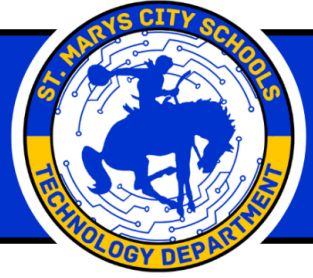


CHROMEBOOK POLICY



SMCS Chromebook Protection Plan Policy

To help students manage and maintain school-issued Chromebooks, St. Marys City Schools (SMCS) offers a Chromebook Protection Plan to assist with repair costs in cases of accidental damage. Please review the terms, coverage, and limitations carefully before participating.

How the Protection Plan Works

A **non-refundable annual fee** is required each school year for coverage:

- **High School (Grades 9–12):** \$50 per year
- **Middle School (Grades 6–8):** \$35 per year

The Protection Plan provides financial coverage of **up to \$250 per school year** toward repair or replacement costs due to accidental damage.

If total repair costs exceed \$250 within a school year, the student/parent is responsible for any additional balance.

While the plan is active, student(s) are eligible for:

- A **loaner Chromebook** while the student's device is being repaired (if all Protection Plan fees are paid in full)
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Repair Classifications

Minor Repairs

- Any repair costing **up to \$100**
- Multiple minor repairs may accumulate into a major repair if combined costs exceed \$100

Major Repairs

- Any repair costing **over \$100**, up to the **full replacement cost of the device**
- If the cost of repair equals or exceeds the replacement cost, the student/parent is responsible for the remaining balance once the \$250 annual coverage limit is reached.

Limitations & Responsibilities

Protection Plan Fee Requirement

If the Protection Plan fee is unpaid, the student's Chromebook will be held by the Technology Department until:

- The fee is paid **or**
- The full cost of repair or replacement is covered

Loss & Theft

- SMCS is **not responsible for lost devices**.
The student must locate the device or pay the replacement cost.
- If a device is **stolen**, a **police report** must be filed and provided to the Technology Department immediately.

Negligence & Intentional Damage

Damage caused by negligence, abuse, or intentional misuse is **not covered** by the Protection Plan. The student/parent will be charged the **full repair or replacement cost**.

Examples include (but are not limited to):

- Leaving the Chromebook on the floor or unsafe surfaces
- Using the device without the provided protective case
- Slamming, throwing, or intentionally damaging the device

Loaner Chromebooks

- Loaner devices are only available if all Protection Plan fees are fully paid.
- Any damage to a loaner Chromebook is the **full responsibility** of the student/parent and is not covered by the student's original plan.

Estimated Repair Costs

(Prices subject to change based on market conditions)

Repair Type	Estimated Cost
Touch Screen Replacement	\$65+
Non-Touch Screen Replacement	\$30+
Keyboard Replacement	\$40+
Charger Replacement	\$13+
Battery Replacement	\$60+
Bump Armor Case	\$22 (new) / \$15 (used)
Standard Carrying Case	\$15 (new) / \$10 (used)
Full Device Replacement	\$250+

Chromebook Technical Support

All repairs and technical assistance are handled by the **SMCS Technology Department**.

Services Provided:

- Hardware maintenance and repairs
- User account support
- Coordination of warranty repairs
- Distribution of loaner Chromebooks

- ⚠ All repairs must be completed by the SMCS Technology Department.
 - ⚠ Do not attempt to repair or open the Chromebook yourself.
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Effective Dates & Responsibilities

- The Chromebook and charger must be in good working condition at the end of the school year.
 - Devices remain the **property of SMCS**, and the district reserves the right to inspect them at any time.
 - In accordance with Board Policy: *Acceptable Use and Internet Safety*, students and parents are responsible for the device until its return date.
 - Parents are **financially responsible** for any Chromebook or charger that is lost, stolen, or damaged beyond plan coverage.
 - Failure to return or pay for a damaged device may result in **legal action** or withholding of privileges.
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For questions or support, please contact the SMCS Technology Department.