

## **BURLINGTON SCHOOL DISTRICT TITLE I PARENT AND FAMILY ENGAGEMENT**

Pursuant to federal law, the district and the parents of students participating in Title I district programs have jointly developed the following parent and family policy to establish the district's expectations and objectives for meaningful parent and family engagement. The policy shall be implemented by the superintendent or designee according to the timeline set forth in the policy and incorporated into the district's Title I plan.

### **Involvement with Title I planning**

The district shall hold an annual meeting for parents and families of students in Title I programs, as well as school Title I staff, principals of schools receiving Title I funds and other interested persons to discuss the Title I program plan, review implementation of the Title I plan, discuss how Title I funds allotted for parent and family activities shall be used, and invite suggestions for improvement.

### **District support for parent and family engagement**

The district shall provide coordination, technical assistance and other support necessary to assist participating schools in building the capacity for effective parent and family engagement activities to improve student academic achievement and school performance.

This coordination, assistance and support shall include:

- ! The District will annually appoint Title I "District's Parent and Family engagement Coordinator"
- ! The District will appoint annually a District Parent Advisory Council to provide advice on all matters related to parent and family engagement in programs supported by Title I funds
- ! The District Title I staff will consult annually with the Title I Parent Advisory Council regarding annual goals to improve parent involvement in the Title I program
- ! The District, at least annually, will allocate resources on an as needed basis for parent and family engagement activities beyond the minimum annual legal requirements
- ! Community based organizations and local businesses will be encouraged to become involved with the District's Title I Parent Involvement activities, with appropriate acknowledgement for those who participate
- ! The District will support the attendance of staff in teacher development training through various means including but not limited to released time and financial resources
- ! The District will support parents in parental growth and development experiences by providing informational resources and hosting parent events that model ways parents can support learning.

The district, with the assistance of parents, shall develop and implement a district professional development plan to enhance the skills of teachers; pupil services personnel, principals and other staff in:

- ! The value and utility of contributions of parents

- ! How to reach out, communicate with, and work with parents as equal partners
- ! Implementing and coordinating parent programs
- ! Building ties between parents and the school

### **Coordination of parent and family engagement activities with other district programs**

The District shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Benchmark Literacy core reading program, Read Naturally, GATE Read Naturally, Language for Learning and Thinking, Orton Gillingham, Burst, High Point, Carousel of Ideas, English in a Flash, Soar to Success, Key Math, Language! Reading Plus, Reading Horizon, Khan Academy, After School Programs, Wee Blew Inn (private preschool) and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their students.

### **Student learning**

The District shall coordinate and integrate Title I parental involvement strategies with those of other educational programs in the district. The purpose of this coordination shall be to improve the academic quality of the school served, including barriers to greater participation by parents in activities authorized by law, particularly by parents who:

- ! are economically disadvantaged
- ! have disabilities
- ! have limited English proficiency
- ! have limited literacy
- ! are of any racial or ethnic minority background
- ! are parents of migratory children

The District Title I Parent and Family engagement Coordinator will document information regarding student programs coordinated with district staff involved with other education programs. This effort will be used to identify any perceived barriers in accessing district programs by parents who fit any of the descriptions outlined above.

The District shall provide to parents, as appropriate, information to help them understand the state's academic content standards, state and local academic assessments, requirements of Title I, the monitoring of student progress, how to work with school staff to improve student achievement.

The District will provide school-level support for parents in literacy, technology, understanding state content standards, and state and local assessments.

### **School-based parent and family engagement activities**

Parents will be encouraged to become involved in the activities of the district's school in the following ways:

- ! Communication – communication between home and school will be regular, two-way and meaningful in the primary language of the home
- ! Parenting – parenting skills will be promoted and supported
- ! Student learning- parents will be encouraged to play an integral role in assisting student learning
- ! Parent Teacher Conferences – will be regularly scheduled
- ! Parent Teacher Meetings – parents may request a meeting at any time with the teacher providing their child’s intervention.
- ! Volunteering – parents are welcome in the school, and their support and assistance will be sought
- ! Decision making – parents will be partners in the decisions that affect children and families
- ! Collaboration with the community – community resources will be used to strengthen schools, families and student learning

### **Method of communication with parents**

All information related to school and parent programs, meetings and other activities shall be sent to parents in a format and, to the extent possible, in a language the parents can understand.

### **Annual evaluation**

The district shall conduct, with the involvement of parents and the District Parent Involvement Council, an annual evaluation of the content and effectiveness of this policy. Effectiveness shall be measured in part by improvements in student achievement and in school performance. The evaluation shall specifically address barriers to greater participation by parents in activities authorized by law, particularly by parents who:

- ! Are economically disadvantaged
- ! Have disabilities
- ! Have limited English proficiency
- ! Have limited literacy
- ! Are of any racial or ethnic minority background
- ! Are parents of migratory children

The district shall use the findings of the evaluation to design strategies for more effective parental involvement and to revise, if necessary, this policy.

The district shall provide such other reasonable support for parental involvement activities as parents may request.

### **Development of school-level Title I parent and family engagement policy**

As the district’s schools receive Title I funds, it shall jointly develop with and distribute to parents of students participating in the Title I program (hereafter referred to as “parents”) a

written School-Level Title I Parent and Family engagement Policy agreed upon by the parents in accordance with the requirement of federal law. This may be provided in the School handbook.

This policy shall contain a school-parent compact or agreement that outlines how parents, school staff and students will share the responsibility of improved student academic achievement and the means by which the school and parents will build and develop a partnership to help students.

ADOPTION DATE: April 28, 2004

REVISED: October 22, 2007

REVISED: December 19, 2011

REVISED: June 18, 2012

LEGAL REFS: C.R.S. 22-7-101 through 22-7-107 (*Educational Accountability Act of 1971*) (*local accountability programs*)  
C.R.S. 22-7-407 (5) (*informing parents about standards-based education*)  
C.R.S. 22-11-201 (4)(b)(l) (*accreditation contract must bind district to administer community involvement, including processes for parents*)  
C.R.S. 22-30.5-109 (*publicity regarding educational options*)  
1 CCR 301-1, Rules 2202-R.2.01 (4)(i) (*accreditation contract must include goals and processes for informing and involving parents, families, community and accountability committees*)  
20 U.S.C. §6301 et seq.  
Title 1, Part A, Section 1115 (b)(2)(E) (*Targeted Assistance Program must include parent involvement strategies*)  
Title I, Part A, Section 1116 (a) (*school districts' receiving Title I funds must review effectiveness of parent involvement actions and activities at school*)  
Title I, Part A, Section 1112 (a) (*parent involvement and notifications in districts using Title I funds to provide language instruction to limited English proficient students*)  
Title I, Part C, Section 1304 (b)(3) (*parent involvement and notifications in districts using Title I funds for the education of migratory children*)  
Title I, Part A, Section 1114 (b)(2) (*eligible school that desires to operate a school wide program must develop a comprehensive reform plan*)

CROSS REFS.: ADA, School District Goals and Objectives  
AE, Accountability/Commitment of Accomplishments  
AEA, Standards Based Education  
IA, Instructional Goals and Learning Objectives  
IHBIB, Primary/Preprimary Education  
IL, Evaluation of Instructional Program  
ILBA, District Program Assessment  
ILBB, State Program Assessments  
KD, Public Information and Communications

