

NEW BOARD MEMBER ORIENTATION

The Board and its staff shall assist each new member-elect to understand the Board's functions, policies, and procedures before he/she takes office. The following methods shall be employed:

1. The member-elect shall be given selected materials on the role of a school board member and responsibilities of the Board.
2. Before being sworn in and officially taking office, the member-elect shall be invited to attend Board meetings and to participate in its discussions.
3. The secretary shall supply material pertinent to meetings and shall explain its use.
4. The incoming member shall be invited to meet with the superintendent and other administrative personnel to discuss services they perform for the Board.
5. A copy of the Board's policy manual and a copy of the Colorado School Law shall be assigned to the new member by the secretary.

ADOPTION DATE: January 15, 1985

REVISION DATE: January 24, 1996