund, assigned amounts represent intended uses established by the School Board or the delegate – an authority delegated by appropriate action such as a resolution.
- The unassigned fund balance is the residual classification for the General fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

A fund balance of the School Board may be committed for a specific source of formal action, e.g., the approval of a contract would commit that fund balance for that specific purpose. When it is appropriate for a fund balance to be assigned, the School Board has delegated the authority to the Superintendent, or his designee, to assign the fund balance. In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, committed fund balance, assigned fund balance, and lastly, unassigned fund balance. The School Board does not have a minimum fund balance policy.

## Policies, Regulations and Process

Each year, Virginia State Code requires the Division Superintendent to prepare and present an itemized budget to the School Board for adoption. This budget document serves as the financial outline of the division's education program and acts as the primary means of managing expenditures during the fiscal year (July 1 through June 30).

To manage the budget development process, the Superintendent prepares a calendar that identifies necessary milestones to complete the next budget cycle. This budget calendar includes a number of public and private meetings between school leadership, the School Board, and the community. Towards the end of the budget calendar, the School Board hosts at least one advertised public hearing on the budget per State Code. To meet the advertisement requirement, the division purchases an ad at least ten days prior in the local newspaper, the *Virginian Pilot*. The division then incorporates the community feedback from the public hearing into the School Board's budget, representing a reasonable compromise between academic expectations and economic realities.

Once adopted, the Superintendent administers the budget in accordance with School Board policies and applicable local, state, and federal regulations and laws

### **Movement of Funds**

The School Board authorizes the Superintendent to move funds between the accounts within each category as necessary. The School Board may submit a request to the City Council to allow a redistribution of the appropriated funds between the categories to meet projected expenditures, while still meeting the goals of the approved budget.

While the Superintendent has final approval for all expenditures, the various departments and schools manage the funds allotted to them. Authorized budget adjustments are required to move funds. An automated workflow process is in place for the appropriate personnel to approve budget amendments and expenditures in the category for which they are responsible. Approvers are expected to ensure the Virginia Public Procurement Act (VPPA) and School Board Policies and Regulations are followed.

## Budget Monitoring

Once the budget is formally adopted, the division maintains budgetary control through the MUNIS Enterprise Resource Planning (ERP) financial system using encumbrance accounting. The budget is consistently monitored and reviewed by the Budget Office.

The Purchasing department makes sure that money is spent in accordance with the VPPA. Additionally, large purchases must go through a formal requisition process which is facilitated in MUNIS.

On a day to day basis, the Budget Office relies on MUNIS electronic workflow to confirm that no account lines are overspent as well as monitoring budget transfer requests. Budget transfer requests, within categories, require the Chief Financial Officer's approval prior to being granted. The Budget Office also monitors for slow spending by departments and will contact departments/schools as deemed necessary.

Additionally, the Budget Office monitors revenue projections against actual revenue received. This step is vital especially with the trending decrease in ADM. The Budget Office may enact a temporary spending freeze in which all spending is temporarily centralized to help control spending in the event of significant changes in revenue projections versus actual.

## Reporting

The Budget Office prepares a cash basis monthly report to the School Board that tracks revenue and expenses for all funds on a year-to-date basis. The report compares revenue and expenditures to the same time period for the previous year to provide context for the division's spending patterns. Each report is approved by the School Board and subsequently sent to City Council.

Additionally, management maintains an internal control structure designed to provide reasonable assurance that material errors or fraud are detected in a timely manner by employees in the normal course of performing their duties. The division is also audited annually by an external audit firm in conjunction with the production of its Annual Comprehensive Financial Report (ACFR). The modified accrual basis of accounting is used for financial reporting.

## **Modified Accrual Basis of Accounting**

The modified accrual basis of accounting is a generally accepted accounting principal (GAAP) method under which revenues are recognized in the period they become available and measurable and expenditures are recognized in the period the associated liability was incurred. A revenue example would be the school division receiving revenue in July for state sales tax incurred in June. The sales tax would be recorded as June revenue under the modified accrual basis of accounting. An expenditure example would be the pay out of the last week of June payroll at the beginning of July. Since the expenditures are related to employee work at the end of June, the division must report the expenditures in June.

The modified accrual basis of accounting is different than the cash basis of accounting. The cash basis of accounting is a method of recording transactions for revenue and expenditures only when the corresponding cash is received, or payments are made. Utilizing the same revenue and expenditure examples above, the sales tax received in July and the June payroll paid in July would both be reported as part of July financial results under the cash basis of accounting.

## **Re-appropriation**

At the end of the fiscal year, the School Board is required to request, from City Council, re-appropriation of all unspent appropriated funds and is, also, required to request re-appropriation of lawfully encumbered funds at the end of the fiscal year. Funds not approved by City Council for re-appropriation are transferred back to the City. Additionally, in accordance with School Board Policy DA, any encumbrances not liquidated after 120 days have to be approved by the School Board to remain open.

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## 2025-26 Budget Development Process

Throughout the process, the Budget Office periodically reviews staffing levels, revenue and expenditure projections, and monitors state legislation.

### **Non-payroll**

In the fall, schools and departments submit electronic non-payroll budget requests for the upcoming year via MUNIS, the division's ERP financial system. Simultaneously, the Budget Office meets with departments and schools to discuss funding needs for the upcoming year. The Chief Academic Officer and/or the Chief Schools Officer are involved with the discussions with the instructional administration. These steps provide the Budget Office greater insight into the proposed activities and changes for each school and department, and to assess how requests align with the Strategic Plan and public feedback from the budget survey.

Beginning with FY 2017-18, the Budget Office did not use a funding formula for non-payroll requests, but took the approach of providing the funding requested by each school while making adjustments where necessary based on any schools that were outliers compared to other schools serving the same grade level and similar student population. High schools receive funds to offer a freshman orientation for rising 9th graders. Based on positive feedback from schools, this approach has been utilized since FY 2022-23.

On a per school basis, the Budget Office provides a lump sum per year for athletic and band programs. As the division continues to strive towards full accreditation at all schools, the FY 2025-26 budget includes funding for Standards of Learning (SOL) tutoring.

Non-payroll expenditures for the Food Services fund are estimated by the Food Services Coordinator. The Budget Office meets with the Coordinator to discuss anticipated changes in expenditures.

Non-payroll expenditures for the Risk Management fund are primarily based on historical expenses, third party projections for healthcare claims and administrative expenses, current and projected healthcare enrollment and current open worker's compensation claims.

Grant and Textbook fund non-payroll expenditures are estimated based on expected grant and state funding amounts, respectively.

### **Payroll**

During November/early December, the Budget Office gathers information on any changes to healthcare costs, retirement benefits, and other payroll related costs.

An initial projection of payroll is done based on all current filled and vacant positions in place at that point in time. All necessary adjustments for benefits are incorporated into the payroll projection.

After the initial projection, an in-house staffing tool is utilized to determine the proper staffing ratios based on various factors such as state Standards of Quality requirements, projected average daily member (ADM), square footage etc.

The Budget Office meets with Curriculum and Instruction, Human Resources and the Superintendent to review current staffing levels, open vacancies, and new positions proposed during the department and school budget meetings to determine adjustments needed.

## **Capital Improvement Plan**

The capital projects budget is based on a five-year Capital Improvement Plan. The Budget Office meets with the Operations Department and the Superintendent to discuss upcoming capital needs and submit projects to the City for funding consideration. During these meetings, Operations provides a status of previously funded projects and prioritizes projects for funding requests. The capital projects selected are presented to the School Board and to City leadership.

## **Revenues**

The Budget Office projects revenues based on the latest proposed budget from the state for the next fiscal year, as well as estimated local and federal funds. Grant fund and Food Services fund expenditure and revenues estimates are provided by the Finance and Food Services departments, respectively. Grant fund revenue is projected using current grants awards, anticipating that the school division will receive the same grant funding in the upcoming year and anticipated new grant awards currently pursued by the division. The Textbook fund budget is based on the projected state revenue and the minimum required local match as directed by the state.

The Budget Office then compares the projected payroll and non-payroll costs for the next fiscal year to the initial revenue projection as of December. Any must fund items, such as Virginia Retirement System rate increases, are included in the budget first. Any projected costs not covered under the initial revenue projection are accumulated and analyzed with the Superintendent and are deemed unfunded needs.

## **Communication**

The Budget Office incorporates the projected revenues, payroll projection, and approved non-payroll requests and unfunded needs into the Superintendent's Estimate of Needs (SEON). The SEON is submitted and presented to the School Board in February. Any changes requested by the School Board are incorporated into the SEON and serves as the basis for the School Board's Proposed Budget.

As required by Virginia State Code, the School Board holds a public hearing on the Proposed Budget. The School Board and City Council also hold a joint meeting to discuss budgetary concerns.

The Budget Office continues to review initial projection of costs for any changes and communicates the changes in a timely manner to the Superintendent and School Board. Additionally, the Budget Office stays abreast of changes in the initial revenue projections with the release of the Senate, House, and eventually the final State budget.

The Division Superintendent meets with the City Manager on a regular basis to discuss division matters (including budget discussions). The Budget Office provides updates to the public primarily through social media, division website, and public meetings.

## **Budget Adoption**

By the end of March, the School Board formally adopts the Proposed Budget and these figures are sent to the City Manager for inclusion into the City Manager's Proposed Budget to City Council.

The City hosts public work sessions to address the City budget which includes the School Board budget. Any changes to local funding are communicated to the School Board and any necessary changes are incorporated.

City Council approves the City's budget (which includes the School Board budget) and the School Board adopts the final budget by the end of May.

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# 2025-26 Budget Development Calendar

## September

Thursday, September 12, 2024	5:30 p.m.	School Board Public Work Session
Thursday, September 26, 2024	7:00 p.m.	School Board Meeting (Council Chambers)

## October

\*Individual school and departmental budget meetings throughout the month\*

Thursday, October 10, 2024	5:30 p.m.	School Board Public Work Session
Tuesday, October 15, 2024	4:00 p.m.	School Board Finance Sub-Committee Meeting
Monday, October 21, 2024	4:30 p.m.	School Board/City Council Liaison Meeting
Thursday, October 24, 2024	7:00 p.m.	School Board Meeting (Council Chambers)

## November

\*Individual school and departmental budget meetings throughout the month\*

Thursday, November 7, 2024	5:30 p.m.	School Board Public Work Session
Wednesday, November 19, 2024	3:00 p.m.	School Board Finance Sub-Committee Meeting

## December

Monday, December 2, 2024	4:30 p.m.	School Board Finance Sub-Committee Meeting
Thursday, December 5, 2024	5:30 p.m.	School Board Public Work Session (Cancelled)
Thursday, December 12, 2024	7:00 p.m.	School Board Meeting (Council Chambers) Input from Employee Groups presented to School Board
Wednesday, December 18, 2024		Governor submits his Executive Budget Document - Preliminary State Revenue Estimates

## January

January 6 - 10, 2025		Department Budget Priorities Meetings
Tuesday, January 9, 2025	5:30 p.m.	School Board Annual Organizational Meeting
Thursday, January 23, 2025	7:00 p.m.	School Board Meeting (Council Chambers) (Cancelled)

## 2025-26 Budget Development Calendar (concluded)

### February

Tuesday, February 4, 2025	4:00 p.m.	School Board Finance Sub-Committee Meeting
Thursday, February 6, 2025	5:30 p.m.	School Board Public Work Session Superintendent Presentation of FY 2024-25 Statement of Needs to School Board
Monday, February 10, 2025	5:30 p.m.	Joint Meeting - City Council/School Board
Thursday, February 20, 2025	5:30 p.m.	Virtual School Board Meeting - Public Hearing Proposed FY 2025-2026 Operating Budget

### March

Tuesday, March 11, 2025	4:00 p.m.	School Board Finance Sub-Committee Meeting
Thursday, March 13, 2025	5:30 p.m.	School Board Public Work Session (Cancelled)
Monday, March 17, 2025	4:30 p.m.	School Board/City Council Liaison Meeting
Monday, March 24, 2025	5:30 p.m.	City Manger Presentation of Proposed Budget
Thursday, March 9, 2024		General Assembly Amendments to State Budget
Thursday, March 27, 2025	7:00 p.m.	School Board Meeting (Council Chambers) School Board approves FY 2025-26 Proposed Operating Budget
Friday, March 28, 2025	10:00 a.m.	Division Superintendent Submission of School Board Proposed Budget to City Manager

### April

Tuesday, April 8, 2025	4:00 p.m.	School Board Finance Sub-Committee Meeting
Thursday, April 10, 2025	7:00 p.m.	School Board Meeting (Council Chambers)
Monday, April 21, 2025	4:30 p.m.	School Board/City Council Liaison Meeting
Tuesday, April 24, 2025	7:00 p.m.	School Board Meeting (Council Chambers)

### May

Thursday, May 8, 2025	5:30 p.m.	School Board Work Session
Tuesday, May 6, 2025	4:00 p.m.	School Board Finance Sub-Committee Meeting
Tuesday, May 13, 2025	7:00 p.m.	Regular City Council Meeting - Adoption of Operating Budget, School Budget, CIP and Tax Rates
Friday, May 16, 2025	10:00 a.m.	Final draft of School Board Operating Budget due
Thursday, May 22, 2025	7:00 p.m.	School Board Meeting (Council Chambers) School Board adopts the final FY 2025-26 Operating Budget

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# Financial Section

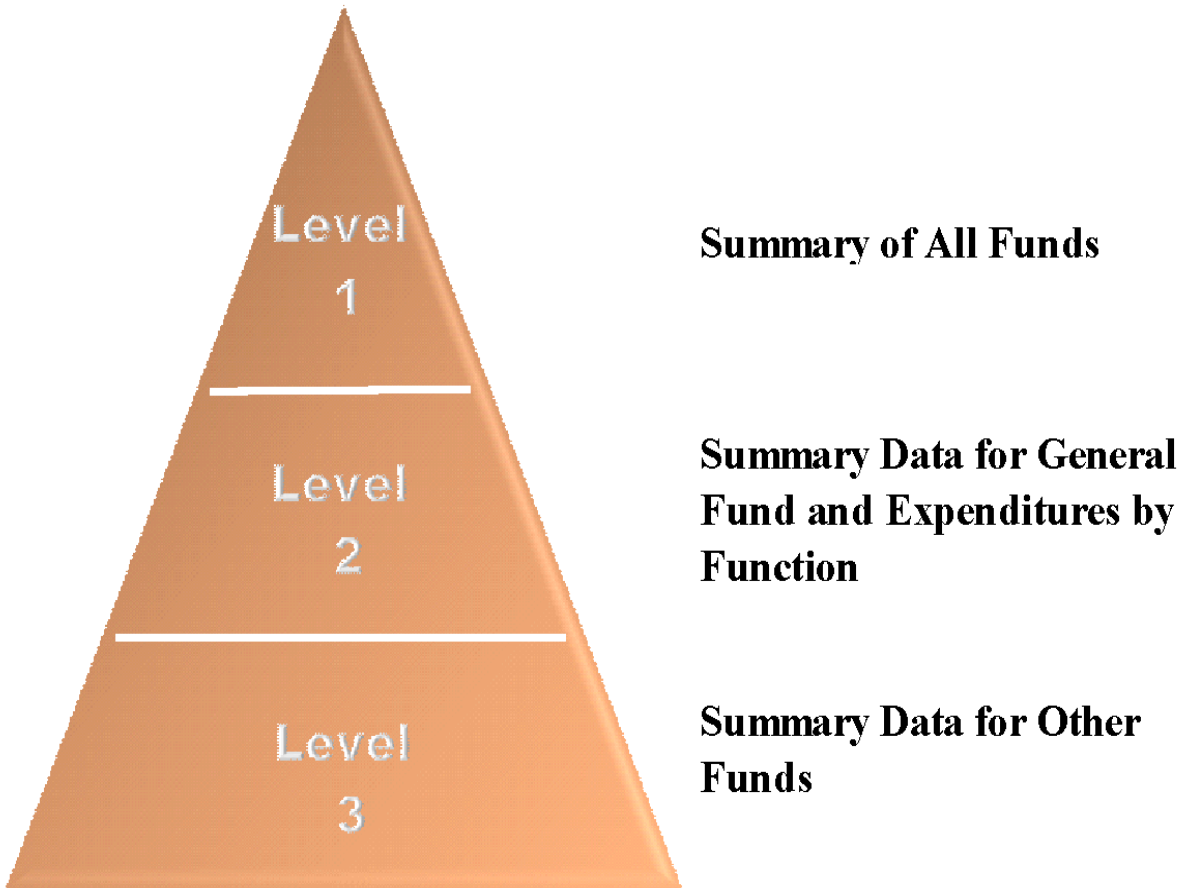


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# Summary – All Revenues and Expenditures

## Financial Pyramid Approach

The Financial section is outlined in a pyramid approach starting with high level detail of the FY 2025-26 budget for all funds and gradually progressing to detailed information by fund, revenue, and expenditures. For the General fund, additional detail is provided by function and object code.



# All Revenues and Expenditures - Level 1

The following summary data for all funds (Level 1) includes actual amounts as reported in the Comprehensive Annual Financial Report which is presented using the modified accrual basis of accounting. Budget and proposed amounts are based on the FY 2024-25 Original Adopted Budget and the FY 2025-26 Adopted Budget, respectively.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<b>General Fund</b>									
Revenues	166,729,965	177,102,327	182,153,169	210,014,824	232,411,008	22,396,184	218,788,127	218,788,127	218,788,127
Expenditures	158,702,187	168,671,874	171,244,529	207,842,646	230,301,245	22,458,599	218,788,127	218,788,127	218,788,127
Leases	-	-	1,305,573	-	-	-	-	-	-
Other Financing Uses (Transfers out to Other Funds)	(6,003,942)	(1,880,096)	(4,863,356)	(2,172,178)	(2,109,763)	62,415	(3,032,104)	(3,032,104)	(3,032,104)
Subscription based IT	-	1,008,390	2,633,969	-	-	-	-	-	-
Net activity	2,023,836	7,558,747	9,984,826	-	-	-	-	-	-
Beginning Fund Balance	16,287,990	18,311,826	25,870,573	-	-	-	-	-	-
Ending Fund Balance	18,311,826	25,870,573	35,855,399	-	-	-	-	-	-
<b>Grants Fund</b>									
Revenues	19,427,873	25,559,370	47,141,373	20,744,038	23,411,456	2,667,418	19,887,116	19,887,116	19,887,116
Expenditures	19,710,611	27,303,101	49,690,178	22,445,509	25,063,556	2,618,047	21,455,035	21,455,035	21,455,035
Other Financing Sources (Transfers in)	1,271,605	1,476,454	1,467,691	1,701,471	1,652,100	(49,371)	1,567,919	1,567,919	1,567,919
Subscription based IT	-	94,934	-	-	-	-	94,934	94,934	94,934
Net activity	988,867	(172,343)	(1,081,114)	-	-	-	94,934	94,934	94,934
Beginning Fund Balance	2,167,744	3,156,611	2,984,268	-	-	-	-	-	-
Ending Fund Balance	3,156,611	2,984,268	1,903,154	-	-	-	94,934	94,934	94,934
<b>Food Services Fund</b>									
Revenues	10,189,517	10,927,128	11,603,860	11,242,350	12,258,558	1,016,208	11,701,589	11,701,589	11,701,589
Expenditures	8,371,807	10,924,901	12,220,197	11,242,350	12,258,558	1,016,208	12,701,589	12,701,589	12,701,589
Other Financing Sources (Transfers in)	2,400,000	-	3,000,000	-	-	-	1,000,000	1,000,000	1,000,000
Net activity	4,217,710	2,227	2,383,663	-	-	-	-	-	-
Beginning Fund Balance	(1,015,273)	3,202,437	3,204,664	-	-	-	-	-	-
Ending Fund Balance	3,202,437	3,204,664	5,588,327	-	-	-	-	-	-

## All Revenues and Expenditures - Level 1

The following summary data for all funds (Level 1) includes actual amounts as reported in the Comprehensive Annual Financial Report which is presented using the modified accrual basis of accounting. Budget and proposed amounts are based on the FY 2024-25 Original Adopted Budget and the FY 2025-26 Adopted Budget, respectively.

	2021-2022 ACTUALS	2022-2023 ACTUALS	2023-2024 ACTUALS	2024-2025 BUDGET	2025-2026 BUDGET	Increase (Decrease)	2026-2027 FORECAST	2027-2028 FORECAST	2028-2029 FORECAST
<b><i>Textbook Fund</i></b>									
Revenues	1,037,560	1,269,137	1,244,056	1,516,238	1,474,218	(42,020)	1,495,228	1,495,228	1,495,228
Expenditures	256,516	566,762	921,901	1,986,945	1,931,881	(55,064)	1,959,413	1,959,413	1,959,413
Other Financing Sources (Transfers in)	2,332,337	403,642	395,665	470,707	457,663	(13,044)	464,185	464,185	464,185
Net activity	3,113,381	1,106,017	717,820	-	-	-	-	-	-
Beginning Fund Balance	1,966,477	5,079,858	6,185,875	-	-	-	-	-	-
Ending Fund Balance	5,079,858	6,185,875	6,903,695	-	-	-	-	-	-
<b><i>Risk Management Fund</i></b>									
Revenues	21,084,866	22,169,235	23,063,137	23,600,000	23,700,000	100,000	24,858,136	25,877,949	26,948,752
Expenditures	21,020,751	19,550,082	20,152,248	23,600,000	23,700,000	100,000	24,858,136	25,877,949	26,948,752
Other Financing Sources/(uses)	-	-	-	-	-	-	-	-	-
Net activity	64,115	2,619,153	2,910,889	-	-	-	-	-	-
Beginning Net Position	1,477,497	1,541,612	4,160,765	-	-	-	-	-	-
Ending Net Position	1,541,612	4,160,765	7,071,654	-	-	-	-	-	-
<b><i>Total All Funds</i></b>									
Revenues	218,469,781	237,027,197	265,205,595	267,117,450	293,255,240	26,137,790	276,730,196	277,750,009	278,820,812
Expenditures	208,061,872	227,016,720	254,229,053	267,117,450	293,255,240	26,137,790	279,762,300	280,782,113	281,852,916
Other Financing Sources (Transfers in)	6,003,942	1,880,096	4,863,356	2,172,178	2,109,763	(62,415)	3,032,104	3,032,104	3,032,104
Other Financing Uses (Transfers out)	(6,003,942)	(1,880,096)	(4,863,356)	-	-	-	94,934	94,934	94,934
Subscription based IT	-	1,103,324	2,633,969	-	-	-	94,934	94,934	94,934
Net activity	10,407,909	11,113,801	14,916,084	-	-	-	-	-	-
Beginning Fund Balance	20,884,435	31,292,344	42,406,145	-	-	-	-	-	-
Ending Fund Balance	31,292,344	42,406,145	57,322,229	-	-	-	94,934	94,934	94,934

### **Budget Forecasts:**

With regards to the all fund, the moving average forecasting method is utilized by capturing underlying patterns of historical data to provide smooth estimates of future values.

# Historical Fund Balance Changes

## General Fund

The ending fund balance of the General fund saw an increase of approximately \$7.5 million FY 2021-22 to FY 2022-23. The increase was attributed primarily to vacancies within the division, largely attributed to a nationwide shortage of instructional staff. This additional fund balance is earmarked for the establishment of a future stand-alone career and technical education facility. From FY 2022-23 to FY 2023-24, the fund balance rose by approximately \$10.0 million, primarily due to vacancies within the division. \$6.0 million of this additional fund balance is earmarked for retention bonuses for staff. \$4.0 million is earmarked for CIP projects to address maintenance and infrastructure needs for the school division.

	FY 2021-2022	FY 2022-2023	FY 2023-2024
	ACTUALS	ACTUALS	ACTUALS
<b>General Fund</b>			
Nonspendable	\$ 1,268,098	1,774,142	1,515,350
Assigned	2,919,161	3,207,960	8,993,978
Unassigned	14,124,567	20,888,471	25,346,071
Ending Fund Balance	\$ 18,311,826	25,870,573	35,855,399

The non-spendable fund balance pertains to inventory that remains in use for division operations. The assigned fund balance is designated for expenditures that have been ordered and encumbered in the prior fiscal year, while the unassigned fund balance is intended to address projected revenue shortfalls for additional expenditures in the upcoming fiscal year.

## Grant Fund

The Grants Fund's ending balance experienced an increase of approximately \$8.1 million. In the fiscal year 2022-2023, state incentives for the School Construction and Youth Entrepreneurship grants were received at the close of the fiscal year, alongside other state funds. This led to a rise in unearned revenues, as expenses will be incurred in subsequent fiscal years. From FY 2022-23 to FY 2023-24, the fund balance increased by about \$1.1 million. Although students have returned to in-person learning, staffing shortages resulting from the pandemic remain a challenge. The majority of federal funds related to COVID-19, specifically ESSR funds, were directed towards addressing vacancies for teachers and nurses, as well as covering virtual learning expenses.

Fiscal Year 2025 will mark the final year for school divisions to utilize ESSR funds. Additionally, state-funded incentives rose following the Virginia Department of Education's announcement of the ALL IN initiative, aimed at addressing educational gaps created during the pandemic. The school division received all allocated funding in FY24, but expenditures will extend over three years, leading to a reduction in earned state revenues. year.

	FY 2021-2022	FY 2022-2023	FY 2023-2024
	ACTUALS	ACTUALS	ACTUALS
<b>Grants Fund</b>			
Restricted	3,156,611	2,984,268	1,903,954
Ending Fund Balance	\$ 3,156,611	2,984,268	1,903,954

## Food Services Fund

The Food Services fund balance saw no significant changes from FY 2021-22 to FY 2022-23. From FY 2022-23 to FY 2023-24, the fund balance rose by approximately \$2.4 million. The increase was attributed to a transfer in of \$3.0 million to cover increase in food and non-food operational costs due to the rise in inflation. PPS continues to participate in the Community Eligibility Provision (CEP) program for all schools. This program allows all students to receive free breakfast and lunch meals across the division.

The nonspendable fund balance reflects inventory that remains in use food service operations, while the restricted fund balance is allocated for food service expenditures in future years and anticipated revenue shortfalls in the following year.

	FY 2021-2022	FY 2022-2023	FY 2023-2024
	ACTUALS	ACTUALS	ACTUALS
<b><i>Food Services Fund</i></b>			
Nonspendable	\$ 10,106	58,550	70,517
Restricted	3,192,331	3,146,114	5,517,810
Unassigned	-	-	-
Ending Fund Balance	\$ 3,202,437	3,204,664	5,588,327

## Textbook Fund

The balance of the Textbook fund saw an increase from FY 2021-22 to FY 2022-23 and from FY 2022-23 to FY 2023-24. There were no significant textbook acquisitions in FY 2022-23 and FY 2023-24. Consequently, the fund balance rose in both fiscal years and will be allocated for fund future textbook adoptions.

The restricted fund balance is designated for covering textbook expenses in the following years, in accordance with the VDOE adoption schedule, the need for textbook replacements, and other non-core subject textbooks, such as those for World Languages. A portion of the textbook funds is also utilized to support other instructional materials that align with the Standards of Learning (SOL).

	FY 2021-2022	FY 2022-2023	FY 2023-2024
	ACTUALS	ACTUALS	ACTUALS
<b><i>Textbook Fund</i></b>			
Restricted	5,079,858	6,185,875	6,903,695
Ending Fund Balance	\$ 5,079,858	6,185,875	6,903,695

## Risk Management Fund

The Risk Management fund does not fall under the aforementioned fund balance categories. It presents its net position (deficit) annually. The fund balance saw an increase of approximately \$2.6 million from FY 2021-22 to FY 2022-23. The increase was attributed to a \$1.5 million decrease in health insurance and workers' compensation claims relative to the prior year, alongside a \$1.0 million rise in insurance recoveries revenue for FY 2022-2023. From FY 2022-23 to FY 2023-24, the fund balance rose by approximately \$2.9 million. The increase was attributed lower overall claims expenditures as compared to an increase in pharmacy rebate revenue due a new program implemented by the pharmacy benefit manager.

Risk Management Fund	FY 2021-2022	FY 2022-2023	FY 2023-2024
Net Position	\$ 1,541,612	4,160,765	7,071,654

It should also be noted that PPS has a \$5.7 million reserve held by the City to cover any future negative net position.

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## FY 2025-26 General Fund Budget

The General fund is the main operating fund for the division and funds the majority of the division's expenditures. The FY 2022-23 budget is \$210,014,824, based on an ADM of 12,408. The budget is based on the General Assembly's approved budget as of April/May 2024.

### General Fund

Revenues	FY 2024-25 Projected Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
CITY FUNDS	\$ 78,746,746	\$ 88,121,779	\$ 9,375,033	11.91%
FEDERAL FUNDS	650,000	700,000	50,000	7.81%
OTHER REVENUE FUNDS	1,618,500	2,236,500	618,000	38.18%
SALES TAX	19,094,500	19,750,040	655,540	3.43%
STATE FUNDS	109,905,078	121,602,689	11,697,611	10.64%
<b>TOTAL REVENUES</b>	<b>\$210,014,824</b>	<b>\$ 232,411,008</b>	<b>\$ 22,396,184</b>	<b>14.86%</b>

Expenditures	FY 2024-25 Projected Budget	FY 2025-26 Projected Budget	Dollar Change	Percent Change
INSTRUCTION	\$ 148,394,952	\$ 167,576,627	\$ 19,181,675	12.93%
ADMINISTRATION ATTENDANCE & HEALTH	13,603,671	14,221,208	617,537	4.54%
PUPIL TRANSPORTATION	9,069,952	9,587,778	517,826	5.71%
OPERATIONS & MAINTENANCE	23,481,225	24,713,051	1,231,826	5.25%
DEBT/FUND TRANSFERS	5,220,159	5,649,763	429,604	8.23%
INFORMATION TECHNOLOGY	10,244,865	10,662,581	417,716	4.08%
<b>TOTAL EXPENDITURES</b>	<b>\$210,014,824</b>	<b>\$ 232,411,008</b>	<b>\$ 22,396,184</b>	<b>14.86%</b>

#### *General Fund Budget Highlights:*

- Increased revenue of approximately 11% or \$22.4 million.
- Provide a 3% compensation increase for all employees
- Additional positions to meet state requirements
- Additional school security officers

## General Fund Revenues - Level 2

The following table is a breakout of General Fund revenues by classification.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<b>State Revenues</b>									
SALES TAX RECEIPTS	\$ 20,333,829	\$ 20,491,819	\$ 18,601,829	\$ 19,094,500	\$ 19,750,040	\$ 655,540	19,422,270	\$ 19,422,270	\$ 19,422,270
BASIC AID	44,246,914	47,702,574	50,084,420	62,623,233	57,139,952	(5,483,281)	59,881,593	59,881,593	59,881,593
COMPENSATION SUPPLEMENT	3,181,850	3,161,708	7,894,619	-	4,651,598	4,651,598	-	-	-
BONUS PAYMENT	-	-	-	712,330	-	(712,330)	-	-	-
VOCATIONAL ED SOQ	1,023,368	891,598	873,978	1,978,854	1,924,014	(54,840)	1,951,434	1,951,434	1,951,434
GIFTED EDUCATION SOQ	511,684	527,289	516,869	605,965	589,172	(16,793)	597,569	597,569	597,569
SPECIAL EDUCATION SOQ	5,367,853	5,531,744	5,422,424	6,324,759	6,149,481	(175,278)	6,237,120	6,237,120	6,237,120
PREV/INTERV/REMED SOQ	2,838,397	3,019,929	2,845,299	3,418,021	-	(3,418,021)	1,709,011	1,709,011	1,709,011
REMEDIAL SUMMER SCHOOL	562,210	733,742	587,717	430,114	504,359	74,245	507,397	507,397	507,397
ESL	179,353	190,520	215,922	277,189	985,999	708,810	493,037	493,037	493,037
VRS RETIREMENT	6,922,213	7,295,766	7,151,585	7,830,203	7,060,856	(769,347)	7,445,530	7,445,530	7,445,530
SOCIAL SECURITY	2,973,559	3,125,387	3,063,622	3,645,258	3,286,474	(358,784)	3,331,785	3,331,785	3,331,785
GROUP LIFE INS INSTR	212,397	220,503	216,145	255,641	202,528	(53,113)	229,085	229,085	229,085
AT RISK	6,349,568	9,713,622	9,221,642	11,446,083	24,626,684	13,180,601	18,036,384	18,036,384	18,036,384
NO LOSS FUNDING	1,732,685	-	-	-	-	-	-	-	-
NO LOSS COVID-19 FUNDING	330,685	-	-	-	-	-	-	-	-
K-3 PRIM CLASS REDUCT	3,669,992	3,746,440	3,820,529	4,315,692	4,263,807	(51,885)	4,133,343	4,133,343	4,133,343
REGULAR FOSTER CHILDREN	41,519	42,636	44,450	101,195	83,850	(17,345)	92,523	92,523	92,523
HOMEBOUND	-	243,031	152,757	260,926	172,305	(88,621)	195,329	195,329	195,329
REGIONAL TUITION PROG	2,025,465	1,909,702	2,841,834	1,820,674	3,242,828	1,422,154	2,635,112	2,635,112	2,635,112
SP ED FOSTER CHILDREN	42,105	49,084	44,516	-	-	-	-	-	-
INFRASTRUCTURE AND OPERATIONS PER PUPIL	2,487,666	3,873,094	3,805,281	3,858,941	3,752,210	(106,731)	3,805,576	3,805,576	3,805,576
VISION SCREENING GRANT	-	-	-	-	-	-	-	-	-
REBENCHMARKING HOLD HARMLESS	-	2,789,632	2,813,752	-	-	-	-	-	-
HOLD HARMLESS BASIC AID VARIANCE	-	1,200,004	-	-	-	-	-	-	-
SUPPLEMENTAL GF PAYMENTS IN LIEU OF TAXES	-	1,142,696	2,772,551	-	2,966,572	2,966,572	-	-	-
<b>Total State Revenues</b>	<b>105,033,312</b>	<b>117,602,520</b>	<b>122,991,741</b>	<b>128,999,578</b>	<b>141,352,729</b>	<b>12,353,151</b>	<b>130,704,093</b>	<b>130,704,093</b>	<b>130,704,093</b>
<b>Local Revenues</b>									
CITY OF PORTSMOUTH	59,901,284	59,901,284	63,671,284	78,746,746	85,017,193	6,270,447	85,017,193	85,017,193	85,017,193
TRANSFERS TO THE CITY	-	(4,641,523)	(9,000,000)	-	-	-	-	-	-
CITY FUNDS - COVID-19 CONTINGENCY	-	-	-	-	3,104,586	3,104,586	-	-	-
<b>Total Local Revenues</b>	<b>59,901,284</b>	<b>55,259,761</b>	<b>54,671,284</b>	<b>78,746,746</b>	<b>88,121,779</b>	<b>9,375,033</b>	<b>85,017,193</b>	<b>85,017,193</b>	<b>85,017,193</b>

## General Fund Revenues - Level 2

The following table is a breakout of General Fund revenues by classification.

	2021-2022 ACTUALS	2022-2023 ACTUALS	2023-2024 ACTUALS	2024-2025 BUDGET	2025-2026 BUDGET	Increase (Decrease)	2026-2027 FORECAST	2027-2028 FORECAST	2028-2029 FORECAST
<b>Federal Revenues</b>									
IMPACT AID	559,235	294,804	964,119	400,000	400,000	-	400,000	400,000	400,000
JROTC	214,804	285,359	280,501	250,000	300,000	50,000	300,000	300,000	300,000
ARPA BONUS PAYMENT	-	1,389,331	-	-	-	-	-	-	-
<b>Total Federal Revenues</b>	<b>774,039</b>	<b>1,969,494</b>	<b>1,244,620</b>	<b>650,000</b>	<b>700,000</b>	<b>50,000</b>	<b>700,000</b>	<b>700,000</b>	<b>700,000</b>
<b>Other Revenue</b>									
MISCELLANEOUS	966,644	1,452,518	1,658,091	1,368,500	1,236,500	(132,000)	1,421,030	1,421,030	1,421,030
INTEREST	54,686	818,034	1,587,433	250,000	1,000,000	750,000	945,811	945,811	945,811
<b>Total Other Revenues</b>	<b>1,021,330</b>	<b>2,270,552</b>	<b>3,245,524</b>	<b>1,618,500</b>	<b>2,236,500</b>	<b>618,000</b>	<b>2,366,841</b>	<b>2,366,841</b>	<b>2,366,841</b>
<b>Subtotal General Fund Revenue</b>	<b>\$ 166,729,965</b>	<b>\$ 177,102,327</b>	<b>\$ 182,153,169</b>	<b>\$ 210,014,824</b>	<b>\$ 232,411,008</b>	<b>\$ 22,396,184</b>	<b>\$ 218,788,127</b>	<b>\$ 218,788,127</b>	<b>\$ 218,788,127</b>
<b>Additional Funding Needed</b>				-	-	-	-	-	-
<b>Total General Fund Revenue</b>				<b>\$ 210,014,824</b>	<b>\$ 232,411,008</b>	<b>22,396,184</b>			

### State Funding impacted by changes in Average Daily Membership

Budget Forecasts:

State budget projections for FY 2027, FY 2028, and FY 2029 cannot be reasonably projected since they are a separate biennium budget which the state will begin working on in FY 2027. The state updates the various factors that impact funding such as the SOQ formula, average salaries, ADM, per pupil amounts for Special Education, and fringe benefit rates. As such, state amounts can fluctuate based on General Assembly actions concerning future state budgets.

For FY 2026-27 through FY 2028-2029, PPS is projecting a decrease in average daily membership which would effect the total amount of state revenues. As always, the state budget is subject to change during each biennium. PPS actively monitors General Assembly actions each year to analyze the effects on current and future state revenues.

# General Fund Expenditures by Category and Type - Level 2

The following table is a breakout of General Expenditures by Category and Expenditure Type.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2027-2028
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<b>Instruction</b>									
Salaries	\$ 74,135,381	\$ 74,741,670	\$ 68,230,977	\$ 102,047,148	\$ 118,381,475	\$ 16,334,327	\$ 110,214,312	\$ 110,214,312	\$ 110,214,312
Benefits	29,053,090	28,954,945	28,278,561	34,753,313	37,600,661	2,847,348	36,176,987	36,176,987	36,176,987
Purchased Services	3,233,710	3,728,274	6,972,889	1,755,940	1,755,940	-	1,755,940	1,755,940	1,755,940
Internal Services	9,600	89,081	87,881	167,500	167,500	-	167,500	167,500	167,500
Other Charges	405,761	405,678	708,542	537,587	537,587	-	537,587	537,587	537,587
Materials/Supplies	3,318,079	4,315,954	3,385,567	3,181,376	3,181,376	-	3,181,376	3,181,376	3,181,376
Joint Operations	4,368,108	4,599,898	5,366,149	5,739,238	5,739,238	-	5,739,238	5,739,238	5,739,238
Equipment	30,446	171,068	636,480	65,000	65,000	-	65,000	65,000	65,000
Unallocated	-	-	-	147,850	147,850	-	-	-	-
COVID-19 EXPENDITURE CONTINGENCY	-	-	-	-	-	-	-	-	-
Transfer to City of Portsmouth	-	-	-	-	-	-	-	-	-
<b>Total Instruction</b>	<b>\$ 114,554,175</b>	<b>\$ 117,006,568</b>	<b>\$ 113,667,046</b>	<b>\$ 148,394,952</b>	<b>\$ 167,576,627</b>	<b>\$ 19,181,675</b>	<b>\$ 157,837,940</b>	<b>\$ 157,837,940</b>	<b>\$ 157,837,940</b>
<b>Administration, Attendance, Health</b>									
Salaries	\$ 5,706,339	\$ 6,204,386	\$ 6,148,188	\$ 7,448,744	\$ 7,945,140	\$ 496,396	\$ 7,696,942	\$ 7,696,942	\$ 7,696,942
Benefits	2,105,714	2,333,493	2,385,712	2,761,491	2,882,632	121,141	2,822,062	2,822,062	2,822,062
Purchased Services	2,082,403	2,013,457	2,503,401	2,463,164	2,463,164	-	2,463,164	2,463,164	2,463,164
Internal Services	-	-	-	-	-	-	-	-	-
Other Charges	257,379	303,061	323,548	288,458	288,458	-	288,458	288,458	288,458
Materials/Supplies	155,587	214,939	304,832	160,787	160,787	-	160,787	160,787	160,787
Joint Operations	-	-	-	110,000	110,000	-	110,000	110,000	110,000
Equipment	76,501	38,443	55,270	14,300	14,300	-	14,300	14,300	14,300
Unallocated	-	-	-	356,727	356,727	-	-	-	-
Transfer to City of Portsmouth	-	-	-	-	-	-	-	-	-
<b>Total Administration, Attendance, Health</b>	<b>\$ 10,383,923</b>	<b>\$ 11,107,779</b>	<b>\$ 11,720,951</b>	<b>\$ 13,603,671</b>	<b>\$ 14,221,208</b>	<b>\$ 617,537</b>	<b>\$ 13,555,713</b>	<b>\$ 13,555,713</b>	<b>\$ 13,555,713</b>
<b>Pupil Transportation</b>									
Salaries	\$ 3,260,010	\$ 3,849,695	\$ 3,448,139	\$ 5,003,998	\$ 5,799,175	\$ 795,177	\$ 5,401,587	\$ 5,401,587	\$ 5,401,587
Benefits	1,316,873	1,408,263	1,349,943	1,549,900	1,772,549	222,649	1,661,225	1,661,225	1,661,225
Purchased Services	526,762	132,144	548,609	1,035,500	1,035,000	(500)	1,035,250	1,035,250	1,035,250
Internal Services	-	-	-	-	-	-	-	-	-
Other Charges	7,791	28,733	20,676	10,300	10,800	500	10,550	10,550	10,550
Materials/Supplies	575,683	540,501	489,392	970,254	970,254	-	970,254	970,254	970,254
Joint Operations	-	-	-	-	-	-	-	-	-
Equipment	-	1,561,413	241,971	500,000	-	(500,000)	-	-	-
Transfer to City of Portsmouth	-	-	-	-	-	-	-	-	-
<b>Total Pupil Transportation</b>	<b>\$ 5,687,119</b>	<b>\$ 7,520,749</b>	<b>\$ 6,098,730</b>	<b>\$ 9,069,952</b>	<b>\$ 9,587,778</b>	<b>\$ 517,826</b>	<b>\$ 9,078,865</b>	<b>\$ 9,078,865</b>	<b>\$ 9,078,865</b>

## General Fund Expenditures by Category and Type - Level 2

The following table is a breakout of General Expenditures by Category and Expenditure Type.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2027-2028
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<b><i>Operations and Maintenance</i></b>									
Salaries	\$ 6,492,718	\$ 6,811,668	\$ 7,744,891	\$ 9,167,210	\$ 10,140,979	\$ 973,769	\$ 9,654,095	\$ 9,654,095	\$ 9,654,095
Benefits	2,512,334	2,579,371	2,999,329	3,170,015	3,426,826	256,811	3,298,421	3,298,421	3,298,421
Purchased Services	3,331,287	5,317,104	5,518,444	5,166,500	4,542,746	(623,754)	4,854,623	4,854,623	4,854,623
Internal Services	-	-	-	-	-	-	-	-	-
Other Charges	4,418,079	5,308,242	5,153,748	4,774,000	5,399,000	625,000	5,086,500	5,086,500	5,086,500
Materials/Supplies	647,341	523,230	1,308,295	1,003,500	1,003,500	-	1,003,500	1,003,500	1,003,500
Joint Operations	-	-	-	-	-	-	-	-	-
Equipment	75,135	375,918	751,773	200,000	200,000	-	200,000	200,000	200,000
Transfer to City of Portsmouth	-	-	-	-	-	-	-	-	-
<b>Total Operations and Maintenance</b>	<b>\$ 17,476,894</b>	<b>\$ 20,915,533</b>	<b>\$ 23,476,480</b>	<b>\$ 23,481,225</b>	<b>\$ 24,713,051</b>	<b>\$ 1,231,826</b>	<b>\$ 24,097,138</b>	<b>\$ 24,097,138</b>	<b>\$ 24,097,138</b>
<b><i>Technology</i></b>									
Salaries	\$ 3,522,106	\$ 3,704,909	\$ 3,936,525	\$ 3,907,746	\$ 4,234,483	\$ 326,737	\$ 4,071,115	\$ 4,071,115	\$ 4,071,115
Benefits	1,415,328	1,460,085	1,615,294	1,635,644	1,726,623	90,979	1,681,134	1,681,134	1,681,134
Purchased Services	965,656	1,168,946	1,139,942	1,354,100	1,354,100	-	1,354,100	1,354,100	1,354,100
Other Charges	337,354	368,268	298,819	523,964	523,964	-	523,964	523,964	523,964
Materials/Supplies	1,712,746	1,658,034	2,156,034	2,036,500	2,036,500	-	2,036,500	2,036,500	2,036,500
Equipment	646,886	252,613	195,166	786,911	786,911	-	786,911	786,911	786,911
<b>Total Technology</b>	<b>\$ 8,600,076</b>	<b>\$ 8,612,855</b>	<b>\$ 9,341,780</b>	<b>\$ 10,244,865</b>	<b>\$ 10,662,581</b>	<b>\$ 417,716</b>	<b>\$ 10,453,723</b>	<b>\$ 10,453,723</b>	<b>\$ 10,453,723</b>
<b><i>Debt/Fund Transfers</i></b>	<b>8,003,942</b>	<b>4,380,096</b>	<b>7,863,356</b>	<b>5,220,159</b>	<b>5,649,763</b>	<b>429,604</b>	<b>5,434,961</b>	<b>5,434,961</b>	<b>5,434,961</b>
<b>Subtotal General Fund Expenditures</b>	<b>\$ 164,706,129</b>	<b>\$ 169,543,580</b>	<b>\$ 172,168,343</b>	<b>\$ 210,014,824</b>	<b>\$ 232,411,008</b>	<b>\$ 22,396,184</b>	<b>\$ 220,458,339</b>	<b>\$ 220,458,339</b>	<b>\$ 220,458,339</b>

## *General Fund Expenditures by Function and Object Code*

To provide a more detailed look at the General fund, the next pages provide a breakdown of the main operating fund by Function and Object Code.

Each appropriated category is made up of different functions which describe the activity or purpose of the budgeted expenditures. Function codes are used in line with the VDOE prescribed account code structure that is to be followed by all school divisions. Examples of function codes include: 61100 Classroom Instruction, 62160 Fiscal Services, and 64100 Management and Direction.

<b>Function</b>	<b>Description</b>
61XXX	Instruction
62XXX	Administration, Attendance and Health
63XXX	Pupil Transportation
64XXX	Operations and Maintenance
67XXX	Debt/Fund Transfers
68XXX	Information Technology

Each Function is made up of different object codes. Object codes provide the lowest level of detail of the type of expenditures budgeted within the school system and are in line with the VDOE prescribed account code structure. Examples of object codes includes: 511120 Instructional Salaries and Wages, 522210 VRS Benefits Hybrid Plan Employees Only, and 566030 Instructional Materials.

<b>Object</b>	<b>Description</b>
51XXXX	Personal Services (Salaries and Wages)
52XXXX	Employee Benefits
53XXXX	Purchased Services
54XXXX	Internal Services
55XXXX	Other Charges
56XXXX	Materials and Supplies
57XXXX	Payment to Joint Operations
58XXXX	Capital Outlay
59XXXX	Other uses of Funds

## General Fund Expenditures by Function and Object Code

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>		
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>	<i>\$ Change</i>	<i>% Change</i>
<b>Instruction</b>					
<b>61100 CLASSROOM INSTRUCTION</b>					
511120 - TEACHER	42,692,733	69,697,828	81,290,657	11,592,829	17%
511150 - CLERICAL	56,321	54,163	54,163	-	0%
511151 - INSTRUCTIONAL ASSISTANT	3,389,526	5,800,534	8,091,244	2,290,710	39%
511520 - SUBSTITUTE	1,900	2,000	2,000	-	0%
511521 - SUB TEACHER	651,441	982,100	982,100	-	0%
511551 - SUB PARAPROFESSIONAL	300	1,000	1,000	-	0%
511620 - SUPPLEMENTS	1,410,054	1,260,150	1,267,262	7,112	1%
511660 - BONUSES	2,693,748	120,000	120,000	-	0%
522100 - FICA	3,890,959	5,497,401	6,004,250	506,849	9%
522210 - VRS	4,155,891	3,569,536	3,887,339	317,803	9%
522220 - VRS HYBRID PLAN	3,858,232	6,430,478	7,002,997	572,519	9%
522300 - HEALTH INSURANCE	7,943,717	7,785,006	8,478,122	693,116	9%
522400 - LIFE INSURANCE	649,867	935,236	1,018,502	83,266	9%
522510 - VLDP VA LOCAL DISABILTY PROG	111,303	306,687	333,992	27,305	9%
522600 - UNEMPLOYMENT COMPENSATION	17,222	-	40,064	40,064	0%
522750 - VRS HEALTH INSURANCE CREDIT	585,126	926,286	1,008,755	82,469	9%
533120 - CONSULTANTS	21,663	19,760	19,760	-	0%
533160 - MISC SERVICES	15,388	13,035	13,035	-	0%
533170 - PROFESSIONAL SERVICES	5,055,926	203,300	203,300	-	0%
533300 - REPAIR EQUIPMENT	24,197	21,400	21,400	-	0%
533500 - OUTSIDE PRINTING	-	4,000	4,000	-	0%
533810 - TUITION - PUBLIC	312,281	750,000	750,000	-	0%
544020 - PPS CARRIER	78,689	160,000	160,000	-	0%
555511 - TRAVEL - LOCAL	2,076	145	145	-	0%
555521 - TRAVEL - OUT OF TOWN	52,742	-	-	-	0%
555531 - FIELD TRIPS	9,395	38,000	38,000	-	0%
555541 - STAFF DEVELOPMENT	69,893	78,000	78,000	-	0%
555801 - DUES / MEMBERSHIPS	560	1,500	1,500	-	0%
566001 - OFFICE SUPPLIES	4,921	-	-	-	0%
566002 - FOOD SUPPLIES	17,341	39,600	39,600	-	0%
566011 - UNIFORMS	18,092	10,500	10,500	-	0%
566021 - TEXTBOOKS - NEW	(23)	-	-	-	0%
566030 - INSTRUCTIONAL SUPPLIES	1,000,457	824,900	824,900	-	0%
566031 - PBIS SUPPLIES	52,517	59,000	59,000	-	0%
566032 - SCHOOL FURNITURE	147,531	164,000	164,000	-	0%
577100 - TUITION - SECEP	5,118,795	4,988,738	4,988,738	-	0%
577200 - TUITION - OTHER	247,354	750,500	750,500	-	0%
588100 - REPLACE - EQUIPMENT	1,658	3,000	3,000	-	0%
588200 - NEW EQUIPMENT	41,464	61,000	61,000	-	0%
599990 - UNALLOCATED BUDGET(BUDROLLUP)	-	147,850	147,850	-	0%
<b>61210 GUIDANCE SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	110,649	456,906	471,723	14,817	3%
511120 - TEACHER	2,458,356	3,065,631	3,824,040	758,409	25%
511150 - CLERICAL	205,765	233,591	233,591	-	0%
511660 - BONUSES	11,610	-	-	-	0%
522100 - FICA	206,551	287,337	309,568	22,231	8%
522210 - VRS	296,343	272,783	293,133	20,350	7%
522220 - VRS HYBRID PLAN	226,629	274,951	295,463	20,512	7%
522300 - HEALTH INSURANCE	486,848	510,120	548,176	38,056	7%
522400 - LIFE INSURANCE	42,509	49,411	53,097	3,686	7%
522510 - VLDP VA LOCAL DISABILTY PROG	6,409	16,893	18,153	1,260	7%
522750 - VRS HEALTH INSURANCE CREDIT	38,075	45,447	48,837	3,390	7%
533170 - PROFESSIONAL SERVICES	92,633	-	-	-	0%
533350 - CONTRACTED - OPERATIONS	95,900	-	-	-	0%
555541 - STAFF DEVELOPMENT	10,365	16,200	16,200	-	0%
555801 - DUES / MEMBERSHIPS	756	200	200	-	0%
566001 - OFFICE SUPPLIES	1,120	1,650	1,650	-	0%
566002 - FOOD SUPPLIES	1,887	500	500	-	0%
566003 - BOOKS / SUBSCRIPTIONS	2,536	675	675	-	0%
566030 - INSTRUCTIONAL SUPPLIES	7,723	5,900	5,900	-	0%
566040 - SOFTWARE	7,443	-	-	-	0%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>		
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>	<i>\$ Change</i>	<i>% Change</i>
<b>61220 SOCIAL WORKER SERVICES</b>					
511130 - OTHER PROFESSIONAL	949,718	1,126,912	1,316,159	189,247	17%
511620 - SUPPLEMENTS	-	1,000	1,000	-	0%
511660 - BONUSES	945	-	-	-	0%
522100 - FICA	71,156	86,204	94,837	8,633	10%
522210 - VRS	66,001	67,928	74,462	6,534	10%
522220 - VRS HYBRID PLAN	88,471	86,966	95,331	8,365	10%
522300 - HEALTH INSURANCE	134,920	164,220	180,016	15,796	10%
522400 - LIFE INSURANCE	12,454	14,608	16,013	1,405	10%
522510 - VLDP VA LOCAL DISABILTY PROG	2,502	4,905	5,377	472	10%
522750 - VRS HEALTH INSURANCE CREDIT	11,246	13,192	14,461	1,269	10%
555511 - TRAVEL - LOCAL	1,424	2,100	2,100	-	0%
566002 - FOOD SUPPLIES	5,680	7,500	7,500	-	0%
566030 - INSTRUCTIONAL SUPPLIES	4,049	10,000	10,000	-	0%
<b>61230 HOMEBOUND INSTRUCTION</b>					
511120 - TEACHER	66,330	60,000	73,000	13,000	22%
522100 - FICA	5,020	4,590	8,230	3,640	79%
<b>61310 IMPROVEMENT OF INSTRUCTION</b>					
511110 - DIR / SUPV / MNGR / COORD	3,745,765	5,841,623	6,459,162	617,539	11%
511113 - ASSISTANT SUPERINTENDENT	-	-	96,273	96,273	0%
511120 - TEACHER	169,060	1,447,870	1,692,485	244,615	17%
511130 - OTHER PROFESSIONAL	-	-	59,077	59,077	0%
511150 - CLERICAL	950,714	1,122,608	1,135,153	12,545	1%
511151 - INSTRUCTIONAL ASSISTANT	-	210,000	231,598	21,598	10%
511620 - SUPPLEMENTS	52,825	300,000	307,551	7,551	3%
511660 - BONUSES	7,740	-	-	-	0%
522100 - FICA	366,628	697,338	762,689	65,351	9%
522210 - VRS	681,214	694,672	758,325	63,653	9%
522220 - VRS HYBRID PLAN	93,491	470,452	513,560	43,108	9%
522300 - HEALTH INSURANCE	632,065	1,285,827	1,341,797	55,970	4%
522400 - LIFE INSURANCE	62,462	110,272	120,376	10,104	9%
522510 - VLDP VA LOCAL DISABILTY PROG	2,644	291,661	318,386	26,725	9%
522750 - VRS HEALTH INSURANCE CREDIT	56,401	122,148	133,340	11,192	9%
533120 - CONSULTANTS	85,764	75,445	75,445	-	0%
533160 - MISC SERVICES	10,702	12,000	12,000	-	0%
533170 - PROFESSIONAL SERVICES	134,842	138,000	138,000	-	0%
533300 - REPAIR EQUIPMENT	4,214	4,000	4,000	-	0%
533350 - CONTRACTED - OPERATIONS	-	125,000	125,000	-	0%
533410 - PUBLIC CARRIER	802,577	150,000	150,000	-	0%
533430 - CONTRACTED CARRIER	90,333	-	-	-	0%
533804 - CITY SERVICES	215,408	230,000	230,000	-	0%
533805 - TESTING FEES	4,365	2,000	2,000	-	0%
544020 - PPS CARRIER	9,192	7,500	7,500	-	0%
555201 - POSTAGE	36,172	54,690	54,690	-	0%
555511 - TRAVEL - LOCAL	13,686	15,295	15,295	-	0%
555521 - TRAVEL - OUT OF TOWN	39,621	38,200	38,200	-	0%
555541 - STAFF DEVELOPMENT	368,717	154,065	154,065	-	0%
555801 - DUES / MEMBERSHIPS	78,515	80,600	80,600	-	0%
566001 - OFFICE SUPPLIES	35,097	54,325	54,325	-	0%
566002 - FOOD SUPPLIES	68,488	18,700	18,700	-	0%
566003 - BOOKS / SUBSCRIPTIONS	102,608	222,120	222,120	-	0%
566006 - ATHLETIC SUPPLIES	496,950	348,000	348,000	-	0%
566009 - MARCHING BAND SUPPLIES	49,846	67,500	67,500	-	0%
566015 - MATERIALS - TECHNOLOGY	41,991	65,000	65,000	-	0%
566030 - INSTRUCTIONAL SUPPLIES	210,956	280,940	280,940	-	0%
566032 - SCHOOL FURNITURE	2,544	3,600	3,600	-	0%
566040 - SOFTWARE	823,670	656,650	656,650	-	0%
588200 - NEW EQUIPMENT	593,358	1,000	1,000	-	0%
<b>61320 MEDIA SERVICES</b>					
511120 - TEACHER	63,878	148,934	148,934	-	0%
511122 - LIBRARIAN	1,056,497	1,397,042	1,689,434	292,392	21%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>		
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>	<i>\$ Change</i>	<i>% Change</i>
511140 - TECHNICAL	53,041	57,117	95,686	38,569	68%
511150 - CLERICAL	160,066	210,171	210,171	-	0%
511522 - SUB LIBRARY MEDIA SPECIALIST	375	1,000	1,000	-	0%
522100 - FICA	100,336	138,793	155,752	16,959	12%
522210 - VRS	163,879	162,339	181,608	19,269	12%
522220 - VRS HYBRID PLAN	36,254	84,377	94,393	10,016	12%
522300 - HEALTH INSURANCE	220,555	221,320	247,591	26,271	12%
522400 - LIFE INSURANCE	16,136	24,306	27,191	2,885	12%
522510 - VLDP VA LOCAL DISABILTY PROG	1,025	4,665	5,219	554	12%
522750 - VRS HEALTH INSURANCE CREDIT	14,571	21,946	24,551	2,605	12%
555541 - STAFF DEVELOPMENT	6,192	9,692	9,692	-	0%
555801 - DUES / MEMBERSHIPS	900	1,500	1,500	-	0%
566003 - BOOKS / SUBSCRIPTIONS	59,438	62,500	62,500	-	0%
566030 - INSTRUCTIONAL SUPPLIES	31,993	38,000	38,000	-	0%
566040 - SOFTWARE	20,610	27,000	27,000	-	0%
<b>61410 OFFICE OF THE PRINCIPAL</b>					
511126 - PRINCIPAL	2,506,797	2,968,418	2,976,300	7,882	0%
511127 - ASSISTANT PRINCIPAL	2,866,140	3,422,008	3,443,256	21,248	1%
511150 - CLERICAL	1,892,494	2,058,542	2,107,456	48,914	2%
511660 - BONUSES	3,096	-	-	-	0%
522100 - FICA	541,673	646,377	649,339	2,962	0%
522210 - VRS	869,680	828,076	831,739	3,663	0%
522220 - VRS HYBRID PLAN	298,944	367,749	369,376	1,627	0%
522300 - HEALTH INSURANCE	1,025,224	985,220	989,578	4,358	0%
522400 - LIFE INSURANCE	94,298	109,023	109,505	482	0%
522510 - VLDP VA LOCAL DISABILTY PROG	8,481	34,737	34,891	154	0%
522750 - VRS HEALTH INSURANCE CREDIT	85,150	101,830	102,280	450	0%
533500 - OUTSIDE PRINTING	6,695	8,000	8,000	-	0%
555511 - TRAVEL - LOCAL	670	7,000	7,000	-	0%
555541 - STAFF DEVELOPMENT	-	4,100	4,100	-	0%
555801 - DUES / MEMBERSHIPS	16,856	36,300	36,300	-	0%
566001 - OFFICE SUPPLIES	117,717	150,066	150,066	-	0%
566002 - FOOD SUPPLIES	41,351	56,750	56,750	-	0%
566030 - INSTRUCTIONAL SUPPLIES	11,033	6,000	6,000	-	0%
588100 - REPLACE - EQUIPMENT	-	-	-	-	0%
<i>Total Instruction</i>	<b>113,667,046</b>	<b>148,394,952</b>	<b>167,576,627</b>	<b>19,181,675</b>	<b>13%</b>
				-	
<b>Administration, Attendance, &amp; Health</b>					
<b>62110 BOARD SERVICES</b>					
511111 - BOARD MEMBER	91,401	91,400	91,400	-	0%
522100 - FICA	6,828	6,992	6,992	-	0%
522300 - HEALTH INSURANCE	34,167	32,780	32,780	-	0%
533600 - ADVERTISING	557	2,000	2,000	-	0%
555521 - TRAVEL - OUT OF TOWN	48,654	18,000	18,000	-	0%
555801 - DUES / MEMBERSHIPS	21,119	29,000	29,000	-	0%
555802 - MISCELLANEOUS	2,942	4,000	4,000	-	0%
566001 - OFFICE SUPPLIES	235	1,000	1,000	-	0%
566002 - FOOD SUPPLIES	16,828	12,000	12,000	-	0%
<b>62120 EXECUTIVE ADMIN SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	30,300	245,900	268,133	22,233	9%
511112 - SUPERINTENDENT	376,196	371,851	371,851	-	0%
511113 - ASSISTANT SUPERINTENDENT	329,138	335,575	335,575	-	0%
511150 - CLERICAL	226,044	238,548	241,355	2,807	1%
522100 - FICA	59,495	91,180	92,812	1,632	2%
522210 - VRS	85,131	81,584	83,019	1,435	2%
522220 - VRS HYBRID PLAN	54,846	81,260	82,690	1,430	2%
522300 - HEALTH INSURANCE	87,491	91,080	92,683	1,603	2%
522400 - LIFE INSURANCE	11,475	15,355	15,625	270	2%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>	<i>\$ Change</i>	<i>% Change</i>
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>		
522510 - VLDP VA LOCAL DISABILTY PROG	1,617	2,573	2,618	45	2%
522750 - VRS HEALTH INSURANCE CREDIT	10,362	13,867	14,111	244	2%
522770 - ER CONT SUPT SUPPL RETIRE	20,000	20,000	20,352	352	2%
533120 - CONSULTANTS	121,287	400,000	400,000	-	0%
533160 - MISC SERVICES	2,000	4,000	4,000	-	0%
533500 - OUTSIDE PRINTING	6,433	11,500	11,500	-	0%
555511 - TRAVEL - LOCAL	2,921	1,200	1,200	-	0%
555541 - STAFF DEVELOPMENT	27,275	23,500	23,500	-	0%
555801 - DUES / MEMBERSHIPS	8,789	14,000	14,000	-	0%
555802 - MISCELLANEOUS	45,432	38,000	38,000	-	0%
555806 - SPECIAL EVENTS	8,302	10,000	10,000	-	0%
566001 - OFFICE SUPPLIES	2,590	4,000	4,000	-	0%
566002 - FOOD SUPPLIES	14,595	20,000	20,000	-	0%
566003 - BOOKS / SUBSCRIPTIONS	385	800	800	-	0%
588201 - NEW FURNITURE/FIXTURES	15,780	-	-	-	0%
<b>62125 OFFICE OF BUDGET AND PLANNING</b>					
511113 - ASSISTANT SUPERINTENDENT	178,873	193,289	211,765	18,476	10%
511130 - OTHER PROFESSIONAL	8,148	75,560	75,560	-	0%
511150 - CLERICAL	-	-	-	-	0%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	13,111	20,567	22,123	1,556	8%
522210 - VRS	29,729	27,466	29,498	2,032	7%
522220 - VRS HYBRID PLAN	978	10,737	11,531	794	7%
522300 - HEALTH INSURANCE	3,257	3,500	3,759	259	7%
522400 - LIFE INSURANCE	2,476	3,603	3,869	266	7%
522510 - VLDP VA LOCAL DISABILTY PROG	28	340	365	25	7%
522750 - VRS HEALTH INSURANCE CREDIT	2,235	3,253	3,494	241	7%
533160 - MISC SERVICES	-	-	-	-	0%
533500 - OUTSIDE PRINTING	-	6,300	6,300	-	0%
533804 - CITY SERVICES	41,448	45,000	45,000	-	0%
555541 - STAFF DEVELOPMENT	1,437	6,000	6,000	-	0%
555801 - DUES / MEMBERSHIPS	4,662	5,000	5,000	-	0%
566001 - OFFICE SUPPLIES	-	-	-	-	0%
566002 - FOOD SUPPLIES	150	250	250	-	0%
566003 - BOOKS / SUBSCRIPTIONS	14,145	10,300	10,300	-	0%
599990 - UNALLOCATED BUDGET(BUDROLLUP)	-	356,727	356,727	-	0%
<b>62130 PUBLIC INFORMATION SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	304,031	345,865	378,048	32,183	9%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	22,810	26,459	28,420	1,961	7%
522210 - VRS	23,622	21,959	23,544	1,585	7%
522220 - VRS HYBRID PLAN	26,908	27,189	29,152	1,963	7%
522300 - HEALTH INSURANCE	38,951	38,820	41,623	2,803	7%
522400 - LIFE INSURANCE	4,074	4,635	4,970	335	7%
522510 - VLDP VA LOCAL DISABILTY PROG	761	861	923	62	7%
522750 - VRS HEALTH INSURANCE CREDIT	3,679	4,185	4,487	302	7%
533120 - CONSULTANTS	-	5,000	5,000	-	0%
533170 - PROFESSIONAL SERVICES	21,726	30,000	30,000	-	0%
533500 - OUTSIDE PRINTING	8,615	10,000	10,000	-	0%
533600 - ADVERTISING	-	2,500	2,500	-	0%
555511 - TRAVEL - LOCAL	-	2,000	2,000	-	0%
555521 - TRAVEL - OUT OF TOWN	-	2,000	2,000	-	0%
555541 - STAFF DEVELOPMENT	1,590	12,000	12,000	-	0%
555801 - DUES / MEMBERSHIPS	1,737	1,000	1,000	-	0%
555802 - MISCELLANEOUS	-	3,500	3,500	-	0%
566001 - OFFICE SUPPLIES	530	5,000	5,000	-	0%
566002 - FOOD SUPPLIES	1,244	500	500	-	0%
566003 - BOOKS / SUBSCRIPTIONS	4,322	7,500	7,500	-	0%
566015 - MATERIALS - TECHNOLOGY	35,402	30,000	30,000	-	0%
566050 - NON-CAP TECHNOLOGY HARDWARE	-	-	-	-	0%
588200 - NEW EQUIPMENT	-	-	-	-	0%
<b>62140 HUMAN RESOURCES</b>					
511110 - DIR / SUPV / MNGR / COORD	634,633	767,767	787,293	19,526	3%
511150 - CLERICAL	243,038	242,025	326,459	84,434	35%
511550 - SUB CLERICAL	-	-	-	-	0%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	65,061	77,248	82,167	4,919	6%
522210 - VRS	75,504	83,775	88,920	5,145	6%
522220 - VRS HYBRID PLAN	65,421	81,030	86,006	4,976	6%
522300 - HEALTH INSURANCE	108,921	107,900	114,527	6,627	6%
522400 - LIFE INSURANCE	11,352	15,543	16,497	954	6%
522510 - VLDP VA LOCAL DISABILTY PROG	1,850	2,565	2,723	158	6%
522600 - UNEMPLOYMENT COMPENSATION	-	-	-	-	0%
522750 - VRS HEALTH INSURANCE CREDIT	10,251	14,033	14,895	862	6%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>		
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>	<i>\$ Change</i>	<i>% Change</i>
533120 - CONSULTANTS	-	10,000	10,000	-	0%
533140 - OUTSIDE - LEGAL	96,714	150,000	150,000	-	0%
533160 - MISC SERVICES	-	-	-	-	0%
533170 - PROFESSIONAL SERVICES	130,799	237,130	237,130	-	0%
533500 - OUTSIDE PRINTING	10,511	1,629	1,629	-	0%
533600 - ADVERTISING	-	-	-	-	0%
555201 - POSTAGE	-	-	-	-	0%
555511 - TRAVEL - LOCAL	194	2,036	2,036	-	0%
555521 - TRAVEL - OUT OF TOWN	256	1,750	1,750	-	0%
555541 - STAFF DEVELOPMENT	12,611	11,962	11,962	-	0%
555801 - DUES / MEMBERSHIPS	1,135	1,500	1,500	-	0%
555802 - MISCELLANEOUS	21,443	20,500	20,500	-	0%
555805 - RECRUITING COSTS	73,836	45,810	45,810	-	0%
566001 - OFFICE SUPPLIES	43,666	4,377	4,377	-	0%
566002 - FOOD SUPPLIES	440	510	510	-	0%
566003 - BOOKS / SUBSCRIPTIONS	66	250	250	-	0%
566040 - SOFTWARE	-	-	-	-	0%
577200 - TUITION - OTHER	-	110,000	110,000	-	0%
<b>62150 PLANNING SERVICES</b>					
533140 - OUTSIDE - LEGAL	12,783	75,000	75,000	-	0%
<b>62160 FINANCIAL SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	409,135	526,737	667,803	141,066	27%
511150 - CLERICAL	578,650	674,023	681,787	7,764	1%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	73,532	91,860	100,912	9,052	10%
522210 - VRS	111,825	121,054	132,226	11,172	9%
522220 - VRS HYBRID PLAN	40,867	49,576	54,268	4,692	9%
522300 - HEALTH INSURANCE	112,087	123,920	135,647	11,727	9%
522302 - HEALTH INSURANCE RETIREE	-	-	-	-	0%
522400 - LIFE INSURANCE	14,222	16,090	17,423	1,333	8%
522510 - VLDP VA LOCAL DISABILTY PROG	1,201	1,569	1,717	148	9%
522600 - UNEMPLOYMENT COMPENSATION	-	-	-	-	0%
522750 - VRS HEALTH INSURANCE CREDIT	11,444	14,529	15,904	1,375	9%
533120 - CONSULTANTS	26,793	6,000	6,000	-	0%
533130 - AUDITS	117,044	112,290	112,290	-	0%
533500 - OUTSIDE PRINTING	3,874	4,000	4,000	-	0%
555511 - TRAVEL - LOCAL	69	400	400	-	0%
555541 - STAFF DEVELOPMENT	6,090	7,000	7,000	-	0%
555801 - DUES / MEMBERSHIPS	-	-	-	-	0%
555802 - MISCELLANEOUS	-	-	-	-	0%
555811 - BANK CHARGES	-	500	500	-	0%
566001 - OFFICE SUPPLIES	16,968	8,000	8,000	-	0%
566002 - FOOD SUPPLIES	95	100	100	-	0%
566003 - BOOKS / SUBSCRIPTIONS	-	200	200	-	0%
588100 - REPLACE - EQUIPMENT	-	-	-	-	0%
588200 - NEW EQUIPMENT	-	-	-	-	0%
599999 - TRANSFER TO CITY	-	-	-	-	0%
<b>62170 PURCHASING SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	192,749	208,241	268,603	60,362	29%
511150 - CLERICAL	163,815	186,357	188,776	2,419	1%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	26,847	30,186	34,435	4,249	14%
522210 - VRS	55,994	51,811	58,803	6,992	13%
522220 - VRS HYBRID PLAN	-	4,263	4,838	575	13%
522300 - HEALTH INSURANCE	37,130	32,500	36,886	4,386	13%
522400 - LIFE INSURANCE	4,515	5,288	6,002	714	14%
522510 - VLDP VA LOCAL DISABILTY PROG	-	135	153	18	13%
522750 - VRS HEALTH INSURANCE CREDIT	4,076	4,774	5,418	644	13%
533160 - MISC SERVICES	-	-	-	-	0%
533500 - OUTSIDE PRINTING	1,741	2,415	2,415	-	0%
533600 - ADVERTISING	528	-	-	-	0%
555511 - TRAVEL - LOCAL	-	500	500	-	0%
555541 - STAFF DEVELOPMENT	12,084	10,300	10,300	-	0%
555801 - DUES / MEMBERSHIPS	1,849	2,000	2,000	-	0%
555802 - MISCELLANEOUS	15,656	5,000	5,000	-	0%
566001 - OFFICE SUPPLIES	23,173	3,500	3,500	-	0%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>	<i>\$ Change</i>	<i>% Change</i>
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>		
<b>62210 ATTENDANCE SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	-	105,753	105,753	-	0%
511130 - OTHER PROFESSIONAL	337,477	357,003	357,003	-	0%
522100 - FICA	25,099	42,613	42,613	-	0%
522210 - VRS	24,272	24,586	24,586	-	0%
522220 - VRS HYBRID PLAN	28,451	54,564	54,564	-	0%
522300 - HEALTH INSURANCE	68,666	71,680	71,680	-	0%
522400 - LIFE INSURANCE	4,251	7,462	7,462	-	0%
522510 - VLDP VA LOCAL DISABILTY PROG	813	1,728	1,728	-	0%
522750 - VRS HEALTH INSURANCE CREDIT	3,838	6,742	6,742	-	0%
<b>62220 HEALTH SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	78,767	84,305	84,305	-	0%
511130 - OTHER PROFESSIONAL	487,512	287,782	287,782	-	0%
511131 - NURSE	772,051	1,293,171	1,364,910	71,739	6%
511150 - CLERICAL	50,804	49,754	69,604	19,850	40%
511620 - SUPPLEMENTS	945	1,000	1,000	-	0%
522100 - FICA	100,832	131,887	135,459	3,572	3%
522210 - VRS	80,046	69,409	71,230	1,821	3%
522220 - VRS HYBRID PLAN	147,421	196,365	201,516	5,151	3%
522300 - HEALTH INSURANCE	235,753	280,181	287,531	7,350	3%
522400 - LIFE INSURANCE	18,339	22,769	23,366	597	3%
522510 - VLDP VA LOCAL DISABILTY PROG	4,169	6,351	6,518	167	3%
522750 - VRS HEALTH INSURANCE CREDIT	16,560	21,737	22,307	570	3%
533110 - HEALTH SERVICES	374,391	333,400	333,400	-	0%
555511 - TRAVEL - LOCAL	120	2,000	2,000	-	0%
555541 - STAFF DEVELOPMENT	3,344	8,000	8,000	-	0%
566001 - OFFICE SUPPLIES	4,394	7,000	7,000	-	0%
566002 - FOOD SUPPLIES	865	1,000	1,000	-	0%
566004 - MEDICAL SUPPLIES	91,972	43,500	43,500	-	0%
566011 - UNIFORMS	1,545	1,000	1,000	-	0%
566040 - SOFTWARE	31,223	-	-	-	0%
588100 - REPLACE - EQUIPMENT	39,490	14,300	14,300	-	0%
<b>62230 PSYCHOLOGICAL SERVICES</b>					
511132 - PSYCHOLOGIST - DISTRICT	653,538	765,838	779,375	13,537	2%
511620 - SUPPLEMENTS	945	1,000	1,000	-	0%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	49,339	58,590	58,590	-	0%
522210 - VRS	105,962	97,412	97,412	-	0%
522220 - VRS HYBRID PLAN	-	9,144	9,144	-	0%
522300 - HEALTH INSURANCE	79,511	77,620	77,620	-	0%
522400 - LIFE INSURANCE	8,543	6,961	6,961	-	0%
522510 - VLDP VA LOCAL DISABILTY PROG	-	1,439	1,439	-	0%
522750 - VRS HEALTH INSURANCE CREDIT	7,714	12,357	12,357	-	0%
533170 - PROFESSIONAL SERVICES	80,980	100,000	100,000	-	0%
533180 - OT/PT PROFESSIONAL SERVICES	394,861	330,000	330,000	-	0%
533190 - SPEECH PROFESSIONAL SERVICES	1,050,316	585,000	585,000	-	0%
555802 - MISCELLANEOUS	-	-	-	-	0%
<b>62240 SPEECH/AUDIOLOGY SERVICES</b>					
566030 - INSTRUCTIONAL SUPPLIES	-	-	-	-	0%
<i>Total Administration, Attendance, &amp; Health</i>	<b>11,720,951</b>	<b>13,603,671</b>	<b>14,221,208</b>	<b>617,537</b>	<b>5%</b>
<b>Transportation</b>					
<b>63100 TRANSP - MGMT AND DIRECTION</b>					
511110 - DIR / SUPV / MNGR / COORD	286,685	327,758	327,758	-	0%
511130 - OTHER PROFESSIONAL	63,369	68,000	68,000	-	0%
511150 - CLERICAL	210,091	268,051	272,558	4,507	2%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	42,094	47,860	48,115	255	1%
522210 - VRS	27,673	30,000	30,153	153	1%
522220 - VRS HYBRID PLAN	59,784	64,512	64,840	328	1%
522300 - HEALTH INSURANCE	67,689	83,380	83,804	424	1%
522400 - LIFE INSURANCE	7,051	10,451	10,504	53	1%
522510 - VLDP VA LOCAL DISABILTY PROG	1,690	2,262	2,274	12	1%
522750 - VRS HEALTH INSURANCE CREDIT	6,367	7,207	7,244	37	1%
533160 - MISC SERVICES	2,226	-	-	-	0%
533500 - OUTSIDE PRINTING	10,132	10,000	10,000	-	0%
555511 - TRAVEL - LOCAL	8	500	500	-	0%
555521 - TRAVEL - OUT OF TOWN	3,542	5,000	5,000	-	0%
555541 - STAFF DEVELOPMENT	16,655	5,000	5,000	-	0%
555801 - DUES / MEMBERSHIPS	471	300	300	-	0%
566001 - OFFICE SUPPLIES	13,242	15,000	15,000	-	0%
566002 - FOOD SUPPLIES	-	-	-	-	0%
566005 - CUSTODIAL SUPPLIES	2,250	2,500	2,500	-	0%
566011 - UNIFORMS	6,332	5,000	5,000	-	0%
566013 - VEHICLE SUPPLIES	16,517	48,254	48,254	-	0%
566040 - SOFTWARE	7,142	225,000	225,000	-	0%
588100 - REPLACE - EQUIPMENT	28	-	-	-	0%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>	<i>\$ Change</i>	<i>% Change</i>
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>		
<b>63200 TRANSP - VEHICLE OPERATION</b>					
511170 - BUS DRIVER	2,297,284	3,552,937	4,194,448	641,511	18%
511660 - BONUSES	-	45,000	45,000	-	0%
522100 - FICA	168,766	194,692	231,325	36,633	19%
522210 - VRS	103,629	96,103	112,917	16,814	17%
522220 - VRS HYBRID PLAN	82,163	152,469	179,146	26,677	17%
522300 - HEALTH INSURANCE	489,398	516,260	606,587	90,327	17%
522400 - LIFE INSURANCE	21,529	32,097	37,713	5,616	17%
522510 - VLDP VA LOCAL DISABILTY PROG	6,031	10,686	12,556	1,870	17%
522600 - UNEMPLOYMENT COMPENSATION	-	-	3,280	3,280	0%
522750 - VRS HEALTH INSURANCE CREDIT	17,692	18,747	18,747	-	0%
533300 - REPAIR EQUIPMENT	4,191	25,000	25,000	-	0%
566008 - FUEL - GAS	443,910	674,500	674,500	-	0%
<b>63300 TRANSP - MONITORING SVS</b>					
511171 - BUS MONITOR	590,709	727,252	876,411	149,159	21%
511660 - BONUSES	-	15,000	15,000	-	0%
522100 - FICA	43,601	55,251	63,595	8,344	15%
522210 - VRS	14,034	13,802	15,729	1,927	14%
522220 - VRS HYBRID PLAN	44,433	60,808	69,299	8,491	14%
522300 - HEALTH INSURANCE	130,913	133,220	151,822	18,602	14%
522400 - LIFE INSURANCE	6,668	9,671	11,021	1,350	14%
522510 - VLDP VA LOCAL DISABILTY PROG	3,215	4,352	4,960	608	14%
522750 - VRS HEALTH INSURANCE CREDIT	5,523	6,070	6,918	848	14%
<b>63400 TRANSP - VEHICLE MAINTENANCE</b>					
533347 - CONTRACTED - MAINT VEHICLES	500,964	1,000,000	1,000,000	-	0%
533348 - CONTRACTED - TRANSPORTATION	31,096	-	-	-	0%
<b>63500 TRANSP - BUS PURCHASE REGULAR</b>					
588206 - NEW BUSES	241,943	500,000	-	(500,000)	-100%
<i>Total Transportation</i>	<b>6,098,730</b>	<b>9,069,952</b>	<b>9,587,778</b>	<b>517,826</b>	<b>6%</b>
<b>Operations</b>					
<b>64100 OPERATIONS - MGMT &amp; DIRECTION</b>					
511110 - DIR / SUPV / MNGR / COORD	206,574	297,052	322,127	25,075	8%
511150 - CLERICAL	109,625	114,903	114,903	-	0%
511620 - SUPPLEMENTS	15,225	20,000	20,000	-	0%
522100 - FICA	25,257	33,045	34,814	1,769	5%
522210 - VRS	17,539	16,327	17,176	849	5%
522220 - VRS HYBRID PLAN	34,283	42,212	44,408	2,196	5%
522300 - HEALTH INSURANCE	40,871	30,580	32,171	1,591	5%
522400 - LIFE INSURANCE	4,178	5,520	5,807	287	5%
522510 - VLDP VA LOCAL DISABILTY PROG	970	1,337	1,407	70	5%
522750 - VRS HEALTH INSURANCE CREDIT	3,773	4,985	5,244	259	5%
555802 - MISCELLANEOUS	-	5,000	5,000	-	0%
<b>64200 OPERATIONS - BLDG MAINTENANCE</b>					
511110 - DIR / SUPV / MNGR / COORD	183,771	198,581	222,567	23,986	12%
511160 - TRADES	1,279,095	1,336,861	1,422,805	85,944	6%
511560 - SUB TRADESWORKER	39,895	50,000	50,000	-	0%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	112,750	117,461	123,173	5,712	5%
522210 - VRS	78,448	62,515	65,443	2,928	5%
522220 - VRS HYBRID PLAN	87,396	103,802	108,663	4,861	5%
522300 - HEALTH INSURANCE	196,687	180,300	188,744	8,444	5%
522400 - LIFE INSURANCE	17,888	20,576	21,540	964	5%
522510 - VLDP VA LOCAL DISABILTY PROG	6,316	7,436	7,784	348	5%
522750 - VRS HEALTH INSURANCE CREDIT	15,002	17,243	18,051	808	5%
533300 - REPAIR EQUIPMENT	18,098	60,000	60,000	-	0%
533340 - CONTRACTED - EQUIPMENT	1,228,931	1,000,000	1,000,000	-	0%
533341 - CONTRACTED - BUILDING	2,840,885	2,100,000	2,100,000	-	0%
533342 - CONTRACTED - ELECTRICIAN	46,465	110,000	110,000	-	0%
533343 - CONTRACTED - PLUMBING	20,266	40,000	40,000	-	0%
533344 - CONTRACTED - ENVIRONMENT	13,081	30,000	30,000	-	0%
533346 - CONTRACTED - ELECTRONICS	17,452	50,000	50,000	-	0%
555101 - ELECTRIC	3,636,998	3,450,000	3,450,000	-	0%
555102 - FUEL	404,592	400,000	400,000	-	0%
555103 - WATER / SEWAGE	570,493	450,000	450,000	-	0%
555105 - STORM WATER	302,975	290,000	290,000	-	0%
555400 - LEASE / RENT	26,757	20,000	20,000	-	0%
555541 - STAFF DEVELOPMENT	-	20,000	20,000	-	0%
566001 - OFFICE SUPPLIES	2,984	3,000	3,000	-	0%
566002 - FOOD SUPPLIES	6,132	7,500	7,500	-	0%
566007 - BUILDING SUPPLIES	409,139	350,000	350,000	-	0%
566010 - ELECTRONIC SUPPLIES	-	5,000	5,000	-	0%
566011 - UNIFORMS	163,162	100,000	100,000	-	0%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>	<i>\$ Change</i>	<i>% Change</i>
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>		
<b>64210 OPERATIONS - BLDG SERVICES</b>					
511110 - DIR / SUPV / MNGR / COORD	241,260	260,704	288,856	28,152	11%
511190 - CUSTODIAN	3,648,304	4,232,887	4,840,643	607,756	14%
511590 - SUB CUSTODIAN	75,884	100,000	100,000	-	0%
511660 - BONUSES	1,548	60,000	60,000	-	0%
522100 - FICA	298,213	343,758	343,758	-	0%
522210 - VRS	162,916	142,747	177,918	35,171	25%
522220 - VRS HYBRID PLAN	262,606	331,555	345,158	13,603	4%
522300 - HEALTH INSURANCE	795,259	808,360	839,953	31,593	4%
522400 - LIFE INSURANCE	47,364	60,201	137,228	77,027	128%
522510 - VLDP VA LOCAL DISABILTY PROG	19,080	23,758	29,494	5,736	24%
522600 - UNEMPLOYMENT COMPENSATION	-	-	2,264	2,264	0%
522750 - VRS HEALTH INSURANCE CREDIT	39,425	50,137	54,914	4,777	10%
533300 - REPAIR EQUIPMENT	31,989	50,000	50,000	-	0%
533350 - CONTRACTED - OPERATIONS	-	50,000	50,000	-	0%
555104 - WASTE REMOVAL	211,547	115,000	115,000	-	0%
566005 - CUSTODIAL SUPPLIES	664,463	400,000	400,000	-	0%
588100 - REPLACE - EQUIPMENT	12,729	50,000	50,000	-	0%
588200 - NEW EQUIPMENT	69,195	125,000	125,000	-	0%
<b>64300 OPERATIONS - GROUNDS SERVICES</b>					
555351 - GROUNDS MAINTENANCE	617,519	625,000	625,000	-	0%
<b>64500 OPERATIONS - VEH SERVICES</b>					
533347 - CONTRACTED - MAINT VEHICLES	143,622	320,000	320,000	-	0%
566008 - FUEL - GAS	57,544	87,500	87,500	-	0%
588205 - NEW - VEHICLES	664,957	-	-	-	0%
<b>64600 OPERATIONS - SECURITY SERVICES</b>					
511142 - SECURITY GUARD	1,482,607	1,951,203	2,110,934	159,731	8%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	109,974	113,803	113,803	-	0%
522210 - VRS	70,067	59,166	67,794	8,628	15%
522220 - VRS HYBRID PLAN	122,893	152,232	156,326	4,094	3%
522300 - HEALTH INSURANCE	271,244	267,540	278,073	10,533	4%
522400 - LIFE INSURANCE	15,681	19,936	38,447	18,511	93%
522510 - VLDP VA LOCAL DISABILTY PROG	3,483	4,827	6,206	1,379	29%
522750 - VRS HEALTH INSURANCE CREDIT	14,051	18,002	18,336	334	2%
533170 - PROFESSIONAL SERVICES	469,097	650,000	651,246	1,246	0%
533300 - REPAIR EQUIPMENT	-	1,000	1,000	-	0%
533346 - CONTRACTED - ELECTRONICS	-	500	500	-	0%
533804 - CITY SERVICES	71,040	80,000	80,000	-	0%
555541 - STAFF DEVELOPMENT	385	4,000	4,000	-	0%
566000 - MATERIALS & SUPPLIES	-	20,000	20,000	-	0%
566011 - UNIFORMS	-	-	-	-	0%
566015 - MATERIALS - TECHNOLOGY	-	20,000	20,000	-	0%
588100 - REPLACE - EQUIPMENT	4,891	25,000	25,000	-	0%
<b>64610 OPERATIONS - CROSSING GUARDS</b>					
511143 - CROSSING GUARD	181,584	178,804	194,001	15,197	8%
511660 - BONUSES	-	60,000	60,000	-	0%
522100 - FICA	13,857	13,680	17,935	4,255	31%
566000 - MATERIALS & SUPPLIES	-	-	-	-	0%
566002 - FOOD SUPPLIES	-	-	-	-	0%
566011 - UNIFORMS	868	7,000	7,000	-	0%
<b>64700 OPERATIONS - WAREHOUSE</b>					
511150 - CLERICAL	-	-	-	-	0%
511199 - SUPPORT SERVICE - MISC	279,519	306,215	334,143	27,928	9%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	21,185	23,423	25,076	1,653	7%
522210 - VRS	11,586	8,841	9,424	583	7%
522220 - VRS HYBRID PLAN	24,375	25,886	27,592	1,706	7%
522300 - HEALTH INSURANCE	46,633	49,840	53,125	3,285	7%
522400 - LIFE INSURANCE	3,726	4,103	4,374	271	7%

	<i>FY 2023-2024</i>	<i>FY 2024-2025</i>	<i>FY 2025-2026</i>		
	<i>ACTUALS</i>	<i>BUDGET</i>	<i>BUDGET</i>	<i>\$ Change</i>	<i>% Change</i>
522510 - VLDP VA LOCAL DISABILTY PROG	1,223	1,402	1,495	93	7%
522750 - VRS HEALTH INSURANCE CREDIT	3,131	3,479	3,708	229	7%
555104 - WASTE REMOVAL	-	20,000	20,000	-	0%
566001 - OFFICE SUPPLIES	4,003	3,500	3,500	-	0%
566011 - UNIFORMS	-	-	-	-	0%
<i>Total Operations</i>	<b>23,476,480</b>	<b>23,481,225</b>	<b>24,713,051</b>	<b>1,231,826</b>	<b>5%</b>
<b>Debt &amp; Fund Transfers</b>					
<b>67200 INTRA-AGENCY FUND TRANSFERS</b>					
599901 - TRANSFER TO TEXTBOOK FUND	395,665	470,707	457,663	(13,044)	-3%
599902 - RISK MGMT - CURRENT CLAIMS	3,000,000	3,000,000	3,500,000	500,000	17%
599906 - TRANSFER TO CAFE FUND	3,000,000	28,297	40,000	11,703	41%
599914 - LOCAL MATCH - VA PRESCHOOL INT	919,462	1,168,902	1,159,457	(9,445)	-1%
599916 - LOCAL MATCH -EARLY READING INT	300,263	343,893	281,367	(62,526)	-18%
599917 - LOCAL MATCH - EARLY READ SPEC	79,056	39,368	41,559	2,191	6%
599918 - LOCAL MATCH- ALGEBRA READINESS	101,427	112,311	109,395	(2,916)	-3%
599921 - LOCAL MATCH - SCHOOL SECURITY	27,955	17,313	39,543	22,230	128%
599922 - LOCAL MATCH - MATH/READ SPEC	39,528	39,368	20,779	(18,589)	-47%
599990 - UNALLOCATED BUDGET(BUDROLLUP)	-	-	-	-	0%
<i>Total Debt and Fund Transfers</i>	<b>7,863,356</b>	<b>5,220,159</b>	<b>5,649,763</b>	<b>429,604</b>	<b>8%</b>
<b>Technology</b>					
<b>68100 TECH - CLASSROOM INSTRUCTION</b>					
533345 - COPIER - LEASE	427,036	450,000	450,000	-	0%
533700 - TECHNOLOGY - CONSULTANTS	158,594	312,000	312,000	-	0%
555511 - TRAVEL - LOCAL	3,796	2,000	2,000	-	0%
566040 - SOFTWARE	1,067,237	1,181,000	1,181,000	-	0%
588110 - REPLACE - HARDWARE	44,410	566,911	566,911	-	0%
588210 - NEW HARDWARE	99,395	170,000	170,000	-	0%
588220 - NEW - INFRASTRUCTURE ADDIT.	51,361	50,000	50,000	-	0%
<b>68200 TECH - INSTRUCTIONAL SUPPORT</b>					
511110 - DIR / SUPV / MNGR / COORD	412,160	448,348	448,348	-	0%
511120 - TEACHER	1,395,499	1,465,758	1,470,758	5,000	0%
511141 - TECHNICAL SUPPORT	1,922,381	1,786,242	2,107,979	321,737	18%
511150 - CLERICAL	42,149	46,547	46,547	-	0%
511660 - BONUSES	15,480	-	-	-	0%
522100 - FICA	282,146	317,177	336,180	19,003	6%
522210 - VRS	385,599	355,670	376,182	20,512	6%
522220 - VRS HYBRID PLAN	239,763	233,491	246,957	13,466	6%
522300 - HEALTH INSURANCE	548,655	559,560	591,831	32,271	6%
522400 - LIFE INSURANCE	50,552	55,566	58,482	2,916	5%
522510 - VLDP VA LOCAL DISABILTY PROG	6,826	7,393	7,819	426	6%
522750 - VRS HEALTH INSURANCE CREDIT	45,646	50,164	53,057	2,893	6%
533700 - TECHNOLOGY - CONSULTANTS	158,666	277,100	277,100	-	0%
555204 - TELECOMMUNICATIONS	284,124	497,064	497,064	-	0%
566040 - SOFTWARE	1,034,119	775,000	775,000	-	0%
<b>68300 TECH - ADMINISTRATION</b>					
511110 - DIR / SUPV / MNGR / COORD	148,854	160,851	160,851	-	0%
511660 - BONUSES	-	-	-	-	0%
522100 - FICA	10,649	12,305	11,797	(508)	-4%
522210 - VRS	24,740	22,857	22,857	-	0%
522300 - HEALTH INSURANCE	16,923	17,360	17,360	-	0%
522400 - LIFE INSURANCE	1,995	2,155	2,155	-	0%
522750 - VRS HEALTH INSURANCE CREDIT	1,801	1,946	1,946	-	0%
533170 - PROFESSIONAL SERVICES	395,646	315,000	315,000	-	0%
555201 - POSTAGE	89	250	250	-	0%
555541 - STAFF DEVELOPMENT	10,410	21,200	21,200	-	0%
555801 - DUES / MEMBERSHIPS	400	3,450	3,450	-	0%
566015 - MATERIALS - TECHNOLOGY	49,021	75,000	75,000	-	0%
<b>68600 TECH - OPERATIONS AND MAINT</b>					
566001 - OFFICE SUPPLIES	5,658	5,500	5,500	-	0%
<i>Total Technology</i>	<b>9,341,780</b>	<b>10,244,865</b>	<b>10,662,581</b>	<b>417,716</b>	<b>4%</b>
<i>Grand Total</i>	<b>172,168,343</b>	<b>210,014,824</b>	<b>232,411,008</b>	<b>22,396,184</b>	<b>11%</b>

## FY 2025-26 Grant Fund Budget

The Grant fund provides assistance for particular federal, state, and local programs. Grantors encourage recipient divisions to expand expenditures to support certain instructional programs. Grant funds are intended to supplement, not supplant, divisional efforts and require additional reporting and, in some cases, require local matching of funds to help the grant program reach its intended goal.

The Grant fund budget is based on anticipated re-award of current grant awards and an estimate for new grant awards. Both new and current grants are awarded throughout each fiscal year and often have a grant period which is different than the division's fiscal year. The grant period is the required timeline in which the specific grant funds have to be encumbered and subsequently spent. There are different grant periods for the over 40+ grants currently awarded to the division. It is for this purpose that the Grant fund is a multi-year fund that carries funds forward through the life (grant period) of each grant.

Each grant also outlines the type of costs that are allowable. Most of the grant funds go towards the instruction category, but the division receives grants that support each of the major categories. Though funds are coded to the other categories (i.e. school security equipment grant is coded to Operations and Maintenance), the grant funds support instruction (i.e. school security equipment grant puts equipment into specific schools as outlined by the grant).

The individual budget for each grant is developed separately as part of the grant application process and/or the date of the award. For FY 2025-26, a 3% raise is projected to be written into each grant that funds personnel costs.

Below are the top 5 largest grants received by the division; these grants make up \$16.7 million or 66% of the Grants Fund budget:

<b>Improving Basic Program</b>	The Title I grant is the largest grant in the division. This grant is awarded to improve academic achievement for schools with high poverty as primarily measured by the percentage of students receiving free and reduced lunch. Funding under this grant is received for 12 elementary schools and 1 middle school in the division.
<b>IDEA Section 611</b>	The IDEA Section 611 grant is used to support the education and additional resources for students with disabilities.
<b>Virginia Preschool Initiative (VPI)</b>	The VPI grant is used to fund resources (including teachers) for 491 preschool slots (determined by the state) for the division's preschool program.
<b>Early Intervention Reading Initiative Grant (EIRI)</b>	This grant is used to fund literacy resources for students in grades K-3, who demonstrate deficiencies in Standards of learning or any literacy diagnostic test.
<b>Improving Teacher Quality - Title II A</b>	The Title II grant provides funding to improve teacher quality through providing additional resources (i.e. staff development, coaches, etc.) to help retain quality teachers and the mentoring of first year teachers.

## Grants Fund

Revenues	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
FEDERAL FUNDS	\$ 14,199,781	\$ 14,906,967	\$ 707,186	4.98%
STATE FUNDS	6,513,347	8,362,538	1,849,191	28.39%
OTHER REVENUE FUNDS	30,910	141,951	111,041	359.24%
DEBT/FUND TRANSFERS	1,701,471	1,652,100	(49,371)	-2.90%
<b>TOTAL REVENUES</b>	<b>\$ 22,445,509</b>	<b>\$ 25,063,556</b>	<b>\$ 2,618,047</b>	<b>11.66%</b>

Expenditures	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
INSTRUCTION	\$ 21,299,977	\$ 23,300,067	\$ 2,000,090	9.39%
ADMINISTRATION ATTENDANCE & HEALTH	467,139	1,085,096	617,957	132.29%
PUPIL TRANSPORTATION	317,489	317,489	-	0.00%
OPERATIONS & MAINTENANCE	111,529	111,529	-	0.00%
INFORMATION TECHNOLOGY	249,375	249,375	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 22,445,509</b>	<b>\$ 25,063,556</b>	<b>\$ 2,618,047</b>	<b>11.66%</b>

### Grant Fund Revenues - Level 3

The following table is a breakout of Grant Fund revenues by classification.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<b>Federal Revenues</b>									
Adult Literacy Services (AFLEA)	\$ 215,392	\$ 247,434	\$ 220,705	\$ -	\$ 254,997	\$ 254,997	158,567	158,567	158,567
Adult Literacy Services (PIVA)	-	-	-	-	-	-	-	-	-
Corrections and Institutions	-	-	-	-	445	445	-	-	-
DODEA-World Language Advancement	-	-	-	-	100,000	100,000	-	-	-
Educational Opportunity Center (EOC) - Trio	-	-	-	-	-	-	-	-	-
Educational Opportunity Center (EOC) - Upward Bound	304,118	289,177	285,257	309,505	309,505	-	301,422	301,422	301,422
IDEA - Part B - SWD Instructional Program Improvement	-	-	-	-	-	-	-	-	-
IDEA - Part B Section 619 - Special Education Preschool	161,694	190,313	178,669	190,573	192,442	1,869	187,228	187,228	187,228
IDEA American Rescue Plan - 619	10,554	383	37,610	-	-	-	12,537	12,537	12,537
IDEA Part B Section 611 - Special Education	3,877,856	3,431,027	3,241,172	3,837,411	3,955,691	118,280	3,678,091	3,678,091	3,678,091
IDEA American Rescue Plan - 611	-	452,618	169,541	-	-	-	56,514	56,514	56,514
SPED Parent Resource Center	-	309	2,185	-	-	-	728	728	728
Title I Part A - Improving Basic Programs	5,554,364	7,645,641	7,021,760	7,105,158	6,990,958	(114,200)	7,039,292	7,039,292	7,039,292
NCLB - Title I Part A - School Improvement 1003g	91,458	114,576	77,610	-	-	-	25,870	25,870	25,870
ESSA Mini Summer Grant	17,087	23,862	-	-	-	-	-	-	-
Title I Part D - Prevention and Intervention Programs	105,475	130,942	109,291	193,403	188,602	(4,801)	163,765	163,765	163,765
Title I - School Improvement	-	-	-	-	-	-	-	-	-
Title II Part A - Improving Teacher Quality	790,421	794,545	856,564	843,025	800,877	(42,148)	833,489	833,489	833,489
Title III - Limited English Proficient	13,396	16,868	12,425	24,386	21,455	(2,931)	19,422	19,422	19,422
Title IV	505,672	525,191	361,890	561,363	541,763	(19,600)	488,339	488,339	488,339
Principal Leadership Pilot Program	-	-	-	-	1,990	1,990	-	-	-
School Improvement	-	-	-	-	180,265	180,265	-	-	-
Perkins Career and Technical Education Act of 2006	477,020	555,722	520,437	435,941	422,742	(13,199)	459,707	459,707	459,707
Safe Route to Schools	4,598	-	-	-	-	-	-	-	-
Early Childhood	-	-	-	-	-	-	-	-	-
SAIL Grant - Math and Science Partnership	-	-	-	-	-	-	-	-	-
Title IV - 21st Century Community Learning Centers	408,853	168,315	-	-	-	-	-	-	-
Title X Part C McKinney Vento Homeless Assistance Act	21,449	23,403	13,249	50,000	47,189	(2,811)	36,813	36,813	36,813
CARES ESSR I	1,785,343	983,269	-	-	-	-	-	-	-
TEAL-Continuing Education Support	-	-	9,833	-	-	-	3,278	3,278	3,278
RIPE	9,940	249,895	-	-	-	-	-	-	-
ARP I American Rescue Plan - Homeless Children and Youth	8,200	2,362	4,360	-	-	-	1,453	1,453	1,453
ARP II American Rescue Plan - Homeless Children and Youth	-	9,374	99,691	-	-	-	33,230	33,230	33,230
ESSR II	-	5,816,005	14,978,660	-	-	-	-	-	-
ESSR III	-	-	13,075,622	-	-	-	-	-	-
Recruitment Incentive for Public Education R.I.P.E.	-	10,630	-	-	-	-	-	-	-
CTE Workforce Readiness	-	112,474	238,480	-	-	-	79,493	79,493	79,493
Norfolk State Partnering	-	-	24,887	-	-	-	-	-	-
School Based Health Workforce	-	132,750	(17,058)	-	-	-	-	-	-
School Based Mental Health	-	-	189,620	270,800	260,800	(10,000)	240,407	240,407	240,407
NSU Removing Barriers	-	-	-	378,216	637,246	259,030	507,731	507,731	507,731
<b>Total Federal Revenues</b>	<b>\$ 14,362,890</b>	<b>\$ 21,927,085</b>	<b>\$ 41,712,460</b>	<b>\$ 14,199,781</b>	<b>\$ 14,906,967</b>	<b>\$ 707,186</b>	<b>\$ 14,327,376</b>	<b>\$ 14,327,376</b>	<b>\$ 14,327,376</b>
<b>State Revenues</b>									
Adult Education Regional Lead Agency	\$ 245,001	\$ 245,001	\$ 195,319	\$ 236,033	\$ 236,033	\$ -	\$ 222,462	\$ 222,462	\$ 222,462
Albuterol and Valved Holding Chambers	1,423	-	-	-	-	-	-	-	-
All In Tutoring	-	-	99,351	-	-	-	-	-	-
Career Switcher	-	-	-	13,251	-	(13,251)	-	-	-
Community Provider Add-On Mixed Delivery	-	-	-	-	-	-	-	-	-
COVID CRF	-	-	-	-	-	-	-	-	-
Early Reading Initiative	1,090,486	1,031,980	(12,062)	1,107,744	906,336	(201,408)	667,339	667,339	667,339
Early Reading Specialists	55,653	234,690	(234,690)	126,812	133,868	7,056	133,868	133,868	133,868
General Adult Education	51,160	20,137	10,323	10,323	9,513	(810)	10,053	10,053	10,053
ISAEF - Individual Student Alternative Education Plan	41,164	41,013	2,985	41,013	40,135	(878)	28,044	28,044	28,044
Learning Loss	-	-	-	-	-	-	-	-	-
Math/Reading Specialist	55,653	117,345	81,686	63,406	66,934	3,528	66,934	66,934	66,934
Math Specialist	-	-	-	-	-	-	-	-	-

### Grant Fund Revenues - Level 3

The following table is a breakout of Grant Fund revenues by classification.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
Mentor Teacher	21,202	13,251	26,056	26,904	22,173	(4,731)	25,044	25,044	25,044
Middle School Teacher	10,000	-	-	10,000	15,000	5,000	15,000	15,000	15,000
National Board Certification	12,500	7,500	7,500	7,500	5,000	(2,500)	5,000	5,000	5,000
PACE Center CTE	-	-	-	-	2,000,000	2,000,000	-	-	-
Plugged In Virginia	-	-	6,692	-	-	-	-	-	-
Project Graduation Academic Year and Summer	22,014	22,229	17,617	27,895	27,895	-	24,469	24,469	24,469
Race to GED	32,524	30,034	24,464	24,463	23,075	(1,388)	23,075	23,075	23,075
School Security Equipment	124,444	-	-	69,250	158,173	88,923	75,808	75,808	75,808
SOL Algebra Readiness	301,864	321,944	201,778	361,775	352,381	(9,394)	305,311	305,311	305,311
Special Education in Jails	82,331	87,579	87,578	-	-	-	29,193	29,193	29,193
State Career and Technical Education	52,507	33,314	40,860	11,630	11,630	-	11,630	11,630	11,630
State Career and Technical Equipment	-	-	-	29,230	29,230	-	19,487	19,487	19,487
STEM Team Competition - Elementary	-	-	355	5,000	5,000	-	5,000	5,000	5,000
STEM Team Competition - High	10,000	5,000	-	-	-	-	-	-	-
STEM Certifications	-	-	-	4,361	4,361	-	4,361	4,361	4,361
STEM Teacher Incentive and Retention	5,000	-	-	-	-	-	-	-	-
Principal Leadership Pilot Program	-	-	-	-	5,970	5,970	-	-	-
VA Tiers System of Support (VTSS)-PBIS	31,000	29,000	15,380	27,500	31,000	3,500	31,000	31,000	31,000
Virginia Preschool Initiative	2,263,289	2,713,788	1,977,143	3,765,257	3,734,831	(30,426)	3,159,077	3,159,077	3,159,077
VPI Student Teacher Ratio/Flexible Spending	310,977	222,546	(222,546)	-	-	-	-	-	-
Vision Screening Grant	24,976	25,375	27,426	-	-	-	-	-	-
VPSA Educational Technology Notes	-	19,042	163,679	544,000	544,000	-	544,000	544,000	544,000
School Construction Entitlement	-	4,820,944	(4,245,370)	-	-	-	-	-	-
Youth Entrepreneurship	-	1,500,000	(1,424,330)	-	-	-	-	-	-
Restatement of FY 2023 Fund Balance	-	(8,320,262)	8,320,262	-	-	-	-	-	-
<b>Total State Revenues</b>	<b>\$ 4,845,168</b>	<b>\$ 3,221,450</b>	<b>\$ 5,167,456</b>	<b>\$ 6,513,347</b>	<b>\$ 8,362,538</b>	<b>\$ 1,849,191</b>	<b>\$ 5,406,155</b>	<b>\$ 5,406,155</b>	<b>\$ 5,406,155</b>
<b>Other Revenue</b>									
Hampton Roads Regional Jail	144,923	241,040	124,906	-	-	-	41,635	41,635	41,635
Regional Adult Ed Lead Agency Fee	54,945	55,000	30,910	30,910	24,414	(6,496)	28,745	28,745	28,745
Region II Superintendent Chair Fund	10,952	(9,122)	-	-	-	-	-	-	-
Go Virginia (Jason Learning)	-	73,960	24,290	-	-	-	-	-	-
Chesapeake Bay Oyster Project	8,995	9,833	4,570	-	-	-	-	-	-
Troops for Teachers	-	40,000	-	-	-	-	-	-	-
COVA Stem Grant (CMS)	-	-	14,916	-	-	-	-	-	-
Claude Moore Grant (CTE)	-	-	103,753	-	67,537	67,537	67,537	67,537	67,537
Digital Mapping of School	-	-	61,109	-	-	-	-	-	-
Teacher Quality Program	-	-	-	-	50,000	50,000	50,000	50,000	50,000
Other Revenue (Miscellaneous)	-	124	(102,997)	-	-	-	(34,332)	(34,332)	(34,332)
<b>Total Other Revenues</b>	<b>\$ 219,815</b>	<b>\$ 410,835</b>	<b>\$ 261,457</b>	<b>\$ 30,910</b>	<b>\$ 141,951</b>	<b>\$ 111,041</b>	<b>\$ 153,585</b>	<b>\$ 153,585</b>	<b>\$ 153,585</b>
<b>Transfers In from Other Funds</b>									
SOL Algebra Readiness Local Match	\$ 96,689	\$ 102,392	\$ 101,427	\$ 112,311	\$ 109,395	\$ (2,916)	\$ 107,711	\$ 107,711	\$ 107,711
Early Reading Initiative Local Match	349,290	328,215	300,263	343,893	281,367	(62,526)	308,508	308,508	308,508
Early Reading Specialists Local Match	17,826	74,642	79,056	39,368	41,559	2,191	41,559	41,559	41,559
Math/Reading Specialist Local Match	17,826	37,321	39,528	19,684	20,779	1,095	20,779	20,779	20,779
School Security Equipment Local Match	28,562	-	27,955	17,313	39,543	22,230	28,270	28,270	28,270
Virginia Preschool Initiative Local Match	761,412	933,884	854,917	1,168,902	1,159,457	(9,445)	1,061,092	1,061,092	1,061,092
VPI Student Teacher	-	-	64,545	-	-	-	-	-	-
<b>Total Transfers In from Other Funds</b>	<b>\$ 1,271,605</b>	<b>\$ 1,476,454</b>	<b>\$ 1,467,691</b>	<b>\$ 1,701,471</b>	<b>\$ 1,652,100</b>	<b>\$ (49,371)</b>	<b>\$ 1,567,919</b>	<b>\$ 1,567,919</b>	<b>\$ 1,567,919</b>
<b>Total Grant Revenues</b>	<b>\$ 20,699,478</b>	<b>\$ 27,035,824</b>	<b>\$ 48,609,064</b>	<b>\$ 22,445,509</b>	<b>\$ 25,063,556</b>	<b>\$ 2,618,047</b>	<b>\$ 21,455,035</b>	<b>\$ 21,455,035</b>	<b>\$ 21,455,035</b>

Budget Forecasts:

As grant funding changes, the division first looks to reduce non-personnel budgets if possible. For grants such as VPI, reductions to staff are made due to fewer preschool students being served. If the division loses 100% of a grant, the education program is eliminated.

## FY 2025-26 Risk Management Fund Budget

The Risk Management fund is an internal service fund that accounts for all activity and reserves associated with the health self-insurance plan, insurance premiums and workers' compensation claims and payment of claims and legal fees, if necessary, on public liability claims arising from the operations of the School Board.

The School Board is "fully insured" for auto liability and for general liability through the Virginia Association of Counties Group Self Insurance Risk Pool (VaCorp) and "fully insured" for student accidents through Tower Financial. For workers' compensation, the School Board carries an excess policy, with a self-insured retention of \$500,000. Workers' compensation claims are primarily handled by VaCorp, a third-party claims administrator.

The School Board is "self-insured" for the health insurance plan. A self-insurance model offers state tax savings, avoidance of pass-through taxes under the Affordable Care Act, and a savings to the employer of the insurance carrier's profit margin.

Under the self-insured plan, a third-party administrator charges a fee for the administration of claims but payment of the claims is made from the division's Risk Management fund. Medical claim expenses paid, on behalf of each individual employee covered during a single policy year, are covered by excess loss insurance with a specific stop loss limit of \$400,000. The self-insured health plan also has aggregate stop loss coverage at 120% of expected medical claims during a single policy year.

The Risk Management fund is supported by division contributions through charges for services to the governmental and special revenue funds. This fund is not self-supporting, and, as such, for the Risk Management fund to pay for healthcare claims, workers' compensations claims, etc., it has to charge a fee to the General fund, Grant fund, Food Services fund, employees (healthcare only), and retirees (healthcare only) to earn revenue.

For FY 2025-26, an increase of almost \$.1 million is anticipated due to increasing risk and worker's compensation claims and insurance market factors. Since plan year 2018, the division has offered a Consumer Savings Qualified High Deductible Health Plan (HDHP) option for employees. A HDHP is a consumer driven health plan in which employees pay lower rates per pay period, have higher deductibles, and allow employees to contribute money (tax free and up to IRS limits) to a Health Savings Account (HSA). The division provides HDHP plan participants an annual contribution of \$1,000 to their HSA account, dependent upon School Board approval.

## Risk Management

Revenues	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
INSURANCE RECOVERY	\$ 1,600,000	\$ 1,775,000	\$ 175,000	10.94%
CHARGES FOR SERVICES	22,000,000	21,925,000	(75,000)	-0.34%
<b>TOTAL REVENUES</b>	<b>\$ 23,600,000</b>	<b>\$ 23,700,000</b>	<b>\$ 100,000</b>	<b>0.42%</b>

Expenditures	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
RISK MANGEMENT	\$ 23,600,000	\$ 23,700,000	\$ 100,000	0.42%
<b>TOTAL EXPENDITURES</b>	<b>\$ 23,600,000</b>	<b>\$ 23,700,000</b>	<b>\$ 100,000</b>	<b>0.42%</b>

## Risk Management Fund Revenues - Level 3

The following table is a breakout of Risk Management Fund revenues by classification

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<i>Insurance Recovery</i>	\$ 1,178,803	\$ 2,025,265	\$ 2,510,658	\$ 1,600,000	\$ 1,775,000	\$ 175,000	\$ 1,961,886	\$ 1,961,886	\$ 1,961,886
<i>Charges for Services</i>									
Risk and Workers Compensation Program	2,000,000	2,000,000	2,500,000	2,500,000	2,500,000	-	2,500,000	2,500,000	2,500,000
Health Self Insurance Plan	17,906,063	18,143,970	18,052,479	19,500,000	19,425,000	(75,000)	20,396,250	21,416,063	22,486,866
<b>Total Charges for Services</b>	19,906,063	20,143,970	20,552,479	22,000,000	21,925,000	\$ (75,000)	22,896,250	23,916,063	24,986,866
<b>Total Revenues</b>	<b>\$ 21,084,866</b>	<b>\$ 22,169,235</b>	<b>\$ 23,063,137</b>	<b>\$ 23,600,000</b>	<b>\$ 23,700,000</b>	<b>\$ 100,000</b>	<b>\$ 24,858,136</b>	<b>\$ 25,877,949</b>	<b>\$ 26,948,752</b>

### Budget Forecasts:

As the majority of the Risk Management fund comprises the division's health self-insured plan, information is not readily available to forecast what future expenses will be. The division works with a third party benefits consultant each year in the summer to look at the subsequent plan year projected expenditures and discusses strategies and ways to control and/or decrease healthcare costs. The division maintains an adequate reserve and has stop loss insurance to protect the division against large and unexpected changes in claims.

As per Ordinance No 2018-99 adopted by the City Council on October 9, 2018, the City requested the return of all unspent funds in the School Board Risk Management and Insurance Fund as of June 30, 2018. PPS returned \$5,189,613 to the City in October 2018 and the City maintains that amount as a reserve for the School Board Risk Management and Insurance Fund. Disbursement of any funds from the reserve will be governed by an agreement between the City and PPS.

## Risk Management Fund Expenditures - Level 3

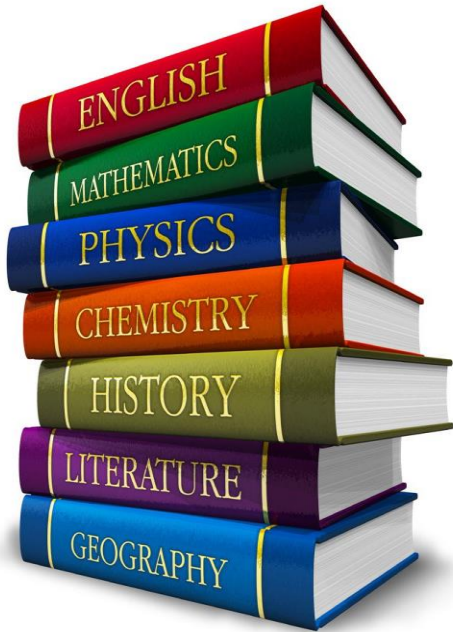
The following table is breakout of Risk Management Fund expenses by Type

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<b><i>Risk Management</i></b>									
Administrative Fees	\$ 2,924,021	\$ 2,964,285	\$ 3,424,680	\$ 4,150,000	\$ 4,050,000	\$ (100,000)	\$ 4,247,909	\$ 4,422,181	\$ 4,605,166
Workers Compensation Claims	378,224	1,031,765	492,484	750,000	650,000	(100,000)	681,763	709,733	739,101
Healthcare Claims	17,718,506	15,554,032	16,235,084	18,700,000	19,000,000	300,000	19,928,463	20,746,035	21,604,485
<b>Total Expenditures</b>	<b>\$ 21,020,751</b>	<b>\$ 19,550,082</b>	<b>\$ 20,152,248</b>	<b>\$ 23,600,000</b>	<b>\$ 23,700,000</b>	<b>\$ 100,000</b>	<b>\$ 24,858,136</b>	<b>\$ 25,877,949</b>	<b>\$ 26,948,752</b>

Note: Actual worker compensation claims and healthcare claims actuals are reported based on modified accrual basis of accounting and include adjustments for actuarial determined incurred but not received (IBNR) liabilities.

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## FY 2025-26 Textbook Fund Budget



The Textbook fund is a special revenue fund specifically for the purchase of textbooks for students. A portion of the Textbook funds can be used to purchase Standards of Learning instructional materials, electronic textbooks and other electronic media resources integral to the curriculum and classroom instruction, and technical equipment required to read and access the electronic textbooks and electronic curriculum materials.

Revenues are received exclusively from the state and the state requires a minimum local match. Any unspent funds within the Textbook fund, are authorized by the State General Assembly to be carried forward each fiscal year through re-appropriation by the locality.

## Textbook Fund

Revenues	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
STATE FUNDS	1,516,238	1,474,218	(42,020)	-2.77%
DEBT/FUND TRANSFERS	470,707	457,663	(13,044)	-2.77%
<b>TOTAL REVENUES</b>	<b>\$ 1,986,945</b>	<b>\$ 1,931,881</b>	<b>\$ (55,064)</b>	<b>-2.77%</b>

Expenditures	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
INSTRUCTION	\$ 1,986,945	\$ 1,931,881	\$ (55,064)	-2.77%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,986,945</b>	<b>\$ 1,931,881</b>	<b>\$ (55,064)</b>	<b>-2.77%</b>

# Textbook Fund Revenue - Level 3

The following table is a breakout of Textbook Fund revenues by classification.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<i>State Revenues</i>									
TEXTBOOKS	\$ 1,037,560	\$ 1,269,137	\$ 1,244,056	\$ 1,516,238	\$ 1,474,218	\$ (42,020)	\$ 1,495,228	\$ 1,495,228	\$ 1,495,228
<b>Total State Revenues</b>	<b>1,037,560</b>	<b>1,269,137</b>	<b>1,244,056</b>	<b>1,516,238</b>	<b>1,474,218</b>	<b>(42,020)</b>	<b>1,495,228</b>	<b>1,495,228</b>	<b>1,495,228</b>
<i>Transfers In/Out from Other Funds</i>									
LOCAL MATCH	2,332,337	403,642	395,665	470,707	457,663	\$ (13,044)	464,185	464,185	464,185
<b>Total Transfers In from Other Fur</b>	<b>2,332,337</b>	<b>403,642</b>	<b>395,665</b>	<b>470,707</b>	<b>457,663</b>	<b>(13,044)</b>	<b>464,185</b>	<b>464,185</b>	<b>464,185</b>
<b>Total Textbook Revenues</b>	<b>\$ 3,369,897</b>	<b>\$ 1,672,779</b>	<b>\$ 1,639,721</b>	<b>\$ 1,986,945</b>	<b>\$ 1,931,881</b>	<b>\$ (55,064)</b>	<b>\$ 1,959,413</b>	<b>\$ 1,959,413</b>	<b>\$ 1,959,413</b>

**Budget Forecasts:**

As textbook funding is based on the state budget, decreases in ADM will result in decreased funds for textbooks over the next 3 years. New textbook purchases are not done every year but are based on the state review process schedule. Textbook funding in future years along with remaining state funds from previous years should be adequate to cover new textbook purchases.

## Textbook Fund Expenditures - Level 3

The following table is breakout of Textbook Fund expenditures by Type

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<i>Instruction</i>									
Textbooks	\$ 256,516	\$ 566,762	\$ 921,901	\$ 1,986,945	\$ 1,931,881	\$ (55,064)	\$ 1,959,413	\$ 1,959,413	\$ 1,959,413
<b>Total Expenditures</b>	<b>\$ 256,516</b>	<b>\$ 566,762</b>	<b>\$ 921,901</b>	<b>\$ 1,986,945</b>	<b>\$ 1,931,881</b>	<b>\$ (55,064)</b>	<b>\$ 1,959,413</b>	<b>\$ 1,959,413</b>	<b>\$ 1,959,413</b>

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## **FY 2025-26 Food Services Fund Budget**

The Food Services fund is a special revenue fund that supports the food services operations within the schools. The Food Services fund is a multi-year fund that carries a fund balance from year to year.

The Food Services fund's largest revenue source is the federal government through reimbursement for participating in USDA sponsored programs. The USDA programs are intended to increase the quality and nutritious value of the food the division serves. This fund also receives state funds, accepts food donations and earns catering revenue for various events.

The division has a high percentage of free and reduced lunch students, therefore, many schools in the division qualify for the Community Eligibility Program (CEP), which allows a division to designate schools as a free and reduced lunch site so all students who attend the school can receive free breakfast and lunch. Under the program, the division is reimbursed for costs incurred at 13 schools. Portsmouth Public Schools expects to participate in the Community Eligibility Program division wide for FY2025-26 and beyond.

## Food Services Fund

Revenues	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
FEDERAL FUNDS	\$ 10,622,350	\$ 11,599,058	\$ 976,708	9.19%
STATE FUNDS	60,000	65,000	5,000	8.33%
OTHER REVENUE FUNDS	560,000	594,500	34,500	6.16%
<b>TOTAL REVENUES</b>	<b>\$ 11,242,350</b>	<b>\$ 12,258,558</b>	<b>\$ 1,016,208</b>	<b>9.04%</b>

Expenditures	FY 2024-25 Adopted Budget	FY 2025-26 Projected Budget	Dollar Change	% Change
FOOD SERVICES	\$ 11,242,350	\$ 12,258,558	\$ 1,016,208	9.04%
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,242,350</b>	<b>\$ 12,258,558</b>	<b>\$ 1,016,208</b>	<b>9.04%</b>

## Food Services Fund Revenues - Level 3

The following table is a breakout of Cafeteria Fund revenues by classification.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<i>Federal Revenues</i>									
NATIONAL SCHOOL LUNCH PROGRAM	\$ 6,437,336	\$ 6,536,088	\$ 6,994,000	\$ 6,827,800	\$ 7,547,359	\$ 719,559	\$ 7,123,053	\$ 7,123,053	\$ 7,123,053
SCHOOL BREAKFAST PROGRAM	2,465,285	2,961,968	3,207,089	3,294,550	\$ 3,551,699	257,149	3,351,113	3,351,113	3,351,113
SCHOOL NUTRITION - LOCAL EBT	5,814	5,950	-	-	-	-	-	-	-
SUMMER FOOD SERVICE PROGRAM	193,839	-	-	-	-	-	-	-	-
DONATED COMMODITIES	637,489	802,650	463,201	500,000	500,000	-	487,734	487,734	487,734
<b>Total Federal Revenues</b>	<b>9,739,763</b>	<b>10,306,656</b>	<b>10,664,290</b>	<b>10,622,350</b>	<b>11,599,058</b>	<b>976,708</b>	<b>10,961,899</b>	<b>10,961,899</b>	<b>10,961,899</b>
<i>State Revenues</i>									
SCHOOL NUTRITION - STATE	72,180	56,935	94,804	60,000	65,000	5,000	73,268	73,268	73,268
<b>Total State Revenues</b>	<b>72,180</b>	<b>56,935</b>	<b>94,804</b>	<b>60,000</b>	<b>65,000</b>	<b>5,000</b>	<b>73,268</b>	<b>73,268</b>	<b>73,268</b>
<i>Other Revenue</i>									
Interest	2,924	44,910	66,002	50,000	55,000	5,000	57,001	57,001	57,001
MISCELLANEOUS	374,650	518,627	778,764	510,000	539,500	29,500	609,421	609,421	609,421
<b>Total Other Revenues</b>	<b>377,574</b>	<b>563,537</b>	<b>844,766</b>	<b>560,000</b>	<b>594,500</b>	<b>34,500</b>	<b>666,422</b>	<b>666,422</b>	<b>666,422</b>
<i>Transfers In from Other Funds</i>									
TRANSFERS - GENERAL FUND	2,400,000	-	3,000,000	-	-	-	1,000,000	1,000,000	1,000,000
<b>Total Transfers In from Other Funds</b>	<b>2,400,000</b>	<b>-</b>	<b>3,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Cafeteria Revenues</b>	<b>\$12,589,517</b>	<b>\$ 10,927,128</b>	<b>\$ 14,603,860</b>	<b>\$ 11,242,350</b>	<b>\$ 12,258,558</b>	<b>\$ 1,016,208</b>	<b>\$ 11,701,589</b>	<b>\$ 11,701,589</b>	<b>\$ 11,701,589</b>

Budget Forecasts:

In FY 2020-2021, PPS elected to participate in the Community Eligibility Program (CEP) for all schools divisionwide. Therefore, all students attend PPS schools can receive a free breakfast and lunch and PPS is reimbursed for the cost of those meals at each location. As participation is expected to increase within CEP, revenues will increase accordingly.

## Food Services Fund Expenditures - Level 3

The following table is breakout of Cafeteria Fund expenditures by Type

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Increase	2026-2027	2027-2028	2028-2029
	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	(Decrease)	FORECAST	FORECAST	FORECAST
<i>Food Services</i>									
Salaries	\$ 2,722,631	\$ 2,935,257	\$ 3,099,264	\$ 3,066,490	\$ 3,469,552	\$ 403,062	\$ 3,052,700	\$ 3,052,700	\$ 3,052,700
Benefits	1,088,688	1,132,880	1,208,096	1,309,677	1,337,900	28,223	1,177,157	1,177,157	1,177,157
Other Charges	15,254	21,982	18,690	35,500	20,000	(15,500)	17,597	17,597	17,597
Materials/Supplies	3,903,004	5,240,838	7,274,393	5,934,307	6,506,984	572,677	5,725,197	5,725,197	5,725,197
Equipment	2,376	791,324	155,453	396,376	424,122	27,746	373,165	373,165	373,165
Donated Commodities	639,853	802,620	464,301	500,000	500,000	-	439,927	439,927	439,927
<b>Total Expenditures</b>	<b>\$ 8,371,806</b>	<b>\$10,924,901</b>	<b>\$12,220,197</b>	<b>\$ 11,242,350</b>	<b>\$ 12,258,558</b>	<b>\$ 1,016,208</b>	<b>\$ 10,785,743</b>	<b>\$ 10,785,743</b>	<b>\$ 10,785,743</b>

## Debt Obligations

By law, the School Board may not issue bonds or enter into debt. There are no debt obligations for the division.

## Other Post-Employment Health Care Benefits

The School Board provides medical insurance benefits to eligible retirees and their spouses in accordance with the division's personnel policies and procedures. The division established an Other Post-Employment Benefit (OPEB) trust to accumulate and invest assets for funding the medical insurance obligations. As of June 30, 2024, health plan membership consisted of 1,766 active service participants and 24 retirees and beneficiaries receiving benefits. The required contribution is based on projected pay-as-you-go financing requirements, with an additional amount to prefund benefits as determined annually by the School Board.

The employer contribution amount was not actually paid into the OPEB trust. This amount, as determined by a third-party actuary, represents an implicit subsidy. Annual costs for retirees are typically higher than those for the average covered life (due to being older than the covered group). Therefore, some of the expense for active coverage is subsidizing the cost of coverage for retirees. It is required that this subsidized retiree cost be reflected in OPEB accounting. Younger plan participants made this implicit subsidy/implied contribution towards retiree coverage during FY 2016-17. The net OPEB asset as of June 30, 2024 is as follows:

Total OPEB liability	\$ 4,319,354
Plan fiduciary net position	(18,658,381)
Net OPEB asset	<u>\$ (14,339,027)</u>
Plan fiduciary net position as a percentage of the total OPEB liability	431.97%

# Capital Improvement Projects

Capital projects in excess of \$50,000 and a useful life of at least ten (10) years are submitted to City Council for approval and inclusion in the City Capital Improvement Fund - Education. Currently, the following projects have been approved by the City and are currently in progress:

City of Portsmouth Fiscal Year 2026 Proposed Budget								
Capital Improvements								
Education								
Project Title	Appropriated	FY 2026	Un-Appropriated Subsequent Years				5 Year	CIP
	To Date	Proposed	FY 2027	FY 2028	FY 2029	FY 2030	Total	Total
Facility Assessment Plan	-	325,000	450,000	-	-	-	775,000	775,000
HMES and CAES Roof Coating	1,243,000	-	-	-	-	-	-	1,243,000
Hodges Manor ES Roof Top Unit Replacement	-	3,500,000	-	-	-	-	3,500,000	3,500,000
New K-8 School	-	3,500,000	3,500,000	80,000,000	-	-	87,000,000	87,000,000
SH Clarke Parking Lot Addition	-	3,000,000	-	-	-	-	3,000,000	3,000,000
Various Schools Improvements	-	2,250,000	16,700,000	-	-	-	18,950,000	18,950,000
<b>Total Project Cost</b>	<b>1,243,000</b>	<b>12,575,000</b>	<b>20,650,000</b>	<b>80,000,000</b>	<b>-</b>	<b>-</b>	<b>113,225,000</b>	<b>114,468,000</b>
<b>Debt Funding</b>								
Local Funding GO Bonds	1,243,000	12,575,000	20,650,000	80,000,000	-	-	113,225,000	114,468,000
<b>Total Funding</b>	<b>1,243,000</b>	<b>12,575,000</b>	<b>20,650,000</b>	<b>80,000,000</b>	<b>-</b>	<b>-</b>	<b>113,225,000</b>	<b>114,468,000</b>

In addition, the continued repair and maintenance of the remaining school buildings are projected to increase the operating and CIP budget. These projects include HVAC replacements, roof replacements and other major operating system repairs. Some repairs may need to be delayed based upon fiscal constraints.

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# Informational Section



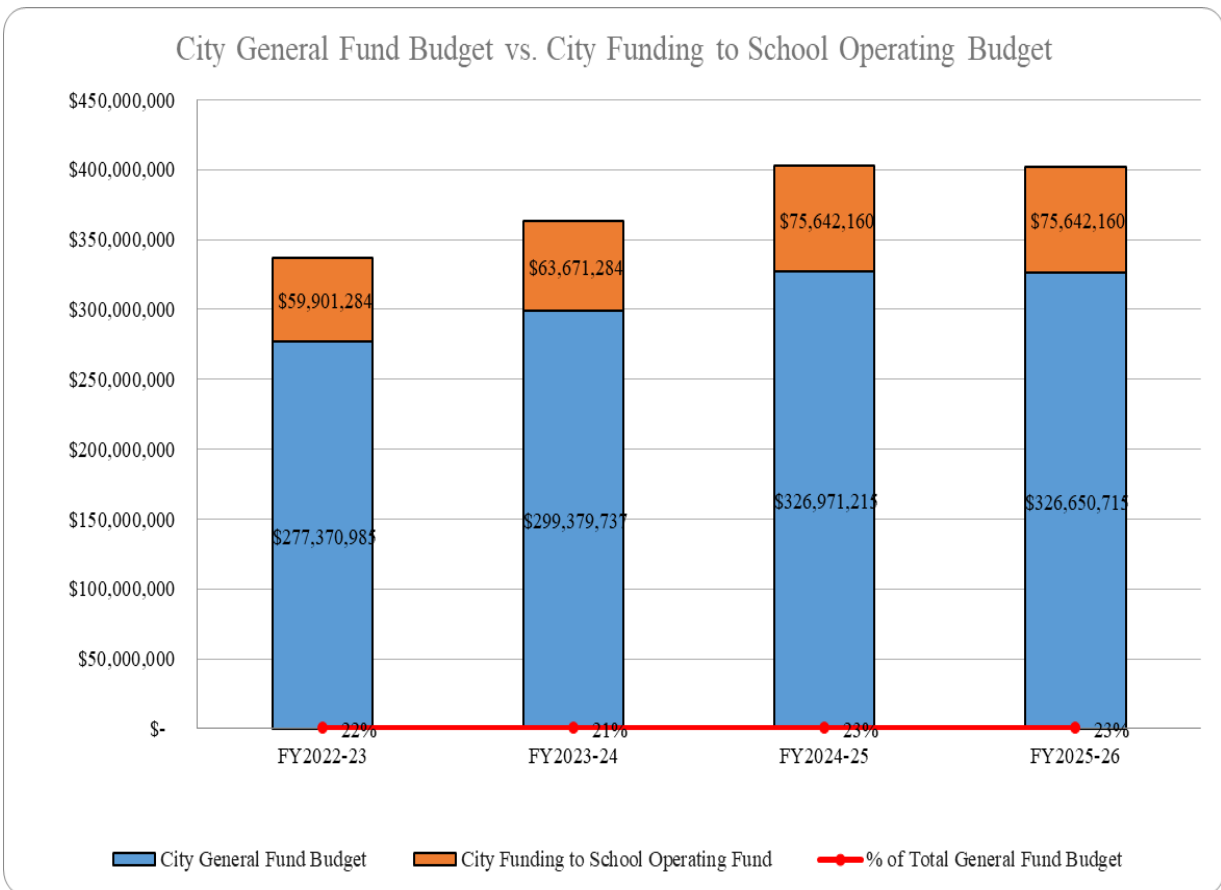
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# Taxation

Per State Code, the City of Portsmouth acts as the school division’s appropriating body. Funds awarded to the division must be formally approved to be spent by the schools in the form of ordinances. All funds that the division receives, including state and grants funds, are included in the City’s budgeted allocation to the schools, but the actual City contribution to the schools is 21% of the total operating budget for the schools. The following is a historical look at the City’s contribution to the division’s operating fund:

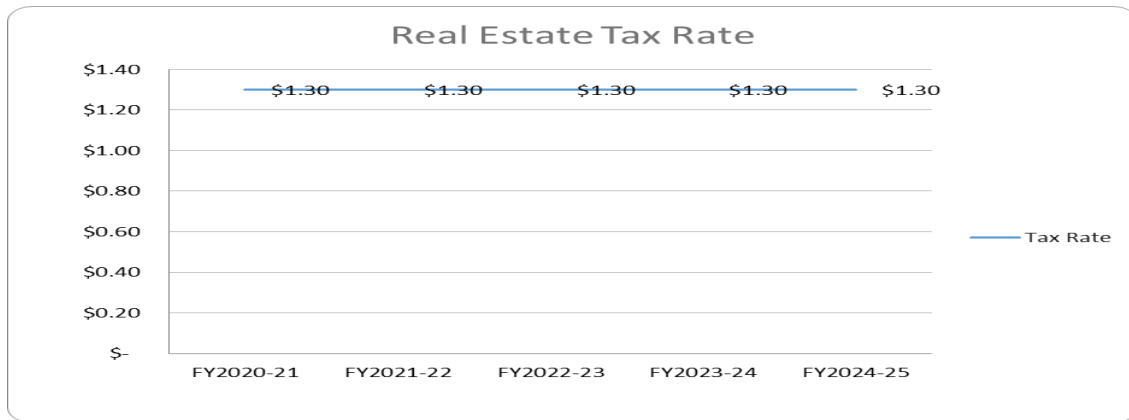
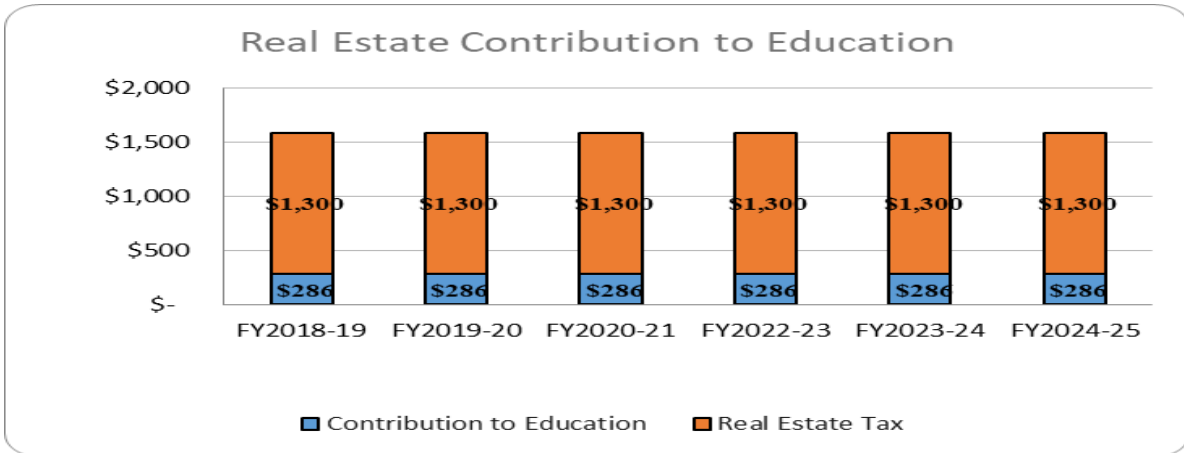
Fiscal Year	City General Fund Budget	City Funding to School Operating Fund	% of Total General Fund Budget
FY2021-22	\$ 252,629,328	\$ 58,834,014	23%
FY2022-23	\$ 277,370,985	\$ 59,901,284	22%
FY2023-24	\$ 299,379,737	\$ 63,671,284	21%
FY2024-25	\$ 326,971,215	\$ 75,642,160	23%
FY2025-26	\$ 326,650,715	\$ 75,642,160	23%

Source: City of Portsmouth, VA Proposed FY 2026 Budget



## Taxation cont.

The Commonwealth of Virginia does not give school divisions the authority to levy taxes on citizens, making all public school divisions fiscally dependent upon the local appropriating bodies. The municipality collects revenue in a variety of ways including usage fees, fines, and property taxes. In turn, a portion of these revenues are shared with the school division. The allocation to the schools operating fund in the City budget is generated primarily through property tax; therefore, with the current tax rate at \$1.30 per \$100 of assessed value, the owner of a property assessed at \$100,000 would owe a property tax bill of \$1,300 with approximately \$286 of that bill funding education.



The following table is historical look at Assessed Real Property Values in the City of Portsmouth.

	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Actual
Residential Property	\$ 5,334,479	\$ 5,598,345	\$ 6,308,278	\$ 7,110,455
Commercial Property	1,678,482	1,771,825	1,882,961	2,230,025
Industrial Property	848,227	553,996	594,061	602,012
<b>Total Taxable Assessed Value</b>	<b>\$ 7,861,188</b>	<b>\$ 7,924,166</b>	<b>\$ 8,785,300</b>	<b>\$ 9,942,492</b>

Numbers in 000s

Source: Portsmouth, Virginia 2024 Annual Comprehensive Financial Report, Table B-1

## Taxation concluded

City funding for education is also derived from personal property tax and various other local taxes such as admission and amusement tax, bank franchise tax, business and professional licenses tax, licensing fees, lodging tax, cigarette tax, recordation tax, restaurant food tax, short term rental tax, and franchise tax.

The City also assesses a \$5.00 per \$100 vehicle property tax, a \$3.00 per \$100 machinery tax, as well as a \$0.50 per \$100 assessed value on boats. The City estimates the value of personal property and typically collects on these taxes in June. The following is a summary of some of the tax rates assessed by the City. The following tables list the impact on average homes in Portsmouth. Personal property revenue is projected to grow by \$4,657,023 or 3.61%, over FY 26. This reflects a growth in current year levy and represents a conservative adjustment of the base. Personal property taxes are levied on the value of automobiles, recreational vehicles, and business-related equipment. This is the largest year-over-year growth since the recession.

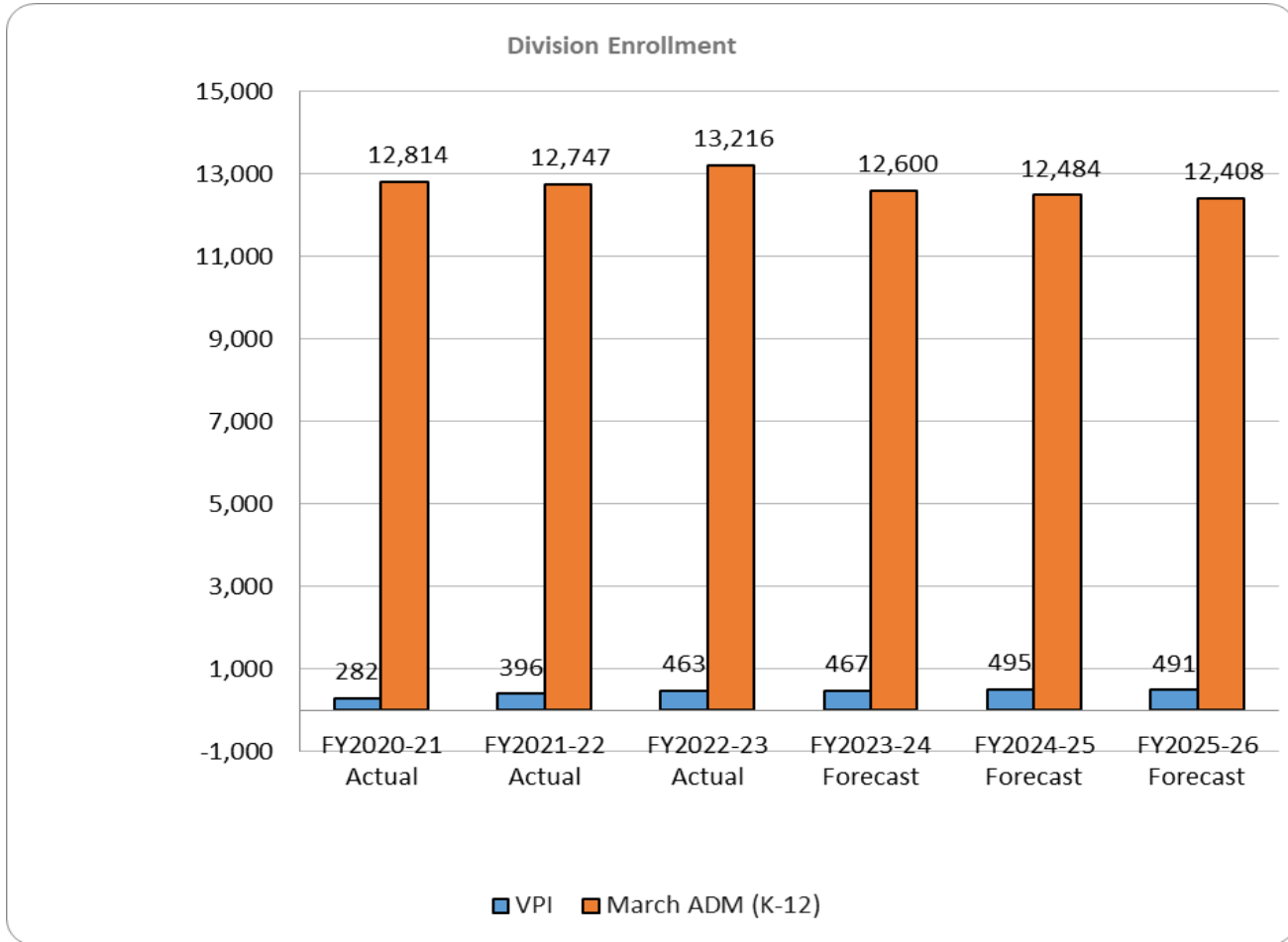
<b>City of Portsmouth Proposed Assessment</b>	<b>Amount</b>
Residential Value as of July 1, 2024	\$ 7,590,011,910
Commercial Value as of July 1, 2024	2,911,124,305
Total Value - July 1, 2024	\$ 10,501,136,215
Residential Value after Re-assessment	\$ 7,843,099,650
Commercial Value after Re-assessment	3,036,656,297
Total Proposed Value	\$ 10,879,755,947
Total Percentage Increase	3.61%
Total Value Increase from Reassessment	\$ 378,619,732
Total Impact on Revenue at \$1.30/tax rate with \$0.07 credit	\$ 4,657,023

Source: City of Portsmouth Annual Re-Assessment Report FY25

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## Division Enrollment Forecast

Enrollment trends and projections are based on Forecast 5 Analytics Cohort Survival model and Pre-K slots from the Virginia Preschool Initiative. The Cohort Survival model is considered very reliable and is utilized by several Departments of Education in student projections and U.S. Census Bureau reports. This model uses an “aging” approach that moves a group of students and adjusts amounts based on past history. The model also relies on historical enrollment, live birth data, housing changes, etc. The division also reviews the state projection of ADM along with the historical average change in March 31st ADM to project enrollment.



Enrollment figures above are based on actual and projected March 31<sup>st</sup> membership and VPI pre-k slots

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# Personnel Resource Allocations by Fund

	FY2021-22	FY2022-23	FY2024-25	FY2025-26	Change
<b>FOOD SERVICES FUND</b>					
ASSOCIATE 12 MO - 8 HOUR	4	4	3	3	-
COORDINATOR 12 MO	1	1	1	1	-
FOOD SERVICES 4.5HR 10 MO	3	3	3	3	-
FOOD SERVICES 5.5HR 10 MO	32	32	41	41	-
FOOD SERVICES 6HR 10 MO	45	45	51	51	-
FOOD SERVICES MAINT 12 MO	0	0	1	1	-
FOOD SERVICES MANAGER 10 MO	22	22	22	22	-
OTHER PROF EXEMPT 12 MO	0	0	1	1	-
PART TIME WITH POSITION	45	45	30	30	-
SUPERVISOR	2	2	2	2	-
<b>TOTAL FOR FOOD SERVICES FUND</b>	<b>154</b>	<b>154</b>	<b>155</b>	<b>155</b>	<b>-</b>
<b>GRANTS FUND</b>					
	FY2021-22	FY2022-23	FY2024-25	FY2025-26	Change
ASSOCIATE 12 MO - 8 HOUR	2	2	5	5	-
ASSOCIATE 200 DAY 10 MO 8 HOUR	5	5	1	1	-
COORDINATOR 12 MO	7	7	10	10	-
DIRECTOR 12 MO	1	1	3	3	-
HOME SCHOOL LIAISON 12 MTH	1	1	1	1	-
HOME SCHOOL/ FAMILY LIAISON 11	12	12	12	12	-
INSTRUCT ASSIST SPED 10 MO	8	8	7	7	-
INSTRUCTIONAL ASSISTANT 10 MO	90	90	65	65	-
INSTRUCTIONAL COACH 10+1	0	0	13	13	-
OTHER PROF EXEMPT 12 MO	8	8	3	3	-
PART TIME WITH POSITION	7	7	30	30	-
PROGRAM SPECIALIST 12 MO	13	13	18	18	-
SCHOOL COUNSELOR 10	0	0	2	2	-
SENIOR SUPERVISOR	5	5			-
SPECIAL ED TEACHER 10 MONTH	23	23	19	19	-
SPECIALIST 12 MO	9	9	2	2	-
SPEECH/ HEAR/ SIGHT THER 10MO	1	1	1	1	-
TEACHER 10 MONTH	42	42	40	40	-
TEACHER 10+1	7	7	9	9	-
TEACHER 10+2	2	2	1	1	-
<b>TOTAL FOR GRANTS FUND</b>	<b>243</b>	<b>243</b>	<b>242</b>	<b>242</b>	<b>-</b>
<b>GENERAL FUND</b>					
	FY2021-22	FY2022-23	FY2024-25	FY2025-26	Change
ASSISTANT SUPERINTENDENT	3	3	0	0	-
ASSOCIATE 10+1 - 8 HOUR	14	14	14	14	-
ASSOCIATE 12 MO - 8 HOUR	88	88	88	88	-
ASSOCIATE 200 DAY 10 MO 8 HOUR	13	12	16	16	-
ATTENDANCE OFFICERS 10+1	6	5	5	5	-
BUS DRIVER 10 MO	111	71	82	82	-
BUS MONITOR 10 MO	39	25	34	34	-
BUS LOT LEADER	3	0	0	0	-
CAFETERIA MONITOR 10 MO	0	11	13	13	-
CHIEF 12 MO	0	7	7	7	-
COORDINATOR 12 MO	9	24	26	26	-
CROSSING GUARD 10 MTH	21	21	21	21	-
CUSTODIAN 12 MO	59	59	62	62	-
CUSTODIAN, PART-TIME	15	0	0	0	-
DELIVERY PERSONNEL 12 MO	2	2	2	2	-
DIRECTOR 12 MO	7	9	9	9	-
ELEM SCHOOL ASST PRIN 12 MO	15	19	19	19	-
ELEMENTARY SCHOOL PRIN 12 MO	16	16	16	16	-
GRADUATION COACH 10+1	3	3	3	3	-
HEAD CUSTODIAN 12 MO	20	20	20	20	-
HIGH SCHOOL ASST PRIN 12 MO	9	9	9	9	-
HIGH SCHOOL PRIN 12 MO	3	3	4	4	-
HOME SCHOOL/ FAMILY LIAISON 10	7	7	7	7	-
HOME SCHOOL/ FAMILY LIAISON 11	1	-	-	-	-

## Personnel Resource Allocations by Fund - Concluded

GENERAL FUND	FY2021-22	FY2022-23	FY2024-25	FY2025-26	Change
IN-SCH SUSPENSION II 10+1	3	3	3	3	-
IN-SCHOOL SUSPENSION I 10 MO	17	16	16	16	-
INSTRUCT ASSIST SPED 10 MO	138	136	136	136	-
INSTRUCTIONAL ASSISTANT 10 MO	29	29	36	36	-
INSTRUCTIONAL COACH 10+1	0	6	6	6	-
INTERPRETER 10 MO	5	5	5	5	-
LEAD CUSTODIAN 12 MO	27	27	27	27	-
LIBRARY MEDIA SPECIALIST 10MO	22	21	21	21	-
MAINTENANCE PERSONNEL 12 MO	21	22	22	22	-
MANAGER 12 MO	5	4	4	4	-
MEDIA PERSONNEL 12 MO	0	1	1	1	-
MIDDLE SCHOOL PRIN 12 MO	4	4	4	4	-
MIDDLE SCHOOL ASST PRIN 12 MO	6	7	7	7	-
NURSE 10+1	1	1	1	1	-
NURSE LPN 10 MONTH	10	12	12	12	-
NURSE RN 10 MONTH	12	10	10	10	-
OCCUP/PHYSICAL THERPST 10MO	2	3	3	3	-
OCCUPATIONAL/PHYSICAL TH 10+1	2	0	0	0	-
OCCUPATIONAL/PHYSICAL TH 10+2	1	0	0	0	-
OFFICER	1	0	0	0	-
OTHER PROF EXEMPT 12 MO	0	5	5	5	-
PART TIME COACH	0	0	0	0	-
PART TIME PERSONNEL	0	0	0	0	-
PART TIME WITH POSITION	4	35	55	55	-
PART-TIME EXEMPT	0	2	2	2	-
PROGRAM SPECIALIST 12 MO	17	26	28	28	-
PSYCHOLOGIST 10+1	5	5	5	5	-
PSYCHOLOGIST 10+2	5	5	5	5	-
PURCHASING EXEMPT 12 MO	1	2	2	2	-
ROTC INSTRUCTORS 10+2	7	7	7	7	-
SCHOOL BOARD 12 MO	9	9	9	9	-
SCHOOL COUNSELOR 10	35	27	27	27	-
SCHOOL COUNSELOR 10+1	3	3	3	3	-
SCHOOL COUNSELOR 10+2	6	3	3	3	-
SCHOOL COUNSELOR 12	0	3	3	3	-
SCHOOL COUNSELOR HS 200DAY	0	8	8	8	-
SECURITY OFFICERS 10PLUS1	35	39	39	42	3
SENIOR SUPERVISOR 12 MO	8	6	7	7	-
SOCIAL WORKER 10 MONTH	1	1	1	1	-
SOCIAL WORKER 10+1	6	7	7	7	-
SOCIAL WORKER 10+2	4	3	3	3	-
SPECIAL ED TEACHER 10 MONTH	128	123	123	123	-
SPECIALIST 12 MO	4	3	3	3	-
SPEECH/ HEAR/ SIGHT THER 10MO	16	15	19	19	-
SUPERINTENDENT 12 MO	1	1	1	1	-
SUPERVISOR 12 MO	13	12	12	12	-
SUPPLY PERSONNEL 12 MO	0	1	1	1	-
TEACHER 10 MONTH	848	796	796	813	17
TEACHER 10+1	22	15	43	43	-
TEACHER 10+2	6	6	6	6	-
TEACHER SPECIALIST	2	0	0	0	-
TECHNOLOGY - NON EXE 12 MO	16	15	15	15	-
TECHNOLOGY EXEMPT 12 MO	13	14	14	14	-
WAREHOUSE PERSONNEL 12 MO	3	2	2	2	-
<b>TOTAL FOR GRANTS FUND</b>	<b>1988</b>	<b>1934</b>	<b>2025</b>	<b>2045</b>	<b>49</b>
<b>TOTAL FOR ALL FUNDS</b>	<b>2385</b>	<b>2331</b>	<b>2422</b>	<b>2442</b>	<b>49</b>

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## Standards of Learning (SOL) Testing

The Commonwealth of Virginia uses Standards of Learning tests to ensure school divisions give students an adequate and challenging education. Starting in 1998, the division tests its students in order to reach state education requirements, earn accreditation, and maintain state funding.

The Standards of Learning (SOL) program, developed by the Virginia Department of Education, establishes academic benchmarks in core subjects such as English, mathematics, science, and history/social science. Portsmouth Public Schools (PPS) have aligned their curriculum to these standards, though historical data reflects challenges in achieving consistent pass rates, particularly in mathematics and English. SOL results, impacted significantly by the COVID-19 pandemic, highlighted ongoing performance disparities among economically disadvantaged students, students with disabilities, and English Language Learners.

These challenges have affected the accreditation status of many PPS schools, with some operating under "accreditation with conditions." Despite these hurdles, targeted interventions, including tutoring, professional development, and increased parental engagement, have shown modest progress, with a few schools regaining full accreditation. To improve outcomes, PPS is implementing data-driven strategies, equity-focused initiatives, and expanded early childhood and career-technical education programs. These efforts aim to close achievement gaps, increase accreditation rates, and prepare students for success in higher education and the workforce.

<b>Accredited</b>	<b>Accredited with conditions</b>
<b>1 High Schools</b> <b>9 Elementary Schools</b>	<b>2 High School</b> <b>3 Middle Schools</b> <b>4 Elementary Schools</b>

## Standards of Learning (SOL) Testing - Continued

School quality indicators changed again in 2018-19. The commonwealth's department of education plans to incorporate growth of student performance for elementary and middle schools and absenteeism at all school levels. Furthermore, the state will rate school performance on a scale of one to three, with one being the highest level of performance. The below table details the performance level rating system.

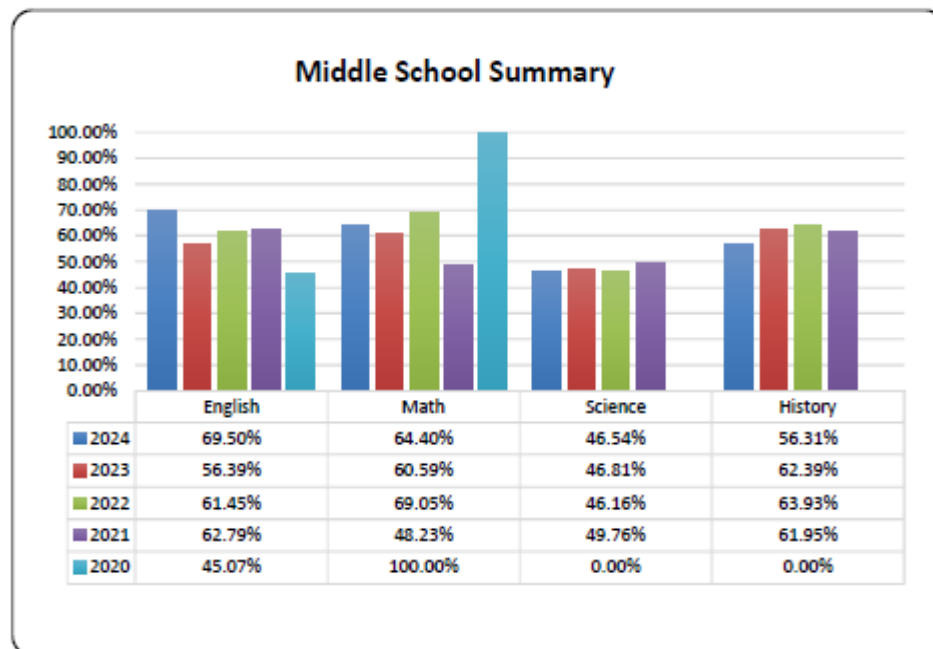
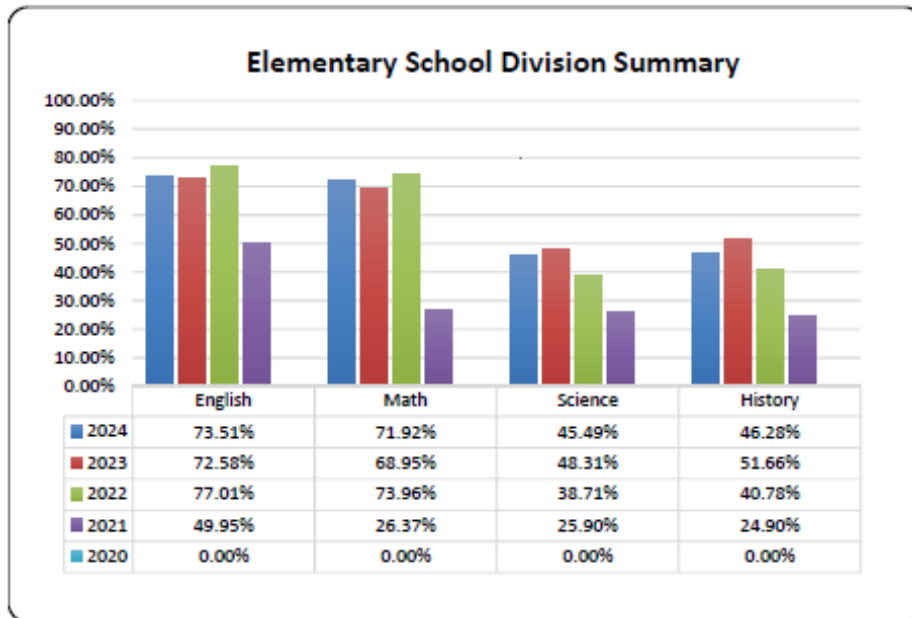
- **Level One (At or Above Standard):** Performance meets or exceeds the state standard, either through current year data or a three-year average. Alternatively, if the current year rate falls within the Level Two range, adequate improvement from the previous year can also place a school in Level One.
- **Level Two (Near Standard):** Performance is within a specified range below the state standard, determined by current or three-year average data. If the current year rate is in the Level Three range, but there is adequate improvement from the previous year, the school may be rated at Level Two.
- **Level Three (Below Standard):** Performance falls below the state standard, based on current or three-year average data. Schools that maintain a Level Two or Level Three rating for four consecutive years receive a "Level Three-4 YRS" designation.

These performance levels inform the overall accreditation status of schools, guiding interventions and support to promote continuous improvement

Please note, due to the coronavirus pandemic, all SOL testing was suspended by the Commonwealth of Virginia. The division is proud of the achievements of the students and instructional staff, and it expects continued growth and this trend of increasing the number of fully accredited schools to continue. The last received SOL results are displayed on the next pages.

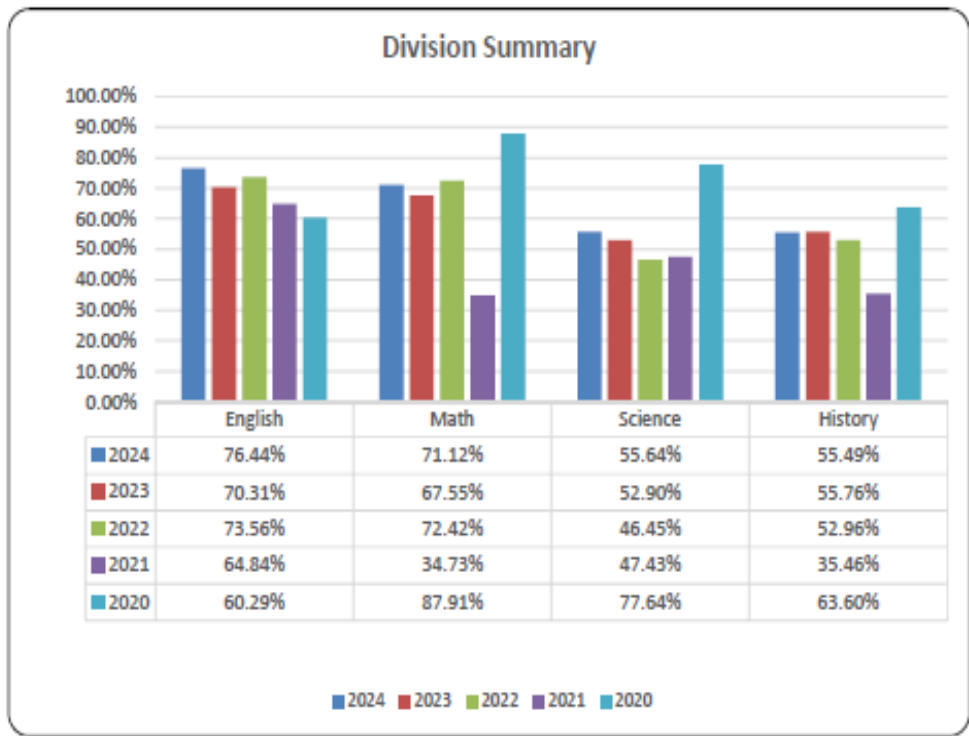
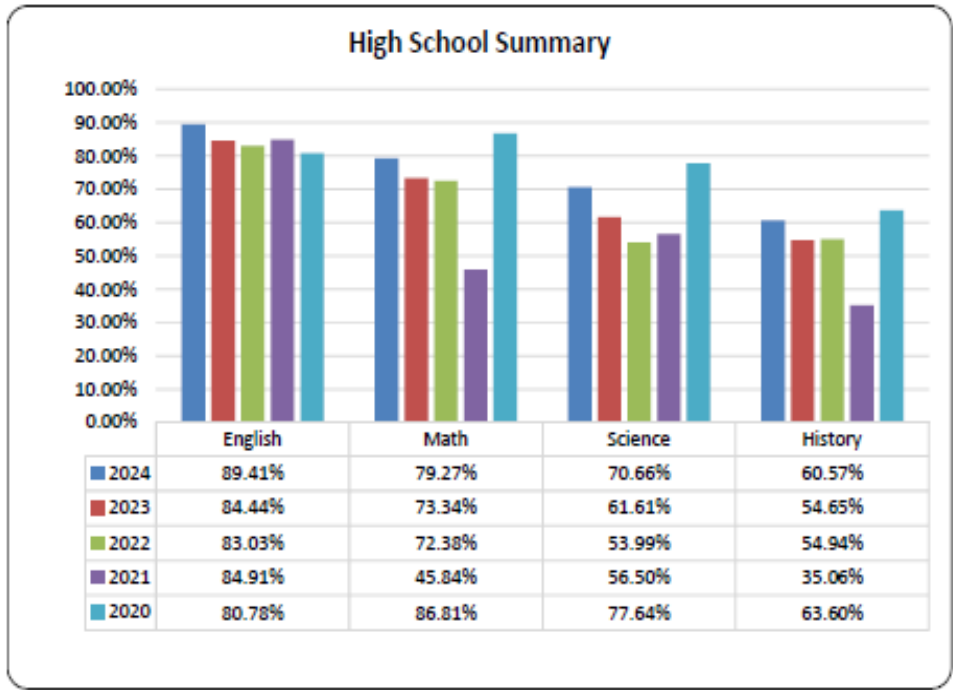
# Standards of Learning (SOL) Testing - Continued

## Division Summary Portsmouth Public Schools Standards of Learning Assessments



# Standards of Learning (SOL) Testing - Concluded

## Division Summary Portsmouth Public Schools Standards of Learning Assessments



## Graduation Rates

The division's most important products are graduates. The first objective under the Strategic Plan Goal 1 is that graduates will be college and career ready. Beginning with the 2012-13 school year, state accreditation standards required a school division to achieve a graduation index of 85%, with the index rising each of the following years. This complex index measures the on-time graduation rate of a cohort of students who entered high school four years before. The division continues to explore ways to reduce the dropout rate in order to meet the on-time graduation requirement.

HIGHSCHOOL	Class of 2022			Class of 2023			Class of 2024		
	Dropouts	Dropout	Virginia	Dropouts	Dropout	Virginia on-	Dropouts	Dropout	Virginia
CHURCHLAND	0	6.6%	91.2%	13	6.6%	90.9%	24	6.9%	88.1%
I.C. NORCOM	23	5.5%	84.6%	25	1005.0%	80.6%	18	7.8%	82.0%
WOODROW WILSON	10	10.4%	76.1%	16	13.6%	79.0%	20	6.6%	82.7%

## Free Lunch

Portsmouth educates children in an urban setting with all students receiving free lunch. Portsmouth has the second largest percentage of students receiving free or reduced lunch in the Hampton Roads region.

### VDOE National School Lunch Program (NSLP) Regional Comparison

#### School Year 2024-25

	SNP Membership	FREE Eligibility	FREE %	RED Eligibility	RED %	TOTAL F/R Eligibility	TOTAL F/R %
<b>Public School Division</b>							
Chesapeake City *	40,697	19,653	48.29%	422	1.04%	20,075	49.33%
Hampton City *	19,344	18,411	95.18%	-	0.00%	18,411	95.18%
Newport News City *	25,922	25,922	100.00%	-	0.00%	25,922	100.00%
Norfolk City *	27,494	27,494	100.00%	-	0.00%	27,494	100.00%
Portsmouth City *	13,030	13,030	100.00%	-	0.00%	13,030	100.00%
Suffolk City *	14,540	10,065	69.22%	-	0.00%	10,065	69.22%
Virginia Beach City *	64,911	30,118	46.40%	2,428	3.74%	32,546	50.14%

\* One of more schools in this division operate under the USDA Community Eligibility Provision (CEP). The free eligible for those schools is calculated based on USDA guidance.

## Free and Reduced Lunch - Concluded

At least 40% of the identified free lunch students at particular schools qualified during the prior school year for the Community Eligibility Provision (CEP) program. The division nominated them for the program resulting in all schools receiving full free funding and all students in these schools receive lunch and breakfast at no charge. All twenty-two (22) schools within the division are in the CEP program. PPS implemented the program in all schools, therefore other non-federal funds would be required to fund the program. Implementation of this program saves money for the parents at the participating schools and participation in the School Nutrition Program increases. Food Services continually evaluates the identified student population of all schools each year to determine the possibility of adding new schools to the program.

### VDOE National School Lunch Program (NSLP)

#### VDOE National School Lunch Program (NSLP) Portsmouth Free and Reduced Meals 2020-2025

School Year	NSLP Membership	Total Free/Reduced Lunch Eligible	Total Free/Reduced %
2020-21	*No Data Reported		
2021-22	*No Data Reported		
2022-23	13,403	13,403	100.00%
2023-24	13,228	13,228	100.00%
2024-25	13,030	13,030	100.00%

Source: VDOE NSLP Free & Reduced Price Eligibility Report and Fall Membership Reports Data is reported in principals' report to Food Services, October 31 of each school year

\*Pursuant to the authority in Section 2202(a) of the Families First Coronavirus Response Act (P.L. 116-127), the U.S. Department of Agriculture cancelled certain administrative data reporting requirements for state agencies and LEAs operating the NSLP in the 2021-2022 school year.

# Appendix



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## Code of Virginia, 1950 (excerpts)

### **§ 22.1-88. Of What School Funds to Consist.**

The funds available to the school board of a school division for the establishment, support and maintenance of the public schools in the school division shall consist of state funds appropriated for public school purposes and apportioned to the school board, federal funds appropriated for educational purposes and apportioned to the school board, local funds appropriated to the school board by a local governing body or such funds as shall be raised by local levy as authorized by law, donations or the income arising therefrom, and any other funds that may be set apart for public school purposes.

Code 1950, § 22-116; 1971, Ex. Sess., c. 162; 1980, c. 559; 1988, c. 576.

### **§ 22.1-89. Management of Funds.**

Each school board shall manage and control the funds made available to the school board for public schools and may incur costs and expenses. If funds are appropriated to the school board by major classification as provided in § 22.1-94, no funds shall be expended by the school board except in accordance with such classifications without the consent of the governing body appropriating the funds.

Code 1950, §§ 22-72, 22-97, 22-127; 1954, cc. 289, 291; 1956, Ex. Sess., cc. 60, 67; 1959, Ex. Sess., c. 79, § 1; 1966, c. 691; 1968, cc. 501, 614; 1970, c. 71; 1971, Ex. Sess., cc. 161, 162; 1972, c. 511; 1975, cc. 308, 328, 443; 1978, c. 551; 1980, c. 559.

### **§ 22.1-91. Limitation on Expenditures; Penalty.**

No school board shall expend or contract to expend, in any fiscal year, any sum of money in excess of the funds available for school purposes for that fiscal year without the consent of the governing body or bodies appropriating funds to the school board. Any member of a school board or any division superintendent or other school officer violating, causing to be violated or voting to violate any provision of this section shall be guilty of malfeasance in office.

Code 1950, § 22-120; 1980, c. 559.

### **§ 22.1-92. Estimate of Moneys Needed for Public Schools; Notice of Costs to be distributed.**

A. It shall be the duty of each division superintendent to prepare, with the approval of the school board, and submit to the governing body or bodies appropriating funds for the school division, by the date specified in § 15.2-2503, the estimate of the amount of money deemed to be needed during the next fiscal year for the support of the public schools of the school division. The estimate shall set up the amount of money deemed to be needed for each major classification prescribed by the Board of Education and such other headings or items as may be necessary.

Upon preparing the estimate of the amount of money deemed to be needed during the next fiscal year for the support of the public schools of the school division, each division superintendent shall also prepare and distribute, within a reasonable time as prescribed by the Board of Education, notification of the estimated average per pupil cost for public education in the school division for the coming school year in accordance with the budget estimates provided to the local governing body or bodies. Such notification shall also include actual per pupil state and local education expenditures for the previous school year. The notice may also include federal funds expended for public education in the school division.

## Code of Virginia, 1950 (excerpts)

The notice shall be made available in a form provided by the Department of Education and shall be published on the school division's website or in hard copy upon request. To promote uniformity and allow for comparisons, the Department of Education shall develop a form for this notice and distribute such form to the school divisions for publication.

B. Before any school board gives final approval to its budget for submission to the governing body, the school board shall hold at least one public hearing to receive the views of citizens within the school division. A school board shall cause public notice to be given at least seven days prior to any hearing by publication in a newspaper having a general circulation within the school division. The passage of the budget by the local government shall be conclusive evidence of compliance with the requirements of this section.

Code 1950, §§ 22-120.3, 22-120.5; 1959, Ex. Sess., c. 79, § 1; 1980, c. 559; 1986, c. 282; 1994, cc. 453, 788; 2011, c. 216; 2012, cc. 805, 836; 2023, cc. 506, 507.

### **§ 22.1-93. Approval of Annual Budget for School Purposes.**

Notwithstanding any other provision of law, including but not limited to Chapter 25 (§ 15.2-2500 et seq.) of Title 15.2, the governing body of a county and the governing body of a municipality shall each prepare and approve an annual budget for educational purposes by May 15 or within 30 days of the receipt by the county or municipality of the estimates of state funds, whichever shall later occur. Upon approval, each local school division shall publish the approved annual budget in line item form, including the estimated required local match, on the division's website, and the document shall also be made available in hard copy as needed to citizens for inspection.

The Superintendent of Public Instruction shall, no later than the fifteenth day following final adjournment of the Virginia General Assembly in each session, submit estimates to be used for budgetary purposes relative to the Basic School Aid Formula to each school division and to the local governing body of each county, city and town that operates a separate school division. Such estimates shall be for each year of the next biennium or for the then next fiscal year.

Code 1950, § 22-127; 1956, Ex. Sess., c. 67; 1959, Ex. Sess., c. 79, § 1; 1968, c. 614; 1971, Ex. Sess., c. 162; 1975, c. 443; 1978, c. 551; 1980, c. 559; 1981, c. 541; 2008, cc. 353, 404; 2009, c. 280; 2011, c. 216; 2015, cc. 143, 370, 371.

### **§ 22.1-94. Appropriations by County, City or Town Governing Body for Public Schools.**

A governing body may make appropriations to a school board from the funds derived from local levies and from any other funds available, for operation, capital outlay and debt service in the public schools. Such appropriations shall be not less than the cost apportioned to the governing body for maintaining an educational program meeting the standards of quality for the several school divisions prescribed as provided by law. The amount appropriated by the governing body for public schools shall relate to its total only or to such major classifications prescribed by the Board of Education pursuant to § 22.1-115. The appropriations may be made on the same periodic basis as the governing body makes appropriations to other departments and agencies.

Code 1950, § 22-127; 1956, Ex. Sess., c. 67; 1959, Ex. Sess., c. 79, § 1; 1968, c. 614; 1971, Ex. Sess., c. 162; 1975, c. 443; 1978, c. 551; 1980, c. 559; 1989, c. 94.

## Code of Virginia, 1950 (excerpts)

### **§ 22.1-100. Unexpended School and Educational Funds.**

A. All sums of money derived from the Commonwealth which are unexpended in any year in any school division shall revert to the fund of the Commonwealth from which derived unless the Board of Education directs otherwise. Except as otherwise provided in subsection B, all sums derived from local funds unexpended in any year shall remain a part of the funds of the governing body appropriating the funds for use the next year, but no local funds shall be subject to redivision outside of the locality in which they were raised.

B. Any school board may, with the concurrence of the local governing body, establish a capital reserve fund as a savings account into which it exclusively deposits the unexpended local operating funds described in subsection A for future school division capital expenditures at no additional cost to local taxpayers, subject to the following conditions:

1. Any deposit into such fund shall be designated at the time of deposit for a specific capital project named by the school board;
2. No deposit into such fund shall be withdrawn or used for any purpose other than the capital project designated pursuant to subdivision 1; and
3. The school board may make withdrawals from such fund at any time, and no such withdrawal shall be encumbered by any deadlines or other timelines or time-based restrictions.

Code 1950, § 22-138; 1956, Ex. Sess., c. 67; 1980, c. 559; 2024, c. 294.

## Code of the City of Portsmouth, Virginia

### **Sec. 12-4. Lapse of Appropriations.**

Appropriations, to the extent they shall not have been expended or lawfully encumbered, shall lapse at the end of the period for which they were made. Grant appropriations made as a result of the operating budget shall lapse upon termination of the grant period, which shall include any extensions granted subsequent to the date of appropriation.

(Code 1973, § 11-5; Code 1988, § 12-4; Ord. No. 1998-19, § 1, 4-28-1998)

# School Board Management of Funds Policy

The superintendent or superintendent's designee is responsible for administering the division budget in accordance with Board policies and applicable state and federal regulations and laws. The superintendent or superintendent's designee uses appropriate fiscal planning and management methods, modeled after the best accepted business practices and directed toward the educational goals of the division.

1. If the appropriating body appropriates funds to the School Board by total amount (also referred to as lump sums), funds may be transferred by the School Board from one major classification to another. If funds are appropriated to the School Board by major classifications, no funds are expended by the School Board except in accordance with such classifications without the consent of the appropriating body.
2. The superintendent may be authorized by the School Board to make line item transfers within a major classification.
3. The school division will maintain an encumbrance accounting system as a method of accomplishing budgetary control. After the end of the fiscal year, encumbrances in the form of purchase orders, contracts, and other commitments for the expenditure of funds will be requested for reappropriation by City Council, reported as fund balances and carried forward to the next fiscal year. Any encumbered amounts not approved by City Council shall be cancelled and funding therefore shall be transferred to the City. Any encumbered amounts approved by City Council, not liquidated after 120 days subsequent to year end, require School Board approval to remain open. The School Board manages and controls the funds made available to it for the public schools and incurs costs and expenses.

Adopted: December 19, 1996

Revised: April 19, 2001

Revised: May 22, 2008

Revised: February 6, 2014

Revised: May 22, 2014

Revised: November 9, 2017

Revised: August 16, 2018

Revised: May 18, 2023

Revised: June 13, 2024

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Legal Ref.: The Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-89, 22.1-94, 22.1-115, 22.1-100, 22.1-100.1.

Cross Refs.: DB Annual Budget

DG Custody and Disbursement of School Funds

DI Financial Accounting and Reporting

DJ Small Purchasing

DJA Purchasing

Authority DJF

Purchasing Procedures

DK Payment Procedures

DL Payroll Procedures

## School Board Annual Budget Policy

The annual school budget is the financial outline of the division's education program. It presents a proposed plan of expenditures and the expected means of financing those expenditures. After adoption, it provides the primary means of managing expenditures.

The fiscal year begins on the first day of July and ends on the thirtieth day of the following June. The superintendent prepares, with the approval of the School Board, and submits to the appropriating body, an estimate of the amount of money needed during the next fiscal year for the support of the public schools of the school division. The estimate sets up the amount of money needed for each major classification prescribed by the Board of Education and such other headings or items as may be necessary.

The superintendent or superintendent's designee prepares a budget calendar identifying all deadlines for the annual budgetary process. The calendar includes at least one work session for reviewing the budget and at least one public hearing on the budget. Notice of the time and place for the public hearing is published at least ten days in advance, in a newspaper having general circulation within the school division.

Upon approval of the school division's budget by the appropriating body, the school division publishes the approved budget in line item form, including the estimated required local match, on its website and the document is also made available in hard copy as needed to citizens for inspection.

Adopted: December 19, 1996

Revised: April 9, 2001

Revised: April 17, 2003

Revised: May 22, 2008

Revised: February 26, 2009

Revised: July 2, 2009

Revised: September 22, 2011

Revised: September 24, 2015

Revised: June 25, 2020

Revised: October 5, 2023

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Legal Refs.: The Code of Virginia, 1950, as amended, §§ 15.2-2500, 22.1-91, 22.1-92, 22.1-93.

## Select Categories of State School Funds

<b>Adult Education</b>	Funds provided to improve educational opportunities for adults to complete secondary school, obtain a GED, or to benefit from job training and retraining programs
<b>At-Risk</b>	Funds to support the additional costs of educating at- risk students
<b>Basic Aid (SOQ)</b>	Funding for basic instructional positions calculated from minimum student to teacher ratios required by SOQ
<b>Career &amp; Technical Education CTE – Adult</b>	Funds provided for adult persons who have academic or economic disadvantages
<b>English as a Second Language (ESL)</b>	Funds to support necessary education services to children not having English as their primary language.
<b>Every Student Succeeds Act (ESSA)</b>	Federal legislation that includes provisions that will help ensure successful students and schools. Replaced No Child Left Behind (NCLB) and enacted in 2015. Often abbreviated ESSA.
<b>Gifted Education (SOQ)</b>	State share of support costs for the gifted education program
<b>Group Life Insurance</b>	State share of cost of employer contributions to the VRS for Group Life benefits
<b>Homebound</b>	Provides for continuation of educational services for special education students who are temporarily homebound for medical reasons
<b>Individual Student Alternative Education Plan (ISAEP)</b>	Funding for students in substantial need for an alternative program and at risk of dropping-out of school
<b>K-3 Primary Class Reduction</b>	Funding as an incentive for reducing class sizes below the required SOQ standard in kindergarten through grade 3
<b>Mentor Teacher Program</b>	Support programs for new teachers
<b>Prevention/Intervention/Remediation (SOQ)</b>	Funds for additional professional instructional personnel to provide remedial services to at-risk children
<b>Regional Tuition Program</b>	Reimbursement for tuition paid to regional programs where students with certain disabilities can be served more appropriately and less expensively than the division’s setting
<b>Regular Foster Children</b>	Reimbursement to the locality for educating students in foster care that are not residents of the division
<b>Remedial Summer School</b>	Funds to provide additional educational opportunities for at-risk students.
<b>Sales Tax</b>	Funds distributed to localities in support of public education based on the locality’s pro-rata share of school age population Social Security State share of Social Security costs for funded SOQ positions
<b>Special Education Jails</b>	Reimbursement for the instructional costs of providing special education and related services to children with disabilities in regional or local jails
<b>Special Education (SOQ)</b>	State reimbursement for additional cost for special education programs
<b>Teacher Retirement</b>	Supports the state share of the cost of employer contributions to VRS for SOQ personnel
<b>Vocational Education (SOQ)</b>	Funds to support career and technical education courses for students in grades 6-12.

# Glossary

<b>AC=13</b>	Academics and Career after High School = 13th Year
<b>ADM</b>	Average Daily Membership is the aggregate number of days of membership of all students enrolled during a specified period of time divided by the number of school days is in session for the same period of time.
<b>Appropriation</b>	A legal authorization to incur obligations and to make expenditures for specific purposes
<b>Attrition</b>	A method of achieving a reduction in personnel by not refilling the positions vacated through resignation, reassignment, transfer, retirement, or means other than layoffs
<b>ASR</b>	Annual School Report
<b>Authorized Positions</b>	Employee positions, which are authorized in the adopted budget, to be filled during the year
<b>Balanced Budget</b>	A budget in which revenues are equal to expenditures. The accounts balance, that is, neither a budget deficit nor a budget surplus exists.
<b>Budget</b>	A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period
<b>Budget Process</b>	A schedule of activities, responsibilities, and deadlines related to budget development and adoption
<b>ACFR</b>	Annual Comprehensive Financial Report
<b>Capital Budget</b>	Accounts for all financial resources used for the acquisition or construction of major capital facilities.
<b>CIP</b>	The Capital Improvements Program is a plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.
<b>Cash Accounting</b>	An accounting method where receipts are recorded during the period they are received, and expenses are recorded in the period in which they are actually paid.
<b>Debt Service</b>	The cost of paying principal and interest on borrowed money according to a predetermined payment schedule
<b>Encumbrances</b>	Obligations in the form of purchase orders, contracts, or other commitments, which are chargeable to an appropriation and for which a part of the appropriation is reserved.
<b>Employee Benefits</b>	In addition to salary, some benefits such as Social Security and Medicare (FICA), unemployment insurance, worker's compensation, VRS retirement, group life, are mandated by law and the costs set by the state or federal agencies. Benefits such as health and dental while mandated by law are set at rates set by the school division and offered to employees as part of their total compensation.
<b>Enrollment</b>	The total number of students officially registered in the school system
<b>Expenditure</b>	An outlay or the creation of a liability for an asset or an expense item
<b>Expense</b>	Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges
<b>Fiduciary Funds</b>	Funds used in governmental accounting to report on assets held in trust for others.
<b>Fiscal Year</b>	A twelve-month calendar period used for accounting and budgetary purposes. The fiscal year for Portsmouth Public Schools is July 1 through June 30.
<b>Fiscally Dependent</b>	A fiscally dependent school division is dependent on general government for financial support and do not have taxing authority. Portsmouth is a fiscally dependent school division.
<b>FTE</b>	Full-time Equivalent - The number of working hours that represent one full time. For example: 12-month full time employee equals one FTE and works 2,080 hours annually. Permanent Part time employees are measured at the percentage of full-time hours their fulltime equivalents are expected to work.

<b>Fund</b>	A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity
<b>Fund Balance</b>	The excess of the assets of a fund over its liabilities, reserves, and carryover
<b>General Fund</b>	The general fund of the School Board is used to account for all financial resources except for those accounted for in another fund and is the main operating fund for the school system.
<b>Grants</b>	A contribution by a government or other organization to support a particular function.
<b>HVAC</b>	Heating, ventilation and air conditioning
<b>Internal Service Fund</b>	A fund used to report an activity that provides services or goods to other funds, departments, or agencies on a cost reimbursement basis
<b>ISAEF</b>	Individual Student Alternative Education Plan
<b>JROTC</b>	Junior Reserve Officers' Training – a federal program sponsored by the United States Armed Forces in high schools and also in some middle schools across the United States and at US military bases across the world.
<b>LCI</b>	Local Composite Index - Factor used by the state of Virginia to distribute state education dollars (the lower the index, the higher state aid). The main variables used to calculate this index are property values, ADM, population, retail sales, and adjusted gross income. It is adjusted at the beginning of each biennium.
<b>Modified Accrual</b>	Revenues are recognized when susceptible to accrual, i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means the funds are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, if measurable.
<b>OPEB</b>	Other Post-Employment Benefits
<b>PPS</b>	Portsmouth Public Schools
<b>Revenue</b>	Sources of income financing the operations of government
<b>Self-Insurance</b>	Insurance of one-self or an entity by maintaining a fund to cover possible losses/expenses rather than by purchasing an insurance policy
<b>SEON</b>	Superintendent Estimate of Needs
<b>SOL</b>	Standards of Learning tests are the instruments for measuring student mastery of the Standards of Quality.
<b>SOQ</b>	Standards of Quality are state-mandated objectives for student achievement.
<b>SECEP</b>	Southeastern Cooperative Educational Program
<b>STEM</b>	Science, Technology, Engineering and Math
<b>Taxes</b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.
<b>VPI</b>	Virginia Preschool Initiative
<b>VRS</b>	Virginia Retirement System