

Buckeye Career Center ADULT EDUCATION 2024-2025

DISCOVER
Your Passion,
PREPARE
for Your Future!



Apply
Now!



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otc
Ohio Technical
Centers
your fast track to success

A UNIVERSITY
SYSTEM OF OHIO
PROVIDER

- *10 Full-Time Programs*
- *Customized and Specialized Training Opportunities*
- *Part-Time and Career Enhancement Courses*
- *Aspire/GED Attainment Courses*
- *Adult Diploma Program*
- *Industry Recognized Credentials Available*

545 UNIVERSITY DRIVE NE • NEW PHILADELPHIA, OH 44663
PHONE 330-339-2288 OR 1-800-227-1665 • FAX 330-308-8958

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FALL 2024 FULL-TIME CAREER TRAINING PROGRAMS

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WebCheck Electronic BCI & FBI Fingerprinting

Services provided by BCC Adult Education Office

REQUIRED ITEMS:

- Valid Photo ID (Driver's License or State issued ID only)
- Social Security Number
- Address where results will be mailed
- Required Ohio Revised Codes: The agency requesting your background check should supply this information to you.
- Payment – We accept cash, personal check, Visa, MasterCard, & Discover



COST FOR SERVICE:

FBI	\$30
BCI	\$25

NOTE: Minors must be accompanied by a parent or guardian

2024 - 2025 PART-TIME PROGRAMS

Apprenticeship Training	17
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AUGUST 2024 - JUNE 2025 CALENDAR

Apprenticeship Training Programs Start	August 20, 2024
Full-Time Career Training Programs Start	August 21, 2024
Labor Day (No School).....	September 2, 2024
Thanksgiving Break (No School)	November 27 - December 2, 2024
Christmas Break (No School)	December 23, 2024 - January 3, 2025
Classes Resume for Adult Ed	January 6, 2025
MLK Day (No School)	January 20, 2025
Presidents' Day (No School).....	February 17, 2025
Spring Break (No School)	April 14 - 18, 2025
Memorial Day (No School)	May 26, 2025

FOLLOW US

On Social Media & Our Website
For Future Open House Dates!



www.BuckeyeCareerCenter.org

ADULT EDUCATION

TOPIC	COURSE TITLE	FALL TERM	WINTER TERM	SPRING TERM	PG
FALL 2024 FULL-TIME CAREER TRAINING PROGRAMS	COSMETOLOGY/ESTHETICS	08.21.2024	05.2026		8
	DENTAL ASSISTING	08.21.2024	05.2025		9
	HEATING, VENTILATING, AIR CONDITIONING, & REFRIGERATION	08.21.2024	05.2025		10
	HEAVY EQUIPMENT/CDLA OPERATOR	08.21.2024	05.2025		11
	LAW ENFORCEMENT TRAINING ACADEMY	08.21.2024	05.2025		12
	MEDICAL ASSISTING	08.21.2024	05.2025		13
	MEDICAL OFFICE SUPPORT	08.21.2024	05.2025		14
	UTILITY LINEMAN	08.21.2024	05.2025		15
	WELDING TECHNOLOGY	08.21.2024	05.2025		16
PART-TIME CAREER TRAINING APPRENTICESHIP	MACHINING	YEAR 1	08.21.2024		17
		YEAR 2	08.20.2024		17
		YEAR 3	08.20.2024		17
		YEAR 4	08.20.2024		17
	Maintenance	YEAR 1	08.20.2024		17
		YEAR 2	08.20.2024		17
		YEAR 3	08.21.2024		17
		YEAR 4	08.21.2024		17
AUTOMOTIVE	INTRO TO AUTOMOTIVE COLLISION REPAIR	10.21.2024			20
	BASIC AUTOMOTIVE MECHANICS	08.21.2024			20
	ADP AUTOMOTIVE BRAKES	08.26.2024	02.24.2025		20
	ADP AUTOMOTIVE ELECTRICAL/ELECTRONIC SYSTEMS	10.07.2024		03.31.2025	20
	ADP AUTOMOTIVE STEERING AND SUSPENSION	11.11.2024	01.06.2025		20
COMPUTER TECHNOLOGY	EXCEL I	10.15.2024	01.21.2025		21
	EXCEL II	11.19.2024	02.25.2025		21
SPECIAL INTEREST	CAKE DECORATING - I	09.09.2024		03.10.2025	21
	CAKE DECORATING - II	10.14.2024		04.21.2025	21
	BEEKEEPING I	09.10.2024	02.04.2025		21
	BEEKEEPING II	10.15.2024		03.11.2025	21
	ADP OH COMMERCIAL PEST CONTROL TECH		01.08.2025		22
	ADP FAA PART 107 DRONE LICENSE PREP	09.04.2024			22
	GUITAR FOR ADULTS	09.24.2024	01.14.2025		22
	INTRODUCTION TO LINE DANCING	10.02.2024	01.08.2025		22
	INTERMEDIATE LINE DANCING			03.05.2025	22
	DIGITAL PHOTOGRAPHY	10.01.2024	01.07.2025		22
	ADVANCING YOUR PHOTOGRAPHY	10.29.2024	02.04.2025		23
	RETIREMENT PLANNING TODAY	09.17.2024	03.18.2025	05.13.2025	23
	ESTATE PLANNING BASICS	10.22.2024	01.21.2025	04.22.2025	23
	FINANCIAL WELLNESS	09.30.2024			23
	COMPREHENSIVE INCOME TAX	09.09.2024			23
	SIGN LANGUAGE - LEVEL I	09.18.2024			24
NEW!	SIGN LANGUAGE - LEVEL II		02.05.2025		24
	NAIL TECHNICIAN	09.09.2024	01.13.2025		24
HEALTH & SAFETY	AHA - HEARTSAVER		BY REQUEST		24
	AHA - BLS HEALTHCARE PROVIDER		BY REQUEST		25
	ADP PHLEBOTOMY	09.09.2024	01.06.2025		25
	ADP STNA	09.10.2024	12.03.2024	03.04.2025	25

CLASS DIRECTORY

TOPIC	COURSE TITLE	FALL TERM	WINTER TERM	SPRING TERM	PG
HEALTH & SAFETY	PUBLIC SAFETY COMMUNICATOR 		TO BE DETERMINED		25
	EMERGENCY MEDICAL RESPONDER (EMR)		BY REQUEST		26
	EMR REFRESHER #105		BY REQUEST		26
	EMERGENCY MEDICAL TECHNICIAN (EMT)	09.04.2024		03.03.2025	26
	EMT REFRESHER #105		BY REQUEST		26
	ADVANCED EMT	09.04.2024			26
	ADVANCED REFRESHER #105		BY REQUEST		26
	PARAMEDIC REFRESHER #105		BY REQUEST		27
	ADVANCED CARDIAC LIFE SUPPORT (ACLS)		BY REQUEST		27
	PEDIATRIC ADVANCED LIFE SUPPORT (PALS)		BY REQUEST		27
	PEDIATRIC EMERGENCY ASSESSMENT, RECOGNITION, & STABILIZATION (PEARS)		BY REQUEST		27
	EMERGENCY VEHICLE OPERATIONS COURSE (EVOC)		BY REQUEST		27
	INDEPENDENT STUDY CONTINUING EDU		BY REQUEST		27
	VOLUNTEER FIREFIGHTER #105		BY REQUEST		28
	 LEVEL I TRANSITION FIREFIGHTER #105		BY REQUEST		28
	 LEVEL I FIREFIGHTER #105		BY REQUEST		28
	 LEVEL II TRANSITION FIREFIGHTER #105		BY REQUEST		28
	 LEVEL I PLUS LEVEL II FIREFIGHTER #105		BY REQUEST		29
INDUSTRY & TRADES	AUTOCAD 	09.09.2024		04.02.2025	29
	INTRODUCTION TO SOLID MODELING 	10.21.2024			29
	BEGINNING ASSEMBLY MODELING 		01.27.2025		29
	BASIC SHOP MATH	08.20.2024			29
	INTRO TO CNC MACHINING 		12.17.2024		30
	FORKLIFT TRAINING		MONTHLY		30
	HOUSE WIRING 	09.11.2024	12.04.2024	03.05.2025	30
	HYDRAULICS - BASIC PRINCIPLES 	11.26.2024			30
	HYDRAULICS - ADVANCED PRINCIPLES 			04.09.2025	30
	INDUSTRIAL BLUEPRINT READING 	09.24.2024			30
	INDUSTRIAL ELECTRICITY I 	08.20.2024			31
	INDUSTRIAL ELECTRICITY II 	11.12.2024			31
	INDUSTRIAL ELECTRICITY III - PLC 		02.18.2025		31
	MACHINE TRADES I 	11.13.2024			31
	MACHINE TRADES II 	11.06.2024			31
	METROLOGY 		02.18.2025		31
	PLUMBING 	09.18.2024	01.08.2025	03.12.2025	32
	BASIC SMALL ENGINE REPAIR 	09.11.2024	01.07.2025		32
	ADVANCED SMALL ENGINE REPAIR 		01.08.2025		32
	SAFELANDUSA BASIC		BY REQUEST		32
	WELDING I 	08.21.2024		03.05.2025	32
	WELDING II 	09.09.2024	01.29.2025		33
	 WELDING - SHORT COURSE	09.10.2024	01.14.2025		33
	 MANUFACTURING & WAREHOUSING ASSOCIATE	09.10.2024	01.14.2025		33
	BASIC CONSTRUCTION/CARPENTRY		01.07.2025		33
PATHWAYS TO SUCCESS	ADULT DIPLOMA PROGRAM		CALL FOR INFO		19
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	TESTING SERVICES		BY REQUEST		35



Adult Education Office Hours:

MON. - THURS. 8:00am - 7:30pm

FRI. 8:00am - 3:00pm

Holiday & Summer Hours:

MON. - THURS. 7:30am - 3:30pm

330-339-2288 or 1-800-227-1665 Phone

330-308-8958 Fax

www.BuckeyeCareerCenter.org



INFORMATION FOR PART-TIME CLASSES

WITHDRAWAL:

If you need to withdraw from a part-time course, all but a \$10 processing fee will be refunded. **Withdrawals must be made fewer than three (3) business days before the class is scheduled to begin.** No tuition will be refunded if a student withdraws within 3 days of the scheduled start of class or after the class has started.

BOOKS:

All books, supplies, and other materials are included in the course cost. Books will be available in the Adult Education Office. The student is responsible for basic tools required. Some exceptions are noted in the course description.

CERTIFICATES & CEUs:

A Certificate of Completion will be awarded to each student who attends **90%** of scheduled part-time classes and satisfactorily completes the course. CEUs are calculated at .1 CEU for every hour spent in class. The student receives the original certificate and the school does not keep a copy. Duplicates can be issued at a cost of \$10.

**For general information on full-time classes,
contact the Adult Education Office at 330-339-2288.**

Graphic Design Layout: Hidden Light Designs LLC

INFORMATION FOR PART-TIME CLASSES



CLASS CANCELLATION:

Buckeye Career Center reserves the right to change course locations, schedules, fees, and instructors, or to cancel or delay the start date of any course. Should a cancellation become necessary, fees in full will be refunded by check. Allow 3 weeks for refund to process.

SCHOOL CLOSINGS:

Adult classes may still operate even though the high school has closed. Adult classes will meet regularly as scheduled. If conditions require closings, announcements will be posted on our website and social media accounts after 12 noon for our afternoon full-time classes and part-time classes. Announcements will also be on WTUZ 99.9 FM, WJER 1450 AM, or WJER 100.9 FM.

FEES:

Full payment of fees is due at the time of registration. Registration fees can be paid by cash, check, Visa, MasterCard, or Discover. Make check payable to Buckeye Career Center. Any outstanding balances must be paid in full before registration is allowed for a new class.

VETERANS & SENIOR CITIZENS - 25% DISCOUNT AT REGISTRATION:

Veterans and persons over the age of 60 will receive a 25% discount on tuition for some of our part-time vocational classes with proof of age or DD214 papers. This discount is for tuition only and is not valid for books and supplies. Ask the Adult Education Office about eligible classes. Tuition discount must be requested at time of registration.



LOOK FOR THIS SYMBOL!

CONFIRMATIONS:

There will be NO notice sent out for classes having sufficient enrollment. If you sign up for a class, prepare to attend the first night. You will only hear from Buckeye Career Center if the class is cancelled. Students will be responsible for remembering starting dates and times.

TEACHING OPPORTUNITIES:

Does everyone enjoy your cooking? Are you making crafts as gifts? Do you speak a foreign language? Do you spend your spare time working in your yard or garden? Have you been working at your trade or craft for five or more years? Ever thought about teaching? Contact the Adult Education Office at 330-339-2288 or 1-800-227-1665.

**BUCKEYE CAREER CENTER
ADULT EDUCATION**

Mission Statement



**To serve the community by empowering people,
of all ages, to discover their passion
and prepare for their future through
career and technical education.**

FULL-TIME CLASSES



2 YEAR
Program
BCC

APPLY HERE



COSMETOLOGY

ESTHETICS



COSMETOLOGY

This comprehensive program prepares students to sit for the Ohio State Board of Cosmetology examination. Students will learn the following skills: giving a professional shampoo; shaping and cutting hair; coloring, perming, relaxing, and smoothing of the hair; performing a manicure/pedicure; giving a facial; waxing; and applying artificial lashes/extensions, facial makeup, and brow tinting.

August 21, 2024 - May 2026

Monday, Tuesday, Wednesday, & Thursday 4:00pm - 9:30pm

Tuition: \$11,675 Fees: \$3,040

**1500
HOURS**
MONDAY-THURSDAY

Eligible Certifications:

OHIO STATE BOARD OF COSMETOLOGY LICENSE

CAREER-TECHNICAL CERTIFICATE

CPR AND FIRST AID CERTIFICATION

ESTHETICS

This program prepares students for licensure as skin care professionals who provide facials, hair removal, and other treatments to help maintain clients' personal appearance. Students learn infection control, anatomy, specialized equipment, facial massage, chemistry, skin care, waxing, study of skin, makeup, artificial lashes/extensions, and cosmetology laws and rules.

August 21, 2024 - May 2025

Tuesday, Wednesday, & Thursday 4:00pm - 10:00pm

Tuition: \$4,680 Fees: \$1,500

**600
HOURS**
TUESDAY-THURSDAY

Eligible Certifications:

OHIO STATE BOARD OF COSMETOLOGY ESTHETICS LICENSE

CAREER-TECHNICAL CERTIFICATE

CPR AND FIRST AID CERTIFICATION

Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds.

The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.



[APPLY HERE](#)



DENTAL ASSISTING

This program prepares students for the clinical procedures and administrative duties necessary to work in a dental office. Students will learn clinical skills such as patient preparation, assisting with patient examinations, equipment set up/sterilization, and dental radiology.

FULL-TIME

August 21, 2024 - May 2025

Tuesday, Wednesday, & Thursday 4:00pm - 9:30pm

Tuition: \$4,680 Fees: \$2,075

Eligible Certifications:

**AMT REGISTERED DENTAL ASSISTANT (RDA)
AND RADIOLOGY LICENSE**

**CAREER-TECHNICAL CERTIFICATE
BASIC LIFE SUPPORT (BLS)**

**600
HOURS**

TUESDAY-THURSDAY

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FULL-TIME CLASSES



APPLY HERE



HEATING, VENTILATING, AIR CONDITIONING, & REFRIGERATION

The Heating, Ventilating, Air Conditioning, & Refrigeration program is designed to provide a basic foundation for a student to enter into the HVAC-R industries. Skills from hands-on learning will prepare the students to work in one of many areas: sheet metal fabrication, plumbing, service technician in heating/cooling units, maintenance and installation of refrigeration systems, and installation of residential systems.

FULL-TIME

August 21, 2024 - May 2025

Monday, Tuesday, Wednesday, & Thursday 5:00pm - 9:30pm

Tuition: \$4,680 Fees: \$2,510

Eligible Certifications:

**EPA SECTION 608 REFRIGERANT
TECHNICIAN CERTIFICATE**

CAREER-TECHNICAL CERTIFICATE

CPR AND FIRST AID CERTIFICATION

**600
HOURS**

MONDAY-THURSDAY

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FULL-TIME CLASSES



APPLY HERE



HEAVY EQUIPMENT/CDL A OPERATOR

The Heavy Equipment/CDL A Operator program is designed to teach heavy equipment operation and related subject matter. Students will learn to operate several pieces of equipment through the use of simulators and hands-on training and will earn their CDL Class A Operator's License. This program instructs students in safety on the job including SafeLandUSA Basic Certification, OSHA 10 Hour Certification, CPR and First Aid, and excavation and trenching safety. The student will be prepared for a number of entry level positions in the high paying fields of construction and energy exploration.

August 21, 2024 - May 2025

Monday, Tuesday, Wednesday, & Thursday 2:30pm - 8:30pm

Tuition: \$6,230 Fees: \$6,750

Eligible Certifications:

CLASS A COMMERCIAL DRIVER LICENSE

OSHA 10 AND SAFELANDUSA BASIC

CAREER-TECHNICAL CERTIFICATE

CPR AND FIRST AID CERTIFICATION

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**800
HOURS**

MONDAY-THURSDAY



FULL-TIME CLASSES



APPLY HERE



LAW ENFORCEMENT TRAINING ACADEMY

This program prepares students for a career in law enforcement. Successful graduates will be certified as peace officers by the Ohio Peace Officer Training Commission and may serve as a deputy sheriff, marshal, deputy marshal, or police officer employed by state subdivisions or organizations. The Academy follows the state curriculum mandated by the Ohio Peace Officer Training Commission. Students will gain fundamental knowledge, skills, and abilities in safety, leadership, and employability, as well as training in the Ohio Revised Code and physical fitness.

August 21, 2024 - May 2025

Monday, Tuesday, Wednesday, Thursday, & Friday 6:00pm - 10:00pm

Plus

Approximately 10 Weekends (Saturdays & Sundays)

Tuition: \$5,750 Fees: \$1,300

Eligible Certifications:

OHIO PEACE OFFICER CERTIFICATION

STANDARD FIELD SOBRIETY TESTING

SPEED MEASURING DEVICES

QUALIFIED IN FIREARMS

CAREER-TECHNICAL CERTIFICATE

CPR AND FIRST AID CERTIFICATION

**740
HOURS**

**MONDAY-FRIDAY
PLUS APPROX.
10 WEEKENDS (SAT & SUN)**

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[APPLY HERE](#)



MEDICAL ASSISTING

This program prepares students to handle clinical procedures and administrative tasks under the direction of a physician. Subjects include basic anatomy and physiology, medical terminology, medical law, and Foundations of Pharmacology. Clinical skills include vital signs, EKG, sterile technique, phlebotomy, immunizations, urinalysis, etc. Administrative tasks include computer applications, ethics, telephone triage, medical records, and EMR/EHR training.

Day Class August 21, 2024 - May 2025

Monday, Tuesday, Wednesday, & Thursday 8:00am - 3:00pm

Tuition: \$7,005 Fees: \$1,925

OR

Evening Class August 21, 2024 - May 2025

Monday, Tuesday, Wednesday, & Thursday 3:00pm - 10:00pm

Tuition: \$7,005 Fees: \$1,925

Eligible Certifications:

NATIONAL CERTIFIED MEDICAL ASSISTANT (NCMA)

CAREER-TECHNICAL CERTIFICATE

BASIC LIFE SUPPORT (BLS)

Buckeye Career Center follows Federal Guidelines for the return of Title IV Funds.

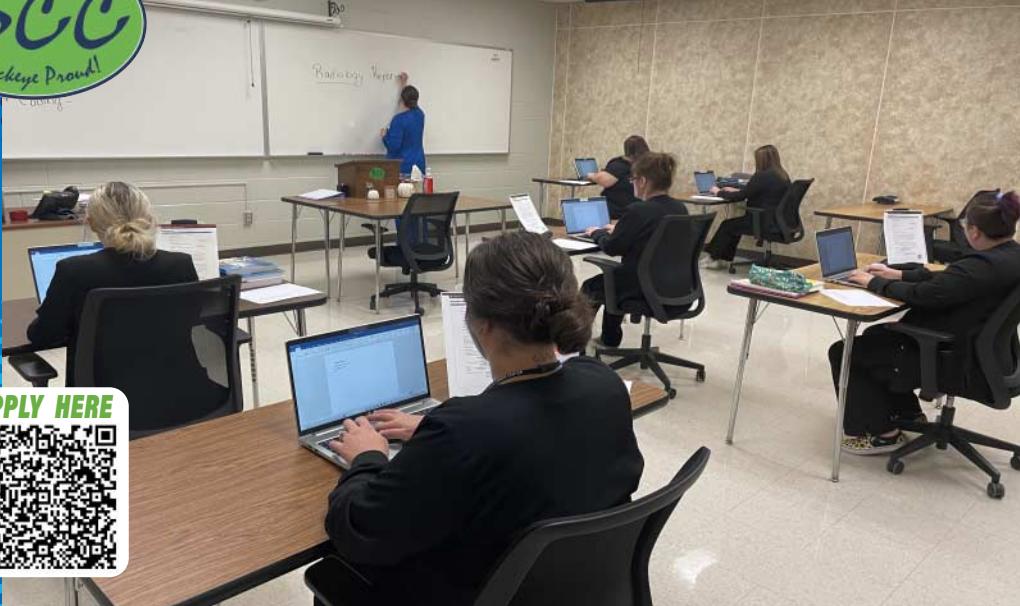
The Buckeye Career Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

**900
HOURS**

MONDAY-THURSDAY



APPLY HERE



FULL-TIME

MEDICAL OFFICE SUPPORT

This program prepares students to maintain medical records, code medical procedures and operations, assist health care professionals, manage the day-to-day operations of a health care provider's office, and transcribe various medical reports. We offer a comprehensive curriculum covering ICD-10 and CPT coding procedures, in-depth medical terminology, and basic medical accounting, as well as transcription skills.

Day Class

August 21, 2024 - May 2025

Tuesday, Wednesday, & Thursday 9:00am - 3:00pm

Tuition: \$4,680 Fees: \$1,250

OR

Evening Class

August 21, 2024 - May 2025

Tuesday, Wednesday, & Thursday 4:00pm - 9:30pm

Tuition: \$4,680 Fees: \$1,250

Eligible Certifications:

**600
HOURS**

TUESDAY-THURSDAY

NCCT CERTIFIED MEDICAL OFFICE ASSISTANT (CMOA)

CAREER-TECHNICAL CERTIFICATE

BASIC LIFE SUPPORT (BLS)

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[APPLY HERE](#)



UTILITY LINWORKER

Students will learn to set wood poles both manually and with motor driven equipment, and climb poles from 10' to 45' high. Students will learn to operate a variety of equipment and earn their Class A CDL. Instruction will be given on stringing wire, winding lines, and hanging single and double cross arms. Electrical and cable lines will be covered.

FULL-TIME

August 21, 2024 - May 2025

Monday, Tuesday, Wednesday & Thursday 7:00am - 12:30pm

Tuition: \$6,230 Fees: \$6,995

Eligible Certifications:

CLASS A COMMERCIAL DRIVER LICENSE

FLAGGER TRAINING

OSHA 10

CAREER-TECHNICAL CERTIFICATE

CPR AND FIRST AID CERTIFICATION

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**800
HOURS**

MONDAY-THURSDAY



FULL-TIME CLASSES



APPLY HERE



FULL-TIME

WELDING TECHNOLOGY

This program will cover the welding techniques of oxyfuel cutting, plasma arc cutting, SMAW, GMAW, GTAW, FCAW, intro to pipe welding, blueprint reading, and metallurgy. Students will use advanced welding techniques to design, build, and troubleshoot complex manufacturing solutions. Students will make, cut, and repair various types of metals utilizing different types of welds. Students will interpret project blueprints and specifications while applying an extensive knowledge of materials.

August 21, 2024 - May 2025

Monday, Tuesday, Wednesday, & Thursday 5:00pm - 9:30pm

Tuition: \$4,680 Fees: \$3,700

Eligible Certifications:

SMAW, GMAW, GTAW, FCAW

CAREER TECHNICAL CERTIFICATE

CPR AND FIRST AID CERTIFICATION

**600
HOURS**

MONDAY-THURSDAY

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PART-TIME CLASSES



APPRENTICESHIP TRAINING

Machining Apprenticeship

Earn your Certificate of Completion from the Ohio State Apprenticeship Council during this 4-year program. In the machining industry, it's like earning a Bachelor's Degree! Learn Machine Theory, Industrial Blueprint Reading, Basic Math through Trigonometry, Geometric Tolerance, and more.

Students must be employed in the Machining Industry to enroll.

Year 1 - Wednesday	6:00-10:00pm	Begins 08/21/2024	\$1,750
Year 2 - Tuesday	6:00-10:00pm	Begins 08/20/2024	\$1,540
Year 3 - Tuesday	6:00-10:00pm	Begins 08/20/2024	\$1,630
Year 4 - Tuesday	6:00-10:00pm	Begins 08/20/2024	\$1,680

Maintenance Mechanic Apprenticeship

Earn your Certificate of Completion from the Ohio State Apprenticeship Council during this 4-year program. In the maintenance mechanic industry, it's like earning a Bachelor's Degree! Learn Math, Blueprint Reading, Hydraulics, Sheet Metal, Metrology, and Industrial Electricity through Programmable Logistic Controls, Welding, Machining, CPR and First Aid, Troubleshooting, Plumbing, Automotive Repair, and more. **Students must be employed in the Maintenance Mechanic Industry to enroll.**

Year 1 - Tuesday	6:00-10:00pm	Begins 08/20/2024	\$1,680
Year 2 - Tuesday	6:00-10:00pm	Begins 08/20/2024	\$1,540
Year 3 - Wednesday	6:00-10:00pm	Begins 08/21/2024	\$1,595
Year 4 - Wednesday	6:00-10:00pm	Begins 08/21/2024	\$1,485

CUSTOMIZED TRAINING FOR BUSINESS AND INDUSTRY

Buckeye Career Center is an approved Center for Training Excellence through the Ohio Department of Higher Education and is committed to providing high quality training and services. A well-trained workforce means a more productive workforce!

We are willing to work one-on-one with employers to design and deliver customized training programs specific to each employer's needs and requirements. Whether your employees need to update their current skills or acquire a whole new skill set, we can develop the training necessary to meet those needs. Training can be provided one-on-one or in a group setting. Sessions can be conducted at your business, our facility, or at a mutually agreed upon location.

If you are an employer and have workforce training needs, just call and we will work with you directly to develop a program that will meet your specific needs! For additional information contact the Adult Education Office at 330-339-2288 or 1-800-227-1665.

**Many courses are also online! Check out what's available by going to:
www.BuckeyeCareerCenter.org/OnlineEducation.aspx**

PREPARE FOR YOUR FUTURE

Aspire

LEARN MORE. EARN MORE.

ASPIRE

The Buckeye Aspire program assists adults in Tuscarawas County and surrounding areas with beginning and secondary skills in Reading/Math/Language, High School Equivalency test preparation (GED®), English for Speakers of Other Languages (ESOL), and Career and Postsecondary Pathways to include partnered support with Buckeye Career Center's expanding Adult Diploma Program (ADP) offerings. Guided by their class site instructor, students blend individualized career and education goals with skill progression in their subjects of need.

Buckeye Aspire is a grant-funded program through the Ohio Department of Higher Education that offers **FREE CLASSES** to participating students. To enroll, individuals need to complete a two-day orientation session at their class site which includes career and education goal mapping, and determines starting points in the core subjects. ESOL students only need to attend a single-day orientation. Buckeye Aspire students must be 19 years or older unless school withdrawal approval documentation is provided prior to orientation.

To register for an orientation session or for additional program information, please call Buckeye Aspire Coordinator Nate Hackenbracht at 330-339-2288, ext. 1551 or 1-800-227-1665. Upcoming orientation dates and times can be found on the Buckeye Aspire website: www.BuckeyeCareerCenter.org/Aspire.aspx

DISCOVER YOUR PASSION

2024-25

**BUCKEYE
ASPIRE
CLASS
SITES:**

*Days and Times
Subject to Change*

*Based on
Instructional Staffing*

NEW PHILADELPHIA

ADP/WorkKeys® Focus

Buckeye Career Center
545 University Drive NE

Mon., Wed. 5:00-8:00pm

BERLIN

Hiland High School

4400 State Route 39

Mon., Wed. 5:00-8:00pm

DOVER

First Moravian Church
319 N. Walnut Street

Mon., Wed. 9:00am-12:00pm

**ESOL ENGLISH FOR SPEAKERS
OF OTHER LANGUAGES**

DOVER

First Moravian Church
319 N. Walnut Street

MORNING Tues., Thurs. 9:00am-12:00pm
EVENING Tues., Thurs. 6:00-8:30pm

APPLY HERE

ADULT DIPLOMA PROGRAM

Buckeye Proud!



FREE PROGRAM! Qualifying students can earn a state issued high school diploma and career specific technical certification.

Any adult age 18 or older living in Ohio that does not have a High School Diploma or GED® qualifies to participate in the Adult Diploma Program.

Students will be awarded a high school diploma issued by the Ohio Department of Education after they meet the ACT WorkKeys® level requirements and earn the industry credential associated with their program.

PROGRAMS ELIGIBLE FOR THE ADULT DIPLOMA PROGRAM:

Auto Tech

Ohio Pest Control Technician

Drone Operator for Safety Services

Phlebotomy

Intro to Sales & Marketing

Public Safety Communicator

Level I Firefighter

STNA

Level II Firefighter

Welding - Short Course

Manufacturing & Warehousing Associate

ADP LOOK FOR THIS SYMBOL!

**AUTOMOTIVE****Intro to Automotive Collision Repair**

Students will learn the basics of dent repair, basic metal fabrication, application and shaping of body filler. Students will be introduced to some basic welding, painting, and plastic bumper repair techniques as well.

30 Hours/5 Weeks

\$630 (Supplies Included)

MON. & WED. Begins 10/21/2024 6:00-9:00pm

Basic Automotive Mechanics

Learn the basics of automotive upkeep and repairs including: Checking and topping off fluid levels, preventive maintenance and key items to check, fluids and filter changes, tire repair, tire rotation, changing brakes, and more.

4 Weeks

\$155

WED. Begins 08/21/2024 6:00-10:00pm

Automotive Brakes**ADP**

Students will learn brake system theory and operation. They will learn to diagnose, service, and repair all types of automotive brakes, suspension and steering systems, and ABS braking and traction control systems in preparation to take the Entry Level ASE Certification Exam for Brakes (A5). This course is a combination of classroom and laboratory learning.

40 Hours/5 Weeks

\$530

MON. & TUES. Begins 08/26/2024 6:00-10:00pm

Begins 02/24/2025 6:00-10:00pm

Automotive Electrical/Electronic Systems**ADP**

Students will learn the operation, diagnosis and service of the electrical, electronic, computer control systems found in today's automobiles and light trucks. This course will prepare students to take the Entry Level ASE Certification Exam for Electrical/Electronic Systems (A6). This course is a combination of classroom and laboratory learning.

40 Hours/5 Weeks

\$530

MON. & TUES. Begins 10/07/2024 6:00-10:00pm

Begins 03/31/2025 6:00-10:00pm

Automotive Steering and Suspension**ADP**

Students will learn the operation, diagnosis and service of the steering and suspension systems in cars and light trucks. This course will prepare students to take the Entry Level ASE Certification Exam for Steering and Suspension (A4). This course is a combination of classroom and laboratory learning.

40 Hours/5 Weeks

\$530

MON. & TUES. Begins 11/11/2024 6:00-10:00pm

Automotive Engine Repair**ADP**

Students will learn general engine diagnosis, engine block assembly, lubrication and cooling systems, cylinder head and valve train diagnosis and repair. This course will prepare students to take the Entry Level ASE Certification Exam for Engine Repair (A1).

40 Hours/5 Weeks

\$530

MON. & TUES. Begins 01/06/2025 6:00-10:00pm

Must complete three of four Automotive Classes to qualify for the Adult Diploma Program.

PART-TIME CLASSES



COMPUTER TECHNOLOGY

Excel I

Learn and become more confident with changing the appearance of worksheets, formatting, basic formulas and functions, modifying existing worksheets, cut/copy/paste and paste special, charting, absolute references and conditional formatting. The course includes practical hands-on examples and shortcuts to improve accuracy and save time.

5 Weeks
\$160

TUES. Begins 10/15/2024 6:00-9:00pm
Begins 01/21/2025 6:00-9:00pm

Excel II

Learn how to use and apply advanced timesaving skills including; IF/SUMIF logical functions, tables, sorting/filtering tools, subtotaling function, VLOOKUP function, summarize data using PivotTables, macros, grouping worksheets, data validation, sharing and collaborating in Excel.

5 Weeks
\$160

TUES. Begins 11/19/2024 6:00-9:00pm
Begins 02/25/2025 6:00-9:00pm

SPECIAL INTEREST

BAKING & COOKING

Cake Decorating - I

Skills learned in this class will consist of simple flowers and line decorations. Create stems, floral sprays, sugar molding, piping gel, basket weaves, and assorted designs. Make your next party spectacular. Basic cake decorating kit needed.

5 Weeks
\$105

MON. Begins 09/09/2024 6:00-9:00pm
Begins 03/10/2025 6:00-9:00pm

Cake Decorating - II

Continuation of Part I with more intricate designs and decorations. Learn to prepare that wedding cake! Basic cake decorating kit needed.

5 Weeks
\$105

MON. Begins 10/14/2024 6:00-9:00pm
Begins 04/21/2025 6:00-9:00pm

BEEKEEPING

Beekeeping - Part I

Come learn about what it takes to become a new beekeeper! Course covers honeybee biology, beekeeping equipment (protective equipment, woodware, tools), bee diseases, and other related subjects. No experience necessary. Book included.

5 Weeks
\$85

TUES. Begins 09/10/2024 6:00-8:00pm
Begins 02/04/2025 6:00-8:00pm

Beekeeping - Part II

This course expands upon concepts covered in Beekeeping-Part I. Course covers honey, extracting honey, processing beeswax, specialty equipment, and other related subjects.

5 Weeks
\$65

TUES. Begins 10/15/2024 6:00-8:00pm
Begins 03/11/2025 6:00-8:00pm



Ohio Commercial Pest Control Technician 

Students will learn the basics of Professional Pest Control. Subjects will include principles of pest control, federal laws, pesticide labeling and formulations, proper/safe use of pesticides, personal protective equipment and other important topics. This class will be a combination of online and in-person instruction to prepare participants to pass the Ohio Pest Control Professional Applicator Licensure Exams. 30 Hours/5 Weeks WED. & SAT. Begins 01/08/2025 WED. 5:00-8:00pm, SAT. 9:00am-12:00pm

FAA Part 107 Drone License Preparation

Classes will be a hybrid of online and instructor lead preparation to complete the ground school curriculum. Students prepare to take the FAA Part 107 Unmanned Aircraft Systems professional drone pilot certification exam. Subjects covered include navigation charts, weather, federal regulations and more. The cost of the FAA Exam included in the class cost. Students will be given the opportunity to complete the NIMS 100 and NIMS 700 certifications as part of this program as well. This course may be combined with the Drone Flight Class to complete the Adult Diploma Program.

FINE ARTS

Guitar for Adults

Learn the basics of playing guitar, including proper posture and hand position, reading music and rhythms, basic chords and strumming, and more. Students must provide their own guitar for class.

6 Weeks **TUES.** **Begins 09/24/2024 6:00-8:00pm**
\$85 **Begins 01/14/2025 6:00-8:00pm**

Introduction to Line Dancing

This is for BEGINNERS. You will learn basic steps and some very popular dances.

6 Weeks **WED.** **Begins 10/02/2024 6:00-8:00pm**
\$55 **Begins 01/08/2025 6:00-8:00pm**

Intermediate Line Dancing

This is for the line dancers that know the basic steps and want some challenging dances!

6 Weeks **WED. Begins 03/05/2025 6:00-8:00pm**
\$55

Digital Photography - Understanding Your Digital Camera & Shooting in Manual Mode

Learn the fundamentals of photography and the function of the various settings on your digital camera. This class will focus on the basics of photography, focus, exposure, modes, and being comfortable shooting in manual mode. We will also touch on composition and capturing moving subjects. Bring a camera and manual.

TUES. Begins 10/01/2024 6:00-8:00pm
Begins 01/07/2025 6:00-8:00pm

PART-TIME CLASSES



Advancing Your Photography

Learn to use your photographic skills to see the world as picture opportunities. This class will focus on composition, lighting, and finding your photographic style. Advance your knowledge of photography to discover and create great photos.

4 Weeks

\$60

TUES. Begins 10/29/2024 6:00-8:00pm

Begins 02/04/2025 6:00-8:00pm

FINANCIAL PLANNING

Retirement Planning Today

You've worked hard to provide for your family and save for your future. Learn how to keep more of what you earn and make your money work harder for you. Whether you are just beginning to develop a retirement plan or approaching retirement, you'll learn practical information you can apply immediately.

2 Hours/1 Session

\$30

\$15 - Guest of Single Registrant

TUES. Begins 09/17/2024 6:00-8:00pm

Begins 03/18/2025 6:00-8:00pm

Begins 05/13/2025 6:00-8:00pm

Estate Planning Basics

Living Trusts, Powers of Attorney, Wills, Living Wills, and Powers of Attorney for Health Care are among the basic tools for estate planning. Consideration of these documents in the context of avoiding probate will be the focus. We will also address the following topics: estate tax, forms of asset ownership, and gifting.

2 Hours/1 Session

\$30

\$15 - Guest of Single Registrant

TUES. Begins 10/22/2024 6:00-8:00pm

Begins 01/21/2025 6:00-8:00pm

Begins 04/22/2025 6:00-8:00pm

Financial Wellness

Building a foundation for financial literacy, skills, and confidence. Learn about goal-setting and saving, building a budget, dealing with debt, understanding credit, credit reports and credit scores, and protecting your money. This 5-week course will help you build the skill set you need to manage money and learn to choose the financial products and services that work for you.

5 Weeks

FREE!

MON. Begins 09/30/2024 6:00-7:30pm

Contact the Dover-Phila Credit Union at 330-364-8874 for more information!



Comprehensive Income Tax

This 20-lesson course focuses on the majority of the tax forms needed to complete tax returns for yourself and the general public. In the course, students will acquire the knowledge and skills necessary to complete federal income tax returns and research tax issues. With this knowledge, earn extra money as a tax professional.

10 Weeks

\$200 Payable to Advantage Tax Group, LLC

MON. & THURS. Begins 09/09/2024 6:30-9:30pm

PART-TIME CLASSES



LANGUAGES

Sign Language - Level I

Designed to help people to communicate with the deaf and hearing impaired. This would be an excellent addition for law enforcement agents, emergency medical professionals, first responders, social workers, or anyone working with the public.

6 Weeks

\$110

WED. Begins 09/18/2024 6:00-8:00pm

Sign Language - Level II *NEW!*

Designed to help people learning sign language to improve their ability to sign, and interpret signed responses. We will use the sign vocabulary learned in the Level 1 class, to interpret what is being signed to us, and to respond correctly. Like the Level I class, this will be helpful to first responders, law enforcement agents, social workers, and anyone working with the public.

6 Weeks

\$110

WED. Begins 02/05/2025 6:00-8:00pm

PROFESSIONAL DEVELOPMENT

Nail Technician

This program will help prepare students to obtain their licensure by taking the manicuring exam with the Ohio State Board of Cosmetology and Barber Board. Training in nail care procedures and practices including basic as well as advanced manicures and pedicures. Students will learn infection control, anatomy, massage, relaxation techniques, salon operations, cosmetology laws, and more. CPR and First Aid certification will be included in this class. **LIMITED ENROLLMENT.**

13 Weeks/216 Hours

\$2,750

Orientation MON. 09/09/2024 4:00-5:30pm

Begins TUES., WED., & THURS. 09/10/2024 4:00-9:30pm

Orientation MON. 01/13/2025 4:00-5:30pm

Begins TUES., WED., & THURS. 01/14/2025 4:00-9:30pm

HEALTH & SAFETY

American Heart Association - Heartsaver

Heartsaver CPR AED teaches you CPR, AED, and choking knowledge. This program is for anyone with limited or no medical training who needs an AHA course completion card.

By Request - Call Buckeye at 330-339-2288

Or E-mail: ems@buckeyecareercenter.org

PART-TIME CLASSES



American Heart Association - BLS Healthcare Provider

Designed for those in a medical field. Students will learn single-rescuer and team basic life support for adults, children, and infants. Learn how to recognize life-threatening emergencies, provide high-quality chest compressions, deliver appropriate ventilation, and provide early use of an AED. Course also teaches relief from choking.

By Request - Call Buckeye at 330-339-2288

Or E-mail: ems@buckeyecareercenter.org

Phlebotomy ADP

Train to become a phlebotomist. Techniques in the drawing of blood with emphasis on the safety aspects of specimen collections using micro puncture and vein puncture. CPR and First Aid certification is included in this class. Hepatitis B Vaccine strongly recommended. Close toed shoes required. Class tuition includes one uniform and certification fee. **LIMITED ENROLLMENT.**

13 Weeks

MON. & WED. Begins 09/09/2024 6:00-9:30pm

\$1,150

Begins 01/06/2025 6:00-9:30pm

State Tested Nursing Assistant (STNA) ADP

Students will be prepared for the mandatory State Tested Nurse Aides (STNA) test in a few short weeks. Students will receive hands-on training in a lab setting. Topics covered include infection control, communication and interpersonal skills, safety and emergency procedures, resident rights, roles and responsibilities, older adult care, and other topics related to working as an STNA. This class includes 70 hours of classroom/lab instruction and 16 hours of clinical experiences. Closed toe shoes required. Class tuition includes one uniform, physical and certification fee.

93 Hours

TUES. & THURS. Begins 09/10/2024 3:30-9:00pm

\$1,150

Begins 12/03/2024 3:30-9:00pm

Begins 03/04/2025 3:30-9:00pm

Public Safety Communicator ADP

This class will be a hybrid of online and in-person instruction. The class will prepare the student with the skills needed to succeed in a Public Safety Communicator (Dispatcher) role. The class will follow the Association of Public-Safety Communications Officials (APCO) Telecommunicator Curriculum. Students will also prepare and take the National Incident Management Systems (NIMS) 100 and 700 Certification Exams.

5 Weeks

To Be Determined

\$800

PREPARE FOR YOUR FUTURE



EMERGENCY MEDICAL SERVICES

CALL 330-339-2288 OR E-MAIL EMS@BUCKEYCAREERCENTER.ORG

Emergency Medical Responder (EMR)

The EMR class is a vigorous class setting geared towards firefighters, law enforcement, lifeguards, or other first responders who would be first on scene to initiate care.

50 Hours

\$600 at BCC - \$625 at Your Site

EMR Refresher #105

A mix of hands-on skills and lecture will complete your requirements of 15 hours to renew your Ohio EMR certification. This class includes CPR and Ohio Trauma Triage.

15 Hours

\$200 at BCC - \$225 at Your Site

Emergency Medical Technician (EMT)

EMTs can be found working in many different fields from fire departments, private ambulance services, hospital settings, all the way to industrial settings! EMT is a required class on your way to becoming a paramedic. This class includes books, learning materials, online study, certification testing. Class Prerequisites: BCI background check to be done at Buckeye.

180 Hours

\$1,400 at BCC - \$1,550 at Your Site

MON. & WED. Begins 09/04/2024 6:00-10:00pm

Begins 03/03/2025 6:00-10:00pm

EMT Refresher #105

A mix of hands-on skills and lecture will complete your requirements of 40 hours to renew your Ohio EMT certification. This class covers all required content, CPR and Ohio Trauma Triage.

40 Hours

\$400 at BCC - \$425 at Your Site

Advanced Emergency Medical Technician (AEMT)

Advanced EMT builds off of your EMT certification to allow you to provide basic and limited advanced emergency care during transport of critical and emergent patients who access 911. Advanced EMTs learn basic cardiac monitoring, IV access and medication administration, and advanced airway management, along with many other life-saving techniques. Class Prerequisites: Current Ohio EMT card and BLS certification required. BCI background check to be done at Buckeye and drug test.

272 Hours

\$3,000 at BCC - \$3,150 at Your Site

MON. & WED. Begins 09/04/2024 6:00-10:00pm

Advanced Refresher #105

A mix of hands-on skills and lecture will complete your requirements of 60 hours to renew your Ohio Advanced certification. This class covers all required content and Ohio Trauma Triage.

60 Hours

\$500 at BCC - \$550 at Your Site

PART-TIME CLASSES



Paramedic Refresher #105

A mix of hands-on skills and lecture will complete your requirements of 86 hours to renew your Ohio Paramedic certification. This course includes Ohio Trauma Triage.

86 Hours

\$850 at BCC - \$900 at Your Site

Advanced Cardiac Life Support (ACLS)

This course will prepare you to direct or participate in managing cardiopulmonary arrest or other cardiovascular emergencies.

Full Certification 8 Hours

Recertification 4 Hours

Cost \$125 Per Person

Cost \$75 Per Person

Pediatric Advanced Life Support (PALS)

PALS will prepare you to manage cardiopulmonary arrest or other cardiovascular emergencies within the Pediatric Community at either pre-hospital or in-hospital teams. This PALS course is offered as an initial certification or a renewal Certification.

Full Certification 8 Hours

Recertification 4 Hours

Cost \$125 Per Person

Cost \$75 Per Person

Pediatric Emergency Assessment, Recognition, and Stabilization (PEARS)

Students interact with real patient cases and simulations, assess and stabilize pediatric patients experiencing respiratory and shock emergencies, and cardiopulmonary arrest emergencies.

Full Certification 8 Hours

Recertification 4 Hours

Cost \$125 Per Person

Cost \$75 Per Person

Emergency Vehicle Operations Course (EVOC)

Proper operation of an emergency vehicle is critical for emergency service providers. This course is designed to enhance safe vehicle operation by stressing theory and principles of defensive driving both in emergency and non-emergency situations. The course includes hands-on driving exercises designed to enhance the participant's ability to operate a vehicle during an emergency situation. This course is REQUIRED to qualify for Ohio Firefighter I and Firefighter II certifications.

16 Hours

\$150

By Request

Independent Study Continuing Education - All Levels

We understand many people work afternoon hours or swing shift hours that do not allow them to commit to a Refresher class. An Independent Study course allows you to work through your continuing education hours at your own pace. This class does require one (8 hour) day of hands-on skills to complete your hours and an AHA Refresher course.

Basic - \$300

Advanced - \$400

Paramedic - \$500

FOR SCHEDULES, CALL BUCKEYE CAREER CENTER AT 330-339-2288



FIREFIGHTING

CALL 330-339-2288 OR E-MAIL FIRE@BUCKEYCAREERCENTER.ORG

Volunteer Firefighter #105

Required by the state of Ohio for all new volunteer firefighters. This course is an introductory course in the areas of basic fire safety and support operations. Minimum age requirement is 18 years of age. Note: Individuals may be admitted who are 17 years of age, provided they have graduated or enrolled in their senior year of high school.

36 Hours

\$600

Level I Transition Firefighter #105 ADP

Firefighter I Transition course is designed to transition from a Volunteer Firefighter to the level of Firefighter I. Students will participate in classroom and practical skills instruction. Areas of study include safety, fire behavior, suppression, fire equipment and tools, building construction, rescue, and more. Prerequisite: Volunteer Firefighter certification.

124 Hours

\$2,000

Level I Firefighter #105 ADP

Firefighter I course covers basic firefighting concepts and skills. Training in safety, fire behavior, suppression, fire equipment and tools, building construction, and rescue are just a few of the topics covered in this course. Upon successful completion of this course students will be eligible to test for Firefighter I certification and be trained for an entry-level position in firefighting.

160 Hours

\$2,300

Level II Transition Firefighter #105 ADP

Firefighter II Transition course is required to transition from Firefighter Level I to Firefighter Level II. This course builds off of Firefighter I concepts in addition to more specialized areas of study. Students will study vehicle operation, hazardous materials, fire control, rescue, operations and command, inspections, and more. Prerequisite: Firefighter Level I certification.

84 Hours

\$2,000

PART-TIME CLASSES



Level I plus Level II Firefighter #105 ADP

Firefighter I and II course allows a candidate to complete all of the requirements of both Level I and Level II Firefighter in a single course. Training in safety, fire behavior, suppression, fire equipment and tools, building construction, and rescue are just a few of the topics covered in addition to more specialized areas of study. Students will study vehicle operation, hazardous materials, fire control, rescue, operations and command, inspections, and more. Candidates must pass a physical to participate.

244 Hours

\$3,200

FOR SCHEDULES, CALL BUCKEYE CAREER CENTER AT 330-339-2288

INDUSTRY & TRADES

AutoCAD ★

Draw and develop plans and blueprints using a computer. Fast-paced class. Must have keyboarding skills and introductory knowledge of computers. Basic drafting and access to CAD is a plus.

6 Weeks

\$450

MON. Begins 09/09/2024 6:00-10:00pm

WED. Begins 04/02/2025 6:00-10:00pm

Introduction to Solid Modeling (Autodesk Inventor or SOLIDWORKS) ★

The Inventor or SolidWorks training course provides students with an understanding of the parametric design philosophy through a hands-on, practice-intensive curriculum. Students will learn the key skills and knowledge required to design models using Autodesk Inventor or SolidWorks, starting with conceptual sketching, through to solid modeling, assembly design, and drawing production. The software to be used will be based on the needs of the students registering for class.

8 Weeks

\$440

MON. Begins 10/21/2024 6:00-9:00pm

Beginning Assembly Modeling (Inventor/SOLIDWORKS) ★

The Autodesk Inventor/SolidWorks Beginning Assembly Modeling training course builds on the skills acquired in the Autodesk Inventor/SolidWorks Introduction to Solid Modeling training courses to take students to a higher level of productivity when creating and working with assemblies. Prerequisite: Introduction to Solid Modeling. The software to be used will be based on the needs of the students registering for class.

8 Weeks

\$440

MON. Begins 01/27/2025 6:00-9:00pm

Basic Shop Math

Learn basic math so you can improve your opportunities in jobs, education, and life! Add, subtract, multiply, divide, fractions, decimals, percentages, ratios, and proportions.

5 Weeks

\$130

TUES. Begins 08/20/2024 6:00-10:00pm



Intro to CNC Machining

Learn CNC programming using a FANUC Simulator, use G and M codes, use basic machining practices to write programs for the simulator to make parts from supplied drawings. Students will use Edition 3 CNC Programming Handbook as a reference for programming. Potential to use a CNC Machine to make simple parts from supplied prints.

9 Weeks
\$395

TUES. Begins 12/17/2024 6:00-10:00pm

Forklift Training

Receive hands-on training, including new OSHA standards for forklift operation in this one-evening workshop. Complete the training, pass the test, and receive a certification card. Training can be provided on-site at your workplace or at Buckeye Career Center's campus. Call for pricing of customized, on-site classes. **LIMITED ENROLLMENT.**

1 Evening - WED. 6:00-9:00pm	09/11/2024	12/11/2024	03/12/2025
\$45	10/09/2024	01/08/2025	04/09/2025
	11/13/2024	02/12/2025	05/14/2025

House Wiring

Basics of theory and hands-on practice of home wiring. Wiring materials, outlets, switch boxes, service installation, roughing, wire sizes, code application, and finish wiring will be covered. Tool list will be provided at registration.

10 Weeks
\$385

WED. Begins 09/11/2024 6:00-9:00pm
Begins 12/04/2024 6:00-9:00pm
Begins 03/05/2025 6:00-9:00pm

Hydraulics - Basic Principles

Principles of power transfer through liquids and compressed air. Standard components and applications in typical systems, pipes, fittings and seals, simple and compound pressure, reducing and directional valves.

10 Weeks
\$530

TUES. Begins 11/26/2024 6:00-10:00pm

Hydraulics - Advanced Principles

Continuation of Basic Hydraulics.

5 Weeks
\$265

WED. Begins 04/09/2025 6:00-10:00pm

Industrial Blueprint Reading

Designed for the beginner. Limited to the industrial and machining trades. Helpful for welders, machinists, and industrial electricians. Sketching and oblique projects will also be taught.

8 Weeks
\$385

TUES. Begins 09/24/2024 6:00-10:00pm

PART-TIME CLASSES



Industrial Electricity I

Complex M/C Circuits, sequencing, lockouts, troubleshooting, mixed voltages and motor loads, dashpot and motor-driven timers, voltage, and current measurements. A/C and D/C Circuits.

12 Weeks

\$485

TUES. Begins 08/20/2024 6:00-10:00pm

Industrial Electricity II

Prerequisite is Industrial Electricity I.

12 Weeks

\$485

TUES. Begins 11/12/2024 6:00-10:00pm

Industrial Electricity III - Programmable Logic Controls

Introduction to PLC's (Programmable Logic Controls). Prerequisite is Industrial Electricity I and II.

12 Weeks

\$485

TUES. Begins 02/18/2025 6:00-10:00pm

Machine Trades I

Basic instruction and demonstration of the lathe, milling machine, drill press, grinder, saw, and shaper. Fundamentals of measurement and measuring instruments are included. Shop standards, shop practice, and shop safety are stressed throughout. **SAFETY GLASSES REQUIRED.**

12 Weeks

\$550

WED. Begins 11/13/2024 6:00-10:00pm

Machine Trades II

Stressing speed and feed requirements, blueprint notations, threads and thread standards, proper alignment, and indicating mill table, spindle, and vises. Gears and belts will be included.

SAFETY GLASSES REQUIRED.

10 Weeks

\$265

WED. Begins 11/06/2024 6:00-10:00pm

Metrology - Measuring & Calibration

Use a variety of measuring instruments. Includes angularity, dimensioning, degrees, radians, grads, external and internal calipers, depth gauges, gear tooth calipers, micrometers, vernier scales, microscopes, comparators, optical flats, lasers, surface indicators, and more.

8 Weeks

\$460

TUES. Begins 02/18/2025 6:00-10:00pm

PREPARE FOR YOUR FUTURE

**Plumbing** 

Learn plumbing theory and techniques. Instruction will include threaded pipes, waste systems, water heater installation, and plastic, galvanized, copper, and black gas pipe procedures. Tool list will be provided at registration. **SAFETY GLASSES REQUIRED.**

5 Weeks
\$220

WED. Begins 09/18/2024 6:00-10:00pm
Begins 01/08/2025 6:00-10:00pm
Begins 03/12/2025 6:00-10:00pm

Basic Small Engine Repair 

Learn repair work on small horsepower 2 and 4 cycle engines used in power lawn and garden tractors, bush saws, weed eaters, chain saws, rototillers, and snow blowers. This is basic engine repair on external parts.

10 Weeks
\$360

WED. Begins 09/11/2024 6:00-9:00pm
TUES. Begins 01/07/2025 6:00-9:00pm

Advanced Small Engine Repair 

Continuation of basic repair class, basic engine rebuilding, 2 cycle tear down.

10 Weeks
\$250

WED. Begins 01/08/2025 6:00-9:00pm

SafeLandUSA Basic

An essential course for any employee that is new to the oil and gas petrochem industry that will consistently be working in plant, dockside, onshore, or offshore facilities. This is required for any employee of a company that does exploration, production, drilling, and/or refining work for any of the leading operators. Whether you plan to drive a truck, work in landscape reclamation, heavy equipment operation, or drill work, you need this course!

\$190

8 Hour Training - Call to Schedule

Welding I 

This introductory course will expose students to the skills of welding using various welding processes. Students will learn electrode identification (E6013 and E7018), weld joint design, fillet and groove welds, and weld symbols. Students will also be exposed to the processes of oxyacetylene, carbon arc cutting, plasma cutting, and gas metal arc welding. Safety will be emphasized. Safety glasses, leather gloves, chipping hammer, long sleeves, closed toe leather boots, and welding helmet required. Students will be given the opportunity to earn an AWS credential in SMAW (Stick Welding).

12 Weeks
\$770

WED. Begins 08/21/2024 6:00-10:00pm
Begins 03/05/2025 6:00-10:00pm



PART-TIME CLASSES



Welding II

Welding I is a prerequisite. Use learned skills from Welding I to now be introduced to the welding processes of GMAW and GTAW while working with aluminum stainless steel. A brief review of weld symbols is included. Students will be given the opportunity to earn an AWS credential in SMAW (Stick Welding).

10 Weeks

\$385

MON. Begins 09/09/2024 6:00-10:00pm

WED. Begins 01/29/2025 6:00-10:00pm

Welding - Short Course

This course will train non-welders to weld and will train current welders with new and additional skills. One AWS welding certification test is included with this course.

80 Hours - 10 Weeks

\$1,265

TUES. & THURS. Begins 09/10/2024 6:00-10:00pm

Begins 01/14/2025 6:00-10:00pm

Manufacturing and Warehousing Associate

This class will be a hybrid of online and in-person instruction. It will include such skills as forklift driving, OSHA safety training, measurement, Intro to CNC theory, blueprint reading, fundamental math, fire safety and more. The class is designed to help someone prepare for an entry level position working in a warehouse or in a manufacturing facility. Participants will be given the opportunity to earn Forklift Certification, Rise Up Warehouse Certification, OSHA 30 Certification, ToolingU SME- Manufacturing Associate Credential, as well as CPR and First Aid.

10 Weeks/60 Hours

\$1,100

TUES. & THURS. Begins 09/10/2024 6:00-9:00pm

Begins 01/14/2025 6:00-9:00pm

Basic Construction/Carpentry

This class includes some online study, but the majority is hands-on instruction in basic construction techniques. The class will include safety, construction math, hand and power tools, construction drawings, construction measurement, material estimating, material handling, and communication, as well as other valuable skills to prepare for a career in the Construction/Carpentry field. The cost of the class includes a set of tools required to complete the class activities.

10 Weeks

\$1,200

TUES. & THURS. Begins 01/07/2025 5:00-9:00pm

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3. When your course starts, return to our online Instruction Center and click the *Classroom* link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

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Your Passion,
Prepare
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TESTING SERVICES



TESTING SERVICES

Pearson VUE

The test center at Buckeye Career Center in New Philadelphia, Ohio is the go-to Pearson VUE testing site for hundreds of testers a year across East Central Ohio and beyond, with our most-frequent testers completing the Ohio Assessments for Educators (OAE), the GED® for High School Equivalency, American Medical Technologists (AMT), CompTIA (for Information Technology), and dozens of other certification and licensure exams offered through the extensive Pearson VUE testing catalog. Testers register for and schedule their test through their respective exam's official site, which pairs with the testing center availability at Buckeye Career Center.

ACT WorkKeys®

ACT WorkKeys® is a job skills assessment system that helps employers select, hire, train, develop, and retain a high-performance workforce. This series of computer-based assessments measures functional skills as part of ACT's Work Readiness System. ACT WorkKeys® has helped millions of people in high schools, colleges, professional associations, businesses, and government agencies build their skills to increase global competitiveness and develop successful career pathways. Successful completion of ACT WorkKeys® assessments in Applied Mathematics, Graphic Literacy, and Workplace Documents is utilized at Buckeye Career Center for enrollment into its full-time programs, Adult Diploma Program (ADP) requirements, and can also lead to earning ACT's National Career Readiness Certificate (NCRC).

Other Services

Buckeye Career Center is also the area's testing location for Fire and EMS certifications, EPA 608 (HVAC+R), Certiport's Adobe and Microsoft credentialing, and partners with Ed-2-Go (Cengage Learning) for home-based and self-paced online skill enhancement course opportunities. Ed-2-Go course offerings and information is available online at careertraining.ed2go.com/buckeye.

For additional Buckeye Career Center testing questions and offerings, please call Testing Center Coordinator Nate Hackenbracht at 330-339-2288, ext. 1551.



FRIENDS OF ADULT EDUCATION**FRIENDS OF ADULT EDUCATION**

Friends of Adult Education raises funds to assist adults in attending Buckeye Career Center. The opportunity to attend Adult Education to attain increased job stability comes with expenses that are daunting for many. Adults wishing to further their education find it difficult to balance work, family, and the added expense of tuition. Unfortunately, subsidized funds for training have all but disappeared. We often come across instances where financial challenges within a family curtail the education of promising students. It is the mission of Friends of Adult Education to make it possible for adults to continue their education. This, in turn, leads to a local economy where they can give back to our culture and civic life.

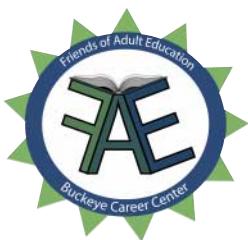
We encourage you to learn more about this fund at www.faebcc.com

Make A Difference • Be The Change • Giving Begins With You

As an advocate of Adult Education, donations can be made to:

The Stark Community Foundation for the benefit of Friends of Adult Education

ALL DONATIONS ARE TAX DEDUCTIBLE

**FRIENDS OF
ADULT EDUCATION**

**P.O. BOX 132
NEW PHILADELPHIA, OH 44663**



BUCKEYE CAREER CENTER ADULT EDUCATION

Discover Your Passion, Prepare for Your Future!

www.BuckeyeCareerCenter.org

Funding Opportunities



Federal Pell Grant

Ohio Means Jobs

Next Chance Scholarship

Talent Ready Grant

Work Ready Grant

APPLY HERE



Opportunities for Ohioans with Disabilities

Friends of Adult Education Scholarship

Veteran's Affairs

& More!



To learn more about qualifying programs and financial assistance opportunities at Buckeye Career Center Adult Education, please call 330-339-2288. Additionally, you can visit BCC in person, or virtually via BCC's website and social media pages.



Department of
Higher Education

FAFSA
FederalStudentAid
An office of the U.S. Department of Education



Opportunities for
Ohioans with
Disabilities



PREPARE FOR YOUR FUTURE

Buckeye Career Center conforms to all federal, state and local laws and regulations including Title IX and nondiscrimination against any student because of race, color, sex, religion, citizenship, economic status, marital status, pregnancy, handicap, disability, age or national origin and provides equal access to the Boy Scouts and other designated youth groups. This policy of nondiscrimination shall also apply to otherwise qualified handicapped individuals.

OHIO TECHNICAL CENTERS (OTCs)

Ohio Technical Centers (OTCs) are an association of independently operated career technical centers offering educational programs to adults specific to local needs, improving the job skills and professional competencies of Ohio's workforce. The 49 Ohio Technical Centers are the educational providers offering adult learners the training and credentials for the most in-demand jobs and a direct path to employability.

To learn more about the Ohio Technical Centers, visit ohiatechnicalcenters.com.

**ACCREDITED**

OTCs are officially accredited institutions of learning and training.

**COST-EFFECTIVE**

OTCs are a cost-effective option to education/training beyond high school.

**EMPLOYER-DRIVEN**

OTCs collaborate with local employers to offer customized training.



**Department of
Higher Education**



Buckeye Career Center is accredited by the Commission of the Council on Occupational Education, a national accrediting organization. All Full-Time Career Training Programs are approved by the Ohio Department of Higher Education and may lead to college credit at any Ohio public college. College credit articulation agreements are in place with Kent State University, Akron University, Akron University-Wayne College, and Franklin University.

Career assessment, financial aid for those who qualify, and job assistance are available. Register now for classes beginning in August. Call the Adult Education Office for a detailed brochure or an appointment to apply for a full-time program. \$50 non-refundable application fee due at appointment.

**For All Full-Time Career Training Programs
Earn College Credits and Industry Credentials**

Discover Your Passion. Prepare for Your Future!

PART-TIME REGISTRATION

BUCKEYE CAREER CENTER
ADULT EDUCATION



BUCKEYE CAREER CENTER



A UNIVERSITY SYSTEM OF OHIO PROVIDER

Registration Begins June 2024

PAYMENT OR COMPANY PURCHASE ORDER MUST ACCOMPANY REGISTRATION

Mail to: Buckeye Career Center • 545 University Drive NE • New Philadelphia, OH 44663

To register for Full-Time Classes contact the Adult Education Office at 330-339-2288

Name _____

Address _____

City _____ State _____ Zip Code _____

SS# _____ Cell Phone _____

Birthdate: mm/dd/yyyy _____ Work Phone _____

E-mail Address _____

Course Name _____ Course Date _____

Course Name _____ Course Date _____

Charge Card (circle one)



Charge Card # or Check # _____

Charge Card Expiration Date _____ 3-Digit Security Code _____

Name of Charge Card Owner _____

Company Billing Name _____

Company Address _____

City _____ State _____ Zip Code _____

Company Purchase Order # _____

Enrollment Information:

Any person 16 years of age or older may register for Adult Education classes at Buckeye Career Center. **Persons currently enrolled in high school must have permission from the Adult Education Supervisor before registering for an Adult Education Class.** Tuition must be paid in full at the time of registration. Tools, some supplies, and materials are NOT covered in the fees. Enrollees are expected to furnish their own protective clothing and safety wear. Each enrollee shall agree to abide by the rules and regulations of the Board of Education, and each enrollee is hereby informed that his/her enrollment is voluntary and neither the Board of Education nor any member of the school staff may be held responsible for injury resulting from the enrollee's action or conduct. **Withdrawals must be made fewer than three (3) business days before the class is scheduled to begin. All but a \$10 processing fee will be refunded for withdrawals made timely. No tuition will be refunded if a student does not withdraw prior to the start of class.**

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