

TOWN OF EAGAR

INVITATION FOR SEALED BIDS

HVAC and Mini-Split Efficiency Upgrade Project

22 W 2nd St. Eagar, AZ 85925



November 2025

Proposal Due: Dec 17, 2025 AT 2:00pm
Prepared by Clerks Office
22 W. 2nd Street
Eagar, AZ 85925
Phone (928) 333-4128
Fax (928) 333-5140

NOTICE OF SEALED BID

Project Overview

The Town of Eagar is seeking sealed bids from qualified contractors for energy efficiency upgrades to the Town's HVAC systems. The project involves retrofitting existing systems to improve efficiency, as well as adding new mini-split systems in select Town facilities.

Scope of Work

1. HVAC System Retrofit:

- Upgrade existing HVAC systems from 14 SEER to 16 SEER efficiency ratings in Town Hall Utility Room.
- Replace outdated equipment with higher-efficiency units designed to reduce energy consumption and operating costs.
- Retrofit to include all necessary components, installation, testing, and verification.

2. Boiler System Replacement:

- Decommission the current boiler system in one Town-owned building.
- Replace with a modern mini-split system to enhance zone control and overall energy efficiency.
- The new configuration will allow the Town to heat or cool only the rooms in use, reducing unnecessary energy expenditure.

3. New Mini-Split Installations:

- Eagar Public Works Building: Install energy-efficient mini-split systems for improved climate control and reduced operating costs.
 - Eagar Council Chambers: Install mini-splits to provide independent temperature regulation and enhanced comfort during meetings and events.
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Bid Requirements

- Bidders must provide a detailed cost proposal including equipment, labor, all associated materials, and to include applicable tax.
- Include warranty information for both parts and labor.
- Provide estimated project completion timeline and proposed start date.
- Proof of licensing, bonding, and insurance must be submitted with the bid package.
- Preference may be given to contractors with prior commercial, municipal or government HVAC retrofit experience.

Project Goals

- Improve overall energy efficiency and reduce operational costs.
- Replace aging systems with environmentally responsible, high-efficiency alternatives.
- Enable flexible temperature control for multiple Town facilities.