

## **Concurrent Enrollment/Academic Plan**

A student intending to enroll in a post-secondary program must give written notice to the high school principal two months in advance of his enrollment.

The notice must include a description of all course work for which the student plans to enroll and will request high school graduation credit. The notice also must include a statement which explains the basis for the request to take course work at an institution of higher education.

The principal will determine whether the student is eligible for the postsecondary program on the basis that the student shows a high degree of maturity and responsibility especially with regard to completion of post-secondary courses and is in need of course work at a higher academic level than available at the school or in need of a different learning environment. The principal may request a meeting with the student and his family to discuss the student's eligibility for the program.

Once the eligibility of the student for the postsecondary program is established, the principal will determine if the requested courses are appropriate for high school graduation credit. Credit will be denied for courses which do not meet graduation requirements in subject content or grade.

If the principal denies credit toward graduation for any of the requested courses, the student will be notified in writing of the reason within 10 working days of receipt of the enrollment notice and will also provide the student with a copy of the procedures and forms for appeal to the Board of Education.

If the student decides to appeal to the Board, the appeal must be filed within 10 working days after receiving notice of denial of credit.

The Board must notify the student in writing of its decision within 30 working days of the filing of the appeal. The decision of the Board regarding a grant or denial of high school credit will be final.

ADOPTION DATE: August 15, 1990

REVISION DATE: March 19, 1997

REVISION DATE: August 19, 1998

REVISION DATE: February 17, 1999

CROSS REF.: IKF, Graduation Requirements