

PAYROLL PROCEDURES

Salaries of employees shall be paid in twelve monthly installments with the exception of bus drivers and out of district coaches. These employees shall be paid on the 13th of the month, or the Friday before the 13th of the month, if the 13th falls during the weekend, unless the Board gives special consideration for another time.

ADOPTION DATE: January 15, 1985

REVISION DATE: March 20, 1996