

School Year/School Calendar

In accordance with Colorado law, teacher pupil instruction/contact time is defined as time when pupils are actively engaged in the educational process and by law includes parent-teacher conferences, staff in-service programs and closing necessary for student health, safety or welfare.

The Board defines “actively engaged in the educational process”: as time when students are working toward achieving educational objectives under the supervision of a licensed teacher, including:

- Ø classroom instruction time
- Ø individual student work time while at school, including study hall and library research
- Ø school-related field trips
- Ø independent study insofar as such study is allowed under district policy
- Ø assemblies
- Ø passing periods between classes since the district uses the Positive Behavior System as part of its school safety and anti-bullying program

“Actively engaged in the educational process” shall not include:

- Ø lunch
- Ø time students spend before school waiting for classes to begin and time after the last class of the day, including waiting for the bus
- Ø recess time
- Ø teacher preparation time

Supervision by a licensed teacher shall not require that the teacher be in the student’s physical presence at all times, but that the teacher is exercising direction and control over the nature of the student’s activities.

Prior to the end of the school year, the Board of Education shall determine the length of time during which district schools shall be in session during the next school year. The number of hours/days of planned teacher-student instruction and of teacher-student contact shall be consistent with the Board’s definition of “actively engaged in the educational process,” meet or exceed the requirements of state law and include a sufficient number of days to allow the superintendent flexibility in preparing a calendar that supports the district’s educational objectives, including how best to address the needs of all students to enable them to meet or exceed state and district content standards.

The district calendar for the next school year shall be prepared by the superintendent and presented to the Board for approval in the spring of each year. The superintendent shall also consult with other districts in the area when preparing the calendar.

The Board authorizes the administration in each school building to issue a school calendar based on the district calendar and in accordance with this policy. Administrators are encouraged to examine calendar issues in the context of supporting the district’s educational objectives.

All calendars shall include the dates for all staff in-service programs scheduled for the coming

school year. The administration shall allow public input from parents and teachers prior to scheduling the dates for staff in-service programs.

A copy of the calendar shall be provided to all parents/guardians of students enrolled in district schools. Any change in the calendar except for emergency closings or other unforeseen circumstances shall be preceded by adequate and timely notice of no less than 30 days.

Adoption Date: March 19, 1997
Revision Date: May 16, 2001
Revision Date: January 17, 2005
Revision Date: October 23, 2017

LEGAL REFS.: C.R.S. 22-1-112 (school year and national holidays)
C.R.S. 22-32-109 (1)(n) (duty to determine school year and instruction hours)
C.R.S. 22-33-102 (1) (definition of academic year)
C.R.S. 22-33-104 (1) (compulsory attendance law)
C.R.S. 22-44-115.5 (fiscal emergency)
1 CCR 301-39, Rules 2254-R-2.06 (school year and instruction hours; definition of contact/instruction time)

CROSS REF.: EBCE, School Closings and Cancellation