

## MANAGEMENT TEAM

I. Elementary Principal - directly responsible to the Superintendent for the Elementary School Program (grades K-4) in its entirety (people, building, program).

### Regular duties of Elementary Principal

- A. Responsible for the Elementary Activity Fund.
- B. Administrative duty as head of Staff Development Project.
- C. Administrative liaison for the Gifted/Talented Program.
- D. Administrative executive in charge of English Language Proficiency Act.

II. Middle School Principal - directly responsible to the Superintendent for the Middle School Program (grades 5-8) in its entirety (people, buildings, program).

### Regular duties of Middle School Principal:

- A. Responsible for the Middle School Activity Fund.
- B. Responsible for working with the Activity Director in scheduling all Athletic and Activity events with the approval of the Superintendent.
- C. Acts as Districts Section 504 Compliance Officer.

III. Senior High Principal - directly responsible to the Superintendent for the High School Program (grades 9-12) in its entirety (people, building, program).

### Regular duties of High School Principal:

- A. Responsible for the High School Activity Fund.
- B. Responsible for working with the Activity Director in scheduling all Athletic and Activity events with the approval of the Superintendent.
- C. Assistant Principal's responsibilities to be outlined by the Principal and Superintendent.
- D. Responsible for the scheduling of the School vehicles for School-sponsored activities.

ADOPTION DATE: January 15, 1985

REVISION DATE: March 20, 1996