

AUTHORIZED USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT

School equipment shall not be used for personal or commercial use.

School equipment may be lent to community groups for educational, civic or charitable purposes when:

1. The group borrowing the equipment agrees to accept responsibility for repairing or replacing any equipment damaged or lost while in its possession.
2. The equipment is not expensive and subject to easy damage.
3. The equipment is in good working condition.
4. The group will provide a competent operator for any machine lent.
5. Outside use of the equipment will not interfere with the school program.

Any student or other individual borrowing school equipment must sign an official receipt through the principal's office. A deposit may be required as determined by the principal or superintendent.

ADOPTION DATE: January 15, 1985

REVISION DATE: April 17, 1996

CROSS REF.: KG, Community Use of School Facilities