

PROFESSIONAL STAFF SCHEDULES AND CALENDARS

The following policies shall govern the time schedules of instructional personnel:

1. The work year for regular, full-time instructional employees on a school-year basis shall be 160 days. A minimum of 140 days shall be planned student-teacher contact and instructional days; five days shall be used for district and building orientation, inservice training, parent-teacher conferences and curriculum development.

If the Board declares a fiscal emergency during the budget year as allowed by state law, it may alter the work year of all employees.

2. Generally, the working day for these employees shall be one-half hour before school takes up and one-half hour after school is dismissed. And by the instruction and activity schedules set up by the principal.
3. Every effort shall be made by the administration to provide a uniform workday for employees where this is practical and consistent with the safe and efficient administration of the schools.
4. The workday shall provide for a duty-free lunchtime and a preparation period.

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LEGAL REF.: C.R.S. 22-44-115.5 (2)

CROSS REFS.: DBH*, Fiscal Emergencies

IC/ICA, School Year/School Calendar