SPARTA BOARD OF EDUCATION
COUNTY OF SUSSEX

ANNUAL MEETING NOTICE

In compliance with the "Open Public Meetings Act", Chapter 231, Public Law 1975, State of New Jersey, this notice establishes the annual meeting schedule for Sparta Township Public Schools Board of Education. All meetings will be held according to the schedule below at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ 07871, unless otherwise noted, and will begin at 7:30 pm. The agenda will include all business required of the board including but not limited to Personnel, Policies/Regulations/Bylaws, Curriculum/Technology, District Operations, Finance, and Negotiations. Formal Board action will be taken at the regular monthly meetings. Executive sessions may be required with advance notice to the public or advertised in compliance with the Open Public Meetings Act. This schedule is subject to change with appropriate notification. All meetings are open to the public, and the public is encouraged to attend.

REGULAR MEETINGS

Monday, January 25, 2016
Monday, February 22, 2016
Monday, March 14, 2016
Monday, April 25, 2016 - Tentative Public Hearing 2016-2017 Budget
Monday, May 23, 2016
Monday, June 27, 2016
Monday, July 25, 2016 (SHS Media Center)
Monday, August 22, 2016 (SHS Media Center)
Monday, September 26, 2016
Monday, October 24, 2016
Monday, November 21, 2016
Monday, December 19, 2016
Wednesday, January 4, 2017 Tentative Re-Organization

Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
April 25, 2016
ADDENDUM

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 190-16 Increment Reinstatement
PP 191-16 Supervisors' Collective Negotiation Agreement 7/1/15 – 6/30/19

RESOLUTION NO. PP 190-16 INCREMENT REINSTATEMENT

RESOLVED that the Board of Education approves to reinstate increment for employee #2812 for the 2016-2017 school year.

RESOLUTION NO. PP 191-16 SUPERVISORS' COLLECTIVE NEGOTIATION AGREEMENT 7/1/15 – 6/30/19

RESOLVED that the Board of Education approves the Employment Contract (Agreement) between the Sparta Supervisors' Association and the Sparta Board of Education, effective July 1, 2015 through June 30, 2019.

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
August 24, 2015
ADDENDUM #1

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 55-16 Amendment to Resolution PP 19-16 Certificated Staff as Home instructors
PP 56-16 Resignation
PP 57-16 Appointments
PP 58-16 Overload Stipends

RESOLUTION NO. PP 55-16 AMENDMENT TO RESOLUTION PP 19-16 CERTIFICATED STAFF AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all PreK-12 certificated staff to serve as home instructors, effective 7/1/15-6/30/16 at the rate of $45.00 per hour as per Article XVII C negotiated in the agreement between Sparta Board of Education and Sparta Education Association. (Originally approved at July 27, 2015 BOE meeting)

RESOLUTION NO. PP 56-16 RESIGNATION

Name	Position	School	Eff. Date
Ginsberg, Kelly	Teacher Assistant (Classroom)	High School	8/21/15

RESOLUTION NO. PP 57-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
***It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A.18A:6-7 et seq. N.J.S.A. 18A:6-4 et seq., as applicable.**

Name	Position	Replaces	School	Eff. Date	Salary
*Dann, Jane	Teacher Assistant (Classroom)	K. Ginsberg	High School	9/3/15 through the last day of school plus one orientation day to the instructional year in accordance with the contract	35 hours/week @$12.72 per hour (salary to be adjusted upon contract negotiations)
*Haueter, Kristine	Teacher Assistant (Classroom)	M. Rosenthal	Middle School	9/3/15 through the last day of school plus one orientation day to the instructional year in accordance with the contract	35 hours/week @$12.72 per hour (salary to be adjusted upon contract negotiations)

Lucas, Paige	**Teacher Assistant (Classroom)**	**C. Luminello**	**High School**	**9/3/15 through the last day of school plus one orientation day to the instructional year in accordance with the contract**	**35 hours/week @$12.72 per hour (salary to be adjusted upon contract negotiations)**
Rehm, Mark	**Leave of Absence Replacement – Business Teacher**	**S. Richmond**	**High School**	**9/1/15-end date TBD**	**BA, Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)**

RESOLUTION NO. PP 58-16 OVERLOAD STIPENDS

RESOLVED that the Board of Education approves the following staff members to receive overload stipends for the 2015-2016 school year according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association:

Teacher	Assignment	Minutes	% Stipend	Amount
Bennett, Heather	**German**	**1250**	**60%**	***$6,471.96**
Jouravlev	**Russian**	**1250**	**60%**	***$6,471.96**

*** Stated salary reflects 2014-2015 Guide. Any adjustments would follow new negotiated agreement.**

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

CIS 22-16 Amendment to Resolution CIS 03-16 Professional Development Vendor

RESOLUTION NO. CIS 22-16 AMENDMENT TO RESOLUTION CIS 03-16 PROFESSIONAL DEVELOPMENT VENDOR

RESOLVED that the Board of Education approves the amendment to the following vendor fee who provides professional development to staff members. This motion was previously approved at the July 27, 2015 Regular Meeting, Resolution No. CIS 03-16.

Vendor	Service	Fee	Account
Handle with Care	ABA Training August 31st	$4,400.00 amended from $2,700	20-250-200-320-6-0000 IDEA Basic Purchased Professional Services

OPERATIONS – *Kylen Anderson, Chair*

OPS 08-16 Revision to the Local Unit Facility and Renewable Energy Project

RESOLUTION NO. OPS 08-16 REVISIONS TO THE LOCAL UNIT FACILITY AND RENEWABLE ENERGY PROJECT

BE IT RESOLVED that the Sparta Township Board of Education approves the revisions to the Local Unit Facility and Renewable Energy Project for the Sparta Township School District which are set forth in the proposal from Vanguard Energy Partners, LLC, dated August 12, 2015, contingent upon and subject to the approval of the Morris County Improvement Authority and any other entity whose approval is required by the license and access agreement and receipt of documents required by the license and access agreement.

BE IT FURTHER RESOLVED that the Superintendent of Schools and School Business Administrator/Board Secretary are authorized by the Sparta Township Board of Education to sign any documents that may be required to effectuate the approval of the revisions to the Local Unit Facility and Renewal Energy Project for the Sparta Township School District.

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
February 22, 2016
ADDENDUM #1

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

CIS 74-16 Travel Reimbursement for Coaches and Student

RESOLUTION NO. CIS 74-16 TRAVEL REIMBURSEMENT FOR COACHES AND STUDENT

RESOLVED that the Board of Education approves the travel reimbursement for mileage, hotel and meals for three Wrestling Coaches and hotel and meals for one student to attend the NJ State Wrestling Championships in Atlantic City, NJ March 3, 4, 5, & 6, 2016, if a Sparta High School student qualifies for the event. The total not to exceed $1,762.58.

Coach 1	153 miles x 2 = 306 x .31 = 2 rooms x 3 nights @ $97 = Meals 4 days	$94.86 $582.00 $224.00	= 	(1 room is for student) $900.86
Coach 2	153 miles x 2 = 306 x .31 = Meals 4 days	$94.86 $224.00	= 	 $318.86
Coach 3	153 miles x 2 = 306 x .31 = Meals 4 days	$94.86 $224.00	= 	 $318.86
Student	Meals 4 days	$224.00	=	$224.00
	Total not to exceed			$1,762.58

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
January 25, 2016
ADDENDUM

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 137-16 One-One Teacher Assistant

RESOLUTION NO. PP 137-16 ONE-ONE TEACHER ASSISTANT

RESOLVED that the Board of Education approves the following One-One Teacher Assistant for after school activities as per State mandated IEP for 1 – 2 afternoons per week. Teacher Assistant to be paid upon submission of timesheets:

#	Name	Rate of Pay	# of hours	# of days per week
1	Risoli, Angela	Hourly rate Pro-rated (salary to be adjusted upon contract negotiations)	1 hr. 45 min (2:45-4:30 p.m.)	Not to exceed 2 afternoons per week

OPERATIONS – *Jack Surdoval, Chair*

OPS 37-16 School Board Recognition Month

RESOLUTION NO. OPS 37-16 SCHOOL BOARD RECOGNITION MONTH

WHEREAS, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and
WHEREAS, the Sparta Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and
WHEREAS, the Sparta Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and
WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it
RESOLVED, That the Sparta Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further
RESOLVED That the Sparta Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
June 29, 2016
ADDENDUM

RESOLVED that the Board of Education appoints Kim Bragg to fill the vacant seat on the Sparta Board of Education until January 4, 2017 or the date of the January 2017 meeting when newly elected board members are sworn in.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____		_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 253-16 2015-2016 Retroactive Salary Adjustments for Central Office & IT Staff

RESOLUTION NO. PP 253-16 2015-2016 RETROACTIVE SALARY ADJUSTMENTS FOR CENTRAL OFFICE & IT STAFF

RESOLVED that the Board of Education approves a .4% salary increase for the following staff members for the 2015-2016 school year:

NAME	POSITION	RETROACTIVE INCREASE
Bowley, Nathaniel	IT System Technician	$164.16
Chaparro, Carlos	IT System Technician	$164.16
Cronin, Michael	IT Network Specialist	$355.92
Dekmar, Sheryl	IT System Technician	$231.20
Kerwin, Tippy	IT System Technician	$204.48
Rendle, Steven	IT System Technician	$260.00
Cooney, Cynthia	Secretary to Superintendent	$261.33
Dobroskok, Rosemarie	HR Assistant	$154.00
Dougherty, Lisa	Secretary to BA	$204.34
Henderson, Robin	Accounts Payable	$234.29
Rocco, Terri	Secretary to Buildings & Grounds	$154.00
Ruitenberg, Caren	Benefits/Website Coordinator	$204.14
Simeone, Cheryl	Payroll Coordinator	$235.29
Toker, Joyce	Secretary to Assistant Superintendent/Director of Curriculum	$191.97
Trojanowski, Patricia	Assistant to Transportation Supervisor	$158.00
Iliff, John	Mail Courier	$86.74
Keane, Kerry	Treasurer	$28.38

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

CIS 112-16 Next Generation Science Kits Grades K – 5
CIS 113-16 ELA Curriculum Purchase Grades 6 – 8
CIS 114-16 ELA Books
CIS 115-16 Classroom Furniture ELA

RESOLUTION NO. CIS 112-16 NEXT GENERATION SCIENCE KITS GRADES K – 5

RESOLVED that the Board of Education approves the purchase of Next Generation Science Kits for Grades K – 5 in accordance with Next Generation Science Standards previously adopted at a cost not to exceed $50,200.

RESOLUTION NO. CIS 113-16 ELA CURRICULUM PURCHASE GRADES 6 – 8

RESOLVED that the Board of Education approves the purchase of English Language Arts Reading and Writing Project Classroom Libraries for Grades 6 – 8 at a cost not to exceed $28,200.

RESOLUTION NO. CIS 114-16 ELA BOOKS

RESOLVED that the Board of Education approves the purchase of a variety of ELA books at a cost not to exceed $9,700.

Sparta High School	Variety of ELA books	$5,300
Sparta Middle School	Variety of ELA books	$1,340
Sparta High School	Variety of ELA books	$955
TOTAL		$7,595

RESOLUTION NO. CIS 115-16 CLASSROOM FURNITURE ELA

RESOLVED that the Board of Education approves the purchase of classroom furniture including chairs and tables for ELA program at a cost not to exceed $3,100.

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
March 14, 2016
ADDENDUM

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 161-16 Termination

RESOLUTION NO. PP 161 -16 TERMINATION

RESOLVED, that the Board of Education approves the following termination:

Name	Position/School	Effective Date
Risoli, Angela	Teacher Assistant (Classroom) – Middle School	3/18/16 (last day)

FINANCE – *Jack Surdoval, Chair*

FIN 91-16 Transportation Contract

RESOLUTION NO. FIN 91-16 TRANSPORTATION CONTRACT

RESOLVED that the Board of Education approves the following parental transportation contract for the 2015-2016 school year:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-10	AP	Alpine School	2/17/16-6/30/16	$734.58

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
May 23, 2016
ADDENDUM

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 214-16 Reassignments
PP 215-16 Appointment
PP 216-16 Sparta Day Compensation

RESOLUTION NO. PP 214-16 REASSIGNMENTS

RESOLVED that the Board of Education approves the following reassignments for the 2016-2017 school year:

Name	From – Position/School	To – Position/School
Bleakley, Morgan	Elementary Teacher – Helen Morgan School	STEP Teacher – 60% at Helen Morgan School and 40% at Mohawk Avenue School Elementary School
Margolies, Jaclyn	Guidance Counselor – Middle School	Language Arts Teacher – 7th grade

RESOLUTION NO. PP 215-16 APPOINTMENT

RESOLVED that the Board of Education approves the following appointment:

Name	Position	Replaces	School	Eff. Date	Salary
Scrudato, Blair	Guidance Counselor	J. Margolies who is replacing D. Viggiano	Middle School	9/1/16-the last day of school	BA, Step 1, $53,933 (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 216-16 SPARTA DAY COMPENSATION

RESOLVED that the Board of Education approves the following staff members to be paid $50.00 per hour for working Sparta Day:

Name	Amount of Hours Worked
Brennan, William	1 hour
Corso, Deborah	7 hours
DelCoro, Amy	1 hour
Feldmann, Angela	1 hour
Lyons, Amanda	1 hour
Papanestor, Katelyn	1 hour
Rennie, Karin	1 hour
Slavin, Judith	1 hour
Smith, Suzanne	1 hour

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

CIS 100-16 2016 Before/After School Program Additional Teachers – Sparta Middle School

RESOLUTION NO. CIS 100-16 2016 BEFORE/AFTER SCHOOL PROGRAM ADDITIONAL TEACHERS – SPARTA MIDDLE SCHOOL

RESOLVED that the Board of Education approves the following staff members for the Before/After School program at the Sparta Middle School to be compensated at $55/hr utilizing NCLB Title I funds, Acct No. 20-231-100-100-1-4000 upon submission of time sheets.

	Sparta Middle School
1	Meade, Laura
2	Yanoff, Elizabeth

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
October 26, 2015
ADDENDUM

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 102-16 Appointments

RESOLUTION NO. PP 102 -16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
***It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.**

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Carbery, Devon	Teacher Assistant (Classroom)	R. Hilcken	Alpine School	10/27/15 through the last day of school	35 hours at $12.72 per hour (salary to be adjusted upon contract Negotiations

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
September 28, 2015
ADDENDUM

PERSONNEL & POLICY - *Melva Cummings, Chair*

PP 81-16 Reinstate Increment
PP82-16 Appointments
PP83-16 Reassignment of Teacher Assistant to Receive Differential Pay
PP84-16 Reassignment of Teacher Assistant to No Longer Receive Differential Pay
PP85-16 Additional Co-Op Students for the 2015-2016 School Year

RESOLUTION NO. PP 81 -16 REINSTATE INCREMENT

RESOLVED that the Board of Education approves to reinstate increment for employee # 0494 for the 2015-2016 school year.

RESOLUTION NO. PP 82 -16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Grotyohann, Denise	10 month Secretary	A. Langan	High School	10/12/15 or upon release from her current employer – 6/30/16	Step 1 of the SEA Secretarial Guide, $26,619.00 pro-rated (salary to be adjusted upon contract negotiations)
2	Sullivan, Scott	Security Monitor	J. Drossel	High School	10/1/15-6/30/16	40 hours per week @$16.00 per hour

RESOLUTION NO. PP 83 -16 REASSIGNMENT OF TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following reassignment of Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for those students with IEP driven special handling techniques for the 2015-2016 school year effective September 24, 2015 through June 24, 2016 or the last day of school for a total of 35 hours per week.

#	Name
1	Neurohr, Stacy

RESOLUTION NO. PP 84 -16 REASSIGNMENT OF TEACHER ASSISTANT TO NO LONGER RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following reassignment of Teacher Assistant (Classroom) from differential pay at a rate of $1.50 per hour to Classroom Assistant with no differential pay effective September 24, 2015.

#	Name
1	Metro, Jeff

RESOLUTION NO. PP 85 -16 ADDITIONAL CO-OP STUDENTS FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education accepts and approves the following students into the Cooperative Business Education program:

Corcoran, Tess (effective 9/29/15)	Main Office

All students will be paid at the usual rate paid by the district for co-op students – which is currently $8.38/hour.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

CIS 35-16 After School Program
CIS 36-16 National Honor Society Students to Tutor

RESOLUTION NO. CIS 35-16 AFTER SCHOOL PROGRAM

RESOLVED that the Board of Education approve the following staff members for the Sparta High School After School Program. Teachers will be paid $55 per session, for weekly sessions (Thursdays) starting October 1, 2015 through June 2016 with NCLB Title I funds upon submission of timesheets, Acct No: 20-231-100-100-1-4000.

	SHS
1	Colte, Danielle
2	Deluccia, Angela
4	Hobby-Psensky, Shannon
5	Kasa, Laura
3	La Carrubba-Gomez, Lauren
6	Lowery, Andrew
7	Wisniewski, April

RESOLUTION NO. CIS 36-16 NATIONAL HONOR SOCIETY STUDENTS TO TUTOR

RESOLVED that the Board of Education approves Danielle Kopp to receive $550.00 to coordinate National Honor Society students to serve as tutors for the After School program, Acct No: 20-231-100-100-1-4000.

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
July 27, 2015
ADDENDUM

PERSONNEL & Policy - *Melva Cummings, Chair*

PP33-16 Additional Resignation
PP34-16 Additional Appointments

RESOLUTION NO. PP 33-16: ADDITIONAL RESIGNATION

RESOLVED that the Board of Education approves with regret the following resignation:

Name	Position	School	Eff. Date
Kopacz, Marybeth	Curriculum Supervisor	Helen Morgan School and Sparta Middle School	7/30/15

RESOLUTION NO. PP 34-16: ADDITIONAL APPOINTMENTS

RESOLVED, that the Board of Education approves the following appointment:

Name	Position	Replaces	School	Eff. Date	Salary
Colte, Danielle	Student Assistant Coordinator	K. Dalton	District	7/28/15-6/30/16	MA, Step 6, $67,518.00 plus $11,900.00 stipend Total salary $79,418.00

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of July 16, 2015

OPS 01-16 Formation of AD-HOC Committee

RESOLUTION NO. OPS 01-16 FORMATION OF AD HOC COMMITTEE

RESOLVED, that the Board of Education approves the formation of an Ad Hoc Committee for the purpose of assessing our District's outside athletic facilities, making recommendations for improvement and exploring funding and partnership options. Committee members to be selected at a later date.

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
AUGUST 24, 2015
EXECUTIVE SESSION AGENDA, 6:30 PM
REGULAR MEETING AGENDA, 7:30 PM
SPARTA HIGH SCHOOL MEDIA CENTER

CALLED TO ORDER: By: _____ @ _____PM

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on August 17, 2015 to the New Jersey Herald and the Township Clerk and August 14, 2015 to the Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Legal:** Potential Litigation Regarding Proposed Solar Project and **Negotiations:** In Process with District Bargaining Units; NOW THEREFORE, BE IT RESOLVED that the Sparta Township Board of Education shall enter Executive Session on _____@ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

MOTION TO CLOSE EXECUTIVE SESSION @ ____ PM

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

MOTION TO OPEN PUBLIC MEETING @ ____ PM

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald, and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:

PRESENTATIONS: 2015-2016 BOE/District/Superintendent Merit Goals

APPROVAL OF MINUTES:
June 22, 2015 - Executive Session Minutes
June 22, 2015 - Regular Meeting Minutes
July 27, 2015 – Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

SUPERINTENDENT'S REPORT:

- OPRA: There were **0** OPRA requests totaling **0** hours and **_0_** minutes and legal fees for OPRA assistance for the month ending June 2015 were **$0.**
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT: No report for August

ASSISTANT SUPERINTENDENT'S REPORT:

- AP Results Summary
- Brain Camp Results Summary

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Ms. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Ms. Melva Cummings

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report August 17, 2015

PP 35-16 Resignations
PP 36-16 Appointments
PP 37-16 Correction of Effective Date
PP 38-16 Renewal of Substitute: Teachers, Aides, Secretaries, Nurses and Custodians 2015-2016 School Year
PP 39-16 New Substitute Staff
PP 40-16 Approval of Summer Custodian
PP 41-16 Approval of Middle School Co-Curricular Advisor for 2015-2016 School Year
PP 42-16 Approval of High School Co-Curricular Advisors for 2015-2016 School Year
PP 43-16 Approval of Theater Audio/Visual Workers for 2015-2016 School Year
PP 44-16 Approval of Athletic Event Wages and Individuals for 2015-2016
PP 45-16 Approval of Teacher Assistants (Classroom) to Serve as Substitute Teachers
PP 46-16 Approval of Teachers to Receiving Overload Stipends for 2015-2016 School Year
PP 47-16 Approval of Transfer
PP 48-16 Abolish Supervisor Position: Supervisor English LA Grades 4-7
PP 49-16 New Supervisor Position: Supervisor of Special Services
PP 50-16 Amend Hourly Rate for Transportation Substitute Drivers and Aides (PP 04-16 7/27/2015)
PP 51-16 New and Revised Policies, Regulations, and ByLaws for Second Reading and Adoption
PP 52-16 New and Revised Policies, Regulations, and ByLaws for First Reading
PP 53-16 Superintendent to Approve Positions with a Start Date of 9/1/15
PP 54-16 Approval of Leave of Absence

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION PP 35-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Eff. Date
Arcieri, Kathleen	**Teacher Assistant (Cafeteria/Playground)**	**Mohawk Avenue School**	**8/20/15**
Grossberndt, Kelly	Principal Secretary	High School	**9/16/15** or until a qualified candidate is approved before that date
Jernick, Kelly	Teacher Assistant (Classroom)	High School	8/17/15
Luminello, Christopher	Teacher Assistant (Classroom)	High School	7/29/15
Sullivan, Patricia	Teacher Assistant (Classroom)	Helen Morgan School	8/3/15

RESOLUTION NO. PP 36-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A:6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Guirk III, James	Full time Custodian	**S. Demsak**	**Middle School**	9/1/15-6/30/16	Step 1 of the Custodian Hiring Guide (AFSCME), $17.31 per hour (salary to be adjusted upon contract negotiations)
*Jablonski, Michael	Full time Custodian	**D. Pietrowski**	Middle School	9/1/15-6/30/16	Step 1 of the Custodian Hiring Guide (AFSCME), $17.31 per hour (salary to be adjusted upon contract negotiations)
***Kontometros, Tryfon**	**Teacher Assistant (Cafeteria/ Playground)**	**K. Arcieri**	**Mohawk Avenue School**	**9/3/15 through last day of school**	**10 hours per week @ $10.85 per hour (salary to be adjusted upon contract negotiations)**
*Krueder, Amanda	Teacher Assistant (Classroom)	B. Schweers	Middle School	9/3/15-through the last day of school plus one orientation day held prior to the instructional year in accordance with the contract	35 hours/week @ $12.72 per hour (salary to be adjusted upon contract negotiations)
*LeBlanc, Kathryn	English Teacher	J. Valleau	High School	9/1/15-6/30/16	MA, Step 1, $59,183.00 (salary to be adjusted upon contract negotiations)
*Meade, Allison	Teacher Assistant (Classroom)	P. Sullivan	Middle School	9/3/15-through the last day of school plus one orientation day held prior to the instructional year in accordance with the contract	35 hours/week @ $12.72 per hour (salary to be adjusted upon contract negotiations)

*Svendsen, Laura	Guidance Counselor	K. Flannelly	High School	9/1/15-6/30/16 plus 4 days per diem Summer 2015	MA, Step 3, **$61,783.00** (salary to be adjusted upon contract negotiations)
Valleau, Jenna	Guidance Counselor-Pending Certification	D. Colte	High School	9/1/15-6/30/16 plus 4 days per diem Summer 2015	MA, Step 14, $90,908.00 (salary to be adjusted upon contract negotiations)
Wicker, Krista	Teacher Assistant (Cafeteria/ Playground)	New Position	Middle School	9/3/15 through last day of school	12 ½ hours per week @ $10.85 per hour (salary to be adjusted upon contract negotiations)
*Zanella, Jennifer	Leave of Absence Replacement - Elementary Teacher	G. Verhalen	Mohawk Avenue School	9/1/15-9/30/15 pro-rated	BA, step 1, $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 37-16 CORRECTION OF EFFECTIVE DATE

RESOLVED that the Board of Education approves the following correction of effective date (approved at the July 27, 2015 Board Meeting):
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Tafuri, Lisa	Teacher of Engineering/ Technology	C. Masker	High School	10/1/15-6/30/16 or upon release of her current contract	BA+30, Step 6, $62,268.00 pro-rated (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 38-16 RENEWAL OF SUBSTITUTE: TEACHERS, AIDES, SECRETARIES, NURSES AND CUSTODIANS 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Nurses and Substitute Custodians for the 2015-2016 school year:

Renewed Substitute Teachers

1. Michael Altmann	12. Mary Green	23. Susan Nolan
2. Amani Barkawi	13. Margaret Hedderich	24. Jessica Nolfi

3. Meghan Baxendell	14. Rebecca Hilcken	25. Zachary Petruzzi
4. Janice Bosi	15. Kelli Kilby	26. Karin Schaefer
5. Jonathan Boyle	16. Christopher Luminello	27. Frances Schneider
6. Clare Buynak	17. Jean Marie Lynch	28. Henry Scully
7. Scott Connor	18. Laura Mazella	29. Lezet Shabani
8. Jennifer Faundino	19. Melissa Mascucci	30. Kate Smith
9. Caitlin Fell	20. Jeffrey Metro	31. Jeanine Struble
10. Christie Fenners	21. Christina Meyers	
11. Krista Fiorentino	22. Siobhan Monoghan	

Renewed Substitute Aides

1. Deborah Argula	4. Libia Langerraap	7. Lezet Shabani
2. Meghan Baxendell	5. Jean Marie Lynch	
3. Christie Fenners	6. Laura Mazella	

Renewed Substitute Secretary

1. Jeanine Struble		

Renewed Substitute Nurses

1. Jennan Gallanthen	2. Anne Murphy	3. Therese Rick-Sutherland

Renewed Substitute Custodians

1. David Baumann	5. John Iliff - $17.31/hr	9. Bruce Taylor
2. Andrew Cabrera	6. Joseph Krieg	10. Daniel Taylor
3. Kyle Costabile	7. Dan McMickle	11. Eugene Vovchansky
4. Travis Henderson	8. Robert Schalk	

RESOLUTION NO. PP 39-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of New Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Custodian, Substitute Bus Drivers and Substitute Aides for the 2015-2016 school year:

New Substitute Teachers

1. Kelly Burke	Substitute Certificate expires 7/2017
2. Christie Farber	Elementary Teacher/Students w/Disabilities
3. Amy Giampoala	Teacher of Art
4. Diane Harris	Elementary K-8/Teacher of Mathematics
5. Christina Krawiec	Elementary K-6/Substitute Cert expires 1/2/19
6. Hal Mordkoff	CE Elementary K-6/CE Elementary Math 5-8
7. Jody Pruiksma	Teacher of Handicapped
8. Martin Volz	CE Physical Education/Sub Cert expires 7/2020
9. Nicole Wildermuth	Substitute Certificate expires 1/2/19
10. Abigail Walker	Substitute Certificate expires 1/2/20

New Substitute Aides

1. Kelly Burke	3. Jody Pruiksma	5. Nicole Wildermuth
2. Diane Harris	4. Patricia Sullivan	

New Substitute Secretary

1. Diane Harris		

New Substitute Custodian

1. Dennis Mizerek		

New Substitute Bus Drivers and Aides

BUS DRIVERS $16.75/hour	BUS AIDES $12.00/hour
Sandra Stokem	Tryfon Kontometros
	Sandra Stokem

RESOLUTION NO. PP 40-16 APPROVAL OF SUMMER CUSTODIAN

RESOLVED that the Board of Education approves the following appointment:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Eff. Date	Rate
Mizerek, Dennis	Summer Custodian	8/12/15 - 8/28/15	$10.20 per hour
Muzzo, Nicholas	Summer Custodian	8/3/15-8/28/15	$9.50 per hour

RESOLUTION NO. PP 41-16 APPROVAL OF MIDDLE SCHOOL CO-CURRICULAR ADVISORS FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following Co-Curricular advisors for the Sparta Middle School for the 2015-2016 school year:

Co-Curricular Club	Cluster and Amount	Advisor
Intramurals - Soccer MP4	Cluster "E" - $1,987	Papa, Anthony
Interscholastic Cross Country	Step 7 of the Coaches' Guide	Gilmartin, Robert

RESOLUTION NO. PP 42-16 APPROVAL OF HIGH SCHOOL CO-CURRICULAR ADVISORS FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the attached Co-Curricular advisor for the Sparta High School for the 2015-2016 school year:

RESOLUTION NO. PP 43-16 APPROVAL OF THEATER AUDIO/VISUAL STAFF FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following Theater Audio/Visual Staff for the 2015-2016 school year. These staff are to be paid $50.00 per hour for weekdays and $65 per hour for weekends.

Fetter, Nicole
Marakovits, Matt
Reed, Josh
Rivers, Brent

RESOLUTION NO. PP 44-16 APPROVAL OF ATHLETIC EVENT WAGES AND INDIVIDUALS FOR 2015-2016

RESOLVED that the Board of Education approves the following individuals and pay scale for the 2015-2016 Athletic Season

Ticket Seller	$45.00
Ticket Taker	$45.00
Crowd Control Home	$45.00
Crowd Control Away	$50.00
Site Manager All Sports	$90.00
Clock Operator Basketball	$95.00
Clock Operator Basketball	$65.00
Clock Operator Basketball	$60.00
Clock Operator Basketball	$30.00
Clock Operator Basketball	$30.00
Clock Operator Basketball	$45.00
Clock Operator Wrestling	$65.00
Announcer	$50.00
Head Cashier	$60.00
Chains	$25.00
Camera Man	$25/game
Police Officers	$63.17/hr

State Tournament Officials are Based on NJSIAA Fees to be Determined

1	Adubato, Cheryl	53	Ginsberg, Kelly	105	Nielson, Barbara
2	Allshouse, Debra	54	La Carrubba-Gomez, Lauren	106	Oleanski, Theresa
3	Angelica, Patricia	55	Graham, Christy	107	Paiva, Kathleen
4	Antonelli, Johnessa	56	Graniello, Francis	108	Papa, Anthony
5	Arbolino, Kate	57	Greco, Megan	109	Pollison, Kandace
6	Bach, Loni	58	Green, Kimberly	110	Poots, Richard
7	Barker, Jamie	59	Grossberndt, Kelly	111	Reed, Victoria
8	Bartling, Nancy	60	Hall, Derek	112	Reese, Catherine
9	Battaglia, Frank	61	Hartman, Matthew	113	Rehm, Mark
10	Bayliss, Andrew	62	Hassenplug, Mary	114	Reinstein, Ari
11	Behrje, Shanna	63	Healy, Corrine	115	Rivers, Brent
12	Bickerton, Andrew	64	Heckman, Richard	116	Schels, Steven
13	Blahut, Brigitte	65	Hier, John	117	Schock, Jennifer
14	Brady, Lawrence	66	Hobby-Psensky, Shannon	118	Schumacher, Jacki
15	Brennan, Brian	67	Hood, Eric	119	Sclafani, Paula
16	Brennan, Celia	68	Hyland, Courtney	120	Scognamiglio, Kenneth
17	Brennan, William	69	Iliff, Jack	121	Scott, Emily
18	Brown, Russell	70	Irwin, Maureen	122	Shaffer, Elizabeth
19	Carter, Gerald	71	Incantalupo, Margaret	123	Shatzel, Cynthia
20	Carter, Samantha	72	Johnson, Tina	124	Sima, Christopher
21	Cassidy, Kathleen	73	Kasa, Laura	125	Slobodzian, Sam
22	Castiglia, Phyllis	74	Kithcart, Melanie	126	Stoner, Steven
23	Cayan, Sarah	75	Knabb. Kim	127	Svendsen, Laura

24	Chiappini, Sandra	76	Kopp, Danielle	128	Tafuri, Lisa
25	Chodkiewicz, Patrick	77	Krauland, Douglas	129	Talty, Dorothy
26	Colte, Danielle	78	Kucher-Csatlos, Jennifer	130	Tobin, Michael
27	Cole, Valerie	79	Lami, Christina	131	Toma, Adriana
28	Connors, Timothy	80	Langan, Andrea	132	Trappe, Daniel
29	Cummins, Lisa	81	LeBlanc, Kathryn	133	Trzcinski, Angela
30	Cutillo, Robin	82	Librizzi, Tim	134	Trzcinski, Jeffrey
31	Dalia, Renee	83	Lindsley, Kristen	135	Valleau, Jenna
32	Dalton, Kacey	84	Lollgen, Ryan	136	Vogel, Caitlin
33	D'Amelio, Lynn	85	Lombardo, Anthony	137	Vnenchak, Susan
34	D'Amico, Jenevieve	86	Longo, Maureen	138	Walsh, Margaret
35	D'Antuono, Christine	87	Lopez, Andrew	139	Walsh, Michael
36	Deluccia, Anglea	88	Lopez, Laura	140	Warhol, Ann
37	Decrescenzi, David	89	Lovett, Lara	141	Wendel, Ashley
38	Degasperis, Becky	90	Lowery, Andrew	142	Wessels, Christiane
39	Desciscio, Carol	91	Maneri, Barbara	143	Wessels, Serge
40	Dick, Susan	92	Marchiano, Frank	144	Wille, Catherine
41	DiNunzio, Thomas	93	Marcino, Dale	145	Wille, Michael
42	Dobles, Myriam	94	Markovic, Ashley	146	Wilson, Marisa
43	Drossel, Joseph	95	O'Brien-Mase, Christine	147	Wisniewski, April
44	Dugan, James	96	Mauriello, Amber	148	Young, Michael
45	Earl, Donna	97	McCarney, Patrick	149	Zeng, Leonard
46	Fetter, Nicole	98	McDonald, Susan	150	Zill, Daniel
47	Ferraro, Janet	99	Melick Jennifer		
48	Fitzgerald, Rory	100	Meola, Mark		
49	Fetherman, Troy	101	Merrill, Craig		
50	Fleming, Christine	102	Miller, Dana		
51	Garatino, Susan	103	Molitoris, Maria		
52	Gianuzzi, Debra	104	Moriarty, Brendian		

RESOLUTION NO. PP 45-16 APPROVAL OF TEACHER ASSISTANTS (CLASSROOM) TO SERVE AS SUBSTITUTE TEACHERS

RESOLVED that the Board of Education approves following Teacher Assistants (Classroom) to serve as substitute teachers, as needed, for 35 minutes daily for coverage for the ABA classes during lunch, effective 9/3/15.

Fiorentino, Krista
Gueci, Robyn
Hedderich, Margaret
Hilcken, Rebecca
Kilby, Kelli
Masucci, Melissa
Nolan, Susan

RESOLUTION NO. PP 46-16 APPROVAL OF TEACHERS RECEIVING OVERLOAD STIPENDS FOR 2015-2016 SCHOOL YEAR:

RESOLVED that the Board of Education approves the following high school teachers to receive overload stipends for the 2015-2016 school year according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association. Stipends to be adjusted upon contract negotiations.

Teacher	Assignment	% Stipend	$ Amount	Rationale
Blahut, Brigitte	German	100%	$10,786.60	Labs per contract
Cayan, Sarah	Biology	50%	$5,393.30	Number of classes
Chiappini, Sandra	Marketing	100%	$10,786.60	Number of classes
D'Amico, Jenevieve	Family & Consumer Sciences	100%	$10,786.60	Number of classes
DiNunzio, Thomas	Environmental Science	100%	$10,786.60	Labs per contract
Hyland, Courtney	Life Skills	100%	$10,786.60	Number of classes
Maneri, Barbara	Spanish	100%	$10,786.60	Labs per contract
Meola, Mark	Financial Literacy	50%	$5,393.30	Number of classes
Molitoris, Maria	Marketing	100%	$10,786.60	Number of classes
Scognamiglio, Kenneth	Biology	75%	$8,089.95	Labs per contract
Shaffer, Elizabeth	Environmental Science	75%	$8,089.95	Labs per contract
Wessels, Serge	French	100%	$10,786.60	Labs per contract

RESOLUTION NO. 47-16 APPROVAL OF TRANSFER

RESOLVED that the Board of Education approves the following transfer:

Name	Position	Replaces	Effective Date	Salary
Demsak, Stephen	From Head Custodian at Sparta High School to Head Custodian at Sparta Middle School	Kelly, Christopher	9/1/15-6/30/16	Step 1 of the Head Custodian Guide (AFSCME) $25.17 per hour (annual salary $52,353.60 pro-rated) (salary to be adjusted upon contract negotiations)
Pietrowski, Douglas	**From full time Custodian at Sparta Middle School to full time Custodian at Sparta High School**	**Corcoran, Joseph**	**9/1/15-6/30/16**	**Step 1 of the Custodian Guide (AFSCME) $17.31 per hour (annual salary $36,004.80 pro-rated) (salary to be adjusted upon contract negotiations)**

RESOLUTION NO. PP 48-16 ABOLISH SUPERVISOR POSITION: SUPERVISOR ENGLISH LA GRADES 4-7

RESOLVED that the Board of Education abolishes the current vacant, full-time position of Supervisor English LA Grades 4-7.

RESOLUTION NO. PP 49-16 NEW SUPERVISOR POSITION: SUPERVISOR OF SPECIAL SERVICES

RESOLVED that the Board of Education approves a new full-time supervisor position, Supervisor of Special Services, in place of the abolished position of Supervisor English LA Grades 4-7.

RESOLUTION NO. PP 50-16 AMEND HOURLY RATE FOR TRANSPORTATION SUBSTITUTE DRIVERS AND AIDES

RESOLVED that the Board of Education approves the following salary revision previously approved July 27, 2015 (PP 04-16)

Substitute Bus Drivers $16.75/hour
Joanne Geiss ($16.25/hour previously approved)
Kevin Clancy ($16.25/hour previously approved)

RESOLUTION NO. PP 51-16 NEW AND REVISED POLICIES, REGULATIONS, & BYLAWS FOR SECOND READING AND ADOPTION

RESOLVED that the Board of Education adopts on second reading the following Policy:

Policy # 1110 Organizational Chart (Revised)

RESOLUTION NO. PP 52-16 NEW AND REVISED POLICIES, REGULATIONS, & BYLAWS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
Policy # 4130	Assignment and Transfer (New)
Policy # 4152	Withholding an Increment (New)
Policy # 4159	Support Staff Member/School District Reporting Responsibilities (New)
Policy # 4161	Examination for Cause (Revised)
Policy and Reg # 4211.3	Consulting Outside the District (New)
Policy & Reg # 4233	Political Activities (Revised)
Policy # 4282	Use of Social Networking Sites (New)
Policy # 4322	Staff Member's Use of Cellular Telephones (New)
Policy # 4324	Right of Privacy – Support Staff Members (New)
Policy # 4340	Grievance (New)
Policy # 4351	Healthy Workplace Environment (New)
Policy # 4360	Support Staff Member Tenure (New)
Policy # 4381	Protection Against Retaliation (New)
Policy # 4410	Compensation (New)
Policy # 4411	Placement on Guide Step (New)
Policy # 4413	Overtime Compensation (New)
Policy # 4415	Substitute Wages (New)
Policy # 4420	Benefits (New)
Policy & Reg # 4425.1	Modified Duty Early Return to Work Program-Support Staff Members (New)
Policy & Reg # 4432	Sick Leave (New)
Policy # 4435	Anticipated Disability (New)

Policy # 4436	Personal leave (New)
Policy # 4437	Military Leave (Revised)
Policy # 4438	Jury Duty (Revised)
Reg # 4230	Outside Activities (Revised)
Reg # 4352	Sexual Harassment of Support Staff Members Complaint Procedure (New)

RESOLUTION NO. PP 53-16 SUPERINTENDENT TO APPROVE POSITIONS WITH A START DATE OF 9/1/15

RESOLVED that the Board of Education authorizes the Superintendent to approve budgeted and current positions for required personnel between August 25, 2015 – September 28, 2015 contingent upon appropriate certification.

RESOLUTION NO. PP 54-16 APPROVAL OF LEAVE OF ABSENCE

RESOLVES that the Board of Education approve the following leave of absence:

Name	Position	Effective Date
Nielson, Barbara	Teacher Assistant (Classroom) High School	Extended through September 30, 2015 using 12 sick days, 2 personal days and 5 sick bank days returning to work October 1, 2015

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report August 20, 2015

CIS 14-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 15-16 Field Trips
CIS 16-16 SHS Performance of Michael Fowlin
CIS 17-16 Tuition Rate Revisions
CIS 18-16 Extended School Year IEP Meetings
CIS 19-16 Handle with Care Training
CIS 20-16 Agency to Provide Services to Student
CIS 21-16 Multi-Sensory Reading Strategies Training

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION CIS 14-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and WHEREAS, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and WHEREAS, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; BE IT RESOLVED, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; BE IT RESOLVED, that the expenses are justified and therefore reimbursable.

RESOLUTION CIS 15-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	Trip	Funding
8/17/15-8/21/15	SHS Marching Band To: Team USA Camp, Port Jervis, NY Requester: Deborah Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, J. Woldt, L. Tomlin, Z. Petrucci, K. Marino, P. Gallo	***Parent/Budgeted***
Various Saturdays Year 2015-16	SHS Recycling Club To: Various Hiking Trails throughout northern NJ	***Parent***

	Requester: R. Brown Chaperones: D. Allshouse, K. Scognamiglio	
Saturdays in Sept-Oct 2015	SHS Recycling Club To: Kittatinny Canoes 1147 Delaware Dr., Matamoras, PA Requester: R. Brown Chaperones: D. Allshouse, K. Scognamiglio	***Parent***
9/19/15	SHS Marching Band To: Jefferson HS, Oak Ridge, NJ for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	**School**
9/28/15	SMS Grade 6-8 Cross Country To: Woodbourne Park, Sussex, NJ for Interscholastic XC Meet Requester: R. Gilmartin	***Budgeted***
10/4/15	SHS Marching Band To: Madison HS, Madison, NJ for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	**School**
10/5/15	HM Grade 4 Math/Science To: Sterling Hill Mine, Ogdensburg, NJ For hands-on learning experience on rocks unit in science. Requester: Colby Thompson Chaperones: C. Thompson, J. Zoeller, D. Gorecki, M. Martinka, A. DelCoro, C. Pitzer, D. Moberg, J. O'Neill, C. Jennings, D. Hurley- Smulewicz	***Parent***
10/5/15	SMS Grade 6-8 Cross Country To: Kittatinny High School for Interscholastic XC Meet Requester: R. Gilmartin	***Budgeted***
10/18/15	SHS Marching Band to Governor Livingston HS, Livingston, NJ for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	***School***

10/19/15	SMS Grade 6-8 Cross Country To: Woodbourne Park, Sussex, NJ for Interscholastic XC Meet Requester: R. Gilmartin	***Budgeted***
10/24/15	SHS French Club to Six Flags Great Adventure, Jackson, NJ for French Club fundraiser Requester: Valerie Cole Chaperones: V. Cole, D. Crouse	**Parent**
10/25/15	SHS Marching Band to Union High School for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	**School**
10/26&27/15	HM Grade 5 To: Quiet Valley Living Historical Farm, Stroudsburg, PA to visit an 18th century living history farm to enhance SS curriculum Requester: Angela Feldmann Chaperones: A. Feldmann, C. Badaan, J. Sawicki, T. McMahon, A. Arlen, K. Rennie, S. LaBell, K. Szatkiewicz, M. Bleakley, J. Caputo, P. Cocilovo, D. Garagliano	***Parent***
2/13/16	SHS TCC Department To: Robotics Competition held at SHS Requester: M. Meola	***Budgeted***
3/18-3/21/16	SHS Choirs and Drama Students To: Disney Parks, Orlando, FL for workshop with Disney Sings & Acting 201 and performance Requester: Laura Lopez Chaperones: L. Lopez, A. Lopez, V. Reed	***Parent***
6/6/16	SMS Grade 7 To: Philadelphia, PA curriculum travel of America Requester: Stephen Frangione	***Parent***

RESOLUTION CIS 16-16 SHS PERFORMANCE OF MICHAEL FOWLIN

RESOLVED that the Board of Education approves the performance of motivational speaker Michael Fowlin, You Don't Know Me Until You Know Me, at Sparta Township High School on September 3, 2015 at a cost of $1,500 to be paid through general fund budget.

RESOLUTION CIS 17-16 TUITION RATE REVISIONS

RESOLVED that the Board of Education approves the tuition rate revisions for the following students whose placements were approved at the April 27th BOE meeting:

School	Student Number	Original Approved Tuition	Revised Tuition
Shepard	508894	$56,625.29	$68,702.94
Rockaway Township BOE	407661	$75,040.61	$79,378.00
Sussex County Educational Services Commission	002023	$81,674.00	$89,018.87
Sussex County Educational Services Commission	002016	$81,674.00	$86,759.64
Sussex County Educational Services Commission	002015	$81,674.00	$89,018.87
Lakeland-Andover School	400910	$30,591.00	$31,500.00

RESOLUTION CIS 18-16 EXTENDED SCHOOL YEAR IEP MEETINGS

RESOLVED that the Board of Education approves the following teachers to attend IEP meetings during the summer. Pay is $30.00 per hour (per the Teacher's Contract) upon submission of timesheets

#	Name
1	Abbate, Michelle
2	Deters, Kelly
3	Kaplan, Lisa
4	Tiseo, Rhonda

RESOLUTION CIS 19-16 HANDLE WITH CARE TRAINING

RESOLVED that the Board of Education approves up to thirty staff members to attend Handle with Care Training on August 31st and to be paid upon submission of timesheets. Teachers and Child Study Team will be compensated at applicable per diem rates. Aides will be paid at applicable hourly rates.

RESOLUTION CIS 20-16 AGENCY TO PROVIDE SERVICES TO STUDENT

RESOLVED that the Board of Education approves an educational services contract with Lighthouse, licensed by the New Jersey Department of Human Services, Division of Addiction Services, and authorized by the New Jersey Department of Education, to provide ten (10) hours of instruction per week, at a rate of $40.00 per hour, commencing July 21, 2015 until further notice for student #401170.

RESOLUTION CIS 21-16 MULTI-SENSORY READING STRATEGIES TRAINING

RESOLVED that the Board of Education approves the training for three additional teachers within the district on Multi-Sensory Reading Strategies. The additional cost of the training is $2,700.00 and will be paid out of the NCLB Title II grant.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of August 18, 2015

FIN 18-16	Vendor Payments
FIN 19-16	Financial Reports/Monthly Certification for June 2015
FIN 20-16	Financial Reports/Monthly Certification for July 2015
FIN 21-16	Transfers June & July 2015
FIN 22-16	Amend Sparta Schools Booster Clubs
FIN 23-16	Sick and/or Vacation Day Payments
FIN 24-16	Donations
FIN 25-16	Certified Athletic Training Service Providers
FIN 26-16	Sparta Bus Drivers' Association Affiliation with AFSCME Local 2294
FIN 27-16	2015-2016 Nonpublic Nursing and Chapter 192 & 193 Funds to be Coordinated by Sussex County ESC
FIN 28-16	Lakeland-Andover School Reduced and/or Free Meals
FIN 29-16	Approval of 2015-2016 Board Goals
FIN 30-16	Approval of 2015-2016 District Goals Action Plan
FIN 31-16	Approval of 2015-2016 Superintendent Merit Goals
FIN 32-16	Purchase of 2017 24 Passenger School Bus
FIN 33-16	Approval of Transportation Jointure with Sussex County Technical School ESY 2015

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. FIN 18-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated July 28, 2015 through August 24, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$44,199.10
Fund 11	General Expense	$2,014,760.84
Fund 12	Capital Outlay	$240,125.18
Fund 20	Special Revenue	$182,099.22
Fund 30	HS Capital Projects	$-0-
Fund 40	Debt Service	$1,220,469.38
Fund 50	Cafeteria	$3,050.00
	Total:	$3,704,703.72

RESOLUTION NO. FIN 19-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JUNE 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for June 30, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of June 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of June 30, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 20-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JULY 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for July 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of July 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of July 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 21-16 TRANSFERS JUNE & JULY 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period June 1, 2015 through June 30, 2015 and July 1, 2015 through July 31, 2015.

RESOLUTION NO. FIN 22-16 AMEND SPARTA SCHOOLS BOOSTER CLUBS

RESOLVED that the Board of Education approves the amendment to the following Sparta Schools Booster Clubs and Quasi Entities to include the Alpine School and Middle School PTO's:

Spartan Club	Sparta Theater Patrons	Baseball
Girls Volleyball	Swimming	Softball
Boys Soccer	Skiing	Boys Lacrosse
Girls Soccer	SHS PSTO	Girls Lacrosse
Girls Tennis	Cheer	Music Booster
Field Hockey	Project Graduation	HMS PTO
Boys Basketball	Wrestling	MAS PTO
Girls Basketball	Track	ALP PTO
		SMS PTO

RESOLUTION NO. FIN 23-16 SICK AND/OR VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual sick day and/or vacation day payments.

Name	Term Date	Sick Days	Vacation Days	Total Payment
Brokaw, Irene	12/31/2014	9.5	0	$237.50
Pisauro, Lee	6/30/2015	34	0	$850.00
Varley, Melissa	6/30/2015	0	16	$8,931.52

RESOLUTION NO. FIN 24-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION	TO	DONATED BY	VALUE
Angelica Russo's Bullying Prevention Program	Mohawk Avenue School	MAS PTO	$180.00
Six (6) Riddell Speed Football Helmets	Sparta High School	Riddell Corporation	$1,674.00

RESOLUTION NO. FIN 25-16 CERTIFIED ATHLETIC TRAINING SERVICE PROVIDERS

RESOLVED that the Board of Education approves the following organizations as additional certified athletic training service providers as needed for the 2015-2016 school year at a rate of $45 per hour.

Orthopedic Institute of New Jersey
Tri County Orthopedics
St. Luke's University Health Network
Susan Mauer
Luanne Sensale

RESOLUTION NO. FIN 26-16 SPARTA BUS DRIVERS' ASSOCIATION AFFILIATION WITH AFSCME LOCAL 2294

RESOLVED that the Board of Education recognizes the Sparta Bus Drivers' Association has voted to affiliate with the American Federation of State, County, Municipal Employees (AFSCME), Council 52, Local 2294, AFL-CIO located in Jersey City, New Jersey as per letter received July 15, 2015.

RESOLUTION NO. FIN 27-16 2015-2016 NONPUBLIC NURSING AND CHAPTER 192 & 193 FUNDS TO BE COORDINATED BY ESC OF SUSSEX COUNTY

RESOLVED that the Board of Education authorizes the Educational Services Commission of Sussex County to administer the following non-public entitlements for the 2015-2016 school year in accordance with fees established by the Commission to be paid with proceeds of the grant/entitlement.

Grant/Entitlement	Amount
Non-Public Nursing	$145,440
Chapters 192 & 193	$254,745

RESOLUTION NO. FIN 28-16 LAKELAND-ANDOVER SCHOOL REDUCED AND/OR FREE MEALS

WHEREAS the Sparta Board of Education, as deemed necessary, sends students to out of district private schools for students with disabilities ("PSSD"); and

WHEREAS Lakeland-Andover School operates PSSDs at various locations in New Jersey; and

WHEREAS District students placed at Lakeland-Andover School PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS the Lakeland-Andover School meals provided are discounted and/or free to the District students attending Lakeland-Andover School PSSDs; and

WHEREAS the District does not require Lakeland-Andover School to charge District students for the meals being provided

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. **District Does not Require Charges for Meals**. The District's Board of Education resolves that it does not require Lakeland-Andover School PSSDs to charge students for reduced and/or paid meals.

Section 2. **Effective Date; Repealer**. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

RESOLUTION FIN 29-16 APPROVAL OF 2015-2016 BOARD GOALS

RESOLVED that the Board of Education approves the following Board Goals for the 2015-2016 school year:

Board Goal #1: Continue to implement a schedule and process to audit, update and recommend board policy review and adoption

Board Goal #2: Continue to monitor the effectiveness of our instructional programs by measuring student achievement against state and local standards and other pertinent data

Board Goal #3: Continue to improve board communications and effectiveness that will promote working together in an atmosphere of mutual trust and respect

RESOLUTION FIN 30-16 APPROVAL OF 2015-2016 DISTRICT GOALS

RESOLVED that the Board of Education approves the following District Goals for the 2015-2016 school year:

District Goal #1: Continue to improve student achievement both within our General and Special Education programs, through the implementation of a challenging, comprehensive, standards aligned curricula that is fully articulated between all constituents within the district. This will include focused professional development for instructional staff. Targeted areas include: a) K-2 ELA and Math within the General Education program, and b) 3-11 ELA and Math within the Special Education program. The district will utilize multiple measures to determine need at individual grade levels. These multiple measures may include, but not limited to: MAP, Dibels, Guided Reading, etc.

District Goal #2: The Sparta School District will increase students' capacities to demonstrate mastery of 21st Century Skills by providing opportunities to develop a foundation of communication, creativity, critical thinking, and collaboration.

District Goal #3: The Sparta School District will evaluate the athletic facilities within the district in order to provide students with state-of-the-art facilities that will allow students to reach maximum potential.

RESOLUTION NO. FIN 31-16 APPROVAL OF 2015-2016 SUPERINTENDENT MERIT GOALS

WHEREAS N.J.A.C. 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of his achievement during the school year; and

WHEREAS the Board of Education has now developed a set of annual goals for the 2015-2016 school year that it wishes to include in its contract with the Superintendent; now, therefore, be it

RESOLVED the Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for their achievement; and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval.

GOAL	TYPE	PERCENT OF MERIT PAY
To improve effective communication and trust between the Superintendent, BOE and school community by providing accurate and ongoing district information.	Quantitative	3.3%
To provide a standards-based, comprehensive, fully articulated curriculum and academic program within our new Full Day Kindergarten program.	Quantitative	3.3%
To Increase the utilization of district provided technology in the form of Google Apps for Educators (GAFE).	Quantitative	3.3%
To do a comprehensive district analysis and review of our current Special Education Services Department in-district and out-of-district student services / programming.	Qualitative	2.5%
To provide a positive and safe learning environment conducive to optimum learning.	Qualitative	2.5%

RESOLUTION NO. FIN 32-16 PURCHASE OF 2017 24 PASSENGER SCHOOL BUS

RESOLVED that the Board of Education approves the purchase of one (1) Thomas 24 passenger school bus through Hunterdon County Educational Services Commission (HCESC) Bus Bid Trans 13-04 at a price not to exceed $65,500.

RESOLUTION NO. FIN 33-16 APPROVAL OF TRANSPORTATION JOINTURE WITH SUSSEX COUNTY TECHNICAL SCHOOL ESY 2015

RESOLVED that the Board of Education approves the 2015 Extended School Year Jointure with Sussex County Technical School:

Route #	Dates	Joiner Fee
NHA SP	7/1/2015 - 8/12/2015	$9,576.63

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of August 18, 2015

OPS 02-16 Soccer Field to be Named in Memory of Manny Reis
OPS 03-16 Approval to Amend Long Range Facility Plan to Include Bus Parking Lot Light Project
OPS 04-16 Approval to Submit Bus Parking Lot Light Project to NJ DOE
OPS 05-16 Approval of Bus Parking Lot Light Project
OPS 06-16 Approval to Amend Long Range Facility Plan to Include Mohawk Avenue School Water Main Project
OPS 07-16 Approval to Submit Mohawk Avenue School Water Main Project to NJ DOE

RESOLUTION NO. OPS 02-16 SOCCER FIELD TO BE NAMED IN MEMORY OF MANNY REIS

RESOLVED that the Board of Education authorizes the boys' soccer field, currently known as Veterans Field, to be named in memory of Manny Reis, former Sparta High School Spanish teacher and soccer coach.

RESOLUTION NO. OPS 03-16 APPROVAL TO AMEND LONG RANGE FACILITY PLAN TO INCLUDE BUS PARKING LOT LIGHT PROJECT

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the bus parking lot light project as an other capital project.

RESOLUTION NO. OPS 04-16 APPROVAL TO SUBMIT BUS PARKING LOT LIGHT PROJECT TO NJ DOE

RESOLVED that the Board of Education authorizes the bus parking lot light project, as an other capital project, to be submitted to New Jersey Department of Education to obtain a project number.

RESOLUTION NO. OPS 05-16 APPROVAL OF BUS PARKING LOT LIGHT PROJECT

RESOLVED that the Board of Education approves Delade Brothers Electric Inc., of Stillwater, New Jersey, to complete an other capital project, bus parking lot light project, as follows at a cost not to exceed $16,200:

1. Install 4 35' poles 30' above grade 5' in ground Telephone/Power Poles. Set with digger truck.
2. Install 10 Metal Halide fixtures floods on brackets with 2" fitters to be able to adjust them. There will be 3 on each end pole and 2 on center poles for a total of 10 fixtures on 4 poles.
3. All fixtures on one 30 amp 240 volt overhead lighting circuit from panel wire #8 m/c cable to mast on side of building 2" rigid to make termination to triplex wire #2 A/L overhead from pole to pole with insulator brackets and wedge clamps to wire. Terminate all lights with cord from fixtures with crimps for good connects.
4. Timer in building and photo cells on fixtures.
5. Fixtures to be 400 watt metal halide flood E-conolight type premium wide floods they will 2 amps each 240 volt total of 20 amps on 30 amp circuits allowable 21 amps continuous load.
6. Prevailing wage bid in this price.
7. LED option using premium LED:
   Floodlights E-conolight Cree LED's 144 Watt total will be comparable to a 400 watt Metal Halide Flood. 10 of these will only draw what 2 of the above lights will draw. You will save a lot over time. You could light 60 of these for the same as 10 of the 400 watt Metal Halides. Extra cost of fixtures only $2,000.00 LED cost of job.

RESOLUTION NO. OPS 06-16 APPROVAL TO AMEND LONG RANGE FACILITY PLAN TO INCLUDE MOHAWK AVENUE SCHOOL WATER MAIN PROJECT

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the Mohawk Avenue School water main project as an other capital project.

RESOLUTION NO. OPS 07-16 APPROVAL TO SUBMIT MOHAWK AVENUE SCHOOL WATER MAIN PROJECT TO NJ DOE

RESOLVED that the Board of Education authorizes the Mohawk Avenue School water main project, as an other capital project, to be submitted to New Jersey Department of Education to obtain a project number.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata – Pending
   a. Board Training: Committee Effectiveness – Date to be determined

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (if required):

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

ADJOURNMENT: @ ____ **PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JULY 27, 2015
REGULAR MEETING AGENDA, 7:30 PM
SPARTA HIGH SCHOOL MEDIA CENTER

CALLED TO ORDER: By: _____ @ _____PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald, and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

Quorum Confirmed: **[ ] Yes** **[ ] No**

PLEDGE OF ALLEGIANCE:

ANNUAL BOARD SELF-EVALUATION 2014-2015 BOARD AND DISTRICT GOALS 2015-2016 BOARD AND DISTRICT GOALS – Facilitated by Al Annunziata, NJSBA Field Representative

DISTRICT RECOGNITION:

PRESENTATIONS:
- Violence and Vandalism Reports for January 1, 2015 through June 30, 2015 – Presented by Mr. Dennis Tobin

APPROVAL OF MINUTES:
June 22, 2015 - Executive Session Minutes
June 22, 2015 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

SUPERINTENDENT'S REPORT:

- OPRA: There were **0** OPRA requests totaling **0** hours and **0** minutes and legal fees for OPRA assistance for the month ending May 2015 were **$0.**
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT: No report for July

ASSISTANT SUPERINTENDENT'S REPORT:

- SHS named on list of America's Most Challenging School - 2nd year in a row
- In the process of completing all necessary steps for full day kindergarten
- Google migration is underway

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Ms. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Ms. Melva Cummings

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report July 13, 2015

PP 01-16	Resignations
PP 02-16	Leave of Absence
PP 03-16	Rescind Appointment
PP 04-16	Appointments
PP 05-16	Renewal of Substitute: Teachers, Aides, Secretaries, and Nurses 2015-2016 School Year
PP 06-16	New Substitute Teachers
PP 07-16	Amend Start Date for IT Summer Employee
PP 08-16	Summer Custodians
PP 09-16	Summer Hours for Middle School Guidance Counselor
PP 10-16	Summer Employment for Kindergarten Orientation
PP 11-16	Additional Employment for Extended School Year Program
PP 12-16	Elementary School Chorus Stipend
PP 13-16	Staff Members as Trained Mentors
PP 14-16	Staff Member to Attend Summer IEP Meetings
PP 15-16	Substitute Teacher to Provide IEP Mandated Instruction
PP 16-16	Staff Members Who Provided Grief Counseling
PP 17-16	Middle School Co-Curricular Stipends
PP 18-16	Students Accepted Into Sparta High School Cooperative Business Program
PP 19-16	Certificated Staff as Home Instructors
PP 20-16	Certificated Substitutes as Home Instructors
PP 21-16	Certificated Staff as Chaperones
PP 22-16	New and Revised Policies, Regulations, and ByLaws for Second Reading and Adoption
PP 23-16	New and Revised Board Policies, Regulations, and ByLaws for First Reading
PP 24-16	Enrollment and Suspension Reports for June 2015
PP 25-16	Side Bar Agreement Sparta Education Association – Voluntary Flex Schedule
PP 26-16	Compensation for Additional Responsibilities and Duties
PP 27-16	**Amend Resolutions from May and June Agendas for Payment to Teachers Attending IEP Meetings**
PP 28-16	**Assistant Girls' Soccer Coach**
PP 29-16	**Co-Curricular Clubs at Sparta High School**
PP 30-16	**Renewal for Substitute Drivers and Substitute Bus Attendants**
PP 31-16	**Certificated Special Education Teacher from 7/28/15-8/28/15**
PP 32-16	**Homebound Program Instructional Consultant**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. PP 01-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Eff. Date
Flannelly, Katie	**School Counselor**	**High School**	**9/17/15 (60 days from 7/20/15 unless a candidate is approved before that date)**
Kelly, Christopher	**Head Custodian**	**Middle School**	**8/20/15**
Worthing, Nicole	LOA - Kindergarten Teacher	Alpine	7/8/15

RESOLUTION NO. PP 02-16 LEAVE OF ABSENCE

RESOLVED that the Board of Education approves the following Leave of Absence:

Name	Position	School	Eff. Date
Badaan, Courtney	LOA – Elementary Teacher	Helen Morgan School	11/2/15 through 4/11/16 (FMLA). Mrs. Badaan intends on using 10 of her accumulated sick days with the remainder of the leave unpaid. She plans on returning to work on 4/12/15

RESOLUTION NO. PP 03-16 RESCIND APPOINTMENT

RESOLVED that the Board of Education rescind the appointment approved at the April 27, 2015 Board of Education meeting:

NAME	Effective Date	Position	Salary
Doran, Mary Beth	July 1, 2015 – June 30, 2016	Bus Driver	$17.50/hour

RESOLUTION NO. PP 04-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Burns, Christopher	**Lead Night Custodian**	**David Iliff**	**High School**	**8/1/15**	**At Current Salary - Includes $500.00 stipend**
Clancy, Kevin	**Substitute School Bus Driver and Substitute Bus Aide**	**Substitute driver/aide**	**District**	**2015 – 2016 school year**	**$16.25/hour (driver) $12.00/hour (aide) on an as needed basis**
D'Amico, Jenevieve	**Culinary Arts Teacher Pending Certification**	**K. Bennett**	**High School**	**9/1/15 – 6/30/16**	**MA Step 1, $59,183.00 Salary to be adjusted upon contract negotiations**
D'Antuono, Christine	**Special Education/ English Teacher**	**New Position**	**High School**	**9/1/15-6/30/16**	**BA Step 1, $53,933.00 Salary to be adjusted upon contract negotiations**

Dalton, Kacey	Director of Guidance	R. Fitzgerald	High School	7/28/15-6/30/16	$115,000.00 pro-rated
Demsak, Stephen	Head Custodian	S. Dekmar	High School	8/1/15-6/30/16	Step 1 of the Head Custodian Guide (AFSCME) - $25.17 per hour (annual salary $52,353.60 pro-rated) (salary to be adjusted upon contract negotiations)
Geiss, Joanne	Bus Aide and Substitute Bus Driver	New Position	District	2015-2016 school year	6 hours/day @ $12.75/hour (aide) $16.25/hour (Substitute Bus Driver) on an as needed basis
Griffin, Kerrianne	Special Education Teacher	G. Anglum who was reassigned as an Elementary Teacher	Alpine School	9/1/15-6/30/16	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)
Hoctor, William	Bus Driver	M. Doran	District	2015-2016 school year	6 hours/day @ $17.50/hour (salary to be adjusted upon contract negotiations)
Iliff, David	**Lead Night Custodian**	**Steve Demsak**	**Middle School**	**8/1/15**	**At Current Salary-Includes $500.00 stipend**
Luminello, Christopher	Teacher Assistant (Classroom)	New Position	High School	9/3/15-through the last day of school plus one orientation day held prior to the instructional year in accordance with the contract	35 hours/week @ $12.72/hour (salary to be adjusted upon contract negotiations)
Maiorano, Michelle	Bus Driver	New Position	District	2015-2016 school year	6.25 hours/day @ $17.50/hour (salary to be adjusted upon contract negotiations)
***Marchese, Laura**	**Summer Bus Aide**	**New Position**	**District**	**7/6/15-8/7/15**	**3.5 hours/day @ $12.75/hour**
Montesano, Julie	Leave of Absence Replacement Kindergarten Teacher	N. Worthing who replaced D. Grutt	Alpine School	9/1/15-6/30/16	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)

*Nelson, Jessica	Teacher Assistant (Cafeteria/ Playground)	C. Clairmont	Mohawk Avenue School	9/3/15-through the last day of school	10 hours/week @ $10.85/hour (salary to be adjusted upon contract negotiations)
Scrudato, Blair	Leave of Absence Replacement Guidance Counselor	J. Margolies	Middle School	9/1/15-6/30/16	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)
Tafuri, Lisa	Teacher of Engineering/ Technology	C. Masker	High School	9/1/15-6/30/16	BA+30 Step 6, $62,268.00 (salary to be adjusted upon contract negotiations)
Valerian, Casey	Leave of Absence Replacement Special Ed. Teacher	K. Dennehy	Alpine School	**9/1/15-11/1/15**	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 05-16 RENEWAL OF SUBSTITUTE: TEACHERS, AIDES, SECRETARIES, AND NURSES 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Aides, Substitute Secretaries and Substitute Nurses for the 2015-2016 school year:

Renewed Substitute Teachers

1. Adamietz, Sandra	42. Fokshey, Adriana	83. O'Brien, Kaitlin
2. Ames, Anne	43. Fredricksen, Dianne	84. Perler, Jason
3. Anjum, Amy	44. Frey Janine	85. Petersen, Kerren
4. Argula, Deborah	45. Frisch, Shannon	86. Pinner, John
5. Barry, Noelle	46. Geer, Judith	87. Polles, Martha
6. Bassin, Deirdre	47. Go, Gertrude	88. Porter, Joni
7. Belvedere, Suzanne	48. Gong Monier, Rose	89. Potvin, Cathanne
8. Bender, Sharon	49. Gueci, Robyn	90. Puzio, Toni
9. Blake, Tracy	50. Gremaud, Maureen	91. Raffino, Marc
10. Border, Richard	51. Habbart, Patricia	92. Reed, Joshua
11. Borowski, Phyllis	52. Haueter, Kristine	93. Rogers, Dana
12. Brancato, Maribeth	53. Heckman, Richard	94. Rudio, Patricia
13. Brennan, Ashley	54. Holbrook, Raquel	95. Sasjack, Sandra
14. Brown, Jill	55. Hood, Monika	96. Sears, Melissa
15. Buccieri, Marion	56. Hunt, Melanie	97. Sheridan, Lisa
16. Burke, Karin	57. Jackson, Susan	98. Shnyder, Paul
17. Byrnes, Laura	58. Kane, Patricia	99. Shugart, Lena
18. Bysshe, Susan	59. Kern, Janice	100. Siipola, Deborah
19. Cafferata, Maria	60. Kirschenbaum, Peter	101. Simm, Tabitha
20. Carey, Gloria	61. Lagasca, Kathleen	102. Smith Jacqueline
21. Carolan, Joanne	62. Lavin, Karen	103. Stecher, Karen
22. Casciano, John	63. Leiva, Jacqueline	104. Sullivan, Daniel
23. Casciano, Roxanne	64. Lent, Elizabeth	105. Tanis Cannon, Jennifer
24. Cass, Julie	65. Leroux, Jonathan	106. Thormann, Michael

25. Cernek, Kristen	66. Levit, Ricardo	107. Trageser, Gary
26. Cilli, Amy	67. Loewen, Lisa	108. Trainor, Roberta
27. Clear, Christine	68. Luminello, Christopher	109. Turner, Nanette
28. Cofrancesco, Carmen	69. Lucas, Paige	110. Valleau, Thomas
29. Cole, Elaine	70. Mahoney, Nicole	111. Vargo, Erin
30. Connolly, Lisa	71. McCartney, Allison	112. Venizelos, Marina
31. Cummings, Amanda	72. McCall, Megan	113. Vienne, Suzanne
32. Cuozzo, John	73. McCouch, Taryn	114. Walsh, Dale
33. Dacus Smith, Kelly	74. McGrath, Maureen	115. Warshany, Francine
34. Delben, Daniel	75. Mico, Erifili	116. West, Mary
35. Deshchidn,Suzanne	76, Miller, Lisa	117. Williamson, Cynthia
36. Dilascio, Joseph	77. Mills, Gregory	118. Windt, Kenneth
37. DiStefano, Ken	78. Muller, Mary	119. Wittman, Brian
38. Dolinski, Cynthia	79. Nadeau, Mark	120. Young, Margaret
39. Dulko, Theresa	80. Nasiuta, William	121. Zakierski, Joyce
40. Dunn, David	81. Naylor, Carol	122. Zettel, Gloria
41. Fisher, Wendy	82. Nester, Peter	

Renewed Substitute Aides

1. Ames, Anne	14. Dulko, Theresa	27. Matlub, Zina
2. Barry, Noelle	15. Flinn, Carol	28. McCall, Megan
3. Brown, Jill	16. Fredricksen, Dianne	29. Miller, Lisa
4. Burke, Karin	17. Frisch, Shannon	30. Naylor, Carol
5. Byrnes, Laura	18. Geer, Judith	31. Pinner, John
6. Calandrillo, Patricia	19. Gremaud, Maureen	32. Reardon, Cynthia
7. Carolan, Joanne	20. Gueci, Robyn	33. Rudio, Patricia
8. Cass, Julie	21. Holbrook, Raquel	34. Schnyder, Paul
9. Cilli, Amy	22. Hunt, Melanie	35. Sears, Melissa
10. Cofrancesco, Carmen	23. Lagasca, Kathleen	36. Shnyder, Linda
11. Dacus Smith, Kelly	24. Loewen, Lisa	37. Shugart, Lena
12. DePreker, Donna	25. Lucas, Paige	38. Simm, Tabitha
13. Dolinski, Cynthia	26. Mahoney, Nicole	39. Turner, Nanette

Renewed Substitute Secretaries

1. Carolan, Joanne	5. Magill, Nicole	9. Slack, Paula
2. Cernek, Kristen	6. Reardon, Cynthia	10. Turner, Nanette
3. Dolinski, Cynthia	7. Sears, Melissa	
4. Loewen, Lisa	8. Simm, Tabitha	

Renewed Substitute Nurses

1. Dolan, Mary Ellen	3. Forenback, Denece	5. Reigstad, Alexa
2. Earley, Douglas	4. Parsons, Aileen	6. Reina, Nicole

RESOLUTION NO. PP 06-16 NEW SUBSTITUTE TEACHERS

RESOLVED that the Board of Education approves the following list of new Substitute Teachers for the 2015-2016 school year:

1. Ireland, Aimee	CE Elementary Science 5-8
2. Stiff, B. Vivian	Teacher of Music/Elementary
3. Stypolkowski, Emily	Substitute Certificate expires 7/1/2020
4. Sullivan, Patricia	Substitute Certificate expires 7/1/2020

RESOLUTION NO. PP 07-16: AMEND START DATE FOR IT SUMMER EMPLOYEE

RESOLVED that the Board of Education approves the following amended start dates for full time summer IT employees previously approved at the May 26, 2015 Board Meeting:

Name	Start Date	Rate per hour
Weisse, Jason	6/29/15	$10.20

RESOLUTION NO. PP 08-16 SUMMER CUSTODIANS

RESOLVED that the Board of Education approves the following summer custodians:

***BE IT FURTHER RESOLVED** the Board of Education approves the application for emergency hiring and applicants attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	School	Eff Date	Salary
*Bushey, Jack	Summer Custodian	Alpine School	July 8, 2015	$9.50 per hour
*Heffernan, Jack	Summer Custodian	Alpine School	July 8, 2015	$9.50 per hour
***Morrisey, Sean**	**Summer Custodian**	**Mohawk Ave. School**	**August 3, 2015**	**$10.20 per hour**
*Pampin, Matthew	Summer Custodian	Middle School	July 13, 2015	$10.20 per hour

RESOLUTION NO. PP 09-16 SUMMER HOURS FOR MIDDLE SCHOOL GUIDANCE COUNSELOR

RESOLVED that the Board of Education approves Jenna Mathesius, Middle School Guidance Counselor, to work a total of three (3) days for scheduling over the summer to be paid at her per diem rate.

RESOLUTION NO. PP 10-16 SUMMER EMPLOYMENT FOR KINDERGARTEN ORIENTATION

RESOLVED that the Board of Education approves Julie Montesano (Worthing resigned) to be compensated for Kindergarten Orientation on August 25, 2015. Staff member will be paid based on their contractual agreement.

RESOLUTION NO. PP 11-16 ADDITIONAL EMPLOYMENT FOR EXTENDED SCHOOL YEAR PROGRAM

RESOLVED that the Board of Education approves the additional appointment for the Extended School Year Program beginning July 6 through August 7, 2015.

Substitute Aides – to be paid based on their individual hourly rate + $1.50 differential should they substitute for an assistant who is an approved differential assistant upon submission of timesheets.

#	Name
1	Risoli, Angela

RESOLUTION NO. PP 12-16 ELEMENTARY SCHOOL CHORUS STIPEND

RESOLVED that the Board of Education approves Andrea Birch as Elementary Chorus Director, Cluster D of the 2014-2015 SEA contract, $2,653.00 for 4th Grade and $2,653.00 for 5th Grade for a total of $5,306.00 (salary to be adjusted upon contract negotiations).

RESOLUTION NO. PP 13-16 STAFF MEMBERS AS TRAINED MENTORS

RESOLVED that the Board of Education approves the following staff members as trained mentors for the 2015-2016 year:

ALPINE ELEMENTARY	***Training Date***		***HELEN MORGAN SCHOOL***	***Training Date***
Abbate, Michelle	Jun 2003		Bandel, Melissa	Feb 2011
Cline, Kathleen	Jan 2014		Bleakley, Morgan	Jun 2015
Dennehy, Kathryn	Jan 2014		Caputo, Jennifer	Jun 2003
Diklich, Kristi	Feb 2011		Curtis, Patricia	Jun 2003
Dolan, Amy	Jun 2003/Feb 2011		Feldmann, Angela	Oct 2001
Lenox, Kristen	Jan 2014		Gorecki, David	Feb 2011
Lyons, Amanda	Feb 2011		Hendrickson, Rachel	Jun 2003
McGovern, Patricia	Jan 2014		Jennings, Catherine	Jun 2007
Merrill, Stacey	Jan 2014		Milligan, Margaret	Jun 2004
Paiva, Suzanne	Feb 2011		Sawicki, Jennifer	Oct 2001
Slavin, Judith	Jan 2014		Zoeller, Judy	Oct 2001
Tessier, Susan	Jun 2003/Feb 2011			
Walsh, Gerilyn	Feb 2011			
MOHAWK AVE SCHOOL			***SPARTA HIGH SCHOOL***	
Nademus, Suzanne	Jun 2015		Allshouse, Debra	Feb 2011
Parisi, Marie	Jun 2015		Bach, Loni	Jun 2004
Sullivan, Shannon	Jan 2014		Barker, Jamie	Jun 2015
Verhalen, Gina	Jun 2015		Behrje, Shanna	Feb 2011
			Chiappini, Sandra	Feb 2011
SPARTA MIDDLE SCHOOL			DeLuccia, Angela	Jun 2007
Bayliss, Rosemary	Jun 2007		DeCrescenzi, David	Jun 2003
Berkowitz, Kelly	Jun 2015		Degasperis, Becky	Jan 2014
Burdett, Michelle	Jun 2015		Gianuzzi, Deborah	Jun 2007
Cayan, Kathryn	Jan 2003/Jun 2007		Gomez, Lauren	Jun 2015
Cisko, Elise	Jun 2015		Graham, Christy	Jan 2014
Connors, Timothy	Feb 2011		Hood, Eric	Oct 2001
Crouse, Douglass	Jun 2015		Incantalupo, Margaret	Jan 2003
Frangione, Stephen	Jun 2015		Kopp, Danielle	Jun 2015
Girlando, Gina	Feb 2011		Lovett, Lara	Jun 2015

Gleason, Theresa	Jun 2015		Tobin, Michael	Jun 2015
Jouravlev, Suzanne	Jan 2014		Meola, Mark	Feb 2011
Kopp, Jason	Jan 2014		Valleau, Jenna	Feb 2011
Lloyd, Michelle	Oct 2011		Wille, Michael	Oct 2001
Molnar, Charlene	Jan 2014		Wilson, Marissa	Feb 2011
Neal, Brian	Jan 2014			
Piccolo, Pietro	Jun 2015			
Sawey, Susan	Oct 2001			
Sobiechowski, Carole	Jun 2007		Chodkiewicz, Patrick	Jun 2004
Sofen, Laura	Jun 2007		Postorino, Melissa	Jun 2015
Spelman, Carmel	Jun 2015			
Steneken, Marilyn	Jun 2007			
Yanoff, Terry	Jun 2007			

RESOLUTION NO. PP 14-16 STAFF MEMBER TO ATTEND SUMMER IEP MEETINGS

RESOLVED that the Board of Education approves Lisa Kaplan to attend Summer IEP meetings with parents not to exceed 5 hours, at a rate of $30.00 per hour upon submission of timesheets.

RESOLUTION NO. PP 15-16 SUBSTITUTE TEACHER TO PROVIDE IEP MANDATED INSTRUCTION

RESOLVED that the Board of Education approves Christopher Luminello, substitute teacher, to provide IEP mandated home instruction for Special Education/General Education students beginning 6/1/15 through 8/31/15 to be paid upon submission of timesheets at a rate of $45 per hour.

RESOLUTION NO. PP 16-16 STAFF MEMBERS WHO PROVIDED GRIEF COUNSELING

RESOLVED that the Board of Education approves payment to the following staff members at their per diem rate upon submission of timesheets for providing grief counseling on Monday and Tuesday, July 6 and 7, 2015 at the Sparta Middle School:

Franconere, Lourdes
Mangiaracina, Concetta
Esposito, Jane
Lorentz, Susan
Mathesius, Jenna
Scrudato, Blair

RESOLUTION NO. PP 17-16 MIDDLE SCHOOL CO-CURRICULAR STIPENDS

RESOLVED that the Board of Education approves the following list of co-curricular stipend requests for the Sparta Middle School for the 2015-2016 school year: (salary to be adjusted upon contract negotiations)

Co-Curricular	Cluster	Amount	Advisor
Musical Director	B	$3,228	Victoria Reed
Student Government Advisor	C	$2,906	Brian Neal/Kelly Berkowitz (1/2 each)
Yearbook Advisor	C	$2,906	Laura Sofen
Builders Club Advisor	D	$2,653	Margaret Trum/Lisa Kaplan (1/2 each)
Newspaper Advisor	D	$2,653	Michele Lloyd/Tom Orosz (1/2 each)
Enrichment Advisor (Math Club)	D	$2,653	Emily Baier
Academic Team Advisor	D	$2,653	Jason Kopp

Morning Chorus	D	$2,653	Nancy Chamberlain
Con Brio Advisor	D	$2,653	Andrea Santora
Homework Club Advisor	D	$2,653	Tara Vatalaro
Community Service Director	D	$2,653	TBD
Intramurals – Football MP1	E	$1,987	Barbara Gilmartin
Intramurals – Basketball MP 2	E	$1,987	Patrick Pergola
Intramurals – Gymnastics MP 2	E	$1,987	Anthony Papa
Intramurals – Volleyball MP 3	E	$1,987	Barbara Gilmartin
Intramurals – Track MP 4		Coaching Level 7	Robert Gilmartin 2 positions
Intramurals – Track MP 4		Coaching Level 7	Theresa Gleason 2 positions
Intramurals – Soccer	E	$1,987	TBD
Science Olympiad (Future City)	E	$1,987	Sue Breznak/Christine Collister (1/2 each)
Leadership Advisor (FOR Club)	E	$1,987	Jenna Mathesius/Cindy Reigstad
8th Grade Trip Advisor	E	$1,987	Elise Cisko
Musical (Scenery)	E	$1,987	Joshua Reed
Jazz Band Director	E	$1,987	Chris Arnold
Broadcasting	E	$1,987	Bob Medina/Eric Gordon (1/2 each)
National Junior Honor Society (takes the place of Outdoor Ed)	E	$1,987	Robert Gilmartin/Theresa Gleason (1/2 each)
Nature Club	F	$1,987	TBD
Outdoor Education Coordinator	F	$1,987	Lisa Kaplan
Model Congress	F	$996	TBD
Art Club	F	$996	Lori Jones
Ensemble Director	F	$996	Chris Arnold
Glee Club	F	$996	Gina Girlando
Wellness Advisor	F	$996	TBD

RESOLUTION NO. PP 18-16 STUDENTS ACCEPTED INTO SPARTA HIGH SCHOOL COOPERATIVE BUSINESS PROGRAM

RESOLVED that the Board of Education approves the following students who have been accepted into Sparta High School Cooperative Business Education Program and are recommended as employees of the district in various positions as listed below:

BE IT FURTHER RESOLVED the students will be compensated at an hourly rate of $8.38 upon submission of timesheets.

Co-Op Students (In-District) 2015-2016

Altieri, Scott	Nurse/Attendance
Hastings, Matt	SHS MRC
Johnson, Amanda	SMS MRC
Mead, Owen	Trainer/Athletic Dept.
Sasdi, Jarod	School Store
Smetana, Ryan	IT Dept.

RESOLUTION NO. PP 19-16 CERTIFICATED STAFF AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all PreK-12 certificated staff to serve as home instructors for the 2015-2016 school year at the rate of $45.00 per hour as per Article XVII C negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 20-16 CERTIFICATED SUBSTITUTES AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all certificated substitutes to serve as home instructors for the 2015-2016 school year at the rate of $45.00 per hour.

RESOLUTION NO. PP 21-16 CERTIFICATED STAFF AS CHAPERONES

RESOLVED that the Board of Education approves all Prek-12 certificated staff to serve as chaperones on student related trips for the 2015-2016 school year as per Article XVII A negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 22-16 NEW AND REVISED POLICIES, REGULATIONS, AND BYLAWS FOR SECOND READING AND ADOPTION

RESOLVED that the Board of Education adopts on second reading the following new and revised policies and regulations and bylaws:

Manual Section	Policy
Teaching Staff	Policy # 3111 - Creating Positions (Revised)
Teaching Staff	Policy # 3124 – Employment Contract (Revised)
Teaching Staff	Policy # 3125.2 – Employment of Substitute Teachers (New)
Teaching Staff	Policy & Reg # 3126 – Induction Program for Provisional Teachers (Revised)
Teaching Staff	Policy # 3141 – Resignation (Revised)
Teaching Staff	Policy # 3146 – Conduct of Reduction in Force (Revised)
Teaching Staff	Policy # 3150 – Discipline (Revised)
Teaching Staff	Policy # 3152 – Withholding an Increment (Revised)
Teaching Staff	Policy # 3161 – Examination for Cause (Revised)
Teaching Staff	Policy & Reg # 3211.3 – Consulting Outside the District (New)
Teaching Staff	Policy # 3231 – Outside Employment as Athletic Coach (Revised)
Teaching Staff	Policy # 3244 – In-Service Training (M) (Revised)
Teaching Staff	Policy # 3282 – Use of Social Networking Sites (New)
Teaching Staff	Policy # 3322 – Staff Member's Use of Cellular Telephones (New)
Teaching Staff	Policy # 3324 – Right of Privacy – Teaching Staff Members (New)
Teaching Staff	Policy # 3351 – Health Workplace Environment (New)
Teaching Staff	Policy # 3370 – Teaching Staff Member Tenure (New)
Teaching Staff	Policy # 3381 – Protection Against Retaliation (New)
Teaching Staff	Policy # 3410 – Compensation (New)
Teaching Staff	Policy # 3411 – Placement on Guide Step (New)
Teaching Staff	Policy # 3420 – Benefits (New)
Teaching Staff	Policy & Reg # 3425.1 – Modified Duty Early Return to Work Program – Teaching Staff Members (New)
Teaching Staff	Policy # 3431 – Uncompensated Leave (New)
Teaching Staff	Policy & Reg # 3432 – Sick Leave (New)
Teaching Staff	Policy # 3433 – Vacations (New)
Teaching Staff	Policy # 3435 – Anticipated Disability (New)
Teaching Staff	Policy # 3436 – Personal Leave (New)
Teaching Staff	Policy # 3437 – Military Leave (Revised)
Teaching Staff	Policy # 3439 – Jury Duty (Revised)
Teaching Staff	Reg # 3212 – Professional Staff Attendance (New)
Teaching Staff	Reg # 3230 – Outside Activities (Revised)
Teaching Staff	Reg # 3233 – Political Activities (Revised)

Teaching Staff	Policy # 3431.3 – New Jersey's Family Leave Insurance Program (New)
Teaching Staff	Reg # 3362 – Sexual Harassment of Teaching Staff Members Complaint Procedure (Revised)

RESOLUTION NO. PP 23-16 NEW AND REVISED BOARD POLICIES, REGULATIONS, AND BYLAWS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following new and revised policies, regulations and bylaws:

Manual Section	Policy
Administration	Policy # 1110 – Organizational Chart

RESOLUTION NO. PP 24-16 ENROLLMENT AND SUSPENSION REPORTS FOR JUNE 2015

RESOLVED that the Board of Education approves the enrollment and suspension reports for the month of June 2015.

RESOLUTION NO. PP 25-16 SIDE BAR AGREEMENT SPARTA EDUCATION ASSOCIATION – VOLUNTARY FLEX SCHEDULE

RESOLVED that the Board of Education approves the Side Bar Agreement between Sparta Board of Education and Sparta Education Association to implement a voluntary flex schedule for those staff members who choose to supervise the unit lunch period for the 2015-2016 school year at Sparta High School.

RESOLUTION NO. PP 26-16 COMPENSATION FOR ADDITIONAL RESPONSIBILITIES AND DUTIES

RESOLVED that the Board of Education approves the payment of $250.00 per month to Lisa Dougherty as compensation for additional responsibilities and duties for the months of April, May and June 2015.

RESOLUTION NO. PP 27-16 AMEND RESOLUTIONS FROM MAY AND JUNE AGENDAS FOR PAYMENT TO TEACHERS ATTENDING IEP MEETINGS

RESOLVED that the Board of Education approves to amend the resolutions approved on the May and June agendas for teachers attending IEP meetings with parents during the summer. Payment should be $30.00 per hour upon submission of timesheets.

RESOLUTION NO. PP 28-16 ASSISTANT GIRLS' SOCCER COACH

RESOLVED that the Board of Education approves the following coach for the 2015-2016 season:

Name	Position	salary
Trappe, Daniel	**Assistant Girls' Soccer Coach**	**Level III, Step 4 of the SEA Asst. Coaches' Guide $6,181.00 (salary may be adjusted upon contract negotiations)**

RESOLUTION NO. PP 29-16 CO-CURRICULAR CLUBS AT SPARTA HIGH SCHOOL

RESOLVED that the Board of Education approves the following Co-Curricular Advisors for 2015-2016 school year. These advisors are on a volunteer basis and will not receive compensation.

Organization	Advisor
Athletes' Edge	Timothy Librizzi
Awareness (Drug)	Danielle Colte
Chess Club	Thomas Murray
Film Club	John Hier/Brent Rivers
French Club	Valerie Cole
German Club	Brigitte Blahut/Christiane Wessels
Math Club	Andrew Bayliss
Operation Smile	Craig Merrill
Pass It Along	Danielle Kopp Becky DeGasperis
Photo Club	Christy Graham
Recycle Club	Kenneth Scognamiglio Andrew Bickerton
Spanish Club	Barbara Manieri
Stand Up To Cancer	Danielle Kopp
Students Taking Action in the Community (S.T.A.C.)	Danielle Colte
The Feminist Book Club	Troy Fetherman
Water Aid	Craig Merrill
Wounded Warriors Project	Craig Merrill

RESOLUTION NO. PP 30-16 RENEWAL FOR SUBSTITUTE DRIVERS AND SUBSTITUTE BUS ATTENDANTS

RESOLVED that the Board of Education approves the renewal of the following substitute bus drivers and substitute bus attendant:

SUBSTITUTE BUS DRIVERS

Altman, Michael
Durkot, Arlene
Fautas, Stanley
Holstein, Barbara
Macko, William

SUBSTITUTE BUS ATTENDANT

Marchese, Laura

RESOLUTION NO. PP 31-16 CERTIFICATED SPECIAL EDUCATION TEACHER FROM 7/28/15-8/28/15

RESOLVED that the Board of Education approves a certificated Special Education Teacher to provide instruction to student #509366 from July 28, 2015 through August 28, 2015.

RESOLUTION NO. PP 32-16 HOMEBOUND PROGRAM INSTRUCTIONAL CONSULTANT

RESOLVED that the Board of Education approves Nicole Dolan as a Homebound Program Instructional Consultant for student # 509366 from July 1, 2015 through August 28, 2015 at a rate of $45.00 per hour to serve as a consultant to a Board approved certificated teacher.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report 7/13/15

CIS 01-16 Out of District Placements
CIS 02-16 Amend Out of District Tuition Rates Previously Approved
CIS 03-16 Professional Development Vendor
CIS 04-16 Agencies to Provide Services to Students
CIS 05-16 IEP Mandated Services and Agencies to Provide Services to Students
CIS 06-16 Professional Development Training: Multi-Sensory Reading Strategies
CIS 07-16 Parent Funded Field Trip
CIS 08-16 PTO Funded Field Trip
CIS 09-16 Josten Funded Field Trip
CIS 10-16 Textbooks
CIS 11-16 Amend Previously Approved Outside Service Provider for 2015-2016
CIA 12-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. CIS 01-16 OUT OF DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following IEP mandated out-of-district placements:

Student #	School	Date	Tuition	Account
407737	Shepard Preparatory High School	Extended School Year	$8,280.90	20-250-100-560-6-0000 IDEA Basic - Tuition
505930	Barnstable Academy	2015-2016 School Year	$43,400.00	20-250-100-560-6-0000 IDEA Basic - Tuition

RESOLUTION NO. CIS 02-16 AMEND OUT OF DISTRICT TUITION RATES PREVIOUSLY APPROVED

RESOLVED that the Board of Education approves the tuition rate revisions for the following students whose placements were approved at the April 27th BOE meeting:

School	Student Number	Tuition Rate Approved 4.27.2015	Revised Tuition
Mountain Lakes	000470	$56,548.00	$68,200.00
Celebrate the Children	002013	$74,323.90	$74,381.00

Craig School	408380	$40,829.20	$42,850.00
Morris County Ed. Services Commission	002025	$61,422.00	$64,311.00
Horizon School	000201	$71,956.50	$72,015.30

RESOLUTION NO. CIS 03-16 PROFESSIONAL DEVELOPMENT VENDOR

RESOLVED that the Board of Education approves the following vendor to provide professional development to staff members:

Vendor	Service	Fee	Account
Handle with Care	ABA Training August 31st	$2,700.00	20-250-200-320-6-0000 IDEA Basic Purchased Professional Services

RESOLUTION NO. CIS 04-16 AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED that the Board of Education approves the following services and agencies to provide services to students for 2015-2015 school year:

Vendor	Service	Fee	Account
Sussex County Educational Services Commission	Home Instruction	$44/hour plus mileage	#11-219-100-320-6-0000, Special Education Home Instruction Purchased Service
Morris County Educational Services Commission	Home Instruction	$68/hour	#11-219-100-320-6-0000, Special Education Home Instruction Purchased Service

RESOLUTION NO. CIS 05-16 IEP MANDATED SERVICES AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED that the Board of Education approves the following IEP mandated services and agencies to provide services to students for the 2015-2016 school year:

Student Number	Service/Agency	Fee	Account
407891	Extended School Year Developmental Intervention Oxford	7 hours/week from 7/6/15-7/24/15 and 10 hours/week beginning 7/27/15 @ $95/hour	#11-219-100-320-6-0000, Special Education Home Instruction Purchased Service
002003	Applied Behavioral Analysis Services Extended School Year and September - June The ABA Clinic, LLC	110 hours @$50/hour, $5,500	#20-250-200-320-6-0000, IDEA Purchased Professional Services
803679	ESY and September - June	90 hours @$50/hour, $4,500	

000383 000410 408042 406280	ESY and September - June Extended School Year September - June ESY and September - June	90 hours @$50/hour, $4,500 4 hours @$50/hour, $200 40 hours @$50/hour, $2,000 2 hours @$50/hour, $100 **Total $16,800**	
Student Number	**Service/Agency**	**Fee**	**Account**
405060	Transition/Vocational Extended School Year ARC of NJ/Project Hire	15 hours @ $51/hour $765	11-000-216-320-6-0000, Purchased Professional Services
407891	ESY Home Instruction Nicole Dolan	3 hours per week from 7/1/15-7/27/15 @ $45/hour	11-219-100-101-6-0000 Special Ed Home Instruction

RESOLUTION NO. CIS 06-16 PROFESSIONAL DEVELOPMENT TRAINING: MULTI-SENSORY READING STRATEGIES

RESOLVED that the Board of Education approves the training for 23 teachers within the district on Multi-Sensory Reading Strategies. The cost of the training is $20,700.00 and will be paid out of the NCLB Title II grant.

RESOLUTION NO CIS 07-16 PARENT FUNDED FIELD TRIPS

RESOLVED that the Board of Education approves the following parent funded field trips and chaperones:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE	PURPOSE
9/24/2015	Fairview Lake YMCA Camp	E. Blanchette S. Williams D. Blanos J. Cremona L. Kaplan T.Orosz M. Trum C.Cayan C. Iadarola M. Jacobson J.Stahlmann T. Vatalaro Chaperones Special Ed Teachers TBD	SMS/6	Team building, socialization, and environmental education
10/3/2015	Montclair Art Museum, Montclair, NJ	R. Cutillo, J. Kucher-Csatlos C. O'Brien-Mase L. Lindsley C. Graham Chaperones	SHS/10-12	Help students develop understanding and skill in drawing from observation

10/16/2015 Inclement weather date 10/20/2015	SHS Parking lot	J. Kucher-Csatlos K. Lindsley Chaperones R. Cutillo C. O'Brien-Mase C. Graham C. Merrill L. Brady A. Trzcinski A. Markovic L. Cummins Alternate Chaperones	SHS Fine Arts (Sculpture) /9-12	Students learn about and attempt a 16th century Japanese ceramic firing technique
12/2/2015	Lake Mohawk Country Club	L. Lopez, Chaperone	SHS Choir	Sing for Sparta Women's Club
1/14/2016 Inclement weather date 1/21/2016	Metropolitan Museum of Art, New York, NY	R. Cutillo C. O'Brien-Mase C. Merrill J. Kucher-Csatlos C. Graham K. Lindsley Chaperones	SHS/11-12	Understanding through direct observation and discussion of master artworks

RESOLUTION NO CIS 08-16 PTO FUNDED FIELD TRIP

RESOLVED that the Board of Education approves the following PTO funded field trips and chaperones:

9/28, 10/23, 11/20, 12/3/2015 1/15, 2/12/2016	Jefferson HS Dover HS West Morris Central HS Kittatinny HS Jefferson HS	A. Reinstein Chaperone W. Brennan D DeCreszensi C. Merrill Alternate Chaperones	SHS Debate Team	Debate Tournaments and Championship

RESOLUTION NO CIS 09-16 JOSTEN FUNDED FIELD TRIP

RESOLVED that the Board of Education approves the following Josten funded field trip and chaperone:

Date	Trip
July 26-28, 2015	**SHS Yearbook Students to attend Gettysburg College, Gettysburg, PA to design upcoming yearbook, C. Mase, Chaperone**

RESOLUTION NO. CIS 10-16 TEXTBOOKS

RESOLVED that the Board of Education approves the following textbooks:

Textbook Title	Account	Amount
McGraw Hill: **Discovering Our Past A History of the World Early Ages** **978-0-07-664768-2 - 230/$63.24ea** **Discovering Our Past US History** **978-0-07-659734-5 - 200 Units/Pilot (Free)** **Discovering Our Past Civics** **978-0-07-664823-8 - 200 Units/Pilot (Free)** **Earth & Space Gr 6 - 200 Units/Pilot (Free)** **Integrated Science Course 1 Gr 7 – 200 Units/Pilot(Free)** **Integrated Science Course 2 (Gr 8 – 200 Units/Pilot(Free)**	**11-190-100-640-1-0000 Textbooks**	**$14,545.20**
Calico Spanish Stories Level A-Gr 3-5 World Language	**11-190-100-640-1-0000 Textbooks**	**$10,000.00**

RESOLUTION NO. CIS 11-16 AMEND PREVIOUSLY APPROVED OUTSIDE SERVICE PROVIDER FOR 2015-2016

RESOLVED to amend the outside vendor list previously approved May 26, 2015 as follows:

Vendor	Service	Approved May 26, 2015	Updated Hourly Rate
Res Care **Newton, NJ**	**Nursing**	**$57/hour RN** **$42/hour LPN**	**$60/hour RN** **$50/hour LPN**

RESOLUTION NO. CIS 12-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of July 16, 2015

FIN 01-16	Vendor Payments
FIN 02-16	Financial Reports/Monthly Certification for May 2015
FIN 03-16	Donations
FIN 04-16	Increasing the Bid Threshold - Qualified Purchasing Agent
FIN 05-16	Award of Bid for Waste Water/Sewage Treatment Facility Operator
FIN 06-16	Declaration of Nonpublic Obsolete Equipment
FIN 07-16	Amend Sparta Schools Booster Clubs
FIN 08-16	Parental Transportation Contracts for Extended School Year 2015
FIN 09-16	Parental Transportation Contract for School Year 2015-2016
FIN 10-16	Amend Transportation Jointure
FIN 11-16	**Award of Contracts**
FIN 12-16	Youth Consultation Services, Inc. Reduced and/or Free Meals
FIN 13-16	Dual Use of Educational Space and Application Submission to County Office
FIN 14-16	**Cooperative Purchasing with National IPA**
FIN 15-16	**Non-Public Funding: Textbooks, Technology and Nursing 2015-2016**
FIN 16-16	**Sick and/or vacation Day Payments**
FIN 17-16	**Valley Medical Group**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

FOR INFORMATIONAL PURPOSES ONLY – no action required:

- **Legal Services Report**

RESOLUTION NO. FIN 01-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approve the vendor payments dated June 23, 2015 through July 27, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$129,640.54
Fund 11	General Expense	$3,153,128.33
Fund 12	Capital Outlay	$1,500.00
Fund 20	Special Revenue	$173,040.80
Fund 30	HS Capital Projects	7,255.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	$136,980.61
	Total:	$3,601,545.28

RESOLUTION NO. FIN 02-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MAY 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for May 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of May 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of May 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 03-16 DONATIONS

From	To	Amount	Purpose
Helen Morgan School PTO	5th Gr Music Class	$450	Field Trip to Sparta High School
Sparta Girls' Lacrosse Booster Club	Sue Vnenchak	$2,200	Role as Assistant to the High School Girls' Lacrosse Team for the 2015-2016 school year
Alpine Elementary School PTO	Alpine Elementary School	$7,838.00	22 iPads

RESOLUTION NO. FIN 04-16 INCREASING THE BID THRESHOLD - QUALIFIED PURCHASING AGENT

WHEREAS, Barbara A. Decker, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from $36,000 to $40,000;

NOW, THEREFORE BE IT RESOLVED that the Sparta Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of $40,000 for the board of education, and further authorizes Barbara A. Decker to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

RESOLUTION NO. FIN 05-16 AWARD OF BID FOR WASTE WATER/SEWAGE TREATMENT FACILITY OPERATOR

RESOLVED that the Board of Education approves the award of bid for Waste Water/Sewage Treatment Facility Operator at Alpine Elementary School and Sparta Middle School to Water Management Services, Inc. of Hackettstown, New Jersey, the lowest responsive bidder, as follows, said bids opened in the Board Office on Tuesday, June 30, 2015 at 11 am; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made part of this record.

LOCATION	MONTHLY FEE	ANNUAL COST
Alpine School STP – Daily testing and plant check	$ 2,100	$ 25,200
Laboratory Alpine School	$ 500	$ 6,000
Sparta Middle School Pumping Station	$ 600	$ 7,200
TOTAL		**$ 38,400**

RESOLUTION NO. FIN 06-16 DECLARATION OF NONPUBLIC OBSOLETE EQUIPMENT

RESOLVED that the Board of Education will declare the following nonpublic school items to be obsolete and disposed of as deemed appropriate:

PROJECTOR MODEL	SERIAL NUMBERS
3 - Viewsonic PJ559D	QUR082005082, QUR082005441, QUR08200586
6 - Viewsonic PJD6251	RBU111601773, RBU111601599, RBU102202003, RBU111601524, RBU111601571, RBU110901043
2 – Viewsonic PJD6230	R2V092601806, R2V092602231
18 – Hitachi CP-A100	F9B004475, F9J010855, F9J010657, F9J010648, F9J01658, F9J010653, F9J010661, F9J010654, F9J010646, F9J010599, F9J010656, F9B004498, F9J010650, F9J010587, F9J010858, F9J010658, F9J010469, F9J010649

RESOLUTION NO. FIN 07-16 AMEND SPARTA SCHOOLS BOOSTER CLUBS

RESOLVED that the Board of Education approves the amendment to the following Sparta Schools Booster Clubs and Quasi Entities to include the Mohawk Avenue School PTO:

Spartan Club	Sparta Theater Patrons	Baseball
Girls Volleyball	Swimming	Softball
Boys Soccer	Skiing	Boys Lacrosse
Girls Soccer	SHS PSTO	Girls Lacrosse
Girls Tennis	Cheer	Music Booster
Field Hockey	Project Graduation	HMS PTO
Boys Basketball	Wrestling	MAS PTO
Girls Basketball	Track	

RESOLUTION NO. FIN 08-16 PARENTAL TRANSPORTATION CONTRACTS FOR EXTENDED SCHOOL YEAR 2015

RESOLVED that the Board of Education approves the following parental transportation contracts for Extended School Year 2015, as follows:

ROUTE #	STUDENT #	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-06	RG	Stony Brook School Rockaway, NJ	7/13/15-8/7/15	$664.40
PC-07	EM	Northern Hills Academy Sparta, NJ	7/1/15-8/12/15	$485.10

RESOLUTION NO. FIN 09-16 PARENTAL TRANSPORTATION CONTRACT FOR SCHOOL YEAR 2015-2016

RESOLVED that the Board of Education approves the following parental transportation contract for the school year 2015-2016, as follows:

ROUTE #	STUDENT #	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-08	TP	Lenape Valley Regional High School Stanhope, NJ	9/1/15-6/30/16	$4,410.00

RESOLUTION NO. FIN 10-16 AMEND TRANSPORTATION JOINTURE

RESOLVED that the Board of Education approves the amendment to the Transportation Jointure with Sussex County Technical School Board of Education that was previously approved at our June 22, 2015 Regular Board meeting. The amendment includes the correction of the following Route #'s:

Approved As	Correction	Number of Days	Joiner Cost
STHS-18	STHS-11	180	$30,900
MA/HM-18	MA/HM-11	180	$24,250

RESOLUTION NO. FIN 11-16 AWARD OF CONTRACTS

AWARD OF CONTRACTS:

RESOLVED that the Sparta Board of Education approves the award for bid for transportation of public students Route # STHS-09/MA/MH-09 and STHS-10/MA/HM-10 for the 2015-2016 school year to Byram Bus, the lowest responsive bidder, as follows, said bids opened in the Board Office on July 21, 2015 at 1 PM.

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-05	STHS-09	$27,247.50	$1.50	180
		MA/HM-09	$27,247.50	$1.50	180
First Student	STPS-05	STHS-09	$29,070.00	$1.95	180
		MA/HM-09	$29,070.00	$1.95	180
Stocker Bus	STPS-05	STHS-09	$29,525.00	$2.00	180
		MA/HM-09	$29,525.00	$2.00	180

Tier #STPS-05 Awarded to: Byram Bus $54,495.00 (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-06	STHS-10	$27,247.50	$1.50	180
		MA/HM-10	$27,247.50	$1.50	180
First Student	STPS-06	STHS-10	$29,070.00	$1.95	180
		MA/HM-10	$29,070.00	$1.95	180
Stocker Bus	STPS-06	STHS-10	$29,525.00	$2.00	180
		MA/HM-10	$29,525.00	$2.00	180

Tier #STPS-06 Awarded to: Byram Bus $54,495.00 (Lowest Bidder)

RESOLUTION NO. FIN 12-16 YOUTH CONSULTATION SERVICES, INC. REDUCED AND/OR FREE MEALS

WHEREAS, the Sparta Board of Education, as deemed necessary, sends students to out of district private schools for students with disabilities ("PSSD"); and

WHEREAS, Youth Consultation Service, Inc. ("YCS") operates PSSDs at various locations in New Jersey; and

WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and

WHEREAS, the District does not require YCS to charge District students for the meals being provided
NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. **District Does not Require Charges for Meals**. The District's Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. **Effective Date; Repealer**. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

RESOLUTION NO. FIN 13-16 DUAL USE OF EDUCATIONAL SPACE AND APPLICATION SUBMISSION TO COUNTY OFFICE

RESOLVED that the Sparta Board of Education approves the submission of an Application for Dual Use of Educational Space for the 2015-2016 school year to the Executive County Superintendent as listed:

School	Room #
Alpine School	**10**

RESOLUTION NO. FIN 14-16 COOPERATIVE PURCHASING WITH NATIONAL IPA

RESOLVED that the Board of Education approves Cooperative Purchasing with National IPA pursuant to State of New Jersey Statute, Title 52.

RESOLUTION NO. FIN 15-16 NON-PUBLIC FUNDING: TEXTBOOKS, TECHNOLOGY AND NURSING 2015-2016

RESOLVED that the Board of Education acknowledges receipt of the following non-public funding for the 2015-2016 school year to be used in compliance with the guidelines set forth by the NJ Department of Education pursuant to Title 18A:46A-2b:

	Textbooks	Technology	Nursing
Blessed Beginnings	$857	$390	$1,350
Goddard	$0	$0	$0
Hilltop	$4,511	$2,054	$7,380
Kiddie Academy	$0	$0	$0
Pope John	$54,359	$24,752	$86,040
Rev Brown	$27,351	$12,454	$43,110
Veritas	$3,597	$1,638	$6,210
Total	**$90,675**	**$41,288**	**$144,090**

RESOLUTION NO. FIN 16-16 SICK AND/OR VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual sick day and/or vacation day payments per Article IX 9.1A per the agreement between Custodians, Maintenance and Groundsmen and Sparta Board of Education contract. Payments may be adjusted if sick/vacation days are utilized through their term dates.

Name	Term Date	Sick Days	Vacation Days	Total Payment
Corcoran, Joseph	**7.31.15**	**271.5**	**31**	**$ 16,663.87**
Dekmar, Stephen	**7.31.15**	**222.5**	**32**	**$ 15,439.82**
Kelly, Christopher	**8.20.15**	**0**	**21.5**	**$ 4,988.15**

RESOLUTION NO. FIN 17-16 VALLEY MEDICAL GROUP

RESOLVED that the Board of Education approve the agreement between the Sparta Board of Education and Valley Medical Group from July 1, 2014 through July 1, 2016 to perform drug and alcohol tests on Bus Drivers and Bus Aides. The fees for these services are as follows:

Fee	Description
$300	**Annual Administrative Fee to include:** - **Required Safety Sensitive Supervisor Training** - **Blind Specimen Designation** - **Driver Information Packets** - **Certified MRO Services.**
$67	**Per DOT Drug Test (UDS)**
$55	**Per DOT Alcohol Test (BAT)**

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of July 16, 2015

No Resolutions

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata – Pending
   a. Board Training: Committee Effectiveness – Date to be determined

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (if required):

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on _____@ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

ADJOURNMENT: @ **____PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JANUARY 25, 2016
REGULAR MEETING AGENDA, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:

PRESENTATIONS:

- Violence and Vandalism Reports for September 1, 2015 through December 31, 2015 – Presented by Mr. Dennis Tobin
- Teachers of the Year – Presented by Building Principals
- Mohawk Avenue School Highlights - Laura Trent

APPROVAL OF MINUTES:
December 14, 2015 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

SUPERINTENDENT'S REPORT

- OPRA: There were 0 OPRA requests totaling **0** hours and **0** minutes and legal fees for OPRA assistance for the month ending November 2015 were **$0.**
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of January 2016.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	_____
Town Council Delegate	_____
BOE with Legislators	_____
Sparta Education Foundation	_____
NJ School Boards Delegate Assembly Rep	_____
Sussex County School Boards Assoc. Rep	_____
DEAC - District Evaluation Advisory Committee Rep	_____

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report January 19, 2016

PP 126-16 Resignations
PP 127-16 Appointments
PP 128-16 Teacher Assistant to Receive Differential Pay
PP 129-16 Leaves of Absence
PP 130-16 New Substitute Staff
PP 131-16 Staff Members to Serve as a Substitute Secretary for the 2015-2016 School Year
PP 132-16 Approval of Coaches
PP 133-16 Amend Resolution PP 121-16 Co-Curricular Advisor Reassignment (12/14/15)
PP 134-16 High School Teachers to Receive Overload Stipends
PP 135-16 New and Revised Policies and Regulations for Second Reading
PP 136-16 New and Revised Policies and Regulations for First Reading

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. PP 126-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position/School	Effective Date
Castiglia, Phyllis	10 month Secretary - Sparta High School	Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. Castiglia is retiring after serving the district for 25 years
DiDio, Nancy	10 month Secretary - Helen Morgan School	Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. DiDio is retiring after serving the district for 21 years
Nielson, Barbara	Teacher Assistant – Sparta High School	Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. Nielson is retiring after serving the district for 10 years

RESOLUTION NO. PP 127-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Calandrillo, Patricia	Leave of Absence Replacement – Pre-School Disabled	K. Morris	Alpine Elementary School	**2/10/16-3/24/16**	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)

2	Fredrickson, Dianne	Leave of Absence Replacement – Teacher Assistant (Classroom)	E. Heuttenmoser	Sparta Middle School	1/11/16-3/1/16	35 hours per week at $12.72 per hour (salary to be adjusted upon contract negotiations)
3	*Kurp, Stephanie	Leave of Absence Replacement – LLD Teacher (Kdg & 1st)	K. Lenox	Alpine Elementary School	2/29/16 through the last day of school	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
4	**Leibowitz, Michele**	**Leave of Absence Replacement – ELA-Instructional Intervention**	**D. Viggiano**	**Sparta Middle School**	**2/11/16 through the last day of school – This includes two transitional days**	**BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)**
5	*Reedy, Laraine	Leave of Absence Replacement – English Teacher	J. Barker	Sparta High School	4/4/16 through the last day of school	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
6	*Romano, Michael	Leave of Absence Replacement – Special Education Teacher	M. Greco	Sparta High School	2/29/16 – 5/20/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
7	*Ruban, Lisa	Teacher Assistant (Classroom)	S. Andresen	Sparta High School	1/26/16 through the last day of school	35 hours per week at $11.72 per hour (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 128-16 TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with IEP driven special handling techniques for the 2015-2016 school year effective January 12, 2016 through March 1, 2016 for a total of 4 hours per week.

#	Name
1	Zettel, Gloria

RESOLUTION NO. PP 129-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the leaves of absence:

Name	Position/School	Effective Date
Barker, Jamie	English Teacher – Sparta High School	Leave of absence beginning 4/4/16 returning on or about 11/7/16 using 20 sick days with the remainder of the leave unpaid (FMLA and NJFLA)
Gleason, Theresa	Special Education Teacher Sparta Middle School	Leave of absence beginning 4/4/16 returning on or about 9/1/16 using 15 sick days with the remainder of the leave unpaid (FMLA and NJFLA)

Huettenmoser, Eric	Teacher Assistant (Classroom)	Unpaid medical leave of absence beginning 1/8/16 until further notice (FMLA)
Monaghan, Siobhan	Teacher Assistant (Classroom) Mohawk Avenue School	Intermittent unpaid leave as needed, effective 12/18/15 through 6/30/16 (FMLA and NJFLA)
Somma, Jacquelyn	Teacher Assistant (Classroom) Sparta Middle School	Intermittent unpaid leave as needed, effective 12/8/15 through 6/30/16 (FMLA and NJFLA)

RESOLUTION NO. PP 130-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Custodian and Substitute Bus Aide for the 2015-2016 school year:

Substitute Teachers

Bolger, Kayla	Substitute Certificate expires 1/2/2021
Cahill, Robert	Substitute Certificate expires1/2/2021
Dowd, Kathryn	Substitute Certificate expires 1/2/2018
Kruger, Elizabeth	CE Elementary K-6
Kurp, Stephanie*	Substitute Certificate expires 1/2/2019
Leahy, Cory	Substitute Certificate expires 7/1/2020
McCloskey, William	Substitute Certificate expires 1/2/2021
Quinn, Amanda	Substitute Certificate expires 1/2/2021
Porter, Erin	Substitute Certificate expires 7/1/2021
Roche, Michael	Substitute Certificate expires 1/2/2020
Romano, Michael*	CE Social Studies/Students w/Disabilities
Sember, Elizabeth	Substitute Certificate expires 1/2/2019

Substitute Aides

Gardner, Renee	Roche, Michael
Porter, Erin	Sember, Elizabeth
Quinn, Amanda	

Substitute Secretary

Lagasca, Kathleen	Sember, Elizabeth

Substitute Custodian

May, James*	

Substitute Bus Aide

Kontometros, Diane	

RESOLUTION NO. PP 131-16 STAFF MEMBERS TO SERVE AS A SUBSTITUTE SECRETARY FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following staff members to serve as substitute secretaries on an as needed basis for the 2015-2016 school year:

Name	Position/School	Salary
Chemis, Dawn	10 month part time office secretary Helen Morgan School	Contractual hourly rate (to be adjusted upon contract negotiations)
Magill, Nicole	10 month part time office secretary Sparta Middle School	Contractual hourly rate (to be adjusted upon contract negotiations)

Yurgel, Lauren	10 month part time office secretary Alpine Elementary School	Contractual hourly rate (to be adjusted upon contract negotiations)

RESOLUTION NO. PP 132-16 APPROVAL OF COACHES

RESOLVED that the Board of Education approves the following coaches:

Name	Position/School	Salary
Lombardo, Anthony	Volunteer Winter Track Coach- High School	$0
Buechel, Virginia	Volunteer Softball Coach- High School	$0
Fetherman, Troy	Volunteer Golf Coach- High School	$0
Graham, Bryan	Volunteer Baseball Coach- High School	$0
Madura, Michael	Volunteer Boys' LaCrosse Coach- High School	$0
Miller, Peter	Volunteer Boys' LaCrosse Coach- High School	$0
Shea, Patrick	Volunteer Boys' LaCrosse Coach- High School	$0
Vnenchak, Susan	Volunteer Girls' LaCrosse Coach- High School	$0

RESOLUTION NO. PP 133-16 AMEND RESOLUTION PP 121-16 CO-CURRICULAR ADVISOR REASSIGNMENT (12/14/15)

RESOLVED that the Board of Education approves the following amendment to Resolution PP121-16 Co-Curricular Advisor Reassignment:

Name	Position	Replaces	Cluster/Rate
Nowicki, Allison	Spring Track Coach- Sparta Middle School	Gleason, Theresa	Coaching Level VII - $1,987 (was approved at $1,940)

RESOLUTION NO. PP 134-16 HIGH SCHOOL TEACHERS TO RECEIVE OVERLOAD STIPENDS

RESOLVED that the Board of Education approves the following high school math teachers to receive overload stipends according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association at a per diem rate of the overload amount beginning March 14, 2016 – June 24, 2016 (Kasa):

Teacher	Assignment	Per Diem Amount
Bayliss, Andrew	Honors Calculus (Rm. 321)	$58.94
Hall, Derek	Academic Algebra 1 (Rm. 315)	$58.94
Shatzel ,Cynthia	Academic Algebra 1 (Rm. 321)	$58.94
Walsh, Michael	Pre-Calculus (Rm. 321)	$58.94
Wisniewski, April	Honors Calculus (Rm. 315)	$58.94

RESOLUTION NO. PP 135-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy & Reg # 1240	Evaluation of Superintendent (M) (Revised)
Policy & Reg # 3221	Evaluation of Teachers (M) (Revised)
Policy & Reg # 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy & Reg # 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)

Policy & Reg # 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
Policy # 3431.1	Family Leave (M) (Revised)
Policy # 4431.1	Family Leave (M) (Revised)
Policy # 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
Policy # 5537	Service Animals (New)

RESOLUTION NO. PP 136-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 5351	Pupil Violence Prevention and Response (New)
Policy # 7101	Educational Adequacy of Capital Projects (Revised)
Policy # 7102	Site Selection and Acquisition (Revised)
Policy # 7130	School closing (Revised)
Reg # 7300.2	Disposition of Real Property (Revised)
Policy & Reg # 7421	Indoor Air Quality Standards (Revised)
Policy # 7433	Hazardous Substances (Revised)
Policy # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)

Attached are the enrollment and suspension reports for the month of December 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report January 19, 2016

CIS 64-16 Out-of-District Placements
CIS 65-16 Vendor Approval
CIS 66-16 AES Before/After School Program Substitutes
CIS 67-16 Field Trips
CIS 68-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. CIS 64-16 OUT-OF-DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following out-of-district placements:

Student #	School	Date	Tuition	Account
310790	Shepard Preparatory High School	Jan-Jun 2016 101 days	101 days @276.03 per diem = $27,879.03	11-000-100-566-6-0000 NJ Private Disabled
402620 (change in placement)	Cornerstone	Jan-Jun 2016 Six months	6 months @$7,986 per month = $47,916.00	11-000-100-566-6-0000 NJ Private Disabled

RESOLUTION NO. CIS 65-16 VENDOR APPROVAL

RESOLVED that the Board of Education approves the following service providers:

Vendor	Service	Fee	Account
Elizabeth C. Hamblet	Presentation for parents (504 and IEP) on college transition	$300	#11-000-219-320-6-0000 Purchased Professional Ed. Services, Special Services
Advancing Opportunities	Assistive Technology Evaluations	$880 for evaluation; $55/hour for round trip travel $115/hour for support training $55/hour round trip travel	#11-000-219-320-6-0000 Purchased Professional Ed. Services, Special Services
St. Joseph's Hospital Center for Pediatric Feeding and Swallowing	Feeding/ Swallowing Evaluations	$1,300 (increasing the maximum allowable cost for a feeding evaluation from $750 to $1,300)	#11-000-219-320-6-0000 Purchased Professional Ed. Services, Special Services

RESOLUTION NO. CIS 66-16 AES BEFORE/AFTER SCHOOL PROGRAM SUBSTITUTES

RESOLVED that the Board of Education approves the following teachers to serve as substitutes for the Before School Program at Alpine Elementary School:

	Name
1	Krieg, Virginia
2	McGovern, Patricia
3	Merrill, Stacey
4	Ostrowski, JoAnn
5	Slavin, Judith
6	Stiansen, Sara

RESOLUTION NO. CIS 67-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	***School***	***Trip Destination Purpose***	***Requestor(s) Chaperone(s)***	***Funding***
1/29/16	SMS Gr 7 & 8 PTO Event	Mountain Creek, Vernon PTO Snow Tubing Event	K. Davis	Parent
1/30/16	SHS Drama & Public Speaking	Kingsway HS, Swedesboro, NJ Drama & Forensics Tournament Competition	V. Reed	Budget
2/6/16	SHS Academic Bowl Competition	Phillipsburg HS, Phillipsburg, NJ 12th Annual Phillipsburg Quiz Bowl Competition	R. Lollgen	Budget
2/6/16	SHS Drama & Public Speaking	Eastern HS, Voorhees, NJ Drama & Forensics Tournament Competition	V. Reed	Budget
2/21-2/23/16	**SHS DECA/Marketing**	**Cherry Hill, NJ DECA State Competition**	**S. Chiappini**	**Parent/DECA Acct**
2/27/16	SHS Drama & Public Speaking	Raritan HS, Hazlet, NJ Drama & Forensics Tournament Competition	V. Reed	Budget
3/8/16	SHS Science Olympiad	Middlesex County College, Edison, NJ NJ State Science Olympiad Competition	M. Meola, R. Brown	Budget
3/21/16	SHS Russian Gr 9-12	Drew University, Madison, NJ Russian Olympiada	E. Hood, W. Brennan, J. Hier	Parent
4/12/16	SMS Spring Track Team	Newton HS, Newton Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
4/20/16	SMS Spring Track Team	Kittatinny HS, Newton Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
4/21/16	SMS Spring Track Team	Lenape Valley HS, Stanhope Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
4/28/16	SMS Spring Track Team	Vernon HS, Vernon Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
5/5/16	SMS Spring Track Team	Newton HS, Newton Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/9/16	SMS Spring Track Team	High Point HS, Sussex Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/13/16	SMS Spring Track Team	High Point HS, Sussex Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/17/16	SMS Spring Track Team	Wallkill Valley HS, Hamburg Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget

5/19/16	SHS Chemistry Olympics	NJ Institute of Technology, Newark, NJ NJ Chemistry Olympics Competition	A Trzcinski, A. Markovic, L. Brady, L. Cummins	Budget
5/19/16	SMS French Gr 8	Museum of Modern Art, New York, NY Francophone Culture	D. Crouse, L. Jones, D. Corso, L. Farrell	Parent/ Fundraiser
5/20/16	SHS Music Dept – 12 classes	High Note Music Festival, Location TBD/then Hershey Park, PA Annual Music performance and competition	A Lopez, D. Gianuzzi, L. Lopez, L. Bach, V. Reed	Parent
5/23/16	SMS Spring Track Team	Wallkill Valley HS, Hamburg Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
5/24/16	SMS Spring Track Team	Wallkill Valley HS, Hamburg Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/25/16	SHS AP Physics	USGA Museum & Test Center Far Hills, NJ Tour facilities	D. Miller, A. Bickerton, K. Windt	Parent
5/31/16	SHS Life Skills/Post Grad Skills	Sussex Tech, Sparta Transition to Adult Life Opportunities	C. Mangiaracina, C. Hyland, M. Greco, S. MacDonald, M. Irwin, G. Carter	Spedial Services Field Trip Acct

RESOLUTION NO. CIS 68-16 **Workshop/Conference Attendance and Reimbursement of Related Travel Expenses**

RESOLVED that the Board of Education approves the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of January 19, 2016 and January 20, 2016

FIN 72-16 Vendor Payments
FIN 73-16 Financial Reports/Monthly Certification for December 2015
FIN 74-16 Transfers December 2015
FIN 75-16 Donations
FIN 76-16 Amend E-Rate Consulting Service Agreements

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 72-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated December 15, 2015 through January 25, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$305,468.50
Fund 11	General Expense	7,646,715.95
Fund 12	Capital Outlay	35,364.24
Fund 20	Special Revenue	220,595.87
Fund 30	HS Capital Projects	12,520.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	73,194.30
	Total:	$8,293,858.86

RESOLUTION NO. FIN 73-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR DECEMBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for December 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of December 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of December 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 74-16 TRANSFERS DECEMBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period December 1, 2015 through December 31, 2015.

RESOLUTION NO. FIN 75-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

Donation From	Item/Position/Purpose	Recipient	Amount/Value
SHS – Marching Band	Volunteer Marching Band Stipend	Joshua Woldt	$1,987
SHS – Marching Band	Volunteer Marching Band Stipend	Christina Lami	$996

RESOLUTION NO. FIN 76-16 AMEND E-RATE CONSULTING SERVICE AGREEMENTS

WHEREAS, the Sparta Board of Education has need for assistance to apply for annual funding through the universal service Schools and Libraries Program, commonly known as "E-rate," to provide discounts of up to 90 percent to help most schools and libraries in the United States obtain affordable telecommunications and Internet access; and **WHEREAS**, it has been determined that the required services are specialized in nature and require expertise; **BE IT NOW RESOLVED,** that the Board of Education approve the annual renewal agreement with Educational Consortium for Telecommunications Savings of Newtown, Pennsylvania according to the terms of the agreement. Terms of Payment for service shall be 15% of the member's total savings for the 2014-2015 and 2015-2016 school years.

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of January 19, 2016

OPS 34-16 Disposals
OPS 35-16 TAP Into Sparta
OPS 36-16 SMS Sewer Plant – New Pump Controls

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. OPS 34-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ISBN #
SMS	Microscopes	14	n/a
SMS	Minuteman Scrubbers Corded	2	005699 100499
SMS	Hobart Stand Up Mixer	1	100469
SMS	Hobart Buffalo Chopper	1	n/a

RESOLUTION NO. OPS 35-16 TAP INTO SPARTA

RESOLVED that the Board of Education approves TAP into Sparta as our electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

RESOLUTION NO. OPS 36-16 SMS SEWER PLANT – NEW PUMP CONTROLS

RESOLVED that the Board of Education approves the proposal submitted by Rapid Pump & Meter Services Co., Inc. Paterson, New Jersey, to install new pump controls at Sparta Middle School sewer plant in the amount of $15,445 (11.000.261.420.3.9900).

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Board Ethics – February 22, 2016

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (if required):

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

ADJOURNMENT: **@ ____ PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
FEBRUARY 22, 2016
REGULAR MEETING AGENDA, 6:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on February 4, 2016 to the New Jersey Herald, the Sparta Independent, Tap into Sparta and to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:

PRESENTATIONS:
- Board Ethics Training - Facilitated by NJSBA Field Representative Al Annunziata
- Sparta Middle School Highlights – Mr. Michael Gregory
- 2016 – 2017 Budget Review – Mrs. Barbara Decker

APPROVAL OF MINUTES:
January 4, 2016 - Reorganization Meeting Minutes
January 25, 2016 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

SUPERINTENDENT'S REPORT

- OPRA: There were _0__ OPRA requests totaling **__0__** hours and **__0__** minutes and legal fees for OPRA assistance for the month ending November 2015 were **$0.**
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of February 2016.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	_____
Town Council Delegate	_____
BOE with Legislators	_____
Sparta Education Foundation	_____
NJ School Boards Delegate Assembly Rep	_____
Sussex County School Boards Assoc. Rep	_____
DEAC - District Evaluation Advisory Committee Rep	_____

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report February 8, 2016

PP 138-16 **Leaves of Absence**
PP 139-16 Reappointment
PP 140-16 **Appointments**
PP 141-16 **New Substitute Staff**
PP 142-16 Amend Motion for Teacher Assistant (PP 76-16 approved 9.28.2015)
PP 143-16 **Staff to Perform as Pit Musicians**
PP 144-16 Volunteer Advisor for the 2015-2016 School Year
PP 145-16 Additional Elementary Special Education Teacher of Students with Disabilities
PP 146-16 New and Revised Policies and Regulations for Second Reading
PP 147-16 New and Revised Policies and Regulations for First Reading
PP 148-16 **Resignations**
PP 149-16 **Approval of Coaches**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. PP 138-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the leaves of absence:

Name	Position/School	Effective Date
Badaan, Courtney	Elementary Teacher – Helen Morgan School	Extending leave of absence through the end of the school year and intends on returning on 9/1/16
Greco, Meghan	**Special Education Teacher**	**Revised Effective date to begin 2/18/16 through 5/20/16 (FMLA and NJFLA). Mrs. Greco intends on using 15 sick days and the remainder of the leave is unpaid. Mrs. Greco plans on returning to work on 5/23/16 was originally approved 9/28/16 BOE meeting (PP60-16)**
Marthens, Kimber	Elementary Teacher- Alpine Elementary School	Beginning on or about 9/1/16, unpaid leave of absence and returning 9/1/17
Stauss, Melissa	**Media Specialist- Middle School**	**Extended unpaid leave of absence through 4/15/16 and returning on 4/18/16 originally Approved at the 9/28/16 BOE meeting (PP60-16)**
Tiseo, Rhonda	Special Ed. Teacher – Alpine Elementary School	Beginning on or about 5/9/16, unpaid leave of absence (FMLA) and returning 9/1/16

RESOLUTION NO. PP 139-16 REAPPOINTMENT

RESOLVED that the Board of Education approves the following reappointment:

Name	Position	Replaces	School	Eff. Date	Salary
Thompson, Katrina	12 month Secretary	P. Castiglia	High School	7/1/16-6/30/17	Step 2 of 12 month SEA Secretarial Guide - $32,030 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 140-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
	Adamietz, Sandra	**Leave of Absence Replacement – Media Specialist**	**M. Stauss**	**High School**	**Extended through 4/15/16**	**BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)**
	Romano, Michael	**Leave of Absence Replacement – Special Education Teacher**	**M. Greco**	**High School**	**Revised effective date 2/18/16 was approved at the January 25, 2016 BOE meeting (PP127-16) through date TBD**	**BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)**
	Siipola, Deborah	Leave of Absence Replacement – Elementary Teacher	C. Badaan	Helen Morgan School	Extended through the last day of the school year	BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)
	White, Julie	**Leave of Absence Replacement – Special Education Teacher**	**T. Gleason**	**Middle School**	**Effective 3/22/16 through the last day of school**	**BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)**

RESOLUTION NO. PP 141-16 NEW SUBSTITUTE STAFF

Resolved that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, and Substitutes Secretaries for the 2015-2016 school year:

Substitute Teachers

Bagordo, Georgina	Substitute Certificate expires 7/1/2021
Conway, Brendan	CE Health/Physical Education
Costello, Robert	Cert - Teacher of Social Studies
Gruswitz, Andrew	Cert - Elementary
Kruger, **Jennifer***(1/25/16 first name correction)	CE Elementary K-6

Reedy, Laraine	**Cert Elementary/Teacher of English**
Tomlin, Lori	Substitute Certificate expires 7/1/2021

Substitute Aides

Bagordo, Georgina	Dottinger, Jennifer
Bakker, Michelle	Gruswitz, Andrew

Substitute Secretaries

Bakker, Michelle	Dottinger, Jennifer

RESOLUTION NO. PP 142-16 AMEND MOTION FOR TEACHER ASSISTANT (PP 76-16 Approved 9/28/2015)

RESOLVED Board of Education amends Resolution No. PP 76-16 previously approved on September 28, 2015 with the correct student number. (One-One Teacher Assistant for after school activities as per State mandated IEP for corrected student #407560. Teacher Assistant to be paid upon submission of timesheets.) **Resolved** that the Board of Education approves the appointment for the following:

#	**Name**	**Rate of Pay**	**# of hours**	**# of days per week**	**Student #**
1	Angela Risoli	Hourly rate	2:45 – 4:30	2 afternoon per week	407560 previously approved with wrong student number

RESOLUTION NO. PP 143-16 STAFF TO PERFORM AS PIT MUSICIANS

RESOLVED that the Board of Education approves the following staff to perform as PIT Musicians at a rate of $450 in the 2016 Spring Musical at Sparta High School.

Name	Position	Salary
Angderson, Chryselle	PIT Musician	$450
Arnold, Christian	PIT Musician	$450
Bach, Loni	PIT Musician	$450
Boehm, Kevin	PIT Musician	$450
Gallo, Phil	PIT Musician	$450
Kimon, Cindy	PIT Musician	$450
Lopez, Laura	**PIT Musician**	**$450**
Lucas, Paige	**PIT Musician**	**$450**
Imhoff, Dave	**PIT Musician**	**$450**
Matthes, jared	**PIT Musician**	**$450**
Moroney, John	**PIT Musician**	**$450**
Robinson, James	**PIT Musician**	**$450**
Taylor, max	**PIT Musician**	**$450**

RESOLUTION NO. PP 144-16 VOLUNTEER ADVISOR FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following Advisor for the 2015-2016 school year.

Name	Position	Salary
Reese, Catherine	Volunteer Co-Advisor, Pass It Along	Volunteer

RESOLUTION NO. PP 145-16 ADDITIONAL ELEMENTARY SPECIAL EDUCATION TEACHER OF STUDENTS WITH DISABILITIES

RESOLVED that the Board of Education approves an additional Elementary Special Education Teacher of Student with Disabilities for One to One Home Instruction for student #509366, 22.5 hours a week effective immediately through the end of the 2015-16 school year.

RESOLUTION NO. PP 146-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy # 7101	Educational Adequacy of Capital Projects (Revised)
Policy # 7102	Site Selection and Acquisition (Revised)
Policy # 7130	School closing (Revised)
Reg. # 7300.2	Disposition of Real Property (Revised)
Policy # 7433	Hazardous Substances (Revised)

RESOLUTION NO. PP 147-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 2468	Independent Educational Evaluations (Revised)
Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 5351	Pupil Violence Prevention and Response (New)
Policy & Reg. # 7421	Indoor Air Quality Standards (New)
Policy # 8210	School Year (Revised)
Reg. # 8310	Public Records (Revised)
Policy # 8311	Managing Electronic Email (New)
Policy # 8335	Family Educational Rights and Privacy Act (New)
Policy # 8431	Preparedness for Toxic Hazard (Revised)
Policy # 8453	HIV/AIDS (Revised)
Reg. # 8467	Weapons (M) (Revised)
Policy # 8500	Food Services (New)
Policy # 8613	Waiver of Student Transportation (New)
Policy # 8635	Student Transportation Vehicles and School Buses (New)
Reg. # 8690	Monitoring Devices on School Vehicles (New)
Policy # 8740	Bonding (Revised)
Policy # 8750	Employee Indemnification (New)
Policy # 8760	Student Accident Insurance (Revised)
Policy # 8770	School Board Insurance Group (New)
Policy # 8810	Religious Holidays (Revised)

RESOLUTION NO. PP 148-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position/School	Effective Date
Bartling, Nancy	**Teacher Assistant (High School)**	**Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. Bartling is retiring after serving the district for 17 years**

Swank, Christopher	**Supervisor of Building and Grounds**	**Eff. 4/15/16 (last day)**

RESOLUTION NO. PP 149-16 APPROVAL OF COACHES

RESOLVED that the Board of Education approves the following coaches:

Name	Position	Salary
Shanna Behrje	**Athletic Trainer**	**(Step 4/Longevity 7)**
Brian Brennan	**Boys Lacrosse Assistant**	**(Step 4/Longevity 12)**
Celia Kate Brennan	**Girls Lacrosse Head**	**(Step 4/Longevity 11)**
Gerald Carter	**Golf Head**	**(Step 4/Longevity 16)**
Tim Connors	**Softball Assistant**	**(Step 4/Longevity 8)**
Lynn D'Amelio	**Softball Assistant**	**(Step 4/Longevity 7)**
Rich Heckman	**Girls Track Head**	**(Step 4/Longevity 37)**
Ryan Lollgen	**Boys Tennis ½ Assistant**	**(Step 3/Longevity 2)**
Tony Lombardo	**Boys Track Head**	**(Step 2/Longevity 2)**
Frank Marchiano	**Baseball Assistant**	**(Step 4/Longevity 16)**
Amber Mauriello	**Girls Lacrosse Assistant**	**(Step 4/Longevity 3)**
Patrick McCarney	**Boys Tack Assistant**	**(Step 2/Longevity 2)**
Tyler Meth	**Boys Lacrosse Head**	**(Step 3/Longevity 2)**
Brendian Moriarity	**Boys Tennis ½ Assistant**	**(Step 4/Longevity 4)**
Richard Poots	**Softball Head**	**(Step 4/Longevity 16)**
Hank Reese	**Baseball Assistant**	**(Step 4/Longevity 4)**
Elizabeth Schaeffer	**Girls Track Assistant**	**(Step 2/Longevity 1)**
Sam Slobodzian	**Baseball Head**	**(Step 4/Longevity 24)**
Catie Viegas	**Girls Lacrosse Assistant**	**(Step 2/Longevity 1)**
Josh Warnke	**Boys Lacrosse Assistant**	**(Step 4/Longevity 5)**
Mike Wille	**Boys Tennis Head**	**(Step 4/Longevity 4)**

Attached are the enrollment and suspension reports for the month of January 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report February 8, 2016

CIS 69-16 Professional Development – Raritan Valley Community College Science Education Institute
CIS 70-16 Professional Development School (PDS) Collaboration with Centenary College
CIS 71-16 Sparta Education Foundation Grants
CIS 72-16 Field Trips
CIS 73-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. CIS 69-16 PROFESSIONAL DEVELOPMENT – RARITAN VALLEY COMMUNITY COLLEGE SCIENCE EDUCATION INSTITUTE

RESOLVED that the Board of Education approves Raritan Valley Community College Science Education Institute as a professional development vendor for the 2015-16 school year for the following workshops/program:

Engaging in Argument from Evidence (Gr 6-12 teachers)
Workshops: October 12, 2015; December 17, 2015
Total Fee: $6,200.00

Next Generation Science Standards District Partnership Program (NGSS)
RVCC workshops: October 22, 2015; December 10, 2015; January 27, 2016
School Visits: November 16, 2015; January 15, 2016; TBD
RVCC Fee: $1,000.00
Stacey VanderVeen, NGSS PD (site visits): $1,750.00

RESOLUTION NO. CIS 70-16 PROFESSIONAL DEVELOPMENT SCHOOL (PDS) COLLABORATION WITH CENTENARY COLLEGE

RESOLVED that the Board of Education approves to continue the Professional Development School (PDS) collaborative partnership between Sparta Township Public Schools and Centenary College through June 30, 2016.

RESOLUTION NO. CIS 71-16 SPARTA EDUCATION FOUNDATION GRANTS

RESOLVED that the Board of Education approves the following grants from the Sparta Education Foundation:

	Amount	School	Purpose
1	$51,338.64	Sparta High School D. Kopp/L. LaCarrubba-Gomez	Chromebooks for Six Classrooms and Carts for English Department
2	$ 4,023.00	Helen Morgan School C. Pitzer	Document Cameras
3	$ 1,199.99	Helen Morgan School D. Layman	Sphero Robotic Balls 2.0 Education Pack for Gifted and Talented Program

RESOLUTION NO. CIS 72-16 Field Trips

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	***School***	***Trip Destination/Purpose***	***Requestor(s)/Chaperone(s)***	***Funding***
3/14/16	SHS Guidance	Monmouth University, West Long Branch, NJ Future Educators Assoc. Convention	K. Dalton D. Kopp, J. Valleau	Budget
3/15/16	SHS English, Music, Art Depts.	Sussex County Community College, Newton, NJ Teen Arts Festival	P. Sclafani L. Bach, L. Lopez, V. Reed, C. Graham, C. O'Brien-Mase, A. Lopez, J. Barker, R. Cutillo, J. Kucher-Csatlos, K. Savasta	Budget
3/15/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
3/16/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
3/17/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
3/18/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
4/20/16	SMS Gr 8 Spanish	Park Performing Arts Center, Union City, NJ To expose students to various dances of Latin American culture	E. Gordon P. Piccolo	Parent
4/20/16	SHS Blues Inc! and Blues Sanction Jazz Bands	North Warren Regional HS, Blairstown, NJ Music Performance/Competition-Jazz Festival	D. Gianuzzi, A. Lopez	Budget
4/29/16	SHS Blues Inc! Jazz Band	West Milford HS, West Milford, NJ Music Performance/Competition-Jazz Festival	A. Lopez	Budget
TBA-5/10/16	SMS Special Education Life Skills	SHS Life Skills/Transition to Gr9	A. Bowness, G. Maffia K. Carter, J. Somma, P. Jackson, A. Galgano, G. Maffia, A. Bowness	Budget
5/24/16	SHS STEM Medical Biology	Liberty Science Center Jersey City, NJ Live Kidney Transplant Surgery	S. Pisano K Scognamiglio, M. Wilson, D. Miller	Parent
6/7/16	MAS Gr 3	Waterloo Village Lenape Village, Stanhope, NJ Hands-on experience in a Lenape Village	S. Smith S. Smith, S. Nademus, S. Sullivan, B. Reigstad	Parent
6/9/16	MAS Gr 3	Waterloo Village Lenape Village, Stanhope, NJ Hands-on experience in a Lenape Village	S. Smith K. Bambara, G. Verhalen, C. Weir, S. Delpome, B. Lukich, J. Parlapiano	Parent

RESOLUTION NO. CIS 73-16 **Workshop/Conference Attendance and Reimbursement of Related Travel Expenses**

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of February 11, 2016

FIN 77-16	Vendor Payments
FIN 78-16	Financial Reports/Monthly Certification for January 2016
FIN 79-16	Transfers January 2016
FIN 80-16	Donations
FIN 81-16	Amendment to FY 2016 IDEA Entitlement
FIN 82-16	**Amendment to FY 2016 NCLB Entitlement**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 77-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated January 26, 2016 through February 22, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$249,139.82
Fund 11	General Expense	4,448,247.15
Fund 12	Capital Outlay	21,254.00
Fund 20	Special Revenue	136,508.91
Fund 30	HS Capital Projects	1,989.00
Fund 40	Debt Service	2,990,525.00
Fund 50	Cafeteria	2,701.33
	Total:	$7,850,365.21

RESOLUTION NO. FIN 78-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for January 31, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of January 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of January 31, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 79-16 TRANSFERS JANUARY 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period January 1, 2016 through January 31, 2016.

RESOLUTION NO. FIN 80-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	ITEM/POSITION/PURPOSE	RECEIPIENT	AMOUNT
Omneity Health Care, LLC	Spring Musical	SMS – Drama Club	$500
Lakeland Bank and Eastern Propane Corporation	For the purpose of purchasing an electronic scoreboard for SHS to include both corporate names on the scoreboard	Sparta High School	Not to exceed $10,000 (quotes being obtained)
Target – Take Charge of Education	**1% of Community Purchases**	**Sparta High School**	**$343.86**

RESOLUTION NO. FIN 81-16 AMENDMENT TO FY 2016 IDEA ENTITLEMENT

RESOLVED that the Board of Education approves the amendment to the fiscal year 2016 IDEA Grant to include the IDEA 2015 carryover funds in the amount of $230,797 inclusive of $46,220 moving from nonpublic to public as follows:

	BASIC	PRESCHOOL	TOTAL
Sparta	$62,024	$1,998	$64,022
Nonpublic	$166,169	$606	$166,775
Total	**$228,193**	**$2,604**	**$230,797**

RESOLUTION NO. FIN 82-16 AMENDMENT TO FY 2016 NCLB ENTITLEMENT

RESOLVED that the Board of Education approves the amendment to the fiscal year 2016 NCLB Grant to include the NCLB 2015 carry-over funds in the amount of $39,535 as follows:

	Title I	Title IIA	Title III	Total
Sparta	**$ 9,818**	**$18,380**	**$2,215**	**$30,413**
NonPublic	**$0**	**$ 7,398**	**$1,724**	**$9,122**
Total	**$ 9,818**	**$25,778**	**$3,939**	**$39,535**

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of February 11, 2016

OPS 38-16 Disposals
OPS 39-16 2016 – 2017 School Calendar
OPS 40-16 MAS Interior Door Replacements

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. OPS 38-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following item:

School	Description	Quantity	Tag/Serial/ISBN #
SMS	Hearing Test Machine	1	006356

RESOLUTION NO. OPS 39-16 2016 – 2017 SCHOOL CALENDAR

RESOLVED that the Board of Education approves the 2016-2017 school calendar, attached.

RESOLUTION NO. OPS 40-16 - **MAS INTERIOR DOOR REPLACMENTS**

RESOLVED that the Board of Education approves Layton Valley Construction of Sandyston, New Jersey, to replace three (3) sets of interior auditorium and one (1) set of interior cafeteria double doors in the Mohawk Avenue School at a cost not to exceed $25,000.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Legal: Student Disciplinary Hearing and Negotiations: Provide update on Sparta Education Association, Sparta Supervisors Association, Sparta Bus Drivers and Custodians, Maintenance and Goundsmen Local #2294 Unsettled Bargaining Agreements** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on February 22, 2106 @ _____. The Board will reconvene in public session at the conclusion of the Executive Session and action may be taken.

ADJOURNMENT: **@ ____PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
MARCH 14, 2016
EXECUTIVE SESSION AGENDA 6:30 PM
REGULAR MEETING AGENDA, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on March 3, 2016 to the Sparta Independent, March 11, 2016 to the New Jersey Herald, TAPInto Sparta and to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **legal update on pending litigation** and **parent concern about school personnel** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on March 14, 2016 @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

MOTION TO CLOSE EXECUTIVE SESSION @ ____ PM

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

MOTION TO OPEN PUBLIC MEETING @ ____ PM

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:
- Condolences to the family of Gunter Frauenpreis former Board member who passed away March 4th

PRESENTATIONS:
- Special Services Highlights – Mrs. Danielle Hamblin
- BOE Goals Update – Dr. Daniel Johnson
- Budget Presentation – Mrs. Barbara Decker, Mr. Dennis Tobin & Dr. Daniel Johnson

APPROVAL OF MINUTES:
February 22, 2016 - Regular Meeting Minutes
February 22, 2016 – Executive Session Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

SUPERINTENDENT'S REPORT

- OPRA: There were _0__ OPRA requests totaling **__0__** hours and **__0__** minutes and legal fees for OPRA assistance for the month ending January 2016 were **$0.**
- Solar Project Update
- Alpine School & Mohawk Avenue School Updates

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of March 2016.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

- Parent concern regarding Kindergarten program staffing and school administration's response

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report March 7, 2016

PP 150-16 Amend Motion Overload Stipend – (PP 134-16)
PP 151-16 Amend Motion Leave of Absence – (PP 140-16)
PP 152-16 Amend Motion Co-Curricular Stipend – (PP 42-16)
PP 153-16 Resignations
PP 154-16 Leaves of Absence
PP 155-16 Appointment
PP 156-16 New Substitute Staff
PP 157-16 Scholar Athlete Banquet
PP 158-16 Guest Jazz Band Musical Clinician
PP 159-16 New and Revised Policies and Regulations for Second Reading
PP 160-16 New and Revised Policies and Regulations for First Reading

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. PP 150-16 AMEND MOTION OVERLOAD STIPEND – (PP 134-16)

RESOLVED that the Board of Education approves the following motion previously approved 1/25/16 (PP 134-16) with revised dates:

The following high school math teachers are to receive overload stipends according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association at a per diem rate of the overload amount beginning February 9, 2016 – May 26, 2016 (Kasa) (was originally approved at the 1/25/16 BOE meeting for March 14, 2016 – June 26, 2016) PP134-16:

Teacher	Assignment	Per Diem Amount
Bayliss, Andrew	Honors Calculus (Rm. 321)	$58.94
Hall, Derek	Academic Algebra 1 (Rm. 315)	$58.94
Shatzel ,Cynthia	Academic Algebra 1 (Rm. 321)	$58.94
Walsh, Michael	Pre-Calculus (Rm. 321)	$58.94
Wisniewski, April	Honors Calculus (Rm. 315)	$58.94

RESOLUTION NO. PP 151-16 AMEND MOTION LEAVE OF ABSENCE – (PP 140-16)

RESOLVED that the Board of Education approves the following motion previously approved 2/22/16 (PP 140-16) with revised date:

#	Name	Position	Replaces	School	Eff. Date	Salary
	Adamietz, Sandra	Leave of Absence Replacement – Media Specialist	M. Stauss	Middle School (was originally approved at the 2/22/16 BOE meeting PP 140-16 at the High School)	**Extended through 4/15/16**	BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 152-16 AMEND MOTION CO-CURRICULAR STIPEND – (PP 42-16)

RESOLVED that the Board of Education approves the following motion previously approved 8-24-15 (PP 42-16) to reflect shared position:

Name	Position	Salary
Tobin, Michael	Spring Intramurals	$993.50
Wille, Catherine	Spring Intramurals	$993.50

RESOLUTION NO. PP 153-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Effective Date
DeGasperis, Becky	Special Education Teacher	High School	Eff. 6/30/16 - for retirement purposes, 7/1/16. Ms. DeGaperis is retiring after serving the district for 25 years
Gueci, Robyn	**Teach Assistant (Classroom)**	**Alpine Elementary School**	**Eff. 3/11/16 (last day)**
Milligan, Michael	**Social Studies Teacher**	**Middle School**	**Eff. 6/30/16 - for retirement purposes, 7/1/16. Mr. Milligan is retiring after serving the district for 26 years**

RESOLUTION NO. PP 154-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Name	Position/School	Effective Date
Kasa, Laura	Math Teacher – High School	Beginning on or about 2/29/16 and returning 5/26/16, using 12 sick days with the remainder of leave unpaid FMLA
Hoffman, Dawn	**Language Arts – Middle School**	**Extending end date to 5/27/16. Was previously approved for 4/29/16 at the 10/26/15 BOE meeting (PP 100-16) (FMLA and NJFLA)**

RESOLUTION NO. PP 155-16 APPOINTMENT

RESOLVED that the Board of Education approves the following appointment:

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Fredricksen, Dianne	Teacher Assistant (Classroom)- Leave of Absence Replacement	E. Huettenmoser	Middle School	3/2/16 until the medical release of E. Huettenmoser	35 hours @ $12.72 per hour to be paid upon submission of timesheets to be adjusted upon contract negotiations

2	**Ackley, George**	**Leave of Absence Replacement – Language Arts Teacher**	**D. Hoffman**	**Middle School**	**Extended date to 5/27/16. Was previously approved through 5/1/16 at the 12/14/15 BOE meeting (PP 119-16)**	**BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)**

RESOLUTION NO. PP 156-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, and Substitute Secretary for the 2015-2016 school year:

Substitute Teachers

Bickar, Jennifer	CE Pre-K – Grade 3
DeVasto, Robert	Substitute Certificate expires 7/1/2021
Gonnelli, Michele	Substitute Certificate expires 7/1/2021
Willwerth, Ellen	Substitute Certificate expires 7/1/2020

Substitute Aides

Gonnelli, Michele	Kim, Sung-Yeon

Substitute Secretary

Knapp, Julie	

RESOLUTION NO. PP 157-16 SCHOLAR ATHLETE BANQUET

RESOLVED that the Board of Education approves for the following staff members to attend the Pass It Along Scholar Athlete Banquet on April 7, 2016 at Perona Farms at a cost of $75 per person plus $375 for a half page advertisement honoring our scholar athlete for a total cost of $675.

Ferraro, Janet	Shea, Patrick
Pisano, Sarah	Tobin, Dennis

RESOLUTION NO. PP 158-16 GUEST JAZZ BAND MUSICAL CLINICIAN

RESOLVED that the Board of Education approves the following guest Jazz Band musical clinician:

Name	Position	Salary
Chez, Al	**Jazz Band Clinician**	**$2,200 – Fee to be paid by donation from the Sparta Music Boosters Inc. and funds raised by the school music departments.**

RESOLUTION NO. PP 159-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy # 2468	Independent Educational Evaluations (Revised)
Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 5351	Pupil Violence Prevention and Response (New)

Policy & Reg. # 7421	Indoor Air Quality Standards (New)
Policy # 8210	School Year (Revised)
Reg. # 8310	Public Records (Revised)
Policy # 8311	Managing Electronic Email (New)
Policy # 8335	Family Educational Rights and Privacy Act (New)
Policy # 8431	Preparedness for Toxic Hazard (Revised)
Policy # 8453	HIV/AIDS (Revised)
Reg. # 8467	Weapons (M) (Revised)
Policy # 8500	Food Services (New)
Policy # 8613	Waiver of Student Transportation (New)
Policy # 8635	Student Transportation Vehicles and School Buses (New)
Reg. # 8690	Monitoring Devices on School Vehicles (New)
Policy # 8740	Bonding (Revised)
Policy # 8750	Employee Indemnification (New)
Policy # 8760	Student Accident Insurance (Revised)
Policy # 8770	School Board Insurance Group (New)
Policy # 8810	Religious Holidays (Revised)

RESOLUTION NO. PP 160-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy & Reg # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)
Policy & Reg # 7510	Use of Facilities (Revised)
Policy # 9240	Rights of Parents (Revised)
Policy # 9323	Notification of Juvenile Offender Case Disposition (Revised)
Policy # 9324	Sex Offender Registration and Notification (Revised)
Policy # 9340	Cooperation with Public Library (Revised)
Policy # 9500	Cooperation with Educational Agencies (Revised)
Policy # 9541	Student Teachers/Interns (Revised)
Policy # 9550	Educational Research Projects (Revised)
Policy # 9560	Administration of School Surveys (New)
Policy # 9700	Special Interest Groups (Revised)

Attached are the enrollment and suspension reports for the month of February 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report March 7, 2016

CIS 75-16 Out-of-District Placement
CIS 76-16 Vendor Approval
CIS 77-16 Purchase of Rigby Reading Gr 1-3
CIS 78-16 Amend Motion for Field Trip (CIS 67-16 approved 1/25/16)
CIS 79-16 Field Trips
CIS 80-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 81-16 Travel Reimbursement for Coach

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. CIS 75-16 OUT-OF-DISTRICT PLACEMENT

RESOLVED that the Board of Education approves the following out-of-district placement:

Student #	School	Date	Tuition	Account
162381	Chancellor Academy	Feb-Jun 2016 73 days	73 days @ $325.98 per diem = $23,796.54	11-000-100-566-6-0000 NJ Private Disabled

RESOLUTION NO. CIS 76-16 VENDOR APPROVAL

RESOLVED that the Board of Education approves the following vendor:

Vendor	Service	Fee	Account
Therapy Links NJ	Occupational and Physical Therapy Evaluations	$340/evaluation	11-000-219-320-6-0000, Purchased Professional Ed. Services, Special Services

RESOLUTION NO. CIS 77-16 PURCHASE OF RIGBY READING GR 1-3

RESOLVED that the Board of Education approves the purchase of Rigby Reading Gr 1-3 in the amount of $18,970.56 (materials plus shipping).

RESOLUTION NO. CIS 78-16 AMEND MOTION FOR FIELD TRIP (CIS 67-16 APPROVED 1/25/16)

RESOLVED that the Board of Education amends Resolution No CIS 67-16 previously approved on January 25, 2016 to include the following chaperones for overnight travel at the rate of $75/night:

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
2/21-2/23/16	SHS	Cherry Hill, NJ	S. Chiappini/ S. Chiappini, M. Rehm, C. Merrill, B. DeGasparis, G. Carter, M. Incantalupo, S. Hobby-Pensky, L. Brady, K. Lindsley	Parent/ DECA Acct

RESOLUTION NO. CIS 79-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
4/11/16	Alpine Elementary Kindergarten	Mayo Performing Arts Center Morristown, NJ	A. Dolan	Parent
4/21/16	Helen Morgan Gr 4&5 LA STEP	Sussex County Municipal Utilities Auth. Lafayette, NJ Environmental Stewardship	C. Shefferman	Parent
4/22-4/27/16	SHS DECA/Marketing	DECA Nationals Competition Omni Hotel, Nashville, TN	S. Chiappini C. Merrill, R. Fitzgerald	Parent/ Perkins Grant
4/29/16	Sparta High School Fine Arts	Sparta High School Parking Lot	J. Kucher-Csatlos K. Lindsley, R. Cutillo, C. Graham (alt), C. O'Brien-Mase (alt), C. Merrill (alt), A. Trzcinski (alt), L. Cwummins (alt), A. Markovic (alt), L. Brady (alt)	Parent/Other
5/10/16	Alpine Elementary Gr 1	Turtle Back Zoo West Orange, NJ	A. Lyons L. Selitto, K. Deters, S. Gorey, L. Roche, A. Cronin, M. Radjewski, L. Pugliese, S. Hantson, K. Papanester	Parent
5/24/16	Alpine Elementary Music K-2	New Jersey Performing Arts Center (NJPAC) Newark, NJ	K. Wollenberg J. Arnold, S. Paiva, M. Stiansen, H. Ryan, L. Gast, M. Mattison, M. Kalish, K. Cline, S. Graham, J. Slavin, G. Walsh, P. McGovern	Parent

RESOLUTION NO. CIS 80-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable

RESOLUTION NO. CIS 81-16 TRAVEL REIMBURSEMENT FOR COACH

RESOLVED that the Board of Education approves the travel reimbursement for round trip mileage for Richard Heckman to attend the NJSIAA Group 2 Winter Track Championship in Toms River, NJ. The mileage is 197 miles @ $.31/mile = $61.07.

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of March 7, 2016

FIN 83-16 Vendor Payments
FIN 84-16 Financial Reports/Monthly Certification for February 2016
FIN 85-16 Transfers February 2016
FIN 86-16 Donations
FIN 87-16 Vacation Day Payment
FIN 88-16 Adoption of Tentative Budget 2016-2017
FIN 89-16 Award of RFP – PenTeleData
FIN 90-16 Copier Purchase – Alpine

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 83-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated February 23, 2016 through March 14, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$124,505.89
Fund 11	General Expense	4,565,185.65
Fund 12	Capital Outlay	9,575.00
Fund 20	Special Revenue	122,177.14
Fund 30	HS Capital Projects	0
Fund 40	Debt Service	264,746.88
Fund 50	Cafeteria	158,542.75
	Total:	$5,244,733.31

RESOLUTION NO. FIN 84-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR FEBRUARY 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for February 29, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of February 29, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of February 29, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 85-16 TRANSFERS FEBRUARY 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period February 1, 2016 through February 29, 2016.

RESOLUTION NO. FIN 86-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	ITEM/POSITION/PURPOSE	RECEIPIENT	AMOUNT
Target - Take Charge of Education	1% of Community Purchases	Sparta Middle School	$244.04
Target - Take Charge of Education	1% of Community Purchases	Alpine Elementary School	$233.01

RESOLUTION NO. FIN 87-16 VACATION DAY PAYMENT

RESOLVED that the Board of Education approves the following contractual vacation day payment to be adjusted if any days are utilized through term date:

	Term Date	Vacation Days	Vacation Payment
Swank, Christopher	4/15/2016	13.0	$ 4,845.00

RESOLUTION NO. FIN 88-16 ADOPTION OF TENTATIVE BUDGET 2016-2017

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 school year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	$61,892,603	$1,277,564	$5,789,182	$68,959,349
Less: Anticipated Revenues	$7,358,645	$1,277,564	$575,191	$9,211,400
Taxes to be Raised	$54,533,958	$0	$5,213,991	$59,747,949

And to advertise said tentative budget in the NJ Herald in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Mohawk Avenue School, 18 Mohawk Avenue, Sparta, New Jersey on April 25, 2016 at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2016-2017 school year.

RESOLUTION FIN 89-16 AWARD OF RFP – PENTELEDATA

RESVOLVED that the Board of Education awards a 5 year contract commencing 7/1/2016 through 6/30/2021 with PenTeleData Limited Partnership of Palmerton, Pennsylvania to provide dark fiber to the district as outlined in Request for Proposal at an annual cost of $30,015.36. (Table with other RFPs received)

RESOLUTION FIN 90-16 COPIER PURCHASE – ALPINE

RESOLVED that the Board of Education approves the purchase of a Kyocera Taskalfa 550LI copier from Kyocera Document Solutions America Inc., state contract vendor at a cost not to exceed $6,500.

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of March 7, 2016

OPS 41-16 Revised 2015 – 2016 School Calendar (approved 3-4-2015)
OPS 42-16 Revised 2016 – 2017 School Calendar (OPS 39-16 approved 2-22-2016)
OPS 43-16 Amend Long Range Facility Plan to Include Mohawk Avenue School Interior Door Replacements
OPS 44-16 Amend Long Range Facility Plan to Include Fiscal Year 2017 Proposed Capital Projects
OPS 45-16 Comprehensive Equity Plan
OPS 46-16 Courtesy Transportation for Senior Dinner and Spring Musical

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. OPS 41-16 REVISED 2015-2016 SCHOOL CALENDAR (approved 3-4-2015)

RESOLVED that the Board of Education approves the revised 2015-2016 school calendar, attached.

RESOLUTION NO. OPS 42-16 REVISED 2016 – 2017 SCHOOL CALENDAR (OPS 39-16 approved 2-22-2016)

RESOLVED that the Board of Education approves the revised 2016-2017 school calendar, attached.

RESOLUTION NO. OPS 43-16 AMEND LONG RANGE FACILITY PLAN TO INCLUDE MOHAWK AVENUE SCHOOL INTERIOR DOOR REPLACEMENTS

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the Mohawk Avenue School interior door replacement projects which includes the auditorium and cafeteria double doors as an other capital project.

RESOLUTION NO. OPS 44-16 AMEND LONG RANGE FACILITY PLAN TO INCLUDE FISCAL YEAR 2017 PROPOSED CAPITAL PROJECTS

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the following district wide projects that total $279,800 as an other capital project:

Project	High School	Middle School	Helen Morgan	Mohawk Avenue	Alpine Elementary
Horns & Strobes	$28,300	$21,200	$18,500	$16,500	$19,500
Shades	6,900	14,100	4,200	4,000	4,100
Building Management System Upgrade	NA	$25,300	$15,800	$16,000	$16,000
Water Softener Replacements	NA	NA	6,200	4,600	3,400
Stair Chair(s)	3,400	1,800	NA	NA	NA
Security System Upgrade	50,000	NA	NA	NA	NA

RESOLUTION NO. OPS 45-16 COMPREHENSIVE EQUITY PLAN

RESOLVED that the Board of Education approves the Comprehensive Equity Plan for submission to the Executive County Superintendent of Schools prior to the April 1st due date. The plan ensures the policies, programs, and practices of our school district are equitable and free from any type of discrimination.

RESOLUTION NO. OPS 46-16 TRANSPORTATION FOR SENIOR DINNER AND SPRING MUSICAL

RESOLVED that the Board of Education approves round trip transportation to be provided for the residents of Knoll Heights to Sparta High School on March 8, 2016 to attend Spring Musical Production.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION:
WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on _____ @ _____. The Board will reconvene in public session at the conclusion of the Executive Session and action may be taken.

ADJOURNMENT: @ ____PM

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
APRIL 25, 2016
REGULAR MEETING AGENDA, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING FOR THE 2016-2017 SCHOOL BUDGET – Facilitated By Superintendent Dennis Tobin, Business Administrator Barbara Decker and Assistant Superintendent Daniel Johnson

PUBLIC PARTICIPATION FOR BUDGET HEARING:

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 100-16 TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2016-2017

WHEREAS, the Sparta Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $100,000 and; the actual 2015-2016 budget is $43,452.70 and the amount spent as of 4/25/2016 is $9,362.09.

RESOLUTION NO. FIN 101-16 NON EMPLOYEE ACTIVITIES

RESOLVED that the Board of Education approve the following resolution regarding non-employee activities, meals and refreshments; N.J.A.C. 6A:23A-5.8 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such expense reimbursement for the 2016-2017 school year:
NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education hereby establishes the school district's non-employee activities, meals and refreshments maximum for the 2016-2017 school year at the amount not to exceed $1,500.

RESOLUTION NO. FIN 102-16 PURCHASED PROFESSIONAL SERVICES

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14

NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education hereby establishes the following maximums for the 2016-2017 year as follows:

Architecture/Engineering	$0
Legal	$184,500
Audit	$66,000
Physician	$8,300
TOTAL	$258,800

RESOLUTION NO. FIN 103-16 2016-2017 DISTRICT BUDGET

RESOLVED that the Board of Education hereby adopt the following budget for the 2016-2017 school year.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	$61,892,603	$1,392,572	$5,789,182	$69,074,357
Less: Anticipated Revenues	$7,358,645	$1,392,572	$575,191	$9,326,408
Taxes to be Raised	$54,533,958	$0	$5,213,991	$59,747,949

The Sparta Board of Education has proposed programs and services in this budget in addition to the Common Core Curriculum Standards adopted by the State Board of Education.

Pursuant to N.J.A.C. 6A:23A-8.1 (c), the budget as adopted for the 2016-2017 school year shall be provided for public inspection on the district's website and will be made available in print in a "user friendly" summary format with 48 hours after the public hearing on the budget.

RESOLVED that the Board of Education approves the withdrawal from Capital Reserve in the amount of $279,800 to Other Capital Projects:

- Safety and Security – installation of horns and strobes throughout district buildings
- Safety and Security – installation of window shades throughout district buildings
- Upgrade existing building management systems in all buildings except high school building
- Water softener repair/replacement in Mohawk Avenue, Helen Morgan, and Alpine Elementary Schools
- Installation of stair chairs at Sparta High School and Sparta Middle School
- Safety and Security – update security system at Sparta High School

Based on the required Statement of Purpose included in the documents required to be submitted for review to the Executive County Superintendent of Schools;

DISTRICT RECOGNITION:

PRESENTATIONS:

- High School Highlights – Ms. Janet Ferraro
- Pre-School Lottery Drawing
  - Pre-K3: Lottery for 10 openings and 11 registered
  - Pre-K4: Lottery for 1 opening and 14 registered

APPROVAL OF MINUTES:
March 14, 2016 – Regular Meeting Minutes
March 14, 2016 – Executive Session Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

SUPERINTENDENT'S REPORT

- OPRA: There were _0__ OPRA requests totaling **__0__** hours and **__0__** minutes and legal fees for OPRA assistance for the month ending February 2016 were **$0.**
- District Transportation Personnel Incident
- Solar Project Update
- Alpine School & Mohawk Avenue School Updates
- Calendar Adjustment for 2015-2016 and Proposed 2016-2017

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of April 2016.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

- Carl D Perkins Grant Audit FY 2013-2014

COMMUNICATIONS:

- Thank you card from the family of Gunter Frauenpreis
- Correspondence related to staff cuts regarding FY 2017 budget
- State of NJ OFAC response FY2013-2014 Chapter 192/193 Nonpublic Services

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott

Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report April 11, 2016

PP 162-16 Appointment of Buildings and Grounds Supervisor
PP 163-16 Granting of Tenure
PP 164-16 Renewal of Assistant Superintendent for Curriculum
PP 165-16 Renewal of Business Administrator/Board Secretary
PP 166-16 Renewal of Staff Members for the 2016-2017 School Year
PP 167-16 Reappointment of Substitute Mail Couriers for the 2016-2017 School Year
PP 168-16 Reappointment of Custodial/Maintenance Staff for the 2016-2017 School Year
PP 169-16 Reappointment of Transportation Staff for the 2016-2017 School Year
PP 170-16 Resignations
PP 171-16 Leaves of Absence
PP 172-16 Appointments
PP 173-16 New Substitute Staff
PP 174-16 Teacher Assistants to Receive Differential Pay
PP 175-16 Transfer of Teacher Assistant (Classroom)
PP 176-16 Staffing for Summer Maintenance/Custodial Operations for 2016
PP 177-16 Staffing for Summer IT Operations for 2016
PP 178-16 Staff Members to Work Summer Hours
PP 179-16 Theater Audio/Visual Workers
PP 180-16 Job Descriptions
PP 181-16 Top Ten Senior Dinner
PP 182-16 New and Revised Policies and Regulation for Second Reading
PP 183-16 New and Revised Policies and Regulation for First Reading
PP 184-16 Abolish Policy
PP 185-16 Medical Leave of Absence Replacement Position
PP 186-16 Leave of Absence Replacement Position
PP 187-16 Teacher Assistant to Cover After School Activities
PP 188-16 Side Bar Agreement: Sparta Administrators Association Article VIII Vacations/Holidays/Sick Leave
PP 189-16 Side Bar Agreement: Sparta Administrators Association MAS Principal Position

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. PP 162-16 APPOINTMENT OF BUILDINGS AND GROUNDS SUPERVISOR

RESOLVED that the Board of Education approves the following appointment:

Name	Position	Replaces	School	Eff. Date	Salary
Tappen, Christopher	Supervisor of Buildings and Grounds – Pending Certification	C. Swank	District	5/26/16 or upon release of contract through 6/30/16	$92,500.00 pro-rated

RESOLUTION NO. PP 163-16 GRANTING OF TENURE

RESOLVED that the Board of Education approves the granting of tenure for the following staff member (See attachment).

RESOLUTION NO. PP 164-16 RENEWAL OF ASSISTANT SUPERINTENDENT FOR CURRICULUM

RESOLVED that the Board of Education approves the renewal of contract for Dr. Daniel Johnson to the position of Assistant Superintendent for Curriculum effective July 1, 2016 through June 30, 2017 at an annual salary of $155,040 and in agreement with the written contract which was approved by the Executive County Superintendent on April 20, 2016 in accordance with N.J.S.A. 18a:7-8(j) and N.J.A.C. 6A:23 A-3.1.

RESOLUTION NO. PP 165-16 RENEWAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

RESOLVED that the Board of Education approves the renewal of contract for Mrs. Barbara Decker to the position of School Business Administrator/Board Secretary effective July 1, 2016 through June 30, 2017 at an annual salary of $146,370 and in agreement with the written contract which was approved by the Executive County Superintendent on April 20, 2016 in accordance with N.J.S.A. 18a:7-8(j) and N.J.A.C. 6A:23 A-3.1.

RESOLUTION NO. PP 166-16 RENEWAL OF STAFF MEMBERS FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the renewal of staff members for the 2016-2017 school year as listed (See Attachment). Salaries may be adjusted if necessary upon contract ratification.

RESOLUTION NO. PP 167-16 REAPPOINTMENT OF SUBSTITUTE MAIL COURIERS FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the reappointment of Eugene Vovchansky and Tryfon Kontometros to the position of Substitute Mail Couriers at $12.50 per hour effective July 1, 2016 to June 30, 2017.

RESOLUTION NO. PP 168-16 REAPPOINTMENT OF CUSTODIAL/MAINTENANCE STAFF FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the reappointment of the following Custodial/Maintenance staff effective July 1, 2016 to June 30, 2017. (See attachment). Salaries may be adjusted if necessary upon contract ratification.

RESOLUTION NO. PP 169-16 REAPPOINTMENT OF TRANSPORTATION STAFF FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the reappointment of the following transportation staff, effective July 1, 2016 through June 30, 2017 (See attachment). Salaries may be adjusted if necessary upon contract ratification.

RESOLUTION NO. PP 170-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Effective Date
Arnold, Christian	Music Teacher	Middle School	Effective 6/30/16 - for retirement purposes, 7/1/16. Mr. Arnold is

			retiring after serving the district for **24** years
Blahut, Brigitte	German Teacher	High School	Effective 6/30/16 last day
Carter, Samantha	Teacher Assistant (Classroom)	High School	Effective last day of school
Erbs, Jeffrey	Custodian	High School	Effective 3/31/16 last day
Grutt, Donna	Kindergarten Teacher	Alpine Elementary School	Effective 3/29/16
Stauss, Melissa	**Media Specialist**	**Middle School**	**Effective 4/19/16 last day**
Steneken, Marilyn	Science Teacher	Middle School	Effective 6/30/16 - for retirement purposes, 7/1/16. Dr. Steneken is retiring after serving the district for 17 years
Underwood, Melinda	Physical Education Teacher	Helen Morgan School	Effective 6/30/16 last day
Ziegelman, Deborah	Family and Consumer Services Teachers	Middle School	Effective 6/30/16 - for retirement purposes, 7/1/16. Mrs. Ziegelman is retiring after serving the district for 27 years

RESOLUTION NO. PP 171-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Antonelli, Johnessa	Math Teacher – High School	Beginning on or about 9/1/16 and returning 11/21/16, FMLA and NFMLA
Morris, Kerianne	Special Education Teacher – Alpine Elementary School	Extended through 5/6/16 and returning on 5/9/16

RESOLUTION NO. PP 172-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Bakker, Michelle	Teacher Assistant (Classroom)	A. Risoli	Middle School	4/26/16 through the last day of school	35 hours per week at $11.72 per hour (salary to be adjusted upon contract negotiations)
Calandrillo, Patricia	Leave of Absence Replacement – Pre-School Disabled	K. Morris	Alpine Elementary School	Extended through 5/6/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
Calandrillo, Patricia	Leave of Absence Replacement – Pre-School Disabled	R. Tiseo	Alpine Elementary School	Effective 5/9/16 through the end of the school year	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 173-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Nurse and Substitute Bus Driver for the 2015-2016 school year.

Substitute Teachers

Ames, Anne	Substitute Certificate expires 7/1/2017
Delaney, Catherine	Substitute Certificate expires 7/1/2021
Freda, Richard	**Certificate Health and PE**
Jachec, Malgorzata	**Substitute Certificate expires 1/2/2021**
Janela, Danielle	Substitute Certificate expires 7/1/2021
Kim, Sungyeon	Substitute Certificate expires 7/1/2021
Murphy, Colleen	Substitute Certificate expires 7/1/2021
Onorevole, Steven	Substitute Certificate expires 7/1/2021
Oshrin, Stacey	Certificate Elementary K-8
Ukaj, Maria	**Substitute Certificate expires 7/1/2021**

Substitute Aides

Delaney, Catherine	Murphy, Colleen
Jachec, Malgorzata	Oshrin, Stacey
Janela, Danielle	

Substitute Secretary

Pietrowski, Debra	

Substitute Nurse

Wilshinsky, Julie	

Substitute Bus Driver

Maiorano, Michelle	

RESOLUTION NO. PP 174-16 TEACHER ASSISTANTS TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant to receive differential payment of $1.50 per hour:

Name	Position/School	Effective Date
Bakker, Michelle	Teacher Assistant (Classroom) – Middle School	Effective April 26, 2016 through the remainder of the school year for a total of 4 hours per week upon submission of timesheets (in addition to E. Huettenmoser)
Callaghan, Sheri	**Teacher Assistant (Classroom) – Middle School**	**Effective April 21, 2016 through the remainder of the school year for a total of 4 hours per week upon submission of timesheets (in addition to E. Huettenmoser)**
DiSomma, Christine	Teacher Assistant (Classroom) – Middle School	Effective April 12, 2016 through the remainder of the school year for a total of 4 hours per week upon submission of timesheets (in addition to E. Huettenmoser)

Zettel, Gloria	Teacher Assistant (Classroom) – Middle School	Effective March 2, through April 11, 2016 for a total of 4 hours per week upon submission of timesheets

RESOLUTION NO. PP 175-16 TRANSFER OF TEACHER ASSISTANT (CLASSROOM)

RESOLVED that the Board of Education approves the following transfer:

Name	From	To	Effective Date
Zettel, Gloria	35 hours per week at the Sparta Middle School	35 hours per week at the Alpine Elementary School **at her current salary plus 35 hours per week at $1.50 per hour**	Effective 4/18/16 or when relieved of responsibilities at Sparta Middle School

RESOLUTION NO. PP 176-16 STAFFING FOR SUMMER MAINTENANCE/CUSTODIAL OPERATIONS FOR 2016

RESOLVED that the Board of Education approves 20 budgeted custodial/maintenance positions for 2016 summer employment which are in accordance with amount budgeted to begin on or about May 16, 2016.

RESOLUTION NO. PP 177-16 STAFFING FOR SUMMER IT OPERATIONS FOR 2016

RESOLVED that the Board of Education authorizes 6 full time and 3 part time summer staffing IT positions for 2016 which are in accordance with amounts budgeted in the 2016-2017 budget.

RESOLUTION NO. PP 178-16 STAFF MEMBERS TO WORK SUMMER HOURS FOR SCHEDULING

RESOLVED that the Board of Education approves the following staff members to work summer hours for scheduling at their per diem rate with submission of timesheets (salary to be adjusted upon contract negotiations).

Name	School/Position	# of Days
Baxter, Leala	Brain Camp	5
Chodkiewicz, Patrick	Technology Teacher	20
Knabb, Kim	High School - Guidance	10
Librizzi, Timothy	High School - Guidance	10
Lombardo, Anthony	High School - Guidance	10
Mathesius, Jenna	Middle School - Guidance	5
Postorino, Melissa	Technology Teacher	10
Valleau, Jenna	High School - Guidance	10

RESOLUTION NO. PP 179-16 THEATER AUDIO/VISUAL WORKERS

RESOLVED that the Board of Education approves the following Theater Audio/Visual workers for the 2015-2016 school year to be paid at a rate of $50.00 per hour **on weekdays and $65.00 per hour on weekends**:

Name	Position
Dumbroff, Ryan	Theater AV – Pending fingerprint clearance
Gage, Zack	Theater AV– Pending fingerprint clearance
Modula, Damon	Theater AV
Pender, Brando	Theater AV– Pending fingerprint clearance
Reed, Victoria	Theater AV

Van Vliet, Mike	Theater AV– Pending fingerprint clearance
Vovchansky, Eugene	Theater AV

RESOLUTION NO. PP 180-16 JOB DESCRIPTIONS

RESOLVED that the Board of Education approves the following job descriptions (See attached):

Occupational Therapist – Revision
Behavior Specialist - New
Transition Coordinator- New

RESOLUTION NO. PP 181-16 TOP TEN SENIOR DINNER

RESOLVED that the Board of Education approves a payment not to exceed $950 for 64 attendees ($14.00 per person) at the Top Ten Senior Dinner on May 26, 2016 at Sparta High School. Attendees include students, their parents, teachers, high school administrators, central office administrators, BOE members and one SEF representative.

RESOLUTION NO. PP 182-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy & Reg # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)
Policy & Reg # 7510	Use of Facilities (Revised)
Policy # 9240	Rights of Parents (Revised)
Policy # 9323	Notification of Juvenile Offender Case Disposition (Revised)
Policy # 9324	Sex Offender Registration and Notification (Revised)
Policy # 9340	Cooperation with Public Library (Revised)
Policy # 9500	Cooperation with Educational Agencies (Revised)
Policy # 9541	Student Teachers/Interns (Revised)
Policy # 9550	Educational Research Projects (Revised)
Policy # 9560	Administration of School Surveys (New)
Policy # 9700	Special Interest Groups (Revised)

RESOLUTION NO. PP 183-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy #2422	Health and Physical Education (Revised)
Policy # 2431	Athletic Competition (M) (Revised)
Reg # 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy & Reg # 5111	Eligibility of Resident/Non-Resident Students (M) (Revised)
Policy & Reg # 5310	Health Services (M) (Revised)
Policy & Reg # 5330.01	Administration of Medical Marijuana (M) (New)
Policy # 5460	High school Graduation (M) (Revised)
Policy & Reg # 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy # 8550	Outstanding Food Service Charges (Revised)

RESOLUTION NO. PP 184-16 ABOLISH POLICY

RESOLVED that the Board of Education abolished the following Policy:

Policy #2425	Physical Education

RESOLUTION NO. PP 185-16 MEDICAL LEAVE OF ABSENCE REPLACEMENT POSITION

RESOLVED that the Board of Education approves a medical leave of absence for a certified teacher replacement (replace S. Sawey – 8th grade Instructional Intervention Teacher) to begin as soon as possible through the last day of school followed by a recommendation from the building principal and the Superintendent.

RESOLUTION NO. PP 186-16 LEAVE OF ABSENCE REPLACEMENT POSITION

RESOLVED that the Board of Education approves a Media Specialist certified teacher replacement (replaces M. Stauss) to begin as soon as possible through the last day of school followed by a recommendation from the building principal and the Superintendent.

RESOLUTION NO. PP 187-16 TEACHER ASSISTANT TO COVER FOR AFTER SCHOOL ACTIVITIES

RESOLVED that Board of Education approves the following motion for One-One Teacher Assistant for after school activities as per State mandated IEP. Teacher Assistant to be paid upon submission of timesheets:

Name	Replacing	Rate of Pay	# of hours	# of days per week	Student #	Effective
Lewis, Maria	A Risoli	Hourly rate	2:45 – 4:30	Up to 2 afternoons per week	407560	4/16/16 through the end of the 15-16 school year

RESOLUTUION NO. PP 188-16 SIDE BAR AGREEMENT: SPARTA ADMINISTRATORS ASSOCIATION ARTICLE VIII VACATIONS/HOLIDAYS/SICK LEAVE

RESOLVED that the Board of Education approves the side bar agreement with the Sparta Administrators Association to revise maximum payment for unused sick days upon retirement to $8,000.

RESOLUTION NO. PP 189-16: SIDE BAR AGREEMENT: SPARTA ADMINISTRATORS ASSOCIATION MAS PRINCIPAL WORK YEAR

RESOLVED that the Board of Education approves the side bar agreement with the Sparta Administrators Association to change the work year of the Mohawk Avenue School principal position to eleven (11) months.

Attached are the enrollment and suspension reports for the month of March 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report April 11, 2016

CIS 82-16 Out-of-District Placements
CIS 83-16 Ice Hockey Cooperative Sports Program (CO-OP)
CIS 84-16 Fall 2016 Student Teachers
CIS 85-16 Field Trips
CIS 86-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 87-16 Equivalency Waiver Application

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. CIS 82-16 OUT-OF-DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following out-of-district placements:

Student #	School	Date	Tuition	Account
408526	Transfer from Windsor Learning Center to Shepard School	April-Jun 2016 36 days	36 days @$290.98 per diem = $10,475.28	11-000-100-566-6-0000 NJ Private Disabled
407774	Shepard School	April-June 2016 39 days	39 days @$290.98 per diem = $11,348.22	11-000-100-566-6-0000 NJ Private Disabled

RESOLUTION NO. CIS 83-16 ICE HOCKEY COOPERATIVE SPORTS PROGRAM (CO-OP)

RESOLVED that the Board of Education approves an Ice Hockey Co-op between Sparta and Jefferson Township High Schools. Sparta would serve as the LEA (Local Education Agency) as per NJSIAA regulations governing Cooperative Sports Programs.

RESOLUTION NO. CIS 84-16 FALL 2016 STUDENT TEACHERS

RESOLVED that the Board of Education approves the following student teachers for fall 2016:

	Name	College	Dates	Grade Level/Subject	Assignment Requested	Assigned to:
1	Cirringione, Marlee	Centenary	Sept-Dec 2016	P-3, TOSD	Student Teaching	AES-Kindergarten Viviana Morales Burgess/**Kathryn Dennehy – Kindergarten, TOSD**
2	Carroll, Shannon	William Paterson	Sept-Dec 2016	K-3 TOSD (SPED) Inclusion	Student Teaching	AES-TOSD (SPED) Kristi Diklich
3	Lennox, Kaitlyn	Caldwell	Sept-Dec 2016	Gr 4 or K-6	90 Hr field exp observer/assist	HM-Gr 5 Terry McMahon

RESOLUTION NO. CIS 85-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	***School***	***Trip Destination/Purpose***	***Requestor(s)/Chaperone(s)***	***Funding***
5/2/16	AES Gr 2	Growing Stage Theatre, Netcong, NJ "How I Became a Pirate"	K. Cline, S. Paiva, H. Ryan, L. Gast, P. McGovern, M. Stiansen, G. Walsh, J. Arnold, K. Cline	Parent
5/3/16	AES Gr 2	Growing Stage Theatre, Netcong, NJ "How I Became a Pirate"	K. Cline J. Slavin, M. Kalish, M. Mattison, K. Griffin, S. Graham	Parent
5/17/16	SMS Gr 8 Science	Kittatinny Regional HS, Newton, NJ Jr. Solar Sprints	K. Martin S. Breznak, E. Holdsworth	Budget
5/18/16	**HMS Gr 5 Exploration Club**	**Lakita Wolf Preserve, Columbia, NJ Environmental Explorations Club**	**T. McMahon**	**Parent**
5/18, 6/9, 6/10/16	HMS Gr 5 Science	Buehler Challenger & Science Center Paramus, NJ Enhance instruction of NGSS- Engineering, sun, moon; stars	M. Bleakley K. Szatkiewicz, K. Rennie, T. McMahon, D. Siipola, D. Garagliano	Parent
5/23/16	SMS Gr 6-8 Russian	Brighton Beach, Brooklyn, NY Visit Russian Community	S. Jouravlev E. Hood W. Brennan	Parent
6/1/16	SMS Gr 7 & 8 Academic Team	Hardyston Twp Middle School, Hamburg, NJ Sussex County Middle School Academic Bowl	J. Kopp E. Huettenmoser	Budget
6/1 & 6/2/16	HMS Gr 4	Camp at the Lake West Milford, NJ Health & Character Edu	D. Hurley-Smulewicz D. Gorecki, D. Moberg, C. Thompson, C. Jennings, C. Pitzer, M. Martinka, J. O'Neill, J. Zoeller, A. DelCoro	Parent
10/4/16	SMS Gr 6 Outdoor Ed Trip	Fairview Lake YMCA Camp Newton, NJ Team Building, Socialization, Environmental Edu	S. Williams E. Baier, C. Cayan, J. Cremona, H. Falotico, C. Iadarola, M. Jacobson, L. Kaplan, T. Orosz, J. Stahlman, M. Trum, D. Hoffman, T. Vatalaro; Aides as needed	Parent

RESOLUTION NO. CIS 86-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 87-16 EQUIVALENCY WAIVER APPLICATION

RESOLVED that the Board of Education approves the Submission of An Equivalency Waiver Application to the NJ Department of Education that will allow the district to reduce the number of required observations for tenured staff, who score at least "effective" in prior observations. For these effective or highly effective teachers, the district requests a waiver to observe them two times in the 2016-2017 school year. The Board has received background information.

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of April 11, 2016

FIN 92-16 Vendor Payments
FIN 93-16 Financial Reports/Monthly Certification for March 2016
FIN 94-16 Transfers March 2016
FIN 95-16 Donation
FIN 96-16 Carl D Perkins Grant Corrective Action Plan FY 2013-2014
FIN 97-16 HCESC Cooperative Pricing Award for Proprietary Apple Technology Products
FIN 98-16 Vacation Day Payment
FIN 99-16 Joint Transportation Agreement with Sussex County Cooperative

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 92-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated March 15, 2016 through April 25, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$311,320.03
Fund 11	General Expense	7,390,696.39
Fund 12	Capital Outlay	59,565.00
Fund 20	Special Revenue	169,538.65
Fund 30	HS Capital Projects	700,000.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	83,918.29
	Total:	$8,715,038.36

RESOLUTION NO. FIN 93-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MARCH 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for March 31, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of March 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of March 31, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 94-16 TRANSFERS MARCH 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period March 1, 2016 through March 31, 2016.

RESOLUTION NO. FIN 95-16 DONATION

RESOLVED that the Board of Education accepts the following donation:

DONATION FROM	PURPOSE	RECEIPIENT	AMOUNT
Lake Mohawk German Christmas Market	Scholarships and Transportation Costs for Germany Trip	Senior AP German Students	$1,750

RESOLUTION NO. FIN 96-16 CARL D PERKINS GRANT CORRECTIVE ACTION PLAN FY 2013-2014

RESOLVED that the Board of Education approves the Carl D. Perkins Grant Corrective Action Plan for the FY 2013-2014 per the audit findings from the NJ Department of Education Office of Fiscal Accountability and Compliance. Based on the audit findings, payment of $4,551.97 is due to Treasurer, State of New Jersey.

RESOLUTION NO. FIN 97-16 HCESC COOPERATIVE PRICING AWARD FOR PROPRIETARY APPLE TECHNOLOGY PRODUCTS

WHEREAS, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products following the public solicitation of sealed bids pursuant to N.J.S.A., 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the local Sparta Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESE pursuant to N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the Sparta Board of Education are of such a specialized nature that only such products will meet the needs of the Sparta Board of Education; and

WHEREAS, the Sparta Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Sparta Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education approves the certification of procurement of proprietary goods;

NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education hereby authorizes the purchase of proprietary Apple technology products from the HCESE contract as follows:

- IEP driven Apple product purchases on an as needed basis
- Technology related purchases on the advice of IT Department

RESOLUTION NO. FIN 98-16 VACATION DAY PAYMENT

RESOLVED that the Board of Education approves the following contractual vacation day payment to be adjusted if any days are utilized through term date.

	Term Date	Vacation Days	Vacation Payment
Erbs, Jeffrey	3/31/2016	23.0	$ 3,185.04

RESOLUTION NO. FIN 99-16 JOINT TRANSPORTATION AGREEMENT WITH SUSSEX COUNTY COOPERATIVE

RESOLVED that the Board of Education approves a resolution for Participation in Joint Transportation Agreement with the Sussex County Cooperative. The Administrative fee will be 4% of the actual cost paid for transportation of students for the 2016-2017 school year.

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of April 11, 2016

OPS 47-16	Floor Scrubber Machines
OPS 48-16	Faculty Self-Defense Course
OPS 49-50	Revised 2015-2016 School Calendar (OPS 41-16)
OPS 50-16	Revised 2016-2017 School Calendar (OPS 42-16)
OPS 51-16	Donation of Bus and Driver for Sparta Day
OPS 52-16	Donation of Bus and Driver for Sparta Education Foundation Dragon Boat Race Day
OPS 53-16	**Disposals**
OPS 54-16	Repair Mohawk Avenue School Boiler
OPS 55-16	Jersey Central Power and Light Interconnection Application
OPS 56-16	NJ Child Nutrition Program - Lakeland-Andover School

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. OPS 47-16 FLOOR SCRUBBER MACHINES

RESOLVED that the Board of Education approves the purchase of two floor scrubber machines for the High School and Middle School at an anticipated cost of approximately $21,500.

RESOLUTION NO. OPS 48-16 FACULTY SELF-DEFENSE COURSE

RESOLVED that the Board of Education approves a faculty self-defense course based upon the defensive philosophy of the Japanese Martial Art of Aikido. This course will be instructed by Ari Reinstein a Sparta faculty member on a voluntary basis at no cost to the district.

RESOLUTION NO. OPS 49-16 REVISED 2015-2016 SCHOOL CALENDAR (OPS 41-16)

RESOLVED that the Board of Education approves the revised 2015-2016 school calendar, attached.

RESOLUTION NO. OPS 50-16 REVISED 2016-2017 SCHOOL CALENDAR (OPS 42-16)

RESOLVED that the Board of Education approves the revised 2016-2017 school calendar, attached.

RESOLUTION NO. OPS 51-16 DONATION OF BUS AND DRIVER FOR SPARTA DAY

RESOLVED that the Board of Education approves the donation of a school bus and driver to shuttle residents to and from Sparta High School to Station Park on Saturday, May 14, 2016 for “Sparta Day”.

RESOLTUION NO. OPS 52-16 DONATION OF BUS AND DRIVER FOR SPARTA EDUCATION FOUNDATION DRAGON BOAT RACE DAY

RESOLVED that the Board of Education approves the donation of a school bus and driver to shuttle residents to and from Lake Mohawk Boardwalk on Sunday, May 15, 2016 for Sparta Education Foundation’s Dragon Boat Race Day.

RESOLUTION NO. OPS 53-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ISBN #
Alpine Elementary School	Savin C2525 Color Mfp Copier	1	Serial #: L3685000018 Tag #102277
Sparta Middle School	**Stage Spotlights**	**2**	**102516 & 102517**
Sparta Middle School	**Martin Yale Auto Folder**	**1**	**102539**
Sparta Middle School	**Sony DCR-HC21 Digital Recorder**	**1**	**22050**
Sparta Middle School	**Sony Digital Still Camera**	**1**	**SMS-03**
Sparta Middle School	**Sony Digital Handy Cam Steadyshot**	**3**	**4543, 22048 & 22049**

RESOLUTION NO. OPS 54-16 REPAIR MOHAWK AVENUE SCHOOL BOILER

RESOLVED that the Board of Education approves emergency repair work to Mohawk Avenue School boiler #1 by Manhattan Welding Co., Inc. utilizing cooperating purchasing through MRESC 15/16-2 at a cost not to exceed $50,000.

RESOLUTION NO. OPS 55-16 JERSEY CENTRAL POWER AND LIGHT INTERCONNECTION APPLICATION

RESOLVED that the Board of Education approves the Jersey Central Power and Light Interconnection Application and Agreement for Level 2 or Level 3 Projects between Jersey Central Power and Light Company and the Sparta Board of Education as a participant in the Sussex County Renewal Energy Program and authorizes the Board Secretary to execute the agreement upon approval.

RESOLUTION NO. OPS 56-16 NJ CHILD NUTRITION PROGRAM - LAKELAND-ANDOVER SCHOOL

RESOLVED that the Board of Education confirms that the Sparta Board of Education will not require Lakeland-Andover School to apply for and receive funding from the NJ Child Nutrition Program nor charge students for a reduced and/or paid meal for any classified students from Sparta School District in accordance with NJAC 6A:23-4(a)ii and iii during the 2016-2017 school year.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on _____ @ _____. The Board will reconvene in public session at the conclusion of the Executive Session and action may be taken.

ADJOURNMENT: **@ ____PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
MAY 23, 2016
REGULAR MEETING AGENDA, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Negotiations: Provide update on Sparta Education Association, Sparta Supervisors Association, Sparta Bus Drivers and Custodians, Maintenance and Groundsmen Local #2294 and Personnel: Superintendent's Evaluation** which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on May 23, 2016 @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESUME OPEN SESSION: TIME: _____

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

DISTRICT RECOGNITION:

- Condolences to the family of Bernadette Melberger former Sparta High School Social Studies Teacher who passed away on May 14, 2016

PRESENTATIONS:
Alpine School Highlights – Mr. Joe Leone

APPROVAL OF MINUTES:
April 25, 2016 – Regular Meeting Minutes
April 25, 2016 – Executive Session Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

SUPERINTENDENT'S REPORT

- OPRA: There were _5__ OPRA requests totaling __**15**__ hours and __**20**__ minutes and legal fees for OPRA assistance for the month ending March 2016 were **$2,470.75.**
- Public Schools Transgender Guidelines

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of May 2016.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

- Innisfree OPRA Request

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report May 9, 2016

PP 192-16 Transfers
PP 193-16 Reassignment
PP 194-16 Reappointment
PP 195-16 Renewal of Teacher Assistants (Cafeteria/Playground) for the 2016-2017 School Year
PP 196-16 Renewal of Teacher Assistants (Classroom) for the 2016-2017 School Year
PP 197-16 Leaves of Absence
PP 198-16 Appointments
PP 199-16 Extended School Year Program Staff
PP 200-16 Summer Employment for Kindergarten Orientation
PP 201-16 Staff Members for Summer Employment
PP 202-16 Summer Maintenance/Custodians
PP 203-16 Summer IT Staff
PP 204-16 Teacher Assistant to Receive Differential Pay
PP 205-16 Revised Transition Coordinator Job Description
PP 206-16 Theater Audio/Visual Technician
PP 207-16 Teacher Assistant (Classroom) to Accompany Student to 8th Grade Dance
PP 208-16 New and Revised Policies on Second Reading
PP 209-16 Salary Guide Movement - Steven Schels, Supervisor of Social Studies
PP 210-16 Resignations
PP 211-16 Job Description-Coordinator of Assessment and Professional Growth
PP 212-16 Extended School Year Program
PP 213-16 Coaches

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. PP 192-16 TRANSFERS

RESOLVED that the Board of Education approves the following transfers for the 2016-2017 school year:

Name	Position	From	To
Bernardo, Stephanie	Media Specialist	100% at Helen Morgan School	73% at Helen Morgan School and 27% at Mohawk Avenue School
Birch, Andrea	Music Teacher	80% at Helen Morgan School and 20% at Mohawk Avenue School	70% at Helen Morgan School and 30% at Mohawk Avenue School
Connors, Jennie	Media/Office Secretary	100% at Helen Morgan School	80% Media/Office Secretary at Helen Morgan School and 20% at Mohawk Avenue School
Katrina, Karen	Art Teacher	80% at Helen Morgan School and 20% at Mohawk Avenue School	67% at Helen Morgan School and 33% at Mohawk Avenue School

Labar, Toni-Ann	Guidance Counselor	100% at Helen Morgan School	60% at Helen Morgan School and 40% at Mohawk Avenue School
Lopez, Andrew	Music Teacher	100% at Sparta High school	**50%** at Sparta High School and **50%** Sparta Middle School
Markovich, Kyle	Physical Education Teacher	90% at Mohawk Avenue School and 10% at Helen Morgan School	37.5% at Sparta Middle School and 62.5% at Mohawk Avenue School
McCarney, Patrick	Physical Education Teacher	50% at Sparta High School and 50% at Sparta Middle School	100% at Sparta Middle School
Parlapiano, Joseph	Elementary Teacher	100% at Mohawk Ave School	100% at Helen Morgan School
Reigstad, Cindy	Physical Education Teacher	100% at Sparta Middle School	100% at Helen Morgan School
Shefferman, Cheri	STEP Teacher	30% at Mohawk Avenue School and 70% at Helen Morgan School	100% at Sparta Middle School
Smith, Amy	Special Education Teacher	100% at Helen Morgan School	100% at Mohawk Avenue School
Steel, Pamela	LDTC	100% at Helen Morgan School	70% at Helen Morgan School and 30% at Mohawk Avenue School
Thompson, Colby	Elementary Teacher	100% 4th Grade Math Teacher at Helen Morgan School	100% Social Studies Teacher at Sparta Middle School
Trentacoste, Maria	LDTC	80% at Mohawk Avenue School and 20% at Alpine Elementary School	100% at Alpine Elementary School
Wollenberg, Kristen	Music Teacher	100% time at Alpine Elementary Teacher	12.5% Middle School and 87.5% Alpine Elementary School
Wright, Karen	School Psychologist	100% at Alpine Elementary School	100% at Mohawk Avenue School

RESOLUTION NO. PP 193-16 REASSIGNMENT

RESOLVED that the Board of Education approves the following reassignment for the 2016-2017 school year:

Name	**From – Position/School**	**To – Position/School**
Anglum, Geraldine	Elementary Teacher – Alpine Elementary School	Special Education Teacher – Alpine Elementary School

RESOLUTION NO. PP 194-16 REAPPOINTMENT

RESOLVED that the Board of Education approves the following reappointments effective July 1, 2016 through June 30, 2017 (Salary to be adjusted upon ratification of contract):

Name	**Position**	**Salary**
Bauckham, Raina	School Bus Aide	$16.20 per hour

RESOLUTION NO. PP 195-16 RENEWAL OF TEACHER ASSISTANTS (CAFETERIA/ PLAYGROUND) FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the renewal of Teacher Assistants (Cafeteria/Playground) for the 2016-2017 school year as listed (See Attachment).

RESOLUTION NO. PP 196-16 RENEWAL OF TEACHER ASSISTANTS (CLASSROOM) FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the renewal of Teacher Assistants (Classroom)) for the 2016-2017 school year as listed (See Attachment).

RESOLUTION NO. PP 197-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Carbery, Devon	Teacher Assistant (Classroom) – Alpine Elementary School	Beginning on or about 4/12/16 through the last day of school
Jones, Lori	**Art Teacher – Middle School**	**Beginning on or about 9/1/16 and returning 1/3/17 using 30 sick days, FMLA and NFMLA**
Viggiano, Desiree	Language Arts Teacher- Middle School	Extended through the 2016-2017 school year for child rearing and returning 9/1/17
Weir, Counrtney	Elementary Teacher – Mohawk Avenue School	Beginning on or about 9/1/16 and returning 1/3/17, FMLA and NFMLA

RESOLUTION NO. PP 198-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Bendorf, Michael	German Teacher	B. Blahut	High School	9/1/16-6/30/17	MA+30, Step 9 - $75,858 (salary to be adjusted upon ratification of contract)
***Botti, Caitlyn**	**Science Teacher**	**M. Steneken**	**Middle School**	**9/1/16-6/30/17**	**MA, Step 3 - $61,783 (salary to be adjusted upon ratification of contract)**
*Burke, Danielle	Occupational Therapist – Pending Certification	New Position	District	9/1/16-6/30/17	MA, Step 1 - $59,183 (salary to be adjusted upon ratification of contract)
Cummings, Amanda	12 month Secretary	N. Di Dio	Helen Morgan School	7/1/16 – 6/30/17 plus 4 transitional days prior to start date	Step 1 of the SEA Secretarial Guide, $31,730 (salary to be adjusted upon ratification of contract)

Frey, Janine	Leave of Absence Replacement - Math Intervention Teacher	S. Sawey	Middle School	4/26/16 through 6/21/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon ratification of contract)
Gregg, Heidi	Media Center Specialist	M. Stauss	Middle School	5/3/16 through 6/21/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon ratification of contract)
*Johnston, Ashley	Behavior Therapist	New Position	District	9/1/16-6/30/17	MA, Step 5 - $63,718 (salary to be adjusted upon ratification of contract)
*Leibowitz, Michele	Special Education/English Teacher – Pending Certification	C. D'Antuono	High School	9/1/16-6/30/17	MA+15 , Step 12 - $83,063 (salary to be adjusted upon ratification of contract
*Milone, Elise	Special Education/English Teacher	B. DeGasperis	High School	9/1/16-6/30/17	BA+15 , Step 4 - $58,433 (salary to be adjusted upon ratification of contract
Roche, Elizabeth	Leave of Absence Replacement – Elementary Teacher	K. Marthens	Alpine Elementary School	9/1/16 through the last day of the school year	BA, Step 1 - $53,933 (salary to be adjusted upon ratification of contract
*Wall, Monica	Transition Coordinator	New Position	District	9/1/16-6/30/17	BA, Step 4 - $57,383 (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 199-16 EXTENDED SCHOOL YEAR PROGRAM STAFF

RESOLVED that the Board of Education approves the following staff members to work the Extended School Year Program:

Name	Service	Eff. Date	Salary
Burke, Danielle	Occupational Therapy Services for students during the ESY Program	7/6/16-8/5/16	To be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)
Johnston, Ashley	**BCBA** services for students during the ESY Program	5 days TBD (7/6/16 – 8/5/16)	To be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)
Wall, Monica	Transition Coordinator	5 days TBD (7/6/16 – **8/30/16**)	To be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 200-16 SUMMER EMPLOYMENT FOR KINDERGARTEN ORIENTATION

RESOLVED that the Board of Education approves the following employees to be compensated for Kindergarten Orientation on August 25, 2016**.** Staff members will be paid based on their contractual agreement (salary to be adjusted upon ratification of contract):

NAME	POSITION
Abbate, Michelle	Kindergarten Teacher
Aloisio, Christine	Nurse
Anglum, Geraldine	Kindergarten Special Education Teacher
Baxter, Leala	Supervisor English K-5
Bird, Kaitlyn	Kindergarten Teacher
Ciesla, Danielle	Kindergarten Teacher
Dennehy, Kathryn	Kindergarten Special Education Teacher
Diklich, Kristi	Kindergarten Special Education Teacher
Dolan, Amy	Kindergarten Teacher
Franconere, Lourdes	Child Study Team
Lenox, Kristen	Kindergarten Special Education Teacher
Merrill, Stacey	Kindergarten Teacher
Morales-Burgess, Viviana	Kindergarten Teacher
Morris, Kerianne	Preschool Special Education Teacher
Ruggiero, Laura	Kindergarten Teacher
Tessier,, Susan	Kindergarten Teacher
Tiseo, Rhonda	Preschool Teacher
TBD	Kindergarten Teacher
TBD	Preschool Teacher
Yanoff, Heather	Guidance Counselor

RESOLUTION NO. PP 201-16 STAFF MEMBERS FOR SUMMER EMPLOYMENT

RESOLVED that the Board of Education approves the following staff members to work summer hours for scheduling at their per diem rate with submission of timesheets (salary to be adjusted upon contract negotiations).

Name	School/Position	# of Days
Castorina, Adrienne	Extended School Program	3
DeLuccia, Angela	MRC – High School	15
Sullivan, Jennifer	10 month Secretary – Alpine Elementary School	20

RESOLUTION NO. PP 202-16 SUMMER MAINTENANCE/CUSTODIANS

RESOLVED that the Board of Education approves the summer work crew personnel as listed below and authorizes the Business Administrator to appoint additional personnel as needed and to report them at the next Board Meeting.
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Summer Maintenance/Custodians	Start Date	Rate Per Hour
Brown, Russell	7/1/16	$15.30
Cocilovo, Philip	7/1/16	$15.30
Gallagher, Corey	7/1/16	$15.30
Iadorola, Christopher	7/1/16	$15.30
Jacobsen, Mitchell	7/1/16	$15.30
Orosz, Thomas	7/1/16	$15.30
Pedersen, Erik	7/1/16	$15.30
Grimsley, Vicki	7/1/16	$12.50
May, James	7/1/16	$12.50

McMickle, Daniel	6/1/16	$12.50
*Brown, Shane	6/15/16	$10.20
Glew, Christian	6/15/16	$10.20
Heffernan, Jack	7/1/16	$10.20
Huettenmoser, Eric	7/1/16	$10.20
*Kaplan, Alex	6/15/16	$10.20
Longo, Anthony	7/1/16	$10.20
*Lucas, Nicholas	7/1/16	$10.20
*Mead, Owen	7/1/16	$10.20
*Reinhard, Jason	7/1/16	$10.20
Warhol, Matthew	6/15/16	$10.20

Start dates are approximate and subject to change.

RESOLUTION NO. PP 203-16 SUMMER IT STAFF

RESOLVED that the Board of Education approves the summer work crew personnel as listed below and authorizes the Assistant Superintendent for Curriculum to appoint additional personnel as needed and to report them at the next Board Meeting.
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Full Time or Part Time	Rate Per Hour	Effective Date
*Chemis, Matthew	Full time	$10.20	6/15/16
Connors, Timothy	Full time	$15.30	6/27/16
Gorecki, David	Part Time	$15.30	6/27/16
*Kayal, Zachary	Full time	$10.20	6/15/16
Medina, Robert	Full time	$15.30	6/27/16
Sawey, Susan	Part time	$15.30	6/27/16
Shaffer, Elizabeth	Full time	$15.30	6/27/16
Thompson, Colby	Full time	$15.30	6/27/16
Vovchansky, Eugene	Part time	$15.30	6/27/16
*Weisse, Jason	Full time	$10.20	6/27/16

RESOLUTION NO. PP 204-16 TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with IEP driven special handling techniques for the 2015-2016 school year for a total of 4 hours per week upon submission of time sheets beginning 4/27/16 through the end of the school year.

Name	School	Effective date
Zettel, Gloria	Middle School	4/27/16

RESOLUTION NO. PP 205-16 REVISED TRANSITION COORDINATOR JOB DESCRITPTION

RESOLVED that the Board of Education approves the revised Job Description for the Transition Coordinator which was approved at the April 25, 2016 Board Meeting. The revisions are to include Master's Degree (Preferred) and 10 month position plus 5 days during Extended School Year Program at per diem rate. (See attachment).

RESOLUTION NO. PP 206-16 THEATER AUDIO/VISUAL TECHNICIAN

RESOLVED that the Board of Education approves the following individual as Theater Audio/Visual technician for the 2015-2016 school year to be paid at a rate of $50.00 per hour on weekdays and $65.00 per hour on weekends:

Name	Position
Lopez, Andrew	Theater AV

RESOLUTION NO. PP 207-16 TEACHER ASSITANT (CLASSROOM) TO ACCOMPANY STUDENT TO 8TH GRADE DANCE

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to accompany student # 000285 to 8th grade dance on Friday, May 13, 2016 and to be compensated at her hourly rate upon submission of timesheet:

Name
Kreuder, Amanda

RESOLUTION NO. PP 208-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy #2422	Health and Physical Education (Revised)
Policy # 2431	Athletic Competition (M) (Revised)
Reg # 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy & Reg # 5111	Eligibility of Resident/Non-Resident Students (M) (Revised)
Policy & Reg # 5310	Health Services (M) (Revised)
Policy & Reg # 5330.01	Administration of Medical Marijuana (M) (New)
Policy # 5460	High school Graduation (M) (Revised)
Policy & Reg # 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy # 8550	Outstanding Food Service Charges (Revised)

RESOLUTION NO. PP 209-16 SALARY GUIDE MOVEMENT - STEVEN SCHELS, SUPERVISOR OF SOCIAL STUDIES

RESOLVED that the Board of Education approves the salary guide movement for Steven Schels, Supervisor of Social Studies, from MA15 to MA45 in the amount of $5,000.00 effective March 1, 2016.

RESOLUTION NO. PP 210-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignation:

Name	Position/School	Effective Date
Richmond, Sharon	**Business Teacher- High School**	**Effective 2/29/16 - for retirement purposes, 3/1/16. Ms. Richmond is retiring after serving the district for 14 years**
Vogel, Caitlin	**Teacher Assistant (Classroom) – High School**	**Last day of school**

RESOLUTION NO. PP 211-16 JOB DESCRIPTION-COORDINATOR OF ASSESSMENT AND PROFESSIONAL GROWTH

RESOLVED that the Board of Education approves the job description for the position of Coordinator of Assessment and Professional Growth (attached).

RESOLUTION NO. PP 212-16 EXTENDED SCHOOL YEAR PROGRAM

RESOLVED that the Board of Education approves the appointments for the following appointments for the Extended School Year Program.

The Extended School Year Program will be held at Alpine Elementary School and Sparta High School commencing July 7 through August 5, 2016 with the following self-contained programs:

Class	Start	End	Days
6 - Self-contained	8:30 am	12:30 pm	Monday - Friday
1 - Self-contained	8:30 am	12:30 pm	2 days per week
1 - Self-contained	8:30 am	12:30 pm	Monday – Friday
with extended day portion	8:30 am	2:30 pm	Monday – Thursday (extended day portion)

The teaching staff start date is July 7 through August 5, 2016 and hours are 8:15 am -12:45 pm (4.5 hours); The extended day is 8:15 am – 2:30 pm (6.25 hours) and Special Education Assistant's hours are 8:15 am – 12:45 pm (4.5 hours) except as noted.

Teaching Staff – 8:15 am – 12:45 pm, except as noted, to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	Brusberg, Susan	Per diem	4.5 hours (8/1– 8/5/16)
2	Diklich, Kristi	Per diem	4.5 hours
3	Gast, Lisa	Per diem	4.5 hours
4	Hyland, Courtney	Per diem	4.5 hours – 4 days 6.25 hours – 1 day a week + hourly rate for the additional 1.75 hours
5	Jackson, Patricia	Per diem	6.25 hrs. M-Th + hourly rate for the additional 1.75 hrs. M-Th (8:15 am – 2:30 pm) 4.5 hours Friday
6	Johnson, Tina	Per diem	4.5 hours T/Th
7	Johnston, Ashley	Per diem	4.5 hours (7/7-7/29/16)
8	Milligan, Margaret	Per diem	4.5 hours
9	Morris, Kerrianne	Per diem	4.5 hours

School Social Worker – Up to 8 hours per week to support social skills development in the ESY Program to be paid upon submission of timesheets (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay
1	Geddis, Colleen	Per diem hourly rate

Speech/Language Therapist – Up to 8 hours per week to support Multi-Sensory Instruction in the ESY Program to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	Hart, Judy	Per diem hourly rate	1.5

School Psychologist – 8:15 am - 12:45 pm, 2 days per week to support the West Mountain Academy program to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	Lorentz, Susan	Per diem rate	4.5 hours T/Th

Substitute Teachers – To be paid substitute teacher rate per hour upon submission of timesheets unless designated otherwise. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay
1	Brusberg, Susan	Substitute teacher rate per hour
2	Callandrillo, Patricia	Substitute teacher rate per hour
3	Carter, Gerald	Per diem rate
4	Dick, Susan	Substitute teacher rate per hour
5	Geer, Judy	Substitute teacher rate per hour
6	Romano, Michael	Substitute teacher rate per hour
7	Schock, Jennifer	Per diem rate

Special Education Assistants – 8:15 am – 12:45 pm unless designated for extended day 8:30 am – 2:30 pm to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day	$1.50 Differential
1	Bath, Karen	Hourly rate	4.5 M-F	$1.50 per hour
2	Bliss, Anna	Hourly rate	4.5 M-Th	
3	Brennan, Barbara	Hourly rate	4.5 M-F	$1.50. per hour
4	Brusberg, Susan	$12.72 p/h	4.5	$1.50 per hour (7/7 –7/29/16)
5	Calandrillo, Patricia	$12.72 p/h	4.5 M-F	$1.50 per hour
6	Callaghan, Sherri	Hourly rate	6.0 M-Th 4.5 F	$1.50 per hour $1.50 per hour
7	Cernecaro, Linda	Hourly rate	4.5 M-F	
8	Dick, Susan	Hourly rate	4.5 T	
9	Galgano, Anna Marie	Hourly rate	6.0 M-Th 4.5 F	
10	Gobel, Susan	Hourly rate	4.5 M-F	$1.50 per hour
11	Graniello, Francis (Suzie)	Hourly rate	4.5 M-F	
12	Heinz, Jayne	Hourly rate	4.5 M-Th	
13	Hildebrand, Mary	Hourly rate	4.5 M-F	
14	Huettenmoser, Janice	Hourly rate	4.5 M-F	
15	Irwin, Maureen	Hourly rate	4.5 M-F	
16	Kus, Kim	Hourly rate	4.5 M-F	
17	Lewis, Maria	Hourly rate	6.0 M-Th 4.5 F	
18	Masucci, Melissa	Hourly rate	4.5 M-F	
19	McClellan, Dawn	Hourly rate	4.5 M-F	$1.50 per hour
20	Meade, Allison	Hourly rate	4.5 M-F	
21	Nolan, Susan	Hourly rate	4.5 M-F	$1.50 per hour
22	Orleanski, Theresa	Hourly rate	4.5 T	
23	Pampin, Kelly	Hourly rate	4.5 M-F	$1.50 per hour

24	**Romano, Michael**	**$12.72 p/h**	**6.0 M-Th 4.5 F**	
25	**Sayers, Dianne**	**Hourly rate**	**4.5 M-F**	**$1.50 per hour**
26	**Schoch, Theresa**	**Hourly rate**	**4.5 M-F**	
27	**Zurlo, Gloria**	**$12.72 p/h**	**4.5 M-F**	

Substitute Aides – to be paid based on their individual hourly rate + $1.50 differential should they substitute for an assistant who is an approved differential assistant upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name
1	**Brusberg, Susan**
2	**Fiorentino, Krista**
3	**Frisch, Shannon**
4	**Haueter, Kristine**
5	**Huettenmoser, Eric**
6	**Sucich, Melissa**

Nurse (1) 8:15 am – 12:45 pm (M-F at AES) – to be paid per diem rate upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

Nurse (2) 12:00 pm -2:30 pm (M-Th at SHS) - to be paid per diem rate upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day	Duration
1	**Aloisio, Christine**	**Per diem**	**4.5 hours**	**7/7/16 - 8/5/16 M-F**
2	**Gallagher, Donna**	**Per diem**	**2.5 hours**	**7/7/16 - 8/5/16 M-Th**

Speech Therapist – to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	**Krieg, Virginia**	**Per Diem Rate**	**Full day**

Teaching Staff – to be approved beginning July 7, 2016 through August 5, 2016. They will be teaching in our Horizon's Program and will be providing math, multi-sensory reading and/or language services to students. Accordingly, they will submit timesheets for their service at their hourly rate. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	**Allshouse, Debra**	**Per Diem rate**	**4.5 hr. (T)**
2	**Burdett, Michelle**	**Per Diem rate**	**4.5 hr. (T/W)**
3	**Kovach, Christy**	**Per Diem rate**	**4.5 hr. (M-Th)**
4	**Meade, Laura**	**Per Diem rate**	**4.5 hr. (T/W)**
5	**Johnson, Matthew**	**Per Diem rate**	**4.5 hr. (T)**

Clerical Staff - As in the past, the services of clerical is needed and has been provided by the below listed. As placed in the budget, this service will be provided upon submission of timesheets at their per hour rate – not to exceed $2,500.00 effective July 1, 2016 through August 31, 2016 or until limit has been reached. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay
1	Dick, Susan	Hourly rate
2	Orleanski, Theresa	Hourly rate

ESY Teaching Staff and Special Education Assistants listed below to be approved for July 6, 2016 for a preparation meeting scheduled from 10 am – 12 pm at their hourly rate to review expectations for ESY, room assignments, daily managerial responsibilities and security drill procedures with Director and Supervisor of Special Services. (Salary to be adjusted upon ratification of contract)

1	Bath, Karen	19	Jackson, Patricia
2	Bliss, Anna	20	Johnson, Tina
3	Brennan, Barbara	21	Johnston, Ashley
4	Brusberg, Susan	22	Kus, Kim
5	Calandrillo, Patricia	23	Lewis, Maria
6	Callaghan, Sherri	24	Masucci, Melissa
7	Cernecaro, Linda	25	McClellan, Dawn
8	Dick, Susan	26	Meade, Allison
9	Diklich, Kristi	27	Milligan, Margaret
10	Galgano, Anna Marie	28	Morris, Kerrianne
11	Gast, Lisa	29	Nolan, Susan
12	Gobel, Susan	30	Orleanski, Theresa
13	Graniello, Francis (Suzie)	31	Pampin, Kelly
14	Heinz, Jayne	32	Romano, Michael
15	Hildebrand, Mary	33	Sayers, Dianne
16	Huettenmoser, Janice	34	Schoch, Theresa
17	Hyland, Courtney	35	Zurlo, Gloria
18	Irwin, Maureen		

RESOLUTION NO. PP 213-16 COACHES

RESOLVED that the Board of Education approves the following coaches at Sparta High School for the 2016-2017 school year (salary to be adjusted upon ratification of contract):

Name	Position	Salary
Burdett, Michelle	Head Cheerleading Coach	$5,620 (Level V, Step 4 of SEA Guide), 5 years of longevity
Pollison, Candace	Assistant Cheerleading Coach	$2,921 (Level V, Step 2 of SEA Guide), 1 year of Longevity

Attached are the enrollment and suspension reports for the month of April 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report May 9, 2016

CIS 88-16 Establish Elementary Multiple Disabilities Class
CIS 89-16 NextGen Science Standards Adoption
CIS 90-16 Envision Math Grades K-5
CIS 91-16 Brain Camp-Teach Staff
CIS 92-16 Brain Camp-Substitute Staff
CIS 93-16 Mentor Payments 2015 -2016
CIS 94-16 Summer Academy Staffing
CIS 95-16 SHS Guest Speaker - Safe Driving and Sound Decision Making
CIS 96-16 Field Trips
CIS 97-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 98-16 Senior Academic Awards Program Dinner
CIS 99-16 Professional Development - Sowash Ventures Google Training

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. CIS 88-16 ESTABLISH ELEMENTARY MULTIPLE DISABILITIES CLASS

RESOLVED that the Board of Education approves the request to establish a Multiple Disabilities Class to be included in the Special Education Program at Alpine Elementary School.

RESOLUTION NO. CIS 89-16 NEXTGEN SCIENCE STANDARDS ADOPTION

RESOLVED that the Board of Education approves the NextGen Science Standards adoption for the school year 2016-17.

RESOLUTION NO. CIS 90-16 ENVISION MATH GRADES K-5

RESOLVED that the Board of Education approves purchase of Envision Math 2016 Common Core updated materials for Grades K-5 in the amount of $137,980.03 (11.190.100.640).

RESOLUTION NO. CIS 91-16 BRAIN CAMP-TEACH STAFF

RESOLVED that the Board of Education approves the following staff to teach Brain Camp, July 6, 2016 through August 2, 2016 at the rate of $50 per hour upon submission of timesheets utilizing NCLB Title I Funds (20-231-100-100-1-4000).

	Name
1	Arnold, Jennifer
2	Graham, Susan
3	Selitto, Lydia
4	Weiss-Cronin, Amanda

RESOLUTION NO. CIS 92-16 BRAIN CAMP-SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following substitutes on an as needed basis for Brain Camp, July 6, 2016 through August 2, 2016 at the rate of $30 per hour upon submission of timesheets utilizing NCLB Title I Funds (20-231-100-100-1-4000).

	Name
1	Collinson, Donna
2	Ruggiero, Laura
3	Shefferman, Cherie
4	Hart, Judy

RESOLUTION NO. CIS 93-16 MENTOR PAYMENTS 2015-2016

RESOLVED that the Board of Education approves to pay the following Mentors to be compensated $55/month upon submission of timesheets for the time period below utilizing NCLB Title IIA Funds (20-271-200-100-1-4000).

	Mentor Teacher Name	New Teacher Name	Dates for 2015-16	Fee
SHS				
1	Allshouse, Debra	Romano, Michael (*) *(Maternity Leave for Megan Greco)	Mar-May	$165
2	DeGasperis, Becky	D'Antuono, Christine	Sep-Jun	$550
3	Hood, Eric	D'Amico, Jenevieve	Sep-Jun	$550
4	Kopp, Danielle	Mauriello, Amber	Sep-Jun	$550
5	LaCarrubba-Gomez, Lauren	LeBlanc, Kathryn	Sep-Jun	$550
6	Valleau, Jenna	Schumacher, Jacki	Sep-Jan	$275
SMS				
7	Burdett, Michelle	Tirpack, Lia	Sep-Jun	$550
8	Girlando, Gina	Tripold, Amy	Sep-Jun	$550
9	Gleason, Theresa	Nieves, Kathryn	Sep-Jun	$550
10	Spelman, Carmel	Falotico, Heather	Sep-Jun	$550
11	Yanoff, Theresa	Ackley, George	Jan-May	$275
Alpine				
12	Abbate, Michelle	Brusberg, Susan	Sep-Jun	$550
13	Diklich, Kristi	Valerian, Casey	Sep-Oct	$110
14	Diklich, Kristi	Kurp, Stephanie	Mar-Jun	$220

RESOLUTION CIS 94-16 SUMMER ACADEMY STAFFING

RESOLVED that the Board of Education approves the following staff members for the 2016 Summer Academy to be compensated $50 hour upon submission of timesheets (11-404-100-101-1-0000).

	Name	Course
1	Bayliss, Rosemary	Original Credit Geometry
2	Chiappini, Sandra	Financial Literacy
3	Dalia, Renee	Study Skills
4	DeLuccia, Angela	SAT Prep-English
5	**Fitzgerald, Rory**	**Co-Principal**
6	**Marisa Wilson**	**Co-Principal**
7	Healy, Corinne	English 11/12 Credit Recovery

8	Kasa, Laura/Schumacher, Jacki	SAT Prep-Math
9	Lowery, Andrew	College Essay Writing
10	Markovic, Ashley (Lisa Cummins sub for one week)	Original Credit Chemistry
11	O'Brien-Mase, Christine	Computer Graphics and Design
12	Schumacher, Jacki	Algebra II Preview
13	Scognamiglio, Kenneth	Pre-AP Biology
14	Talty, Dorothy	English 9/10 Credit Recovery
15	TBD	Health Credit Recovery
16	Marciano, Frank (July 5-8)	PE Credit Recovery
17	McCarney, Patrick (July 11-15)	PE Credit Recovery
18	Reese, Catherine (July 19-22)	PE Credit Recovery
19	Wille, Catherine (July 18, July 25-29)	PE Credit Recovery
20	Tobin, Michael	Driver's Education
21	Trzcinski, Angela	Pre-AP Chemistry
22	Wisniewski, April	Algebra II Credit Recovery
23	**Hier, John**	**SAT Prep-English**

RESOLUTION NO. CIS 95-16 SHS GUEST SPEAKER - SAFE DRIVING AND SOUND DECISION MAKING

RESOLVED that the Board of Education approves the payment of $350 from the Guidance budget for Mr. Gabe Hurley to perform at Sparta High School on Jun 1, 2016 on the topic of Safe Driving and Sound Decision Making.

RESOLUTION NO. CIS 96-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	School	Trip Destination/Purpose	Requestor(s)/ Chaperone(s)	Funding
5/23/16	SMS Gr 8 Science	Ridgedale Middle School Florham Park, NJ Junior Solar Car Sprint Finals	K. Martin E. Holdsworth, S. Breznak	Budget
5/31/16	SMS	MAS for live performance for Gr 3 class	C. Arnold	Budget
6/1/16	SMS Gr 8 Honor Society	Community Soup Kitchen and Outreach Center, Morristown, NJ	R. Gilmartin	Budget
6/2/16	HM Gr 5 Band/Strings/Chorus	MAS to demonstrate performing groups to Gr 3 students	C. Angderson, A. Birch, P. Curtis	Other (Sparta Music Boosters)
6/3/16	SHS Music/English Depts	Ocean County College, Toms River, NJ NJ State Teen Arts Festival	L. Bach, L. Lopez, V. Reed, M. Hassenplug	Budget
6/10/16	MAS Gr 3	Sparta High School Gr 3 Concert	A. Birch K. Bambara, S. Delpome, B. Lukich, S. Nademus, J. Parlapiano, B. Reigstad, S. Smith, S. Sullivan, G. Verhalen, C. Weir	Budget
6/13/16	SMS Peer Leaders	HM to welcome incoming Gr 6 students	T. Rivera J. Mathesius, C. Reigstad	Budget
6/14/16	HM Gr 5	SMS Transition Planning	C. O'Keefe J. Church	Budget-Spc Srv

6/17/16	SHS DECA/Co-op	Madame Tussauds, NYC/Carmine's-Lunch Behind the scenes Marketing tour	S. Chiappini C. Merrill, S. Stoner	Parent
(Inclement weather date(s) TBD) 9/26/16	SMS Cross Country Team	Hardyston MS, Hamburg, NJ Cross Country Meet	R. Gilmartin	Parent
10/4/16	SMS Cross Country Team	Woodbourne Park, Wantage, NJ Cross Country Meet	R. Gilmartin	Parent
10/6/16	SMS Cross Country Team	Wallkill Valley HS Cross Country Meet	R. Gilmartin	Parent
10/11/16	SMS Cross Country Team	Kittatinny HS, Newton, NJ Cross Country Meet	R. Gilmartin	Parent
10/18/16	SMS Cross Country Team	Hardyston MS, Hamburg, NJ Cross Country Meet	R. Gilmartin	Parent
10/20/16	SMS Cross Country Team	Kittatinny HS, Newton, NJ MS Cross Country Meet	R. Gilmartin	Parent
10/24/16	SMS Cross Country Team	Woodbourne Park, Wantage, NJ Cross Country Meet	R. Gilmartin	Parent

RESOLUTION NO. CIS 97-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable

RESOLUTION NO. CIS 98-16 SENIOR ACADEMIC AWARDS PROGRAM DINNER

RESOLVED that the Board of Education approves the individuals listed below to attend the PSTO Senior Awards Program dinner on June 9, 2016 at Minerals, Crystal Springs, Vernon, NJ, at a cost not to exceed $1,212 for 30 attendees for dinner ($35 per person) and 36 presenters for coffee and cake ($4.50 per person).

1	Adubato, Cheryl	17	Knabb, Kim
2	Anderson, Kylen	18	Librizzi, Tim
3	Arbolino, Katie	19	Lombardo, Anthony
4	Beebe, Brenda	20	Lowery, Andrew
5	**Castorina, Adrienne**	21	Marcino, Dale
6	Cummings, Melva	22	McEvoy, Kelly
7	Curcio, Linda	23	McKernan, Douglas
8	Dalton, Kacey	24	Muth, J. Todd

9	Decker, Barbara	25	Schels, Steven
10	DeLuccia, Angela	26	Scott, Karen
11	Demay, Kristine	27	Stoner, Steven
12	Ferraro, Janet	28	Surdoval, Jack
13	Fitzgerald, Rory	29	Svendsen, Laura
14	**Hamblin, Danielle**	30	Thompson, Katrina
15	Hassenplug, Mary	31	Tobin, Dennis
16	Johnson, Daniel	32	Wilson, Marisa

RESOLUTION NO. CIS 99-16 PROFESSIONAL DEVELOPMENT - SOWASH VENTURES GOOGLE TRAINING

RESOLVED that the Board of Education approves SOWASH Ventures, LLC, for Google Apps for Education training for administrative and support professionals in the amount of $3,000.00.

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of May 9, 2016

FIN 100-16 Vendor Payments
FIN 101-16 Financial Reports/Monthly Certification for April 2016
FIN 102-16 Transfers April 2016
FIN 103-16 Sick Day Payments
FIN 104-16 Vacation Day Payments
FIN 105-16 Submission of Extraordinary Aid Application
FIN 106-16 Donations
FIN 107-16 Purchase of Vending Machine for SHS Cafeteria
FIN 108-16 Amendment to FY 2016 IDEA Grant
FIN 109-16 Amendment to FY 2016 NCLB Grants
FIN 110-16 VGo Robotic Telepresence System
FIN 111-16 1ST Student/Andover Contract Renewal 2016-2017 SY
FIN 112-16 Byram Bus Contract Renewal 2016-2017 SY
FIN 113-16 Stocker Bus Contract Renewal 2016-2017 SY
FIN 114-16 1ST Student/Lafayette Contract Renewal 2016-2017 SY
FIN 115-16 1ST Student/Newton Contract Renewal 2016-2017 SY
FIN 116-16 Bus Evacuation Drills

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 100-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated April 26, 2016 through May 23, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$184,950.41
Fund 11	General Expense	4,478,857.42
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	175,254.35
Fund 30	HS Capital Projects	0
Fund 40	Debt Service	0
Fund 50	Cafeteria	86,086.83
	Total:	$4,925,149.01

RESOLUTION NO. FIN 101-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR APRIL 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for April 30, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of April 30, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of April 30, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 102-16 TRANSFERS APRIL 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period April 1, 2016 through April 30, 2016.

RESOLUTION NO. FIN 103-16 SICK DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual sick day payments to be adjusted if any days are utilized through their term dates:

Name	Term Date	Sick Days	Total Payment
Arnold, Christian	**6/30/2016**	**187.5**	**$ 8,322.50**
Bartling, Nancy	6/30/2016	57.5	$ 2,012.50
Castiglia, Phyllis	**6/30/2016**	**106.5**	**$ 15,000.00**
DeGasperis, Becky	6/30/2016	41.5	$ 1,037.50
DiDio, Nancy	6/30/2016	92.5	$ 13,912.20
Milligan, Michael	6/30/2016	193.0	$ 8,652.50
Steneken, Marilyn	6/30/2016	27.0	$ 675.00
Underwood, Melinda	**6/30/2016**	**5.0**	**$ 125.00**
Ziegelman, Deborah	**6/30/2016**	**31.5**	**$ 787.50**

RESOLUTION NO. FIN 104-16 VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual vacation day payment to be adjusted if any days are utilized through her term date:

Name	Term Date	Vacation Days	Total Payment
DiDio, Nancy	6/30/2016	20.5	$ 3,083.20

RESOLUTION NO. FIN 105-16 SUBMISSION OF EXTRAORDINARY AID APPLICATION

RESOLVED that the Board of Education approves the submission of the extraordinary aid application for certain expenses that exceed the threshold for classified students; pursuant to NJSA 18A:7F-55 for 2016-2017.

RESOLUTION NO. FIN 106-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	PURPOSE	RECIPIENT	AMOUNT
Alpine Student Activity Account	Purchase a Kiln for student use	Alpine School	$2,980
High School Basketball Booster Club	Volunteer Basketball Coach	Colby Thompson	$1,800
High School Baseball Booster Club	Volunteer Baseball Coach	Bryan Graham	$2,500

High School Boys Lacrosse Booster Club	Volunteer Boys Lacrosse Coach	Patrick James Shea	$3,500
Target Take Charge of Education	**1% of Community Purchases towards supplies**	**Sparta Middle School**	**$100**
Target Take Charge of Education	**1% of Community Purchases towards supplies**	**Sparta High School**	**$200**
Target Take Charge of Education	**1% of Community Purchases Towards supplies**	**Helen Morgan School**	**$100**

RESOLUTION NO. FIN 107-16 PURCHASE OF VENDING MACHINE FOR SHS CAFETERIA

RESOLVED that the Board of Education approves the purchase of a new vending machine for the Sparta High School cafeteria at a cost of approximately $3,800 to be funded through Enterprise Fund 50.

RESOLUTION NO. FIN 108-16 AMENDMENT TO FY 2016 IDEA GRANT

RESOLVED that the Board of Education approves the amendment to the FY 2016 IDEA Grant for the purchase of Instructional Equipment in the amount of $5,321 (VGo Robot).

Public Funds	BASIC	TOTAL
Sparta	**From: 100-600** **To: 400-731**	**$5,321**

RESOLUTION NO. FIN 109-16 AMENDMENT TO FY 2016 NCLB GRANTS

RESOLVED that the Board of Education approves the amendments to the following FY 2016 NCLB Grants:

Public Funds	Title I	Purpose	Total
Sparta	**From: 100-600** **To: 100-500**	**Purchase of student software licenses and professional development for staff**	**$2,886**
Sparta	**From: 100-100** **To: 200-500**	**Purchase of student software licenses and professional development for staff**	**$3,899**

Non-Public Funds	Title II	Purpose	Total
Non-Public	**From: 100-600** **To: 200-500**	**Non Public Schools to correct accounts.**	**$15,024**
Non-Public	**From: 200-100** **To: 200-600**	**Purchase supplies related to professional development**	**$1,000**

RESOLUTION NO. FIN 110-16 VGo ROBOTIC TELEPRESENCE SYSTEM

RESOLVED that the Board of Education approves the purchase of the VGo Robotic Telepresence System for a total of $7,816, to be charged to the IDEA Grant account #20-250-100-610-6-0000.

RESOLUTION NO. FIN 111-16 1ST STUDENT/ANDOVER CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with 1st Student/Andover for the 2016-2017 school year with a .57 CPI:

	Route #	2015-2016 Cost	2016-2017 Cost
SUT-VT2	**SUT-VT2**	**$42,210.88**	**$42,451.48**

RESOLUTION NO. FIN 112-16 BYRAM BUS CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with Byram Bus, Inc. for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
BBI.15.16	AES-08	$29,624.00	$29,792.85
	AES-09	$29,624.00	$29,792.85
	AES-10	$29,624.00	$29,792.85
	AES-11	$29,624.00	$29,792.85
	AES-12	$29,624.00	$29,792.85
	AES-13	$29,624.00	$29,792.85
	AES-14	$29,624.00	$29,792.85
	AES-15	$29,624.00	$29,792.85
	AES-16	$29,624.00	$29,792.85
	AES-17	$29,624.00	$29,792.85
	AES-18	$29,624.00	$29,792.85
	AES-19	$29,624.00	$29,792.85
	MA-HM-18	$29,624.00	$29,792.85
	STMS-08	$29,624.00	$29,792.85
	STMS-09	$29,624.00	$29,792.85
	STMS-10	$29,624.00	$29,792.85
	STMS-11	$29,624.00	$29,792.85
	STMS-12	$29,624.00	$29,792.85
	STMS-13	$29,624.00	$29,792.85
	STMS-14	$29,624.00	$29,792.85
	STMS-15	$29,624.00	$29,792.85
	STMS-16	$29,624.00	$29,792.85
	STMS-17	$29,624.00	$29,792.85
	STMS-18	$29,624.00	$29,792.85
	STMS-19	$29,624.00	$29,792.85
	STHS-18	$29,624.00	$29,792.85
BBI.15.16-2	MA/HM-09	$27,247.50	$27,402.81
	MA/HM-10	$27,247.50	$27,402.81
	STHS-09	$27,247.50	$27,402.81
	STHS-10	$27,247.50	$27,402.81
TOTAL		$879,214.00	$884,225.34

RESOLUTION NO. FIN 113-16 STOCKER BUS CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with Stocker Bus for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
PJE12.13	PJH-03	$35,407.80	$35,609.62
11.12E	PJH-11	$31,420.80	$31,599.89
TOTAL		$66,828.60	$67,209.51

RESOLUTION NO. FIN 114-16 1ST STUDENT/LAFAYETTE CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with 1st Student/Lafayette for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
11.12B	P-106	$35,453.63	$35,655.71
	P-108	$35,453.63	$35,655.71
	P-109	$31,789.73	$31,970.93
	P-110	$31,789.73	$31,970.93
FSL.15.16	PJH-04	$28,200.00	$28,360.74
	PJH-05	$39,700.00	$39,926.29
	PJH-07	$42,000.00	$42,239.40
	STHS-20	$49.500.00	$49,782.15
	STMS-20	$49.500.00	$49,782.15
	STMS-21	$49.500.00	$49,782.15
	STMS-22	$49.500.00	$49,782.15
FSL.10.007	SUT-AS1	$21,104.46	$21,224.75
	SUT-VT1	$21,106.42	$21,226.72
TOTAL		$534,097.60	$487,359.78

RESOLUTION NO. FIN 115-16 1ST STUDENT/NEWTON CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with 1st Student/Newton for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
FSN-F06	FSN-F06	$47,236.50	$47,505.74
FSN-A06	FSN-A06	$93,247.99	$93,779.50
TOTAL		$140,484.49	$141,285.24

RESOLUTION NO. FIN 116-16 BUS EVACUATION DRILLS

RESOLVED that the Board of Education approves the School Bus Emergency Evacuation Drill Reports for the following schools:

Sparta High School	April 25, 2016
Sparta Middle School	April 26, 2016
Mohawk Avenue School	April 27, 2016
Helen Morgan School	April 27, 2016
Alpine Elementary School	April 28, 2016

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of May 9, 2016

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

END OF REGULAR AGENDA

REAPPOINTMENT RECOMMENDATIONS:

RE 01-16 Organization Chart
RE 02-16 By-Laws, Policies, and Regulations
RE 03-16 Uniform Minimum Chart of Accounts
RE 04-16 Implement Budget and Line Item Transfers
RE 05-16 Custodian of School Personnel Records
RE 06-16 Acting Board Secretary
RE 07-16 Business Administrator/Board Secretary Designations
RE 08-16 Board Attorney
RE 09-16 Board Auditor
RE 10-16 Professional Services
RE 11-16 Risk Management Consultant
RE 12-16 Bond Authorization
RE 13-16 Student Accident Insurance
RE 14-16 School Alliance Insurance Fund (SAIF) Renewal of Membership
RE 15-16 School Alliance Insurance Fund (SAIF) Risk Management Consultant
RE 16-16 School Physician
RE 17-16 Depositories
RE 18-16 Lakeland Bank Positive Pay
RE 19-16 Account Signatures
RE 20-16 Direct Deposit
RE 21-16 Signature Stamp
RE 22-16 Legal Advertising Media
RE 23-16 Fee Schedule
RE 24-16 Petty Cash Funds
RE 25-16 Procurement of Goods And Services
RE 26-16 Contracts With Approved State Contract Vendors
RE 27-16 Middlesex Regional Cooperative
RE 28-16 Educational Data Services Inc
RE 29-16 Interlocal Agreement with Region VIII Education Service Center (TIPS/TAPS)
RE 30-16 Morris County Cooperative Pricing Council
RE 31-16 Hunterdon County Education Services Commission Cooperative Pricing Agreement
RE 32-16 Cooperative Purchasing
RE 33-16 PEPPM – Cooperative Purchasing
RE 34-16 Phoenix Advisors, LLC
RE 35-16 E-Rate Consulting Service Agreement
RE 36-16 Supervisor of Buildings and Grounds Designations
RE 37-16 Emergency Operations Management Plan
RE 38-16 Asbestos Management Extraordinary Unspecifiable Services
RE 39-16 Multi-Year Plans
RE 40-16 Biosecurity Management Plan
RE 41-16 Integrated Pest Management Coordinator
RE 42-16 Indoor Air Quality Investigation Extraordinary Unspecified Services
RE 43-16 Memorandum of Agreement
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RE 47-16 Affirmative Action Team Members
RE 48-16 Sparta Schools Booster Clubs
RE 49-16 Self-Insured School Clubs
RE 50-16 Student Clubs Recognition
RE 51-16 Bargaining Units
RE 52-16 Sparta Education Foundation
RE 53-16 Substitute Rates
RE 54-16 NJSIAA Membership
RE 55-16 NJSIAA Practice Guidelines
RE 56-16 Chelbus Cleaning Co., Inc.
RE 57-16 Student Lunch Prices

THE FOLLOWING ARE PRESENTED FOR BOARD APPROVAL UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND/OR BUSINESS ADMINISTRATOR/BOARD SECRETARY FOR THE 2016-2017 SCHOOL YEAR, EFFECTIVE JULY 1, 2016 TO JUNE 30, 2017:

RESOLUTION NO. RE 01-16 ORGANIZATION CHART

RESOLVED that the Board of Education approves the Organization Chart for the Board of Education (Attachment).

RESOLUTION NO. RE 02-16 BY-LAWS, POLICIES, AND REGULATIONS

RESOLVED that the Board of Education adopts all existing Board by-laws, policies, and regulations.

RESOLUTION NO. RE 03-16 UNIFORM MINIMUM CHART OF ACCOUNTS

RESOLVED that the Board of Education adopts the Uniform Minimum Chart of Accounts for New Jersey Schools.

RESOLUTION NO. RE 04-16 IMPLEMENT BUDGET AND LINE ITEM TRANSFERS

RESOLVED that the Board of Education authorizes the Superintendent of Schools and the Business Administrator/Board Secretary to implement the school budget pursuant to applicable local and state policies and regulations and to approve line item budget transfers as necessary between Board of Education meetings, and shall report such transfers to the Board of Education, not less than monthly.

RESOLUTION NO. RE 05-16 CUSTODIAN OF SCHOOL PERSONNEL RECORDS

RESOLVED that the Board of Education appoints the Superintendent as Custodian of School Personnel Records and approves the collection and maintenance of student records according to 6A:32-7.3.

RESOLUTION NO. RE 06-16 ACTING BOARD SECRETARY

RESOLVED that the Board of Education authorizes the Assistant Business Administrator, Board President, or designee to act as Board Secretary when appropriate.

RESOLUTION NO. RE 07-16 BUSINESS ADMINISTRATOR/BOARD SECRETARY DESIGNATIONS

RESOLVED that the Board of Education authorizes the Business Administrator and Board Secretary as:

a. Custodian of Board of Education Records for OPRA compliance
b. Chief Financial Officer and Investment Officer with approved depositories
c. Qualified Purchasing Agent–quote threshold $6,000; transportation contract threshold $18,300; all other bids threshold $40,000 pursuant to NJSA 40A:11-3(a) and 18A:18A3 (a)
d. Maintain appropriate bonding as required by state statutes
e. Make telephone, wire and electronic transactions of board funds
f. Invest board funds at the most advantageous rate in compliance with all state laws and regulations
g. Approves accounts and demands for payment prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at the next regular board meeting as per Title 19A:19.4.1.

RESOLUTION NO. RE 08-16 BOARD ATTORNEY

RESOLVED that the Board of Education appoints the firm of Fogarty and Hara of Fair Lawn, NJ to provide board counsel services. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Any and all work performed will be payable upon submission of a voucher setting forth the time expended and based on the per hour rate of $175 per hour for partner and $155 per hour for associate.

RESOLUTION NO. RE 09-16 BOARD AUDITOR

RESOLVED that the Board of Education appoints Nisivoccia and Co., L.L.P. as District Auditors. Nisivoccia is licensed to provide such services and the Board of Education has reviewed the most recent Peer Review Report. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Fee for performance of the audit will be $61,500 (including $1,500 for the implementation of GASB 68) and will include performance of the annual audit, preparation of the District's Comprehensive Annual Financial Report ("CAFR"), the "Auditor's Management Report on Administrative and Findings – Financial, Compliance and Performance", and preparation of the Audit Summary ("AUDSUM"), verification of the District's Application for State School Aid ("ASSA") and District Report Transported of Resident Students ("DRTRS"), assistance in the preparation of the introductory and statistical section of the CAFR from information provided by the District and conversion of the District's account records into financial statements in accordance with GASB Statement 34, and ongoing professional guidance, advice and consultation throughout the year and out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Fees for additional services, such as technical assistance and guidance in the preparation of the District's records, fund balance projections, and other services the district may require or request would be billed standard hourly rates which vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audit as follows - $150-$175 for partners, $135-$145 for managers and supervisors, $110-$130 for senior staff accountants, $95-$105 for junior staff accountants and $45-$55 for administrative staff.

RESOLUTION NO. RE 10-16 PROFESSIONAL SERVICES

RESOLVED that the Board of Education approves the following professional firms for various projects:

Gianforcaro, Architects, Engineers, & Planners, Chester, NJ
CP Engineers, Sparta, NJ

RESOLUTION NO. RE 11-16 RISK MANAGEMENT CONSULTANT

RESOLVED that the Board of Education appoints Bollinger, Inc., A Division of Arthur J Gallagher & Co. and George Morville, Broker, as Risk Management Consultant for the School Alliance Insurance Fund (S.A.I.F.).

RESOLUTION NO. RE 12-16 BOND AUTHORIZATION

RESOLVED that the Board approves the appropriate bonding of the School Business Administrator and the Treasurer of School Monies as required by statute ($500,000 each).

RESOLUTION NO. RE 13-16 STUDENT ACCIDENT INSURANCE

RESOLVED that the Board of Education designate Bollinger Insurance as the student insurance provider for Sparta School District which includes the student community service coverage.

RESOLUTION NO. RE 14-16 SCHOOL ALLIANCE INSURANCE FUND (SAIF) RENEWAL OF MEMBERSHIP

WHEREAS, the Sparta Board of Education hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2016 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and,

WHEREAS, the Educational Facility is afforded the following types of coverages: Workers' Compensation, Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability, Excess Liability (AL/GL), School Leaders Professional Liability, Excess Liability (SLPL), Supplemental Indemnity - Workers' Compensation, Security Guard Liability;

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2014, and ending July 1, 2017 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

RESOLUTION NO. RE 15-16 SCHOOL ALLIANCE INSURANCE FUND (SAIF) RISK MANAGEMENT CONSULTANT

WHEREAS, the Sparta Township Board of Education (Educational Facility") has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Sparta Board of Education District, does hereby appoint The Morville Agency a division of Bollinger Inc. as its Risk Management Consultant in accordance with the Fund's Bylaws.

RESOLUTION NO. RE 16-16 SCHOOL PHYSICIAN

RESOLVED that the Board of Education appoints the following medical personnel:

PROVIDER	SCHOOL	SERVICE	COST
The Orthopedic Institute of NJ	High School	Home Games	$150
Skylands Medical	District	New Employee Physical	$100
Skylands Pediatrics	Sparta High School	School Physicals	$2,700
Skylands Pediatrics	Sparta Middle School	School Physicals	$1,600

Skylands Pediatrics	**Helen Morgan School Mohawk Avenue School Alpine Elementary School**	**School Physicals**	**$1,500**
Skylands Pediatrics		Student drug screening	$160

RESOLUTION NO. RE 17-16 DEPOSITORIES

RESOLVED that the Board of Education approves that the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for Board of Education funds and that the Financial Institutions be required to be insured by either SLIC or FDIC and/or as required by both Federal and State statutes:

Lakeland Bank
NJ ARM

RESOLUTION NO. RE 18-16 LAKELAND BANK POSITIVE PAY

RESOLVED that the Board of Education approves the continuation of the Positive Pay Services Agreement with Lakeland Bank. There is no charge for this service.

RESOLUTION NO. RE 19-16 ACCOUNT SIGNATURES

RESOLVED that the Board of Education approves the attached list of accounts with approved signatures or facsimile (Attachment).

RESOLUTION NO. RE 20-16 DIRECT DEPOSIT

RESOLVED that the Board of Education approves mandatory direct deposit of payroll with no exemptions for any employee group or category which will be handled through the Sparta Board of Education's payroll account with Lakeland Bank. This is pursuant to Board Policy #6511 N.J.S.A. 52:14-15h.

RESOLUTION NO. RE 21-16 SIGNATURE STAMP

RESOLVED that the Board of Education authorizes the use of a signature stamp for the Board President and Treasurer.

RESOLUTION NO. RE 22-16 LEGAL ADVERTISING MEDIA

RESOLVED that the Board of Education adopts the following newspapers for the advertisement of meetings and legal ads and all other necessary public notifications:

New Jersey Herald/The Sunday Herald	Primary
The Sparta Independent	Primary
TAPinto.net	Primary
Daily Record	Alternate
Star Ledger	Alternate

RESOLUTION NO. RE 23-16 FEE SCHEDULE

RESOLVED that the Board of Education hereby establishes a fee schedule for photocopies for official Board Minutes or other public documents as follows:

- Letter or smaller - $ 0.05 per page
- Legal or larger - $0.07 per page
- Electronic – no charge

- CD/DVD – actual cost
- Delivery/postage service fees additional based on delivery type
- Transcript Fee - $2.00

RESOLUTION NO. RE 24-16 PETTY CASH FUNDS

RESOLVED that the Board of Education establishes petty cash fund accounts in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A. C. 6:20-2.10 and listed below. Individual warrants eligible for reimbursement may not exceed $25.00 per receipt. Sales tax will not be approved for reimbursement. Each account will be replenished with a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

Board of Education	$200.00
Alpine School	$200.00
Helen Morgan School	$200.00
Sparta High School	$250.00
Sparta Middle School	$200.00
Mohawk Ave School	$200.00
Special Services	$200.00
Transportation	$200.00

RESOLUTION NO. RE 25-16 PROCUREMENT OF GOODS AND SERVICES

RESOLVED that the Board of Education approves the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency:

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and,

WHEREAS, the Sparta School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and,

WHEREAS, the Sparta Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Sparta Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

RESOLUTION NO. RE 26-16 CONTRACTS WITH APPROVED STATE CONTRACT VENDORS

RESOLVED that the Board approves the following Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education Pursuant to N.J.S.A.18A:18A-10a for the 2016-2017 school year as follows:

WHEREAS, the Sparta Township Public Schools Board of Education, pursuant to N.J.S.A.18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Sparta Township Public Schools Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Sparta Township Public Schools Board of Education, intends to enter into contracts with the Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED that the Sparta Township Public Schools Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED that the duration of the contracts between the Sparta Township Public Schools Board of Education and the Referenced State Contract Vendor shall be for the 2016-2017 school year.

RESOLUTION NO. RE 27-16 MIDDLESEX REGIONAL COOPERATIVE

RESOLVED that the Board of Education approves an agreement between Sparta School District and Middlesex Regional Educational Services Commission for cooperative pricing system and purchasing.

RESOLUTION NO. RE 28-16 EDUCATIONAL DATA SERVICES INC

RESOLVED that the Board of Education approves Ed Data Services Inc., as a New Jersey Cooperative Bidding Program for our school supplies, athletic reconditioning, skilled trade's time & material, maintenance bids, and other applicable products and services offered.

RESOLUTION NO. RE 29-16 INTERLOCAL AGREEMENT WITH REGION VIII EDUCATION SERVICE CENTER (TIPS/TAPS)

RESOLVED that the Board of Education approves the Interlocal Agreement with Region VIII Education Service Center, Mt Pleasant, Texas, and the TIPS/TAPS program to procure goods and services that have been competitively procured subject to New Jersey Public Law 2011, Chapter 139.

WHEREAS, the Sparta Township Public Schools Board of Education, Sussex County, NJ, pursuant to the authority granted by New Jersey Public Law 2011, Chapter 139, desires to participate in the described purchasing program offered by the Region VIII Education Service Center, and in the opinion that by participating in this program, will be highly beneficial to the taxpayers through the anticipated savings to be realized,

NOW THEREFORE, BE IT RESOLVED that the Sparta Township Public Schools Board of Education request a stated need for participation in The Interlocal Purchasing System (TIPS) whereby the School Business Administrator and/or Qualified Purchasing Agent is authorized and directed to sign and deliver any and all necessary requests and documents in connection therewith for and on behalf of Sparta Township Public Schools Board of Education.

RESOLUTION NO. RE 30-16 MORRIS COUNTY COOPERATIVE PRICING COUNCIL

RESOLVED that the Board of Education authorizes the Renewal Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council hereinafter referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SPARTA, COUNTY OF SUSSEX AND STATE OF NEW JERSEY:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Sparta Board of Education.

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Renewal Cooperative Pricing Agreement with the Lead Agency (Township of Randolph) or any other contracting unit within the County of Morris or adjacent counties for the purchase of work, materials and supplies.

The Lead Agency (Township of Randolph) entering into contracts on behalf of the Sparta Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

All Resolutions or parts thereof inconsistent with this Resolution shall be and the same are hereby repealed.

This "Renewal" Cooperative Pricing Council Resolution shall be effective October 1, 2011 and such membership shall be for the duration of five (5) years of the "Renewal" Cooperative Pricing Agreement, expiring September 30, 2016, unless the "Lead Agency" and the Division of Local Government Services, elects to withdraw.

The annual fee for participation in the program is $1,250. This fee provides for all advertising costs, legal assistance and complete administration of the program.

RESOLUTION NO. RE 31-16 **HUNTERDON COUNTY EDUCATION SERVICES COMMISSION COOPERATIVE PRICING AGREEMENT**

RESOLVED that the Board of Education approves the following Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County ESC, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on July 1, 2015, the governing body of the Sparta Board of Education, County of Sussex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Sparta Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statues of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

RESOLUTION NO. RE 32-16 COOPERATIVE PURCHASING

RESOLVED that the Board of Education approves Cooperative Purchasing with U.S. Communities Government Purchasing Alliance pursuant to State of New Jersey Statute, Title 52.

RESOLUTION NO. RE 33-16 PEPPM – COOPERATIVE PURCHASING

RESOLVED that the Board of Education approves participation in PEPPM Technology Bidding and Purchasing Program and Keystone Purchasing Network. There is no membership fee to participate.

RESOLUTION NO. RE 34-16 PHOENIX ADVISORS, LLC

RESOLVED that the Board of Education approves Phoenix Advisors, LLC as our Continuing Disclosure Agent and Municipal Advisor of Record in the amount of $850 for the 2016-2017 school year.

RESOLUTION NO. RE 35-16 E-RATE CONSULTING SERVICE AGREEMENT

E-RATE CONSULTING SERVICE AGREEMENTS

WHEREAS, the Sparta Board of Education has need for assistance to apply for annual funding through the universal service Schools and Libraries Program, commonly known as "E-rate," to provide discounts of up to 90 percent to help most schools and libraries in the United States obtain affordable telecommunications and Internet access; and

WHEREAS, it has been determined that the required services are specialized in nature and require expertise;

BE IT NOW RESOLVED that the Board of Education approve the annual renewal agreement with Educational Consortium for Telecommunications Savings of Newtown, Pennsylvania according to the terms of the agreement. Terms of Payment for service shall be 15% of the member's total savings for Category 1 and 3-7.5% of member's total savings for Category 2 purchases for the 2016 - 2017 school year.

RESOLUTION NO. RE 36-16 SUPERVISOR OF BUILDINGS AND GROUNDS DESIGNATIONS

RESOLVED that the Board of Education authorizes the Supervisor of Buildings and Grounds with the following designations:

a. Designated Person – AHERA
b. Safety and Health Designee
c. Designated Person - Indoor Air Quality
d. Integrated Pest Management Coordinator
e. Hazard Communication Officer (RTK)
f. Designated Person – Lead Paint
g. Public Agency Compliance Officer (P.A.C.O.)

RESOLUTION NO. RE 37-16 EMERGENCY OPERATIONS MANAGEMENT PLAN

RESOLVED that the Board of Education approves the emergency procedures described in the official Emergency Operations Management Plan, as recommended by the Superintendent of Schools.

RESOLUTION NO. RE 38-16 ASBESTOS MANAGEMENT EXTRAORDINARY UNSPECIFIABLE SERVICES

RESOLVED that the Board approves the following item:

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training, as designated.

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

NOW, THEREFORE BE IT RESOLVED BY THE SPARTA BOARD OF EDUCATION IN THE COUNTY OF SUSSEX, AS FOLLOWS:

a. The environmental services firm of Karl & Associates is hereby retained to provide asbestos maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.
b. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
c. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

RESOLUTION NO. RE 39-16 MULTI-YEAR PLANS

RESOLVED that the board approves the following Multi-Year Plans:

a. The Long Range Facilities Plan
b. The Three-Year Comprehensive Maintenance Plan
c. Technology Plan
d. New Teacher Induction/Mentor Plan
e. Standard Operating Procedures

RESOLUTION NO. RE 40-16 BIOSECURITY MANAGEMENT PLAN

RESOLVED that the Board of Education approves the Biosecurity Management Plan developed in cooperation with Sodexo Food Services, Inc. and the Sparta Public Schools for the 2016-2017 school year.

RESOLUTION NO. RE 41-16 INTEGRATED PEST MANAGEMENT COORDINATOR

RESOLVED that the Board of Education approves the Supervisor of Buildings & Grounds, to serve as the Integrated Pest Management Coordinator for the District. The IPMC shall insure that all state regulations, including licensing requirements and label precautions, must comply with all components of the School Integrated Pest Management Policy.

RESOLUTION NO. RE 42-16 INDOOR AIR QUALITY INVESTIGATION EXTRAORDINARY UNSPECIFIED SERVICES

RESOLVED that the Board of Education approves the following item:

WHEREAS, there exists a need for IAQ Investigation services in connection with screenings of any of the schools of the Sparta Board of Education.

WHEREAS, it has been determined that such IAQ Investigation services are specialized in nature, require expertise in the field of mold and fungus identification and remediation and can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds are or will be available for this purpose based on hourly rate fees.

NOW, THEREFORE BE IT RESOLVED BY THE SPARTA BOARD OF EDUCATION IN THE COUNTY OF SUSSEX, AS FOLLOWS:

1. The environmental services firm of Karl & Associates is hereby retained to provide IAQ Investigation services necessary.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A.18A: 18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

RESOLUTION NO. RE 43-16 MEMORANDUM OF AGREEMENT

RESOLVED that the Board of Education approves the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement Officials and authorizes the submission to the County Office, the County Prosecutor and to Law Enforcement for signatures for the 2016-2017 school year.

RESOLUTION NO. RE 44-16 DOCTRINE OF NECESSITY

RESOLVED that the Board of Education approves the following item:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set for the N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

RESOLUTION NO. RE 45-16 SPECIAL DESIGNATIONS

RESOLVED that the Board of Education approves the following special designations for the 2016-2017 school year:

Affirmative Action Officer-Director of Educational Programs & Services	Daniel Johnson
Section 504, Director of Educational Programs and Services	Frank Ciaburri
Homeless Liaison	Laura Trent
Chemical Hygiene Officer	Marisa Wilson
Division of Child Protection and Permanence	Concetta Mangiaracina

RESOLUTION NO. RE 46-16 SPECIAL DESIGNATIONS – ATTENDANCE OFFICERS

RESOLVED that the Board of Education approves the following special designations as Attendance Officers:

Sparta High School	Steven Stoner
Sparta Middle School	Brad Davis and Tracy Rivera
Helen Morgan	Frank Ciaburri
Mohawk Avenue School	Laura Trent
Alpine Elementary School	Peter Miller

RESOLUTION NO. RE 47-16 AFFIRMATIVE ACTION TEAM MEMBERS

RESOLVED that the Board of Education approves the following affirmative action team members for the 2016-2017 school year.

Kacey Dalton	Doug Layman
Janet Ferraro	Giuseppe Leone
Michael Gregory	Laura Trent
Daniel Johnson	

RESOLUTION NO. RE 48-16 SPARTA SCHOOLS BOOSTER CLUBS

RESOLVED that the Board of Education approves the following Sparta Schools Booster Clubs and Quasi Entities:

Spartan Club	Swimming	Boys Lacrosse
Girls Volleyball	Skiing	Girls Lacrosse
Boys Soccer	Cheer	Music Booster
Girls Soccer	Project Graduation	HMS PTO
Girls Tennis	Wrestling	MAS PTO
Field Hockey	Track	ALP PTO
Boys Basketball	Baseball	SMS PTO
Girls Basketball	SHSBC	SHS PSTO
Sparta Theater Patrons	Softball	

RESOLUTION NO. RE 49-16 SELF-INSURED SCHOOL CLUBS

RESOLVED that the Board of Education approves the following school clubs who are self-insured and not included in Board coverage:

Football Booster
Chess Club
Sparta Ice Hockey

RESOLUTION NO. RE 50-16 STUDENT CLUBS RECOGNITION

RESOLVED that the Board of Education recognizes Student Clubs that are approved or recognized by the Board of Education.

RESOLUTION NO. RE 51-16 BARGAINING UNITS

RESOLVED that the Board of Education recognizes the following bargaining units and contractual agreements:

Sparta Education Association
Sparta Administrators Association
Sparta Supervisors Association
Sparta Bus Drivers Association
Sparta Custodians, Maintenance and Groundsmen

RESOLUTION NO. RE 52-16 SPARTA EDUCATION FOUNDATION

RESOLVED that the Board of Education recognizes the Sparta Educational Foundation.

RESOLUTION NO. RE 53-16 SUBSTITUTE RATES

RESOLVED that the Board of Education approves the following substitute pay rates for the 2016-2017 school year.

Teacher (County Substitute certificate)	$85.00 per day
Teacher (County Substitute certificate after 5+ years' service to district)	$90.00 per day
Teacher (County Substitute certificate with SCCC Training Certificate)	$90.00 per day
Teacher (County Substitute certificate with 5+ years' service and SCCC Training Certificate)	$95.00 per day
Teacher (Teaching certificate)	$90.00 per day
Teacher 5 years + service to district	$95.00 per day
School Nurse	$125.00 per day
Secretary	$9.50 per hour
Instructional aide	$10.00 per hour
Instructional aide w/ certification	$11.00 per hour
Cafeteria/playground aide	$8.38 per hour
Custodian/Maintenance/Grounds	$12.50 per hour
Custodian/Maintenance/Grounds with black seal	$14.00 per hour
Bus Driver	$16.75 per hour
Bus Aide	$12.00 per hour

RESOLUTION NO. RE 54-16 NJSIAA MEMBERSHIP

RESOLVED that the Board of Education approves the following 2016-2017 NJSIAA Membership Resolution. Annual dues are $2,150 per district:

New Jersey State Interscholastic Athletic Association

The Sparta Board of Education, County of Sussex, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.)
Herewith enrolls Sparta High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.
This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.
Administrative Responsibility- The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

RESOLUTION NO. RE 55-16 NJSIAA PRACTICE GUIDELINES

RESOLVED that the Board of Education approves the attached NJSIAA Pre-season Practice Guidelines for Fall Sports. These guidelines include the use of the acclimatization period prior to the start of official practices. The NJSIAA recommends that all Boards of Education approve these guidelines which are designed to protect the health of our student-athletes, attached.

RESOLUTION NO. RE 56-16 CHELBUS CLEANING CO., INC

RESOLVED that the Board of Education approves the agreement with Chelbus Cleaning Co., Inc. for the 2016-2017 school year for the cleaning of the Board Office space. Total agreement amount $9,540.

RESOLUTION NO. RE 57-16 STUDENT LUNCH PRICES

RESOLVED that the Board of Education approves the following lunch prices for the 2016-2017 school year:

High School	$3.10
High School Premium	$3.50
Middle School	$2.85
Elementary Schools	$2.70
Staff/Faculty	$4.00/4.75
Breakfast: SMS/SHS	$1.75
Adult	$2.15

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on _____ @ _____. The Board will reconvene in public session at the conclusion of the Executive Session and action may be taken.

ADJOURNMENT: @ ____PM

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JUNE 27, 2016
REGULAR MEETING AGENDA, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on June 27, 2016 @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESUME OPEN SESSION: TIME: _____

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PUBLIC INTRODUCTION OF POTENTIAL BOARD CANDIDATES

DISTRICT RECOGNITION:

PRESENTATIONS:

- Dr. Daniel Johnson – Update on Board and District Goals

APPROVAL OF MINUTES:
May 23, 2016 – Regular Meeting Minutes
May 23, 2016 – Executive Session Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

SUPERINTENDENT'S REPORT

- OPRA: There were __0__ OPRA requests totaling **__0___** hours and **__0___** minutes and legal fees for OPRA assistance for the month ending April 2016 were **$175.00.**
- Elimination of high school Drama and PDP Clubs

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of June 2016.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

- Summer Academy – cancellation

COMMUNICATIONS:

- Parents correspondence regarding student residency
- SEF thank you letter to Superintendent and Transportation Department

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report June 6, 2016

PP 223-16	Renewal
PP 224-16	Appointments
PP 225-16	Sparta Day Compensation
PP 226-16	Salary Guide Movements
PP 227-16	Appointment Summer Maintenance/Custodian
PP 228-16	Senior Monogram Dinner
PP 229-16	Staff Member to Work Athletic Events
PP 230-16	Nurses to Work Summer Hours to Approve and Process Athletic Physicals and Forms
PP 231-16	Additional Days for School Psychologist at Middle School
PP 232-16	Certificated Staff as Home Instructors
PP 233-16	Certificated Substitutes as Home Instructors
PP 234-16	Certificated Staff as Chaperones
PP 235-16	Kindergarten Orientation
PP 236-16	Revise Start Date for Summer IT Staff Member
PP 237-16	Teacher Assistant (Classroom) to Assist Student for After School Activities
PP 238-16	Amend Start Date for Staff Member
PP 239-16	Teacher Assistant (Classroom) to Accompany and Assist Two Students to 8th Grade Completion Ceremony
PP 240-16	**Extended School Year Program**
PP 241-16	Homebound Instructional Consultant
PP 242-16	Marching Band Staff and Volunteers
PP 243-16	Coaches and Volunteers for Fall and Winter Sports 2016-2017
PP 244-16	Transportation Salary Rates
PP 245-16	**Cooperative Business Education Employees**
PP 246-16	**Resignation**
PP 247-16	**Summer Bus Drivers and Bus Aides**
PP 248-16	**Co-Curricular Advisors**
PP 249-16	**Rescind Motion to Provide ESY Home Instruction (PP 218-16)**
PP 250-16	**Trainers for Handle with Care Techniques**
PP 251-16	**Training for Handle with Care Techniques**
PP 252-16	**Certified Staff Member for Home Instruction**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. PP 223-16 RENEWAL

RESOLVED that the Board of Education approves the following staff member to be renewed for the 2016-2017 school year:

Name	School	Position	Salary
Martinka, Matthew	Helen Morgan	Elementary Teacher	**BA, Step 2, $57,680**

RESOLUTION NO. PP 224-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Brusberg, Susan	Teacher Assistant (Classroom)	S. Carter	High School	9/6/16 through the last day of school plus one day orientation prior to the start of school	35 hours at $13.31 per hour
Burdick, Lauren	Leave of Absence Replacement – Elementary Teacher – Pending Certification	C. Weir	Mohawk Ave. School	9/1/16-12/23/16	BA, Step 1, $56,180 pro-rated
Fuoco, Kate	Leave of Absence Replacement – English Teacher	J. Barker	High School	9/1/16-11/4/16	BA, Step 1, $56,180 pro-rated
Giampoala, Amy	**Leave of Absence Replacement – Art Teacher**	**L. Jones**	**Middle School**	**9/1/16 – 12/23/16**	**BA, Step 1, $56,180 pro-rated**
Kapuscinski, Elisabeth	Modern Living Teacher	D. Ziegelman	Middle School	9/1/16-6/30/17	BA+15, Step 6, $63,180
Marmara, Erin	Library Media Specialist	M. Stauss	Middle School	9/1/16-6/30/17	MA+15, Step 3, $65,850
Meehan, Casey	Science Teacher – Earth Science	J. Cremona	Middle School	9/1/16-6/30/17	BA, Step 7, $64,030
Melford, Brandon	Business/Marketing Teacher	S. Richmond	High School	9/1/16-6/30/17	MA, Step 8, $71,280
Roome, Melissa	Special Education ELA Teacher – Pending Certification	K. Carter	Middle School	9/1/16-6/30/17	BA, Step 1, $56,180

RESOLUTION NO. PP 225-16 SPARTA DAY COMPENSATION

RESOLVED that the Board of Education approves the following staff member to be compensated $50.00 per hour for working Sparta Day on May 14, 2016 upon submission of timesheets:

Name	Amount of Hours Worked
Carter, Gerald	1
Girlando, Gina	1

RESOLUTION NO. PP 226-16 SALARY GUIDE MOVEMENTS

RESOLVED that the Board of Education approves the following salary guide movements in accordance with the negotiated contract:

	Effective **October 1, 2015**		
	Name	From	To
1	Arlen, Anna	BA	BA15
2	Barcheski, Deborah	MA30	MA45
3	Chiappini, Sandra	MA	MA15
4	Colte, Danielle	MA15	MA30
5	D'Amelio, Lynn	MA15	MA30
6	Dalia, Renee	BA	BA15
7	Hiller, Eva Marie	MA	MA15
8	Holdsworth, Emily	BA15	BA30
9	Kopp, Danielle	MA45	MA60
10	Kovach, Christy	MA45	MA60
11	Labar, Toni-Ann	MA45	MA60
12	Maffia, Gulay	MA60	MA75
13	Merrill, Craig	MA45	MA60
14	Miller, Dana	BA30	MA
15	Nieradka, Wendy	BA30	MA
16	O'Neill, Jennifer	BA30	MA
17	Pisano, Sarah	BA	BA15
18	Postorino, Melissa	MA60	MA75
19	Saparito, Lisa	BA	BA15
20	Shepherd, Elaine	BA	BA15
21	Sofen, Laura	MA45	MA60
22	Valleau, Jenna	MA30	MA45
23	Wille, Michael	MA30	MA45

	Effective **March 1, 2016**		
	Name	From	To
1	Allshouse, Debra	MA15	MA30
2	D'Amelio, Lynn	MA30	MA45
3	Holdsworth, Emily	BA30	MA
4	La Carrubba-Gomez, Lauren	BA	BA15
5	Malaro, Taran	BA15	BA30
6	Markovich, Kyle	BA15	MA
7	Moriarty, Brendian	MA60	MA75
8	Shaffer, Elizabeth	BA	BA15
9	Tafuri, Lisa	BA30	MA
10	Walsh, Michael	MA	MA15
11	Wisniewski, April	MA45	MA60
12	Yanoff, Heather	MA30	MA45

RESOLUTION NO. PP 227-16 APPOINTMENT SUMMER MAINTENANCE/CUSTODIAN

RESOLVED that the Board of Education approves the following summer Maintenance/Custodian:

Summer Maintenance/Custodian	Start Date	Rate Per Hour
Trappe, Daniel	7/1/16	$15.30

RESOLUTION NO. PP 228-16 SENIOR MONOGRAM DINNER

RESOLVED that the Board of Education approves ten district employees to attend the Senior Monogram Dinner on May 25, 2016. The cost is $55 per person and the event honors senior athletes at Sparta High School.

RESOLUTION NO. PP 229-16 STAFF MEMBER TO WORK ATHLETIC EVENTS

RESOLVED that the Board of Education approves the following staff member to work athletic events for the 2015-2016 school year:

Name	Position	Salary
Sullivan, Scott	Athletic Event Worker	BOE approved rates

RESOLUTION NO. PP 230-16 NURSES TO WORK SUMMER HOURS TO APPROVE AND PROCESS ATHLETIC PHYSICALS AND FORMS

RESOLVED that the Board of Education approves the following nurses or substitute nurse to share work for a total of three days during the summer months to approve and process athletic physicals and forms.

Name	Salary
Farrell, Lillian	Per diem rate upon submission of timesheets
Gallagher, Donna	Per diem rate upon submission of timesheets
Parsons, Aileen	Per diem rate upon submission of timesheets

RESOLUTION NO. PP 231-16 ADDITIONAL DAYS FOR SCHOOL PSYCHOLOGIST AT MIDDLE SCHOOL

RESOLVED that the Board of Education approves ten additional days for Dr. Elizabeth Green, 4/5th School Psychologist at Sparta Middle School, at her per diem rate, effective September 1, 2016 through the end of the school year upon submission of timesheets. This request for additional days is due to the number of psychological evaluations and case management responsibilities.

Name	Position	School	Eff. Date	# of days	Salary
Green, Elizabeth	School Psychologist	Middle School	9/1/16 through the end of the school year	10 days	Per diem rate

RESOLUTION NO. PP 232-16 CERTIFICATED STAFF AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all PreK-12 certificated staff to serve as home instructors, effective 6/22/16-6/30/17, at the rate of $45.00 per hour, as per Article XVII C negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 233-16 CERTIFICATED SUBSTITUTES AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all certificated substitutes to serve as home instructors, effective 6/22/16-6/30/17, at the rate of $45.00 per hour.

RESOLUTION NO. PP 234-16 CERTIFICATED STAFF AS CHAPERONES

RESOLVED that the Board of Education approves all Prek-12 certificated staff to serve as chaperones on student related trips for the 2016-2017 school year as per Article XVII A negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 235-16 KINDERGARTEN ORIENTATION

RESOLVED that the Board of Education approves the following employees to be compensated for Kindergarten Orientation on August 25, 2016. Staff members will be compensated their per diem rate with submission of timesheets in accordance with contact language.

Kindergarten Teacher	Pre-K Teachers
1. Kalish, Melissa	1. Anglum, Geri
	2. Arnold, Jennifer

RESOLUTION NO. PP 236-16 REVISE START DATE FOR SUMMER IT STAFF MEMBER

RESOLVED that the Board of Education approves the revised start date for summer IT staff member:

Name	Start Date
Vovchansky, Eugene	Approved to start on 6/27/16 on Resolution No: PP-203-16. Mr. Vovchansky will now start on 6/15/16

RESOLUTION NO. PP 237-16 TEACHER ASSISTANT (CLASSROOM) TO ASSIST STUDENT FOR AFTER SCHOOL ACTIVITITES

RESOLVED that the Board of Education approves the appointment for the following teacher Assistant (Classroom) to assist student for after school activities as per state mandated IEP:

Name	**Rate of Pay**	**# of hours**	**Student #**	**Effective**
Kreuder, Amanda	Hourly rate (upon submission of timesheets)	Not to exceed 4 hours per week	002003	Effective 3/1/16 through the last day of school

RESOLUTION NO. PP 238-16 AMEND START DATE FOR STAFF MEMBER

RESOLVED that the Board of Education approves the revised effective date for the following staff member for the ESY Program (previously approved on Resolution No. PP-199):

Name	Service	Eff. Date	Salary
Johnston, Ashley	BCBA services for students during the ESY Program	**5 days per week from 7/7/16-8/5/16**	Per diem rate upon submission of timesheets

RESOLUTION NO. PP 239-16 TEACHER ASSISTANT (CLASSROOM) TO ACCOMPANY AND ASSIST TWO STUDENTS TO 8TH GRADE COMPLETION CEREMONY

RESOLVED that the Board of Education approves the appointment for the following teacher assistant to accompany and assist two students to the 8th Grade Completion Ceremony on Thursday, June 23, 2016 at her hourly rate upon submission of timesheet:

Name	**Rate of Pay**	**Student #**
Meade, Allison	Hourly rate	#000285 and #002003

RESOLUTION NO. PP 240-16 EXTENDED SCHOOL YEAR PROGRAM

RESOLVED that the Board of Education approves the following appointments for the Extended School Year Program.

ESY Teaching Staff and Special Education Assistants listed below to be approved for July 6, 2016 for a preparation meeting scheduled from 10 a.m. – 12 p.m. upon submission of timesheets at their per

diem hourly rate to review expectations for ESY, room assignments, daily managerial responsibilities and security drill procedures with Director and Supervisor of Special Services.

1	Allshouse, Debra	8	Johnson, Matthew
2	Aloisio, Christina	9	Kovach, Christy
3	Burdett, Michelle	10	Krieg, Virginia
4	Burke, Danielle	11	Lorentz, Susan
5	Gallagher, Donna	12	Meade, Laura
6	Geddis, Colleen	13	Wall, Monica
7	Hart, Judy		

Child Study Team Staff for Building Administration scheduling support for student programs and individual needs not to exceed the following upon submission of timesheets and at their per diem rate.

#	**Name**	**Building**	**Total Days**	**Rate of Pay**
1	Maffia, Gulay	Sparta Middle School	Up to 3 days	Per diem
2	Sanders, Suzanne	Sparta High School	Up to 5 days	Per diem
3	Steel, Pamela	Helen Morgan School	Up to 3 days	Per diem
4	Steel, Pamela	Mohawk Avenue School	Up to 1 day	Per diem
5	Trentacoste, Maria	Alpine Elementary School	Up to 3 days	Per diem
6	Wright, Karen	Mohawk Avenue School	Up to 1 day	Per diem

Child Study Team Staff for One Hour on July 6, 2016 for parent meeting on Extended Day ESY Services to be compensated at their hourly rate upon submission of timesheets.

#	**Name**	**Total Time**	**Rate of Pay**
1	Geddis, Colleen	1 hour	Hourly rate of pay
2	Johnston, Ashley	1 hour	Hourly rate of pay
3	Wall, Monica	1 hour	Hourly rate of pay

School Psychologist – Up to 4.5 hours for student behavioral and home services consultation with district BCBA to be compensated at her per diem rate upon submission of timesheets.

#	Name	Rate of Pay	Total hours
1	Bristow, Bari	Per diem rate	4.5 hours

School Behavior Specialist – Home Program services as per Individual Educational Program (IEP) for the 2016-2017 school year to be compensated at her hourly rate upon submission of timesheets.

#	Name	Rate of Pay	Effective date
1	Johnston, Ashley	Hourly rate	July 1 through the end of the school year

Child Study Team Staff – Up to 3 case management/staffing days during the last two weeks of August for Learning Consultants, Psychologists and Social Worker members of the Child Study Team to be compensated at their per diem rate upon submission of timesheets.

Child Study Team; Speech/Language; Occupational Therapist; Physical Therapist; Behavioral and Transition Staff to be approved for .5 day staffing preparation on August 31, 2016 to be compensated at per diem rate.

Child Study Team Staff – to be approved the following number of days for State mandated IEP testing/report writing/meetings and other related IEP summer hours effective June 22, 2016 through June 30, 2016 and July 1, 2016 through August 31, 2016 to be compensated at their per diem rate upon submission of timesheet.

#	Name	Total Hours prior to June 30, 2016	Total Days July 1, 2016 – August 31, 2016	Rate of Pay
1	Biss, Pamela	3.5 days	4 days	Per diem
2	Bristow, Bari	4 days	10.5 days	Per diem
3	Conlan, Pamela	1 day	5 days	Per diem
4	Esposito, Jane		**9.5 days**	Per diem
5	Franconere, Lourdes	3.5 days	5.5 days	Per diem
6	Geddis, Colleen	**4.5 days**	6.5 days	Per diem
7	Green, Elizabeth	6 days		Per diem
8	Hart, Judy		2.5 days	Per diem
9	Lorentz, Susan		4.5 days	Per diem
10	Maffia, Gulay	**4.5 days**	4.5 days	Per diem
11	Mangiaracina, Concetta		**9 days**	Per diem
12	O'Keefe, Cheryl	4 days	3 days	Per diem
13	Sanders, Suzanne		**8.5 days**	Per diem
14	Steel, Pamela	2 days	3.5 days	Per diem
15	Trentacoste, Maria	3.5 days	4.5 days	Per diem
16	Wright, Karen		4.5 days	Per diem

Home Instruction and Summer IEP's – Approval of all certificated staff to attend State mandated IEP meetings to be compensated upon submission of timesheets.

#	Type of Service	Staff Type	Rate of Pay	Effective date
1	IEP Attendee	Certificated Staff	$30.00 per hour	6-22-16 through 8-31-16

RESOLUTION NO. PP 241-16 HOMEBOUND INSTRUCTIONAL CONSULTANT

RESOLVED that the Board of Education approves the following individual as a Homebound Program Instructional Consultant to be compensated upon submission of timesheets:

Name	**Student ID**	**Rate of Pay**	**Effective Date**
Dolan, Nicole	509366	$45.00	Maximum of 30 days not to exceed 4 hours/day July 7 – October 28, 2016

RESOLUTION NO. PP 242-16 MARCHING BAND STAFF AND VOLUNTEERS

RESOLVED that the Board of Education approves the following Marching Band Staff and volunteers for Sparta High School for the 2016-2017 school year:

Name	Position	Salary
Gallo, Philip	Percussion Instructor	Cluster E
Gianuzzi, Deborah	Marching Band Director	Cluster A
Lami, Christina	Volunteer	Paid by fundraising
Petrucci, Zachary	Volunteer	Paid by fundraising
Tomlin, Lori	Color Guard Advisor	Cluster E
Tomlin, Scott	Assistant Marching Band Director	Cluster B
Woldt, Joshua	Volunteer	Paid by fundraising
Yaw, Michael	Drum Line Instructor	Cluster E

RESOLUTION NO. PP 243-16 COACHES AND VOLUNTEERS FOR FALL AND WINTER SPORTS 2016-2017

RESOLVED that the Board of Education approves the following Coaches and volunteers for Fall and Winter Sports for Sparta High School for the 2016-2017 school year:

Name	Position	Step/Longevity
Fall Sports		
Behrje, Shanna	Athletic Trainer	4/8
Lombardo, Anthony	Cross Country Boys Head	4/6
Pisano, Sarah	Cross Country Girls Head	4/3
Healey, Corinne	Field Hockey Volunteer	Volunteer
Lindsley, Kristin	Field Hockey Head	4/4
Merrill, Craig	Field Hockey Asst.	4/8
*Finland, Andrew	Football Asst.	4/1
*Hast, Robert	Football Asst.	Volunteer
*Higgins, James	Football Asst.	Volunteer
*Kappelmeier, Chris	Football Asst.	4/9
Marchiano, Frank	Football Head	4/17
McCarney, Patrick	Football Asst.	3/2
Procopio, John	Football Asst.	4/3
Slobodzian, Sam	Football Asst.	4/25
*Turner, Scott	Football Asst.	Volunteer
*Windt, Ken	Football Asst.	4/8
*Carter, Gerald	Boys Soccer Asst.	1/0
Connors, Tim	Boys Soccer Head	4/5
*DiDiego, Travis	Boys Soccer Volunteer	Volunteer
Wille, Michael	Boys Soccer Asst.	4/19
Barker, Jamie	Girls Soccer Head	4/9
Paiva, Kathleen	Girls Soccer Asst.	3/1
Trappe, Daniel	Girls Soccer Asst.	4/4
*Hughes, Jeff	Girls Tennis Head	4/40
*Poots, Richard	Girls Tennis Asst.	4/15
D'Amelio, Lynn	Volleyball Head	4/11
Hall, Derek	Volleyball Asst.	3/2
Tobin, Michael	Volleyball Asst.	3/2
Winter Sports		
Brennan, Brian	Boys Basketball Head	4/13
Connors, Tim	Boys Basketball Asst.	4/12
*Thompson, Colby	Boys Basketball Asst.	3/0
Hall, Derek	Girls Basketball Asst.	4/2

*Jent, Meghan	Girls Basketball Volunteer	Volunteer
Lollgen, Ryan	Girls Basketball Asst.	4/5
Wille, Catherine	Girls Basketball Head	4/13
*Wilson, Bridget	Girls Basketball Volunteer	Volunteer
Carter, Gerald	Bowling Head	4/17
Carter, Samantha	Bowling Volunteer	Volunteer
*Pszonek, Christopher	Ice Hockey Asst.	2/1
*Shaughnessy, Jack	Ice Hockey Volunteer	Volunteer
*Young, Michael	Ice Hockey Head	4/5
Markovich, Kyle	Skiing Head	4/4
*Porter, Joni	Skiing Asst.	4/7
Chodkiewicz, Patrick	B/G Swimming Head	4/10
Pisano, Sarah	B/G Swimming Asst.	4/3
Gilmartin, Robert	Winter Track Asst.	3/2
*Heckman, Richard	Winter Track Head	4/25
Battaglia, Frank	Wrestling Head	4/6
Procopio, John	Wrestling Asst. ½	3/1
*Salvatore, Trevor	Wrestling Volunteer	Volunteer
Trappe, Daniel	Wrestling Asst. ½	4/5
*Kappelmeier, Chris	Summer Weights ½	4/6
Lindsley, Kristin	Summer Weights 1/3	4/3
Marchiano, Frank	Summer Weights	4/10
*Mauriello, Amber	Summer Weights 1/3	1/0
Slobodzian, Sam	Summer Weights ½	4/13
*Trappe, Daniel	Summer Weights 1/3	1/0

*Designates Out of District or New Hire

RESOLUTION NO. PP 244-16 TRANSPORTATION SALARY RATES

RESOLVED that the Board of Education approves the following starting hourly pay rates for the 2016-2017 school year:

School Bus Drivers	$17.50 per hour
School Bus Aides	$12.75 per hour

RESOLUTION NO. PP 245-16 COOPERATIVE BUSINESS EDUCATION EMPLOYEES

RESOLVED that the Board of Education approves the following students as Cooperative Business Education Employees at a rate of $8.38 per hour for the 2016-2017 school year:

Figarelli, Jamie	**SHS MRC**
Finnegan, Paddy	**Trainer/Athletic Dept.**
Fontes, Lenny	**Guidance/Nurse**
Valentine, Jack	**School Store**

RESOLUTION NO. PP 246-16 RESIGNATION

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Effective Date
Smith-Pampin, Kelly	Aide	Alpine Elementary School	Effective last day of school

RESOLUTION NO. PP 247-16 SUMMER BUS DRIVERS AND BUS AIDES

RESOLVED that the Board of Education approves the following summer bus drivers and aides: "It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A:6-4 et seq., as applicable."

Name	Position	School	Eff. Dates	Salary
Lagala, Loretta	Summer Bus Driver	District	7/7/16-8/5/16	$17.50 per hour for 4.0 hours per day
Plimpton, Linda	Summer Bus Driver	District	7/7/16-8/5/16	$17.50 per hour for 4.0 hours per day
Cernecaro, Linda	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 3.75 hours per day
Gardner, Renee	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 3.75 hours per day
Haberthur, Kathleen	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 3.75 hours per day
Kontometros, Diane	Summer Bus Aide	District	7/11/16-8/5/16	$12.75 per hour for 3.75 hours per day
Kontometros, Tryfon	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 3.75 hours per day
Tripoli, Misty	Summer Bus Aide	District	7/11/16-8/5/16	$12.75 per hour for 3.75 hours per day

RESOLUTION NO. PP 248-16 CO-CURRICULAR ADVISORS

RESOLVED that the Board of Education approves the following recommendations for co-curricular advisors for the 2016-2017 school year:

Organization	Name	Years	Cluster
Academic Bowl	Lollgen, Ryan	9	D
Art Club	Kucher-Csatlos, Jennifer	8	E
Beginnings	Graham, Christy	9	D/.5 stipend
Beginnings	Barker, Jamie	2	D/.5 stipend
Chemistry Olympics	Bickerton, Andrew	0	E/.5 stipend
Chemistry Olympics	Markovic, Ashley	3	E/.5 stipend
Choral Director-Evening	Lopez, Laura	10	A
Freshman Class Advisor	Hobby-Psensky, Shannon	3	D
Sophomore Class Advisor	De Crescenzi, David	14	D
Junior Class Advisor	Colte, Danielle	2	C

Senior Class Advisor	**Miller, Dana**	**3**	**C**
Debate	**Reinstein, Ari**	**14**	**D**
DECA	**Chiappini, Sandra**	**9**	**D**
DECA	**Merrill, Craig**	**1**	**D**
Drama Theatrical Director	**Reed, Victoria**	**11**	**C**
Drama Theatrical Scenery Director	**Washer, Robert**	**0**	**D**
Drama Theatrical Technical Director (Sound)	**Marakovits, Matthew**	**3**	**D**
Find the Courage	**D'Amelio, Lynn**	**2**	**F**
Freshman Select Choir	**Lopez, Laura**	**9**	**F**
Gay/Straight Alliance (GSA)	**LaCarrubba-Gomez, Lauren**	**3**	**F**
Habitat for Humanity	**Fetherman, Troy**	**2**	**D**
Intramurals Advisor - Fall	**Reese, Catherine**	**5**	**E**
Intramurals Advisor - Winter	**Marchiano, Frank**	**5**	**E**
Intramurals Advisor - Spring	**Wille, Catherine**	**3**	**E/.5 stipend**
Intramurals Advisor - Spring	**Tobin, Michael**	**1**	**E/.5 stipend**
Jazz Band (Blues Inc!)	**Lopez, Andrew**	**9**	**A**
Jazz Band Lab Coordinator (Blues Sanction)	**Gianuzzi, Deborah**	**22**	**B**
Key Club	**Kopp, Danielle**	**1**	**D**
Assistant Marching Band Director	**Tomlin, Scott**	**10**	**B**
Color Guard Advisor (Marching Band)	**Tomlin, Lori**	**10**	**E**
Marching Band Director	**Gianuzzi, Deborah**	**9**	**A + $500**
Drum Line Instructor (Marching Band)	**Yaw, Michael**	**0**	**E**
Percussion Instructor (Marching Band)	**Gallo, Philip**	**2**	**E**
Model United Nations	**DeCrescenzi, David**	**2**	**E/.5 stipend**
Model United Nations	**Hobby-Psensky, Shannon**	**0**	**E/.5 stipend**
National Honor Society	**Kopp, Danielle**	**3**	**E**
Newspaper (*The Oracle*)	**DeLuccia, Angela**	**5**	**B**
Robotics Club	**Meola, Mark**	**1**	**D**
Science League	**Scognamiglio, Kenneth**	**9**	**D**
Science Olympiad	**Meola, Mark**	**14**	**D/.5 stipend**
Science Olympiad	**Brown, Russell**	**2**	**D/.5 stipend**
Fall Site Supervisor	**Trzcinski, Jeffrey**	**4**	**A/.5 stipend**
Fall Site Supervisor	**Librizzi, Timothy**	**4**	**A/.5 stipend**
Winter Site Supervisor	**Librizzi, Timothy**	**5**	**A/.5 stipend**
Winter Site Supervisor	**Trzcinski, Jeffrey**	**3**	**A/.5 stipend**
Spring Site Supervisor	**Librizzi, Timothy**	**5**	**A/.5 stipend**
Spring Site Supervisor	**Trzcinski, Jeffrey**	**3**	**A/.5 stipend**
Strings Club	**Bach, Loni**	**13**	**E**

Student Government	**DeLuccia, Angela**	**8**	**A/.5 stipend**
Student Government	**Librizzi, Timothy**	**3**	**A/.5 stipend**
Theater A/V Coordinator	**Rivers, Brent**	**2**	**B**
Theatrical Music Director	**TBD**		**D**
Theatrical Director (Musical)	**DeLuccia, Angela**	**15**	**C**
Theatrical Musical Scenery Director	**Wessels, Serge**	**5**	**D**
Theatrical Musical – Technical Director	**Bowley, Nathaniel**	**5**	**D**
World Language National Honor Society	**Cole, Valerie**	**0**	**E**
Yearbook	**O'Brien-Mase, Christine**	**5**	**A/.7 stipend**
Yearbook	**TBD**	**0**	**A/.3 stipend**
Yearbook Business	**Sclafani, Paula**	**3**	**D**

RESOLUTION NO. PP 249-16 RESCIND MOTION TO PROVIDE ESY HOME INSTRUCTION (PP 218-16)

RESOLVED that the Board of Education rescinds the motion for Jessica Hutnick to provide extended school year instruction as needed in July and August 2016 that was previously approved at the June 6, 2016 Regular meeting.

RESOLUTION NO. PP 250-16 TRAINERS FOR HANDLE WITH CARE TECHNIQUES

RESOLVED that the Board of Education approves the following staff members to train special education teachers and teacher assistants in Handle with Care techniques July 6, 2016 for no more than 3 hours to be compensated upon submission of timesheets at the hourly rate.

#	Name	Rate of Pay
1	Bristow, Bari	Hourly rate
2	Castorina, Adrienne	Hourly rate

RESOLUTION NO. PP 251-16 TRAINING FOR HANDLE WITH CARE TECHNIQUES

RESOLVED that the Board of Education approves up to a total of 15 special education teachers and teacher assistants to attend the Handle with Care training on July 6, 2016 for no more than three hours to be compensated upon submission of timesheets at their hourly rate of pay.

RESOLUTION NO. PP 252-16 CERTIFIED STAFF MEMBER FOR HOME INSTRUCTION

RESOLVED that the Board of Education approves the following staff member as a Home Instruction teacher to be compensated upon submission of timesheets:

Name	Student ID	Rate of Pay	Effective Date
Huber, Donna	**509366**	**$45.00**	**July 6, 2016 – August 31, 2016**

Attached are the enrollment and suspension reports for the month of May 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report June 6, 2016

CIS 101-16 2016-17 Professional Development Workshop Vendor List
CIS 102-16 2016 Summer Curriculum Writing Hours
CIS 103-16 Sparta Education Foundation Grants
CIS 104-16 2015-16 HIB Self-Assessment Grades
CIS 105-16 Five-year Curriculum Revision Cycle and Textbooks
CIS 106-16 French Exchange Program
CIS 107-16 Summer Overnight Camps
CIS 108-16 Community Based Instruction Programs
CIS 109-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 110-16 Professional Service Providers
CIS 111-16 2016-17 Out-of-District Placements

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. CIS 101-16 2016-17 PROFESSIONAL DEVELOPMENT WORKSHOP VENDOR LIST

RESOLVED that the Board of Education approves the following 2016-17 Professional Development Workshops.

Date	Vendor	2016-17 Workshop Title/Presenter	Dollar Amount	Account Number
9/9/16	Staff Development Workshops, Inc.	Reader's & Writer's Gr 6-8/K. Widmer	$1,700	11-000-223-320-1-0000
10/28/16	Staff Development Workshops, Inc.	Reader's & Writer's Gr 6-8/K. Widmer	$1,700	11-000-223-320-1-0000
10/24/16	Staff Development Workshops, Inc.	Reader's & Writer's Gr 3-5/K. Widmer	$1,700	11-000-223-320-1-0000
1/19/17	Staff Development Workshops, Inc.	Reader's & Writer's Gr 3-5/K. Widmer	$1,700	11-000-223-320-1-0000
10/3-10/7/16	Reading Venture One LLC Institute for Multi-Sensory Learning	Orton Gillingham Advanced Training	Not to exceed $24,370 + expenses	20-271-200-300-1-4000
10/10/16	Sowash Ventures	Google Certification Academy	Hosting Event-TBD	11-000-223-320-1-0000
10/10/16	Bruce A. Lesh	History Workshop	$2,300	11-000-223-320-1-0000

RESOLUTION NO. CIS 102-16 2016 SUMMER CURRICULUM WRITING HOURS

RESOLVED that the Board of Education approves the following staff members for summer curriculum writing to be compensated $30/hour not to exceed $10,000. (11-000-221-110-1-0000)

	Alpine Elementary School	
	Name	**Subject**
1	Auger, Patricia	ELA
2	Graham, Susan	ELA
3	Nieradka, Wendy	ELA
4	Pugliese, Lisa-Marie	ELA
5	Ruggerio, Laura	ELA
	Mohawk Avenue School	
6	Sullivan, Shannon	ELA
7	VanKirk, Jennifer	ELA
	Helen Morgan School	
8	O'Neill, Jennifer	ELA
9	Sawicki, Jennifer	ELA
10	Shepherd, Elaine	ELA
	Sparta Middle School	
11	Medina, Robert	ELA
12	Orosz, Thomas	ELA
13	Sofen, Laura	ELA
14	Yanoff, Elizabeth	ELA/SE
15	Yanoff, Theresa	ELA
	Sparta High School	
16	Brennan, Celia	ELA
17	Dalia, Renee	ELA/ SE
18	Healy, Corinne	ELA
19	Hier, John	ELA
20	La Carrubba-Gomez, Lauren	ELA
21	Lowery, Andrew	ELA
22	Reed, Victoria	ELA
23	Rivers, Brent	ELA

RESOLUTION NO. CIS 103-16 SPARTA EDUCATION FOUNDATION GRANTS

RESOLVED that the Board of Education approves the following Sparta Education Foundation Grants.

	Amount	School	Purpose
1	$ 11,304.83	SHS Sp Ed - M. Hassenplug	Kinesthetic Classroom
2	$ 6,690.00	SHS Sp Ed - A. Castornia	Sound system for ten classrooms
3	$ 15,067.21	SHS - K. Scognamiglio	Predator aquarium
4	$ 2,586.10	SHS – R. Dalia	Special Education Chromebooks
5	$201,830.64	SHS - D. Johnson	Chromebooks and Carts

RESOLUTION NO. CIS 104-16 2015-16 HIB SELF-ASSESSMENT GRADES

RESOLVED that the Board of Education approves the 2015-16 HIB Self-Assessment Grades.

RESOLUTION NO. CIS 105-16 FIVE-YEAR CURRICULUM REVISION CYCLE AND TEXTBOOKS

RESOLVED that the Board of Education adopts all of the existing curriculum, textbooks, and the Five-Year Curriculum Revision Cycle pursuant to New Jersey Administrative Code 6:8-3.5 through June 30, 2017.

RESOLUTION NO. CIS 106-16 FRENCH EXCHANGE PROGRAM

RESOLVED that the Board of Education approves the French Exchange Program for fall 2016 at Sparta High School and Sparta Middle School. Sparta families will host a French student in their homes for a week and on October 4 and October 7. The exchange students from France will attend school with their "host sibling".

RESOLUTION NO. CIS 107-16 SUMMER OVERNIGHT CAMPS

RESOLVED that the Board of Education approves the attendance of our students at the following overnight summer camps. These camps are self-funded. The only potential cost to the district may be transportation.

Cheerleading
Pine Forest Cheerleading Camp, Olyphant, Pa.,
August 22-25, 2016
$325 per student
About 30 students attending
District transportation.

Boys Basketball
East Stroudsburg University
June 25-29, 2016
$170 per student
About 80 students attending

Wrestling
TCNJ
$425 per student
June 27-30, 2016
About 15 students attending

Marching Band
Warwick Conference Center
$330 per student
August 22-26, 2016
About 60 students attending
District transportation

Yearbook Camp
Gettysburg College
July 24-26, 2016
No Charge
About 6 students

RESOLUTION NO. CIS 108-16 COMMUNITY BASED INSTRUCTION PROGRAMS

RESOLVED that the Board of Education approves the following community based instruction programs and chaperones.

Date	School	Trip Destination/Purpose	Requestor/Chaperone	Funding
7/15/16	SHS	ShopRite Byram/Life Skills	P. Jackson/C. Hyland	Budget
7/22/16	SHS	A'La Art Studios/Life Skills	P. Jackson/C. Hyland	Budget

7/29/16	SHS	Morning Star Horse Farm/Life Skills	P. Jackson/C. Hyland	Budget
8/5/16	SHS	Rockaway Townsquare Mall/Life Skills	P. Jackson/C. Hyland	Budget

RESOLUTION NO. CIS 109-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached).

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 110-16 PROFESSIONAL SERVICE PROVIDERS

RESOLVED that the Board of Education approves the attached list of professional evaluators for the 2016-2017 school year who provide IEP driven evaluations or services for students and, pursuant to Board Policy #2468 “Independent Educational Evaluations”, approves the maximum allowable cost by specialty for evaluation services. Our independent educational evaluators are chosen from the NJ State Approved Clinics and Agencies list which is issued by the New Jersey Department of Education. The maximum allowable cost is defined as the highest fee charged by each type of evaluator (psychiatric, neurological, etc.) that is on the Sparta BOE approved vendors list. (attached).

The fees will be charged to the IDEA grant. When those funds are exhausted, the fees will be charged to account #11-000-216-320-6-0000, Purchased Professional Services.

RESOLUTION NO. CIS 111-16 2016-17 OUT-OF-DISTRICT PLACEMENTS

Resolved that the Board of Education approves the list of IEP driven out-of-district student placements (attached) for the 2016-2017 school year.

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of June 6, 2016

FIN 117-16 Vendor Payments
FIN 118-16 Financial Reports/Monthly Certification for May 2016
FIN 119-16 Transfers May 2016
FIN 120-16 Donations
FIN 121-16 Donation from Sparta Board of Education
FIN 122-16 Sodexo Addendum
FIN 123-16 Chapter 47 Report of Awarded Contracts
FIN 124-16 Transfer of Current Year Surplus to Capital Reserve
FIN 125-16 Transfer of Current Year Surplus to Maintenance Reserve
FIN 126-16 Benefits Advisors
FIN 127-16 Tuition Agreement with Sussex Technical School
FIN 128-16 Tax Shelter Annuity Vendors
FIN 129-16 Cafeteria Plan
FIN 130-16 Flexible Spending Account
FIN 131-16 Tax Certification
FIN 132-16 Sussex County Educational Services Commission
FIN 133-16 Educational Services Commission of Morris County
FIN 134-16 NCLB Grant Submission
FIN 135-16 Transportation Jointure with Sussex Technical School
FIN 136-16 ESY Transportation Jointure with Sussex Technical School
FIN 137-16 ESY Parental Transportation Contract
FIN 138-16 Amend Stocker Bus Contract Renewal (FIN 113-16)
FIN 139-16 Amend First Student/Newton Contract Renewal (FIN 115-16)

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 117-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated May 24, 2016 through June 27, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$302,612.59
Fund 11	General Expense	$7,287,608.09
Fund 12	Capital Outlay	$46,320.40
Fund 20	Special Revenue	$135,276.35
Fund 30	HS Capital Projects	$0
Fund 40	Debt Service	$0
Fund 50	Cafeteria	$72,050.08
	Total:	$7,843,867.51

RESOLUTION NO. FIN 118-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MAY 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for May 31, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of May 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of May 31, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 119-16 TRANSFERS MAY 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period May 1, 2016 through May 31, 2016.

RESOLUTION NO. FIN 120-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	PURPOSE	RECIPIENT	AMOUNT
Target Take Charge of Education	1% of Community Purchases towards supplies	Alpine Elementary School	$85.99
Target Take Charge of Education	1% of Community Purchases towards supplies	Helen Morgan School	$75.93
Target Take Charge of Education	1% of Community Purchases Towards supplies	Sparta Middle School	$91.42
Target Take Charge of Education	1% of Community Purchases Towards supplies	Sparta High School	$103.99
High School Boys Lacrosse Booster Club	Volunteer Boys Lacrosse Coach	Patrick James Shea	$3,500
Stop & Shop A+	Improvement of Educational Quality	Alpine Elementary School	$1,126.29
Mohawk Avenue School PTO	Purchase of Picnic Table	Mohawk Avenue School	$1,063.50

RESOLUTION NO. FIN 121-16 DONATION FROM SPARTA BOARD OF EDUCATION

RESOLVED that the Board of Education approves the following donation:

DONATION FROM	PURPOSE	RECIPIENT	AMOUNT
Sparta Board of Education	Project Graduation 2016	Sparta High School Graduation Class	$1,000

RESOLUTION NO. FIN 122-16 SODEXO ADDENDUM

RESOLVED that the Board of Education approves the following addendum to the 2016-2017 school year Food Service Program renewal:

MANAGEMENT FEE(S) / GUARANTEES

1) FEES - **General Support Services Allowance.** District shall pay Sodexo a General Support Services Allowance equal to Fifty-Two Thousand Seven Hundred Eighty Dollars and No Cents ($52,780.00) for the 2016-2017 contract year, payable in ten equal installments of Five Thousand Two

Hundred Seventy-Eight Dollars and No Cents ($5,278.00), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Management Fee. District shall pay Sodexo a Management Fee in an amount equal to Seventy-Two Thousand Sixty-Five Dollars and No Cents ($72,065.00) payable in ten equal installments of Seven Thousand Two Hundred Six Dollars and Fifty Cents ($7,206.50), September through June for the 2016-2017 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

2) *GUARANTEE* - District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2016-2017 school year as follows.

Surplus Guarantee

Sodexo guarantees that District shall receive a Surplus of Seventy-Four Thousand Nine Hundred Ninety-Seven Dollars and No Cents ($74,997.00) for the 2016-2017 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual **Management Fee and General Support Services Allowance**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

RESOLUTION NO. FIN 123-16 CHAPTER 47 REPORT OF AWARDED CONTRACTS

RESOLVED that the Board of Education approves the following motion:

Pursuant to PL 2015, Chapter 47 the Sparta Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200, attached.

RESOLUTION NO. FIN 124-16 TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE

RESOLVED that the Sparta Board of Education approve the following motion:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Sparta Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Sparta Board of Education has determined not to exceed $1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Sparta Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESOLUTION NO. FIN 125-16 TRANSFER OF CURRENT YEAR SURPLUS TO MAINTENANCE RESERVE

RESOLVED that the Sparta Board of Education approve the following motion:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Sparta Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Sparta Board of Education has determined not to exceed $1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Sparta Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESOLUTION NO. FIN 126-16 BENEFITS ADVISORS

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2);

RESOLVED that the Board of Education designates Brown and Brown Benefit Advisors, Inc. Lambertville, NJ as insurance broker of record for employee benefits.

WHEREAS, the Board currently maintains its employee medical & prescription coverage with Horizon Blue Cross Blue Shield of New Jersey (hereinafter referred to as "Horizon"); **WHEREAS**, the Board currently maintains its employee dental coverage with Delta Dental (hereinafter referred to as "Delta"); and **WHEREAS**, in consultation with Brown & Brown Benefit Advisors, Inc. have renegotiated the Board's renewal rates with Horizon for the renewal period July 1, 2016 through June 30, 2017 at an increase of 4.0%.

WHEREAS, in consultation with Brown & Brown Benefits Advisors, Inc. have renegotiated the Board's renewal rates with Delta for dental coverage for the renewal period July 1, 2016 through June 30, 2017 at increase of 0%.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the renewal rates for medical, prescription and dental coverages for the renewal period July 1, 2016 through June 30, 2017 as follows:

Coverage:	Direct Access	EPO	POS	Prescription	Dental
Single	$ 771.71	$ 622.23	$ 707.71	$179.13	$ 48.25
Family	$2,033.16	$1,626.64	$1,850.16	$545.80	$145.61
Parent Child(ren)	$1,156.28	$ 925.09	$1,052.21	$307.25	NA
2 Adults	$1,750.86	$1,400.79	$1,593.28	$360.90	$ 86.99

RESOLUTION NO. FIN 127-16 TUITION AGREEMENT WITH SUSSEX TECHNICAL SCHOOL

RESOLVED that the Board of Education approves the tuition rates with Sussex Technical Board of Education for the sending/receiving educational services for resident pupils in Grades 9 – 12 for the 2016-2017 school year.

Program	Full Time	Shared Time
Regular Education	$2,142	$1,071
Special Education	$2,142	$1,071

RESOLUTION NO. FIN 128-16 TAX SHELTER ANNUITY VENDORS

RESOLVED that the Board of Education approves the following Tax Shelter Annuity salary reduction 403b Deferred Compensation Plans, Adoption Agreement and applicable 457 plans. The plan administrator for all accounts is the School Business Administrator.

AXA Equitable
Foresters Financial (Formerly First Investors)
Legend Group
Metlife
Fidelity
Oppenheimer
Lincoln Financial
AIG Valic

FURTHER BE IT RESOLVED that the Board of Education approves the appointment of Plan Connect as third party administrator to perform certain plan administration, plan compliance and related services.

RESOLUTION NO. FIN 129-16 CAFETERIA PLAN

RESOLVED that the Board of Education accepts the FY 2016-2017 renewal of the Sec 125 Cafeteria Plan and that the appropriate officers of the District are hereby authorized and directed to execute and deliver to the Administrator of the Plan, one or more counterparts of the Plan including Premium Conversion and Flexible Spending – Medical and Dependent Care.

RESOLUTION NO. FIN 130-16 FLEXIBLE SPENDING ACCOUNT

RESOLVED that the Board of Education accepts the Flexible Spending Account portion of the cafeteria plan with a plan year beginning September 1, 2016 – August 31, 2017.

BE IT FURTHER RESOLVED that the District will allow eligible employees to make an annual election of up to the IRS limitation of contributions of $2,550 for allowable medical expenses and $5,000 for allowable dependent care expenses.

BE IT FURTHER RESOLVED that Horizon Blue Cross Blue Shield of New Jersey will provide Third Party Administrative services regarding the Flexible Spending Account Plan.

RESOLUTION NO. FIN 131-16 TAX CERTIFICATION

RESOLVED that the Board of Education approves the following Annual Certification of Taxes for the 2016-2017 fiscal year:

ANNUAL CERTIFICATION OF TAXES
JULY 1, 2016 TO JUNE 30, 2017

Month	General Fund Tax Levy	Debt Service Tax Levy	Total Tax Levy	Date due to BOE
JULY	$ 4,544,496.50	$2,606,995.50	$ 7,151,492.00	7/15/2016
AUGUST	$ 4,544,496.50		$ 4,544,496.50	8/15/2016
SEPTEMBER	$ 4,544,496.50		$ 4,544,496.50	9/15/2016
OCTOBER	$ 4,544,496.50		$ 4,544,496.50	10/15/2016
NOVEMBER	$ 4,544,496.50		$ 4,544,496.50	11/15/2016
DECEMBER	$ 4,544,496.50		$ 4,544,496.50	12/15/2016
JANUARY	$ 4,544,496.50	$2,606,995.50	$ 7,151,492.00	1/15/2017
FEBRUARY	$ 4,544,496.50		$ 4,544,496.50	2/15/2017
MARCH	$ 4,544,496.50		$ 4,544,496.50	3/15/2017
APRIL	$ 4,544,496.50		$ 4,544,496.50	4/15/2017
MAY	$ 4,544,496.50		$ 4,544,496.50	5/15/2017
JUNE	$ 4,544,496.50		$ 4,544,496.50	6/15/2017
Total:	**$ 54,533,958.00**	**$ 5,213,991.00**	**$ 59,747,949.00**	

RESOLUTION NO. FIN 132-16 SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

RESOLVED that the Board of Education approves the agreement for ancillary educational services for both public and non-public schools with Sussex County Educational Services Commission for the 2016-2017 school year per attached rate sheet.

RESOLUTION NO. FIN 133-16 EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY

RESOLVED that the Board of Education approves the Shared Services Agreement with the Educational Services Commission of Morris County in cooperation with Educational Data Services, Inc. in the amount of $10,308 for the 2016-2017 school year.

RESOLUTION NO. FIN 134-16 NCLB GRANT SUBMISSION

RESOLVED that the Board of Education approves the submission of the Fiscal Year 2017 NCLB Grant. The grant application includes the acceptance of the following public and non-public funds:

	Title I	Title IIA	Title III	Total
Sparta	**$ 85,806**	**$38,527**	**$3,817**	**$128,150**
NonPublic	**$0**	**$19,900**	**$0**	**$19,900**
Total	**$ 85,806**	**$58,427**	**$3,817**	**$148,050**

RESOLUTION NO. FIN 135-16 TRANSPORTATION JOINTURE WITH SUSSEX TECHNICAL SCHOOL

RESOLVED that the Sparta Board of Education approves the transportation jointure with Sussex County Technical School BOE for the 2016-2017 school year:

Route #	Number of Days	Joiner Cost
STMS-01	**180**	**$30,030.00**
STMS-02	**180**	**$30,030.00**
STMS-03	**180**	**$30,030.00**

STMS-04	**180**	**$30,030.00**
STMS-05	**180**	**$30,030.00**
STMS-06	**180**	**$36,530.00**
STHS-12	**180**	**$31,950.00**
STHS-13	**180**	**$31,950.00**
STHS-14	**180**	**$31,950.00**
STHS-15	**180**	**$31,950.00**
STHS-16	**180**	**$31,950.00**
MA/HM-12	**180**	**$25,225.00**
MA/HM-13	**180**	**$25,225.00**
MA/HM-14	**180**	**$25,225.00**
MA/HM-15	**180**	**$25,225.00**
MA/HM-16	**180**	**$25,225.00**
AES-01	**180**	**$23,975.00**
AES-02	**180**	**$23,975.00**
AES-03	**180**	**$23,975.00**
AES-04	**180**	**$23,975.00**
AES-05	**180**	**$23,975.00**
AES-06	**180**	**$23,975.00**
AES-SE-05	**180**	**$30,475.00**
PJH-02	**180**	**$31,950.00**
Total:		**$678,830.00**

RESOLUTION NO. FIN 136-16 ESY TRANSPORTATION JOINTURE WITH SUSSEX TECHNICAL SCHOOL

RESOLVED that the Sparta Board of Education approves a transportation jointure (NHA-SP) with the Sussex County Technical School Board of Education for the transportation of five (5) Sparta students to Northern Hills Academy for the 2016 extended school year. Sparta is the joiner district with a cost of $9,450.00.

RESOLUTION NO. FIN 137-16 ESY PARENTAL TRANSPORTATION CONTRACT

RESOLVED that the Board of Education approves the following parental transportation contract for the 2016 extended school year:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-11	**EM**	**Northern Hills Academy Sparta, NJ**	**7/5/16-8/15/16**	**$484.80**
PC-12	**AP**	**Alpine School**	**7/7/16-8/5/16**	**$212.74**

RESOLUTION NO. FIN 138-16 AMEND STOCKER BUS CONTRACT RENEWAL (FIN 113-16)

RESOLVED that the Board of Education approves the following amended costs to the renewed transportation contracts with Stocker Bus for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
PJE12.13	**PJH-03**	**$35,407.80**	**$35,609.40** ($35,609.62)
11.12E	**PJH-11**	**$31,420.80**	**$31,599.00** ($31,599.89)
	TOTAL	**$66,828.60**	**$67,208.40**

RESOLUTION NO. FIN 139-16 **AMEND FIRST STUDENT/NEWTON CONTRACT RENEWAL (FIN 115-16)**

RESOLVED that the Board of Education approves the following amended costs to the renewed transportation contracts with First Student/Newton for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
FSN-F06	FSN-F06	$48,236.50	$48,511.44

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of June 6, 2016

OPS 57-16	**DPS Well Pumps and Water Systems**
OPS 58-16	Disposals
OPS 59-16	Tuition Rates
OPS 60-16	Telephone Services Cooperative
OPS 61-16	Software Support
OPS 62-16	Policy Services – Extraordinary Unspecifiable Services
OPS 63-16	Occupational Health Services
OPS 64-16	Drug/Alcohol Testing Site
OPS 65-16	Rullo & Juillet Assoc., Inc. – Environmental Services
OPS 66-16	Alarm & Communications Technologies, Inc.
OPS 67-16	Arrow Elevator, Inc.
OPS 68-16	Alpha Combustion Corporation
OPS 69-16	Lyons Environmental Services, Inc.
OPS 70-16	SchoolDude
OPS 71-16	Vent Tech
OPS 72-16	Interlocal Service Agreement with Sussex Technical
OPS 73-16	ESY Bus Routes
OPS 74-16	Bus Drivers
OPS 75-16	Bus Stops
OPS 76-16	Sparta Recreation Summer Camp Field Trips
OPS 77-16	Honeywell Instant Alert
OPS 78-16	The CLM Group – Mealtime
OPS 79-16	Genesis Educational Services
OPS 80-16	Donation of Food
OPS 81-16	Cooperative Purchasing with National IPA
OPS 82-16	**Alliance Commercial Pest Control Inc.**
OPS 83-16	**Athletic Field Lining Machine**
OPS 84-16	**Butler Water Corrections**
OPS 85-16	**Helen Morgan Annex Carpet and Tile Removal**
OPS 86-16	**Helen Morgan Annex VCT Tile Installation**
OPS 87-16	**Purchase 24 Passenger School Bus**
OPS 88-16	**Purchase Kyocera copier for Helen Morgan School**
OPS 89-16	**Award of Bid for the Controls Upgrades at Various Schools**
OPS 90-16	**Purchase 24' Deck Over Bumper Trailer**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. OPS 57-16 DPS WELL PUMPS AND WATER SYSTEMS

RESOLVED that the Board of Education approves DPS Well Pumps and Water Systems from Hopatcong, NJ to replace and install a muffin monster at the Sparta Middle School Sewer Pump Station at a cost not to exceed $23,100 (unbudgeted 12.000.261.420.3.0000).

RESOLUTION NO. OPS 58-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ ISBN #
Alpine Elementary School	Amaco Electric Kiln	1	#101959
Alpine Elementary School	Hobart Meat Slicer	1	#102269
Helen Morgan School	Manitowoc Ice Maker Model #QY0324A	1	n/a
Helen Morgan School	Accutemp Steamer Model #480D12-300	1	n/a
Helen Morgan School	Groen Kettle Model #EE40	1	n/a
Helen Morgan School	Hobart Mixer Model #A-200F	1	n/a

RESOLUTION NO. OPS 59-16 TUITION RATES

RESOLVED that the Board of Education approves the following Annual Tuition Rates for 2016-2017 school year:

Regular Ed/Special Ed Blended	Preschool	$3,000
Regular Education	Preschool/Kindergarten	$15,714
Regular Education	Grades 1-5	$15,791
Regular Education	Grades 6-8	$17,342
Regular Education	Grades 9-12	$17,577
Special Education	LLD, all grades	$35,893
Special Education	Behavior Disabled	$23,853
Special Education	Multiple Disabled	$37,573
Special Education	Preschool Handicapped Part Time	$73,052
Special Education	Preschool Handicapped Full Time	$35,226

Note: Preschool program for blended special education and general education – tuition charged for regular education only. Special Education students are not charged tuition.

RESOLUTION NO. OPS 60-16 TELEPHONE SERVICES COOPERATIVE

RESOLVED that the Board of Education approves renewal of a 1-year term contract agreement effective 7/1/2016 through 6/30/2017 with Cooperative Communications Inc. for land line in-state and inter-state rates of $0.035 per call.

RESOLUTION NO. OPS 61-16 SOFTWARE SUPPORT

WHEREAS, the Sparta Board of Education has need for Computer Software Maintenance services to assist the district in the daily usage of budget, payroll, and personnel software; and **WHEREAS**, it has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and is not reasonably possible to describe the required services with written bid specifications; **BE IT NOW RESOLVED,** that the Board of Education approves the annual renewal for software support with Computer Solutions Inc. for these services as an extraordinary unspecifiable service in the amount of $11,532.00 which includes the following:

Budgetary Accounting Module
Site Based Maintenance License
Fixed Assets Module
Human Resources Module with Position Control
Substitute Teachers

Invoicing
HR Portal – Web Based
Payroll Module
Carbonite Offsite Data Backup and Remote Disaster Recovery Services

RESOLUTION NO.OPS 62-16 POLICY SERVICES – EXTRAORDINARY UNSPECIFIABLE SERVICES

RESOLVED that the Board acknowledges the need for policy review services of the Sparta Board of Education.

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW, THEREFORE BE IT RESOLVED BY THE SPARTA BOARD OF EDUCATION IN THE COUNTY OF SUSSEX, AS FOLLOWS:

1. The policy review services firm of Strauss Esmay is hereby retained to provide policy review services necessary.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A.18A:18A-5(2) which cannot reasonably be described by written specifications.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

RESOLUTION NO. OPS 63-16 OCCUPATIONAL HEALTH SERVICES

RESOLVED that the Board of Education approves the agreement for occupational health services with Newton Medical Center of Newton, NJ. This includes Hepatitis B vaccinations at $65.00 per dose (3 dose series).

RESOLUTION NO. OPS 64-16 DRUG/ALCOHOL TESTING SITE

RESOLVED that the Board of Education approves Newton Urgent Care Center of New Jersey for the FY 2016-2017 for the following services:

Testing	Amount
Instant 11 Panel Drug Screen	$50
Urine Alcohol	$40
STAT Blood Alcohol	$70
Student Medical Clearance	$100
DOT Driver Exams	$125

RESOLUTION NO. OPS 65-16 RULLO & JUILLET ASSOC., INC. – ENVIRONMENTAL SERVICES

RESOLVED that the Board of Education approves Rullo & Juillet Assoc., Inc. for health and safety services and Right-To-Know services for the 2016-2017 school year at an annual cost of $6,900.

RESOLUTION NO. OPS 66-16 ALARM & COMMUNICATIONS TECHNOLOGIES, INC

RESOLVED that the Board of Education approves the contract renewal with Alarm & Communications Technologies, Inc. for the 2016-2017 school year for preventive maintenance and inspections of the district fire alarm systems at an annual cost of $21,190.

RESOLUTION NO. OPS 67-16 ARROW ELEVATOR, INC.

RESOLVED that the Board of Education approves the contract with Arrow Elevator for the 2016-2017 school year for preventive maintenance on the High School and Middle School elevators at an annual cost of $4,500.

RESOLUTION NO. OPS 68-16 ALPHA COMBUSTION CORPORATION

RESOLVED that the Board of Education approves the agreement with Alpha Combustion Corporation for the annual cleaning for State Inspections of the district boilers for the 2016-2017 school year at a cost not to exceed $16,000.

RESOLUTION NO. OPS 69-16 LYONS ENVIRONMENTAL SERVICES, INC.

RESOLVED that the Board of Education approves the contract with Lyons Environmental Services, Inc. to operate/monitor the Middle School pump station and the Alpine School Wastewater Treatment System for the 2016-2017 school year at a cost not to exceed $19,800. If additional testing is necessary outside scope of routine monitoring, additional costs may be incurred.

RESOLUTION NO. OPS 70-16 SCHOOLDUDE

RESOLVED that the Board of Education approves the renewal agreement with SchoolDude for maintenance solutions for the 2016-2017 school year at annual cost of $7,050.

RESOLUTION NO. OPS 71-16 VENT TECH

RESOLVED that the Board of Education approves the renewal contract with Vent Tech Paterson, New Jersey for degreasing of cafeteria exhaust systems district wide for the 2016-2017 school year at an annual cost of $3,050.

RESOLUTION NO. OPS 72-16 INTERLOCAL SERVICE AGREEMENT WITH SUSSEX TECHNICAL

RESOLVED that the Board of Education approves an interlocal services agreement with Sussex Technical Board of Education for the 2016-2017 school year for the repair and maintenance of District buses. The hourly rates for repairs and maintenance will be $80 per hour plus parts for ASE certified mechanic services or $40 per hour plus parts for ASE Supervised Mechanic Services.

RESOLUTION NO. OPS 73-16 ESY BUS ROUTES

RESOLVED that the Sparta Board of Education approves transportation for the extended school year routes including buses, bus drivers and bus aides commencing July 1, 2016 through August 5, 2016.

RESOLUTION NO. OPS 74-16 BUS DRIVERS

RESOLVED that the Sparta Board of Education approves the use of district bus drivers as needed for delivery and pick-up of district equipment at garage repair locations in preparation for required vehicle maintenance and inspections.

RESOLUTION NO. OPS 75-16 BUS STOPS

RESOLVED that the Sparta Board of Education approves all Sparta School District bus stops as listed at the Board Office in accordance with the New Jersey State Statutes.

RESOLUTION NO. OPS 76-16 SPARTA RECREATION SUMMER CAMP FIELD TRIPS

RESOLVED that the Board of Education approves the use of district buses and bus drivers for Sparta Recreation's summer camp field trips.

RESOLUTION NO. OPS 77-16 HONEYWELL INSTANT ALERT

RESOLVED that the Board of Education approves a contract with Honeywell Building Solutions effective July 1, 2016 through June 30, 2017 at an annual cost of $10,609.

RESOLUTION NO. OPS 78-16 THE CLM GROUP – MEALTIME

RESOLVED that the Board of Education approves a contract with The CLM Group – Mealtime effective July 1, 2016 through June 30, 2017 at an annual cost of $2,374 for license fee and software support.

RESOLUTION NO. OPS 79-16 GENESIS EDUCATIONAL SERVICES

RESOLVED that the Board of Education approves the agreement with Genesis Educational Services for the renewal of the Student Information System annual maintenance fee, IEP Planner 2-Way Interface, Naviance Task Scheduler Feature to Genesis SIS, Mealtime Interface – Export and Transfinder Interface – Export in the amount of $10,361.50.

RESOLUTION NO. OPS 80-16 DONATION OF FOOD

RESOLVED that the Board of Education approves the donation of leftover perishable food from the cafeteria to a local food pantry at the year-end close of school. The approximate value of the food is $295.

RESOLUTION NO. OPS 81-16 COOPERATIVE PURCHASING WITH NATIONAL IPA

RESOLVED that the Board of Education approves Cooperative Purchasing with National Intergovernmental Purchasing Alliance Co. (IPA) pursuant to State of New Jersey Statute, Title 52.

RESOLUTION NO. OPS 82-16 ALLIANCE COMMERCIAL PEST CONTROL INC.

RESOLVED that the Board of Education approves Alliance Commercial Pest Control Inc., Tinton Falls, New Jersey for integrated pest management services for the entire district for the 2016-2017 school year at a cost not to exceed $2,700.

RESOLUTION NO. OPS 83-16 ATHLETIC FIELD LINING MACHINE

RESOLVED that the Board of Education approves the purchase of a Brite Striper Lining Machine for the athletic fields from Pioneer Athletics at a cost not to exceed $3,493.35. (12.000.263.730.1.0000)

RESOLUTION NO. OPS 84-16 BUTLER WATER CORRECTIONS

RESOLVED that the Board of Education approves Butler Water Corrections, Hillside, New Jersey for chemical treatment of the boilers and chillers for the entire district for the 2016-2017 school year at a cost not to exceed $5,400.

RESOLUTION NO. OPS 85-16 HELEN MORGAN ANNEX CARPET AND TILE REMOVAL

RESOLVED that the Board of Education accepts the Request for Quotation submitted by Four Strong Builders, Inc. Clifton, New Jersey to remove floor tile, mastic and carpet in the 5th grade annex wing of the school at a cost not to exceed $36,900. (not budgeted 12.000.400.450.4.0000)

RESOLUTION NO. OPS 86-16 HELEN MORGAN ANNEX VCT TILE INSTALLATION

RESOLVED that the Board of Education approves RB Coatings, Inc., Sparta, New Jersey to install VCT tile in the 5th grade annex wing of the school based on quotation dated June 16, 2016 at a cost of $38,125. Three quotations were received with RB Coatings, Inc. being the lowest quotation. (not budgeted 12.000.400.450.4.0000)

RESOLUTION NO. OPS 87-16 PURCHASE 24 PASSENGER SCHOOL BUS

RESOLVED that the Board of Education approves the purchase of a 24 passenger school bus from H.A. DeHart & Son, Inc., Thorofare, New Jersey, a cost of $53,715.17 utilizing HCESC Award for Bus Bid Trans 13-04. (12.000.270.734.1.0000)

RESOLUTION NO. OPS 88-16 PURCHASE KYOCERA COPIER FOR HELEN MORGAN SCHOOL

RESOLVED that the Board of Education approves the purchase of a Kyocera TASKalfa 5501i copier for the Helen Morgan School at a cost of $5,063.00 utilizing NJ State Contract #A53090. (not budgeted 12.120.100.731.5.0000)

RESOLUTION OPS 89-16 AWARD OF BID FOR THE CONTROLS UPGRADES AT VARIOUS SCHOOLS

WHEREAS, on Thursday, June 24, 2016 in accordance with the Public School Contract Law, N.J.S.A. 18A:18A-1 et seq., the Sparta Board of Education conducted a public bid opening for the award of Controls Upgrades at Various Schools which yielded the following for consideration:

CONTRACTOR	BASE BID	TOTAL BID
A.M.E., Inc.	$57,333	$57,333
Direct Digital Control Systems, Inc.	$62,300	$62,300

and;

WHEREAS, A.M.E., Inc, submitted a bid that was responsive in all material respects and it is the Board's desire to aware the project to A.M.E., Inc.

NOW THEREFORE BE IT RESOLVED that the Sparta Board of Education award the contract for Controls Upgrades at Various Schools to A.M.E., Inc. in the total contract lump sum of $57,333.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed contract within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney and/or Business Administrator/Board Secretary is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

RESOLUTION NO. OPS 90-16 PURCHASE 24' DECK OVER BUMPER TRAILER

RESOLVED that the Board of Education approves the purchase of a 24' deck over bumper trailer from Hampton RV Sales, Inc. at a cost not to exceed $7,105. (not budgeted 12.000.263.730.1.0000)

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

NEW BUSINESS:

- Swearing in of new board member
- July 25th BOE meeting – district and board goal setting session 6 pm – 7:30 pm
- August 22nd BOE meeting – approval of goals
- Petitions for candidates due to county office by close of business July 25th

OLD BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on _____ @ _____. The Board will reconvene in public session at the conclusion of the Executive Session and action may be taken.

ADJOURNMENT: @ ____PM

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
SEPTEMBER 28, 2015
EXECUTIVE SESSION AGENDA, 6:30 PM
REGULAR MEETING AGENDA, 7:30 PM
SPARTA HIGH SCHOOL MEDIA CENTER

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on September 21, 2015 to the New Jersey Herald, the Township Clerk and the Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Legal Update:** District Lawsuit Regarding Student #404570 Court Case, **Negotiations:** In Process with District Bargaining Units and **Personnel**: Employee #0494 Request to Reinstate Salary Increment which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on _____@ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

MOTION TO CLOSE EXECUTIVE SESSION @ ____ PM

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

MOTION TO OPEN PUBLIC MEETING @ ____ PM

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:

PRESENTATIONS:

APPROVAL OF MINUTES:
August 24, 2015 - Executive Session Minutes
August 24, 2015 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

SUPERINTENDENT'S REPORT:

- OPRA: There were **4** OPRA requests totaling **5** hours and **48** minutes and legal fees for OPRA assistance for the month ending July 2015 were **$568.75.**
- District Transportation

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of September 2015.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

- Parent Letter regarding transportation concerns

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Ms. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Ms. Melva Cummings

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report September 21, 2015

PP 59-16 Resignations
PP 60-16 Leaves of Absence
PP 61-16 Appointments
PP 62-16 Renewed Substitute Staff
PP 63-16 New Substitute Teachers, Aide, Secretary, Bus Driver, Bus Aides and Custodian 2015-2016 School Year
PP 64-16 Salary Guide Movement
PP 65-16 Teacher Assistants (Classroom) to Receive Differential Payment for 35 hours per week
PP 66-16 Teacher Assistant (Classroom) to Receive Differential Payment for 4 hours per week
PP 67-16 Overload Stipend 2015-2016
PP 68-16 Increase of Hours for Teacher Assistants (Cafeteria/Playground) at the Sparta Alpine School
PP 69-16 New and Revised Policies and Regulations for Second Reading
PP 70-16 New and Revised Policies and Regulations for First Reading
PP 71-16 Volunteer Clubs and Advisors
PP 72-16 Co-Curricular Advisors
PP 73-16 Volunteer Assistant Football Coach
PP 74-16 Additional Co-Op Students for the 2015-2016 School Year
PP 75-16 Continued Practicum Internship
PP 76-16 One-To-One Teacher Assistant for After School Activities
PP 77-16 Field Experience-Nursing Student
PP 78-16 Choral Events Accompanist -SMS
PP 79-16 Lead Night Custodians
PP 80-16 Retroactive Head Custodian Stipend

RESOLUTION NO. PP 59-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position	School	Eff. Date
Bruno, Lucy	**Teacher Assistant (Classroom)**	**Mohawk Avenue School**	**Eff. 5/30/15 - for retirement purposes, 6/1/15**
Dann, Jane	Teacher Assistant (Classroom)	High School	9/2/15
Drossel, Joseph	Security Monitor	High School	9/30/15
Lagala, Loretta	Bus Driver	District	9/1/15
Maiorano, Michelle	Bus Driver	District	9/1/15
Preste, Audra	Teacher Assistant (Classroom)	Alpine	8/26/15

RESOLUTION NO. PP 60-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following Leaves of Absence:

Name	Position	School	Eff. Date
Badaan, Courtney	Elementary Teacher	Helen Morgan School	Amend previously approved return date from 4/12/16 (7/27/15) to 4/18/16
Crisafulli, Elise	ESL Teacher	District	Medical leave of absence using sick days, Eff. 10/12/15 through 3/4/16

Greco, Megan	**Special Education Teacher**	**Sparta High School**	**Eff. 2/26/16 through 5/20/16 (FMLA and NJFLA). Mrs. Greco intends on using 15 sick days and the remainder of the leave is unpaid. Mrs. Greco plans on returning to work on 5/23/16**
Morrow, Christina	Elementary Teacher	Alpine School	Eff. 10/30/15 through 3/20/16. (FMLA and NJFLA). Mrs. Morrow intends on using 35 sick days and the remainder of leave is unpaid. Mrs. Morrow also intends on extending her leave through 6/30/16 for child rearing purposes and plans on returning to work on 9/1/16
Richmond, Sharon	Business Teacher	High School	Unpaid medical leave of absence, Eff. 9/1/15 through date TBD
Smith, Amy	Elementary Teacher	Helen Morgan School	Eff. 11/2/15 through 3/20/16. (FMLA and NJFLA). Mrs. Smith intends on using 29 sick days and the remainder of leave is unpaid. Mrs. Smith plans on returning to work on 3/21/16
Stauss, Melissa	**Library Media Specialist**	**Middle School**	**Unpaid leave of absence Eff. 12/9/15 through 3/13/16. Mrs. Stauss intends on returning to work on 3/14/16**
Trentacoste, Maria	LDT-C	Alpine and Mohawk Avenue Schools	Intermittent Unpaid Leave of Absence (FMLA), 1-3 days per month, Eff. 9/1/15 through 6/30/16

RESOLUTION NO. PP 61-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Andresen, Sarah	Teacher Assistant (Classroom)	K. Jernick	High School	9/9/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Atkins, Kristine	Bus Driver	M. Maiorano	District	9/3/15- through the last day of school	4 hours per day at $17.50 per hour (salary to be adjusted upon contract negotiations)
Blake, Tracy	Teacher Assistant (Classroom)	J. Dann	High School	9/8/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Castorina, Adrienne	**Curriculum Supervisor K-12 Special Education**	**New Position**	**District**	**10/1/15-6/30/16**	**$90,000.00 pro-rated plus 15 days during the summer per contract**
Burns, Christopher	Head Custodian	S. Demsak	High School	10/1/15-6/30/16	Step 1 of the Head Custodian Guide (AFSCME), $25.17 per

					hour (annual salary $52,353.60 pro-rated (salary to be adjusted upon contract negotiations)
Durkot, Arlene	**Office Worker**	**N/A**	**District**	**9/1/15**	**$17.39 per hour as needed**
* Frisch, Shannon	Teacher Assistant (Classroom)	A. Preste	Alpine School	9/3/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Geiss, Joanne	Bus Driver(was originally appointed as Bus Aide and Substitute Driver)	L. LaGala	District	9/1/15- through the last day of school	4 hours per day at $17.50 per hour (salary to be adjusted upon contract negotiations)
Langan, Andrea	Principal Secretary	K. Grossberndt	High School	9/14/15-6/30/16	Step 2 of SEA Secretarial Guide, $32,030.00 pro-rated plus $2,094.94 stipend(salary to be adjusted upon contract negotiations)
Marchese, Laura	Bus Aide	New Position	District	9/3/15 through the last day of school	3.5 hours per day at $12.75 per hour
Mizerek, Dennis	**Part time Custodian**	**B. Taylor**	**Middle School**	**10/1/15**	**Step 1 of the Custodian Guide (AFSCME), 20 hours per week at $17.31 per hour (salary to be adjusted upon contract negotiations**
*Roselle, Dana	Teacher Assistant (Classroom)	G. Zurlo	High School	9/14/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Siipola, Deborah	Leave of Absence Replacement – Elementary Teacher	C. Badaan	Helen Morgan School	10/28/15 - 4/15/16 includes 3 transitional days	BA, Step 1 $53,933.00 pro-rated (Salary to be adjusted upon contract negotiations)
Zurlo, Gloria	Special Education Elementary School Teacher	New Position	Home Instructor	9/1/15-6/30/16	BA, Step 4, $57,383.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 62-16 RENEWED SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Nurse for the 2015-2016 school year:

Renewed Substitute Teachers

Gardiner, Renee	Turon, Edward
Graniello, Regina	Wychules, Michael
Stumpf, Walter	

Renewed Substitute Nurse

Pardee, Jayne	

RESOLUTION NO. PP 63-16 NEW SUBSTITUTE TEACHERS, AIDE, SECRETARY, BUS DRIVER, BUS AIDES AND CUSTODIAN 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following list of new substitute teachers, aide, secretary, bus drivers, bus aides and custodians:

New Substitute Teachers

Connors, Michael	Certification Social Studies
Eberding, Heidi	Certification Bookkeeping/Acct/Marketing
Esposito, Jillian	Cert Elementary/Specialization Social Studies 5-8
Grimsley, Vicki	Certification English
Higgins, Maureen	Substitute Certificate expires 1/2/21
Masood, Amjed	Substitute Certificate expires 1/2/21
Monaco, Diane	Elementary Teacher
Ratyniak, Alexandra	Substitute Certificate expires 1/2/21
Redondo, Colette	Cert Elementary/Specialization LA/Literacy 5-8
Rhodes, Ashley	Substitute Certification expires 1/2/21
Zanella, Jennifer	Certification Elementary School Teacher

New Substitute Aide

Grimsley, Vicki	

New Substitute Secretary

Fuchs, Rosemary	

New Substitute Bus Driver

Lagala, Loretta – Eff. 9/3/15	

New Substitute Bus Aides

Haberthur, Kathleen – Eff. 9/3/15	Mastrianni, Catherine
Lagala, Loretta – Eff. 9/3/15	

New Substitute Custodian

Longo, Frank*	**Figueroa, Jose***

RESOLUTION NO. PP 64-16 SALARY GUIDE MOVEMENT

RESOLVED to approve the following salary guide moves in accordance with the negotiated contract effective October 1, 2015**:**

Administrator Name	From	Amount	To	Amount
Trent, Laura	MA15	$143,183.52	MA30	$146,183.52

RESOLUTION NO. PP 65-16 TEACHER ASSISTANTS (CLASSROOM) TO RECEIVE DIFFERENTIAL PAYMENT FOR 35 HOURS PER WEEK

RESOLVED that the Board of Education approves the following Teacher Assistants (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for those students with IEP driven special handling techniques for the 2015-2016 school year effective September 3, 2015 through June, 2016 for a total of 35 hours per week.

#	Name
1	Brennan, Barbara
2	Cernecaro, Linda
3	Fiorentino, Krista
4	Frisch, Shannon
5	Hedderich, Margaret
6	Masucci, Janine
7	Masucci, Melissa
8	Metro, Jeffrey
9	O'Brien, Pamela
10	Ortiz, Kellie
11	Rowan, Kristi
12	Sayers, Dianne
13	Smuda, Laurie
14	Somma, Jacquelyn
15	Specht, Sandra
16	Sucich, Melissa
17	Traina, Elizabeth

RESOLUTION NO. PP 66-16 TEACHER ASSISTANT (CLASSROOM) TO RECEIVE DIFFERENTIAL PAYMENT FOR 4 HOURS PER WEEK

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with IEP driven special handling techniques for the 2015-2016 school year effective September 3, 2015 through June, 2016 for a total of 4 hours per week.

Name
Huettenmoser, Eric

RESOLUTION NO. PP 67-16 OVERLOAD STIPEND 2015-2016

RESOLVED that the Board of Education approves the following overload stipend for the 2015-2016 school year according to Article IX (Teacher Workload) of the negotiated contract between the Sparta Board of Education and the Sparta Education Association.

Teacher	Assignment	Minutes	% Stipend	$ Amount
Crouse, Douglass	French	1250	60%	*$6,471.96

*Salary to be adjusted upon contract negotiations.

RESOLUTION NO. PP 68-16 INCREASE OF HOURS FOR TEACHER ASSISTANTS (CAFETERIA/PLAYGROUND) AT THE SPARTA ALPINE SCHOOL

RESOLVED that the Board of Education approves an increase of hours for Teacher Assistants (Cafeteria/Playground) at the Sparta Alpine School to 3 hours per day (15 hours per week) for the 2015-2016 school year.

Groome, Elizabeth
Gundry, Susan
Hauck, Margaret
Knight, Kevin
Romeo, Francine
Sehring, Lori
Smith, Lisa
Walsh, Laurie

RESOLUTION NO. PP 69 -16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following new and revised policies and regulations.

Number	Name
Policy # 3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
Policy # 4130	Assignment and Transfer (New)
Policy # 4152	Withholding an Increment (New)
Policy # 4159	Support Staff Member/School District Reporting Responsibilities (New)
Policy # 4161	Examination for Cause (Revised)
Policy and Reg # 4211.3	Consulting Outside the District (New)
Policy & Reg # 4233	Political Activities (Revised)
Policy # 4282	Use of Social Networking Sites (New)
Policy # 4322	Staff Member's Use of Cellular Telephones (New)
Policy # 4324	Right of Privacy – Support Staff Members (New)
Policy # 4340	Grievance (New)
Policy # 4351	Healthy Workplace Environment (New)
Policy # 4360	Support Staff Member Tenure (New)
Policy # 4381	Protection Against Retaliation (New)
Policy # 4410	Compensation (New)
Policy # 4411	Placement on Guide Step (New)
Policy # 4413	Overtime Compensation (New)
Policy # 4415	Substitute Wages (New)
Policy # 4420	Benefits (New)
Policy & Reg # 4425.1	Modified Duty Early Return to Work Program-Support Staff Members (New)
Policy & Reg # 4432	Sick Leave (New)
Policy # 4435	Anticipated Disability (New)
Policy # 4436	Personal Leave (New)
Policy # 4437	Military Leave (Revised)
Policy # 4438	Jury Duty (Revised)
Reg # 4230	Outside Activities (Revised)
Reg # 4352	Sexual Harassment of Support Staff Members Complaint Procedure (New)

RESOLUTION NO. PP 70-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following policies and regulations:

Number	Name
Policy # 5112	Entrance Age (Revised)
Policy 5116	Education of Homeless Children (Revised)
Reg # 5116	Education of Homeless Children (New)
Policy & Reg 5117	Interdistrict Public School Choice (New)
Reg # 5130	Withdrawal From School (M) (New)
Policy # 5230	Late Arrival and Early Dismissal (Revised)
Policy & Reg # 5320	Immunization (Revised)
Policy & Reg # 5330	Administration of Medication (M) (Revised)
Policy # 5411	Promotion From Eight Grade (New)
Policy # 5431	Good Student Status (New)
Policy # 5511	Dress and Grooming (Revised)
Reg # 5511	Dress and Grooming (New)
Policy # 5517	Student Identification Cards (New)
Policy # 5535	Passive Breath Alcohol Sensor Device (New)
Policy # 5615	Suspected Gang Activity (New)
Policy # 5756	Transgender Students (Revised)
Policy # 5841	Secret Societies (Revised)
Policy # 5842	Equal Access of Student Organizations (Revised)
Policy # 8540	School Nutrition Programs (Revised)
Policy # 8550	Outstanding Food Services Charges (New)
Policy # 8820	Opening Exercises (Revised)

RESOLUTION NO. PP 71 -16 VOLUNTEER CLUBS AND ADVISORS

RESOLVED that the Board of Education approves the creation of the following Co-Curricular Clubs and Advisors at Sparta High School for the 2015-2016 school year. The advisors for these clubs will be on a permanent volunteer basis and at no time in the future will it be funded by the Board of Education.

Advisor	Club
Chiappini, Sandra	Fashion Club
Scognamiglio, Kenneth	Ecology Club (formerly Recycling Club)

RESOLUTION NO. PP 72 -16 CO-CURRICULAR ADVISORS

RESOLVED that the Board of Education approves the following Co-Curricular Advisor positions for the 2015-2016 school year:

Carter, Gerald	Fall Site Supervisors: ¼ of Stipend, SEA Guide A, $1,209,75	Tim Librizzi resigned the ½ stipend position
Lollgen, Ryan	Fall Site Supervisor: ¼ of Stipend, SEA Guide Cluster A, $1,209.75	Tim Librizzi resigned the ½ stipend position
Meloa, Mark	**Robotics Club – SEA Guide, Cluster "D", $2,653**	**Permanently Replaces Future Business Leaders of America in the Guide**
Reese, Catherine	Fall Intramurals: Full Stipend, SEA Guide Cluster E, $1,987	Daniel Trappe resigned the ½ stipend position

Salary to be adjusted upon contract negotiations.

RESOLUTION NO. PP 73 -16 VOLUNTEER ASSISTANT FOOTBALL COACH

RESOLVED that the Board of Education approve the following volunteer football coach for Sparta High School for the 2015-2016 school year:

Name	Salary
Higgins, James	Volunteer

RESOLUTION NO. PP 74 -16 ADDITIONAL CO-OP STUDENTS FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education accepts and approves the following students into the Cooperative Business Education program:

Binder, Luke	Guidance
Hoffman, William (Replaces Amanda Johnson effective 9/29/15)	SMS MRC

All students will be paid at the usual rate paid by the district for co-op students – which is currently $8.38/hour.

RESOLUTION NO. PP 75 -16 CONTINUED PRACTICUM INTERNSHIP

RESOLVED that the Board of Education approves the continued practicum internship with Dr. Jane Esposito for the following student enrolled in Fairleigh Dickenson University Psy.D Program in school psychology. The student is required to complete 8-10 hours per week of field experience in a school setting according to the Practicum Plan. This is not a paid practicum.

Name	Dates of Practicum
Endrikat, Elisabeth	9/29/16 through June 2016

RESOLUTION NO. PP 76 -16 ONE-TO-ONE TEACHER ASSISTANT FOR AFTER SCHOOL ACTIVITIES

RESOLVED that the Board of Education approves the following One-One Teacher Assistant for after school activities as per State mandated IEP. Teacher Assistant to be paid upon submission of timesheets.

Name	**Rate of Pay**	**# of hours**	**# of days per week**	**Student #**
Angela Risoli	Hourly rate	2:45 – 4:30	1 afternoon per week	509366

RESOLUTION NO. PP 77 -16 FIELD EXPERIENCE-NURSING STUDENT

RESOLVED that the Board of Education approves Sharon Misyak, Caldwell College nursing student, to complete 30 hours field experience at Helen Morgan with Donna Gallagher, fall semester 2015.

RESOLUTION NO. PP 78 -16 CHORAL EVENTS ACCOMPANIST – SMS

RESOLVED that the Board of Education approves Joan Lucas as accompanist to our students at the Sparta Middle School for the following Choral events for the 2015-2016 school year:

Date	Event	Compensation
12/3/15	6th Grade Chorus plus one rehearsal	$175
1/13/16	7th/8th Grade Chorus plus one rehearsal	$200
5/9/16	6th Grade Chorus plus one rehearsal	$175
5/10/16	7th/8th Chorus plus one rehearsal	$200
5/27/16	Dorney Park Music Festival	$250

RESOLUTION NO. PP 79 -16 LEAD NIGHT CUSTODIANS

RESOLVED that the Board of Education approves the following employees to be appointed as lead night custodians and to receive a $500 annual stipend prorated:

Name	Position	Replaces	School	Eff. Date	Salary
Iliff, David	Lead Night Custodian	Stephen Demsak	Middle School	10/1/15 – 6/30/16	$500.00 stipend prorated

RESOLUTION NO. PP 80 -16 RETROACTIVE HEAD CUSTODIAN STIPEND

RESOLVED that the Board of Education approves Christopher Burns, High School Custodian, to be compensated for the month of September 2015 for acting Head Custodian duties at an hourly rate of $25.17. (Salary to be adjusted upon contract negotiations)

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report September 14, 2015

CIS 23-16 Google Apps Workshop
CIS 24-16 Tuition Rate Revisions
CIS 25-16 IEP Meetings
CIS 26-16 Approved Service Provider
CIS 27-16 MD Program Placement
CIS 28-16 LLD Program Placement
CIS 29-16 Motivational Speaker - SHS
CIS 30-16 Field Trips
CIS 31-16 Teachscape Renewal License
CIS 32-16 HIB Statement of Assurance
CIS 33-16 Project Lead the Way Adoption
CIS 34-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. CIS 23-16 GOOGLE APPS WORKSHOP

RESOLVED that the Board of Education approves up to thirty special education staff members to attend a six-hour Google apps workshop session conducted by Robert R. Zywicki, Ed.D. in November.

RESOLUTION NO. CIS 24-16 TUITION RATE REVISIONS

RESOLVED that the Board of Education approves the tuition rate revisions for the following student whose placement was approved at the April 27th BOE meeting:

School	Student #	Original Approved Tuition	Revised Tuition
Lenape Valley High School	405090	$30,508.60	$33,037.00

RESOLUTION NO. CIS 25-16 IEP MEETINGS

RESOLVED that the Board of Education approves the following teachers to attend IEP meetings during the summer to be compensated at $30.00 per hour (per the Teacher's Contract) upon submission of timesheets.

Name
Hurley-Smulewicz, Dana
Johnson, Tina

RESOLUTION NO. CIS 26-16 APPROVED SERVICE PROVIDER

RESOLVED that the Board of Education approves the following service provider for IEP mandated nursing services:

Vendor	Service	Fee	Account
Loving Care Agency/Epic Health Services	Nursing	$55 per hour RN $45 per hour LPN	#11-000-217-320-6-0000, Individual Student Services

RESOLUTION NO. CIS 27-16 MD PROGRAM PLACEMENT

RESOLVED that the Board of Education approves the placement of an out of district classified student from Frankford Township School District to enroll as a received student for tuition in the MD Program at Sparta Middle School for the 2015 ESY Program effective July 1, 2015 effective as follows:

Student #	Program	Aide	Related Services
310908	Mutiple Disabled at SMS Tuition -$25,620 or $142.33 per diem	Yes 1-Aide with Differential assigned $11.72 plus $1.50 per hour plus benefits	Speech 2x wk 30 min, OT & PT

Transportation to be provided by Frankford Township School District to and from Sparta Middle School.

RESOLUTION NO. CIS 28-16 LLD PROGRAM PLACEMENT

RESOLVED that the Board of Education approves the placement of an out of district classified student from Sussex Wantage Regional School District to enroll as a received student for tuition in the LLD Program at Alpine School for the 2015 ESY Program effective July 1, 2015 as follows:

Student #	Program	Aide	Related Services
509936	Learning and Language Disabled at Alpine Tuition -$42,336 or $235.20 per diem	N/A	Speech, & OT

RESOLUTION NO. CIS 29-16 MOTIVATIONAL SPEAKER - SHS

RESOLVED that the Board of Education approves Yahya Bakkar, a motivational speaker affiliated with Josh Shipp Productions, LLC, to present to Sparta High School students on October 6, 2015 a program aimed at inspiring them to be caring citizens in our community as part of respect week at a cost not to exceed $1,500.00.

RESOLUTION NO. CIS 30-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*Trip*	*Funding*
10/2/15	**Alpine Gr 1** **To Windy Brow Farm, Newton, NJ** **For Lifecycle apples & pumpkins** **Requester: K. Deters** **Chaperones: S. Gorey, L. Roche, K. Papanestor, L. Pulgliese, chaperones and nurse**	***Parent***
10/6/15	**Alpine Gr 1** **To Windy Brow Farm, Newton, NJ** **For Lifecycle apples & pumpkins** **Requester: K. Deters** **Chaperones: L. Selitto, K. Deters, M. Radjewski, chaperones and nurse**	***Parent***

10/6/15	SHS 9-12 Health & PE To: Wallkill Valley Regional HS For Youth Conference: Volunteerism Requester/Chaperone: C. Wille, C. Reese	*School/**Transportation***
10/7/15	**Alpine Gr 1** **To Windy Brow Farm, Newton, NJ** **For Lifecycle apples & pumpkins** **Requester: K. Deters, A. Lyons, A. Cronin, S. Hantson, chaperones and nurse**	***Parent***
10/8/15	SMS Gr 6-8 Cross Country To: Wallkill Valley Regional HS For Track Meet Requester/Chaperone: R. Gilmartin	*Budgeted*
10/13/15	SHS DECA/Marketing To: Picatinny Arsenal Rockaway, NJ For Chapter Office Leadership Trng (COLT) Requester/Chaperone: S. Chiappini	*Parent/Other (School Store will fund admission fee-$180)*
10/21/15	SHS Find the Courage To: Sussex County Tech School Requester: L. D'Amelio, D. Colte Chaperones: L. D'Amelio	*School*
10/21/15	**SMS Gr 6-8** **To Sussex Cty Tech for Anti-Bullying Summit** **Requester/Chaperones: J. Mathesius, Tracy Rivera, Cindy Reigstad**	***School***
10/27/15	SMS Gr 6-8 Cross Country To: Hardyston Middle School For Track Meet Requester/Chaperone: R. Gilmartin	*Budgeted*
11/5/15	**MAS Gr 3** **To Liberty Science Center, Jersey City,NJ** **For Hands on STEM experience** **Requester/Chaperones: S. Nademus, K. Bambara, G. Verhalen, S. Smith, J. Parlapiano, C. Weir, B. Lukich, S. Sullivan, B. Reigstad, S. Delpone**	***Parent***
11/10/15	SHS 9-12 English To: Hopatcong HS for Poetry & Creative Writing Festival Requester: M. Hassenplug Chaperones: M. Hassenplug, J. Barker, J. Hier, B. Rivers	*Parent*
11/19/15 – 11/22/15	SHS DECA/Marketing To: All Star Resorts, Orlando, FL Y.E.S. Conf-Behind Scenes Disney Requester: S. Chiappini Chaperones: S. Chiappini/C. Merrill	*Parent/Perkins Grant*
09/24/15	SMS to Fairview – Additional chaperones Amanda Kreuder and Allison Meade	*To be compensated for additional time upon submission of timesheets. Originally approved on 7/27/15*

RESOLUTION NO. CIS 31-16 TEACHSCAPE RENEWAL LICENSE

RESOLVED that the Board of Education approves the Focus for Observers Annual License for Teachscape, teacher evaluation instrument, for the following staff members at a cost not-to-exceed $1,676.00:

Castorina, Adrienne
Dalton, Kacey
Hamblin, Danielle
Shea, Patrick

RESOLUTION NO. CIS 32-16 HIB STATEMENT OF ASSURANCE

RESOLVED that the Board of Education approves the annual HIB Statements of Assurance for each school in the district.

RESOLUTION NO. CIS 33-16 PROJECT LEAD THE WAY ADOPTION

RESOLVED that the Board of Education approves the adoption of Project Lead the Way Curriculum for the High School STEM Program for the 2015-2016 school year.

RESOLUTION NO. CIS 34-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approves the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of September 15, 2015

FIN 34-16 Vendor Payments
FIN 35-16 Financial Reports/Monthly Certification for August 2015
FIN 36-16 Transfers August 2015
FIN 37-16 Sparta Bus Drivers' Association Affiliation With AFSCME Local 2294
FIN 38-16 Emergency Operations Manual
FIN 39-16 Amend 2015-2016 Superintendent Merit Goals (8/24/15)
FIN 40-16 Sick and/or Vacation Day Payments
FIN 41-16 Reliance Communications, LLC Contract Renewal
FIN 42-16 Drug & Alcohol Testing – Newton Urgent Care

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. FIN 34-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated August 25, 2015 through September 28, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$167,510.95
Fund 11	General Expense	4,971,119.39
Fund 12	Capital Outlay	41,237.57
Fund 20	Special Revenue	118,702.45
Fund 30	HS Capital Projects	88,369.00
Fund 40	Debt Service	1,445,821.88
Fund 50	Cafeteria	21,819.59
	Total:	$6,854,580.83

RESOLUTION NO. FIN 35-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR AUGUST 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for August 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of August 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of August 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 36-16 TRANSFERS AUGUST 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period August 1, 2015 through August 31, 2015.

RESOLUTION NO. FIN 37-16 SPARTA BUS DRIVERS' ASSOCIATION AFFILIATION WITH AFSCME LOCAL 2294

RESOLVED that the Board of Education recognizes the Sparta Bus Drivers' Association has voted to affiliate with the American Federation of State, County, Municipal Employees (AFSCME), Council 52, Local 2294, AFL-CIO located in Jersey City, New Jersey as per letter received July 15, 2015.

RESOLUTION NO. FIN 38-16 EMERGENCY OPERATIONS MANUAL

RESOLVED that the Board of Education approves the annual updates to the emergency operations manual for the 2015-2016 school year.

RESOLUTION NO. FIN 39-16 AMEND 2015-2016 SUPERINTENDENT MERIT GOALS (8/24/15)

WHEREAS N.J.A.C. 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of his achievement during the school year; and

WHEREAS the Board of Education has now developed a set of annual goals for the 2015-2016 school year that it wishes to include in its contract with the Superintendent; now, therefore, be it

RESOLVED the Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for their achievement; and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval.

GOAL	TYPE	PERCENT OF MERIT PAY
To improve effective communication and trust between the Superintendent, BOE and school community by providing accurate and ongoing district information.	Quantitative	3.33%
To provide a standards-based, comprehensive, fully articulated curriculum and academic program within our new Full Day Kindergarten program.	Quantitative	3.33%
To Increase the utilization of district provided technology in the form of Google Apps for Educators (GAFE).	Quantitative	3.33%
To do a comprehensive district analysis and review of our current Special Education Services Department in-district and out-of-district student services / programming.	Qualitative	2.5%
To provide a positive and safe learning environment conducive to optimum learning.	Qualitative	2.5%

RESOLUTION NO. FIN 40-16 SICK AND/OR VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual vacation day payment:

Name	Term Date	Vacation Days	Total Payment
Grossberndt, Kelly	9/11/2015	10.5	$1,479.84

RESOLUTION NO. FIN 41-16 RELIANCE COMMUNICATIONS, LLC CONTRACT RENEWAL

RESOLVED that the Board of Education approves the renewal of the Reliance Communications, LLC contract for the 2015-2016 school year. This contract is for the SharpSchool Suite webhosting in the amount of $5,407.

RESOLUTION NO. FIN 42-16 DRUG & ALCOHOL TESTING – NEWTON URGENT CARE

RESOLVED that the Board of Education approves Newton Urgent Care Center as our drug/alcohol comprehensive testing site for the 2015-2016 school year. The cost for the Drug Screen is $50, Urine Alcohol $40, STAT Blood Alcohol $70 and the Medical Clearance is $100.

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of September 15, 2015

OPS 09-16 Tree Trimming – SHS Track – Midhurst Tree Care
OPS 10-16 Alpine Sewer Plant Repair – Fred Devens Construction
OPS 11-16 Disposals
OPS 12-16 **Parental Transportation Contract For School Year 2015-2016**
OPS 13-16 **Summer Out-Of-District Transportation Jointure**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. OPS 09-16 TREE TRIMMING – SHS TRACK – MIDHURST TREE CARE

RESOLVED that the Board of Education approves Midhurst Tree Care, Sussex, New Jersey, to trim trees surrounding Sparta High School Track per quote dated September 4, 2015, in the amount of $3,150 (11.000.263.420.1.0000).

RESOLUTION NO. OPS 10-16 ALPINE SEWER PLANT REPAIR – FRED DEVENS CONSTRUCTION

RESOLVED that the Board of Education approves Fred Devens Construction, Ringwood, New Jersey, to replace Keystone valve actuator at Alpine Elementary School per quote dated August 12, 2015, in the amount of $4,600 (11.000.261.420.5.9900).

RESOLUTION NO. OPS 11-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	**Item**	**Tag #**
Middle School	Savin 9090 Copier	102541
Middle School	Savin 3360 Copier	102538
Middle School	Laminator	006149
Middle School	Warming Slide	100472
Mohawk Ave. School	General Electric Double Tier Pizza Oven	102651

RESOLUTION NO. OPS 12-16 PARENTAL TRANSPORTATION CONTRACT FOR SCHOOL YEAR 2015-2016

RESOLVED that the Board of Education approves the following parental transportation contract for the school year 2015-2016, as follows:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-09	**EM**	**Northern Hills Academy/Sparta**	**9/1/15-6/30/16**	**$2,910.60**

RESOLUTION NO. OPS 13-16 SUMMER OUT-OF-DISTRICT TRANSPORTATION JOINTURE

RESOLVED that the Board of Education approves the following summer out-of district transportation jointure with High Point Regional Board of Education for 15 days in July 2015, as follows:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
HSU-1503	MB	ECLC/Chatham	7/13/15-7/31/15	$597.00

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training: Effective Meetings – November 23, 2015

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (if required):

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

ADJOURNMENT: @ ____ **PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
OCTOBER 26, 2015
REGULAR MEETING AGENDA, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ **_____PM**

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:

PRESENTATIONS:
- PARCC Assessment – Dr. Daniel Johnson

APPROVAL OF MINUTES:
September 28, 2015 - Executive Session Minutes
September 28, 2015 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

SUPERINTENDENT'S REPORT:
- OPRA: There were **_0_** OPRA requests totaling _0_ hours and **__0__** minutes and legal fees for OPRA assistance for the month ending August 2015 were **$297.50.**
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of October 2015.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

- Parent letter regarding alleged bullying
- Pope John letter regarding 2016 football schedule

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Ms. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Ms. Melva Cummings

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report October 12, 2015

PP 86-16 Resignations
PP 87-16 Appointments
PP 88-16 Renewed Substitute Staff
PP 89-16 New Substitute Staff
PP 90-16 Ten Additional Days for Middle School Psychologist
PP 91-16 Teacher Assistants (Classroom) to Receive Differential Pay
PP 92-16 One-To-One Teacher Assistant for After School Activities
PP 93-16 Teacher Assistants to Substitute for One-To-One Teacher Assistants
PP 94-16 New and Revised Policies and Regulations for Second Reading
PP 95-16 New and Revised Policies and Regulations for First Reading
PP 96-16 Reappointment
PP 97-16 Homebound Program Instructional Consultant
PP 98-16 Creation of Volunteer Co-Curricular Club and Advisor
PP 99-16 Co-Curricular Advisors
PP100-16 Leave of Absence
PP101-16 Additional Athletic Event Official

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. PP 86-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

#	Name	Position	School	Eff. Date
1	DeSciscio, Carol	Head Guidance Secretary	High School	Eff. 12/31/15 - for retirement purposes, 1/1/16. Ms. DeSciscio is retiring after serving the district for 25 years
2	**Hilcken, Rebecca**	**Teacher Assistant (Classroom)**	**Alpine School**	**Through November 23, 2016 or as soon as a replacement can be found**
3	Nelson, Jessica	Teacher Assistant (Cafeteria/Playground)	Mohawk Avenue School	10/12/15
4	Ortiz, Kellie	Teacher Assistant (Classroom)	Alpine School	10/14/15
5	Smith, Lisa	Teacher Assistant (Cafeteria/Playground)	Alpine School	10/13/15

RESOLUTION NO. PP 87-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

	Name	Position	Replaces	School	Eff. Date	Salary
1	*Arniella, Elizabeth	Leave of Absence Replacement – ESL Teacher	E. Crisafulli	District	10/8/15-3/4/16	BA, Step 1- $53,933.00 (salary to be adjusted upon contract negotiations)
2	***Geddis, Colleen**	**Social Worker**	**A. Castorina**	**Middle School**	**1/4/16 or upon release of her current contract – 6/30/16**	**MA, Step 11, $77,663.00 pro-rated (salary to be adjusted upon contract negotiations)**
3	Langeraap, Libia	Teacher Assistant (Classroom)	New Position	Alpine School	10/27/15 through the last day of school	35 hours per week @ $11.72 per hour (salary to be adjusted upon contract negotiations)
4	**Longo, Frank**	**Full Time 3rd Shift Custodian (10:30 pm - 6:30 am)**	**F. Henderson**	**High School**	**11/2/15-6/30/16**	**$17.31 per hour (salary to be adjusted upon contract negotiations)**
5	*Picinic, Sheri	Teacher Assistant (Cafeteria/ Playground)	J. Nelson	Mohawk Avenue School	10/13/15 through the last day of school	10 hours per week @ $11.85 per hour (salary to be adjusted upon contract negotiations)
6	Smith, Lisa	Teacher Assistant (Classroom)	K. Ortiz	Alpine School	10/14/15- through the last day of school	35 hours @11.72 per hour plus $1.50 per hour differential pay (salary to be adjusted upon contract negotiations)
7	*Vieira, Christina	Teacher Assistant (Cafeteria/ Playground)	L. Smith	Alpine School	10/14/15 through the last day of school	15 hours per week @ $10.85 per hour (salary to be adjusted

						upon contract negotiations)
8	***White, Julie**	**Leave of Absence Replacement – Special Ed Teacher**	**A. Smith**	**Helen Morgan**	**11/2/15-3/18/16**	**BA, Step 1, $53,933.00 pro-rated (salary to be adjusted upon contract negotiations)**
9	Zanella, Jennifer	Leave of Absence Replacement - STEP Teacher	C. Morrow	Alpine School	10/28/15 through the last day of school	BA, Step 1- $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 88-16 RENEWED SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Aides, Substitute Nurse and Substitute Custodian for the 2015-2016 school year:

Renewed Substitute Teachers

Cheski, Michael	Kasko, Christine
Kapur, Elizabeth	

Renewed Substitute Aides

Cohen, Stephanie	Kasko, Christine

Renewed Substitute Nurse

Flynn-Maguire, Tara	

Renewed Substitute Custodian

Mizerek, Dennis $17.31 per hour

RESOLUTION NO. PP 89-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of new substitute teachers, substitute aides and substitute secretary for the 2015-2016 school year:

New Substitute Teachers

Costello, James	**Substitute Certificate Expires 1/2/21**
Delaney, Deborah	Cert Elementary/Teacher of Handicapped
Donovan, Matthew	**Substitute Certificate expires 1/2/21**
Giannantonio, Kelly	**Teacher of Handicapped**
Gregg, Heidi	Cert Health/Physical Education
Hilcken, Rebecca	**Teacher of Pre K – 3**
Lombardi, Jamie	Substitute Certificate expires 1/2/21
Lucas, Raymond	**Substitute Certificate expires 1/2/21**
Silbernagel, Nolan	**Substitute Certificate expires 1/2/21**
Stroh, Katherine	Teacher of Art/Substitute Certificate exp. 1/2/20
Valerian, Casey	Cert Elementary/Students w/Disabilities

New Substitute Aides

Esposito, Jillian	**Schiumo, Michele**
Giannantonio, Kelly	Shellenberger, Cynthia
Lombardi, Jamie	

New Substitute Secretary

Marchiano, Mary Ann	

RESOLUTION NO. PP 90-16 TEN ADDITIONAL DAYS FOR MIDDLE SCHOOL PSYCHOLOGIST

RESOLVED that the Board of Education approves ten additional days for Dr. Elizabeth Green, 4/5th School Psychologist at Sparta Middle School at her per diem rate, effective October 27, 2015 through June, 2016 upon submission of timesheets. This request for additional days is due to the increase in the number of psychological evaluations and case management.

Name	Position	School	Reason	Eff. Date	# of Days	Salary
Dr. Elizabeth Green	School Psychologist	Sparta Middle School	Increase in number of psychological evaluations and case management	10/27/15 – 6/30/16	10	Per diem rate upon submission of time sheets (to be adjusted upon contract negotiations)

RESOLUTION NO. PP 91-16 TEACHER ASSISTANTS (CLASSROOM) TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for those students with IEP driven special handling techniques for the 2015-2016 school year effective September 3, 2015 through June, 2016 for a total of 35 hours per week.

Name
Smith, Pampin, Kelly

RESOLUTION NO. PP 92-16 ONE-TO-ONE TEACHER ASSISTANT FOR AFTER SCHOOL ACTIVITIES

RESOLVED that the Board of Education approves the following One-One Teacher Assistant for after school activities as per State mandated IEP. Teacher Assistant to be paid upon submission of timesheets.

Name	**Rate of Pay**	**# of hours**	**# of days per week**	**Student #**
Callaghan, Sherri	Hourly rate	1 hr. 45 min (2:45-4:30 p.m.)	1 afternoon per week	406280

RESOLUTION NO. PP 93-16 TEACHER ASSISTANTS TO SUBSTITUTE FOR ONE-TO-ONE TEACHER ASSISTANTS

RESOLVED that the Board of Education approves the following Teacher Assistants to substitute for One-One Teacher Assistants for after school activities as per State mandated IEP. Substitute Teacher Assistants to be paid upon submission of timesheets.

Name	Rate of Pay	# of Hours
Meade, Allison	Hourly rate	1 hr. 45 min
Somma, Jacquelyn	Hourly rate	1 hr. 45 min
Roselle, Dana	Hourly rate	1 hr. 45 min

RESOLUTION NO. PP 94 -16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following new and revised policies and regulations.

Number	Name
Policy # 5112	Entrance Age (Revised)
Policy 5116	Education of Homeless Children (Revised)
Reg # 5116	Education of Homeless Children (New)
Policy & Reg 5117	Interdistrict Public School Choice (New)
Reg # 5130	Withdrawal From School (M) (New)
Policy # 5230	Late Arrival and Early Dismissal (Revised)
Policy & Reg # 5320	Immunization (Revised)
Policy & Reg # 5330	Administration of Medication (M) (Revised)
Policy # 5411	Promotion From Eight Grade (New)
Policy # 5431	Good Student Status (New)
Policy #5511	Dress and Grooming (Revised)
Reg # 5511	Dress and Grooming (New)
Policy # 5517	Student Identification Cards (New)
Policy # 5535	Passive Breath Alcohol Sensor Device (New)
Policy # 5615	Suspected Gang Activity (New)
Policy # 5756	Transgender Students (Revised)
Policy # 5841	Secret Societies (Revised)
Policy # 5842	Equal Access of Student Organizations (Revised)
Policy # 8540	School Nutrition Programs (Revised
Policy # 8550	Outstanding Food Services Charges (New)
Policy # 8820	Opening Exercises (Revised)

RESOLUTION NO. PP 95-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations.

Policy # 5339	Screening for Dyslexia (M) (Revised)
Reg # 5350	Student Suicide (New)
Policy and Reg # 5561	Use of Physical Restraint (New)

RESOLUTION NO. PP 96-16 REAPPOINTMENT

RESOLVED that the Board of Education approves the following reappointment:

Name	From	To	Eff. Date
Henderson, Frank	**Full time Custodian 3rd shift (10:30 pm - 6:30 pm) at Sparta High School**	**Full Time Custodian 2nd shift (2:30 pm- 10:30 pm) at Sparta High School**	**Eff. 11/2/15**

RESOLUTION NO. PP 97-16 HOMEBOUND PROGRAM INSTRUCTIONAL CONSULTANT

RESOLVED that the Board of Education approves Nicole Dolan as a Homebound Program Instructional Consultant for student # 509366 for 20 days (4 hours per day) at a rate of $45.00 per hour not to exceed 20 hours per week at the discretion of the Director of Special Services to serve as a consultant to a Board approved certificated teacher.

RESOLUTION NO. PP 98-16 CREATION OF VOLUNTEER CO-CURRICULAR CLUB AND ADVISOR

RESOLVED that the Board of Education approves the creation of the following Volunteer Co-Curricular Club and Advisor at Sparta High School for the 2015-2016 school year. The advisor for this club will be on a permanent volunteer basis and at no time in the future will it be funded by the Board of Education.

Name	Position	Salary
Lollgen, Ryan	Volunteer Advisor - Geography Club	Volunteer

RESOLUTION NO. PP 99-16 CO-CURRICULAR ADVISORS

RESOLVED that the Board of Education approves the following Co-Curricular Advisors for the 2015-2016 school year.

Name	Position	Salary
O'Brien-Mase, Christine	Yearbook Advisor (shared, 70%)	70% of Cluster A of the SEA Co-Curricular Stipend Guide $3,387 (salary may be adjusted upon contract negotiations)
Moriarity, Brendian	Yearbook Advisor (shared, 30%)	30% of Cluster A of the SEA Co-Curricular Stipend Guide $1,452 (salary may be adjusted upon contract negotiations)

RESOLUTION NO. PP 100-16 LEAVE OF ABSENCE

RESOLVED that the Board of Education approves the following Leave of Absence:

Name	Position	School	Eff. Date
Hoffman, Dawn	Language Arts	Middle School	Eff. 1/4/16 – 4/29/16. Mrs. Hoffman intends on using 30 sick days and plans on returning to work on 5/2/16. (FMLA and NJFLA)

RESOLUTION NO. PP101-16 ADDITIONAL ATHLETIC EVENT OFFICIAL (PP 44-16 8/24/15)

RESOLVED that the Board of Education approves the following additional athletic event official and pay scale for the 2015-2016 Athletic Season:

Ticket Seller	$45.00
Ticket Taker	$45.00
Crowd Control Home	$45.00
Crowd Control Away	$50.00
Site Manager All Sports	$90.00
Clock Operator Basketball	$95.00
Clock Operator Basketball	$65.00

Clock Operator Basketball	**$60.00**
Clock Operator Basketball	**$30.00**
Clock Operator Basketball	**$30.00**
Clock Operator Basketball	**$45.00**
Clock Operator Wrestling	**$65.00**
Announcer	**$50.00**
Head Cashier	**$60.00**
Chains	**$25.00**
Camera Man	**$25/game**
Police Officers	**$63.17/hr**

State Tournament Officials are Based on NJSIAA Fees to be Determined

Frank Ciaburri

Attached are the enrollment and suspension reports for the month of September 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report October 12, 2015

CIS 37-16 Amend Handle with Care Training (CIS 03-16 7/27/2015)
CIS 38-16 Vendor Rate Approval – J&B
CIS 39-16 Tuition Rate Revision
CIS 40-16 Out-of-District Placement
CIS 41-16 Morris-Union Jointure Commission (MUJ) Subscription
CIS 42-16 EdTech Teacher Professional Development Workshop
CIS 43-16 Field Trips
CIS 44-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. CIS 37-16 AMEND HANDLE WITH CARE TRAINING (CIS 03-16 7/27/2015)

RESOLVED that the Board of Education approves an amendment to Resolution CIS 03-16 approved at the July 27th Board of Education meeting to increase the number of participants from a maximum of 12 to a maximum of 24 and an increase in the fee from $2,700 to $4,701.05.

RESOLUTION NO. CIS 38-16 VENDOR RATE APPROVAL – J&B

RESOLVED that the Board of Education approves J&B Therapy to provide behavior support services for the district at a fee of $90 per hour for the 2015-2016 school year.

RESOLUTION NO. CIS 39-16 TUITION RATE REVISION

RESOLVED that the Board of Education approves the tuition rate revisions for the following students whose placement was approved at the April 27th BOE meeting.

School	Student Number	Original Approved Tuition	Revised Tuition
Educational Services Commission of Morris County	002022	$91,835.84	$94,764.00
Youth Consultation Services – Sawtelle Learning Center	000289	$95,458.17	$100,999.02

RESOLUTION NO. CIS 40-16 OUT-OF-DISTRICT PLACEMENT

RESOLVED that the Board of Education approves the following out-of-district placement.

Student #	**School**	**Date**	**Tuition**	**Account**
162381	Lakeland-Andover School	October – June, 156 billable days	$46,020.00	11-000-100-566-6-0000, NJ Private Disabled
002026	**P.G. Chambers School**	**2015-2016 school year, September - June**	**$62,866.80 tuition**	**11-000-100-566-6-0000, NJ Private Disabled**

			$34,200 aide $97,066.80 total tuition	

RESOLUTION NO. CIS 41-16 MORRIS-UNION JOINTURE COMMISSION (MUJ) SUBSCRIPTION

RESOLVED that the Board of Education approves a Morris-Union Jointure Commission Nonmember Subscription Enrollment for professional learning in the amount of $945.00.

RESOLUTION NO. CIS 42-16 EDTECH TEACHER PROFESSIONAL DEVELOPMENT WORKSHOP

RESOLVED that the Board of Education approves a one-day EdTech Teacher professional development workshop for 45 teachers on October 12, 2015 in the amount of $3,050.

RESOLUTION NO. CIS 43-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones.

Date	***Trip***	***Funding***
10/22/15 (Previously approved for 10/5; cancelled due to inclement weather)	SMS Gr 6-8 Cross Country To: Kittatinny High School for Interscholastic XC Meet Requester: R. Gilmartin	*Budgeted*
10/27/15	SMS Gr 8 To: Sussex County Tech School For Career Exploration Day Requester: B. Scrudato Chaperones: A. Bowness, G. Maffia, T. Rivera	*Other* *(Sussex Tech School Transportation)*
11/1/15	SHS Marching Band To: Hershey Stadium Hershey, PA For TOB Atlantic Coast Championships Requester/Chaperone: D. Gianuzzi	*Budgeted*
11/2/15	SHS Photography/Yearbook/Beginnings To: Columbia Univ, NY, NY For: To learn about contemporary yearbook and magazine designs Requester/Chaperone: C. O'Brien-Mase, C. Graham	*Parent*
11/6/15	SHS Art Dept To: Philadelphia Penitentiary For: Draw/photo in Penitentiary Museum, Walk Mural Tour, Visit Gallery Night Requester: C. O'Brien-Mase Chaperones: C. Graham, K. Lindsley, J. Carter	*Parent*
11/10/15	MAS Gr 3 To: Liberty Science Center, Jersey City, NJ	*Parent*

	For Hands on STEM experience Requester/Chaperones: S. Nademus, K. Bambara, G. Verhalen, S. Smith, J. Parlapiano, C. Weir, B. Lukich, S. Sullivan, B. Reigstad, S. Delpone	
11/11/15 or 11/25/15	SHS English Dept To: Bernard B. Jacobs Theatre, NY, NY For Page to Stage (Drama, Theatre) Requester/Chaperone: V. Reed, L. Lopez	*Parent*
11/16/15	**Alpine Kindergarten** **To: Imagine That!, Florham Park, NJ** **Requestor/Chaperones: A. Dolan, S. Tessier, L. Ruggiero, S. Merrill, J. Montesano, M. Abbate, V. Burgess, D. Ciesla, K. Bird, K. Lennox, D. Sim**	***Parent***
11/17/15	**SHS Marching Band** **To: Sparta Middle School** **For: Perform for Middle School Students**	***School***
12/11/15	**SMS Gr 6-8 Self-Contained MD/LLD** **To: Rockaway Mall & Olive Garden** **Requestor/Chaperones: K. Carter, S. Callaghan, P. Jackson, J. Somma, B. Brennan**	***Parent/School Store funds***
5/18/16	SMS Gr 8 ELA To: Mayo Center, Morristown, NJ See play read in class/compare Requester/Chaperones: L. Sofen, C. Spelman, C. Molnar, S. Breznak, E. Holdsworth, R. Bayliss, M. Fitch, J. Kopp, E. Cisko, R. Gilmartin, B. Neal, B. Yanoff, P. Jackson, D. Barcheski, B. Davis	*Parent*
6/27/16-7/6/16	**SHS German Students** **To: Germany-Heidelberg, Munich; Berlin** **From: Newark** **Requestor/Chaperone: H. Bennett, SMS** **No other Chaperones**	***Parent***

RESOLUTION NO. CIS 44-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approves the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of October 13, 2015

FIN 43-16	Vendor Payments
FIN 44-16	Financial Reports/Monthly Certification for September 2015
FIN 45-16	Transfers September 2015
FIN 46-16	Submit Monthly Transfer Report NJ to ECS (S-1701)
FIN 47-16	Participation in the National Purchasing Cooperative
FIN 48-16	Capital Reserve Withdrawal – Mas Water Main Project
FIN 49-16	Submission of 2014-2015 Non-Public Completion Report
FIN 50-16	**Transportation Jointure - Sussex County Regional Cooperative (P-106)**
FIN 51-16	**Transportation Jointure - Sussex County Regional Cooperative (P-109)**
FIN 52-16	**Amended Parental Contract (Fin 08-16 7/27/2015)**

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. FIN 43-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated September 29, 2015 through October 26, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$219,569.83
Fund 11	General Expense	5,120,177.99
Fund 12	Capital Outlay	28,997.68
Fund 20	Special Revenue	97,187.76
Fund 30	HS Capital Projects	7,202.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	90,312.27
	Total:	$5,563,447.53

RESOLUTION NO. FIN 44-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR SEPTEMBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for September 30, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of September 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of September 30, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 45-16 TRANSFERS SEPTEMBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period September 1, 2015 through September 30, 2015.

RESOLUTION NO FIN 46-16 SUBMIT MONTHLY TRANSFER REPORT NJ TO ECS (S-1701)

RESOLVED that the Board of Education approves the submission of the Monthly Transfer Report NJ to the Executive County Superintendent of Schools and the Commissioner of Education for transfers completed in the month of September 2015 that exceed the 10% cumulative general fund appropriation in the 2015.2016 original budget certified for taxes pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A-23A-13.

RESOLUTION NO. FIN 47-16 PARTICIPATION IN THE NATIONAL PURCHASING COOPERATIVE

WHEREAS, the School Board of Sparta Township, New Jersey has elected to join the National Purchasing Cooperative (the "Cooperative" operating as "National BuyBoard"), a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to N.J.S.A. 52:34-6.2; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Sparta Township, NJ, hereby authorizes its president, or board secretary, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

RESOLUTION NO FIN 48-16 CAPITAL RESERVE WITHDRAWAL – MAS WATER MAIN PROJECT

RESOLVED that the Board of Education approves a $70,000 budgeted withdrawal from the districts Capital Reserve account to be deposited into Fund 30 Capital Projects account and designated towards Mohawk Avenue Water Main project (30.000.400.450.8.0940)

RESOLUTION NO. FIN 49-16 SUBMISSION OF 2014-2015 NON-PUBLIC COMPLETION REPORT

RESOLVED that the Board of Education acknowledges a refund of $126,376 for the 2014-2015 school year to the State of New Jersey for unspent non-public funds.

Non-Public Nursing	$33,521
Non-Public Textbook	$5,619
Non-Public Technology	$2,778
Non-Public Chapter 192	$20,439
Non-Public Chapter 193	$64,019
Total Refund:	**$126,376**

RESOLUTION NO. FIN 50-16 TRANSPORTATION JOINTURE - SUSSEX COUNTY REGIONAL COOPERATIVE (P-106)

RESOLVED that the Sparta Board of Education approves a transportation jointure (P-106) with the Sussex County Regional Cooperative for the transportation of three (3) Jefferson students to Pope John/Reverend Brown for the 2015-2016 school year. Sparta is the host district and the cost to the Sussex County Regional Cooperative is $2,006.82.

RESOLUTION NO. FIN 51-16 TRANSPORTATION JOINTURE - SUSSEX COUNTY REGIONAL COOPERATIVE (P-109)

RESOLVED that the Sparta Board of Education approves a transportation jointure (P-109) with the Sussex County Regional Cooperative for the transportation of two (2) Hardyston students to Pope John/Reverend Brown for the 2015-2016 school year. Sparta is the host district and the cost to the Sussex County Regional Cooperative is $1,768.

RESOLUTION NO. FIN 52-16 AMENDED PARENTAL CONTRACT (FIN 08-16 7/27/2015)

RESOLVED that the Board of Education approves the following revised parental transportation contract for Extended School Year 2015, originally approved on July 27, 2015:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-07	EM	Northern Hills Academy, Sparta, NJ	7/8/15-8/12/15	$420.42

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of October 13, 2015

OPS 14-16 Promedia Technology Services, Inc. On-site Protecht Support
OPS 15-16 2015-2016 Nursing Services Plan
OPS 16-16 Athletic Accident Insurance School Year 2015-2016
OPS 17-16 Additional Wireless Antennas – SMS
OPS 18-16 Amend Transportation Award of Contracts (Approved 6/22/2015)
OPS 19-16 Transportation Snow Scraper System
OPS 20-16 NJQSAC Statement of Assurance
OPS 21-16 Comprehensive Maintenance Plan (CMP) 2015-2018
OPS 22-16 Submission of Form M-1- Annual Maintenance Reserve Worksheet
OPS 23-16 Amend Alpine Sewer Plant Repair (OPS 10-16 9.28.2015)
OPS 24-16 SMS Sewer Plant – New Pump Controls
OPS 25-16 Disposals

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Ms. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. OPS 14-16 PROMEDIA TECHNOLOGY SERVICES, INC. ON-SITE PROTECHT SUPPORT

RESOLVED that the Board of Education approves a contract between Promedia Technology Services, Inc., Little Falls, New Jersey, an Ed-Data vendor, and Sparta Board of Education for 40 block hours of on-site technical services, ProTecht, for a one year period beginning October 27, 2015 per contract number 213768 not to exceed $6,800.

RESOLUTION NO. OPS 15-16 2015-2016 NURSING SERVICES PLAN

RESOLVED that the Board of Education approves the 2015-2016 District Nursing Services Plan Pursuant to NJAC 6A:16-2.1 through 2.5.

RESOLUTION NO. OPS 16-16 ATHLETIC ACCIDENT INSURANCE SCHOOL YEAR 2015-2016

RESOLVED that the Board of Education approves the Athletic Accident Insurance policy with Zurich American Insurance Company, Schaumburg, Illinois, through Bollinger Specialty Group, for the period covering September 1, 2015 through September 1, 2016 at a cost of $32,160.

RESOLUTION NO. OPS 17-16 ADDITIONAL WIRELESS ANTENNAS – SMS

RESOLVED that the Board of Education approves the purchase of twelve (12) wireless antennas which includes a five (5) year license agreement for Sparta Middle School to accommodate for PARCC testing through CDW-G, a member of Middlesex Regional Educational Services Commission (MRESC), at a cost not to exceed $15,500. (Account 12.000.252.732.1.0000)

RESOLUTION NO. OPS 18-16 AMEND TRANSPORTATION AWARD OF CONTRACTS (APPROVED 6/22/2015)

RESOLVED that the Board of Education approves the following to and from pupil transportation contracts for the 2015-2016 school year whereby sealed bids were received and opened June 4, 2015 at 1 pm.

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-08	STMS-08	$29,624.00	$1.75	180
		AES-08	$29,624.00	$1.75	180
Stocker Bus	STPS-08	STMS-08	$30,053.50	$2.00	180
		AES-08	$30,053.50	$2.00	180
First Student	STPS-08	STMS-08	$30,420.00	$1.95	180
		AES-08	$30,420.00	$1.95	180

Tier #STPS-08 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-09	STMS-09	$29,624.00	$1.75	180
		AES-09	$29,624.00	$1.75	180
First Student	STPS-09	STMS-09	$30,420.00	$1.95	180
		AES-09	$30,420.00	$1.95	180

Tier #STPS-09 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-10	STMS-10	$29,624.00	$1.75	180
		AES-10	$29,624.00	$1.75	180
Stocker Bus	STPS-10	STMS-10	$30,053.50	$2.00	180
		AES-10	$30,053.50	$2.00	180
First Student	STPS-10	STMS-10	$30,420.00	$1.95	180
		AES-10	$30,420.00	$1.95	180

Tier #STPS-10 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-11	STMS-11	$29,624.00	$1.75	180
		AES-11	$29,624.00	$1.75	180
First Student	STPS-11	STMS-11	$30,420.00	$1.95	180
		AES-11	$30,420.00	$1.95	180

Tier #STPS-11 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-12	STMS-12	$29,624.00	$1.75	180
		AES-12	$29,624.00	$1.75	180
First Student	STPS-12	STMS-12	$30,420.00	$1.95	180
		AES-12	$30,420.00	$1.95	180

Tier #STPS-12 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-13	STMS-13	$29,624.00	$1.75	180
		AES-13	$29,624.00	$1.75	180
Stocker Bus	STPS-13	STMS-13	$30,053.50	$2.00	180
		AES-13	$30,053.50	$2.00	180
First Student	STPS-13	STMS-13	$30,420.00	$1.95	180
		AES-13	$30,420.00	$1.95	180

Tier #STPS-13 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-14	STMS-14	$29,624.00	$1.75	180
		AES-14	$29,624.00	$1.75	180
First Student	STPS-14	STMS-14	$30,420.00	$1.95	180
		AES-14	$30,420.00	$1.95	180

Tier #STPS-14 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-15	STMS-15	$29,624.00	$1.75	180
		AES-15	$29,624.00	$1.75	180
Stocker Bus	STPS-15	STMS-15	$30,330.00	$2.00	180
		AES-15	$30,330.00	$2.00	180
First Student	STPS-15	STMS-15	$30,420.00	$1.95	180
		AES-15	$30,420.00	$1.95	180

Tier #STPS-15 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-16	STMS-16	$29,624.00	$1.75	180
		AES-16	$29,624.00	$1.75	180
Stocker Bus	STPS-16	STMS-16	$30,053.50	$2.00	180
		AES-16	$30,053.50	$2.00	180
First Student	STPS-16	STMS-16	$30,420.00	$1.95	180
		AES-16	$30,420.00	$1.95	180

Tier #STPS-16 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-17	STMS-17	$29,624.00	$1.75	180
		AES-17	$29,624.00	$1.75	180
Stocker Bus	STPS-17	STMS-17	$30,330.00	$2.00	180
		AES-17	$30,330.00	$2.00	180
First Student	STPS-17	STMS-17	$30,420.00	$1.95	180
		AES-17	$30,420.00	$1.95	180

Tier #STPS-17 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-18	STMS-18	$29,624.00	$1.75	180
		AES-18	$29,624.00	$1.75	180
First Student	STPS-18	STMS-18	$30,420.00	$1.95	180
		AES-18	$30,420.00	$1.95	180

Tier #STPS-18 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-19	STMS-19	$29,624.00	$1.75	180
		AES-19	$29,624.00	$1.75	180
First Student	STPS-19	STMS-19	$30,420.00	$1.95	180
		AES-19	$30,420.00	$1.95	180

Tier #STPS-19 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-20	STHS-18	$29,624.00	$1.75	180
		MA/HM-18	$29,624.00	$1.75	180
Stocker Bus	STPS-20	STHS-18	$30,053.50	$2.00	180
		MA/HM-18	$30,053.50	$2.00	180
First Student	STPS-20	STHS-18	$30,420.00	$1.95	180
		MA/HM-18	$30,420.00	$1.95	180

Tier #STPS-20 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STMS-20	$49,500.00	$1.95	180
Byram Bus	STMS-20	$60,989.00	$1.75	180

Route STMS-20 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STMS-21	$49,500.00	$1.95	180
Byram Bus	STMS-21	$60,989.00	$1.75	180

Route STMS-21 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STMS-22	$49,500.00	$1.95	180
Byram Bus	STMS-22	$60,989.00	$1.75	180

Route STMS-22 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STHS-19	$49,500.00	$1.95	180
Byram Bus	STHS-19	$60,989.00	$1.75	180

Route STHS-19 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STHS-20	$49,500.00	$1.95	180
Byram Bus	STHS-20	$60,989.00	$1.75	180

Route STHS-20 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	PJH-04	$28,200.00	$1.95	180
Byram Bus	PJH-04	$60,989.00	$1.75	180

Route PJH-04 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	PJH-05	$39,700.00	$1.95	180
Byram Bus	PJH-05	$60,989.00	$1.75	180

Route PJH-05 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	PJH-07	$42,000.00	$1.95	180
Byram Bus	PJH-07	$60,989.00	$1.75	180

Route PJH-07 Awarded to: 1st Student (Lowest Bidder)

RESOLUTION NO. OPS 19-16 TRANSPORTATION SNOW SCRAPER SYSTEM

RESOLVED that the Board of Education approves the budgeted purchase of a portable Scraper System Bus Top Snow Removal Machine from Quintin Machinery, Lancaster, Pennsylvania, at a cost not to exceed $26,100. (Account 12.000.270.732.1.0000)

RESOLUTION NO. OPS 20-16 NJQSAC STATEMENT OF ASSURANCE

RESOLVED that the Board of Education approves the NJQSAC Statement of Assurance for the 2015-2016 School Year (attached).

RESOLUTION NO. OPS 21-16 COMPREHENSIVE MAINTENANCE PLAN (CMP) 2015-2018

RESOLVED that the Board of Education approves the Three Year Comprehensive Maintenance Plan for the years 2015-2018. The Three Year Comprehensive Maintenance Plan is a guideline subject to budget constraints as required by NJQSAC. The plan is available for review at the Board Office.

RESOLUTION NO. OPS 22-16 SUBMISSION OF FORM M-1- ANNUAL MAINTENANCE RESERVE WORKSHEET

RESOLVED that the Board of Education approves the submission of Form M-1 (Annual Maintenance Reserve Worksheet). The form is available for review at the Board Office.

RESOLUTION NO. OPS 23-16 AMEND ALPINE SEWER PLANT REPAIR (OPS 10-16 9.28.2015)

RESOLVED that the Board of Education approves an amendment to Fred Devens Construction, Ringwood, New Jersey, proposal to include replacing the valve in addition to sewer plant valve actuator replacement and calibration at Alpine Elementary School which was previously approved September 28, 2015 OPS 10-16 at a cost of $2,021 (11.000.261.420.5.9900).

RESOLUTION NO. OPS 24-16 SMS SEWER PLANT – NEW PUMP CONTROLS

RESOLVED that the Board of Education approves the proposal submitted by Fred Devens Construction, Ringwood, New Jersey, to install new pump controls at Sparta Middle School sewer plant per quote dated 10/12/2015, in the amount of $17,300 (11.000.261.420.3.9900).

RESOLUTION NO. OPS 25-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

Department	Description	VIN/Serial #
Transportation	2000 Passenger Bus - 54	VIN #1GDJG31FOY1158232
Transportation	2002 Passenger Bus - 54	VIN #1GBJG31F921160285
IT	2009 13" Macbook Pro	WD-WX81A50S1116

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Effective Meetings – November 23, 2015
      - Board Ethics – February 22, 2016

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (if required):

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

ADJOURNMENT: @ ____ **PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
NOVEMBER 23, 2015
REGULAR MEETING AGENDA, 6:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ **PM**

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on November 17, 2015 to the New Jersey Herald and the Township Clerk and November 12, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:

PRESENTATIONS:
- Fiscal Year 2015 Audit Presentation by Kathryn Mantell and Heidi Wohlleb, Nisivoccia, LLC
- Board Training: Effective Meetings Facilitated by NJSBA Field Representative Al Annunziata
- Helen Morgan School Highlights – Doug Layman

APPROVAL OF MINUTES:
October 26, 2015 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

SUPERINTENDENT'S REPORT:

- OPRA: There was **1** OPRA request totaling **18** hours and **30** minutes and legal fees for OPRA assistance for the month ending September 2015 were **$2,752.**
- Bus Evacuations were completed the week of November 16, 2015.
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of November 2015.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Mrs. Melva Cummings

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report November 9, 2015

PP103-16 Resignations
PP104-16 Leaves of Absence
PP105-16 Appointments
PP106-16 New Substitute Staff
PP107-16 Shift Change for Custodian
PP108-16 HM Piano Accompanist
PP109-16 Salary Guide Movement
PP110-16 Additional Certified Trainer
PP111-16 Additional Coaching Positions for the 2015-2016 School Year
PP112-16 Teacher Assistant to Substitute for Differential Aide Duties
PP113-16 Administrator in Charge
PP114-16 Removal of Differential Payment from Teacher Assistant
PP115-16 Teacher Assistant to Receive Differential Payment
PP116-16 New and Revised Policies & Regulations for Second Reading
PP117-16 New and Revised Policies & Regulations for First Reading

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. PP 103-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position	School	Eff. Date
Ferri, Robert	Bus Driver	District	Eff. 11/13/15 (last day)
Roselle, Dana	Teacher Assistant (Classroom)	Middle School	Eff. 11/30/15 (last day)

RESOLUTION NO. PP 104-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following Leaves of Absence:

Name	Position/School	Effective Date
Kasa, Laura	Math Teacher – High School	3/14/16 through 6/30/16 using 9 sick days with the remainder of leave unpaid (FMLA). Mrs. Kasa intends on returning to work on 9/1/16.
Lenox, Kristen	Kindergarten/LLD Teacher-Alpine Elementary School	2/29/16 through 6/30/16 using 25 sick days with the remainder of the leave (FMLA and NJFLA). Mrs. Lennox intends on returning to work on 9/1/16.
Viggiano, Desiree	English Teacher - Middle School	2/17/16 through 6/30/16 using any and all remaining sick/personal days with the remainder of leave unpaid (FMLA and NJFLA). Mrs. Viggiano intends on returning to work on 9/1/16.

RESOLUTION NO. PP 105-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:

Name	Position	Replaces	School	Effective Date	Salary
Marcino, Dale	Head Guidance Secretary-12 months	C. DeSciscio	High School	1/4/16-6/30/16	Step 8 of the SEA Secretarial Guide - $36,180 pro-rated $2,094.95- Head Secretary Guidance stipend, pro-rated plus $850 Longevity plus $1,275 Educational Stipend (salary to be adjusted upon contract negotiations)
Meyers, Kenneth	Night Lead Custodian	New Position	Mohawk Avenue School	11/4/15-6/30/16	$500 annually, pro-rated
Pietrowski, Douglas	Night Lead Custodian	C. Burns	High School	9/1/15-6/30/16	$500 annually, pro-rated
Thompson, Katrina	10 Month Secretary-Guidance Office	D. Marcino	High School	1/4/16-6/30/16	Step 1 of the SEA Secretarial Guide - $26,619 pro-rated (salary to be adjusted upon contract negotiations)
Zettel, Gloria	Teacher Assistant Classroom	D. Roselle	Middle School	12/1/15 through the last of day of school	35 hours per week at $12.72/hr (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 106-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of New Substitute Teachers, Substitute Aides and Substitute Mail Clerk for the 2015-2016 school year:

New Substitute Teachers

Askin, Patricia	Substitute Certificate expires 1/2/21
Bais, Nicole	Substitute Certificate expires 1/2/21
Burke, Jeannette	Substitute Certificate expires 1/2/21
Kempf, Nancy	Cert Elementary/Teacher of Handicapped
Martinez, Krystal	Substitute Certificate expires 1/2/21
McGrath, Susan	Elementary 5-8 Math/Language Arts/Literacy
Pauls, Teresa	Substitute Certificate expires 1/2/20

New Substitute Aides

Burke, Jeannette	Martinez, Krystal
Connolly, Lisa	Pauls, Teresa
Fell, Caitlin	Tanis-Cannon, Jennifer

New Substitute Mail Courier

Kontometros, Tryfon $12.50 per hour	

RESOLUTION NO. PP 107 -16 SHIFT CHANGE FOR CUSTODIAN

RESOLVED that the Board of Education approves shift change for Damon Modula, Custodian at Sparta High School, from 2:30 PM-10:30 PM to 10:00 AM-6:00 PM.

RESOLUTION NO. PP 108 -16 HM PIANO ACCOMPANIST

RESOLVED that the Board of Education approves Kathryn Whitaker to the position of piano accompanist to Andrea Birch for the following concert dates and rates of payment (charged to account # 11-190-100-320-4-1200) for the Helen Morgan Elementary School:

December 21, 2015	$175
April 28, 2016	$175

RESOLUTION NO. PP 109 -16 SALARY GUIDE MOVEMENT

RESOLVED that the Board of Education approves the following salary guide movement in accordance with the Administrator's negotiated contract effective Dec 1, 2015**:**

Name	**From**	**Amt**	**To**	**Amt**
Stoner, Steven	MA15	$112,501	MA30	$115,501

RESOLUTION NO. PP 110 -16 ADDITIONAL CERTIFIED TRAINER

RESOLVED that the Board of education approves the following certified athletic trainer as a source of additional certified athletic training as needed during the 2015-2016 school year (contingent upon appropriate paperwork being completed):

Name	Position	Salary
Leiter, Scott	Certified Athletic Trainer	$45 per hour upon submission of timesheets to be paid from the High School Athletic Fund not to exceed $600

RESOLUTION NO. PP 111 -16 ADDITIONAL COACHING POSITIONS FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following additional coaching positions for the 2015-2016 school year:

Name	Position	Salary
Carter, Samantha	Volunteer Coach, Bowling	Volunteer
Gilmartin, Robert	Winter Track Assistant Coach	Level V Step 2, Assistant Coach on SEA Guide, $2,921, 1 Year Longevity
Moriarty, Brendian	Volunteer Coach, Ski	Volunteer
Procopio, John	Wrestling Assistant Coach, 50% Stipend	50% of Level II Step 1, Assistant Coach on SEA Guide, $2,529, 0 Years Longevity
Pszonek, Chris	Ice Hockey, Paid Assistant Coach	Level II Step 1, Assistant Coach on SEA Guide, $5,057, 0 Years Longevity
Shaughnessy, John	Volunteer Coach, Ice Hockey	Volunteer
Trappe, Daniel	Wrestling Assistant Coach, 50% Stipend	50% of Level II Step 4, Assistant Coach on SEA Guide, $3,372, 4 Years Longevity

RESOLUTION NO. PP 112 -16 TEACHER ASSISTANT TO SUBSTITUTE FOR DIFFERENTIAL AIDE DUTIES

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to substitute for Eric Huetenmoser's differential aide duties upon his absence and receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with special handling techniques for the 2015-2016 school year for a total of 48 minutes per day for a total of $1.20 and upon submission of timesheet:

#	Name	Effective
1	Roselle, Dana	11-1-15 through 11/30/15
2	Zettel, Gloria	12-1-15 through the last day of school

RESOLUTION NO. PP 113 -16 ADMINISTRATOR IN CHARGE

RESOLVED that the Board of Education approves the following staff member to serve as "Administrator in Charge", when needed, on a volunteer basis. The staff member holds the appropriate administrative certificate for this assignment:

#	Name
1	Gilmartin, Robert

RESOLUTION NO. PP 114 -16 REMOVAL OF DIFFERENTIAL PAYMENT FROM TEACHER ASSISTANT

RESOLVED that the Board of Education approves the following motion to remove the differential payment from the following Teacher Assistant (Classroom):

#	Name	Position	Reason	School	Eff. Date
1	Smith, Lisa	Teacher Assistant (Classroom)	From PK ABA (Morris) 1:1 to RC	Alpine Elem. School	Nov. 13, 2015 through end of school year

RESOLUTION NO. PP 115 -16 TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAYMENT

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential payment for duties performed for students requiring special handling techniques:

#	Name	Position	Reason	School	Eff. Date	Salary
1	Carbery, Devon	Teacher Assistant (Classroom)	Replace L. Smith in PK ABA 1:1 (Morris)	Alpine Elem. School	Nov. 13, 2015 through end of school year	$1.50x35 hrs. per week

RESOLUTION NO. PP 116 -16 NEW AND REVISED POLICIES & REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following new and revised Policies and Regulations:

Reg # 5350	Student Suicide (New)
Policy and Reg # 5561	Use of Physical Restraint (New)

RESOLUTION NO. PP 117-16 NEW AND REVISED POLICIES & REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 6162	Corporate Sponsorships (New)
Policy # 6320	Purchasing Subject to Bid (Revised)
Policy # 6340	Multiple Year Contracts (Revised)
Policy # 6421	Purchases Budgeted (Revised)
Policy # 6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Revised)
Policy # 6440	Cooperative Purchasing (Revised)
Reg # 6470	Payment of Claims (Revised)
Policy # 6472	Tuition Assistance (New)
Reg # 6620	Petty Cash (Revised)

Attached are the enrollment and suspension reports for the month of October 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report November 9, 2015

CIS 45-16 Service Provider Approvals
CIS 46-16 Commission for the Blind and Visually Impaired Services
CIS 47-16 2015-2016 BOE Goals/Action Plan
CIS 48-16 Sparta Education Foundation Grant
CIS 49-16 2016 Before/After School Program
CIS 50-16 Spring 2016 Student Teachers
CIS 51-16 Amend EdTech Professional Development Workshop (CIS 42-16 Oct. 26, 2015)
CIS 52-16 Staff Development Workshops
CIS 53-16 Assistant Superintendent Curriculum Mentor Payment
CIS 54-16 Field Trips
CIS 55-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. CIS 45-16 SERVICE PROVIDER APPROVALS

RESOLVED that the Board of Education approves the amended hourly rate for the following service provider for IEP driven Functional Behavioral Assessments originally approved at the May 26, 2015 Board of Education meeting for the 2015-2016 school year (page 33, item #58)

Service Provider	Service	Fee	Account
Above and Beyond Learning Group	Therapeutic Intervention Agency	$145/hour **$155/hour**	#11-000-219-320-6-0000

RESOLVED that the Board of Education approves the following service provider for IEP mandated nursing services:

Service Provider	Service	Fee	Account
Pediatric Services of America	Nursing	$62 per hour RN $55 per hour LPN	#11-000-217-320-6-0000

RESOLVED that the Board of Education approves the following service provider for Audiology testing services:

Service Provider	Service	Fee	Account
Morristown Memorial Audiology Christine Hoffman-Payne, AuD, CCC-A, FAAA, Lead Audiologist	Cochlear Implant Re-Evaluation Tympanometry	$887 $94	#11-000-219-320-6-0000

RESOLUTION NO. CIS 46-16 COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED SERVICES

RESOLVED that the Board of Education approves services for student #002026 from the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired, at a cost of $1,900 for the 2015-2016 school year.

RESOLUTION NO. CIS 47-16 2015-2016 BOE GOALS/ACTION PLAN

RESOLVED that the Board of Education approves the 2015-2016 Board of Education Goals/Action Plan.

RESOLUTION NO. CIS 48-16 SPARTA EDUCATION FOUNDATION GRANT

RESOLVED that the Board of Education accepts the following grant from the Sparta Education Foundation:

Amount	School	Purpose
$1,875	Mohawk Avenue School	Yamaha Electric Piano

RESOLUTION NO. CIS 49-16 2016 BEFORE/AFTER SCHOOL PROGRAM

RESOLVED that the Board of Education approves the following staff members for Language Arts or Math Before/After-school programs at Alpine Elementary, Mohawk Avenue, Helen Morgan Elementary and Sparta Middle Schools. Staff members to be compensated at the rate of $55/hr. upon submission of timesheets from NCLB Title I funds, Acct No: 20-231-100-100-1-4000.

	AES
1	Arnold, Jennifer
2	Collinson, Donna
3	Malaro, Taran
4	Mattison, Meghan
5	Yanoff, Heather
	MAS
6	Bambara, Kim
7	Delpome, Stephanie
8	Nademus, Susan
9	Reigstad, Brianna
	HM
10	Benson, Sonja
11	Hart, Judy
12	Hurley-Smulewicz, Dana
13	Shepherd, Louise
14	O'Neill, Jennifer
	SMS
15	Baier, Emily
16	Fitch, Melissa
17	Miller, Kelly
18	Nowicki, Allison

RESOLUTION NO. CIS 50-16 SPRING 2016 STUDENT TEACHERS

RESOLVED that the Board of Education approves the following student teachers for spring 2016.

	Name	College	Dates	Grade Level/Subject	Assignment Requested	Assigned to:
1	Halligan, Cody	William Paterson	Jan 21-May 5, 2016	Gr 6-12 Earth Science	Gr 6-12 Earth Science	SHS - Lisa Kaplan
2	Cirrigione, Marlee	Centenary	Jan 19-May 9, 2016	Elementary	Elementary Practicum	HM – Morgan Bleakley
3	Ratyniak, Alexandra	Felician	Jan 11-Mar 5 and Mar 13-May 7, 2016	K-4	1 day/wk: Junior Field Junior Practicum	MAS - Shannon Sullivan

RESOLUTION NO. CIS 51-16 AMEND EDTECH PROFESSIONAL DEVELOPMENT WORKSHOP (CIS 42-16 OCT. 26, 2015)

RESOLVED that the Board of Education amends the cost of the one day professional development workshop presented by EdTech Teacher Inc. on October 12, 2015, to increase an additional $220.

RESOLUTION NO. CIS 52-16 STAFF DEVELOPMENT WORKSHOPS

RESOLVED that the Board of Education approves the following Staff Development Workshop(s):

Title	Amount
Active Reading Strategies in Science	$1,500
Reader's and Writer's Gr 6-8	$4,500

RESOLUTION NO. CIS 53-16 ASSISTANT SUPERINTENDENT CURRICULUM MENTOR PAYMENT

RESOLVED that the Board of Education approves a mentor, Mr. John Hannum, for the Assistant Superintendent of Curriculum in the amount of $2,500.

RESOLUTION NO. CIS 54-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*Trip*	*Funding*
12/1/15	SHS Marketing/DECA To: Prudential Center-Meet Devils Marketing Team and Game Requestor/Chaperones: S. Chiappini, C. Merrill, M. Rehm, C. Lami	***Parent/Perkins Grant***
12/4/15	SHS Gr 11&12 Athlete's Edge To: Randolph HS for North Jersey Athletic Conference Sportsmanship Summit Requestor/Chaperones: T. Librizzi, L. D'Amelio	***School***
12/15/15	SMS Gr 7&8 Instrumental Music To: Knoll Heights Senior Center to perform festive music Requestor/Chperones: C. Arnold	***School Budgeted***
1/9/16	SHS Robotics Club To: High Point Regional HS for Robotics Competition, Sussex Requestor/Chaperones: M. Meola	***School***

1/16/16	SMS Gr 6, 7, 8 To: Rutgers University, Livingston Campus, Piscataway for Future City Club Regional Competition Requestor/Chaperones: S. Breznak, C. Collister	***N/A*** ***Parents Transporting Students***
1/16/16	SHS Robotics Club To: The Ranney Regional HS for Robotics Competition, Tinton Falls Requestor/Chaperones: M. Meola	***School***
1/28/16-1/31/16	SHS Model United Nations Club To: Sheraton Boston Hotel & Hynes Convention Center for 4-day International Relations Competition Requestor/Chaperones: D. DeCrescenzi, C. Lami, S. Hobby-Psensky	***Parent/School***
1/30/16	SHS Robotics Club To: South Brunswick HS for Robotics Competition Requestor/Chaperones: M. Meola	***School***
2/20/16	SHS Robotics Club To: Cherry Hill HS for Robotics Championship Competition Requestor/Chaperones: M. Meola	***School***

RESOLUTION NO. CIS 55-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of November 17, 2015

FIN 53-16 Vendor Payments
FIN 54-16 Financial Reports/Monthly Certification for October 2015
FIN 55-16 Transfers October 2015
FIN 56-16 Donations
FIN 57-16 Fiscal Year 2015 Transfer
FIN 58-16 Fiscal Year 2016 Nonpublic Security Aid
FIN 59-16 MAS Water Main Project Change Order
FIN 60-16 Fiscal Year 2014 Chapter 192/193 Nonpublic Entitlement Audit (OFAC)
FIN 61-16 Solar Project Authorization of School Business Adminstrator to Execute Applications from Governmental Entities

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. FIN 53-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated October 27, 2015 through November 23, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$216,379.97
Fund 11	General Expense	5,511,435.12
Fund 12	Capital Outlay	30,087.00
Fund 20	Special Revenue	103,613.28
Fund 30	HS Capital Projects	0
Fund 40	Debt Service	0
Fund 50	Cafeteria	100,069.88
	Total:	$5,961,585.25

RESOLUTION NO. FIN 54-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR OCTOBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for October 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of October 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of October 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 55-16 TRANSFERS OCTOBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period October 1, 2015 through October 31, 2015.

RESOLUTION NO. FIN 56-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

Donation From	Position/Purpose	Recipient	Amount
High School Field Hockey Booster Club	Volunteer Coach, Field Hockey	Healy, Corrine	$2,000
High School Soccer Booster Club	Volunteer Coach, Girls Soccer	Battaglia, Frank	$2,000
High School Soccer Booster Club	Volunteer Coach, Boys Soccer	DiDiego, Travis	$2,000
High School Ice Hockey Booster Club	Ice Time Rental	Skylands Ice World	$1,936.67
7-Eleven, Inc.	STEM Program and Supplies for Principles of Biomedical Science Class	High School	$711

RESOLUTION NO. FIN 57-16 FISCAL YEAR 2015 TRANSFER

RESOLVED that the Board of Education approves a general fund line item transfer in the amount of $250,000 from Energy (11.000.262.624.2.0000) to Health Benefit (11.000.291.270.0000) upon the recommendation of the district auditors to adjust the Health Rate Stabilization Reserve (RSR) for the fiscal year ending June 30, 2015.

RESOLUTION NO. FIN 58-16 FISCAL YEAR 2016 NONPUBLIC SECURITY AID

RESOLVED that the Board of Education accepts $40,400 entitlement for the following nonpublic schools located in Sparta from the New Jersey Department of Education for the purpose of improving security. A representative from each of the eligible schools has met with the Business Administrator/Board Secretary to discuss desired use of funds and execute required documents:

SCHOOL	AMOUNT	DESCRIPTION
Pope John XXIII High School	$23,900	Exterior doors and/or security cameras
Rev George A. Brown Memorial	$11,975	Exterior doors
Hilltop Country Day School	$2,050	Security Camera
Veritas Christian Academy	$1,725	Two way portable radios
The Goddard School of Sparta	$375	Security cameras
Blessed Beginnings Preschool	$375	Not Eligible – only K-12 school eligible

RESOLUTION NO. FIN 59-16 MAS WATER MAIN PROJECT CHANGE ORDER

RESOLVED that the Board of Education approves the following change order for the water main project at the Mohawk Avenue School:

Original Contract Price		$99,421
Project Allowance	($10,000)	
Change Order #1 – Install ejector pump	$5,525	
Adjusted Contract Total		$94,946

RESOLUTION NO. FIN 60-16 FISCAL YEAR 2014 CHAPTER 192/193 NONPUBLIC ENTITLEMENT AUDIT (OFAC)

RESOLVED that the Board of Education acknowledges that Sussex County Educational Services Commission was hired to facilitate the District's Chapter 192/192 Nonpublic Grant Entitlement for fiscal year 2014.
BE IT FURTHER RESOLVED that the New Jersey Department of Education, Office of Fiscal Accountability and Compliance, conducted an audit of the Chapter 192/193 Nonpublic funds received for fiscal year 2014 and that the audit findings were discussed at the regularly scheduled November 23, 2015 board of education public meeting and a corrective action plan has been developed in coordination with the Sussex County Educational Services Commission and implemented to ensure proper procedures are followed.
BE IT FURTHER RESOLVED that the Board of Education will appeal the $21,924 due to the State of New Jersey and that Sussex County Education Services Commission will reimburse the State of New Jersey $4,693 of the $21,924.

RESOLUTION NO. FIN 61-16 SOLAR PROJECT AUTHORIZATION OF SCHOOL BUSINESS ADMINSTRATOR TO EXECUTE APPLICATIONS FROM GOVERNMENTAL ENTITIES

RESOLVED that the Board of Education authorizes the School Business Administrator to execute any application that may be required to obtain approval from the applicable governmental entity that may be required in connection with the Local Unit Facility and Energy Project for the Sparta Township School District.

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of November 17, 2015

OPS 26-16 Disposals
OPS 27-16 Transportation Jointure - Sussex County Technical School
OPS 28-16 Rescind SMS Sewer Plant – New Pump Controls (Ops 24-16)
OPS 29-16 HM Upgrade Electric Annex Wing
OPS 30-16 HM Room 31 And 32 Restroom Repairs

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. OPS 26-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School/Department	Description	Quantity	Tag/Serial/ISBN #
High School	20" Industrial Planer	1	101681
High School	Rockwell Sander	1	CE6493
High School	Vending Machine	1	157
High School	Tube TV's	8	136H, 77307, 3CAHB01518K, 00631, 77165, 77345, 39266141, 77209
High School	VCR's	8	77215, D83015903, 729391034, 9056606626, MC109C038726, 77212, 77211, 23432046D1
Middle School	Textbooks	200	Holt Science and Technology – Life Science ISBN #0-03-051949-7 Copyright 2001
Middle School	Textbooks	200	Harcourt Brace – Our World's Story ISBN #0-15-302043-1 Copyright 1997

RESOLUTION NO. OPS 27-16 TRANSPORTATION JOINTURE - SUSSEX COUNTY TECHNICAL SCHOOL

RESOLVED that the Board of Education approves a transportation jointure (NHA-SP) with the Sussex County Technical School for the transportation of four (4) Sparta students to Northern Hills Academy for the 2015 extended school year. Sparta is the joiner district with a cost of $9,450.

RESOLUTION NO. OPS 28-16 RESCIND SMS SEWER PLANT – NEW PUMP CONTROLS (OPS 24-16)

RESOLVED that the Board of Education rescind the proposal to install new pump controls at Sparta Middle School sewer plant.

RESOLUTION NO. OPS 29-16 HM UPGRADE ELECTRIC ANNEX WING

RESOLVED that the Board of Education approves the proposal from Gudenkauf Electric, LLC, Sparta, New Jersey, to complete the installation of 12 receptacles with dedicated circuits at the Helen Morgan Elementary School for the purpose of placing dehumidifiers in Rooms 27 – 38 at a cost not to exceed $6,508.

RESOLUTION NO. OPS 30-16 HM ROOM 31 AND 32 RESTROOM REPAIRS

RESOLVED that the Board of Education approves the proposal from GL Group Inc., Bloomingdale, New Jersey, to complete the remodeling of two bathrooms in Rooms 31 and 32 at the Helen Morgan Elementary School at a cost not to exceed $14,420.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Board Ethics – February 22, 2016

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (if required):

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

ADJOURNMENT: @ ____ **PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
DECEMBER 14, 2015
REGULAR MEETING AGENDA, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ **_____PM**

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

DISTRICT RECOGNITION:

PRESENTATIONS:

APPROVAL OF MINUTES:
November 23, 2015 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

SUPERINTENDENT'S REPORT:
- OPRA: There were **_0_** OPRA requests totaling _0_ hours and **__0__** minutes and legal fees for OPRA assistance for the month ending October 2015 were **$_0_.**
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of December 2015.

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

- PARCC Presentation – District 2015 Assessment Results

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Mrs. Melva Cummings

PUBLIC PARTICIPATION #1:

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report December 7, 2015

PP118-16 Leaves of Absence
PP119-16 Appointments
PP120-16 New Substitute Staff
PP121-16 Co-Curricular Advisor Reassignments
PP122-16 New and Revised Policies & Regulations for Second Reading
PP123-16 New and Revised Policies & Regulations for First Reading
PP124-16 District Teacher Assistant/Classroom Aide Evaluation Instrument
PP125-16 Resignations

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. PP 118-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Name	Position/School	Effective Date
Gueci, Robyn	Teacher Assistant – Alpine Elementary School	Beginning 11/18/15 returning on or about late February or early March 2016 using 5 ½ sick and 1 personal day with the remainder of the leave unpaid.
Morris, Kerrianne	Special Education Teacher (Classroom) – Alpine Elementary School	On or about 2/17/16 returning 4/4/16 using 27 sick days with the remainder of the leave unpaid (FMLA).

RESOLUTION NO. PP 119-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	*Ackley, George	Leave of Absence Replacement – Language Arts Teacher – (Pending Certification)	D. Hoffman	Middle School	1/4/16 through 5/1/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
2	Adamietz, Sandra	Leave of Absence Replacement –	M. Stauss	Middle School	12/8/15 through 3/14/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)

		Library Media Specialist				
3	Clancy, Kevin	Bus Driver	R. Ferri	District	1/11/16 through the last day of school	20 hours per week at $17.50 per hour (salary to be adjusted upon contract negotiations)
4	*D'Alessandro, Jennifer	Teacher Assistant (Classroom)	New Position	Alpine Elementary School	1/4/16 through the last day of school	35 hours per week at $11.72 per hour (salary to be adjusted upon contract negotiations)
5	Mastrianni, Catherine	Bus Aide	L. Delaney	District	1/4/16 through the last day of school	17.5 hours per week at $12.75 per hour (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 120-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, Substitute Nurse and Substitute Custodian for the 2015-2016 school year:

New Substitute Teachers

Ackley, George	Substitute Certificate expires 1/2/20
Connor, Ashley	Substitute Certificate expires 1/2/21
Meyer, Keith	Substitute Certificate expires 1/2/20
Pentimone, Nicholas	Provisional Cert Teacher of Health & Physical Ed
Wermert, Victoria	Substitute Certificate expires 1/2/21
Young, Melissa	**Elementary School Teacher K-5**

New Substitute Aide

Connor, Ashley	Wermert, Victoria

New Substitute Nurse

Rogers, Lynn	Substitute Nurse Certificate expires 7/1/20

New Substitute Custodian

Rocco, Joseph IV	

RESOLUTION NO. PP 121-16 CO-CURRICULAR ADVISOR REASSIGNMENTS

RESOLVED that the Board of Education approves the following Co-Curricular Reassignments:

Name	From	To
Debbie Gianuzzi – High School	Blues, Inc. Cluster A - $4,839 (No change in longevity.)	Jazz Band Lab Cluster B - $3,228 (No change in longevity.)
Andrew Lopez – High School	Jazz Band Lab Cluster B - $3,228 (No change in longevity.)	Blues, Inc. Cluster A $4,839 (No change in longevity.)

Name	Position	Replaces	Cluster/Rate
Nowicki, Allison	Spring Track Coach - Middle School	Gleason, Theresa	Coaching Level VII - $1,940

RESOLUTION NO. PP 122-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 6162	Corporate Sponsorships (New)
Policy # 6320	Purchasing Subject to Bid (Revised)
Policy # 6340	Multiple Year Contracts (Revised)
Policy # 6421	Purchases Budgeted (Revised)
Policy # 6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Revised)
Policy # 6440	Cooperative Purchasing (Revised)
Reg # 6470	Payment of Claims (Revised)
Policy # 6472	Tuition Assistance (New)
Reg # 6620	Petty Cash (Revised)

RESOLUTION NO. PP 123-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy & Reg # 1240	Evaluation of Superintendent (M) (Revised)
Policy & Reg # 3221	Evaluation of Teachers (M) (Revised)
Policy & Reg # 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy & Reg # 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)
Policy & Reg # 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
Policy # 3431.1	Family Leave (M) (Revised)
Policy # 4431.1	Family Leave (M) (Revised)
Policy # 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
Policy # 5537	Service Animals (New)

RESOLUTION NO. PP 124-16 DISTRICT TEACHER ASSISTANT/CLASSROOM AIDE EVALUATION INSTRUMENT

RESOLVED that the Board of Education approves a District Teacher Assistant/Aide Evaluation Instrument to indicate the effectiveness of district teacher assistants (see attachment).

RESOLUTION NO. PP 125-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position	Effective Date
Andresen, Sarah	Teacher Assistant (Classroom) – High School	1-10-16 (last day)
Delaney, Linda	**P/T Bus Aide**	**12-23-15 (last day)**

Attached are the enrollment and suspension reports for the month of November 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report December 7, 2015

CIS 56-16 Out-of-District Placements
CIS 57-16 Before/After School Program Additional Teachers - Helen Morgan School
CIS 58-16 MyK12 Intervention and Referral Services Pilot Program
CIS 59-16 Field Trips
CIS 60-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 61-16 Special Services Occupational Therapy Practicum

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. CIS 56-16 OUT-OF-DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following out-of-district placements:

Student #	School	Date	Tuition	Account
000410	Reed Academy	January – June, 2016 110 days	110 days @ $495 per diem = $54,450	11-000-100-566-6-0000, NJ Private Disabled
162407	Willowglen Academy	November – June, 2016 133 days	133 days @ $408.46 per diem = $54,325.18 Aide - 133 days @ $90 per day = $11,970 Total tuition $66,295.18	11-000-100-566-6-0000, NJ Private Disabled

RESOLUTION NO. CIS 57-16 2016 BEFORE/AFTER SCHOOL PROGRAM ADDITIONAL TEACHERS - HELEN MORGAN SCHOOL

RESOLVED that the Board of Education approves the following staff members for Language Arts or Math Before/After-school programs at the Helen Morgan School to be compensated at $55/hr utilizing NCLB Title I funds, Acct No: 20-231-100-100-1-4000 upon submission of time sheets.

	Helen Morgan
1	McMahon, Terry
2	O'Neill, Jennifer
3	Rennie, Karin

RESOLUTION NO. CIS 58-16 MYK12 INTERVENTION AND REFERRAL SERVICES PILOT PROGRAM

RESOLVED that the Board of Education approves the MyK12 Intervention and Referral Services Pilot Program at no cost.

RESOLUTION NO. CIS 59-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	***Trip***	***Funding***
Postponed to 12/11/15 - 9/28,10/23,11/20, 12/3/2015; 1/15, 2/12/2016	SHS Debate Team to Jefferson HS, Dover HS, West Morris Central HS, Kittatinny HS, Jefferson HS, Sparta HS Requested By: A. Reinstein	***Budgeted***
12/9/15	SHS Chess Varsity To: Bloomfield HS For: Chess Match Requested By: T. Murray	***Parent***
12/16/15	SHS Chess Varsity To: Mountain Lakes HS For: Chess Match Requested By: T. Murray	***Parent***
12/22/15	SHS Grades 9-12 French Classes To: Alpine Elementary School For: Holiday Caroling in French Requested By: V. Cole	***School***
1/6/16	SHS DECA/Marketing To: Ramapo College For: Regional Competition Requestor/Chaperones: S. Chiappini K. Lindsley, C. Merrill, M. Incantalupo, M. Rehm, D, Krauland, M. Molitoris, S. Hobby-Pensky, G. Carter, B. DeGasparis	***Other – School Store Acct***
1/7/16	SHS Mock Trial Team For: Mock Trial Competition To: Sussex County Courthouse, Newton Requested by: C. Sima	***School***
1/9/16	SHS Drama Club For: Forensics Competition To: Absegami HS, Galloway, NJ Requested by: V. Reed	***School***
1/11/16	SHS Science Olympiad To: New Jersey Institute of Technology For: North Jersey Regional Science Olympiad Competition Requestor/Chaperone: M. Meola, R. Brown	***School***
1/20/16	SHS Chess Varsity To: West Morris HS, Chester, NJ For: Chess Match Requested By: T. Murray	***Parent***
2/17/16	SHS Chess Varsity To: West Orange HS For: Chess Match Requested By: T. Murray	***Parent***
3/16/16	SHS Chess Varsity To: Pope John HS, Sparta For: Chess Match Requested By: T. Murray	***Parent***

5/27/16	SMS Grades 7 & 8 Instrumental Music To: High Note Music Festival, Allentown, PA Requestor/Chaperones: C. Arnold, N. Chamberlain, A. Santora	***Parent***

RESOLUTION NO. CIS 60-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 61-16 SPECIAL SERVICES OCCUPATIONAL THERAPY PRACTICUM

RESOLVED that the Board of Education approves the practicum internship with J&B Therapy for the following student in Seton Hall University's MS in Occupational Therapy Professional Program. The student is required to complete this second Level II fieldwork placement, scheduled to begin on January 11, 2016 and continue for 12 weeks until April 8, 2016. This is not a paid practicum.

#	Name	Dates of Practicum
1	Wood, Lydia	Jan 11, 2016 – Apr 8, 2016

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of December 8, 2015

FIN 62-16 Vendor Payments
FIN 63-16 Financial Reports/Monthly Certification for November 2015
FIN 64-16 Transfers November 2015
FIN 65-16 Donation
FIN 66-16 2014-2015 Audit and Corrective Action Plan
FIN 67-16 Nisivoccia LLP Peer Review
FIN 68-16 GovDeals Disposal of Surplus Property
FIN 69-16 Sick and Vacation Day Payment
FIN 70-16 Interfund Transfer
FIN 71-16 Interfund Transfer

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. FIN 62-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated November 24, 2015 through December 14, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$92,525.77
Fund 11	General Expense	3,357,445.42
Fund 12	Capital Outlay	108,174.00
Fund 20	Special Revenue	58,996.96
Fund 30	HS Capital Projects	35,413.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	70,107.00
	Total:	$3,722,662.15

RESOLUTION NO. FIN 63-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR NOVEMBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for November 30, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of November 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of November 30, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 64-16 TRANSFERS NOVEMBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period November 1, 2015 through November 30, 2015.

RESOLUTION NO. FIN 65-16 DONATION

RESOLVED that the Board of Education accepts the following donation:

Donation From	Item/Position/Purpose	Recipient	Amount/Value
Gaye and Robert Mathusek	Acoustic Guitar – Cort AF550 TF	SHS Music Department	$125

RESOLUTION NO. FIN 66-16 2014-2015 AUDIT AND CORRECTIVE ACTION PLAN

RESOLVED that the Board of Education accepts the 2014-2015 audit report and approves the Corrective Action Plan for submission to the County Superintendent of Schools, as attached.

RESOLUTION NO. FIN 67-16 NISIVOCCIA LLP PEER REVIEW

RESOLVED that the Board of Education acknowledges the peer review dated 12/9/2011 of our district's auditing firm Nisivoccia, LLP pursuant to N.J.A.C. 6A:23A-16.2(i).

RESOLUTION NO. FIN 68-16 GOVDEALS DISPOSAL OF SURPLUS PROPERTY

RESOLVED that the Board of Education approves the agreement between the Sparta Board of Education and GovDeals for the purpose of disposal of surplus property. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract.

RESOLUTION NO. FIN 69-16 SICK AND VACATION DAY PAYMENT

RESOLVED that the Board of Education approves the following contractual sick day and vacation day payments to be adjusted if any days are utilized through their term dates.

Name	Term Date	Sick Days	Total Payment
Desciscio, Carol	12/31/15	160	$ 15,000.00
		Vacation Days	**Total Payment**
		23	$ 4,837.13

RESOLUTION NO. FIN 70-16 INTERFUND TRANSFER

RESOLVED that the Board of Education approves $70,000 to be transferred from General Fund – *Transfer to Capital Projects* (12-000-400-932-1-0000) to Capital Projects Fund (30-000-400-450-8-0940) for the purpose of funding the budgeted project for Mohawk Avenue Water Main.

RESOLUTION NO. FIN 71-16 INTERFUND TRANSFER

RESOLVED that the Board of Education approves $38,174 to be transferred from General Fund – *Transfer to Capital Projects* (12-000-400-932-1-0000) to Capital Projects Fund for the purpose of funding Mohawk Avenue Water Main project (account 30-000-400-450-8-0940; $29,421) and Professional Services – Architect/Engineering (account 30-000-400-390-8-0000; $8,753).

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of December 8, 2015

OPS 31-16 Disposals

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. McEvoy	_____	Mr. Muth	_____	Mr. Surdoval
_____	Mrs. Yeomans	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. OPS 31-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ISBN #
SMS	Glencoe Civics Today – Citizenship, Economics and You Copyright 2008	200	ISBN #978-0-07-874631-4
SMS	Prentice Hall – The American Nation Copyright 2005	200	ISBN #0-13-181715-9

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Board Ethics – February 22, 2016

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION (if required):

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on @ _____. The Board will reconvene in public session at the conclusion of the Executive Session.

ADJOURNMENT: @ ____ **PM**

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JANUARY 4, 2016
ANNUAL REORGANIZATION AGENDA – 7:30 p.m.
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ **@** _____ **PM**

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

PLEDGE OF ALLEGIANCE:

RESULTS OF THE NOVEMBER 3, 2015 ANNUAL BOARD ELECTION:

CANDIDATES FOR 3 YEAR TERM	**VOTES**
Linda Curcio	1,499
Karen Scott	1,534
Jack Surdoval	1,392
Carey Anne Gluck-Bomensatt	588

WRITE-IN VOTES: There were 39 write-in votes.

INDUCTION AND ADMINISTRATION OF OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS:

Linda Curcio
Karen Scott
Jack Surdoval

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mrs. McEvoy	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mr. McKernan	_____	Mrs. Scott

Kelly McEvoy	Term Expires 2016
Brenda Beebe	Term Expires 2016
James Todd Muth	Term Expires 2016
Kylen Anderson	Term Expires 2017
Melva Cummings	Term Expires 2017
Douglas McKernan	Term Expires 2017
Linda Curcio	Term Expires 2018
Karen Scott	Term Expires 2018
Jack Surdoval	Term Expires 2018

REVIEW OF VOTING PROCEDURES

ELECTION OF BOARD PRESIDENT:

NOMINEE:	**NOMINATED BY:**
_____	_____
_____	_____

A. Close nominations for President of the Board.
B. Discussion
C. Roll call vote to elect the President of the Board.

Mrs. Anderson	_____	_____
Mrs. Beebe	_____	_____
Mrs. Cummings	_____	_____
Mrs. Curcio	_____	_____
Mrs. McEvoy	_____	_____
Mr. McKernan	_____	_____
Mr. Muth	_____	_____
Mrs. Scott	_____	_____
Mr. Surdoval	_____	_____

President of Board is: _____

MEETING IS TURNED OVER TO THE PRESIDENT OF THE BOARD:

ELECTION OF BOARD VICE PRESIDENT:

NOMINEE:	**NOMINATED BY:**
_____	_____
_____	_____

A. Close nominations for Vice President of the Board.
B. Discussion
C. Roll call vote to elect the Vice President of the Board.

Mrs. Anderson	_____	_____
Mrs. Beebe	_____	_____
Mrs. Cummings	_____	_____
Mrs. Curcio	_____	_____
Mrs. McEvoy	_____	_____
Mr. McKernan	_____	_____
Mr. Muth	_____	_____
Mrs. Scott	_____	_____
Mr. Surdoval	_____	_____

Vice President of Board is: _____

BOARD COMMITTEES: Pursuant to Board Bylaw 0155, the following Board Committees are pending appointment by the Board President.

SPARTA BOARD OF EDUCATION
2016 BOARD COMMITTEES – BYLAW #0155

CURRICULUM
_____**, Chair**
_____
_____

OPERATIONS
_____**, Chair**
_____
_____

PERSONNEL
_____**, Chair**
_____
_____

FINANCE
_____**, Chair**
_____
_____

SPECIAL COMMITTEES/ AD HOC ASSIGNMENTS

TOWNSHIP
Board President

NEGOTIATIONS
_____, Chair
_____
_____

BOE/LEGISLATORS
Board President
Board Vice President

OUTSIDE FACILITIES
_____, Chair
_____
_____

DELEGATE ASSIGNMENTS:

TOWN COUNCIL LIAISON: _____

SPARTA EDUCATION FOUNDATION LIAISON: _____

NJ SCHOOL BOARDS DELEGATE ASSEMBLY REP: _____

SUSSEX COUNTY SCHOOL BOARDS ASSOC REP: _____

SUSSEX COUNTY ED SERVICES COMMISSION: _____

NEW JERSEY SCHOOL BOARDS ASSOCIATION'S FIELD REP:
Al Annunziata, New Jersey School Boards Association

RE 01-16 Robert's Rules Of Order
RE 02-16 Code Of Ethics
RE 03-16 Monthly Regular Meeting Schedule
RE 04-16 Appointment of Officers

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mrs. McEvoy	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. RE 01-16 ROBERT'S RULES OF ORDER

RESOLVED that the Board of Education adopts Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoints the Board Secretary and Board Attorney to act as the parliamentarians.

RESOLUTION NO. RE 02-16 CODE OF ETHICS

RESOLVED that the Board of Education adopts the Code of Ethics for School Board pursuant to School Ethics Act, Chapter 178, Public Law 2001, 18A:12-24.1:

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A school Board Member shall abide by the following Code of Ethics for School Board Members:

a. *I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.*
b. *I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.*
c. *I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.*
d. *I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.*
e. *I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.*
f. *I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.*
g. *I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.*
h. *I will vote to appoint the best qualified personnel available after consideration of the recommendations of the chief administrative officer.*
I. *I will support and protect school personnel in proper performance of their duties.*
j. *I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.*

RESOLUTION NO. RE 03-16 MONTHLY REGULAR MEETING SCHEDULE

RESOLVED that the Board of Education, pursuant to Chapter 231, Open Public Meetings Act, does hereby proclaim the public meetings of the Board of Education will be held as indicated below.
Be It Further Resolved that the purpose of the Meetings shall be normal conduct of business, any required action of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent of Schools, or Business Administrator/Board Secretary.
Be It Further Resolved that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made.

SPARTA BOARD OF EDUCATION
COUNTY OF SUSSEX
STATE OF NEW JERSEY

PROPOSED MEETING CALENDAR FOR 2016

The Public Meetings of the Sparta Board of Education will be held at 7:30 pm as noted below. All meetings will be held at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ, unless otherwise noted. Formal Board action may be taken at any public meeting:

REGULAR MONTHLY MEETINGS
Monday, January 25, 2016
Monday, February 22, 2016
Monday, March 14, 2016
Monday, April 25, 2016 Tentative Public Hearing 2016-2017 Budget
Monday, May 23, 2016
Monday, June 27, 2016
Monday, July 25, 2016 (SHS Media Center)
Monday, August 22, 2016 (SHS Media Center)
Monday, September 26, 2016
Monday, October 24, 2016
Monday, November 21, 2016
Monday, December 19, 2016
Wednesday, January 4, 2017 Tentative Re-Organization

RESOLUTION NO. RE 04-16 APPOINTMENT OF OFFICERS

THE FOLLOWING MOTIONS ARE MADE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS:

A. **BOARD SECRETARY – BARBARA A. DECKER: RESOLVED** that the Board of Education appoints Barbara A. Decker as Secretary to the Board of Education through June 30, 2016.

B. **ASSISTANT BUSINESS ADMINISTRATOR: RESOLVED** that the Board of Education authorizes the Assistant Business Administrator to act as the Business Administrator/Board Secretary when appropriate.

C. **ACTING BOARD SECRETARY: RESOLVED** that the Board of Education authorize the Board President or designee to act as Board Secretary when appropriate.

D. **TREASURER OF SCHOOL MONIES - KERRY KEANE: RESOLVED** that the Board of Education appoint Kerry Keane as Treasurer of School Monies through June 30, 2016.

PUBLIC PARTICIPATION #1:

CURRICULUM, INSTRUCTION & SPECIAL SERVICES

CIS 62-16 SCESC Contract for Private School Equitable IDEA Services 2015-2016
CIS 63-16 Field Trips

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mrs. McEvoy	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. CIS 62-16 SCESC CONTRACT FOR PRIVATE SCHOOL EQUITABLE IDEA SERVICES 2015-2016

RESOLVED that the Board of Education approves the contract between the Sussex County Educational Services Commission and the Sparta Board of Education for Private School Equitable IDEA Services for the 2015-2016 school year.

RESOLUTION NO. CIS 63-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following funded field trip(s) and Chaperone(s):

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
1/22-23/16	SHS Winter Track	Penn State University, University Park, PA/ Invitational HS Meet	R. Heckman	Parent/School

OPERATIONS

OPS 32-16 2016 NJQSAC Equivalent Application
OPS 33-16 Pitney Bowes 5 Year Lease Agreement

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mrs. McEvoy	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mr. McKernan	_____	Mrs. Scott

RESOLUTION NO. OPS 32-16 2016 NJQSAC EQUIVALENT APPLICATION

RESOLVED that the Board of Education approves the 2016 NJQSAC Equivalent Application, as attached.

RESOLUTION NO. OPS 33-16 PITNEY BOWES 5 YEAR LEASE AGREEMENT

RESOLVED that the Board of Education approves the agreement between Pitney Bowes and the Sparta Board of Education for a 5 year lease of a Connect 2000 series mail machine commencing January 1, 2016 through December 31, 2020 for a total cost of $23,001.

PUBLIC PARTICIPATION #2:

ADJOURNMENT: @ ____ **PM**

SPARTA SCHOOL DISTRICT
Sparta BOE Curriculum Committee Minutes

Meeting Date: December 7, 2015
5:00 pm

Attendance: Mr. Dennis Tobin, Dr. Daniel Johnson, Ms. Kelly McEvoy, Ms. Karen Scott, Mr. Todd Muth, Ms. Brenda Beebe, and Ms. Danielle Hamblin

Agenda Item 1: Introduction of Ms. Danielle Hamblin - Director of Special Services

Ms. Hamblin attended our meeting as a means to begin her introduction to the Board of Education. Ms. Hamblin shared her educational/career background with the board, including her philosophy for the department.

Additionally, Ms. Hamblin discussed with the committee the manner in which she has worked to get a clear understanding of our entire program. She discussed how she has had numerous meeting with SEPAG, has worked to introduce short climate surveys administered to her department, the school staff as a whole, and the Sparta community. In this, she stressed that she saw communication as the most important item to be addressed from these surveys. Ms. Hamblin discussed how she would work to address this, giving examples of day/evening meetings, newsletters from her office, online presentations, etc.

Lastly, Ms. Hamblin and Dr. Johnson discussed the partnership between their offices regarding curricula and assessment. Both shared their commitment in providing all of our students - general and special education - a quality, standards based curricula. Special Education teachers are receiving the same quality in-service opportunities that general education teachers are receiving. The addition of a supervisor has worked to allow for our special education teachers to have someone to go to regarding education and modification concerns. Both shared that they would continue to work closely together to make sure that all of our students have the opportunity to meet with success.

Agenda Item 2 Continued Conversation regarding 1:1

During the November meeting, Dr. Johnson shared his proposal for the district to begin to go 1:1 using Chromebooks at the High School, moving the laptops from the high school to the middle school, allowing them the opportunity to have a class set of laptops in all academic classrooms.

Discussion followed regarding the importance of this and the uses of the chrome books and how it may affect teaching and teachers. As an outcome of the discussion, Dr. Johnson worked to set up classroom visits for the committee so that they could witness how the chrome books are/ would be utilized, as well as have the opportunity to speak with teachers regarding how they are using them. Unfortunately, do to timing, although

teachers volunteered, it was difficult to get everyone together to visit the high school.

Dr. Johnson presented a second option this month at the curriculum committee. In this, he proposed creating each member of the curriculum committee as a student in two teacher Google classrooms, allowing them to explore how the chrome books are being used, and then inviting those two teachers to the next curriculum committee meeting to do a short presentation and answer questions. This second option was agreed to, and Dr. Johnson will begin the process of setting this up.

Agenda Item 3 Field Trips

The Curriculum Office reviewed the 12 field trips that are scheduled for BOE approval this month. These include:

- SHS Debate Team to Jefferson, Dover, West Morris, Kittatinny
- SHS Chess to Bloomfield, Mountain Lakes, West Morris, West Orange, Pope John
- SHS Gr 9-12 French to Alpine for Holiday Caroling
- SHS DECA to Ramapo College for Regional Competition
- SHS Mock Trial Team to Sussex County Courthouse for Mock Trial Competition

Agenda Item 4 Before/After School Program Additions Helen Morgan School

Helen Morgan School has added three teachers to our Before/After School program. These programs are funded through Title I monies. The teachers are:

Terry McMahon
Jennifer O'Neill
Karin Rennie

Agenda Item 5 Gifted And Talented - High End Students

During the November meeting, discussion was broached regarding the programing for our students within the Gifted and Talented spectrum, along with higher performing students. As part of this discussion, Dr. Johnson shared that he would meet with principals and supervisors regarding the programs that are currently in place.

In December, Dr. Johnson provided an update. In this, it was shared that we would look to address the district's Gifted and Talented needs in three distinct manners. The first was through the budget process. The second was through the Instructional Intervention program currently in place, with these specialists looking to address students at the upper end. The last option was through ongoing meetings with supervisors regarding this

topic, looking to make sure that each area of our curricula had enrichment/differentiation topics listed out for staff.

This will be an ongoing discussion throughout this budget process and school year so that the curriculum office can be certain to address the concerns that have been brought forward.

Agenda Item 6 PARCC Score Update

Dr. Johnson shared with the curriculum committee that the PARCC Scores had arrived. Much to our pleasure, the Sparta School District scored well above the State averages, particularly at the lower grade levels (3 through 5). While they were not the percentages we were used to, we can still see that our programs are outpacing those of others within the state.

The schools are working on preparing the individual student reports for mailing home, which will take place on December 20, 2015.

Old Business

Revisit of the Sparta Middle School schedule and how it has worked out to date. Mr. Tobin and Dr. Johnson met with Mr. Gregory regarding the schedule. He has shared that overall it has been successful. We discussed World Languages within the schedule. We also discussed alternative courses for cycle time - he is working with supervisors to bring the curriculum committee a list of courses with standards, course outlines, intended outcomes, etc.

Upcoming Meeting Dates: TBD at January's Re-organization meeting

SPARTA SCHOOL DISTRICT

November 9 2015
5:00 pm

Curriculum Committee Minutes

Attendance: Dennis Tobin, Dan Johnson, Kelly McEvoy, Karen Scott, Melva Cummings

1. Discussion of 1: World Initiative
    - Financial Plan:
        i. 1400 total Chromebooks at a cost of $337,820.00. With a three year lease purchase, we would have a yearly payment of $112,606.67. This would cover the cost for the license and short term warranty (1 year).
        ii. Families would be charged a $30.00 fee yearly as their insurance payment - would cover small issues (power cords, battery, etc.)
        iii. Extra chromebooks are ordered to cover families on free-and-reduced list
        iv. Would need one additional IT staff member as the full time help desk person at the SHS media center. This role would also become the district data entry person (NJSMART, Pearson, Access, etc.)
    - Implementation
        i. Handed out the rough draft of the parent/student handbook outlining district expectations
        ii. Handed out first draft of a new Acceptable Use Policy that would cover increased use of technology both in and out of school with school devices
        iii. Discussed parent workshops to get community assistance at home with the devices
    - Resources
        i. Discussed long term plan of going digital with all textbooks. Discussed the possibility of Blended Learning and Flipped Classrooms. Stressed the need for ongoing Professional Development for our staff. Did discuss that the foundational training for the program was taking place this year with GAFE.
        ii. Long term would be the investigation of an LMS (Learning Management System)
    - Long Range Vision
        i. Use of devices to cut down on paper in the district. To increase hands-on, real world applications and activities. To increase exposure to the world of knowledge. To increase communication and collaboration student-to-student and teacher-to-teacher

Dr. Johnson will arrange for classroom visits in district to see our teachers who are currently utilizing this successfully. Will also set up visits to district who have gone to this to see benefits/drawbacks

2. Field Trips
    - SHS Marketing/DECA - To Prudential Center to meet with Devils Mrktg Team
    - SHS Robotics to High Point HS for competition
    - SMS to Rutgers for Future City Club Regional Competition
    - SHS Robotics to Ranney Regional HS for Competition
    - SHS Robotics to South Brunswick for Competition
    - SHS Robotics to Cherry Hill for Competition

3. Spring 2016 Student Teachers
    - Cody Halligan (William Paterson) - SHS with Lisa Kaplan
    - Marlee Cirrigione (Centenary) - HM with TBD
    - Alexandra Ratyniak (Felician) - MAS with Shannon Sullivan

4. Before and After School Programs
    - We will continue to offer before and after school programs for our students in all buildings.
    - Programs will focus on intervention and enrichment opportunities
    - Programs are Title I funded
    - Each school has 4-5 teachers involved

    Discussion regarding our overall program for enrichment students and gifted and talented within the district. The question that framed the discussion was focused on the lack of ability grouping within our K-8 total program, and the programs that are missing for students.

    Dr. Johnson will continue this conversation with his content supervisors to see how we can address this concern.

5. Sparta Education Foundation Grant
    - The SEF has awarded a grant to the Mohawk Avenue School for a Yamaha Electronic Piano placing one of these in all elementary level schools allowing for our music programs to be consistent in their approach.
    - The Grant brings the SEF over $600,000.00 in awarded grants to the school district

Old Business

Revisit of the Sparta Middle School schedule and how it has worked out to date.
Discussion regarding the initially proposed new electives that could replace Modern Living and if any such programs were in the works

Dr. Johnson and Mr. Tobin will schedule a meeting with Mr. Gregory to check on the schedule and the elective courses.

New Business

Future Meetings:

- 12/7/2015

SPARTA SCHOOL DISTRICT
Sparta BOE Curriculum Committee Minutes

Meeting Date: April 11, 2016
5:30 pm

Attendance: Mr. Dennis Tobin, Dr. Daniel Johnson, Ms. Kelly McEvoy, Ms. Karen Scott, Ms. Linda Curcio

Agenda Item 1: Marisa Wilson - Supervisor of Science Education K-12

Mrs. Wilson provided the BOE Curriculum Committee with an overview of the Next Generation Science Standards (NGSS). In this, she gave a brief history as to the change to the new standards, as well as the manner in which these standards have been structured. After the explanation of the standards, Mrs. WIlson then reviewed the Sparta School District's progress toward alignment with these new standards. The Sparta School District is currently on track to move our grades 6-12 curricula to the NGSS next year (2016-2017 school year). We are on pace to then implement grades K-5 during the 2017-2018 school year. This is the pacing guide that has been recommended for alignment by the NJDOE. Dr. Johnson and Mrs. Wilson discussed future budgetary impacts that the change will have on the district. Dr. Johnson commended Mrs. Wilson for her efforts. Under her guidance, the Sparta School District has become an exemplar both at the State level and on the National level, with teachers serving on committees at both levels to assist with the direction of Science education.

Agenda Item 2 Continued Conversation 2016-2017 Budget

Dr. Johnson shared updates regarding the budget. Of note, we were able to retain the music teacher at Helen Morgan School. At the March BOE meeting, there was large outpouring of support for this teacher, and, due to a retirement within the music department, we were able to retain her. Additionally, we discussed once again the positions that would be cut in order to balance the budget. Mr. Tobin asked the committee if there were any questions or concerns with the budget prior to it going to the public, stressing that we should be asking questions and hosting discussions during committee meetings as opposed to during BOE meetings. At the time of the meeting, there were no lingering concerns or questions.

Agenda Item 3 Solar Project Update

Mr. Tobin gave a brief update on the pending solar project within Sussex County and the Sparta School District. In this, we will be looking to only have solar panels on the ground at Sparta Middle School. We are awaiting approvals at council and freeholder levels.

Agenda Item 4 Bus Driver Incident

All committees reviewed the bus driver incident that hit the newspapers during the first week of April. In this, a bus driver for Byram Bus was arrested and charged as part of a child pornography ring. Mr. Tobin shared with the committee that, if anything, this proves that the system we currently have in place regarding fingerprinting and safety checks is working optimally, as we were notified immediately and could take immediate action.

Agenda Item 5 Gifted and Talented Program

Dr. Johnson reviewed the outline for the enhanced Gifted and Talented program in the Sparta School District for next year. In this, the program will run from grades K-8. The district will add one teacher so as to have a teacher cover K-2, 3-5, and 6-8. The focus of the new program will be cross-curricular units focused on individual student improvement and awareness. Outcomes will be student based and work will be Problem Based and Real-World applicable.

Agenda Item 6 Music Program 2016-2017

The music program for the 2016-2017 will remain intact despite the cut of one music teaching position in the district. During the March BOE meeting, we heard a lot of input from parents and students regarding the manner in which the program currently runs, and, despite the cut of the position, the program will remain as it is, with specialists at all levels. What will be affected are the number of lessons we give weekly. At the high school, we will reduce lessons by ten a week, going from 45 lessons a week to 35 (7 lesson periods a day). At the middle school, we will reduce from 35 lesson periods to 25 lesson periods (5 lesson periods a day). We believe we are still offering a superior program than most districts, and that students will still have plenty of opportunity to improve through the lesson periods.

Agenda Item 7 Observation/Evaluation Waiver

The Sparta School District will be submitting a waiver to the NJDOE requesting relief from the current ACHIEVENJ statutes regarding observations and evaluations for teaching staff. In this, all non-tenured staff would still have three observations. All tenured teaching staff in good standing would have two observations. All tenured teachers who fall below expectations, would have three observations and a corrective action plan. The elimination of one observation allows the districts' administrative team to spend more time with novice teachers and teachers in need of improvement. Additionally, the district is looking to

utilize exemplary teachers as teacher leaders who would work with other teachers on their craft.

Agenda Item 8 Field Trips

- AES Grade 2 - Growing Stage Theatre to see “How I Became a Pirate”
- SMS Grade 8 Science - Kittatinny Reg. HS for Junior Solar Sprints Competition
- Helen Morgan Grade 5 - Bueller Challenger & Science Center
- SMS Grades 6-8 - Brighton Beach - Russian Community Visitation
- SMS Grades 7-8 - Academic Team to Hardyston Middle School for Sussex County Middle School Academic Bowl
- Helen Morgan Grade 4 - Camp at the Lake for Health and Character Education
- SMS Grade 6 - Fairview Lake YMCA, Newton for Team Building, Socialization, and Environmental Education

Agenda Item 9 Student Teachers 2016-2017 School Year

- Marlee Cirrigione, Centenary College: AES Kindergarten
- Shannon Carroll, William Paterson: AES TSD
- Kaitlyn Lennox, Caldwell College: Helen Morgan School Grade 5

Agenda Item 10 Summer Per Diem Work

- Leala Baxter - 5 days
- Pat Chodkiewicz - 20 Days
- Melissa Postorino - 10 Days

Agenda Item 13 - Ice Hockey Cooperative Sports Program

Sparta will enter into a cooperative agreement with Jefferson to combine and consolidate the two hockey programs into one. The rational for this is the decline in enrollment in the program at both high schools. Additionally, the large budgetary impact of the sport will now be split between two school districts, making it more affordable.

Old Business

Upcoming Meeting Dates:

5/9/16
6/13/16
7/11/16
8/8/16
9/12/16
10/10/16
11/14/16
12/12/16

SPARTA SCHOOL DISTRICT
Sparta BOE Curriculum Committee Minutes

Meeting Date: January 19, 2016
4:30 pm

Attendance: Dr. Daniel Johnson, Ms. Kelly McEvoy, Ms. Karen Scott, Ms. Linda Curcio

Agenda Item 1: Budget Discussion

Dr. Johnson gave the committee a brief overview of the current budget process for the 2016-2017 school year. During the overview, Dr. Johnson explained the deficit that the district was working to balance. In this, he explained that neither class sizes nor programming would be negatively affected. The committee engaged in a lively discussion regarding the budget, programming, and the future offerings for the students of the Sparta School District.

Agenda Item 2 Continued Conversation regarding 1:1

Dr. Johnson shared that the monies for the 1:1 initiative were reduced to assist with the current budget planning. In this, he cancelled the two teacher visitors who were going to demonstrate how they have utilized Chromebooks in the classrooms. Dr. Johnson also shared that he would be looking for alternative means in an attempt to provide the students with these machines in order to move the school district forward. If any of these efforts being to demonstrate positive results, the committee will welcome teachers to demonstrate at that time.

Agenda Item 3 Field Trips

The Curriculum Office reviewed the field trips that are scheduled for BOE approval this month. These include:

- SMS to Mountain Creek - PSTO Event
- SHS Drama and Public Speaking to attend Competitions in Swedesboro, Voorhees, and Hazlet
- SHS Academic Bowl to attend the Philipsburg Quiz Bowl
- SHS Science Olympiad to Middlesex CC to participate in the State Science Olympiad
- SHS Russian Students to Drew University to participate in the Russian Olympiada
- SHS Chemistry Olympics to NJIT for the NJ Chemistry Olympics
- SHS AP Physics to the USGA Museum and Test Center
- SMS Spring Track to Newton, Stanhope, Vernon, Sussex, and Hamburg for meets
- SMS French Grade 8 to the MoMa in NY City, NY

Agenda Item 4 Out-of-District Placements

We are moving to approve two new out-of-district placements:

- Shephard Preparatory High School: $27,879.03
- Cornerstone: $47,916.00

Agenda Item 5 Vendor Approvals

We are moving to approve three new vendors this month:

- Elizabeth Hamlet - Presentation for parents on college transition for students with 504s or IEPs
- Advancing Opportunities - Assistive Technology Evaluations
- St. Joseph's Hospital for Pediatric Feeding and Swallowing - Evals

Agenda Item 6 Alpine Elementary School Before/After School Program Substitutes

The following teachers will act as substitute teachers in our Title I programming:

- Virginia Krieg
- Patricia McGovern
- Stacey Merrill
- JoAnn Ostrowski
- Judith Slavin
- Sara Stiansen

Old Business

Dr. Johnson reviewed the Mr. Gregory will be in attendance at the February Curriculum Committee meeting to present alternative/new elective offerings for Sparta Middle School.

Upcoming Meeting Dates:

2/8/16
3/7/16
4/11/16
5/9/16
6/13/16
7/11/16
8/8/16
9/12/16
10/10/16
11/14/16
12/12/16

February 8, 2016

SPARTA BOE CURRICULUM COMMITTEE MINUTES

Attendance: Dennis Tobin, Dan Johnson, Kelly McEvoy, Karen Scott, Melva Cummings, Brenda Beebe

Agenda Item 1: Sparta Middle School Proposed Electives

Unfortunately, Mr. Gregory was unable to attend the meeting to review the proposed Electives. A lively discussion did abound surrounding the current electives at the middle school, possibilities of continuing with the current elective programs, and associated budgetary constraints/needs.

Agenda Item 2: Budget Discussion

The Curriculum Committee, in discussion with Mr. Tobin and Dr. Johnson, reviewed the proposed budget, the associated needs within that budget in order to balance it, and possibilities regarding those needs.

There was also discussion regarding potential alternative funding options for exploration in the future, particularly as the 2% cap further constrains our ability to meet the bottom line and programs, staffing, and other items need to be cut each year in order to balance the budget.

Agenda Item 3: Professional Development School

The Sparta School District has partnered with Centenary College for the past ten years or more as a Professional Development School. As such, Centenary College offers off-site courses in the Sparta Schools without facility fees. In return, the teachers in the Sparta School District are able to take courses at half the cost of traditional tuition.

Agenda Item 4: Sparta Education Foundation Grants

The Sparta Education Foundation approved four grants at the February Meeting. As such, they approved grants for Chomebooks for the SHS English Department ($51,738.00); a kinesthetic classroom at SHS ($9,957.23); additional document cameras at the Helen Morgan School ($4,023.00); and Sphero Robotic Balls for Helen Morgan School ($1,199.00)

Agenda Item 5: Approval of Field Trips

There are four scheduled field trips scheduled for BOE approval. These include:

- SHS English, Arts, and Music classes to the Teen Arts Festival at Sussex County Community College
- SHS Academic Team to Wallkill Valley HS for the SCIL Academic Bowl Competition
- SHS Special Education/Life Skills students to SHS to begin transitioning to their new school
- Mohawk Avenue school to Waterloo Village to see the Lenape Village Hands-On Experience

Agenda Item 7: Vendor Approvals

We are asking the Board of Education to approve the following vendors to assist us in our transition to the Next Generation Science Standards:

- Raritan Valley Community College Science Education Institute
  - Engaging in Argument from Evidence for teachers in grades K-6
  - Next Generation Science Standards District Partnership Program - 3 off-site workshops and 3 site visits
  - Stacey VanderVeen - NHSS on site

SPARTA SCHOOL DISTRICT
Sparta BOE Curriculum Committee Minutes

Meeting Date: March 7, 2016
5:30 pm

Attendance: Mr. Dennis Tobin, Dr. Daniel Johnson, Ms. Kelly McEvoy, Ms. Karen Scott, Ms. Linda Curcio, Ms. Brenda Beebe

Agenda Item 1: Mohawk Avenue/Alpine School Update

Dr. Johnson gave the committee an update as to the progress being made in the two elementary schools. Both schools had damage due to burst pipes over the President's Weekend Vacation. The Mohawk Avenue School has been completely remediated, with the exception of the roof, which needed to be compromised with a small hole to allow steam to be released. This hole will be fixed over the Spring break or during the summer months. The Alpine School is currently in the final stages of the process - the rebuild. To date, all carpet was removed from all classrooms and hallways in the annex of the school. Additionally, the administrative decision was made to replace all of the sinks in the classrooms so as to provide the cleanest environment possible. Two different air tests were conducted during the past week, both of which have come back with positive effect allowing us to begin the rebuild. The timetable for the rebuild is for a minimum of two weeks. We are looking to try to move classes back into the annex the week prior to or immediately after the Spring Break.

Agenda Item 2 Continued Conversation 2016-2017 Budget

Dr. Johnson shared what was planned for the 2016-2017 school year in the proposed budget. In this, we are looking to implement the new math curricula, including the purchase of updated EnVision materials for K-5. In addition, we will be implementing the new NGSS Science curricula next year. Materials have been budgeted for and will be in the form of kits and labs. The district will be implementing a new, enhanced Gifted and Talented program K-8 in the 2016-2017 school year. Budgetary effects of the new program are negligible. Also, during the 2016-2017 school year, the English curricula will be in the process of revision.

Dr. Johnson entertained any questions regarding the budget and how it may effect curriculum and programing next year. As reviewed, all programming will remain within the district. We have lost the 1:to:1 initiative, however will we continue to look into this as we move forward.

Agenda Item 3 Sparta Summer Academy

Dr. Johnson reviewed the plans for an updated, enhanced summer academy. In this the Sparta Summer Academy would offer our students and students outside of the district the opportunity to take courses in four different areas; For Credit Advancement, Credit Recovery, Bridge Courses, or Enrichment Courses. Courses that will run this summer include:

- Driver's Education
- Financial Literacy
- Geometry (Credit Advancement and Credit Recovery)
- Chemistry (Credit Advancement and Credit Recovery)
- Algebra II Credit Recovery
- Biology Credit Recovery
- English 9/10 and English 11/12 Credit Recovery
- Health Credit Recovery
- Physical Education Credit Recovery
- Pre-AP Chemistry
- Pre-AP Biology
- Algebra II Prep Course
- SAT Prep
- Study Skills
- College Essay Writing
- Computer Graphics and Design

These courses will be advertised throughout Sussex, Morris, and Warren Counties in effort to fill them. Long Term goal for the Summer Academy would be two-fold. First and foremost, we are looking at this as a possible additional revenue source. Second, we would like to grow the program to include additional non-academic coursework.

Agenda Item 4 Field Trips

There are five field trips up for approval this month. These include

- Helen Morgan Grades 4&5 STEP to Sussex County Municipal Utilities Authority
- Alpine Kindergarten to Mayo Performing Arts Center
- SHS DECA to Nationals in Nashville, TN
- Alpine students in Grade 1 to Turtle back Zoo
- Alpine students in K-2 to NJPAC

Agenda Item 5 Out of District Placements

We have one additional out of district placement to approve this month:

Chancellor Academy - Feb. - June (73 days @ 325.98 per diem) $23,796.54

-

Agenda Item 6 Vendor Approvals

We will approve one additional vendor this month:

Therapy Links, NJ - Occupational and Physical Therapy Evaluations - $340.00 per eval.

Old Business

Upcoming Meeting Dates:

4/11/16
5/9/16
6/13/16
7/11/16
8/8/16
9/12/16
10/10/16
11/14/16
12/12/16

SPARTA SCHOOL DISTRICT
Sparta BOE Curriculum Committee Minutes

Meeting Date: May 9, 2016
5:30 pm

Attendance: Mr. Dennis Tobin, Dr. Daniel Johnson, Ms. Kelly McEvoy, Ms. Karen Scott, Ms. Linda Curcio, Ms. Melva Cummings

Agenda Item 1: Janet Ferraro and Danielle Kopp - Tomorrow's Teachers Program

Ms. Ferraro and Ms. Kopp attended our meeting to discuss the introduction of a new program aimed at students who are interested in entering the field of education upon graduation from college. The program is a State program that is already in place in many school districts throughout the state. The plan would be to take the 2016-2017 school year to research and plan with an introduction of the course to students during the 2017-2018 school year. The cost to the district includes the price for the materials. The professional development is free for Ms. Kopp. Dr. Johnson is in support of this program, as it is in line with the high school's efforts to expose our students to a variety of career options prior to leaving and attending college, assisting them in making informed choices about careers.

Agenda Item 2 Danielle Hamblin - Multiply Disabled Classroom

Ms. Hamblin attended our meeting to discuss the introduction of a multiply disabled classroom in our lower elementary school grades. The addition of this classroom will continue to district's movement towards adopting and integrating programing that will allow our special needs students to remain in district/

Agenda Item 3 Katie Arbolino - Math Curricula Review

Ms. Arbolino shared with the committee the progress made during this school year regarding our math curriculum reviews/revisions. To date, the math department has created all new scope and sequences based on the Common Core standards. These also focus on anchor standards and enrichment standards, establishing a foundation of learning for all students. Additionally, Ms. Arbolino shared that the vertical articulation team has also worked to create a pacing guide to help teachers throughout the course of the year. The team is now working on writing units for the new curricula that will be rolled out during the 2016-2017 school year.

Agenda Item 4 Superintendent Evaluation and Contract Renewal

Mr. Tobin shared with the committee that they needed to complete his annual evaluation. He shared that his portion of the process is complete. He also informed the committee the process for finalizing his evaluations. Additionally, Mr. Tobin informed the committee that it was time for them to begin to consider his renewal. He explained that, by law, he needed to be informed by the BOE a minimum of six months in advance if they did not intend to renew his contract at the end of next school year.

Agenda Item 5 District Goals/BOE Goals 2016-2017

Mr. Tobin reviewed with the committee the process that the district will take during the coming months regarding goal setting for the district. In this, he shared that the final goals would be voted on at the August BOE Meeting. Dr. Johnson provided the committee with a draft copy of proposed goals that have been aligned to the 5 Year Strategic Plan for consideration.

Agenda Item 6 Byram Bus Company

Mr. Tobin shared with the committee that Byram Bus Company has done a good job for us during the school year. In this, despite the one issue with the bus driver which was handled quickly and efficiently, and the recent issue with the owner of the company - neither of these items have effected service for our students.

Agenda Item 7 Student Programming - Review of School Safety and Emergency Preparations

The committee was provided with a comprehensive list of the trainings and programs that the schools have provided to our students during the course of 2015-2016 school year. This demonstrated our ongoing efforts to train on our students on school safety, community, and climate.

Agenda Item 8 Gifted and Talented Program

Dr. Johnson reviewed that interviews for the middle school GT teacher would be starting soon. In this, he also shared that a new curricula was in the process of being finalized, as was the selection criteria for entrance into the program.

Agenda Item 9 Pre-Prom Event - Gabe Hurley

As has been done prior to prom in the past, the High School will be hosting a program for students regarding decision making and safe driving.

Agenda Item 10 Observation and Evaluation Process

Dr. Johnson gave the committee an update on the waiver process that was shared and voted on during the April BOE meeting. The State of New Jersey contacted the district and shared that the waiver would not be needed, as they intended to change the evaluation process for the 2016-2017 school year.

Agenda Item 11 Field Trips

- SMS to MAS for live performance for Grades 3
- SMS Grade 8 Honor Society to the Community Soup Kitchen and Outreach Center
- SMS Peer Leaders to Helen Morgan to welcome incoming students
- HMS Grade 5 to MAS to demonstrate performing groups
- SHS Music/English Depts. To Ocean County College NJ Teen Arts Festival
- HMS to SMS - Transition Planning
- SHS DECA/Co-Op to Madame Tussauds, Carmines, Behind the Scenes marketing tour

Agenda Item 12 201502016 Mentor Payments

Mentors for new teachers will be paid at the agreed upon rate of $55.00 per month.

Agenda Item 13 Summer Academy/Brain Camp Staff

Teachers will be paid at the rate of $50.00 an hour for these programs. Programs will run from July 5 - August 5.

Agenda Item 14 New Job Description - Coordinator of Assessment and Professional Growth

Formerly these positions were entitled Coordinator of Instructional Technology. This new job description more accurately reflects what these individuals do for our district.

Old Business

New Business

Doug McKeirnan's Official Notice. Mr. Tobin reviewed with the committee what their role and process is for replacing Doug on the BOE.

Upcoming Meeting Dates:

6/13/16
7/11/16
8/8/16
9/12/16
10/10/16
11/14/16
12/12/16

SPARTA SCHOOL DISTRICT
Sparta BOE Curriculum Committee Minutes

Meeting Date: June 6, 2016
5:30 pm

Attendance: Dr. Daniel Johnson, Ms. Kelly McEvoy, Ms. Brenda Beebe

Agenda Item 1: Overview of Professional Development Academy 2016-2017

Dr. Johnson gave the committee an update on the progress of planning the professional development academy for next school year. During the discussion, it was shared that the plan for the school year was to offer PD in GAFE, Student Feedback, and other goal specific areas on the first Thursday of each month. Courses would be offered throughout the course of the day, substitutes would be provided, and courses would be taught be experts, district administration, and teacher leaders. Ms. McEvoy asked that we explore the possibility of running courses after school and offering staff Continuing Education Units (CEUs) which may incentive staff to take part in PD efforts outside of the contractual day. Dr. Johnson is working on mocking up cost comparisons regarding the two approaches to determine long term value for the district.

Agenda Item 2 Staff Development Vendor Lists

The following staff development vendors were also discussed as being part of the PD efforts for next year.

Staff Development Workshops - Reader's and Writer's Workshop Gr. 6-8
Staff Development Workshops - Reader's and Writer's Workshop Gr. 3-5
Reading Venture One - Orton Gillingham Advanced Training
Sowash Ventures - Google Certification Academy

During the discussion, Ms. Beebe asked about our Orton Gillingham efforts and how the district is utilizing aspects of multi-sensory reading strategies. Dr. Johnson shared that we plan on completing the introductory 30 hour training course for the remaining elementary level teachers next year. In this, we allow for our teachers to have additional strategies in working with students who are struggling readers.

SPARTA SCHOOL DISTRICT
Sparta BOE Curriculum Committee Minutes

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Agenda Item 3 Summer Curriculum Writing

Dr. Johnson shared that this summer/school year the district will focus on ELA Prek- 12 This summer, 5 Teachers from Alpine; 2 teachers from Mohawk; 3 teachers from Helen Morgan; 5 teachers from SMS; and 8 teachers from SHS will begin the work as part of a vertical articulation team this summer. These teachers will be compensated $30.00 an hour not to exceed a total of $10,000.00 combined

Agenda Item 4 Sparta Education Foundation Grants

Dr. Johnson shared that 5 Grants would be presented this month

- Mary Hassenplug - Spec. Ed. Kinesthetic Classroom ($11,304.83)
- Adrienne Castorina - Spec. Ed. Sound Amplification Systems for Classrooms ($6,690)
- Ken Scognamiglio - Predator Aquarium ($15,067.21)
- Renee Dalia - Spec. Ed. Chromebooks ($2,586.10)
- Dan Johnson - Sparta High School Chromebooks - District Tech Initiative ($201,830.64 over three years)

(I am proud to shared that the SEF has founded all five grants)

Agenda Item 5 District Goals/BOE Goals 2016-2017

June - Review BOE Self-Assessment - Discuss Goals
July - BOE Goals setting meeting
August - Approve District and BOE Goals
Review proposed District Goals aligned with 5 Year Strategic Plan

Agenda Item 6 Field Trips

No Field Trips to approve at this meeting

Agenda Item 7 Vacant BOE Seat

Review Candidates
Determine if interviews are necessary
Candidate to be sworn in at July 25th meeting and serve through 12/31/16
Old Business

Agenda Item 8 Solar Project Update

Had a pre-construction meeting May 26th

Approximately 2 months to complete the project
All necessary equipment and supplies will be confined to project area which will be surrounded by fencing
Weekly meetings to begin Wednesday June 8 and continue every Wednesday through the end of the project

Upcoming Meeting Dates:

7/11/16
8/8/16
9/12/16
10/10/16
11/14/16
12/12/16

July 14, 2015

SPARTA BOE CURRICULUM COMMITTEE MINUTES

Attendance: Dennis Tobin, Dan Johnson, Kelly McEvoy, Karen Scott

Agenda Item 1: Textbook Adoption

Sparta School District will be adopting two digital textbooks for the 2015-2016 school year.

- Grades 6-8 McGraw Hill Discovering Our Past
- Grades 6-8 McGraw Hill Integrated Science

  Both texts will be digital for all students. Additionally, classrooms will be outfitted with classroom sets of print textbooks. For students without internet access at home, a print copy of the text will be provided. Teachers will receive all necessary teacher materials. Additionally, the above materials include professional development for the staff.

- Grades 3-5 Calico Spanish Stories

  In order to provide our teachers with materials necessary to meet the NJDOE World Languages requirements, we will be adopting this series that will provide our teachers with lesson plans for 93 lessons, activity books for the students, poster, flashcards, class libraries, and video stories/music videos.

- Lastly, the district is researching a K-5 Reading Program that will align with our current focus on TC Writing.

The Curriculum Office is in the process of putting together a Textbook Revision Process that will allow us, as a district, to examine our texts/materials ensuring that they align to our current curriculum and the CCSS.

Agenda Item 2: Assessment Schedule for 2015-2016 School Year

The Curriculum Office in coordination with the building principals and district supervisors are finalizing an assessment schedule for the school year. This schedule will include all district testing, working to make sure that student assessment does not overlap. Additionally, attempts have been made to adjust the amount of assessments given throughout the year.

Once completed, this schedule will be shared throughout our school community for planning purposes and to share with our parents so that they can schedule their year.

Agenda Item 3: NCAA Course Update

After many attempts, the Director of Guidance and the administration at Sparta High School were able to discuss requirements with a person via telephone. During this conversation, she shared that, since our courses were already approved, the levels, while not what they are currently working to outline, are still on their list as approved. The new Director of Guidance will follow up on this to get approval in writing.

Agenda Item 4: Field Trips

Field trips were presented. All aligned with the Sparta School District Adopted Curriculum.

Attendance: Mr. Tobin, Dr. Johnson, Ms. Cummings, Ms. McEvoy

Agenda item 1: BOE/District Board Goals:

Each goal was reviewed and discussed by the Curriculum Committee. There were no suggestions or revisions. The Curriculum is in agreement and supports the BOE/District Board goals.

Agenda item 2: Advanced Placement Data:

Dr. Johnson presented the data for the 2014-15 Advanced Placement Data for Sparta High School. SH had a 76% passing rate for this year, which the district is pleased with; however the administration is looking to increase this rate in the future. The Advanced Placement program is under constant review by the administrative team, as the district is always striving to improve.

Agenda item 3: Special Education-Out of district placements: Nothing to report.

Agenda item 4: Proposed Supervisor Structure:

The Curriculum Committee reviewed and discussed the proposed changes to the supervisor structure; which is basically a realignment of the grades that each supervisor is responsible for. Additionally, the administration is seeking to eliminate the grade 4-7 ELA, Science, & S.S. Supervisor position, in order to create a K-12 Supervisor of Special Education position.

The administration demonstrated and explained the need for a Special Education Supervisor for grades K-12; and therefore the Curriculum Committee recommends to the full board: *Approving the elimination the grade **4-7 ELA, Science, & S.S. Supervisor**, and the adoption of a **Special Education Supervisor K-12.***

Agenda item 5: Field Trips: All field trip were reviewed and discussed**. One field trip (8/17-8/21/15 SHS Marching Band) was administratively approved prior to board approval due to time constraints. All field trips are recommended to the full board for approval.**

Agenda item 6: **Observation /Evaluation SOP:**

Dr. Johnson shared with the committee that the schedule /process for observations and evaluations has been created and discussed with the administrative team for the 2015-16 school year.

Agenda item 7: Student Growth Objective SOP:

Dr. Johnson shared with the committee that the administrative team has discussed SGOs for the upcoming school year, in order to assist and coordinate for staff.

September 14, 2015

SPARTA BOE CURRICULUM COMMITTEE MINUTES

Attendance: Dan Johnson, Kelly McEvoy, Karen Scott, Melva Cummings, Brenda Beebe, Doug Layman

Agenda Item 1: Adoption of Project Lead the Way Curriculum

While the district officially adopted the program materials and budget, we still need to officially adopt the curriculum model. The resolution for this will be on the September BOE Agenda

Agenda Item 2: Field Trips

The Curriculum Office reviewed the 4 field trips that are set for BOE approval this month. These include:

- SMS Grade 6-8 Cross Country to Wallkill and to Hardyston for meets
- SHS Find the Courage club to Sussex Tech for the annual planning meeting
- SHS Grades 9-12 English Students to Hopatcong for the Poetry and Creative Writing Festival

Agenda Item 3: Helen Morgan After School Activities Program

Mr. Doug Layman came and presented a new, exciting opportunity for our students. In partnership with the PSTO, Helen Morgan will offer students an after school program focused on their choices. The program is meant to be highly interactive and hands-on. Teachers will lead sessions and be paid by the PSTO through student sign up fees. The PSTO will fill out all appropriate facility use forms. The presentation was intended to highlight the additional efforts of Mr. Layman and his staff to provide our students with this exciting opportunity.

Agenda Item 4: Update on Special Services Director Search

Over 40 applicants for the position, ranging from classroom teachers to current supervisors operating within the position. First round interviews are being conducted by Danielle Hamblin and Joe Leone and include 16 candidates. Second round interviews will take place on September 21st and will be conducted by Dan Johnson and Danielle Hamblin. Second round will consist of 3 to 5 candidates based on first round performance. A final candidate will be presented at the BOE meeting in September.

Agenda Item 5: Professional Development Update

The Office of Special Services will be conducting professional development on the GAFE platform for its members in November, with the goal being increased knowledge of the platform to increase communication within and between Special Services and our community.

Agenda Item 6: Student Tuition Update

There was a tuition revision for a student attending Lenape Valley Regional High School

Agenda Item 7: Special Services Update

Additional staff members will be on the agenda for approval so they may participate in summer IEP review meetings. These teachers are: Tina Johnson and Dana Hurley-Smulewicz

Agenda Item 8: HIB Statement of Assurance

This month, the BOE will approve the annual HIB statement of assurance for each building in the district. The schools in the district scored high with a final score of 74 out of 78.

October 12, 2015

SPARTA BOE CURRICULUM COMMITTEE MINUTES

Attendance: Dennis Tobin, Dan Johnson, Kelly McEvoy, Karen Scott, Melva Cummings, Brenda Beebe

Agenda Item 1: Adoption of Curriculum Revision Cycle

The district is looking to return to a six year curriculum revision cycle that will allow teachers greater input into the creation and revision of curricula, allow the curriculum office a means to more fully utilize budgetary funds to create substantive improvement, and allow the district to remain current with standards and resources.

Discussion followed regarding the use of Understanding by Design for the format and the amount of time necessary to write curricula in this framework. Additionally, discussion followed regarding teacher training within UbD.

The question was raised regarding curricular review for Special Education. In this, it is the curriculum office's philosophy that all curriculum be standards based. The units will be differentiated by need within various levels within the district, but it is vital that all of our students experience a rich curricula that will allow them success on state standardized testing, as well as to demonstrate proficiency within college and career readiness standards. As such, all curricula for all levels will be aligned with CCSS. Resources and approaches, however, can be different at different levels, as a means to assist students in meeting standards.

Further discussion revolved around the need for us, as a district, to begin to look at our curriculum documents as shaping the classroom units, and not so much as a textbook as the curriculum. Texts, as well as other myriad resources, are a resource we utilize, but they do not drive curricula.

Agenda Item 2: Field Trips

The Curriculum Office reviewed the 8 field trips that are set for BOE approval this month. These include:

- SHMS Cross Country to Kittattinny for a meet
- SMS Grade 8 to Sussex Tech School
- SHS Marching Band to Hershey Stadium for Atlantic Coast Championships
- SHS photography, Yearbook, Beginnings to NYU
- SHS Art Department to Philadelphia Penitentiary
- MAS Grade 3 to Liberty Science Center
- SHS English Department to Bernard J. Theatre (Page to Stage Course)
- SMS grade 8 to Mayo Center

Agenda Item 5: Professional Development Update

a. Today was our Columbus Day In-Service. We had programs on the following:
    - Social Studies and World Languages had a workshop focused on Google Classroom and its implementation in their classrooms;
    - Elementary Level Teachers worked on training for Dyslexia and Teacher's College Reading;
    - High School and Middle School English Teachers worked on infusing grammar and vocabulary into the curriculum and their units;
    - High School and Middle School math teachers had a seminar on hands-on lessons utilizing technology to strengthen students' math abilities;
    - High School and Middle School science teachers had a workshop focused on the Next Generation Science Standards;
    - Media Specialists worked collaboratively to continue to build Google Trainings for their schools
    - Nurses attended training to receive updates on mandatory policy and code changes
    - Child Study Teams worked on preparation for and completion of evaluation tools and professional growth plans
b. Next week we are bringing in Dr. R. Zywicki to work with our CST teams and special education personnel for training on Google Classroom and associated apps
c. The Curriculum Office has joined the Morris Union Jointure to allow staff to attend their professional development courses offered throughout the year - this year's focus in on STEM And Google

Agenda Item 6: Student Tuition Update

There was a tuition revision for a student attending Ed Services Commission of Morris County as well as for a student attending Sawtelle Learning Center

Agenda Item 7: Special Services Update

a. We will be using J&B Therapy to provide behavior support services for the fee of $90.00 an hour
b. We will be approving an amendment to Resolution CIS 03-16 to increase the fee for Handle with Care from $2,700 to $4,701.05 due to an increase in participants

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

EXECUTIVE SESSION MEETING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given of an Executive Session meeting of the Sparta Township Board of Education on Monday, August 24, 2015 at 6:30 p.m. to discuss, **Legal:** Potential Litigation Regarding Proposed Solar Project and **Negotiations:** In Process with District Bargaining Units. This meeting will be held at the High School Media Center Rear Room, 70 West Mountain Road, Sparta, NJ. This meeting is closed to the public. The Regular monthly Board meeting will begin at 7:30 pm as previously advertised.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

EXECUTIVE SESSION MEETING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given of an Executive Session meeting of the Sparta Township Board of Education on Monday, September 28, 2015 at 6:30 p.m. to discuss, **Legal Update:** District Lawsuit Regarding Student #404570 Court Case, **Negotiations:** In Process with District Bargaining Units and **Personnel**: Employee #0494 Request to Reinstate Salary Increment. This meeting will be held at the Mohawk Avenue School Conference Room, 18 Mohawk Avenue, Sparta, NJ. This meeting is closed to the public. The Regular monthly Board meeting will begin at 7:30 pm as previously advertised.

Barbara A. Decker
Business Administrator/Board Secretary

FINANCE & OPERATIONS MEETING MINUTES
Monday, March 7, 2016

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay

Committee Members:
Jack Surdoval, Chair ***absent***
Kylen Anderson
J Todd Muth
Karen Scott

Start time: 6:07 pm

OPERATIONS:

1. **Building and Grounds Updates:**
   A. **Mohawk Avenue:**
      1. MRC ready for use only repairs remaining:
         - Replace door to MRC
         - Permanent roof repair when weather allows
      2. Replacement doors for auditorium and cafeteria have been ordered
      3. "NO SKATEBOARDING" will speak with Mrs. Trent to obtain thoughts on placement and number of signs needed
      4. Main Floor Faculty Room renovation – no update

   B. **High School**
      1. American Athletics Courts to be on site Wednesday, March 9th to complete punch list items. All work expected to take only one day.
      2. Parking Lot Light Poles
         - Repairs to the front pole are complete
         - Repairs to west side of parking lot pole are in process
      3. Orchestra Pit – no update
      4. Special Services area odor – no update
      5. Tremco has completed repair to roof leak over Girl's Locker Room

   C. **Alpine**
      1. Pipe burst 2.15.2016 Annex Wing
         - All carpets in annex have been removed
         - Two lines of insurance will cover the loss
            1. Property line - $2,500 deductible
            2. Fungal line - $100K deductible
         - Based on air quality tests performed Monday, March 7, 2016, the hallway area has been cleared and ready for rebuild
         - Classrooms to be tested Wednesday, March 9, 2016
            1. Rebuild in classrooms will not begin until industrial hygienist clears classrooms
         - Once all areas have been cleared by industrial hygienist, AllRisk construction manager will provide projected timeline for completion

D. **Middle School**
   1. Parts on order for repair to pump controls (Rapid Pump contractor)

2. **Solar Project Update**
   A. The JCP&L Interlocal Connection Agreement was discussed to inform the Committee of the concerns and why we have not signed off on this required document. Basically, the BOE owns the property (HS & MS) and the MCIA will own the solar panels. The JCP&L agreement holds property owner responsible for any costs incurred. Our attorney has advised against signing off at this point due to potential exposure risk. One alternative is to have Vanguard sign off and indemnify BOE; however, if Vanguard were no longer in business and JCP&L required payment, the BOE would be responsible. It is unlikely JCP&L will alter the language in the agreement and allow another party to be responsible for any costs incurred. No action at this time – strictly for informational purposes.

3. **Scrubber Machines** – unbudgeted purchase
   A. High School and Middle School in need of new floor scrubber machines. The anticipated cost is approximately $26,000

Finance and Operations Committee to recommend to full board for approval on the March 14th agenda

4. **Obsolete Items** - NA for March 14th agenda

5. **School Calendar –** updates necessary to both current year and 2016-2017 calendar
   A. NJEA Convention dates were incorrect on the previously approved 2016-2017 calendar
   B. Revised 2015-2016 calendar which includes utilizing unused snow days

Finance and Operations Committee to recommend to full board for approval on the March 14th agenda

6. **SCMUA** - Wallkill River Watershed Management Group
   A. Representatives from Wallkill River Watershed Management Group have asked to present an update at the May committee meeting

7. **Comprehensive Equity Plan**
   A. Resolution to submit updated CEP will appear on March 14th agenda. Board approval necessary prior to April 1st due date. The plan ensures we have policies and procedures in place to protect employees' and students' rights and that all are treated fair.

Finance and Operations Committee to recommend to full board for approval on the March 14th agenda

8. **Dark Fiber** – between buildings
    A. Resolution to approve PenTeleData as 5 year service provider beginning 7.1.2016 – 6.30.2021 at a cost of approximately $30,100/year. Service provider selected based on RFP by Educational Consortium and PTD was clear winner. They are our existing provider which will allow service to continue uninterrupted.

Finance and Operations Committee to recommend to full board for approval on the March 14th agenda

FINANCE:

1. **Agenda Review**
    B. Vendor payments
    C. February BSR & Treasurer's Report
    D. February Transfers
    E. Donations
    F. Submit tentative budget to ECS
    G. Vacation day payout

Finance and Operations Committee to recommend to full board for approval on the March 14th agenda

2. **GovDeals Update – sold 3 assets since our last committee meeting:**

A. 2000 Ford Van ID #6	$1,176.60
B. 2004 Ford F350 Pickup truck ID #1	$3,861.88
C. Planer ID #4	$485.63
	$5,524.11

Informational purposes only – no action required

3. **Preschool Lottery**
    A. $3,000 tuition for 2016-2017 school year. No students will be eligible for free/reduced tuition as this is a voluntary program

4. **FY 2017 Budget**
    A. Full budget presentation scheduled for March 14th BOE meeting
    B. Only changes since last committee meeting include reducing purchased professional services and increasing salaries in the Speech, PT, OT program on the recommendation of Special Services Director.
    C. 2016 Average Assessed Home Value $371,031 with anticipated combined tax levy for FY 2017 will increase taxes approximately $175 (includes debt service). Details to be included in budget presentation.

5. **Alpine Copier**
    A. New copier machine needed for this building at a cost $6,435 to be purchased through state contract with budgeted funds.

Finance and Operations Committee to recommend to full board for approval on the March 14th agenda

Ad Hoc Committee – no update

New Business:

Executive Session 7 pm March 14th meeting – Legal update

Supervisor of Buildings and Grounds candidate search closed Friday, March 4th. Dr. Johnson, Mrs. Decker and Mr. Gregory will screen applicants and conduct interviews with final recommendation to be made by Mr. Tobin and appear on April agenda.

Old Business:

Next meeting: Monday, April 11, 2016 6:30 pm

Meeting adjourned 7:23 pm

FINANCE & OPERATIONS MEETING MINUTES
Monday, April 11, 2016

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay

Committee Members:
Jack Surdoval, Chair
Kylen Anderson
J Todd Muth
Karen Scott

OPERATIONS:

1. **Building and Grounds Updates:**

A. **Mohawk Avenue**

Update on the pipe burst which occurred on 2.16.2016 which includes two outstanding repair items:

- Replacement of MRC exterior door
- Permanent repair to roof

At this point, invoices have been submitted to insurance company which total approximately $35K. Cafeteria and auditorium doors have been installed. Boiler #1 was leaking and technicians determined all of the interior sections needed to be replaced. After consulting with our architect, Mr. Gianforcaro, who also spoke with technician directly to determine best course of action, Mr. Gianforcaro advised replacing leaking sections was the best option rather than a complete replacement. Contract is a member of MRESC co-op so repairs were able to be completed. **Resolution to appear on April agenda for full board consideration.**

B. **High School**

American Athletics completed punch list items for track and final payment to contractor will appear on April bill's list. Payment to architect for his services will also be included on bill's list. We are waiting for parking lot light pole repair to be completed and roof repair over girl's locker room has been completed. This repair was completed under warranty by Tremco.

C. **Alpine**

Update on pipe burst which occurred 2.15.2016
Teachers had opportunity to set up their classrooms prior to spring break and classroom use resumed Monday, April 4th. Feedback has been positive from staff. Invoices submitted to insurance company to date total approximately $300K. Repairs to the sign that was severely damaged during off school hours and reported to police and insurance company was discussed. PTO willing to contribute $3K towards new digital sign. Parent of student involved is working with us to have sign repaired/replaced. Administration will be addressing concerns regarding kindergarten annex wing and condition of carpets.

D. **Middle School**
Rapid Pump completed installation of new pump and controls to sewer plant.

E. **Helen Morgan School**
AllRisk will be providing quote to remove carpet and install VCT in annex wing (5th grade). Karl Associates will need to conduct testing to determine what type of material is underneath carpet in these classrooms. Minor repair in hallway area of annex wing – AllRisk completed small remediation Saturday, April 9th, which includes air quality testing post repair/remediation. All clear post repair.

2. **Solar Project Update**
   A. Mr. Rod Hara drafted document addressing JCP&L Interconnection agreement required to move forward on the middle school solar project**.** This agreement is an indemnification and hold harmless agreement between Vanguard Energy Partners, LLC and the Sparta Board of Education with the intent of protecting the district from any financial or other responsibilities resulting from the solar project. **Resolution to appear on April agenda for full board consideration.** High School roof has been removed from project scope.

3. **Obsolete Items** - none as of today

4. **School Calendar**
   A. Adjustments to the 2015-2016 calendar included being in session May 17th and closed May 20th. Discussion also ensued regarding the 2016-2017 calendar regarding Monday, January 2, 2017 and the suggestion to follow county calendar. Project graduation was also discussed in the impact this event has on graduation due to scheduling a date a year in advance.

5. **Transportation Opt Out – 2016-2017**
   A. Discussion took place regarding the option for parents to opt their children out of transportation for school year 2016-2017. The committee's suggestion was to allow all parents this option, not only parents with high school students since it is a voluntary program or request.

6. **Donation**
   A. Junior Woman's Club has requested the donation of bus and driver to shuttle from HS to Station Park Saturday, May 14th, for Sparta Day. Sparta Education Foundation has requested the donation of bus and driver to shuttle from Mohawk Avenue School to boardwalk for the Dragon Boat Race Day on Sunday, May 15th.

7. **Tool Box Tuesday**

A. NJ School Buildings and Grounds Association has requested use of the high school for their July 12th training session open to custodians and B&G Supervisors at no cost since this training will benefit our custodians if they choose to attend. A certificate of insurance will be required & Sodexo will be hired to provide food.

8. **Cooperative Sports Program Proposal** – Ice Hockey 2016-17
   A. Committee members were updated on the Jefferson/Sparta cooperative sports program proposal for ice hockey for next school year. **Resolution to approve this co-op will appear on CIS portion of April agenda.**

9. **Non Resident Enrollment**
   A. A former resident requested that his/her grandchildren be able to attend Sparta school in 2016-2017. Students must be residents of Sparta to attend our school district.

10. **Statement of Purpose**
    A. Copies of the current statement of purpose for the Finance and Operations Committees were provided to committee members. Goal is to combine documents and purpose for July 1st. Electronic copy of documents to be emailed to committee members.

FINANCE:

1. **Agenda Review**
   A. Vendor payments
   B. March BSR & Treasurer's Report
   C. March Transfers
   D. Donations – Lake Mohawk German Club $1,750 for Senior AP German Students
   E. Carl D. Perkins Grant Corrective Action Plan FY 2013-2014
   F. HCESC Cooperative Pricing Award for Proprietary Apple Technology Products
   G. Vacation Day Payment

2. **GovDeals Update** in March the following items were sold:

A. Rockwell Sander ID #5	$138.75
B. Hobart Mixer ID #7	$2,500.28
TOTAL	$2,639.03

3. **Perkins Grant 2013-14 Audit**
   A. Office of Fiscal Accountability and Compliance conducted an audit of the 2013-2014 Carl D Perkins Grant. Four audit findings were the result of this audit with $4,551.97 due back to State of New Jersey, Treasurer. Corrective Action Plan has been created and implemented to avoid these issues moving forward. **Resolution to appear on April agenda for full board consideration.**

4. **FY 2017 Budget**

A. Update and discussion on employees notifying superintendent of their intent to retire at the end of this school year transpired. The breakage resulting from these retirements will allow elementary music teacher to be renewed; however, reduction in the number of lessons at high school and middle school will be reduced and those staff members will increase their teaching load by one class. World language program and sick bank obligation were also discussed. The 2016-17 budget has generated $437,216 banked cap available for 2017-18. This is the result of cap adjustments available for increase in health care costs. Process for approving budget on April 25th also discussed; any changes will be announced at public hearing and submitted to county office Tuesday, April 26th for county review/approval. County office has approved budget submitted March 22nd.

Ad Hoc Committee - NA

New Business:

- Executive Session 6:30 pm April 25th meeting – Negotiations update
- Bus Driver Incident – Byram Bus driver arrested February 10th. District notified immediately by State of NJ and parents of students involved were notified by district. Press released information last week and a number of parents contacted central office over their concerns.

Old Business:

- Resolutions to appear on April agenda (previously discussed)
  - Self Defense course at SHS
  - Purchase of scrubber machines at HS & MS
- May meeting – member of Wallkill River Watershed Management Group presenting

Next meeting: Monday, May 9, 2016 6:30 pm

Meeting adjourned 7:56 pm

FINANCE & OPERATIONS MEETING MINUTES
Monday, May 9, 2016

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay

Committee Members:
Jack Surdoval, Chair (absent)
Kylen Anderson
J Todd Muth (absent)
Karen Scott

Start Time: 6:30 pm

Mr. Surdoval participated in a 2 pm telephone conference with Mr. Tobin and Mrs. Decker in Mr. Tobin's office as he was not able to attend 6:30 pm meeting.

OPERATIONS:

1. **Board/District Goals 2016-2017** were reviewed by Dr. Johnson and discussed with further discussions to take place at committee level and July board meeting with anticipated resolution to be placed on August agenda.
    A. **BOE Self-evaluation –** Available on NJ School Board Association web site and should be completed ASAP.
    B. **Superintendent evaluation –** Mr. Tobin stated he has completed his portion of evaluation process and board members should complete their portion by end of day Friday, May 13th to ensure ample time to compile results for executive session Monday, May 23rd.
2. **Proposal to rename HS Gymnasium in honor of former coach, Fred Geffken –** Mr. Tobin received a letter from a group of individuals requesting to rename the HS gymnasium in honor of Mr. Geffken. Board policy regarding dedications such as this will be reviewed. The request to start SHS Athletics Hall of Fame was also discussed as it directly relates to the topic.
3. **District Visitor Management System -** One of the superintendent's merit goals pertains to the safety of students and staff. The Raptor system is now in its second year and is running effectively and ensuring screening of all visitors entering each building.
4. **Proposed district rowing program –** Mr. Tobin received a request from a parent to consider creating a rowing program. He will ask our athletic director to look into this request noting there are only a few teams in the area and will report back with more information regarding costs/logistics of request.
5. **SHS Athletics Hall of Fame –** Members of the HS staff have requested to begin an athletics hall of fame honoring the success of many Sparta athletes. At this time, the proposed area(s) would be outside of the cafeteria and gymnasium.
6. **Eagle Scout Project -** RA is a junior at SHS and would like to create an outdoor classroom with an in ground white board under the supervision of SMS Vice Principal, Mr. Davis. Concern was raised if the outdoor classroom would be in the vicinity of the proposed ground mount solar panels to be installed. Mrs. Decker will confirm location with Mr. Gregory and Mr. Davis.
7. **School Lunch Prices –** Sodexo is requesting a .15 cent lunch price increase for the 2017 school year; there was no price increase for the current year. The last increase was .10 cents in the 2014.15 school year.

Current cost: HS $3.15 MS $2.90 Elementary $2.75

The Committee recommends .10 cent increase for school year 2017. Sodexo has also asked for the vending machine in the HS cafeteria to be replaced. The cost is approximately $3,800; proceeds from sales will quickly exceed purchase price. School year 2017 will be year 3 of the current contract.

Committee recommends .10 cent school lunch price increase for 2017 school year to the full board for consideration.

Committee recommends purchase of new vending machine for HS cafeteria to the full board for consideration.

8. **Building and Grounds Updates:**
   A. **Lead in Water –** Discussion regarding recent pending legislation and testing water for lead content in school districts took place. Administration is obtaining quotes from our environmentalist for all five (5) school buildings.
   B. **High School –** Parking lot light pole not complete – pole on order. Security upgrade budgeted in FY 2017 for $50,000 from Capital Reserve is anticipated to cost significantly more than originally anticipated, possibly $200,000.
   C. **Alpine –** District administration will tour kindergarten wing on Monday, May 16th to observe the concerns of carpets/flooring in this area of the school.
   D. **Helen Morgan School –** Preparation work in progress to obtain quotes for removing carpet and installing VCT in annex wing (5th grade). At this point, contractors providing quotes are members of co-ops eliminating the need to go out for bid; however, at the suggestion of Mr. Surdoval, bids will be requested to ensure best prices obtained.
9. **Solar Project Update -** JCP&L Interconnection agreement and Indemnification and Hold Harmless Agreement have been submitted to Vanguard. Project manager for county has communicated that a preconstruction meeting will be scheduled for all parties involved in the next few weeks.
10. **Obsolete Items** - None as of today
11. **Transportation Opt Out 2016-2017 –** Waiver notices were sent to all parents/guardians on Wednesday, May 4, 2016 with a due date of Tuesday, May 10, 2016.
12. **Statement of Purpose –** Reminder that new Statement of Purpose should be created now that Finance and Operations Committees have been combined. An electronic copy will be provided to committee members for their review.

FINANCE:

1. **Agenda Review**
   A. Vendor payments
   B. April BSR & Treasurer's Report
   C. April Transfers
   D. Donations
2. **GovDeals Update –** Only 1 item (student desks) was sold in April for net sales of $185
3. **FY 2017 Budget –** County office has approved FY 2017 budget updates discussed at public hearing on April 25, 2016.
4. **FY 2016 Update –** The following unbudgeted purchases have been encumbered as of 4.30.2016 financial reports pending board approval:

A. Envision curriculum materials for elementary schools approximately $140,000 (Pearson) – purchasing materials now will allow sufficient time for teachers to become familiar with curriculum and have professional development guidance prior to September when curriculum will be implemented.
Pending Approval from Curriculum Committee, the Finance and Operations Committee will support this purchase.
B. The estimated sick day payout for retirees is approximately $60K and has been encumbered as of 4.30.2016 financial reports
C. Funds have been encumbered as of 4.30.2016 to cover carpet removal/VCT installation including abatement and environmental costs for a total of approximately $121,500 at HM Annex
D. IT Department recommends the replacement of computers for secretaries throughout district including central off for a total cost of approximately $40K. These funds have not been encumbered as of 4.30.2016; however, it is anticipated this amount will be encumbered in May.
E. Budgeted items not completed – Business office is searching co-ops and state contractor vendors in search of new mason type dump truck budgeted in FY 2016 for a total of $60,000. Sidewalk project at HM School was also budgeted at $30,000 utilizing Capital Reserve funds has not been completed. Efforts will be made to secure contractor and complete this work as budgeted. Final topic discussed was the purchase of a 10 passenger minivan for Transportation Department with budgeted funds remaining. Concern over the minivan not having warning lights (caution/stop) was discussed. Business office will explore possibility of purchasing this type of van with lights. Mr. Sudoval informs administration of 15 passenger mini bus he has seen for sale. Business office will explore this option.

Ad Hoc Committee – Mr. Tobin reports a meeting will be scheduled with architect and administration once Chris Tappen begins.

New Business:

- Mr. Tobin provided brief update on recent Byram Bus, Inc. incidents reported in the newspaper regarding driver incident and owner incident.
- July meeting start time 6 pm executive session
- Goal to approve district/board goals at August meeting
- Mr. McKernan has provided board secretary with letter stating his resignation effective June 30, 2016.

Old Business: NA

Next meeting: Monday, June 13, 2016 6:30 pm

Meeting Adjourned 7:30 pm

FINANCE & OPERATIONS MEETING MINUTES
Monday, June 6, 2016

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Chris Tappen

Committee Members:
Jack Surdoval, Chair
Kylen Anderson
J Todd Muth (ABSENT)
Karen Scott

OPERATIONS:

1. **Vacant Board Seat -** Committee members were provided with information submitted by two candidates interested in fulfilling the upcoming vacant board seat. Successful candidate to be sworn in at July 25th meeting and serve through 12.31.2016
2. **November elections** - Open seats:
   3 – 3 year seats
   1 – 1 year seat
   Petitions due to county by 4 pm Monday, July 25, 2016
3. **Rowing Team** – Mr. Tobin will ask Mr. Shea to coordinate a meeting with interested community member for information purposes and to determine options moving forward. Mrs. Decker will reach out to risk management advisors to determine options if rowing team were to come to fruition.
4. **Geffken Court** – Mr. Tobin reminded committee members that SHS Hall of Fame is in the process of being developed and plans to commence in the 2017.2018 school year. He also informed members that there are currently three (3) memorials in the district in memory of Dave Berry, Dick Cassels, and Manny Reis all of whom were educators as well as coaches. Mr. Tobin will furnish committee with additional information at a future meeting.
5. **Building and Grounds Updates:**
   A. **High School**
      1. Parking Lot Light Pole will be installed after school year is complete
      2. The proposed HS security upgrade which was to be funded with Capital Reserve funds in FY 2017 has come in with an estimate of close to $200K and budgeted figures of only $50K. It is likely this project will have to be postponed until future date.
      3. Auditorium AC is operating under manual mode. Trane service technicians have been on site to diagnose problem. System is functioning provided it is operated in manual mode.
   B. **Middle School**
      1. Pump station muffin grinder needs to be replaced. One quote came in at $25K. Mr. Tappen will obtain additional quotes.
   C. **MAS**
      1. Improvement to dumpster area in process. Concrete pad would be preferred; however, due to property line, this may not be possible.

D. **Alpine**
   1. Karl Environmental will be on site to provide guidance on kindergarten annex wing regarding prior inquiry from teacher in this wing.

E. **Helen Morgan School**
   1. Karl Environmental is preparing a Request for Proposal for removal of carpet & tile in annex wing with expectation to award work on June 27th agenda. They have also suggested we postpone MRC portion of project until a later date because it will increase the scope/size of job and may limit contractors available to complete project.

6. **Solar Project Update** – District administrators had a preconstruction meeting with VanGuard and representative from County on May 26th. The project will take approximately 2 months of construction time. All necessary equipment and supplies will be confined to project area which will be surrounded by fencing. Weekly meetings to begin Wednesday, June 8th.
7. **Obsolete Items** - none as of today
8. **Transportation Bids** – Currently we have 13 double tiered jointure contracts with Sussex Tech. They have offered to renew 11 of the 13 runs. Five (5) double tiered runs will go out for bid as soon as county approval is granted.
9. **Statement of Purpose**
   A. Mr. Surdoval provided Mrs. Decker with notes regarding the merging of Finance and Operations Committees Statements of Purpose. Updated Statement of Purpose will be provided at July committee meeting.

FINANCE:

1. **FY 2016 Audit scheduled for July 11 – July 22, 2016**
   A. As of May financial reports anticipated surplus is approximately $1.5M - $1.6M; it is important to remember we have only received approximately $100K reimbursement from insurance claims and if additional funds are received prior to 6.30.2016 this will increase surplus. We are still reviewing open POs which can increase surplus. Discussion regarding the amount of excess surplus which will support the FY 2018 budget took place and the consensus is to continue with $750K. This figure has been used for the past few years. Remaining surplus will be placed in reserve accounts, Capital and Maintenance. The split can be determined after the audit; however, resolutions will appear on June agenda permitting the surplus to be deposited into reserve accounts. Resolution language will be broad enough to allow for flexibility in the amount.
2. **MAS & Alpine Insurance Claims** – To date we have submitted in excess of $500K in claims regarding February pipe emergencies at Mohawk Avenue and Alpine Schools. We have received $104,933 from insurance company as of 6.1.2016.
3. **Agenda Review**
   A. Vendor payments
   B. May BSR & Treasurer's Report
   C. May Transfers
   D. Donations
   E. GovDeals Update**:** May 2016 Sales = $163.00

F. Reorganization Resolutions that were not ready for May agenda will be included in June 27th agenda.

4. **Health Insurance Renewal – increases based on current Horizon rates**
   A. Horizon 4.0%
   B. Aetna 4.15%
   C. AmeriHealth 4.69 %
   D. Open enrollment through June 30, 2016
5. **FY 2016 Update**
   A. Computer replacements for secretaries approximately $40K
      Resolution to appear on June 27th agenda
   B. Buildings & Grounds new mason dump $41,229
      Resolution to appear on June 6th agenda
   C. Budgeted items not completed:
      i. Capital Reserve – Helen Morgan – sidewalk project $30K
6. **Project Graduation Donation** – Historically, the BOE has donated $1,000 to this event. Committee has agreed to donate the same amount again this year.

Ad Hoc Committee - Meeting to be scheduled with Mr. Gianforcaro (architect) and other stakeholders ASAP.

New Business: Board self-evaluation to be completed in July along with goal setting discussion followed by August approval of goals.

Old Business:

Karl Environmental provided quotes for lead testing with a cost of approximately $7K collecting a minimum of 110+ samples.

25 Transportation Opt Out forms received for 2016-2017

Manny Reis Memorial dedication – monument cost approximately $3K. Kiwanis willing to donate $1,000 and Sparta Boys Soccer Booster Club will donate $500. The remaining approximate $1,500 will come from BOE.

Next meeting: Monday, July 11, 2016 6:30 pm

FINANCE & OPERATIONS MINUTES
Thursday, February 11, 2016

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Chris Swank ***Absent***

Committee Members:
Jack Surdoval, Chair
Kylen Anderson
J Todd Muth ***Absent***
Karen Scott

Guests/Presenters: Brown and Brown representatives Brian Rizor, Mary Castanzo, and Peter Abitanto presented information regarding health insurance renewal and performance.

OPERATIONS:

1. **Building and Grounds Updates:**
   A. **Mohawk Avenue**
      - Update was provided on the following projects:
      - Layton Valley Construction provided lowest quote to replace 4 sets of double doors – 3 in the auditorium and 1 in the cafeteria (all interior doors) at a cost not to exceed $24,520
        - ***Finance & Operations Committee to Recommend to full board for approval 2.22.2016 agenda***
      - "NO SKATEBOARDING" signs to be ordered
      - Architect is working on plans to renovate Main Floor Faculty Room

   B. **High School**
      - American Athletics Courts expected to be on site in March to complete punch list items for track project
      - Parking Lot Light Poles
        - Repair work to front pole should be completed by mid-February
        - During the snow storm on January 23, one of our maintenance crew hit a light pole on the west side of parking lot. A claim has been opened with insurance company.
      - Water and dampness continue to be a problem with orchestra pit. Our architect is exploring options all of which will be very costly.
      - There is an intermittent odor issue near the Special Services area of the building. Our architect has been on site trying to determine the source of the problem and options to correct the issue.
      - A roof leak over Girl's Locker Room (new section of roof) has been reported and Tremco has been contacted by Mr. Swank
      - Mr. Swank, Mrs. Ferraro, Mr. Morris, Mr. Shea and a representative from Farmside Landscaping were to meet this week to discuss application and field use schedule.

   C. The bus yard lighting project is complete and passed final inspection

2. **Solar Project Update**
   A. Vanguard on site January 19, 2016 at SMS conducting soil tests. They reported tests went well.

3. **SCRUBBER MACHINES** - The high school and middle school have requested to purchase new scrubber machines (was floors) for each of their buildings. These would be unbudgeted purchases and total approximately $26,500. Committee will discuss again at the next meeting.

4. **Obsolete Items**:
   A. Middle School is requesting to dispose of a Hearing test machine

5. **School Calendar**
   A. A resolution to approve the 2016.2017 school calendar to will appear on the February agenda
      Finance & Operations Committee to recommend to full board for approval 2.22.2016 agenda
   B. Revised 2015.16 will be discussed at March committee meeting

6. **Self Defense Course**
   A. Sparta High School Staff member Mr. Ari Reinstein who is trained in Tomiki Aikido will be offering a self-defense course available to Sparta faculty. This is strictly on a volunteer basis and free or charge

7. **Donation of Proposed Softball Scoreboard –** Lakeland Bank and Eastern Propane Corporation would like to donate funds to cover the cost of an electronic scoreboard for Sparta High School. The names of each company will appear on the bottom of the scoreboard. Mr. Shea is obtaining quotes for the scoreboard which is not expected to exceed $10,000. Mr. Tobin and Mrs. Decker will review board policy to be sure there is not a conflict.
   Finance & Operations Committee to recommend to full board for approval 2.22.2016 agenda

FINANCE:

1. Agenda items were reviewed including:
   A. Vendor payments
   B. January BSR & Treasurer's Report
   C. January Transfers
   D. Donations
      i. $500 donation from Omneity Health Care LLC for SMS drama club – spring musical
   E. IDEA & NCLB Amendments

2. The district made its first sale on GovDeals netting approximately $460 from the pizza oven that was at MAS.

3. **FY 2017 Budget**
   A. The committee spent time discussing capital projects that improve the safety and security of each building. There are also projects that we would like to complete with the current year funds. The Committee will discuss again in March. An update was also provided regarding minor changes from the January committee meeting to date. An overview of the budget will be presented at the February 22, 2016 meeting.

Ad Hoc Committee -

Mr. Tobin stated he and Mrs. Anderson are working on the formation of the committee members.

New Business:

We discussed the possibility of an Executive Session at end of February 22nd meeting for the purpose of an update on legal issues and negotiations. Mr. Tobin will advise as the date of the meeting nears.

A representative from SCMUA's Wallkill River Management Group would like to attend a future committee meeting to present information about their Wallkill River Reforestation Project. This presentation will not take place until after budget season is complete.

Old Business:

NONE

Next meeting: Monday, March 7, 2016 6:30 pm

FINANCE & OPERATIONS MEETING MINUTES
January 19, 2016

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Dr. Dan Johnson

Committee Members:
Jack Surdoval, Chair
Kylen Anderson
J Todd Muth

Start time: 6:30 pm
FINANCE:

1. Principals from the following schools presented their budgets**:**
    - Middle School – *Mike Gregory*
    - Alpine Elementary School – *Joe Leone*
    - High School – *Janet Ferraro*

At the conclusion of the presentations, the Finance and Operations Committee discussed the updated "big picture" of the FY 2017 budget. At this point, the budget is in balance and Committee was informed of how this task was accomplished.

2. The Committee reviewed the following items which will appear on the January agenda:
    - Vendor payments
    - December BSR & Treasurer's Report
    - December Transfers
    - Donations

3. Mid-Year Budget Review scheduled for January 11, 2016 has been postponed until February 19th. Another district requested the change due to a schedule conflict.

OPERATIONS:

1. **Building and Grounds Updates:**
    - *Mr. Gianforcaro was in district 1/14/2016* and visited MAS to explore options of updating the co-ed faculty bathroom that is also used by the public attending events at MAS. He also visited SHS to look at the water issues with the orchestra pit that have been present since installation and the smoke stacks on the roof near Special Services area to determine if they may be contributing to ongoing intermittent odor issues.
    - Mohawk Avenue Water Main Project is now complete with the Installation of an air gap ejector pump. This work was approved as change order #1 and full payment will appear on January bill's list.

- ***Finance & Operations Committee to Recommend to full board for approval 1.25.2016 agenda***

- Mohawk Avenue Auditorium and Cafeteria Door Replacements
  - Mr. Swank has met with 3 contractors regarding replacement of auditorium and cafeteria. Mr. Tobin stressed safety and security as the driving factors behind this project and his desire to move forward with this work.
- HS Track Punch List – no response has been received from contractor. At this point, it is likely the items will not be addressed until spring based on the cold weather.
- HS Front Parking Lot Light Pole – anticipated delivery February 12, 2016
- HM Room 31 and 32 Restrooms – Repairs complete – payment in full will appear on 1.25.2016 bills' list
- HM Electric Upgrade Complete – payment in full will appear on 1.25.2016 agenda
- Bus Yard Lighting – work in progress – will be complete shortly
  - SMS Sewer Pump Control Repairs – Rapid Pump provided most competitive pricing for this repair work - $15,445. ***Finance & Operations Committee to Recommend to full board for approval 1.25.2016 agenda***

2. Solar Project Update – SHS
   - Mr. Tobin provided an update on the status of the project based on telephone conference that took place January 19, 2016 with County Administrator, County Counsel, and new project management team members hired by County along with Superintendent, Business Administrator and Mr. Hara representing BOE. He conveyed we are still addressing concerns regarding language in the Interconnection Agreement and existing roof blister that are on the HS roof.
   - Vanguard representatives were on site 1.19.2016 completing soil tests at MS in preparation for ground mount installation of solar panels.

3. Sparta Independent – The January 14th edition included the district's first published article which explained our mission and purpose as well as highlighted staff members who were selected as Teacher of Year in each building.

4. TAPinto.net has requested to be included in future legal notices that are advertised in our approved newspapers. ***Finance & Operations Committee to Recommend to full board for approval 1.25.2016 agenda***

5. International Travel - The approved trip to Germany was discussed as the advisor coordinating the trip has questions and requests regarding student fundraising, currency exchange, and the request to issue checks to students for their portion of fundraising proceeds to defer cost of trip. Business Administrator has contacted our auditor to obtain their perspective of the requests.

6. School Calendar 2016-17 will be reviewed and discussed at February meeting

Ad Hoc Committee – No discussion

New Business: NA

Old Business: NA

End time: 9:21 pm

Next meeting: Monday, February 8, 2016 6:30 pm

FINANCE & OPERATIONS MEETING MINUTES
January 20, 2016

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Dr. Dan Johnson
Chris Swank

Committee Members:
Jack Surdoval, Chair
Kylen Anderson
J Todd Muth

Start time: 6:50 pm
FINANCE:

1. Principals from the following schools presented their budgets**:**
    - Helen Morgan – *Doug Layman*
    - Mohawk Avenue School – *Laura Trent*
    - Special Services – *Danielle Hamblin*

    - Buildings and Grounds – *Chris Swank – Capital and Maintenance Projects only regarding safety and security*

At the conclusion of the presentations the Finance and Operations Committee discussed overall budget and our current position. Business Administrator will create recommended list of capital and maintenance projects for the next committee meeting.

2. The Committee was informed of items that will appear on the January agenda including:
    - Details regarding obsolete items for disposal
    - Donations from SHS Marching Band to cover volunteer stipends
    - E-rate consulting services

End time: 8:55 pm

Next meeting: Monday, February 8, 2016 6:30 pm

Minutes

Sparta Board of Education
Finance Committee Meeting Minutes
Thursday, July 16, 2015, 4:30 pm

Dennis Tobin, Superintendent
Barbara Decker, BA/Board Secretary
Kristine Demay, Assistant Business Administrator
Doug McKernan, Committee Chairperson
Karen Scott, Board President

This meeting was combined with Operations Committee Meeting

1. Monthly Financial Reports – all reports are posted on web portal – we discussed motions that will be appear on Monday, July 27th agenda including:
    - Vendor payments
    - Financial Reports: Board Secretary and Treasurer's Report
    - Donations
    - Increase in bid threshold from $36K to $40K
    - Award of bid for water water/sewage treatment facility operator
    - Non-public obsolete equipment
    - Sparta Schools Booster Clubs – amendment – adding Mohawk Avenue School
    - Extended school year parental contracts
    - September – June school year parental contract
    - Transportation jointure amendment – route number listed incorrectly
    - Approval to submit application for dual classroom use at Alpine to Executive County Superintendent
    - Out of district private schools for students with disabilities that are operated by Youth Consultation Service, Inc., do not have to charge students attending private school for meals that meet the nutritional requirements of the Child Nutrition Program that is administered by NJ Department of Agriculture

2. Budget 2014-2015
    a. Auditors received unaudited Board Secretary's Report for April to confirm fund balances
    b. Update on Year End Purchases:
        1. <u>ALP – kindergarten lighting</u>
           Replacement lighting being completed by maintenance staff – approximate cost $8,000 to be completed before start of school

        2. <u>SHS - outdoor visitor bleacher</u>
           Work being completed by maintenance staff – visitor side bleachers being upgraded moving towards safety compliance

        3. <u>HM - playground mulch</u>
           Certified playground mulch has been delivered and our grounds staff will distribute mulch to the two playground areas

4. MAS - gym wall pads
   Contractor has ordered pads with anticipated installation for mid-August

5. HM - card access / keypads for music portable
   ProMedia will be completing this project in late August – should be complete for September start of school – approximate cost $10,000

6. Bus yard lighting
   Installation date not scheduled

7. ALP - walk-in freezer
   To be completed by maintenance staff in August approximate cost $10,000

3. Technology Lease Purchasing through HCESC – Approved on June 2015 agenda details of lease payments:
   First Hope Bank – 1.47% - 3 years = $412,175.90
   - 10.1.2015 $140,000
   - 10.1.2016 $136,087.95
   - 10.1.2017 $136,087.95

4. Plan Connect is on schedule to begin serving as Third Party Administration Services for Tax Shelter as of August 1st

5. Security – Rod Grants
   - All documents have been submitted

7. Transportation
   - Advertisement for bids ran in Friday, July 11, 2015 newspaper
   - Opening Tuesday, July 21, 2015
   - 3 double tiered routes for HS/MAS & HM
     - Expectation: contracting out these runs will be more cost effective than hiring replacement drivers for retirees
   - One additional Alpine Special Education run – additional driver and aide on July agenda for consideration by full board

Finance Monthly Meeting Schedule 2015 – Tuesdays at 6:30 pm

August 11	September 15	October 13
November 10	December 8	

Meeting adjourned 5:20 pm

FINANCE MINUTES
Tuesday, August 18, 2015
Start time: 6:03 pm

Committee Members:
Doug McKernan, Chair
Kelly McEvoy
Jack Surdoval
Karen Scott, President

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay

1. Agenda review – the following resolutions will appear on the August 24th agenda for consideration by the full board:
    - Vendor payments
    - June and July Board Secretary Reports & Treasurer's Reports
    - Transfers for June and July
    - Amend Sparta Schools Booster Clubs to include Alpine and Sparta Middle Schools PTO organizations
    - Sick and/or Vacation Day Payments from 2014.2015 school year
    - Donations

2. Project updates – brief summary provided for various projects being completed throughout the district. No cause for concern – strictly informational

3. Technology purchase – First Hope Bank
    - IT Department has confirmed we have received all devices:
        - 441 Lenovo 11E Yoga devices
        - 103 HP Chromebook devices

4. Transportation
    - Discussed purchasing one 24 passenger school bus rather than the one 54 passenger bus that has been budgeted for in the 2015.2016 fiscal year. Rationale: more 54 passenger routes are being serviced by contractors and there are additional special education routes at Alpine that require additional 24 passenger buses

5. Audit
    - Informational purposes only – auditors are here for second week completing FY 2015 annual audit

6. Solar Project update provided by Mr. Tobin
    - HS only building that will have rooftop units
    - Middle School ground mounts only
    - No cart ports
    - No elementary building rooftop units
    - Potential savings will be decreased due to change in plan
    - Anticipate resolution on August 24th agenda

7. Board and District Goals 2015.16
    - Mr. Tobin discussed board and district goals developed at July 27th BOE meeting with assistance of Mr. Annunziata from NJ School Boards Association
    - Resolution to be placed on August 24th agenda for consideration of full board
        - 3 board goals
        - 3 district goals
    - Mr. Tobin provided hardcopy of Mr. Annunziata's memo dated 8.4.2015 to committee members to review as well as copy of 2015-2016 District Goals Action Plan and 2015-2016 Professional Development Improvement Plan – Board Goals - explaining action plan to achieve board goals will be created upon full board approval

Meeting adjourned at 6:44 pm

Finance Committee Minutes
Tuesday, September 15, 2015
Start time 6:00 pm

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay

Committee Members:
Doug McKernan, Chair
Kelly McEvoy
Jack Surdoval
Karen Scott, President

1. ***Reviewed agenda items for 9.28.2015***
   a. Vendor payments
   b. August BSR & Treasurer's Report
   c. August Transfers
   d. Sparta Bus Drivers' Association Affiliation with AFSCME Local 2294
   e. Emergency Operations Manual annual updates
   f. Superintendent Merit goals – reapprove 3.33% not 3.3% as previously stated
   g. Sick and/or Vacation Day payments
      i. Grossberndt, Kelly – 10.5 days = $1,479.84
   h. Renewal of contract with SharpSchool Suite (Reliance Communications, LLC) $5,470
   i. Disposal of Obsolete Items
      i. Vending machine at HS – non operating
      ii. Savin copier at MS – non operating

2. ***Project updates***
   a. Provided committee with brief overview of various small projects being completed throughout the district

3. ***MAS Water Main project*** – bid more than anticipated budget. Contacted county office to determine if we can withdrawal the approximate $30K needed for project with board approval.
   a. Contract Price $99,421.00
   b. Budgeted Cap Res W/D $70,000.00

4. ***Unanticipated Purchases:***

a. SHS has requested to purchase 15 additional cafeteria tables to accommodate lunch schedule. At this time, no action will be taken; we will revisit this at our October 13th meeting.
b. Alpine – AC unit in Room 13 had to be replaced at a cost of approximately $2,400 (IEP related)

5. ***Update on IRS Code 6055 and 6056:***
   a. Our insurance carrier is required to complete reporting for Code 6055 in the form of 1094B and 1095B which relates to **Individual Mandate.**
   b. As an employer, we are responsible for reporting Code 6056 in the form of 1094C and 1095C which related to **Employer Mandate**.
   c. Penalty for "B" forms completed by insurance carrier known as "The Sledgehammer" results when there is failure to offer all full-time employees Minimum Essential Coverage (MEC)
   d. Penalty for "C" forms completed by employer known as "The Pick Axe" results when there is failure to offer full time employees with MEC that is affordable and provides Minimum Value
   e. Our personnel software is equipped to handle producing these forms for the vast majority of our employees
   f. Forms are similar to W-2 and due in 2016 for the 2015 calendar year

6. ***Transportation***
   g. Committee members were informed of letter sent by parent to Mrs. Scott regarding joint custody and the request for two bus stops
   h. Various to and from transportation topics relating to the start of school were discussed

ADDITIONAL DISCUSSION ITEMS:

- ***Policies***

  Reviewed the following policies that will appear on September agenda for first reading:

  Policy 5535 – Passive Breath Alcohol Sensor Device
  Policy 8550 – Outstanding Food Service Charges

- Background checks on PTO/PTA members – community member voiced concern – no action taken at this time

Meeting adjourned at 6:45 pm

Next meeting: Tuesday, October 13th at 6:30 pm

Tuesday, October 13, 2015
6:30 pm

Finance Committee Meeting Minutes

Committee Members:

Doug McKernan, Chair
Kelly McEvoy
Jack Surdoval
Karen Scott, President

Administrators:

Dennis Tobin
Barbara Decker
Kristine Demay

1. Agenda review
    a. Vendor payments
    b. September BSR & Treasurer's Report
    c. September Transfers
    d. Withdrawal from Capital Reserve – MAS Water Main project $70K
    e. National Purchasing Cooperative Membership
        i. Operating as "National BuyBoard"
        ii. Benefit of school districts and other governmental agencies

    Full board consideration 10.26.2015 Agenda

2. Audit FY 2015
    a. Kathi Mantell from Nisivoccia and Company will attend November 17th Finance Committee meeting to discuss fiscal year 2015 audit
        i. Kathi and Heidi Wohlleb will present at the November 23rd BOE meeting
        ii. Draft to be delivered to committee members prior to meeting
    b. Anticipate year end Horizon BC/BS figures week of 10.19.2015. This will allow auditors to complete draft report
    c. GASB 68 – *Accounting and Financial Reporting for Pensions*
        i. Department of Treasury to release figures for PERS pension late October
        ii. All districts in State of NJ required to report PERS unfunded liability in this year's audit (recognize long-term obligations for pension benefits as a liability for the first time)
        iii. Auditors will include this liability in A-1 portion of our annual audit
        iv. DOES NOT impact our audit other than for reporting purposes
3. Budget FY 2017
    a. Preliminary discussion regarding budgeting for fiscal year 2017 salaries

4. Project Updates
    a. MAS water main project – Final pay application on October agenda

    Full board consideration 10.26.2015 Agenda

5. Unanticipated Purchases:
    a. SHS – Cafeteria Tables – we will be purchasing 10 additional portable tables for annex gymnasium to be used daily during lunch

6. Transportation – Update
    a. Budgeted scraper system on order – Quintin Machinery $26,100 (budget $35K)
        i. This is a portable unit which will best serve our needs and the reason for the cost savings. A portable generator will also be purchased for approximately $500

Full board consideration 10.26.2015 Agenda

7. Preschool Regular Education Tuition the Committee discussed how regular education free and reduced eligible students attending preschool program have been handled. For the 2015.2016 school year no changes will be made; however, this topic will be revisited prior to lottery for next year's program.

New Business:

Govdeals.com - web site to sell board approved items deemed obsolete
Opportunity to dispose of items and earn money

Old Business:

- ECS – Received approval letter regarding Superintendent Merit Goals for 2015.16
- Solar Project – County is organizing preconstruction meeting – no date set yet
- Bill's list will include $10K payment to Global Recovery Services, Inc. in payment to fulfill deductible from JW legal case

Next Meeting November 17, 2015

Tuesday, November 17, 2015
6:30 pm

Finance Committee Meeting

Committee Members:

Doug McKernan, Chair
Kelly McEvoy
Jack Surdoval
Karen Scott, President

Administrators:

Dennis Tobin
Barbara Decker
Kristine Demay

The meeting began at 6:30 pm
Members not present:
Doug McKernan
Kelly McEvoy
Kristine Demay

1. Kathi Mantell reviewed fiscal year 2015 audit with highlights below:
    - $1,498M excess surplus for the fiscal year
    - Committee and administration recommend
        - $750K to be designated as excess surplus
        - $125K to replenish Maintenance Reserve account
        - $673K to replenish Capital Reserve
    - Three audit recommendations
        - Deficit in Food Service Fund
        - Students are properly reported on the DRTRS report (Transportation)
        - Student Activities Funds – vouchers missing/approval signatures and receipts of goods signatures
    - Kathi Mantell and Heidi Wohlleb will present audit results at November 23rd meeting
        - Resolutions accepting budget and corrective action plan are not expected to be included in November agenda due to timing of Department of Treasury – Pensions releasing figures necessary to complete audit
        - Anticipate resolutions on December 14th agenda

2. MAS Water Main Project - $10K allowance
    - Change order #1 to add ejector pump – Iron Mountain $5,525
        - Alleviate future backflow issues
    - ***Finance and Operations Committees support this recommendation and it will appear on November agenda for full board approval***

3. The Office of Fiscal Accountability and Compliance (OFAC) Audit completed an audit of the district's 2013.2014 Nonpublic Chapter 192.193 Entitlement Funds. Sussex County Educational Services Commission was contracted to administer the grant and coordinate services with each of the nonpublic schools.

- As a result of the audit, $21,924 is due to State of NJ
  - The majority of this liability is due to a number of students receiving corrective speech services that were not entitled to such services
  - SCESC and Sparta School district will appeal this audit
- Our Board President received a letter regarding the audit which outlined procedures we need to follow to be compliant
  - Discussion and review to take place at November meeting
  - **Required resolution to appear on November agenda**

4. State of New Jersey is providing Security Aid to Nonpublic Schools for the purpose of improving safety/security at their schools
   - Sparta received $40,400 in total for all nonpublic schools
   - BA has met with a representative from each school except Blessed Beginnings Preschool (only K-12 eligible for funding)
   - **Required resolution to appear on November agenda**

5. 2015-16 BOE Goals Action Plan was discussed and input was provided by Committee members

6. The Committee reviewed the following items which will appear on the November agenda:
   - Vendor payments
   - October BSR & Treasurer's Report
   - October Transfers
   - Donations
   - Fiscal Year 2015 Transfer
   - Fiscal Year 2016 Nonpublic Security Aid
   - MAS Change Order #1
   - Fiscal year 2014 Chapter 192/193 Nonpublic Entitlement Audit (OFAC)
   - Solar Project permits and authorization

7. 2017 budget books to be delivered to building administrators this week and timeline of events was reviewed. Big picture to be discussed at December Finance meeting

New Business:

- At the recommendation of the Operations Committee and Administration, half page ad space will be purchased January – June 2016 in the Sparta Independent on a trial basis to allow the district to the opportunity to reach a broader base of the community and provide updates on school district at a cost of $685/month

Tuesday, November 17, 2015
6:30 pm

Old Business:

- Cafeteria tables - SHS – 10 tables $14,364.80 approximately 6 weeks delivery
- Operations Committee recommends approving quote from Gudenkauf Electric, LLC to install 12 electric receptacles with dedicated circuits at the Helen Morgan Elementary School for the purpose of placing dehumidifiers in Rooms 27 – 38 at a cost not to exceed $6,508

Meeting adjourned at 8:00 pm

Next Meeting: December 8, 2015

Tuesday, December 8, 2015
6:30 pm

Finance Committee Minutes

Committee Members:

Doug McKernan, Chair
Kelly McEvoy
Jack Surdoval
Karen Scott, President

Administrators:

Dennis Tobin
Barbara Decker
Kristine Demay

Start time: 6:35 pm

1. Audit Update:
    - Auditors have provided an updated draft including GASB 68 information
    - ***Finance Committee supports the following recommendations that will appear on December agenda for full board approval: audit, corrective action plan, and auditor's peer review***

2. The Committee reviewed the following items which will appear on the December agenda:
    - Vendor payments
    - November BSR & Treasurer's Report
    - November Transfers
    - Donations
    - Audit and corrective action plan
    - Nisivoccia Peer Review
    - GovDeals.com application process
    - Interfund Transfer

3. Annual Mid-Year Review is scheduled for January 28, 2016. The superintendent and business administrator will meeting with county office officials to discuss FY 2016. *Informational purpose only – no board action necessary.*

4. The Committee discussed fiscal year 2017 "Big Picture" which is an overview of what we can expect for the 2017 budget. This is the first glimpse of how the budget process may unfold. *Informational purpose only – no board action necessary.*

5. Mr. Tobin provided update on the solar project informing the Committee of the existing blisters on the high school roof and that presently there are not any known leaks. The concern being that high traffic on the roof, equipment, panels and installation process could compromise the blisters and potentially result in leaks. After a phone conference with Vanguard Energy Partners, LLC, the representatives from Vanguard stated they would contact county officials to provide update on the roof condition. Based on the latest status report we received from Vanguard on 12.4.2015, they will coordinate a pre-

inspection with Tremco, roof warranty holder, to determine the cost of the required repairs.

New Business:

NA

Old Business:

NA

Meeting adjourned: 7:26 pm

Next Meeting: January 12, 2016 6:30 pm

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

EXECUTIVE SESSION AND PUBLIC HEARING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given of an Executive Session Meeting of the Sparta Township Board of Education on Monday, April 25, 2016 at 6:30 pm for the purpose of **Negotiations: Provide update on Sparta Education Association, Sparta Supervisors Association, Sparta Bus Drivers and Custodians, Maintenance and Groundsmen Local #2294 Unsettled Bargaining Agreements along with sidebar agreements with the Sparta Administrators' Association; Personnel: Salary Increment Reinstatement.** This meeting will be held at the Mohawk Avenue School Conference Room, 18 Mohawk Avenue, Sparta, NJ. This meeting is closed to the public. The Public Hearing and Regular monthly Board meeting will begin at 7:30 pm as previously advertised.

Notice is also given that a Public Hearing of the Sparta Township Board of Education will be held at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ 07871 on Monday, April 25, 2016 at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2016-2017 school year. Action will be taken and the public is invited to attend.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

CANCELLATION AND RESCHEDULE NOTICE

In accordance with the Open Public Meetings Act, Chapter 231, Public Law 1975, notice is hereby given that the Sparta Township Board of Education Regular Meeting previously advertised for Monday, June 27, 2016 has been cancelled and is rescheduled for Wednesday, June 29, 2016, at 7:30 p.m. at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ. This meeting is open to the public and our community is invited to attend.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

EXECUTIVE SESSION AND SPECIAL MEETING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given of an Executive Session meeting of the Sparta Township Board of Education on Monday, June 6, 2016 at 6:30 p.m. to discuss **Negotiations:** Provide update on Sparta Education Association, Sparta Bus Drivers and Custodians, Maintenance and Groundsmen Local #2294 and **Personnel:** Superintendent's Evaluation. This meeting will be held at the Mohawk Avenue School Conference Room, 18 Mohawk Avenue, Sparta, NJ. This meeting is closed to the public. Notice is also hereby given of a Special Meeting of the Sparta Board of Education on Monday, June 6, 2016 at 7:00 pm to **approve collective bargaining agreement(s), personnel related item(s), and finance and operations related item(s)**. This meeting will be held at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ 07871. The Board reserves the right to take action and the public is invited to attend.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

TIME CHANGE MEETING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given that the Sparta Township Board of Education has moved the start time of our Regular Meeting to 6:30 pm on Monday, February 22, 2016. This meeting will be held at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ. This meeting is open to the public and our community is invited to attend.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

TIME CHANGE MEETING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given that the Sparta Township Board of Education has moved the start time of our Regular Meeting to 6:30 pm on Monday, November 23, 2015. This meeting will be held at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ. This meeting is open to the public and our community is invited to attend.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

EXECUTIVE SESSION MEETING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given of an Executive Session meeting of the Sparta Township Board of Education on Monday, March 14, 2016 at 7:00 p.m. to discuss, **Legal: Provide an Update on Pending Litigation.** This meeting will be held at the Mohawk Avenue School Conference Room, 18 Mohawk Avenue, Sparta, NJ. This meeting is closed to the public. The Regular monthly Board meeting will begin at 7:30 pm as previously advertised.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

EXECUTIVE SESSION MEETING NOTICE UPDATE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given of an Executive Session meeting of the Sparta Township Board of Education on Monday, March 14, 2016 at 6:30 p.m. to discuss **legal update on pending litigation** and **parent concern about school personnel.** This meeting will be held at the Mohawk Avenue School Conference Room, 18 Mohawk Avenue, Sparta, NJ. This meeting is closed to the public. The Regular monthly Board meeting will begin at 7:30 pm as previously advertised.

Barbara A. Decker
Business Administrator/Board Secretary

BOARD OF EDUCATION
SPARTA TOWNSHIP PUBLIC SCHOOLS
18 Mohawk Avenue
Sparta NJ 07871

EXECUTIVE SESSION MEETING NOTICE

In accordance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice is hereby given of an Executive Session meeting of the Sparta Township Board of Education on Monday, May 23, 2016 at 6:00 p.m. to discuss, **Negotiations: Provide update on Sparta Education Association, Sparta Supervisors Association, Sparta Bus Drivers and Custodians, Maintenance and Groundsmen Local #2294 and Personnel: Superintendent's Evaluation**. This meeting will be held at the Mohawk Avenue School Conference Room, 18 Mohawk Avenue, Sparta, NJ. This meeting is closed to the public. The Regular monthly Board meeting will begin at 7:30 pm as previously advertised.

Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
AUGUST 24, 2015
REGULAR MEETING MINUTES, 7:30 PM
SPARTA HIGH SCHOOL MEDIA CENTER

CALLED TO ORDER: By Board President Karen Scott @ 6:30 pm

MEETING NOTICE ANNOUNCEMENT: Read by Board Member Kelly McEvoy

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on August 17, 2015 to the New Jersey Herald and the Township Clerk and August 14, 2015 to the Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Ms. Melva Cummings
Mrs. Kelly McEvoy
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Kristine Demay
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mr. Douglas McKernan
Mrs. Kim Yeomans
Mrs. Barbara Decker

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

MOTION TO ENTER CLOSED SESSION:
WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Legal:** Potential Litigation Regarding Proposed Solar Project and **Negotiations:** In Process with District Bargaining Units which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on August 24, 2015 @ 6:32 pm. The Board will reconvene in public session at the conclusion of the Executive Session.

On a motion by Mrs. McEvoy, seconded by Ms. Cummings and unanimously carried by voice vote of the members present the Board of Education began closed session at 6:32 pm.

CLOSED EXECUTIVE SESSION
On a motion by Mr. Muth seconded by Ms. Cummings and unanimously carried by voice vote of the members present, the Board of Education closed Executive Session at 7:01 pm.

OPEN PUBLIC MEETING

CALLED TO ORDER: By Board President Karen Scott @ 7:30 pm

MEETING NOTICE ANNOUNCEMENT: Read by Board Member Kelly McEvoy
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald, and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Ms. Melva Cummings
Mrs. Kelly McEvoy
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Kristine Demay
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mr. Douglas McKernan
Mr. Todd Muth
Mrs. Kim Yeomans
Mrs. Barbara Decker

PLEDGE OF ALLEGIANCE: Led by Board President Karen Scott

DISTRICT RECOGNITION: None

PRESENTATIONS: 2015-2016 BOE/District/Superintendent Merit Goals

APPROVAL OF MINUTES:
On a motion by Mrs. McEvoy, seconded by Ms. Cummings and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

June 22, 2015 - Executive Session Minutes
June 22, 2015 - Regular Meeting Minutes

Mrs. Anderson	Yes	Mrs. Beebe	Abstain	Ms. Cummings	Yes
Mrs. McEvoy	Yes	Mr. Muth	Absent	Mr. Surdoval	Yes
Mrs. Yeomans	Absent	Mr. McKernan	Absent	Mrs. Scott	Yes

On a motion by Mrs. McEvoy, seconded by Mr. Surdoval and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

July 27, 2015 - Regular Meeting Minutes

Mrs. Anderson	Abstain	Mrs. Beebe	Yes	Ms. Cummings	Yes
Mrs. McEvoy	Yes	Mr. Muth	Absent	Mr. Surdoval	Abstain
Mrs. Yeomans	Absent	Mr. McKernan	Absent	Mrs. Scott	Yes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:
- OPRA: There were **0** OPRA requests totaling **0** hours and **0** minutes and legal fees for OPRA assistance for the month ending June 2015 were **$0.**
- Solar Project Update

HIB REPORT - APPROVAL OF HIB REPORT: No report for August

ASSISTANT SUPERINTENDENT'S REPORT:
- AP Results Summary
- Brain Camp Results Summary

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott – The quarterly meeting was held and discussed assessment of athletic facilities. A representative for the Ad Hoc Committee will be made August 25, 2015. School Administrators will meet with Police Dept to discuss updates on security.
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson – Wine tasting information will be sent out through Genesis.
NJ School Boards Delegate Assembly Rep	Ms. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Ms. Melva Cummings

PUBLIC PARTICIPATION #1:

1. Carey Anne Bomensatt asked about background checks on PTO/PTA members.

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report August 17, 2015

PP 35-16	Resignations
PP 36-16	Appointments
PP 37-16	Correction of Effective Date
PP 38-16	Renewal of Substitute: Teachers, Aides, Secretaries, Nurses and Custodians 2015-2016 School Year
PP 39-16	New Substitute Staff

PP 40-16 Approval of Summer Custodian
PP 41-16 Approval of Middle School Co-Curricular Advisor for 2015-2016 School Year
PP 42-16 Approval of High School Co-Curricular Advisors for 2015-2016 School Year
PP 43-16 Approval of Theater Audio/Visual Workers for 2015-2016 School Year
PP 44-16 Approval of Athletic Event Wages and Individuals for 2015-2016
PP 45-16 Approval of Teacher Assistants (Classroom) to Serve as Substitute Teachers
PP 46-16 Approval of Teachers to Receiving Overload Stipends for 2015-2016 School Year
PP 47-16 Approval of Transfer
PP 48-16 Abolish Supervisor Position: Supervisor English LA Grades 4-7
PP 49-16 New Supervisor Position: Supervisor of Special Services
PP 50-16 Amend Hourly Rate for Transportation Substitute Drivers and Aides (PP 04-16 7/27/2015)
PP 51-16 New and Revised Policies, Regulations, and ByLaws for Second Reading and Adoption
PP 52-16 New and Revised Policies, Regulations, and ByLaws for First Reading
PP 53-16 Superintendent to Approve Positions with a Start Date of 9/1/15
PP 54-16 Approval of Leave of Absence
PP 55-16 Amendment to Resolution PP 19-16 Certificated Staff as Home instructors
PP 56-16 Resignation
PP 57-16 Appointments
PP 58-16 Overload Stipends

On motion by Ms. Cummings and seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel and Policy Items PP 35-16 through PP 58-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION PP 35-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Eff. Date
Arcieri, Kathleen	Teacher Assistant (Cafeteria/Playground)	Mohawk Avenue School	8/20/15
Grossberndt, Kelly	Principal Secretary	High School	9/16/15 or until a qualified candidate is approved before that date
Jernick, Kelly	Teacher Assistant (Classroom)	High School	8/17/15
Luminello, Christopher	Teacher Assistant (Classroom)	High School	7/29/15
Sullivan, Patricia	Teacher Assistant (Classroom)	Helen Morgan School	8/3/15

RESOLUTION NO. PP 36-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A:6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Guirk III, James	Full time Custodian	S. Demsak	Middle School	9/1/15-6/30/16	Step 1 of the Custodian Hiring Guide (AFSCME), $17.31 per hour (salary to be adjusted upon contract negotiations)
*Jablonski, Michael	Full time Custodian	D. Pietrowski	Middle School	9/1/15-6/30/16	Step 1 of the Custodian Hiring Guide (AFSCME), $17.31 per hour (salary to be adjusted upon contract negotiations)
*Kontometros, Tryfon	Teacher Assistant (Cafeteria/ Playground)	K. Arcieri	Mohawk Avenue School	9/3/15 through last day of school	10 hours per week @ $10.85 per hour (salary to be adjusted upon contract negotiations)
*Krueder, Amanda	Teacher Assistant (Classroom)	B. Schweers	Middle School	9/3/15-through the last day of school plus one orientation day held prior to the instructional year in accordance with the contract	35 hours/week @ $12.72 per hour (salary to be adjusted upon contract negotiations)
*LeBlanc, Kathryn	English Teacher	J. Valleau	High School	9/1/15-6/30/16	MA, Step 1, $59,183.00 (salary to be adjusted upon contract negotiations)
*Meade, Allison	Teacher Assistant (Classroom)	P. Sullivan	Middle School	9/3/15-through the last day of school plus one orientation day held prior to the instructional year in accordance with the contract	35 hours/week @ $12.72 per hour (salary to be adjusted upon contract negotiations)
*Svendsen, Laura	Guidance Counselor	K. Flannelly	High School	9/1/15-6/30/16 plus 4 days per diem Summer 2015	MA, Step 3, **$61,783.00** (salary to be adjusted upon contract negotiations)
Valleau, Jenna	Guidance Counselor-Pending Certification	D. Colte	High School	9/1/15-6/30/16 plus 4 days per diem Summer 2015	MA + 30, Step 14, $90,908.00 (salary to be adjusted upon contract negotiations)
Wicker, Krista	Teacher Assistant (Cafeteria/ Playground)	New Position	Middle School	9/3/15 through last day of school	12 ½ hours per week @ $10.85 per hour (salary to be adjusted upon contract negotiations)
*Zanella, Jennifer	Leave of Absence Replacement - Elementary Teacher	G. Verhalen	Mohawk Avenue School	9/1/15-9/30/15 pro-rated	BA, step 1, $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 37-16 CORRECTION OF EFFECTIVE DATE

RESOLVED that the Board of Education approves the following correction of effective date (approved at the July 27, 2015 Board Meeting):
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Tafuri, Lisa	Teacher of Engineering/ Technology	C. Masker	High School	10/1/15-6/30/16 or upon release of her current contract	BA+30, Step 6, $62,268.00 pro-rated (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 38-16 RENEWAL OF SUBSTITUTE: TEACHERS, AIDES, SECRETARIES, NURSES AND CUSTODIANS 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Nurses and Substitute Custodians for the 2015-2016 school year:

Renewed Substitute Teachers

1. Michael Altmann	12. Mary Green	23. Susan Nolan
2. Amani Barkawi	13. Margaret Hedderich	24. Jessica Nolfi
3. Meghan Baxendell	14. Rebecca Hilcken	25. Zachary Petruzzi
4. Janice Bosi	15. Kelli Kilby	26. Karin Schaefer
5. Jonathan Boyle	16. Christopher Luminello	27. Frances Schneider
6. Clare Buynak	17. Jean Marie Lynch	28. Henry Scully
7. Scott Connor	18. Laura Mazella	29. Lezet Shabani
8. Jennifer Faundino	19. Melissa Mascucci	30. Kate Smith
9. Caitlin Fell	20. Jeffrey Metro	31. Jeanine Struble
10. Christie Fenners	21. Christina Meyers	
11. Krista Fiorentino	22. Siobhan Monoghan	

Renewed Substitute Aides

1. Deborah Argula	4. Libia Langerraap	7. Lezet Shabani
2. Meghan Baxendell	5. Jean Marie Lynch	
3. Christie Fenners	6. Laura Mazella	

Renewed Substitute Secretary

1. Jeanine Struble		

Renewed Substitute Nurses

1. Jennan Gallanthen	2. Anne Murphy	3. Therese Rick-Sutherland

Renewed Substitute Custodians

1. David Baumann	5. John Iliff - $17.31/hr	9. Bruce Taylor
2. Andrew Cabrera	6. Joseph Krieg	10. Daniel Taylor

3. Kyle Costabile	7. Dan McMickle	11. Eugene Vovchansky
4. Travis Henderson	8. Robert Schalk	

RESOLUTION NO. PP 39-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of New Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Custodian, Substitute Bus Drivers and Substitute Aides for the 2015-2016 school year:

New Substitute Teachers

1. Kelly Burke	Substitute Certificate expires 7/2017
2. Christie Farber	Elementary Teacher/Students w/Disabilities
3. Amy Giampoala	Teacher of Art
4. Diane Harris	Elementary K-8/Teacher of Mathematics
5. Christina Krawiec	Elementary K-6/Substitute Cert expires 1/2/19
6. Hal Mordkoff	CE Elementary K-6/CE Elementary Math 5-8
7. Jody Pruiksma	Teacher of Handicapped
8. Martin Volz	CE Physical Education/Sub Cert expires 7/2020
9. Nicole Wildermuth	Substitute Certificate expires 1/2/19
10. Abigail Walker	Substitute Certificate expires 1/2/20

New Substitute Aides

1. Kelly Burke	3. Jody Pruiksma	5. Nicole Wildermuth
2. Diane Harris	4. Patricia Sullivan	

New Substitute Secretary

1. Diane Harris		

New Substitute Custodian

1. Dennis Mizerek		

New Substitute Bus Drivers and Aides

BUS DRIVERS $16.75/hour	BUS AIDES $12.00/hour
Sandra Stokem	Tryfon Kontometros
	Sandra Stokem

RESOLUTION NO. PP 40-16 APPROVAL OF SUMMER CUSTODIAN

RESOLVED that the Board of Education approves the following appointment:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Eff. Date	Rate
Mizerek, Dennis	Summer Custodian	8/12/15 - 8/28/15	$10.20 per hour
Muzzo, Nicholas	Summer Custodian	8/3/15-8/28/15	$9.50 per hour

RESOLUTION NO. PP 41-16 APPROVAL OF MIDDLE SCHOOL CO-CURRICULAR ADVISORS FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following Co-Curricular advisors for the Sparta Middle School for the 2015-2016 school year:

Co-Curricular Club	Cluster and Amount	Advisor
Intramurals - Soccer MP4	Cluster "E" - $1,987	Papa, Anthony
Interscholastic Cross Country	Step 7 of the Coaches' Guide	Gilmartin, Robert

RESOLUTION NO. PP 42-16 APPROVAL OF HIGH SCHOOL CO-CURRICULAR ADVISORS FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the attached Co-Curricular advisor for the Sparta High School for the 2015-2016 school year:

RESOLUTION NO. PP 43-16 APPROVAL OF THEATER AUDIO/VISUAL STAFF FOR 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following Theater Audio/Visual Staff for the 2015-2016 school year. These staff are to be paid $50.00 per hour for weekdays and $65 per hour for weekends.

Fetter, Nicole
Marakovits, Matt
Reed, Josh
Rivers, Brent

RESOLUTION NO. PP 44-16 APPROVAL OF ATHLETIC EVENT WAGES AND INDIVIDUALS FOR 2015-2016

RESOLVED that the Board of Education approves the following individuals and pay scale for the 2015-2016 Athletic Season

Ticket Seller	$45.00
Ticket Taker	$45.00
Crowd Control Home	$45.00
Crowd Control Away	$50.00
Site Manager All Sports	$90.00
Clock Operator Basketball	$95.00
Clock Operator Basketball	$65.00
Clock Operator Basketball	$60.00
Clock Operator Basketball	$30.00
Clock Operator Basketball	$30.00
Clock Operator Basketball	$45.00
Clock Operator Wrestling	$65.00
Announcer	$50.00
Head Cashier	$60.00
Chains	$25.00
Camera Man	$25/game
Police Officers	$63.17/hr

State Tournament Officials are Based on NJSIAA Fees to be Determined

1	Adubato, Cheryl	53	Ginsberg, Kelly	105	Nielson, Barbara
2	Allshouse, Debra	54	La Carrubba-Gomez, Lauren	106	Oleanski, Theresa
3	Angelica, Patricia	55	Graham, Christy	107	Paiva, Kathleen
4	Antonelli, Johnessa	56	Graniello, Francis	108	Papa, Anthony
5	Arbolino, Kate	57	Greco, Megan	109	Pollison, Kandace
6	Bach, Loni	58	Green, Kimberly	110	Poots, Richard
7	Barker, Jamie	59	Grossberndt, Kelly	111	Reed, Victoria
8	Bartling, Nancy	60	Hall, Derek	112	Reese, Catherine
9	Battaglia, Frank	61	Hartman, Matthew	113	Rehm, Mark
10	Bayliss, Andrew	62	Hassenplug, Mary	114	Reinstein, Ari
11	Behrje, Shanna	63	Healy, Corrine	115	Rivers, Brent
12	Bickerton, Andrew	64	Heckman, Richard	116	Schels, Steven
13	Blahut, Brigitte	65	Hier, John	117	Schock, Jennifer
14	Brady, Lawrence	66	Hobby-Psensky, Shannon	118	Schumacher, Jacki
15	Brennan, Brian	67	Hood, Eric	119	Sclafani, Paula
16	Brennan, Celia	68	Hyland, Courtney	120	Scognamiglio, Kenneth
17	Brennan, William	69	Iliff, Jack	121	Scott, Emily
18	Brown, Russell	70	Irwin, Maureen	122	Shaffer, Elizabeth
19	Carter, Gerald	71	Incantalupo, Margaret	123	Shatzel, Cynthia
20	Carter, Samantha	72	Johnson, Tina	124	Sima, Christopher
21	Cassidy, Kathleen	73	Kasa, Laura	125	Slobodzian, Sam
22	Castiglia, Phyllis	74	Kithcart, Melanie	126	Stoner, Steven
23	Cayan, Sarah	75	Knabb. Kim	127	Svendsen, Laura
24	Chiappini, Sandra	76	Kopp, Danielle	128	Tafuri, Lisa
25	Chodkiewicz, Patrick	77	Krauland, Douglas	129	Talty, Dorothy
26	Colte, Danielle	78	Kucher-Csatlos, Jennifer	130	Tobin, Michael
27	Cole, Valerie	79	Lami, Christina	131	Toma, Adriana
28	Connors, Timothy	80	Langan, Andrea	132	Trappe, Daniel
29	Cummins, Lisa	81	LeBlanc, Kathryn	133	Trzcinski, Angela
30	Cutillo, Robin	82	Librizzi, Tim	134	Trzcinski, Jeffrey
31	Dalia, Renee	83	Lindsley, Kristen	135	Valleau, Jenna
32	Dalton, Kacey	84	Lollgen, Ryan	136	Vogel, Caitlin
33	D'Amelio, Lynn	85	Lombardo, Anthony	137	Vnenchak, Susan
34	D'Amico, Jenevieve	86	Longo, Maureen	138	Walsh, Margaret
35	D'Antuono, Christine	87	Lopez, Andrew	139	Walsh, Michael
36	Deluccia, Anglea	88	Lopez, Laura	140	Warhol, Ann
37	Decrescenzi, David	89	Lovett, Lara	141	Wendel, Ashley
38	Degasperis, Becky	90	Lowery, Andrew	142	Wessels, Christiane
39	Desciscio, Carol	91	Maneri, Barbara	143	Wessels, Serge
40	Dick, Susan	92	Marchiano, Frank	144	Wille, Catherine
41	DiNunzio, Thomas	93	Marcino, Dale	145	Wille, Michael
42	Dobles, Myriam	94	Markovic, Ashley	146	Wilson, Marisa
43	Drossel, Joseph	95	O'Brien-Mase, Christine	147	Wisniewski, April
44	Dugan, James	96	Mauriello, Amber	148	Young, Michael
45	Earl, Donna	97	McCarney, Patrick	149	Zeng, Leonard
46	Fetter, Nicole	98	McDonald, Susan	150	Zill, Daniel
47	Ferraro, Janet	99	Melick Jennifer		

48	Fitzgerald, Rory	100	Meola, Mark		
49	Fetherman, Troy	101	Merrill, Craig		
50	Fleming, Christine	102	Miller, Dana		
51	Garatino, Susan	103	Molitoris, Maria		
52	Gianuzzi, Debra	104	Moriarty, Brendian		

RESOLUTION NO. PP 45-16 APPROVAL OF TEACHER ASSISTANTS (CLASSROOM) TO SERVE AS SUBSTITUTE TEACHERS

RESOLVED that the Board of Education approves following Teacher Assistants (Classroom) to serve as substitute teachers, as needed, for 35 minutes daily for coverage for the ABA classes during lunch, effective 9/3/15.

Fiorentino, Krista
Gueci, Robyn
Hedderich, Margaret
Hilcken, Rebecca
Kilby, Kelli
Masucci, Melissa
Nolan, Susan

RESOLUTION NO. PP 46-16 APPROVAL OF TEACHERS RECEIVING OVERLOAD STIPENDS FOR 2015-2016 SCHOOL YEAR:

RESOLVED that the Board of Education approves the following high school teachers to receive overload stipends for the 2015-2016 school year according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association. Stipends to be adjusted upon contract negotiations.

Teacher	Assignment	% Stipend	$ Amount	Rationale
Blahut, Brigitte	German	100%	$10,786.60	Labs per contract
Cayan, Sarah	Biology	50%	$5,393.30	Number of classes
Chiappini, Sandra	Marketing	100%	$10,786.60	Number of classes
D'Amico, Jenevieve	Family & Consumer Sciences	100%	$10,786.60	Number of classes
DiNunzio, Thomas	Environmental Science	100%	$10,786.60	Labs per contract
Hyland, Courtney	Life Skills	100%	$10,786.60	Number of classes
Maneri, Barbara	Spanish	100%	$10,786.60	Labs per contract
Meola, Mark	Financial Literacy	50%	$5,393.30	Number of classes
Molitoris, Maria	Marketing	100%	$10,786.60	Number of classes
Scognamiglio, Kenneth	Biology	75%	$8,089.95	Labs per contract
Shaffer, Elizabeth	Environmental Science	75%	$8,089.95	Labs per contract
Wessels, Serge	French	100%	$10,786.60	Labs per contract

RESOLUTION NO. 47-16 APPROVAL OF TRANSFER

RESOLVED that the Board of Education approves the following transfer:

Name	Position	Replaces	Effective Date	Salary
Demsak, Stephen	From Head Custodian at Sparta High School to Head Custodian	Kelly, Christopher	9/1/15-6/30/16	Step 1 of the Head Custodian Guide (AFSCME)

	at Sparta Middle School			$25.17 per hour (annual salary $52,353.60 pro-rated) (salary to be adjusted upon contract negotiations)
Pietrowski, Douglas	From full time Custodian at Sparta Middle School to full time Custodian at Sparta High School	Corcoran, Joseph	9/1/15-6/30/16	Step 1 of the Custodian Guide (AFSCME) $17.31 per hour (annual salary $36,004.80 pro-rated) (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 48-16 ABOLISH SUPERVISOR POSITION: SUPERVISOR ENGLISH LA GRADES 4-7

RESOLVED that the Board of Education abolishes the current vacant, full-time position of Supervisor English LA Grades 4-7.

RESOLUTION NO. PP 49-16 NEW SUPERVISOR POSITION: SUPERVISOR OF SPECIAL SERVICES

RESOLVED that the Board of Education approves a new full-time supervisor position, Supervisor of Special Services, in place of the abolished position of Supervisor English LA Grades 4-7.

RESOLUTION NO. PP 50-16 AMEND HOURLY RATE FOR TRANSPORTATION SUBSTITUTE DRIVERS AND AIDES

RESOLVED that the Board of Education approves the following salary revision previously approved July 27, 2015 (PP 04-16)

Substitute Bus Drivers $16.75/hour
Joanne Geiss ($16.25/hour previously approved)
Kevin Clancy ($16.25/hour previously approved)

RESOLUTION NO. PP 51-16 NEW AND REVISED POLICIES, REGULATIONS, & BYLAWS FOR SECOND READING AND ADOPTION

RESOLVED that the Board of Education adopts on second reading the following Policy:

Policy # 1110 Organizational Chart (Revised)

RESOLUTION NO. PP 52-16 NEW AND REVISED POLICIES, REGULATIONS, & BYLAWS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 3322 Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
Policy # 4130 Assignment and Transfer (New)
Policy # 4152 Withholding an Increment (New)
Policy # 4159 Support Staff Member/School District Reporting Responsibilities (New)

Policy # 4161	Examination for Cause (Revised)
Policy and Reg # 4211.3	Consulting Outside the District (New)
Policy & Reg # 4233	Political Activities (Revised)
Policy # 4282	Use of Social Networking Sites (New)
Policy # 4322	Staff Member's Use of Cellular Telephones (New)
Policy # 4324	Right of Privacy – Support Staff Members (New)
Policy # 4340	Grievance (New)
Policy # 4351	Healthy Workplace Environment (New)
Policy # 4360	Support Staff Member Tenure (New)
Policy # 4381	Protection Against Retaliation (New)
Policy # 4410	Compensation (New)
Policy # 4411	Placement on Guide Step (New)
Policy # 4413	Overtime Compensation (New)
Policy # 4415	Substitute Wages (New)
Policy # 4420	Benefits (New)
Policy & Reg # 4425.1	Modified Duty Early Return to Work Program-Support Staff Members (New)
Policy & Reg # 4432	Sick Leave (New)
Policy # 4435	Anticipated Disability (New)
Policy # 4436	Personal leave (New)
Policy # 4437	Military Leave (Revised)
Policy # 4438	Jury Duty (Revised)
Reg # 4230	Outside Activities (Revised)
Reg # 4352	Sexual Harassment of Support Staff Members Complaint Procedure (New)

RESOLUTION NO. PP 53-16 SUPERINTENDENT TO APPROVE POSITIONS WITH A START DATE OF 9/1/15

RESOLVED that the Board of Education authorizes the Superintendent to approve budgeted and current positions for required personnel between August 25, 2015 – September 28, 2015 contingent upon appropriate certification.

RESOLUTION NO. PP 54-16 APPROVAL OF LEAVE OF ABSENCE

RESOLVES that the Board of Education approve the following leave of absence:

Name	Position	Effective Date
Nielson, Barbara	Teacher Assistant (Classroom) High School	Extended through September 30, 2015 using 12 sick days, 2 personal days and 5 sick bank days returning to work October 1, 2015

RESOLUTION NO. PP 55-16 AMENDMENT TO RESOLUTION PP 19-16 CERTIFICATED STAFF AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all PreK-12 certificated staff to serve as home instructors, effective 7/1/15-6/30/16 at the rate of $45.00 per hour as per Article XVII C negotiated in the agreement between Sparta Board of Education and Sparta Education Association. (Originally approved at July 27, 2015 BOE meeting)

RESOLUTION NO. PP 56-16 RESIGNATION

Name	Position	School	Eff. Date
Ginsberg, Kelly	**Teacher Assistant (Classroom)**	**High School**	**8/21/15**

RESOLUTION NO. PP 57-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A.18A:6-7 et seq. N.J.S.A. 18A:6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Dann, Jane	Teacher Assistant (Classroom)	K. Ginsberg	High School	9/3/15 through the last day of school plus one orientation day to the instructional year in accordance with the contract	35 hours/week @$12.72 per hour (salary to be adjusted upon contract negotiations)
*Haueter, Kristine	Teacher Assistant (Classroom)	M. Rosenthal	Middle School	9/3/15 through the last day of school plus one orientation day to the instructional year in accordance with the contract	35 hours/week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Lucas, Paige	Teacher Assistant (Classroom)	C. Luminello	High School	9/3/15 through the last day of school plus one orientation day to the instructional year in accordance with the contract	35 hours/week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Rehm, Mark	Leave of Absence Replacement – Business Teacher	S. Richmond	High School	9/1/15-end date TBD	BA, Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 58-16 OVERLOAD STIPENDS

RESOLVED that the Board of Education approves the following staff members to receive overload stipends for the 2015-2016 school year according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association:

Teacher	Assignment	Minutes	% Stipend	Amount
Bennett, Heather	German	1250	60%	*$6,471.96
Jouravlev	Russian	1250	60%	*$6,471.96

* Stated salary reflects 2014-2015 Guide. Any adjustments would follow new negotiated agreement.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report August 20, 2015

CIS 14-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 15-16 Field Trips
CIS 16-16 SHS Performance of Michael Fowlin
CIS 17-16 Tuition Rate Revisions
CIS 18-16 Extended School Year IEP Meetings
CIS 19-16 Handle with Care Training
CIS 20-16 Agency to Provide Services to Student
CIS 21-16 Multi-Sensory Reading Strategies Training
CIS 22-16 Amendment to Resolution CIS 03-16 Professional Development Vendor

On motion by Mr. Surdoval and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 14-16 through CIS 22-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION CIS 14-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and WHEREAS, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and WHEREAS, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; BE IT RESOLVED, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; BE IT RESOLVED, that the expenses are justified and therefore reimbursable.

RESOLUTION CIS 15-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	Trip	Funding
8/17/15-8/21/15	SHS Marching Band To: Team USA Camp, Port Jervis, NY Requester: Deborah Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, J. Woldt, L. Tomlin, Z. Petrucci, K. Marino, P. Gallo	***Parent/Budgeted***
Various Saturdays Year 2015-16	SHS Recycling Club To: Various Hiking Trails throughout northern NJ Requester: R. Brown Chaperones: D. Allshouse, K. Scognamiglio	***Parent***

Saturdays in Sept-Oct 2015	SHS Recycling Club To: Kittatinny Canoes 1147 Delaware Dr., Matamoras, PA Requester: R. Brown Chaperones: D. Allshouse, K. Scognamiglio	***Parent***
9/19/15	SHS Marching Band To: Jefferson HS, Oak Ridge, NJ for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	**School**
9/28/15	SMS Grade 6-8 Cross Country To: Woodbourne Park, Sussex, NJ for Interscholastic XC Meet Requester: R. Gilmartin	***Budgeted***
10/4/15	SHS Marching Band To: Madison HS, Madison, NJ for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	**School**
10/5/15	HM Grade 4 Math/Science To: Sterling Hill Mine, Ogdensburg, NJ For hands-on learning experience on rocks unit in science. Requester: Colby Thompson Chaperones: C. Thompson, J. Zoeller, D. Gorecki, M. Martinka, A. DelCoro, C. Pitzer, D. Moberg, J. O'Neill, C. Jennings, D. Hurley- Smulewicz	***Parent***
10/5/15	SMS Grade 6-8 Cross Country To: Kittatinny High School for Interscholastic XC Meet Requester: R. Gilmartin	***Budgeted***
10/18/15	SHS Marching Band to Governor Livingston HS, Livingston, NJ for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	***School***
10/19/15	SMS Grade 6-8 Cross Country To: Woodbourne Park, Sussex, NJ for Interscholastic XC Meet Requester: R. Gilmartin	***Budgeted***
10/24/15	SHS French Club to Six Flags Great Adventure, Jackson, NJ for French Club fundraiser Requester: Valerie Cole Chaperones: V. Cole, D. Crouse	**Parent**

10/25/15	SHS Marching Band to Union High School for Marching Band Competition Requester: D. Gianuzzi Chaperones: D. Gianuzzi, C. Lami, S. Tomlin, K. Marino, L. Tomlin, Z. Petrucci, P. Gallo, J. Woldt	**School**
10/26&27/15	HM Grade 5 To: Quiet Valley Living Historical Farm, Stroudsburg, PA to visit an 18th century living history farm to enhance SS curriculum Requester: Angela Feldmann Chaperones: A. Feldmann, C. Badaan, J. Sawicki, T. McMahon, A. Arlen, K. Rennie, S. LaBell, K. Szatkiewicz, M. Bleakley, J. Caputo, P. Cocilovo, D. Garagliano	***Parent***
2/13/16	SHS TCC Department To: Robotics Competition held at SHS Requester: M. Meola	***Budgeted***
3/18-3/21/16	SHS Choirs and Drama Students To: Disney Parks, Orlando, FL for workshop with Disney Sings & Acting 201 and performance Requester: Laura Lopez Chaperones: L. Lopez, A. Lopez, V. Reed	***Parent***
6/6/16	SMS Grade 7 To: Philadelphia, PA curriculum travel of America Requester: Stephen Frangione	***Parent***

RESOLUTION CIS 16-16 SHS PERFORMANCE OF MICHAEL FOWLIN

RESOLVED that the Board of Education approves the performance of motivational speaker Michael Fowlin, You Don't Know Me Until You Know Me, at Sparta Township High School on September 3, 2015 at a cost of $1,500 to be paid through general fund budget.

RESOLUTION CIS 17-16 TUITION RATE REVISIONS

RESOLVED that the Board of Education approves the tuition rate revisions for the following students whose placements were approved at the April 27th BOE meeting:

School	Student Number	Original Approved Tuition	Revised Tuition
Shepard	508894	$56,625.29	$68,702.94
Rockaway Township BOE	407661	$75,040.61	$79,378.00
Sussex County Educational Services Commission	002023	$81,674.00	$89,018.87
Sussex County Educational Services Commission	002016	$81,674.00	$86,759.64
Sussex County Educational Services Commission	002015	$81,674.00	$89,018.87
Lakeland-Andover School	400910	$30,591.00	$31,500.00

RESOLUTION CIS 18-16 EXTENDED SCHOOL YEAR IEP MEETINGS

RESOLVED that the Board of Education approves the following teachers to attend IEP meetings during the summer. Pay is $30.00 per hour (per the Teacher's Contract) upon submission of timesheets

#	Name
1	Abbate, Michelle
2	Deters, Kelly
3	Kaplan, Lisa
4	Tiseo, Rhonda

RESOLUTION CIS 19-16 HANDLE WITH CARE TRAINING

RESOLVED that the Board of Education approves up to thirty staff members to attend Handle with Care Training on August 31st and to be paid upon submission of timesheets. Teachers and Child Study Team will be compensated at applicable per diem rates. Aides will be paid at applicable hourly rates.

RESOLUTION CIS 20-16 AGENCY TO PROVIDE SERVICES TO STUDENT

RESOLVED that the Board of Education approves an educational services contract with Lighthouse, licensed by the New Jersey Department of Human Services, Division of Addiction Services, and authorized by the New Jersey Department of Education, to provide ten (10) hours of instruction per week, at a rate of $40.00 per hour, commencing July 21, 2015 until further notice for student #401170.

RESOLUTION CIS 21-16 MULTI-SENSORY READING STRATEGIES TRAINING

RESOLVED that the Board of Education approves the training for three additional teachers within the district on Multi-Sensory Reading Strategies. The additional cost of the training is $2,700.00 and will be paid out of the NCLB Title II grant.

RESOLUTION NO. CIS 22-16 AMENDMENT TO RESOLUTION CIS 03-16 PROFESSIONAL DEVELOPMENT VENDOR

RESOLVED that the Board of Education approves the amendment to the following vendor fee who provides professional development to staff members. This motion was previously approved at the July 27, 2015 Regular Meeting, Resolution No. CIS 03-16.

Vendor	Service	Fee	Account
Handle with Care	ABA Training August 31st	$4,400.00 amended from $2,700	20-250-200-320-6-0000 IDEA Basic Purchased Professional Services

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of August 18, 2015

FIN 18-16	Vendor Payments
FIN 19-16	Financial Reports/Monthly Certification for June 2015
FIN 20-16	Financial Reports/Monthly Certification for July 2015
FIN 21-16	Transfers June & July 2015
FIN 22-16	Amend Sparta Schools Booster Clubs
FIN 23-16	Sick and/or Vacation Day Payments
FIN 24-16	Donations
FIN 25-16	Certified Athletic Training Service Providers
FIN 26-16	**TABLED** - Sparta Bus Drivers' Association Affiliation with AFSCME Local 2294
FIN 27-16	2015-2016 Nonpublic Nursing and Chapter 192 & 193 Funds to be Coordinated by Sussex County ESC
FIN 28-16	Lakeland-Andover School Reduced and/or Free Meals
FIN 29-16	Approval of 2015-2016 Board Goals
FIN 30-16	Approval of 2015-2016 District Goals Plan
FIN 31-16	Approval of 2015-2016 Superintendent Merit Goals
FIN 32-16	Purchase of 2017 24 Passenger School Bus
FIN 33-16	Approval of Transportation Jointure with Sussex County Technical School ESY 2015

On motion by Mrs. Beebe and seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 18-16 through FIN 33-16, excluding Item FIN 26-16 which was tabled.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. FIN 18-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated July 28, 2015 through August 24, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$44,199.10
Fund 11	General Expense	$2,014,760.84
Fund 12	Capital Outlay	$240,125.18
Fund 20	Special Revenue	$182,099.22
Fund 30	HS Capital Projects	$-0-
Fund 40	Debt Service	$1,220,469.38
Fund 50	Cafeteria	$3,050.00
	Total:	$3,704,703.72

RESOLUTION NO. FIN 19-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JUNE 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for June 30, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of June 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of June 30, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 20-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JULY 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for July 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of July 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of July 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 21-16 TRANSFERS JUNE & JULY 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period June 1, 2015 through June 30, 2015 and July 1, 2015 through July 31, 2015.

RESOLUTION NO. FIN 22-16 AMEND SPARTA SCHOOLS BOOSTER CLUBS

RESOLVED that the Board of Education approves the amendment to the following Sparta Schools Booster Clubs and Quasi Entities to include the Alpine School and Middle School PTO's:

Spartan Club	Sparta Theater Patrons	Baseball
Girls Volleyball	Swimming	Softball
Boys Soccer	Skiing	Boys Lacrosse
Girls Soccer	SHS PSTO	Girls Lacrosse
Girls Tennis	Cheer	Music Booster
Field Hockey	Project Graduation	HMS PTO
Boys Basketball	Wrestling	MAS PTO
Girls Basketball	Track	ALP PTO
		SMS PTO

RESOLUTION NO. FIN 23-16 SICK AND/OR VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual sick day and/or vacation day payments.

Name	Term Date	Sick Days	Vacation Days	Total Payment
Brokaw, Irene	12/31/2014	9.5	0	$237.50
Pisauro, Lee	6/30/2015	34	0	$850.00
Varley, Melissa	6/30/2015	0	16	$8,931.52

RESOLUTION NO. FIN 24-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION	TO	DONATED BY	VALUE
Angelica Russo's Bullying Prevention Program	Mohawk Avenue School	MAS PTO	$180.00
Six (6) Riddell Speed Football Helmets	Sparta High School	Riddell Corporation	$1,674.00

RESOLUTION NO. FIN 25-16 CERTIFIED ATHLETIC TRAINING SERVICE PROVIDERS

RESOLVED that the Board of Education approves the following organizations as additional certified athletic training service providers as needed for the 2015-2016 school year at a rate of $45 per hour.

Orthopedic Institute of New Jersey
Tri County Orthopedics
St. Luke's University Health Network
Susan Mauer
Luanne Sensale

RESOLUTION NO. FIN 27-16 2015-2016 NONPUBLIC NURSING AND CHAPTER 192 & 193 FUNDS TO BE COORDINATED BY ESC OF SUSSEX COUNTY

RESOLVED that the Board of Education authorizes the Educational Services Commission of Sussex County to administer the following non-public entitlements for the 2015-2016 school year in accordance with fees established by the Commission to be paid with proceeds of the grant/entitlement.

Grant/Entitlement	Amount
Non-Public Nursing	$145,440
Chapters 192 & 193	$254,745

RESOLUTION NO. FIN 28-16 LAKELAND-ANDOVER SCHOOL REDUCED AND/OR FREE MEALS

WHEREAS the Sparta Board of Education, as deemed necessary, sends students to out of district private schools for students with disabilities ("PSSD"); and

WHEREAS Lakeland-Andover School operates PSSDs at various locations in New Jersey; and

WHEREAS District students placed at Lakeland-Andover School PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS the Lakeland-Andover School meals provided are discounted and/or free to the District students attending Lakeland-Andover School PSSDs; and

WHEREAS the District does not require Lakeland-Andover School to charge District students for the meals being provided

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. **District Does not Require Charges for Meals**. The District's Board of Education resolves that it does not require Lakeland-Andover School PSSDs to charge students for reduced and/or paid meals.

Section 2. **Effective Date; Repealer**. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

RESOLUTION FIN 29-16 APPROVAL OF 2015-2016 BOARD GOALS

RESOLVED that the Board of Education approves the following Board Goals for the 2015-2016 school year:

Board Goal #1: Continue to implement a schedule and process to audit, update and recommend board policy review and adoption

Board Goal #2: Continue to monitor the effectiveness of our instructional programs by measuring student achievement against state and local standards and other pertinent data

Board Goal #3: Continue to improve board communications and effectiveness that will promote working together in an atmosphere of mutual trust and respect

RESOLUTION FIN 30-16 APPROVAL OF 2015-2016 DISTRICT GOALS

RESOLVED that the Board of Education approves the following District Goals for the 2015-2016 school year:

District Goal #1: Continue to improve student achievement both within our General and Special Education programs, through the implementation of a challenging, comprehensive, standards aligned curricula that is fully articulated between all constituents within the district. This will include focused professional development for instructional staff. Targeted areas include: a) K-2 ELA and Math within the General Education program, and b) 3-11 ELA and Math within the Special Education program. The district will utilize multiple measures to determine need at individual grade levels. These multiple measures may include, but not limited to: MAP, Dibels, Guided Reading, etc.

District Goal #2: The Sparta School District will increase students' capacities to demonstrate mastery of 21st Century Skills by providing opportunities to develop a foundation of communication, creativity, critical thinking, and collaboration.

District Goal #3: The Sparta School District will evaluate the athletic facilities within the district in order to provide students with state-of-the-art facilities that will allow students to reach maximum potential.

RESOLUTION NO. FIN 31-16 APPROVAL OF 2015-2016 SUPERINTENDENT MERIT GOALS

WHEREAS N.J.A.C. 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of his achievement during the school year; and

WHEREAS the Board of Education has now developed a set of annual goals for the 2015-2016 school year that it wishes to include in its contract with the Superintendent; now, therefore, be it

RESOLVED the Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for their achievement; and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval.

GOAL	TYPE	PERCENT OF MERIT PAY
To improve effective communication and trust between the Superintendent, BOE and school community by providing accurate and ongoing district information.	Quantitative	3.3%
To provide a standards-based, comprehensive, fully articulated curriculum and academic program within our new Full Day Kindergarten program.	Quantitative	3.3%
To Increase the utilization of district provided technology in the form of Google Apps for Educators (GAFE).	Quantitative	3.3%
To do a comprehensive district analysis and review of our current Special Education Services Department in-district and out-of-district student services / programming.	Qualitative	2.5%
To provide a positive and safe learning environment conducive to optimum learning.	Qualitative	2.5%

RESOLUTION NO. FIN 32-16 PURCHASE OF 2017 24 PASSENGER SCHOOL BUS

RESOLVED that the Board of Education approves the purchase of one (1) Thomas 24 passenger school bus through Hunterdon County Educational Services Commission (HCESC) Bus Bid Trans 13-04 at a price not to exceed $65,500.

RESOLUTION NO. FIN 33-16 APPROVAL OF TRANSPORTATION JOINTURE WITH SUSSEX COUNTY TECHNICAL SCHOOL ESY 2015

RESOLVED that the Board of Education approves the 2015 Extended School Year Jointure with Sussex County Technical School:

Route #	Dates	Joiner Fee
NHA SP	7/1/2015 - 8/12/2015	$9,576.63

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of August 18, 2015

OPS 02-16	Soccer Field to be Named in Memory of Manny Reis
OPS 03-16	Approval to Amend Long Range Facility Plan to Include Bus Parking Lot Light Project
OPS 04-16	Approval to Submit Bus Parking Lot Light Project to NJ DOE
OPS 05-16	Approval of Bus Parking Lot Light Project
OPS 06-16	Approval to Amend Long Range Facility Plan to Include Mohawk Avenue School Water Main Project
OPS 07-16	Approval to Submit Mohawk Avenue School Water Main Project to NJ DOE
OPS 08-16	Revision to the Local Unit Facility and Renewable Energy Project

On motion by Mrs. Beebe and seconded by Ms. Cummings and carried by the following roll call vote of the members present, the Board of Education approved Operations Items OPS 02-16 through OPS 08-16.

Absent	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. OPS 02-16 SOCCER FIELD TO BE NAMED IN MEMORY OF MANNY REIS

RESOLVED that the Board of Education authorizes the boys' soccer field, currently known as Veterans Field, to be named in memory of Manny Reis, former Sparta High School Spanish teacher and soccer coach.

RESOLUTION NO. OPS 03-16 APPROVAL TO AMEND LONG RANGE FACILITY PLAN TO INCLUDE BUS PARKING LOT LIGHT PROJECT

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the bus parking lot light project as an other capital project.

RESOLUTION NO. OPS 04-16 APPROVAL TO SUBMIT BUS PARKING LOT LIGHT PROJECT TO NJ DOE

RESOLVED that the Board of Education authorizes the bus parking lot light project, as an other capital project, to be submitted to New Jersey Department of Education to obtain a project number.

RESOLUTION NO. OPS 05-16 APPROVAL OF BUS PARKING LOT LIGHT PROJECT

RESOLVED that the Board of Education approves Delade Brothers Electric Inc., of Stillwater, New Jersey, to complete an other capital project, bus parking lot light project, as follows at a cost not to exceed $16,200:

1. Install 4 35' poles 30' above grade 5' in ground Telephone/Power Poles. Set with digger truck.
2. Install 10 Metal Halide fixtures floods on brackets with 2" fitters to be able to adjust them. There will be 3 on each end pole and 2 on center poles for a total of 10 fixtures on 4 poles.
3. All fixtures on one 30 amp 240 volt overhead lighting circuit from panel wire #8 m/c cable to mast on side of building 2" rigid to make termination to triplex wire #2 A/L overhead from pole to pole with insulator brackets and wedge clamps to wire. Terminate all lights with cord from fixtures with crimps for good connects.
4. Timer in building and photo cells on fixtures.

5. Fixtures to be 400 watt metal halide flood E-conolight type premium wide floods they will 2 amps each 240 volt total of 20 amps on 30 amp circuits allowable 21 amps continuous load.
6. Prevailing wage bid in this price.
7. LED option using premium LED:
   Floodlights E-conolight Cree LED's 144 Watt total will be comparable to a 400 watt Metal Halide Flood. 10 of these will only draw what 2 of the above lights will draw. You will save a lot over time. You could light 60 of these for the same as 10 of the 400 watt Metal Halides. Extra cost of fixtures only $2,000.00 LED cost of job.

RESOLUTION NO. OPS 06-16 APPROVAL TO AMEND LONG RANGE FACILITY PLAN TO INCLUDE MOHAWK AVENUE SCHOOL WATER MAIN PROJECT

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the Mohawk Avenue School water main project as an other capital project.

RESOLUTION NO. OPS 07-16 APPROVAL TO SUBMIT MOHAWK AVENUE SCHOOL WATER MAIN PROJECT TO NJ DOE

RESOLVED that the Board of Education authorizes the Mohawk Avenue School water main project, as an other capital project, to be submitted to New Jersey Department of Education to obtain a project number.

RESOLUTION NO. OPS 08-16 REVISIONS TO THE LOCAL UNIT FACILITY AND RENEWABLE ENERGY PROJECT

BE IT RESOLVED that the Sparta Township Board of Education approves the revisions to the Local Unit Facility and Renewable Energy Project for the Sparta Township School District which are set forth in the proposal from Vanguard Energy Partners, LLC, dated August 12, 2015, contingent upon and subject to the approval of the Morris County Improvement Authority and any other entity whose approval is required by the license and access agreement and receipt of documents required by the license and access agreement.

BE IT FURTHER RESOLVED that the Superintendent of Schools and School Business Administrator/Board Secretary are authorized by the Sparta Township Board of Education to sign any documents that may be required to effectuate the approval of the revisions to the Local Unit Facility and Renewal Energy Project for the Sparta Township School District.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata – Pending
   a. Board Training: Committee Effectiveness – Date to be determined

NEW BUSINESS: None

PUBLIC PARTICIPATION #2

1. Dorothy LaBeau spoke about the renaming of the Soccer Field.

2. Carey Anne Bomensatt spoke about combining the Mohawk Avenue School and Helen Morgan School bus routes.

FOR THE GOOD OF THE ORDER:

Karen Scott commented that the Summer Arts Program was wonderful and that approximately 170 students participated.

MOTION TO ENTER CLOSED SESSION (if required): Not required

ADJOURNMENT: @ 8:39 PM

A motion was presented by Mrs. Beebe, and seconded by Mrs. McEvoy, to adjourn the meeting at 8:39 pm and unanimously approved in a voice vote of all members present.

Signature on File
Kristine Demay
Acting Business Administrator

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JULY 27, 2015
REGULAR MEETING MINUTES, 7:30 PM
SPARTA HIGH SCHOOL MEDIA CENTER

CALLED TO ORDER: By Board President Karen Scott @ 7:30 pm

MEETING NOTICE ANNOUNCEMENT: Read by Vice President Douglas McKernan
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald, and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Brenda Beebe
Ms. Melva Cummings
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mrs. Karen Scott
Mrs. Kim Yeomans

Mr. Dennis Tobin
Mrs. Barbara Decker
Dr. Daniel Johnson

ABSENT:
Mrs. Kylen Anderson
Mr. Todd Muth
Mr. Jack Surdoval

PLEDGE OF ALLEGIANCE: Led by Board President Karen Scott

ANNUAL BOARD SELF-EVALUATION 2014-2015/BOARD AND DISTRICT GOALS 2015-2016 – Al Annunziata, NJSBA Field Representative presented the 2014-2015 Self-Evaluation. Goals will be reviewed in August.

DISTRICT RECOGNITION: None

PRESENTATIONS:
- Violence and Vandalism Reports for January 1, 2015 through June 30, 2015 – Presented by Mr. Dennis Tobin

On motion by Mrs. McEvoy and seconded by Ms. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved the Violence and Vandalism Reports for January 1, 2015 through June 30, 2015.

Absent	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

APPROVAL OF MINUTES:
On a motion by Ms. Cummings, seconded by Mrs. McEvoy the following motion by the Board of Education did not carry due to attendance of Board members present at the June 22, 2015 Regular meeting:

Absent	Mrs. Anderson	Abstain	Mrs. Beebe	Yes	Ms. Cummings
Abstain	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
Abstain	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

June 22, 2015 - Executive Session Minutes
June 22, 2015 - Regular Meeting Minutes

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:
- OPRA: There were **0** OPRA requests totaling **0** hours and **0** minutes and legal fees for OPRA assistance for the month ending May 2015 were **$0.**
- Solar Project Update – Mr. Tobin updated the Board with a timeline of events regarding the Solar Project emphasizing that the District has not delayed the project and has cooperated with the County.

HIB REPORT - APPROVAL OF HIB REPORT: No report for July

ASSISTANT SUPERINTENDENT'S REPORT:
1. SHS named on list of America's Most Challenging School for the 2nd year in a row ranking 64th in NJ.
2. Principals, Superintendent and Teachers are busy working and preparing for full day Kindergarten.
3. Google migration is underway. The IT Department is doing a great job and professional development is underway.

COMMUNICATIONS:
- Letter from County to Mrs. Scott regarding Solar Project

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Ms. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Ms. Melva Cummings

PUBLIC PARTICIPATION #1: Opened at 10:13 pm

1. Jesse Wolosky spoke about the Solar Project stating he would like to see the district pull out of the project.
2. Carrie Ann Bomensatt spoke about the Presidential Excellence Award Program and asked if Sparta participated. Dr. Johnson responded that the district does participate. She also spoke on the following topics: Full Day Kindergarten, Shuttle Busses, Athletics and SHS Handbook Language, Technology and Violence Report.

Closed at 10:32

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report July 13, 2015

PP 01-16	Resignations
PP 02-16	Leave of Absence
PP 03-16	Rescind Appointment
PP 06-16	New Substitute Teachers
PP 08-16	Summer Custodians
PP 09-16	Summer Hours for Middle School Guidance Counselor
PP 10-16	Summer Employment for Kindergarten Orientation
PP 12-16	Elementary School Chorus Stipend
PP 13-16	Staff Members as Trained Mentors
PP 14-16	Staff Member to Attend Summer IEP Meetings
PP 15-16	Substitute Teacher to Provide IEP Mandated Instruction
PP 16-16	Staff Members Who Provided Grief Counseling
PP 18-16	Students Accepted Into Sparta High School Cooperative Business Program
PP 19-16	Certificated Staff as Home Instructors
PP 20-16	Certificated Substitutes as Home Instructors
PP 21-16	Certificated Staff as Chaperones
PP 22-16	New and Revised Policies, Regulations, and ByLaws for Second Reading and Adoption
PP 23-16	New and Revised Board Policies, Regulations, and ByLaws for First Reading
PP 24-16	Enrollment and Suspension Reports for June 2015
PP 25-16	Side Bar Agreement Sparta Education Association – Voluntary Flex Schedule
PP 26-16	Compensation for Additional Responsibilities and Duties
PP 27-16	Amend Resolutions from May and June Agendas for Payment to Teachers Attending IEP Meetings
PP 28-16	Assistant Girls' Soccer Coach
PP 29-16	Co-Curricular Clubs at Sparta High School
PP 30-16	Renewal for Substitute Drivers and Substitute Bus Attendants
PP 31-16	Certificated Special Education Teacher from 7/28/15-8/28/15
PP 32-16	Homebound Program Instructional Consultant
PP 33-16	Additional Resignation
PP 34-16	Additional Appointments

On motion by Ms. Cummings and seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel and Policy Items PP 01-16 through PP 34-16, excluding Item #'s PP 04-16, PP 05-16, PP 07-16, PP 11-16 and PP 17-16.

Absent	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 01-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Eff. Date
Flannelly, Katie	School Counselor	High School	9/17/15 (60 days from 7/20/15 unless a candidate is approved before that date)
Kelly, Christopher	Head Custodian	Middle School	8/20/15
Worthing, Nicole	LOA - Kindergarten Teacher	Alpine	7/8/15

RESOLUTION NO. PP 02-16 LEAVE OF ABSENCE

RESOLVED that the Board of Education approves the following Leave of Absence:

Name	Position	School	Eff. Date
Badaan, Courtney	LOA – Elementary Teacher	Helen Morgan School	11/2/15 through 4/11/16 (FMLA). Mrs. Badaan intends on using 10 of her accumulated sick days with the remainder of the leave unpaid. She plans on returning to work on 4/12/15

RESOLUTION NO. PP 03-16 RESCIND APPOINTMENT

RESOLVED that the Board of Education rescind the appointment approved at the April 27, 2015 Board of Education meeting:

NAME	Effective Date	Position	Salary
Doran, Mary Beth	July 1, 2015 – June 30, 2016	Bus Driver	$17.50/hour

RESOLUTION NO. PP 06-16 NEW SUBSTITUTE TEACHERS

RESOLVED that the Board of Education approves the following list of new Substitute Teachers for the 2015-2016 school year:

1. Ireland, Aimee	CE Elementary Science 5-8
2. Stiff, B. Vivian	Teacher of Music/Elementary
3. Stypolkowski, Emily	Substitute Certificate expires 7/1/2020
4. Sullivan, Patricia	Substitute Certificate expires 7/1/2020

RESOLUTION NO. PP 08-16 SUMMER CUSTODIANS

RESOLVED that the Board of Education approves the following summer custodians:

***BE IT FURTHER RESOLVED** the Board of Education approves the application for emergency hiring and applicants attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	School	Eff Date	Salary
*Bushey, Jack	Summer Custodian	Alpine School	July 8, 2015	$9.50 per hour
*Heffernan, Jack	Summer Custodian	Alpine School	July 8, 2015	$9.50 per hour
*Morrisey, Sean	Summer Custodian	Mohawk Ave. School	August 3, 2015	$10.20 per hour
*Pampin, Matthew	Summer Custodian	Middle School	July 13, 2015	$10.20 per hour

RESOLUTION NO. PP 09-16 SUMMER HOURS FOR MIDDLE SCHOOL GUIDANCE COUNSELOR

RESOLVED that the Board of Education approves Jenna Mathesius, Middle School Guidance Counselor, to work a total of three (3) days for scheduling over the summer to be paid at her per diem rate.

RESOLUTION NO. PP 10-16 SUMMER EMPLOYMENT FOR KINDERGARTEN ORIENTATION

RESOLVED that the Board of Education approves Julie Montesano (Worthing resigned) to be compensated for Kindergarten Orientation on August 25, 2015. Staff member will be paid based on their contractual agreement.

RESOLUTION NO. PP 12-16 ELEMENTARY SCHOOL CHORUS STIPEND

RESOLVED that the Board of Education approves Andrea Birch as Elementary Chorus Director, Cluster D of the 2014-2015 SEA contract, $2,653.00 for 4th Grade and $2,653.00 for 5th Grade for a total of $5,306.00 (salary to be adjusted upon contract negotiations).

RESOLUTION NO. PP 13-16 STAFF MEMBERS AS TRAINED MENTORS

RESOLVED that the Board of Education approves the following staff members as trained mentors for the 2015-2016 year:

ALPINE ELEMENTARY	***Training Date***		***HELEN MORGAN SCHOOL***	***Training Date***
Abbate, Michelle	Jun 2003		Bandel, Melissa	Feb 2011
Cline, Kathleen	Jan 2014		Bleakley, Morgan	Jun 2015
Dennehy, Kathryn	Jan 2014		Caputo, Jennifer	Jun 2003
Diklich, Kristi	Feb 2011		Curtis, Patricia	Jun 2003
Dolan, Amy	Jun 2003/Feb 2011		Feldmann, Angela	Oct 2001
Lenox, Kristen	Jan 2014		Gorecki, David	Feb 2011
Lyons, Amanda	Feb 2011		Hendrickson, Rachel	Jun 2003
McGovern, Patricia	Jan 2014		Jennings, Catherine	Jun 2007

Merrill, Stacey	Jan 2014		Milligan, Margaret	Jun 2004
Paiva, Suzanne	Feb 2011		Sawicki, Jennifer	Oct 2001
Slavin, Judith	Jan 2014		Zoeller, Judy	Oct 2001
Tessier, Susan	Jun 2003/Feb 2011			
Walsh, Gerilyn	Feb 2011			
MOHAWK AVE SCHOOL			***SPARTA HIGH SCHOOL***	
Nademus, Suzanne	Jun 2015		Allshouse, Debra	Feb 2011
Parisi, Marie	Jun 2015		Bach, Loni	Jun 2004
Sullivan, Shannon	Jan 2014		Barker, Jamie	Jun 2015
Verhalen, Gina	Jun 2015		Behrje, Shanna	Feb 2011
			Chiappini, Sandra	Feb 2011
SPARTA MIDDLE SCHOOL			DeLuccia, Angela	Jun 2007
Bayliss, Rosemary	Jun 2007		DeCrescenzi, David	Jun 2003
Berkowitz, Kelly	Jun 2015		Degasperis, Becky	Jan 2014
Burdett, Michelle	Jun 2015		Gianuzzi, Deborah	Jun 2007
Cayan, Kathryn	Jan 2003/Jun 2007		Gomez, Lauren	Jun 2015
Cisko, Elise	Jun 2015		Graham, Christy	Jan 2014
Connors, Timothy	Feb 2011		Hood, Eric	Oct 2001
Crouse, Douglass	Jun 2015		Incantalupo, Margaret	Jan 2003
Frangione, Stephen	Jun 2015		Kopp, Danielle	Jun 2015
Girlando, Gina	Feb 2011		Lovett, Lara	Jun 2015
Gleason, Theresa	Jun 2015		Tobin, Michael	Jun 2015
Jouravlev, Suzanne	Jan 2014		Meola, Mark	Feb 2011
Kopp, Jason	Jan 2014		Valleau, Jenna	Feb 2011
Lloyd, Michelle	Oct 2011		Wille, Michael	Oct 2001
Molnar, Charlene	Jan 2014		Wilson, Marissa	Feb 2011
Neal, Brian	Jan 2014			
Piccolo, Pietro	Jun 2015			
Sawey, Susan	Oct 2001			
Sobiechowski, Carole	Jun 2007		Chodkiewicz, Patrick	Jun 2004
Sofen, Laura	Jun 2007		Postorino, Melissa	Jun 2015
Spelman, Carmel	Jun 2015			
Steneken, Marilyn	Jun 2007			
Yanoff, Terry	Jun 2007			

RESOLUTION NO. PP 14-16 STAFF MEMBER TO ATTEND SUMMER IEP MEETINGS

RESOLVED that the Board of Education approves Lisa Kaplan to attend Summer IEP meetings with parents not to exceed 5 hours, at a rate of $30.00 per hour upon submission of timesheets.

RESOLUTION NO. PP 15-16 SUBSTITUTE TEACHER TO PROVIDE IEP MANDATED INSTRUCTION

RESOLVED that the Board of Education approves Christopher Luminello, substitute teacher, to provide IEP mandated home instruction for Special Education/General Education students beginning 6/1/15 through 8/31/15 to be paid upon submission of timesheets at a rate of $45 per hour.

RESOLUTION NO. PP 16-16 STAFF MEMBERS WHO PROVIDED GRIEF COUNSELING

RESOLVED that the Board of Education approves payment to the following staff members at their per diem rate upon submission of timesheets for providing grief counseling on Monday and Tuesday, July 6 and 7, 2015 at the Sparta Middle School:

Franconere, Lourdes
Mangiaracina, Concetta
Esposito, Jane
Lorentz, Susan
Mathesius, Jenna
Scrudato, Blair

RESOLUTION NO. PP 18-16 STUDENTS ACCEPTED INTO SPARTA HIGH SCHOOL COOPERATIVE BUSINESS PROGRAM

RESOLVED that the Board of Education approves the following students who have been accepted into Sparta High School Cooperative Business Education Program and are recommended as employees of the district in various positions as listed below:

BE IT FURTHER RESOLVED the students will be compensated at an hourly rate of $8.38 upon submission of timesheets.

Co-Op Students (In-District) 2015-2016

Altieri, Scott	Nurse/Attendance
Hastings, Matt	SHS MRC
Johnson, Amanda	SMS MRC
Mead, Owen	Trainer/Athletic Dept.
Sasdi, Jarod	School Store
Smetana, Ryan	IT Dept.

RESOLUTION NO. PP 19-16 CERTIFICATED STAFF AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all PreK-12 certificated staff to serve as home instructors for the 2015-2016 school year at the rate of $45.00 per hour as per Article XVII C negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 20-16 CERTIFICATED SUBSTITUTES AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all certificated substitutes to serve as home instructors for the 2015-2016 school year at the rate of $45.00 per hour.

RESOLUTION NO. PP 21-16 CERTIFICATED STAFF AS CHAPERONES

RESOLVED that the Board of Education approves all Prek-12 certificated staff to serve as chaperones on student related trips for the 2015-2016 school year as per Article XVII A negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 22-16 NEW AND REVISED POLICIES, REGULATIONS, AND BYLAWS FOR SECOND READING AND ADOPTION

RESOLVED that the Board of Education adopts on second reading the following new and revised policies and regulations and bylaws:

Manual Section	Policy
Teaching Staff	Policy # 3111 - Creating Positions (Revised)
Teaching Staff	Policy # 3124 – Employment Contract (Revised)
Teaching Staff	Policy # 3125.2 – Employment of Substitute Teachers (New)
Teaching Staff	Policy & Reg # 3126 – Induction Program for Provisional Teachers (Revised)
Teaching Staff	Policy # 3141 – Resignation (Revised)
Teaching Staff	Policy # 3146 – Conduct of Reduction in Force (Revised)
Teaching Staff	Policy # 3150 – Discipline (Revised)
Teaching Staff	Policy # 3152 – Withholding an Increment (Revised)
Teaching Staff	Policy # 3161 – Examination for Cause (Revised)
Teaching Staff	Policy & Reg # 3211.3 – Consulting Outside the District (New)
Teaching Staff	Policy # 3231 – Outside Employment as Athletic Coach (Revised)
Teaching Staff	Policy # 3244 – In-Service Training (M) (Revised)
Teaching Staff	Policy # 3282 – Use of Social Networking Sites (New)
Teaching Staff	Policy # 3322 – Staff Member's Use of Cellular Telephones (New)
Teaching Staff	Policy # 3324 – Right of Privacy – Teaching Staff Members (New)
Teaching Staff	Policy # 3351 – Health Workplace Environment (New)
Teaching Staff	Policy # 3370 – Teaching Staff Member Tenure (New)
Teaching Staff	Policy # 3381 – Protection Against Retaliation (New)
Teaching Staff	Policy # 3410 – Compensation (New)
Teaching Staff	Policy # 3411 – Placement on Guide Step (New)
Teaching Staff	Policy # 3420 – Benefits (New)
Teaching Staff	Policy & Reg # 3425.1 – Modified Duty Early Return to Work Program – Teaching Staff Members (New)
Teaching Staff	Policy # 3431 – Uncompensated Leave (New)
Teaching Staff	Policy & Reg # 3432 – Sick Leave (New)
Teaching Staff	Policy # 3433 – Vacations (New)
Teaching Staff	Policy # 3435 – Anticipated Disability (New)
Teaching Staff	Policy # 3436 – Personal Leave (New)
Teaching Staff	Policy # 3437 – Military Leave (Revised)
Teaching Staff	Policy # 3439 – Jury Duty (Revised)
Teaching Staff	Reg # 3212 – Professional Staff Attendance (New)
Teaching Staff	Reg # 3230 – Outside Activities (Revised)
Teaching Staff	Reg # 3233 – Political Activities (Revised)
Teaching Staff	Policy # 3431.3 – New Jersey's Family Leave Insurance Program (New)
Teaching Staff	Reg # 3362 – Sexual Harassment of Teaching Staff Members Complaint Procedure (Revised)

RESOLUTION NO. PP 23-16 NEW AND REVISED BOARD POLICIES, REGULATIONS, AND BYLAWS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following new and revised policies, regulations and bylaws:

Manual Section	Policy
Administration	Policy # 1110 – Organizational Chart

RESOLUTION NO. PP 24-16 ENROLLMENT AND SUSPENSION REPORTS FOR JUNE 2015

RESOLVED that the Board of Education approves the enrollment and suspension reports for the month of June 2015.

RESOLUTION NO. PP 25-16 SIDE BAR AGREEMENT SPARTA EDUCATION ASSOCIATION – VOLUNTARY FLEX SCHEDULE

RESOLVED that the Board of Education approves the Side Bar Agreement between Sparta Board of Education and Sparta Education Association to implement a voluntary flex schedule for those staff members who choose to supervise the unit lunch period for the 2015-2016 school year at Sparta High School.

RESOLUTION NO. PP 26-16 COMPENSATION FOR ADDITIONAL RESPONSIBILITIES AND DUTIES

RESOLVED that the Board of Education approves the payment of $250.00 per month to Lisa Dougherty as compensation for additional responsibilities and duties for the months of April, May and June 2015.

RESOLUTION NO. PP 27-16 AMEND RESOLUTIONS FROM MAY AND JUNE AGENDAS FOR PAYMENT TO TEACHERS ATTENDING IEP MEETINGS

RESOLVED that the Board of Education approves to amend the resolutions approved on the May and June agendas for teachers attending IEP meetings with parents during the summer. Payment should be $30.00 per hour upon submission of timesheets.

RESOLUTION NO. PP 28-16 ASSISTANT GIRLS' SOCCER COACH

RESOLVED that the Board of Education approves the following coach for the 2015-2016 season:

Name	Position	salary
Trappe, Daniel	Assistant Girls' Soccer Coach	Level III, Step 4 of the SEA Asst. Coaches' Guide $6,181.00 (salary may be adjusted upon contract negotiations)

RESOLUTION NO. PP 29-16 CO-CURRICULAR CLUBS AT SPARTA HIGH SCHOOL

RESOLVED that the Board of Education approves the following Co-Curricular Advisors for 2015-2016 school year. These advisors are on a volunteer basis and will not receive compensation.

Organization	Advisor
Athletes' Edge	Timothy Librizzi
Awareness (Drug)	Danielle Colte
Chess Club	Thomas Murray
Film Club	John Hier/Brent Rivers
French Club	Valerie Cole
German Club	Brigitte Blahut/Christiane Wessels

Math Club	Andrew Bayliss
Operation Smile	Craig Merrill
Pass It Along	Danielle Kopp Becky DeGasperis
Photo Club	Christy Graham
Recycle Club	Kenneth Scognamiglio Andrew Bickerton
Spanish Club	Barbara Manieri
Stand Up To Cancer	Danielle Kopp
Students Taking Action in the Community (S.T.A.C.)	Danielle Colte
The Feminist Book Club	Troy Fetherman
Water Aid	Craig Merrill
Wounded Warriors Project	Craig Merrill

RESOLUTION NO. PP 30-16 RENEWAL FOR SUBSTITUTE DRIVERS AND SUBSTITUTE BUS ATTENDANTS

RESOLVED that the Board of Education approves the renewal of the following substitute bus drivers and substitute bus attendant:

SUBSTITUTE BUS DRIVERS

Altman, Michael
Durkot, Arlene
Fautas, Stanley
Holstein, Barbara
Macko, William

SUBSTITUTE BUS ATTENDANT

Marchese, Laura

RESOLUTION NO. PP 31-16 CERTIFICATED SPECIAL EDUCATION TEACHER FROM 7/28/15-8/28/15

RESOLVED that the Board of Education approves a certificated Special Education Teacher to provide instruction to student #509366 from July 28, 2015 through August 28, 2015.

RESOLUTION NO. PP 32-16 HOMEBOUND PROGRAM INSTRUCTIONAL CONSULTANT

RESOLVED that the Board of Education approves Nicole Dolan as a Homebound Program Instructional Consultant for student # 509366 from July 1, 2015 through August 28, 2015 at a rate of $45.00 per hour to serve as a consultant to a Board approved certificated teacher.

RESOLUTION NO. PP 33-16: ADDITIONAL RESIGNATION

RESOLVED that the Board of Education approves with regret the following resignation:

Name	Position	School	Eff. Date
Kopacz, Marybeth	Curriculum Supervisor	Helen Morgan School and Sparta Middle School	7/30/15

RESOLUTION NO. PP 34-16: ADDITIONAL APPOINTMENTS

RESOLVED that the Board of Education approves the following appointment:

Name	Position	Replaces	School	Eff. Date	Salary
Colte, Danielle	Student Assistant Coordinator	K. Dalton	District	7/28/15-6/30/16	MA +15, Step 6, $67,518.00 pro-rated plus $11,900.00 stipend Total salary $79,418.00 (salary to be adjusted upon contract negotiations)

PP 04-16 Appointments
PP 07-16 Amend Start Date for IT Summer Employee
PP 11-16 Additional Employment for Extended School Year Program
PP 17-16 Middle School Co-Curricular Stipends

On motion by Mrs. Beebe and seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel & Policy Items PP 04-16, PP 07-16, PP 11-16 and PP 17-16.

Absent	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 04-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestations that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Burns, Christopher	Lead Night Custodian	David Iliff	High School	8/1/15	At Current Salary - Includes $500.00 stipend
Clancy, Kevin	Substitute School Bus Driver and Substitute Bus Aide	Substitute driver/aide	District	2015 – 2016 school year	$16.25/hour (driver) $12.00/hour (aide) on an as needed basis

D'Amico, Jenevieve	Culinary Arts Teacher Pending Certification	K. Bennett	High School	9/1/15 – 6/30/16	MA Step 1, $59,183.00 Salary to be adjusted upon contract negotiations
D'Antuono, Christine	Special Education/ English Teacher	New Position	High School	9/1/15-6/30/16	BA Step 1, $53,933.00 Salary to be adjusted upon contract negotiations
Dalton, Kacey	Director of Guidance	R. Fitzgerald	High School	7/28/15-6/30/16	$115,000.00 pro-rated
Demsak, Stephen	Head Custodian	S. Dekmar	High School	8/1/15-6/30/16	Step 1 of the Head Custodian Guide (AFSCME) - $25.17 per hour (annual salary $52,353.60 pro-rated) (salary to be adjusted upon contract negotiations)
Geiss, Joanne	Bus Aide and Substitute Bus Driver	New Position	District	2015-2016 school year	6 hours/day @ $12.75/hour (aide) $16.25/hour (Substitute Bus Driver) on an as needed basis
Griffin, Kerrianne	Special Education Teacher	G. Anglum who was reassigned as an Elementary Teacher	Alpine School	9/1/15-6/30/16	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)
Hoctor, William	Bus Driver	M. Doran	District	2015-2016 school year	6 hours/day @ $17.50/hour (salary to be adjusted upon contract negotiations)
Iliff, David	Lead Night Custodian	Steve Demsak	Middle School	8/1/15	At Current Salary- Includes $500.00 stipend
Luminello, Christopher	Teacher Assistant (Classroom)	New Position	High School	9/3/15-through the last day of school plus one orientation day held prior to the instructional year in accordance with the contract	35 hours/week @ $12.72/hour (salary to be adjusted upon contract negotiations)
Maiorano, Michelle	Bus Driver	New Position	District	2015-2016 school year	6.25 hours/day @ $17.50/hour (salary to be adjusted upon contract negotiations)
*Marchese, Laura	Summer Bus Aide	New Position	District	7/6/15-8/7/15	3.5 hours/day @ $12.75/hour

Montesano, Julie	Leave of Absence Replacement Kindergarten Teacher	N. Worthing who replaced D. Grutt	Alpine School	9/1/15-6/30/16	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)
*Nelson, Jessica	Teacher Assistant (Cafeteria/ Playground)	C. Clairmont	Mohawk Avenue School	9/3/15-through the last day of school	10 hours/week @ $10.85/hour (salary to be adjusted upon contract negotiations)
Scrudato, Blair	Leave of Absence Replacement Guidance Counselor	J. Margolies	Middle School	9/1/15-6/30/16	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)
Tafuri, Lisa	Teacher of Engineering/ Technology	C. Masker	High School	9/1/15-6/30/16	BA+30 Step 6, $62,268.00 (salary to be adjusted upon contract negotiations)
Valerian, Casey	Leave of Absence Replacement Special Ed. Teacher	K. Dennehy	Alpine School	9/1/15-11/1/15	BA Step 1, $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 07-16: AMEND START DATE FOR IT SUMMER EMPLOYEE

RESOLVED that the Board of Education approves the following amended start dates for full time summer IT employees previously approved at the May 26, 2015 Board Meeting:

Name	Start Date	Rate per hour
Weisse, Jason	6/29/15	$10.20

RESOLUTION NO. PP 11-16 ADDITIONAL EMPLOYMENT FOR EXTENDED SCHOOL YEAR PROGRAM

RESOLVED that the Board of Education approves the additional appointment for the Extended School Year Program beginning July 6 through August 7, 2015.

Substitute Aides – to be paid based on their individual hourly rate + $1.50 differential should they substitute for an assistant who is an approved differential assistant upon submission of timesheets.

#	Name
1	Risoli, Angela

RESOLUTION NO. PP 17-16 MIDDLE SCHOOL CO-CURRICULAR STIPENDS

RESOLVED that the Board of Education approves the following list of co-curricular stipend requests for the Sparta Middle School for the 2015-2016 school year: (salary to be adjusted upon contract negotiations)

Co-Curricular	Cluster	Amount	Advisor
Musical Director	B	$3,228	Victoria Reed
Student Government Advisor	C	$2,906	Brian Neal/Kelly Berkowitz (1/2 each)
Yearbook Advisor	C	$2,906	Laura Sofen
Builders Club Advisor	D	$2,653	Margaret Trum/Lisa Kaplan (1/2 each)
Newspaper Advisor	D	$2,653	Michele Lloyd/Tom Orosz (1/2 each)
Enrichment Advisor (Math Club)	D	$2,653	Emily Baier
Academic Team Advisor	D	$2,653	Jason Kopp
Morning Chorus	D	$2,653	Nancy Chamberlain
Con Brio Advisor	D	$2,653	Andrea Santora
Homework Club Advisor	D	$2,653	Tara Vatalaro
Community Service Director	D	$2,653	TBD
Intramurals – Football MP1	E	$1,987	Barbara Gilmartin
Intramurals – Basketball MP 2	E	$1,987	Patrick Pergola
Intramurals – Gymnastics MP 2	E	$1,987	Anthony Papa
Intramurals – Volleyball MP 3	E	$1,987	Barbara Gilmartin
Intramurals – Track MP 4		Coaching Level 7	Robert Gilmartin 2 positions
Intramurals – Track MP 4		Coaching Level 7	Theresa Gleason 2 positions
Intramurals – Soccer	E	$1,987	TBD
Science Olympiad (Future City)	E	$1,987	Sue Breznak/Christine Collister (1/2 each)
Leadership Advisor (FOR Club)	E	$1,987	Jenna Mathesius/Cindy Reigstad
8th Grade Trip Advisor	E	$1,987	Elise Cisko
Musical (Scenery)	E	$1,987	Joshua Reed
Jazz Band Director	E	$1,987	Chris Arnold
Broadcasting	E	$1,987	Bob Medina/Eric Gordon (1/2 each)
National Junior Honor Society (takes the place of Outdoor Ed)	E	$1,987	Robert Gilmartin/Theresa Gleason (1/2 each)
Nature Club	F	$1,987	TBD
Outdoor Education Coordinator	F	$1,987	Lisa Kaplan
Model Congress	F	$996	TBD
Art Club	F	$996	Lori Jones
Ensemble Director	F	$996	Chris Arnold
Glee Club	F	$996	Gina Girlando
Wellness Advisor	F	$996	TBD

PP 05-16 Renewal of Substitute: Teachers, Aides, Secretaries, and Nurses 2015-2016 School Year

On motion by Mrs. McEvoy and seconded by Mrs. Cummings and carried by the following roll call vote of the members present, the Board of Education approved Personnel Items PP 05-16.

Absent	Mrs. Anderson	Abstain	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 05-16 RENEWAL OF SUBSTITUTE: TEACHERS, AIDES, SECRETARIES, AND NURSES 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Aides, Substitute Secretaries and Substitute Nurses for the 2015-2016 school year:

Renewed Substitute Teachers

1. Adamietz, Sandra	42. Fokshey, Adriana	83. O'Brien, Kaitlin
2. Ames, Anne	43. Fredricksen, Dianne	84. Perler, Jason
3. Anjum, Amy	44. Frey Janine	85. Petersen, Kerren
4. Argula, Deborah	45. Frisch, Shannon	86. Pinner, John
5. Barry, Noelle	46. Geer, Judith	87. Polles, Martha
6. Bassin, Deirdre	47. Go, Gertrude	88. Porter, Joni
7. Belvedere, Suzanne	48. Gong Monier, Rose	89. Potvin, Cathanne
8. Bender, Sharon	49. Gueci, Robyn	90. Puzio, Toni
9. Blake, Tracy	50. Gremaud, Maureen	91. Raffino, Marc
10. Border, Richard	51. Habbart, Patricia	92. Reed, Joshua
11. Borowski, Phyllis	52. Haueter, Kristine	93. Rogers, Dana
12. Brancato, Maribeth	53. Heckman, Richard	94. Rudio, Patricia
13. Brennan, Ashley	54. Holbrook, Raquel	95. Sasjack, Sandra
14. Brown, Jill	55. Hood, Monika	96. Sears, Melissa
15. Buccieri, Marion	56. Hunt, Melanie	97. Sheridan, Lisa
16. Burke, Karin	57. Jackson, Susan	98. Shnyder, Paul
17. Byrnes, Laura	58. Kane, Patricia	99. Shugart, Lena
18. Bysshe, Susan	59. Kern, Janice	100. Siipola, Deborah
19. Cafferata, Maria	60. Kirschenbaum, Peter	101. Simm, Tabitha
20. Carey, Gloria	61. Lagasca, Kathleen	102. Smith Jacqueline
21. Carolan, Joanne	62. Lavin, Karen	103. Stecher, Karen
22. Casciano, John	63. Leiva, Jacqueline	104. Sullivan, Daniel
23. Casciano, Roxanne	64. Lent, Elizabeth	105. Tanis Cannon, Jennifer
24. Cass, Julie	65. Leroux, Jonathan	106. Thormann, Michael
25. Cernek, Kristen	66. Levit, Ricardo	107. Trageser, Gary
26. Cilli, Amy	67. Loewen, Lisa	108. Trainor, Roberta
27. Clear, Christine	68. Luminello, Christopher	109. Turner, Nanette
28. Cofrancesco, Carmen	69. Lucas, Paige	110. Valleau, Thomas
29. Cole, Elaine	70. Mahoney, Nicole	111. Vargo, Erin
30. Connolly, Lisa	71. McCartney, Allison	112. Venizelos, Marina
31. Cummings, Amanda	72. McCall, Megan	113. Vienne, Suzanne
32. Cuozzo, John	73. McCouch, Taryn	114. Walsh, Dale
33. Dacus Smith, Kelly	74. McGrath, Maureen	115. Warshany, Francine
34. Delben, Daniel	75. Mico, Erifili	116. West, Mary
35. Deshchidn,Suzanne	76, Miller, Lisa	117. Williamson, Cynthia
36. Dilascio, Joseph	77. Mills, Gregory	118. Windt, Kenneth
37. DiStefano, Ken	78. Muller, Mary	119. Wittman, Brian
38. Dolinski, Cynthia	79. Nadeau, Mark	120. Young, Margaret
39. Dulko, Theresa	80. Nasiuta, William	121. Zakierski, Joyce
40. Dunn, David	81. Naylor, Carol	122. Zettel, Gloria
41. Fisher, Wendy	82. Nester, Peter	

Renewed Substitute Aides

1. Ames, Anne	14. Dulko, Theresa	27. Matlub, Zina
2. Barry, Noelle	15. Flinn, Carol	28. McCall, Megan
3. Brown, Jill	16. Fredricksen, Dianne	29. Miller, Lisa
4. Burke, Karin	17. Frisch, Shannon	30. Naylor, Carol
5. Byrnes, Laura	18. Geer, Judith	31. Pinner, John
6. Calandrillo, Patricia	19. Gremaud, Maureen	32. Reardon, Cynthia
7. Carolan, Joanne	20. Gueci, Robyn	33. Rudio, Patricia
8. Cass, Julie	21. Holbrook, Raquel	34. Schnyder, Paul
9. Cilli, Amy	22. Hunt, Melanie	35. Sears, Melissa
10. Cofrancesco, Carmen	23. Lagasca, Kathleen	36. Shnyder, Linda
11. Dacus Smith, Kelly	24. Loewen, Lisa	37. Shugart, Lena
12. DePreker, Donna	25. Lucas, Paige	38. Simm, Tabitha
13. Dolinski, Cynthia	26. Mahoney, Nicole	39. Turner, Nanette

Renewed Substitute Secretaries

1. Carolan, Joanne	5. Magill, Nicole	9. Slack, Paula
2. Cernek, Kristen	6. Reardon, Cynthia	10. Turner, Nanette
3. Dolinski, Cynthia	7. Sears, Melissa	
4. Loewen, Lisa	8. Simm, Tabitha	

Renewed Substitute Nurses

1. Dolan, Mary Ellen	3. Forenback, Denece	5. Reigstad, Alexa
2. Earley, Douglas	4. Parsons, Aileen	6. Reina, Nicole

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report 7/13/15

CIS 01-16	Out of District Placements
CIS 02-16	Amend Out of District Tuition Rates Previously Approved
CIS 03-16	Professional Development Vendor
CIS 04-16	Agencies to Provide Services to Students
CIS 05-16	IEP Mandated Services and Agencies to Provide Services to Students
CIS 06-16	Professional Development Training: Multi-Sensory Reading Strategies
CIS 07-16	Parent Funded Field Trip
CIS 08-16	PTO Funded Field Trip
CIS 09-16	Josten Funded Field Trip
CIS 10-16	Textbooks
CIS 11-16	Amend Previously Approved Outside Service Provider for 2015-2016
CIA 12-16	Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

On motion by Mrs. McEvoy and seconded by Mrs. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 01-16,through CIS 12-16.

Absent	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. CIS 01-16 OUT OF DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following IEP mandated out-of-district placements:

Student #	School	Date	Tuition	Account
407737	Shepard Preparatory High School	Extended School Year	$8,280.90	20-250-100-560-6-0000 IDEA Basic - Tuition
505930	Barnstable Academy	2015-2016 School Year	$43,400.00	20-250-100-560-6-0000 IDEA Basic - Tuition

RESOLUTION NO. CIS 02-16 AMEND OUT OF DISTRICT TUITION RATES PREVIOUSLY APPROVED

RESOLVED that the Board of Education approves the tuition rate revisions for the following students whose placements were approved at the April 27th BOE meeting:

School	Student Number	Tuition Rate Approved 4.27.2015	Revised Tuition
Mountain Lakes	000470	$56,548.00	$68,200.00
Celebrate the Children	002013	$74,323.90	$74,381.00
Craig School	408380	$40,829.20	$42,850.00
Morris County Ed. Services Commission	002025	$61,422.00	$64,311.00
Horizon School	000201	$71,956.50	$72,015.30

RESOLUTION NO. CIS 03-16 PROFESSIONAL DEVELOPMENT VENDOR

RESOLVED that the Board of Education approves the following vendor to provide professional development to staff members:

Vendor	Service	Fee	Account
Handle with Care	ABA Training August 31st	$2,700.00	20-250-200-320-6-0000 IDEA Basic Purchased Professional Services

RESOLUTION NO. CIS 04-16 AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED that the Board of Education approves the following services and agencies to provide services to students for 2015-2015 school year:

Vendor	Service	Fee	Account
Sussex County Educational Services Commission	Home Instruction	$44/hour plus mileage	#11-219-100-320-6-0000, Special Education Home Instruction Purchased Service
Morris County Educational Services Commission	Home Instruction	$68/hour	#11-219-100-320-6-0000, Special Education Home Instruction Purchased Service

RESOLUTION NO. CIS 05-16 IEP MANDATED SERVICES AND AGENCIES TO PROVIDE SERVICES TO STUDENTS

RESOLVED that the Board of Education approves the following IEP mandated services and agencies to provide services to students for the 2015-2016 school year:

Student Number	Service/Agency	Fee	Account
407891	Extended School Year Developmental Intervention Oxford	7 hours/week from 7/6/15-7/24/15 and 10 hours/week beginning 7/27/15 @ $95/hour	#11-219-100-320-6-0000, Special Education Home Instruction Purchased Service
002003	Applied Behavioral Analysis Services Extended School Year and September - June The ABA Clinic, LLC	110 hours @$50/hour, $5,500	#20-250-200-320-6-0000, IDEA Purchased Professional Services
803679	ESY and September - June	90 hours @$50/hour, $4,500	
000383	ESY and September - June	90 hours @$50/hour, $4,500	

000410 408042 406280	Extended School Year September - June ESY and September - June	4 hours @$50/hour, $200 40 hours @$50/hour, $2,000 2 hours @$50/hour, $100 **Total $16,800**	
Student Number	**Service/Agency**	**Fee**	**Account**
405060	Transition/Vocational Extended School Year ARC of NJ/Project Hire	15 hours @ $51/hour $765	11-000-216-320-6-0000, Purchased Professional Services
407891	ESY Home Instruction Nicole Dolan	3 hours per week from 7/1/15-7/27/15 @ $45/hour	11-219-100-101-6-0000 Special Ed Home Instruction

RESOLUTION NO. CIS 06-16 PROFESSIONAL DEVELOPMENT TRAINING: MULTI-SENSORY READING STRATEGIES

RESOLVED that the Board of Education approves the training for 23 teachers within the district on Multi-Sensory Reading Strategies. The cost of the training is $20,700.00 and will be paid out of the NCLB Title II grant.

RESOLUTION NO CIS 07-16 PARENT FUNDED FIELD TRIPS

RESOLVED that the Board of Education approves the following parent funded field trips and chaperones:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE	PURPOSE
9/24/2015	Fairview Lake YMCA Camp	E. Blanchette S. Williams D. Blanos J. Cremona L. Kaplan T.Orosz M. Trum C.Cayan C. Iadarola M. Jacobson J.Stahlmann T. Vatalaro Chaperones Special Ed Teachers TBD	SMS/6	Team building, socialization, and environmental education
10/3/2015	Montclair Art Museum, Montclair, NJ	R. Cutillo, J. Kucher-Csatlos C. O'Brien-Mase L. Lindsley C. Graham Chaperones	SHS/10-12	Help students develop understanding and skill in drawing from observation

10/16/2015 Inclement weather date 10/20/2015	SHS Parking lot	J. Kucher-Csatlos K. Lindsley Chaperones R. Cutillo C. O'Brien-Mase C. Graham C. Merrill L. Brady A. Trzcinski A. Markovic L. Cummins Alternate Chaperones	SHS Fine Arts (Sculpture) /9-12	Students learn about and attempt a 16th century Japanese ceramic firing technique
12/2/2015	Lake Mohawk Country Club	L. Lopez, Chaperone	SHS Choir	Sing for Sparta Women's Club
1/14/2016 Inclement weather date 1/21/2016	Metropolitan Museum of Art, New York, NY	R. Cutillo C. O'Brien-Mase C. Merrill J. Kucher-Csatlos C. Graham K. Lindsley Chaperones	SHS/11-12	Understanding through direct observation and discussion of master artworks

RESOLUTION NO CIS 08-16 PTO FUNDED FIELD TRIP

RESOLVED that the Board of Education approves the following PTO funded field trips and chaperones:

9/28, 10/23, 11/20, 12/3/2015 1/15, 2/12/2016	Jefferson HS Dover HS West Morris Central HS Kittatinny HS Jefferson HS	A. Reinstein Chaperone W. Brennan D DeCreszensi C. Merrill Alternate Chaperones	SHS Debate Team	Debate Tournaments and Championship

RESOLUTION NO CIS 09-16 JOSTEN FUNDED FIELD TRIP

RESOLVED that the Board of Education approves the following Josten funded field trip and chaperone:

Date	Trip
July 26-28, 2015	SHS Yearbook Students to attend Gettysburg College, Gettysburg, PA to design upcoming yearbook, C. Mase, Chaperone

RESOLUTION NO. CIS 10-16 TEXTBOOKS

RESOLVED that the Board of Education approves the following textbooks:

Textbook Title	Account	Amount
McGraw Hill: Discovering Our Past A History of the World Early Ages 978-0-07-664768-2 - 230/$63.24ea Discovering Our Past US History 978-0-07-659734-5 - 200	11-190-100-640-1-0000 Textbooks	$14,545.20

Units/Pilot (Free) Discovering Our Past Civics 978-0-07-664823-8 - 200 Units/Pilot (Free) Earth & Space Gr 6 - 200 Units/Pilot (Free) Integrated Science Course 1 Gr 7 – 200 Units/Pilot(Free) Integrated Science Course 2 (Gr 8 – 200 Units/Pilot(Free)		
Calico Spanish Stories Level A-Gr 3-5 World Language	11-190-100-640-1-0000 Textbooks	$10,000.00

RESOLUTION NO. CIS 11-16 AMEND PREVIOUSLY APPROVED OUTSIDE SERVICE PROVIDER FOR 2015-2016

RESOLVED to amend the outside vendor list previously approved May 26, 2015 as follows:

Vendor	Service	Approved May 26, 2015	Updated Hourly Rate
Res Care Newton, NJ	Nursing	$57/hour RN $42/hour LPN	$60/hour RN $50/hour LPN

RESOLUTION NO. CIS 12-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of July 16, 2015

FIN 01-16	Vendor Payments
FIN 02-16	Financial Reports/Monthly Certification for May 2015
FIN 03-16	Donations
FIN 04-16	Increasing the Bid Threshold - Qualified Purchasing Agent
FIN 05-16	Award of Bid for Waste Water/Sewage Treatment Facility Operator
FIN 06-16	Declaration of Nonpublic Obsolete Equipment
FIN 07-16	Amend Sparta Schools Booster Clubs
FIN 08-16	Parental Transportation Contracts for Extended School Year 2015
FIN 09-16	Parental Transportation Contract for School Year 2015-2016
FIN 10-16	Amend Transportation Jointure
FIN 11-16	Award of Contracts
FIN 12-16	Youth Consultation Services, Inc. Reduced and/or Free Meals
FIN 13-16	Dual Use of Educational Space and Application Submission to County Office
FIN 14-16	Cooperative Purchasing with National IPA
FIN 15-16	Non-Public Funding: Textbooks, Technology and Nursing 2015-2016
FIN 16-16	Sick and/or vacation Day Payments
FIN 17-16	Valley Medical Group

On motion by Mrs. McEvoy and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 01-16 through FIN 17-16.

Absent	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

FOR INFORMATIONAL PURPOSES ONLY – no action required:

- **Legal Services Report**

RESOLUTION NO. FIN 01-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approve the vendor payments dated June 23, 2015 through July 27, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$129,640.54
Fund 11	General Expense	$3,153,128.33
Fund 12	Capital Outlay	$1,500.00
Fund 20	Special Revenue	$173,040.80
Fund 30	HS Capital Projects	7,255.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	$136,980.61
	Total:	$3,601,545.28

RESOLUTION NO. FIN 02-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MAY 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for May 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of May 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of May 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 03-16 DONATIONS

From	To	Amount	Purpose
Helen Morgan School PTO	5th Gr Music Class	$450	Field Trip to Sparta High School
Sparta Girls' Lacrosse Booster Club	Sue Vnenchak	$2,200	Role as Assistant to the High School Girls' Lacrosse Team for the 2015-2016 school year
Alpine Elementary School PTO	Alpine Elementary School	$7,838.00	21 iPads

RESOLUTION NO. FIN 04-16 INCREASING THE BID THRESHOLD - QUALIFIED PURCHASING AGENT

WHEREAS, Barbara A. Decker, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from $36,000 to $40,000;

NOW, THEREFORE BE IT RESOLVED that the Sparta Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of $40,000 for the board of education, and further authorizes Barbara A. Decker to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

RESOLUTION NO. FIN 05-16 AWARD OF BID FOR WASTE WATER/SEWAGE TREATMENT FACILITY OPERATOR

RESOLVED that the Board of Education approves the award of bid for Waste Water/Sewage Treatment Facility Operator at Alpine Elementary School and Sparta Middle School to Water Management Services, Inc. of Hackettstown, New Jersey, the lowest responsive bidder, as follows, said bids opened in the Board Office on Tuesday, June 30, 2015 at 11 am; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made part of this record.

LOCATION	MONTHLY FEE	ANNUAL COST
Alpine School STP – Daily testing and plant check	$ 2,100	$ 25,200
Laboratory Alpine School	$ 500	$ 6,000
Sparta Middle School Pumping Station	$ 600	$ 7,200
TOTAL		**$ 38,400**

RESOLUTION NO. FIN 06-16 DECLARATION OF NONPUBLIC OBSOLETE EQUIPMENT

RESOLVED that the Board of Education will declare the following nonpublic school items to be obsolete and disposed of as deemed appropriate:

PROJECTOR MODEL	SERIAL NUMBERS
3 - Viewsonic PJ559D	QUR082005082, QUR082005441, QUR08200586
6 - Viewsonic PJD6251	RBU111601773, RBU111601599, RBU102202003, RBU111601524, RBU111601571, RBU110901043
2 – Viewsonic PJD6230	R2V092601806, R2V092602231
18 – Hitachi CP-A100	F9B004475, F9J010855, F9J010657, F9J010648, F9J01658, F9J010653, F9J010661, F9J010654, F9J010646, F9J010599, F9J010656, F9B004498, F9J010650, F9J010587, F9J010858, F9J010658, F9J010469, F9J010649

RESOLUTION NO. FIN 07-16 AMEND SPARTA SCHOOLS BOOSTER CLUBS

RESOLVED that the Board of Education approves the amendment to the following Sparta Schools Booster Clubs and Quasi Entities to include the Mohawk Avenue School PTO:

Spartan Club	Sparta Theater Patrons	Baseball
Girls Volleyball	Swimming	Softball
Boys Soccer	Skiing	Boys Lacrosse
Girls Soccer	SHS PSTO	Girls Lacrosse
Girls Tennis	Cheer	Music Booster
Field Hockey	Project Graduation	HMS PTO
Boys Basketball	Wrestling	MAS PTO
Girls Basketball	Track	

RESOLUTION NO. FIN 08-16 PARENTAL TRANSPORTATION CONTRACTS FOR EXTENDED SCHOOL YEAR 2015

RESOLVED that the Board of Education approves the following parental transportation contracts for Extended School Year 2015, as follows:

ROUTE #	STUDENT #	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-06	RG	Stony Brook School Rockaway, NJ	7/13/15-8/7/15	$664.40
PC-07	EM	Northern Hills Academy Sparta, NJ	7/1/15-8/12/15	$485.10

RESOLUTION NO. FIN 09-16 PARENTAL TRANSPORTATION CONTRACT FOR SCHOOL YEAR 2015-2016

RESOLVED that the Board of Education approves the following parental transportation contract for the school year 2015-2016, as follows:

ROUTE #	STUDENT #	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-08	TP	Lenape Valley Regional High School Stanhope, NJ	9/1/15-6/30/16	$4,410.00

RESOLUTION NO. FIN 10-16 AMEND TRANSPORTATION JOINTURE

RESOLVED that the Board of Education approves the amendment to the Transportation Jointure with Sussex County Technical School Board of Education that was previously approved at our June 22, 2015 Regular Board meeting. The amendment includes the correction of the following Route #'s:

Approved As	Correction	Number of Days	Joiner Cost
STHS-18	STHS-11	180	$30,900
MA/HM-18	MA/HM-11	180	$24,250

RESOLUTION NO. FIN 11-16 AWARD OF CONTRACTS

AWARD OF CONTRACTS:

RESOLVED that the Sparta Board of Education approves the award for bid for transportation of public students Route # STHS-09/MA/MH-09 and STHS-10/MA/HM-10 for the 2015-2016 school year to Byram Bus, the lowest responsive bidder, as follows, said bids opened in the Board Office on July 21, 2015 at 1 PM.

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-05	STHS-09	$27,247.50	$1.50	180
		MA/HM-09	$27,247.50	$1.50	180
First Student	STPS-05	STHS-09	$29,070.00	$1.95	180
		MA/HM-09	$29,070.00	$1.95	180
Stocker Bus	STPS-05	STHS-09	$29,525.00	$2.00	180
		MA/HM-09	$29,525.00	$2.00	180

Tier #STPS-05 Awarded to: Byram Bus $54,495.00 (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-06	STHS-10	$27,247.50	$1.50	180
		MA/HM-10	$27,247.50	$1.50	180
First Student	STPS-06	STHS-10	$29,070.00	$1.95	180
		MA/HM-10	$29,070.00	$1.95	180
Stocker Bus	STPS-06	STHS-10	$29,525.00	$2.00	180
		MA/HM-10	$29,525.00	$2.00	180

Tier #STPS-06 Awarded to: Byram Bus $54,495.00 (Lowest Bidder)

RESOLUTION NO. FIN 12-16 YOUTH CONSULTATION SERVICES, INC. REDUCED AND/OR FREE MEALS

WHEREAS, the Sparta Board of Education, as deemed necessary, sends students to out of district private schools for students with disabilities ("PSSD"); and

WHEREAS, Youth Consultation Service, Inc. ("YCS") operates PSSDs at various locations in New Jersey; and

WHEREAS, District students placed at YCS PSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, the YCS meals provided are discounted and/or free to the District students attending YCS PSSDs; and

WHEREAS, the District does not require YCS to charge District students for the meals being provided
NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. **District Does not Require Charges for Meals**. The District's Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. **Effective Date; Repealer**. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

RESOLUTION NO. FIN 13-16 DUAL USE OF EDUCATIONAL SPACE AND APPLICATION SUBMISSION TO COUNTY OFFICE

RESOLVED that the Sparta Board of Education approves the submission of an Application for Dual Use of Educational Space for the 2015-2016 school year to the Executive County Superintendent as listed:

School	Room #
Alpine School	10

RESOLUTION NO. FIN 14-16 COOPERATIVE PURCHASING WITH NATIONAL IPA

RESOLVED that the Board of Education approves Cooperative Purchasing with National Intergovernmental Purchasing Alliance Co. (IPA) pursuant to State of New Jersey Statute, Title 52.

RESOLUTION NO. FIN 15-16 NON-PUBLIC FUNDING: TEXTBOOKS, TECHNOLOGY AND NURSING 2015-2016

RESOLVED that the Board of Education acknowledges receipt of the following non-public funding for the 2015-2016 school year to be used in compliance with the guidelines set forth by the NJ Department of Education pursuant to Title 18A:46A-2b:

	Textbooks	Technology	Nursing
Blessed Beginnings	$857	$390	$1,350
Goddard	$0	$0	$0
Hilltop	$4,511	$2,054	$7,380
Kiddie Academy	$0	$0	$0
Pope John	$54,359	$24,752	$86,040

Rev Brown	$27,351	$12,454	$43,110
Veritas	$3,597	$1,638	$6,210
Total	**$90,675**	**$41,288**	**$144,090**

RESOLUTION NO. FIN 16-16 SICK AND/OR VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual sick day and/or vacation day payments per Article IX 9.1A per the agreement between Custodians, Maintenance and Groundsmen and Sparta Board of Education contract. Payments may be adjusted if sick/vacation days are utilized through their term dates.

Name	Term Date	Sick Days	Vacation Days	Total Payment
Corcoran, Joseph	7.31.15	271.5	31	$ 16,663.87
Dekmar, Stephen	7.31.15	222.5	32	$ 15,439.82
Kelly, Christopher	8.20.15	0	21.5	$ 4,988.15

RESOLUTION NO. FIN 17-16 VALLEY MEDICAL GROUP

RESOLVED that the Board of Education approve the agreement between the Sparta Board of Education and Valley Medical Group from July 1, 2014 through July 1, 2016 to perform drug and alcohol tests on Bus Drivers and Bus Aides. The fees for these services are as follows:

Fee	Description
$300	Annual Administrative Fee to include: - Required Safety Sensitive Supervisor Training - Blind Specimen Designation - Driver Information Packets - Certified MRO Services.
$67	Per DOT Drug Test (UDS)
$55	Per DOT Alcohol Test (BAT)

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of July 16, 2015

OPS 01-16 Formation of AD-HOC Committee

On motion by Mrs. McEvoy and seconded by Mr. McKernan and carried by the following roll call vote of the members present, the Board of Education approved Operations Item OPS 01-16.

Absent	Mrs. Anderson	No	Mrs. Beebe	Yes	Ms. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Absent	Mr. Surdoval
No	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. OPS 01-16 FORMATION OF AD HOC COMMITTEE

RESOLVED that the Board of Education approves the formation of an Ad Hoc Committee for the purpose of assessing our District's outside athletic facilities, making recommendations for improvement and exploring funding and partnership options. Committee members to be selected at a later date.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata – Pending
   a. Board Training: Committee Effectiveness – Date to be determined

NEW BUSINESS:

- Ms. Cummings made the recommendation that a Soccer Field be named in the memory of Manny Reis.

PUBLIC PARTICIPATION #2: None

FOR THE GOOD OF THE ORDER: None

MOTION TO ENTER CLOSED SESSION (if required): Not Required

ADJOURNMENT: @ 10:58 PM

A motion was presented by Mrs. McEvoy, and seconded by Ms. Cummings, to adjourn the meeting at 10:58 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JANUARY 25, 2016
REGULAR MEETING MINUTES, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 7:31 pm

MEETING NOTICE ANNOUNCEMENT: Read by Vice President Kelly McEvoy
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Melva Cummings
Mrs. Linda Curcio
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson

ABSENT:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mr. Dennis Tobin

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

DISTRICT RECOGNITION:

PRESENTATIONS:

- Violence and Vandalism Reports for September 1, 2015 through December 31, 2015 – Presented by Dr. Daniel Johnson, Assistant Superintendent
- Governor's Educators of the Year – Presented by Building Principals

Alpine School	Kaitlyn Bird and Christine Aloisio
Mohawk Avenue School	Stephanie Delpome
Helen Morgan School	Judith Zoeller
Sparta Middle School	Margaret Trum
Sparta High School	Lara Lovett and Sandra Chiappini

- Mohawk Avenue School Highlights - Laura Trent introduced Mr. Steve Schels who presented the highlights from the 3rd Grade Economics Fair which was headed by Mrs. Smith and Mrs. Lukich, Social Studies Teachers. He stated the fair was in alignment with Common Core standards and meets NJCCC in standards in Social Studies. The students learn about supply and demand, budgeting and advertising strategies. At the fair, they have the opportunity to display their prototypes and sell them. The highlights ended with quotes from kids who enjoyed the process.

APPROVAL OF MINUTES:
On a motion by Mrs. McEvoy, seconded by Mrs. Cummings and unanimously carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

December 14, 2015 - Regular Meeting Minutes

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT

- OPRA: There were __0__ OPRA requests totaling **__0__** hours and **__0__** minutes and legal fees for OPRA assistance for the month ending November 2015 were **$0.**
- No update on the Solar Project

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of January 2016.

On a motion by Mr. McKernan, seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved the attached HIB report for the month of January 2016 with 0 HIB incidents reported.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township
Town Council Delegate
BOE with Legislators
Sparta Education Foundation – Mr. McKernan reported that the Dragon Boat Race will be open to last year's teams first then to the public.
NJ School Boards Delegate Assembly Rep
Sussex County School Boards Assoc. Rep
DEAC - District Evaluation Advisory Committee Rep

PUBLIC PARTICIPATION #1: Opened at 8:07 pm

- Mrs. Susan Sawey, Sparta Education Association spoke on behalf of the association stating negotiations can be completed in a more timely fashion and that the current process doesn't need to happen. The SEA does not feel they are a priority and the Board of Education are dragging their feet to avoid settling. She asked the Board to show respect to the staff and their skills and settle soon.

Closed at 8:12 pm

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report January 19, 2016

PP 126-16 Resignations
PP 127-16 Appointments
PP 128-16 Teacher Assistant to Receive Differential Pay
PP 129-16 Leaves of Absence
PP 130-16 New Substitute Staff
PP 131-16 Staff Members to Serve as a Substitute Secretary for the 2015-2016 School Year
PP 132-16 Approval of Coaches
PP 133-16 Amend Resolution PP 121-16 Co-Curricular Advisor Reassignment (12/14/15)
PP 134-16 High School Teachers to Receive Overload Stipends
PP 135-16 New and Revised Policies and Regulations for Second Reading
PP 136-16 New and Revised Policies and Regulations for First Reading
PP 137-16 One-One Teacher Assistant

On motion by Mr. McKernan and seconded by Mrs. Cummings and carried by the following roll call vote of the members present, the Board of Education approved Personnel Items PP 126-16 through PP 137-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. PP 126-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position/School	Effective Date
Castiglia, Phyllis	10 month Secretary - Sparta High School	Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. Castiglia is retiring after serving the district for 25 years
DiDio, Nancy	12 month Secretary - Helen Morgan School	Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. DiDio is retiring after serving the district for 21 years
Nielson, Barbara	Teacher Assistant – Sparta High School	Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. Nielson is retiring after serving the district for 10 years

RESOLUTION NO. PP 127-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Calandrillo, Patricia	Leave of Absence Replacement – Pre-School Disabled	K. Morris	Alpine Elementary School	**2/10/16-3/24/16**	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
2	Fredrickson, Dianne	Leave of Absence Replacement – Teacher Assistant (Classroom)	E. Huettenmoser	Sparta Middle School	1/11/16-3/1/16	35 hours per week at $12.72 per hour (salary to be adjusted upon contract negotiations)
3	*Kurp, Stephanie	Leave of Absence Replacement – LLD Teacher (Kdg & 1st)	K. Lenox	Alpine Elementary School	2/25/16 through the last day of school	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
4	Leibowitz, Michele	Leave of Absence Replacement – ELA-Instructional Intervention	D. Viggiano	Sparta Middle School	2/11/16 through the last day of school – This includes two transitional days	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
5	*Reedy, Laraine	Leave of Absence Replacement – English Teacher	J. Barker	Sparta High School	4/4/16 through the last day of school	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
6	*Romano, Michael	Leave of Absence Replacement – Special Education Teacher	M. Greco	Sparta High School	2/29/16 – 5/20/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
7	*Ruban, Lisa	Teacher Assistant (Classroom)	S. Andresen	Sparta High School	1/26/16 through the last day of school	35 hours per week at $11.72 per hour (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 128-16 TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with IEP driven special handling techniques for the 2015-2016 school year effective January 12, 2016 through March 1, 2016 for a total of 4 hours per week.

#	Name
1	Zettel, Gloria

RESOLUTION NO. PP 129-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the leaves of absence:

Name	Position/School	Effective Date
Barker, Jamie	English Teacher – Sparta High School	Leave of absence beginning 4/4/16 returning on or about 11/7/16 using 20 sick days with the remainder of the leave unpaid (FMLA and NJFLA)
Gleason, Theresa	Special Education Teacher Sparta Middle School	Leave of absence beginning 4/4/16 returning on or about 9/1/16 using 15 sick days with the remainder of the leave unpaid (FMLA and NJFLA)
Huettenmoser, Eric	Teacher Assistant (Classroom)	Unpaid medical leave of absence beginning 1/8/16 until further notice (FMLA)
Monaghan, Siobhan	Teacher Assistant (Classroom) Mohawk Avenue School	Intermittent unpaid leave as needed, effective 12/18/15 through 6/30/16 (FMLA and NJFLA)
Somma, Jacquelyn	Teacher Assistant (Classroom) Sparta Middle School	Intermittent unpaid leave as needed, effective 12/8/15 through 6/30/16 (FMLA and NJFLA)

RESOLUTION NO. PP 130-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Custodian and Substitute Bus Aide for the 2015-2016 school year:

Substitute Teachers

Bolger, Kayla	Substitute Certificate expires 1/2/2021
Cahill, Robert	Substitute Certificate expires1/2/2021
Dowd, Kathryn	Substitute Certificate expires 1/2/2018
Kruger, Elizabeth	CE Elementary K-6
Kurp, Stephanie*	Substitute Certificate expires 1/2/2019
Leahy, Cory	Substitute Certificate expires 7/1/2020
McCloskey, William	Substitute Certificate expires 1/2/2021
Quinn, Amanda	Substitute Certificate expires 1/2/2021
Porter, Erin	Substitute Certificate expires 7/1/2021
Roche, Michael	Substitute Certificate expires 1/2/2020
Romano, Michael*	CE Social Studies/Students w/Disabilities
Sember, Elizabeth	Substitute Certificate expires 1/2/2019

Substitute Aides

Gardner, Renee	Roche, Michael
Porter, Erin	Sember, Elizabeth
Quinn, Amanda	

Substitute Secretary

Lagasca, Kathleen	Sember, Elizabeth

Substitute Custodian

May, James*	

Substitute Bus Aide

Kontometros, Diane	

RESOLUTION NO. PP 131-16 STAFF MEMBERS TO SERVE AS A SUBSTITUTE SECRETARY FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following staff members to serve as substitute secretaries on an as needed basis for the 2015-2016 school year:

Name	Position/School	Salary
Chemis, Dawn	10 month part time office secretary Helen Morgan School	Contractual hourly rate (to be adjusted upon contract negotiations)
Magill, Nicole	10 month part time office secretary Sparta Middle School	Contractual hourly rate (to be adjusted upon contract negotiations)
Yurgel, Lauren	10 month part time office secretary Alpine Elementary School	Contractual hourly rate (to be adjusted upon contract negotiations)

RESOLUTION NO. PP 132-16 APPROVAL OF COACHES

RESOLVED that the Board of Education approves the following coaches:

Name	Position/School	Salary
Lombardo, Anthony	Volunteer Winter Track Coach- High School	$0
Buechel, Virginia	Volunteer Softball Coach- High School	$0
Fetherman, Troy	Volunteer Golf Coach- High School	$0
Graham, Bryan	Volunteer Baseball Coach- High School	$0
Madura, Michael	Volunteer Boys' LaCrosse Coach- High School	$0
Miller, Peter	Volunteer Boys' LaCrosse Coach- High School	$0
Shea, Patrick	Volunteer Boys' LaCrosse Coach- High School	$0
Vnenchak, Susan	Volunteer Girls' LaCrosse Coach- High School	$0

RESOLUTION NO. PP 133-16 AMEND RESOLUTION PP 121-16 CO-CURRICULAR ADVISOR REASSIGNMENT (12/14/15)

RESOLVED that the Board of Education approves the following amendment to Resolution PP121-16 Co-Curricular Advisor Reassignment:

Name	Position	Replaces	Cluster/Rate
Nowicki, Allison	Spring Track Coach- Sparta Middle School	Gleason, Theresa	Coaching Level VII - $1,987 (was approved at $1,940)

RESOLUTION NO. PP 134-16 HIGH SCHOOL TEACHERS TO RECEIVE OVERLOAD STIPENDS

RESOLVED that the Board of Education approves the following high school math teachers to receive overload stipends according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association at a per diem rate of the overload amount beginning March 14, 2016 – June 24, 2016 (Kasa):

Teacher	Assignment	Per Diem Amount
Bayliss, Andrew	Honors Calculus (Rm. 321)	$58.94
Hall, Derek	Academic Algebra 1 (Rm. 315)	$58.94
Shatzel ,Cynthia	Academic Algebra 1 (Rm. 321)	$58.94
Walsh, Michael	Pre-Calculus (Rm. 321)	$58.94
Wisniewski, April	Honors Calculus (Rm. 315)	$58.94

RESOLUTION NO. PP 135-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy & Reg # 1240	Evaluation of Superintendent (M) (Revised)
Policy & Reg # 3221	Evaluation of Teachers (M) (Revised)
Policy & Reg # 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy & Reg # 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)
Policy & Reg # 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
Policy # 3431.1	Family Leave (M) (Revised)
Policy # 4431.1	Family Leave (M) (Revised)
Policy # 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
Policy # 5537	Service Animals (New)

RESOLUTION NO. PP 136-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 5351 – Tabled	**Pupil Violence Prevention and Response (New)**
Policy # 7101	Educational Adequacy of Capital Projects (Revised)
Policy # 7102	Site Selection and Acquisition (Revised)
Policy # 7130	School closing (Revised)
Reg # 7300.2	Disposition of Real Property (Revised)
Policy & Reg # 7421 - Tabled	**Indoor Air Quality Standards (Revised)**
Policy # 7433	Hazardous Substances (Revised)
Policy # 7441 – Tabled	**Electronic Surveillance in School Buildings and on School Grounds (New)**

RESOLUTION NO. PP 137-16 ONE-ONE TEACHER ASSISTANT

RESOLVED that the Board of Education approves the following One-One Teacher Assistant for after school activities as per State mandated IEP for 1 – 2 afternoons per week. Teacher Assistant to be paid upon submission of timesheets:

#	Name	Rate of Pay	# of hours	# of days per week
1	Risoli, Angela	Hourly rate Pro-rated (salary to be adjusted upon contract negotiations)	1 hr. 45 min (2:45-4:30 p.m.)	Not to exceed 2 afternoons per week

Attached are the enrollment and suspension reports for the month of December 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report January 19, 2016

CIS 64-16 Out-of-District Placements
CIS 65-16 Vendor Approval
CIS 66-16 AES Before/After School Program Substitutes
CIS 67-16 Field Trips
CIS 68-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

On motion by Mrs. McEvoy and seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 64-16 through CIS 68-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. CIS 64-16 OUT-OF-DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following out-of-district placements:

Student #	School	Date	Tuition	Account
310790	Shepard Preparatory High School	Jan-Jun 2016 101 days	101 days @276.03 per diem = $27,879.03	11-000-100-566-6-0000 NJ Private Disabled
402620 (change in placement)	Cornerstone	Jan-Jun 2016 Six months	6 months @$7,986 per month = $47,916.00	11-000-100-566-6-0000 NJ Private Disabled

RESOLUTION NO. CIS 65-16 VENDOR APPROVAL

RESOLVED that the Board of Education approves the following service providers:

Vendor	Service	Fee	Account
Elizabeth C. Hamblet	Presentation for parents (504 and IEP) on college transition	$300	#11-000-219-320-6-0000 Purchased Professional Ed. Services, Special Services
Advancing Opportunities	Assistive Technology Evaluations	$880 for evaluation; $55/hour for round trip travel $115/hour for support training $55/hour round trip travel	#11-000-219-320-6-0000 Purchased Professional Ed. Services, Special Services
St. Joseph's Hospital Center for Pediatric Feeding and Swallowing	Feeding/ Swallowing Evaluations	$1,300 (increasing the maximum allowable cost for a feeding evaluation from $750 to $1,300)	#11-000-219-320-6-0000 Purchased Professional Ed. Services, Special Services

RESOLUTION NO. CIS 66-16 AES BEFORE/AFTER SCHOOL PROGRAM SUBSTITUTES

RESOLVED that the Board of Education approves the following teachers to serve as substitutes for the Before School Program at Alpine Elementary School:

	Name
1	Krieg, Virginia
2	McGovern, Patricia
3	Merrill, Stacey
4	Ostrowski, JoAnn
5	Slavin, Judith
6	Stiansen, Sara

RESOLUTION NO. CIS 67-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	***School***	***Trip Destination Purpose***	***Requestor(s) Chaperone(s)***	***Funding***
1/29/16	SMS Gr 7 & 8 PTO Event	Mountain Creek, Vernon PTO Snow Tubing Event	K. Davis	Parent
1/30/16	SHS Drama & Public Speaking	Kingsway HS, Swedesboro, NJ Drama & Forensics Tournament Competition	V. Reed	Budget
2/6/16	SHS Academic Bowl Competition	Phillipsburg HS, Phillipsburg, NJ 12th Annual Phillipsburg Quiz Bowl Competition	R. Lollgen	Budget
2/6/16	SHS Drama & Public Speaking	Eastern HS, Voorhees, NJ Drama & Forensics Tournament Competition	V. Reed	Budget
2/21- 2/23/16	SHS DECA/Marketing	Cherry Hill, NJ DECA State Competition	S. Chiappini	Parent/DECA Acct
2/27/16	SHS Drama & Public Speaking	Raritan HS, Hazlet, NJ Drama & Forensics Tournament Competition	V. Reed	Budget
3/8/16	SHS Science Olympiad	Middlesex County College, Edison, NJ NJ State Science Olympiad Competition	M. Meola, R. Brown	Budget
3/21/16	SHS Russian Gr 9-12	Drew University, Madison, NJ Russian Olympiada	E. Hood, W. Brennan, J. Hier	Parent
4/12/16	SMS Spring Track Team	Newton HS, Newton Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
4/20/16	SMS Spring Track Team	Kittatinny HS, Newton Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
4/21/16	SMS Spring Track Team	Lenape Valley HS, Stanhope Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
4/28/16	SMS Spring Track Team	Vernon HS, Vernon Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
5/5/16	SMS Spring Track Team	Newton HS, Newton Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/9/16	SMS Spring Track Team	High Point HS, Sussex Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/13/16	SMS Spring Track Team	High Point HS, Sussex Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/17/16	SMS Spring Track Team	Wallkill Valley HS, Hamburg Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget

5/19/16	SHS Chemistry Olympics	NJ Institute of Technology, Newark, NJ NJ Chemistry Olympics Competition	A Trzcinski, A. Markovic, L. Brady, L. Cummins	Budget
5/19/16	SMS French Gr 8	Museum of Modern Art, New York, NY Francophone Culture	D. Crouse, L. Jones, D. Corso, L. Farrell	Parent/ Fundraiser
5/20/16	SHS Music Dept – 12 classes	High Note Music Festival, Location TBD/then Hershey Park, PA Annual Music performance and competition	A Lopez, D. Gianuzzi, L. Lopez, L. Bach, V. Reed	Parent
5/23/16	SMS Spring Track Team	Wallkill Valley HS, Hamburg Middle School Track Meet	R. Gilmartin, A. Nowicki	Budget
5/24/16	SMS Spring Track Team	Wallkill Valley HS, Hamburg Middle School Track Meet	R. Gilmartin, A. Nowicki	Parent
5/25/16	SHS AP Physics	USGA Museum & Test Center Far Hills, NJ Tour facilities	D. Miller, A. Bickerton, K. Windt	Parent
5/31/16	SHS Life Skills/Post Grad Skills	Sussex Tech, Sparta Transition to Adult Life Opportunities	C. Mangiaracina, C. Hyland, M. Greco, S. MacDonald, M. Irwin, G. Carter	Special Services Field Trip Acct

RESOLUTION NO. CIS 68-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

RESOLVED that the Board of Education approves the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of January 19, 2016 and January 20, 2016

FIN 72-16 Vendor Payments
FIN 73-16 Financial Reports/Monthly Certification for December 2015
FIN 74-16 Transfers December 2015
FIN 75-16 Donations
FIN 76-16 Amend E-Rate Consulting Service Agreements

On motion by Mrs. McEvoy and seconded by Mr. Muth and carried by the following roll call vote of the members present, the Board of Education approved Finance Items FIN 72-16 through FIN 76-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Abstain FIN 72-16					
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 72-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated December 15, 2015 through January 25, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$305,468.50
Fund 11	General Expense	7,646,715.95
Fund 12	Capital Outlay	35,364.24
Fund 20	Special Revenue	220,595.87
Fund 30	HS Capital Projects	12,520.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	73,194.30
	Total:	$8,293,858.86

RESOLUTION NO. FIN 73-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR DECEMBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for December 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of December 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of December 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 74-16 TRANSFERS DECEMBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period December 1, 2015 through December 31, 2015.

RESOLUTION NO. FIN 75-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

Donation From	Item/Position/Purpose	Recipient	Amount/Value
SHS – Marching Band	Volunteer Marching Band Stipend	Joshua Woldt	$1,987
SHS – Marching Band	Volunteer Marching Band Stipend	Christina Lami	$996

RESOLUTION NO. FIN 76-16 AMEND E-RATE CONSULTING SERVICE AGREEMENTS

WHEREAS, the Sparta Board of Education has need for assistance to apply for annual funding through the universal service Schools and Libraries Program, commonly known as "E-rate," to provide discounts of up to 90 percent to help most schools and libraries in the United States obtain affordable telecommunications and Internet access; and **WHEREAS**, it has been determined that the required services are specialized in nature and require expertise; **BE IT NOW RESOLVED,** that the Board of Education approve the annual renewal agreement with Educational Consortium for Telecommunications Savings of Newtown, Pennsylvania according to the terms of the agreement. Terms of Payment for service shall be 15% of the member's total savings for the 2014-2015 and 2015-2016 school years.

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of January 19, 2016

OPS 34-16 Disposals
OPS 35-16 TAP Into Sparta
OPS 36-16 SMS Sewer Plant – New Pump Controls
OPS 37-16 School Board Recognition Month

On motion by Mr. Muth and seconded by Mrs. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Items OPS 34-16 through OPS 37-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. OPS 34-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ISBN #
SMS	Microscopes	14	n/a
SMS	Minuteman Scrubbers Corded	2	005699 100499
SMS	Hobart Stand Up Mixer	1	100469
SMS	Hobart Buffalo Chopper	1	n/a

RESOLUTION NO. OPS 35-16 TAP INTO SPARTA

RESOLVED that the Board of Education approves TAP into Sparta as our electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

RESOLUTION NO. OPS 36-16 SMS SEWER PLANT – NEW PUMP CONTROLS

RESOLVED that the Board of Education approves the proposal submitted by Rapid Pump & Meter Services Co., Inc. Paterson, New Jersey, to install new pump controls at Sparta Middle School sewer plant in the amount of $15,445 (11.000.261.420.3.9900).

RESOLUTION NO. OPS 37-16 SCHOOL BOARD RECOGNITION MONTH

WHEREAS, The New Jersey School Boards Association has declared January 2016 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and
WHEREAS, the Sparta Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and
WHEREAS, the Sparta Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and
WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it
RESOLVED, That the Sparta Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2016 as SCHOOL BOARD RECOGNITION MONTH; and be it further
RESOLVED That the Sparta Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Board Ethics – February 22, 2016

NEW BUSINESS:

None

PUBLIC PARTICIPATION #2 Opened at 8:22

No Public Participation

FOR THE GOOD OF THE ORDER:

1. Mr. Muth attended the Robotics Event and stated the students are doing well it was very interesting.
2. Mr. McKernan toured the MAS School with Gil Gibbs, Councilman. They visited the Economic classes and found them very interesting.
3. Mr. Surdoval announced Talent Night is scheduled for February 4th & 5th at HM.
4. Mrs. Cummings attended the NJSBA Workshop at the Mohawk House along with Mrs. Scott, Mrs. McEvoy and Mrs. Curcio.
5. Mrs. Curcio thanked the principals who welcomed her as she begins her 3 year term as a board member.
6. Mrs. McEvoy attended the Chorus event.
7. Mrs. Scott commented on the upcoming Region Chorus to be held at Sparta HS.

Community member, Mrs. Dericks, informed everyone that our first Robotics competition is scheduled for February 13th. She neglected to mention this during public participation.

MOTION TO ENTER CLOSED SESSION (if required): Not required

A motion was presented by Mrs. Cummings, and seconded by Kelly McEvoy, to adjourn the meeting at 8:26 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
FEBRUARY 22, 2016
REGULAR MEETING MINUTES, 6:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 6:31 pm

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on February 4, 2016 to the New Jersey Herald, the Sparta Independent, Tap into Sparta and to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe – Arrived at 6:49 pm
Mrs. Linda Curcio
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Melva Cummings

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

DISTRICT RECOGNITION: None

PRESENTATIONS:
- Board Ethics Training - Facilitated by NJSBA Field Representative Al Annunziata – Mr. Annunziata reviewed with the Board their responsibility and knowledge of code of ethics and discussed ways to serve as an ethical and responsible Board member.
- Sparta Middle School Highlights – Mr. Michael Gregory talked about various clubs the students participate in after school. About 5 years ago a “Coffee Club” was formed and meets every Wednesday morning where students serve the bus drivers coffee and hot chocolate. Mr. Gregory said it makes the bus drivers happy and builds character for the students. The Coffee Club makes Wednesdays a great day.
- 2016 – 2017 Budget Review – Mr. Tobin, Dr. Johnson and Mrs. Decker presented the 2016-2017 initial budget information.

Mr. Muth left after budget presentation at 8:20 pm

APPROVAL OF MINUTES:
On a motion by Mrs. McEvoy, seconded by Mrs. Beebe and unanimously carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

January 4, 2016 - Reorganization Meeting Minutes
January 25, 2016 - Regular Meeting Minutes

Abstain	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT

- OPRA: There were _0__ OPRA requests totaling **__0__** hours and **__0__** minutes and legal fees for OPRA assistance for the month ending November 2015 were **$0.**
- Solar Project – No Update
- Alpine School & Mohawk Avenue School Updates – Mr. Tobin provided an update regarding the broken pipe at the Alpine School. A decision was made to have the carpets removed in 5 classrooms and hallway and replace with VCT. The classrooms have been relocated and students should be able to return by the middle of next week. The Mohawk Avenue School library, staff bathrooms and office area sustained damage. The library is working off a cart and should be able to return to the MRC in a week or so. The pipe has been relocated to inside the building.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of February 2016.

On a motion by Mrs. McEvoy, seconded by Mr. Surdoval and unanimously carried by roll call vote of the members present, the Board of Education approved the attached HIB report for the month of February 2016 with 6 incidents reported with 3 identified as HIB.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT: Dr. Johnson reported the PARCC season testing is approaching. Mrs. Dalton is working with the staff to prepare for the start of testing in the beginning of April.

COMMUNICATIONS: None

DELEGATE/LIAISON REPRESENTATIVES: Mrs. Scott reported the Delegate liaison list has been completed.

BOE/Township	Karen Scott
Town Council Delegate	Doug McKernan
BOE with Legislators	Mrs. Karen Scott
Sparta Education Foundation	Mrs. Anderson reported that 3 grants were presented at the February SEF meeting and are on for tonight's approval.
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Kylen Anderson

PUBLIC PARTICIPATION #1: Opened at 8:30 pm

1. Lesa McGuinness, JCP&L Account Representative stated there will be grants available to the district in mid-May. Applications can be found online and are due back by September 18, 2016. She provided handouts describing the requirements and the process to apply.

2. Carey Anne Bomensatt spoke about issues her son was having on the bus. She stated her son was convinced by another student to show/reveal his genitalia. She spoke about a bus going around a blind curve with no lights and no safety bar. She asked that the driver be released from Byram Bus. Today she picked up her son from the bus and he stated his request to use the bathroom was ignored by a substitute PE teacher and he urinated on himself which caused ridicule on the bus. She also spoke about the Policy on the universal sign to cross the street each time. She asked that the district should implement rules for PTO's on Facebook. She commented that she will soon contact Mr. Holland. Mr. Tobin said he will communicate with appropriate personnel.

   Closed at 8:39 pm

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report February 8, 2016

PP 138-16 Leaves of Absence
PP 139-16 Reappointment
PP 140-16 Appointments
PP 141-16 New Substitute Staff
PP 142-16 Amend Motion for Teacher Assistant (PP 76-16 approved 9.28.2015)
PP 143-16 Staff to Perform as Pit Musicians
PP 144-16 Volunteer Advisor for the 2015-2016 School Year
PP 145-16 Additional Elementary Special Education Teacher of Students with Disabilities
PP 146-16 New and Revised Policies and Regulations for Second Reading
PP 147-16 New and Revised Policies and Regulations for First Reading
PP 148-16 Resignations
PP 149-16 Approval of Coaches

On motion by Mr. McKernan, seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 138-16 through PP 149-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. PP 138-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the leaves of absence:

Name	Position/School	Effective Date
Badaan, Courtney	Elementary Teacher – Helen Morgan School	Extending leave of absence through the end of the school year and intends on returning on 9/1/16
Greco, Meghan	Special Education Teacher	Revised Effective date to begin 2/18/16 through 5/20/16 (FMLA and NJFLA). Mrs. Greco intends on using 15 sick days and the remainder of the leave is unpaid. Mrs. Greco plans on returning to work on 5/23/16 was originally approved 9/28/16 BOE meeting (PP60-16)
Marthens, Kimber	Elementary Teacher- Alpine Elementary School	Beginning on or about 9/1/16, unpaid leave of absence and returning 9/1/17
Stauss, Melissa	Media Specialist- Middle School	Extended unpaid leave of absence through 4/15/16 and returning on 4/18/16 originally Approved at the 9/28/16 BOE meeting (PP60-16)
Tiseo, Rhonda	Special Ed. Teacher – Alpine Elementary School	Beginning on or about 5/9/16, unpaid leave of absence (FMLA) and returning 9/1/16

RESOLUTION NO. PP 139-16 REAPPOINTMENT

RESOLVED that the Board of Education approves the following reappointment:

Name	Position	Replaces	School	Eff. Date	Salary
Thompson, Katrina	12 month Secretary	P. Castiglia	High School	7/1/16-6/30/17	Step 2 of 12 month SEA Secretarial Guide - $32,030 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 140-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Adamietz, Sandra	Leave of Absence Replacement – Media Specialist	M. Stauss	High School	Extended through 4/15/16	BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)
2	Romano,Michael	Leave of Absence Replacement – Special Education Teacher	M. Greco	High School	Revised effective date 2/18/16 was approved at the January 25, 2016 BOE meeting (PP127-16) through date TBD	BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)
3	Siipola, Deborah	Leave of Absence Replacement – Elementary Teacher	C. Badaan	Helen Morgan School	Extended through the last day of the school year	BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)
4	White, Julie	Leave of Absence Replacement – Special Education Teacher	T. Gleason	Middle School	Effective 3/22/16 through the last day of school	BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 141-16 NEW SUBSTITUTE STAFF

Resolved that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, and Substitutes Secretaries for the 2015-2016 school year:

Substitute Teachers

Bagordo, Georgina	Substitute Certificate expires 7/1/2021
Conway, Brendan	CE Health/Physical Education
Costello, Robert	Cert - Teacher of Social Studies
Gruswitz, Andrew	Cert - Elementary
Kruger, Jennifer* (1/25/16 first name correction)	CE Elementary K-6
Reedy, Laraine	Cert Elementary/Teacher of English

Tomlin, Lori	Substitute Certificate expires 7/1/2021

Substitute Aides

Bagordo, Georgina	Dottinger, Jennifer
Bakker, Michelle	Gruswitz, Andrew

Substitute Secretaries

Bakker, Michelle	Dottinger, Jennifer

RESOLUTION NO. PP 142-16 AMEND MOTION FOR TEACHER ASSISTANT (PP 76-16 Approved 9/28/2015)

RESOLVED Board of Education amends Resolution No. PP 76-16 previously approved on September 28, 2015 with the correct student number. (One-One Teacher Assistant for after school activities as per State mandated IEP for corrected student #407560. Teacher Assistant to be paid upon submission of timesheets.) **Resolved** that the Board of Education approves the appointment for the following:

#	Name	Rate of Pay	# of hours	# of days per week	Student #
1	Angela Risoli	Hourly rate	2:45 – 4:30	2 afternoon per week	407560 previously approved with wrong student number

RESOLUTION NO. PP 143-16 STAFF TO PERFORM AS PIT MUSICIANS

RESOLVED that the Board of Education approves the following staff to perform as PIT Musicians at a rate of $450 in the 2016 Spring Musical at Sparta High School.

Name	Position	Salary
Angderson, Chryselle	PIT Musician	$450
Arnold, Christian	PIT Musician	$450
Bach, Loni	PIT Musician	$450
Boehm, Kevin	PIT Musician	$450
Gallo, Phil	PIT Musician	$450
Kimon, Cindy	PIT Musician	$450
Lopez, Laura	PIT Musician	$450
Lucas, Paige	PIT Musician	$450
Imhoff, Dave	PIT Musician	$450
Matthes, Jared	PIT Musician	$450
Moroney, John	PIT Musician	$450
Robinson, James	PIT Musician	$450
Taylor, Max	PIT Musician	$450

RESOLUTION NO. PP 144-16 VOLUNTEER ADVISOR FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following Advisor for the 2015-2016 school year.

Name	Position	Salary
Reese, Catherine	Volunteer Co-Advisor, Pass It Along	Volunteer

RESOLUTION NO. PP 145-16 ADDITIONAL ELEMENTARY SPECIAL EDUCATION TEACHER OF STUDENTS WITH DISABILITIES

RESOLVED that the Board of Education approves an additional Elementary Special Education Teacher of Student with Disabilities for One to One Home Instruction for student #509366, 22.5 hours a week effective immediately through the end of the 2015-16 school year.

RESOLUTION NO. PP 146-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy # 7101	Educational Adequacy of Capital Projects (Revised)
Policy # 7102	Site Selection and Acquisition (Revised)
Policy # 7130	School closing (Revised)
Reg. # 7300.2	Disposition of Real Property (Revised)
Policy # 7433	Hazardous Substances (Revised)

RESOLUTION NO. PP 147-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 2468	Independent Educational Evaluations (Revised)
Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 5351	Pupil Violence Prevention and Response (New)
Policy & Reg. # 7421	Indoor Air Quality Standards (New)
Policy # 8210	School Year (Revised)
Reg. # 8310	Public Records (Revised)
Policy # 8311	Managing Electronic Email (New)
Policy # 8335	Family Educational Rights and Privacy Act (New)
Policy # 8431	Preparedness for Toxic Hazard (Revised)
Policy # 8453	HIV/AIDS (Revised)
Reg. # 8467	Weapons (M) (Revised)
Policy # 8500	Food Services (New)
Policy # 8613	Waiver of Student Transportation (New)
Policy # 8635	Student Transportation Vehicles and School Buses (New)
Reg. # 8690	Monitoring Devices on School Vehicles (New)
Policy # 8740	Bonding (Revised)
Policy # 8750	Employee Indemnification (New)
Policy # 8760	Student Accident Insurance (Revised)
Policy # 8770	School Board Insurance Group (New)
Policy # 8810	Religious Holidays (Revised)

RESOLUTION NO. PP 148-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position/School	Effective Date
Bartling, Nancy	Teacher Assistant (High School)	Eff. 6/30/16 - for retirement purposes, 7/1/16 Mrs. Bartling is retiring after serving the district for 17 years

Swank, Christopher	Supervisor of Building and Grounds	Eff. 4/15/16 (last day)

RESOLUTION NO. PP 149-16 APPROVAL OF COACHES

RESOLVED that the Board of Education approves the following coaches:

Name	Position	Salary
Shanna Behrje	Athletic Trainer	(Step 4/Longevity 7)
Brian Brennan	Boys Lacrosse Assistant	(Step 4/Longevity 12)
Celia Kate Brennan	Girls Lacrosse Head	(Step 4/Longevity 11)
Gerald Carter	Golf Head	(Step 4/Longevity 16)
Tim Connors	Softball Assistant	(Step 4/Longevity 8)
Lynn D'Amelio	Softball Assistant	(Step 4/Longevity 7)
Rich Heckman	Girls Track Head	(Step 4/Longevity 37)
Ryan Lollgen	Boys Tennis ½ Assistant	(Step 3/Longevity 2)
Tony Lombardo	Boys Track Head	(Step 2/Longevity 2)
Frank Marchiano	Baseball Assistant	(Step 4/Longevity 16)
Amber Mauriello	Girls Lacrosse Assistant	(Step 4/Longevity 3)
Patrick McCarney	Boys Tack Assistant	(Step 2/Longevity 2)
Tyler Meth	Boys Lacrosse Head	(Step 3/Longevity 2)
Brendian Moriarity	Boys Tennis ½ Assistant	(Step 4/Longevity 4)
Richard Poots	Softball Head	(Step 4/Longevity 16)
Hank Reese	Baseball Assistant	(Step 4/Longevity 4)
Elizabeth Schaeffer	Girls Track Assistant	(Step 2/Longevity 1)
Sam Slobodzian	Baseball Head	(Step 4/Longevity 24)
Catie Viegas	Girls Lacrosse Assistant	(Step 2/Longevity 1)
Josh Warnke	Boys Lacrosse Assistant	(Step 4/Longevity 5)
Mike Wille	Boys Tennis Head	(Step 4/Longevity 4)

Attached are the enrollment and suspension reports for the month of January 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report February 8, 2016

CIS 69-16 Professional Development – Raritan Valley Community College Science Education Institute
CIS 70-16 Professional Development School (PDS) Collaboration with Centenary College
CIS 71-16 Sparta Education Foundation Grants
CIS 72-16 Field Trips
CIS 73-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 74-16 Travel Reimbursement for Coaches and Student

On motion by Mrs. Beebe, seconded by Mr. McKernan and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 69-16 through CIS 74-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. CIS 69-16 PROFESSIONAL DEVELOPMENT – RARITAN VALLEY COMMUNITY COLLEGE SCIENCE EDUCATION INSTITUTE

RESOLVED that the Board of Education approves Raritan Valley Community College Science Education Institute as a professional development vendor for the 2015-16 school year for the following workshops/program:

Engaging in Argument from Evidence (Gr 6-12 teachers)
Workshops: October 12, 2015; December 17, 2015
Total Fee: $6,200.00

Next Generation Science Standards District Partnership Program (NGSS)
RVCC workshops: October 22, 2015; December 10, 2015; January 27, 2016
School Visits: November 16, 2015; January 15, 2016; TBD
RVCC Fee: $1,000.00
Stacey VanderVeen, NGSS PD (site visits): $1,750.00

RESOLUTION NO. CIS 70-16 PROFESSIONAL DEVELOPMENT SCHOOL (PDS) COLLABORATION WITH CENTENARY COLLEGE

RESOLVED that the Board of Education approves to continue the Professional Development School (PDS) collaborative partnership between Sparta Township Public Schools and Centenary College through June 30, 2016.

RESOLUTION NO. CIS 71-16 SPARTA EDUCATION FOUNDATION GRANTS

RESOLVED that the Board of Education approves the following grants from the Sparta Education Foundation:

	Amount	School	Purpose
1	$51,338.64	Sparta High School D. Kopp/L. LaCarrubba-Gomez	Chromebooks for Six Classrooms and Carts for English Department
2	$ 4,023.00	Helen Morgan School C. Pitzer	Document Cameras

3	$ 1,199.99	Helen Morgan School D. Layman	Sphero Robotic Balls 2.0 Education Pack for Gifted and Talented Program

RESOLUTION NO. CIS 72-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
3/14/16	SHS Guidance	Monmouth University, West Long Branch, NJ Future Educators Assoc. Convention	K. Dalton D. Kopp, J. Valleau	Budget
3/15/16	SHS English, Music, Art Depts.	Sussex County Community College, Newton, NJ Teen Arts Festival	P. Sclafani L. Bach, L. Lopez, V. Reed, C. Graham, C. O'Brien-Mase, A. Lopez, J. Barker, R. Cutillo, J. Kucher-Csatlos, K. Savasta	Budget
3/15/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
3/16/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
3/17/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
3/18/16	SHS Academic Bowl Team	Wallkill Valley HS, Hamburg, NJ 2016 SCIL Academic Bowl Competition	R. Lollgen	Budget
4/20/16	SMS Gr 8 Spanish	Park Performing Arts Center, Union City, NJ To expose students to various dances of Latin American culture	E. Gordon P. Piccolo	Parent
4/20/16	SHS Blues Inc! and Blues Sanction Jazz Bands	North Warren Regional HS, Blairstown, NJ Music Performance/Competition-Jazz Festival	D. Gianuzzi, A. Lopez	Budget
4/29/16	SHS Blues Inc! Jazz Band	West Milford HS, West Milford, NJ Music Performance/Competition-Jazz Festival	A. Lopez	Budget
TBA-5/10/16	SMS Special Education Life Skills	SHS Life Skills/Transition to Gr9	A. Bowness, G. Maffia K. Carter, J. Somma, P. Jackson, A. Galgano, G. Maffia, A. Bowness	Budget
5/24/16	SHS STEM Medical Biology	Liberty Science Center Jersey City, NJ Live Kidney Transplant Surgery	S. Pisano K Scognamiglio, M. Wilson, D. Miller	Parent
6/7/16	MAS Gr 3	Waterloo Village Lenape Village, Stanhope, NJ Hands-on experience in a Lenape Village	S. Smith S. Smith, S. Nademus, S. Sullivan, B. Reigstad	Parent
6/9/16	MAS Gr 3	Waterloo Village Lenape Village, Stanhope, NJ Hands-on experience in a Lenape Village	S. Smith K. Bambara, G. Verhalen, C. Weir, S. Delpome, B. Lukich, J. Parlapiano	Parent

RESOLUTION NO. CIS 73-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 74-16 TRAVEL REIMBURSEMENT FOR COACHES AND STUDENT

RESOLVED that the Board of Education approves the travel reimbursement for mileage, hotel and meals for three Wrestling Coaches and hotel and meals for one student to attend the NJ State Wrestling Championships in Atlantic City, NJ March 3, 4, 5, & 6, 2016, if a Sparta High School student qualifies for the event. The total not to exceed $1,762.58.

Coach 1	153 miles x 2 = 306 x .31 = 2 rooms x 3 nights @ $97 = Meals 4 days	$94.86 $582.00 $224.00 =	(1 room is for student) $900.86
Coach 2	153 miles x 2 = 306 x .31 = Meals 4 days	$94.86 $224.00 =	$318.86
Coach 3	153 miles x 2 = 306 x .31 = Meals 4 days	$94.86 $224.00 =	$318.86
Student	Meals 4 days	$224.00 =	$224.00
	Total not to exceed		$1,762.58

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of February 11, 2016

FIN 77-16	Vendor Payments
FIN 78-16	Financial Reports/Monthly Certification for January 2016
FIN 79-16	Transfers January 2016
FIN 80-16	Donations
FIN 81-16	Amendment to FY 2016 IDEA Entitlement
FIN 82-16	Amendment to FY 2016 NCLB Entitlement

On motion by Mrs. Beebe, seconded by Mrs. Anderson and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 77-16 through FIN 82-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 77-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated January 26, 2016 through February 22, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$249,139.82
Fund 11	General Expense	4,448,247.15
Fund 12	Capital Outlay	21,254.00
Fund 20	Special Revenue	136,508.91
Fund 30	HS Capital Projects	1,989.00
Fund 40	Debt Service	2,990,525.00
Fund 50	Cafeteria	2,701.33
	Total:	$7,850,365.21

RESOLUTION NO. FIN 78-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR JANUARY 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for January 31, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of January 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of January 31, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 79-16 TRANSFERS JANUARY 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period January 1, 2016 through January 31, 2016.

RESOLUTION NO. FIN 80-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	ITEM/POSITION/PURPOSE	RECEIPIENT	AMOUNT
Omneity Health Care, LLC	Spring Musical	SMS – Drama Club	$500
Lakeland Bank and Eastern Propane Corporation	For the purpose of purchasing an electronic scoreboard for SHS to include both corporate names on the scoreboard	Sparta High School	Not to exceed $10,000 (quotes being obtained)
Target – Take Charge of Education	1% of Community Purchases	Sparta High School	$343.86

RESOLUTION NO. FIN 81-16 AMENDMENT TO FY 2016 IDEA ENTITLEMENT

RESOLVED that the Board of Education approves the amendment to the fiscal year 2016 IDEA Grant to include the IDEA 2015 carryover funds in the amount of $230,797 inclusive of $46,220 moving from nonpublic to public as follows:

	BASIC	PRESCHOOL	TOTAL
Sparta	$62,024	$1,998	$64,022
Nonpublic	$166,169	$606	$166,775
Total	**$228,193**	**$2,604**	**$230,797**

RESOLUTION NO. FIN 82-16 AMENDMENT TO FY 2016 NCLB ENTITLEMENT

RESOLVED that the Board of Education approves the amendment to the fiscal year 2016 NCLB Grant to include the NCLB 2015 carry-over funds in the amount of $39,535 as follows:

	Title I	Title IIA	Title III	Total
Sparta	$ 9,818	$18,380	$2,215	$30,413
NonPublic	$0	$ 7,398	$1,724	$9,122
Total	$ 9,818	$25,778	$3,939	$39,535

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of February 11, 2016

OPS 38-16 Disposals
OPS 39-16 2016 – 2017 School Calendar
OPS 40-16 MAS Interior Door Replacements

On motion by Mr. Surdoval, seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Items OPS 38-16 through OPS 40-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. OPS 38-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following item:

School	Description	Quantity	Tag/Serial/ISBN #
SMS	Hearing Test Machine	1	006356

RESOLUTION NO. OPS 39-16 2016 – 2017 SCHOOL CALENDAR

RESOLVED that the Board of Education approves the 2016-2017 school calendar, attached.

RESOLUTION NO. OPS 40-16 - **MAS INTERIOR DOOR REPLACMENTS**

RESOLVED that the Board of Education approves Layton Valley Construction of Sandyston, New Jersey, to replace three (3) sets of interior auditorium and one (1) set of interior cafeteria double doors in the Mohawk Avenue School at a cost not to exceed $25,000.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA: None

NEW BUSINESS: None

PUBLIC PARTICIPATION #2: Opened at 8:48 pm

None

FOR THE GOOD OF THE ORDER:

1. Mr. Surdoval said he was thankful for the Sparta Education Foundation and mentioned the Helen Morgan concert on March 19, 2016.
2. Mrs. Curcio mentioned the editorial in Sunday's newspaper regarding the Wallkill Valley High School Home Economics Dept. program and said it was outstanding.
3. Mrs. Scott said she is very grateful for the Sparta Education Foundation.
4. Mr. McKernan said the Sparta Education Foundation is doing a great job. He spoke about the Box Tops for Education and that a Honeywell went out regarding the boat contest and mentioned the Middle School TREPS is scheduled for Wednesday.

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; **WHEREAS**, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Legal:** Student Disciplinary Hearing and **Negotiations:** Provide update on Sparta Education Association, Sparta Supervisors Association, Sparta Bus Drivers and Custodians, Maintenance and Groundsmen Local #2294 Unsettled Bargaining Agreements which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on February 22, 2016 @ 8:51. The Board will reconvene in public session at the conclusion of the Executive Session and action may be taken.

On a motion by Mr. McKernan, seconded by Mr. Surdoval and unanimously carried by voice vote of the members present the Board of Education began closed session at 8:51 pm.

Mrs. Curcio left the meeting at 10:26 pm

Mrs. Beebe left the meeting at 10:26 pm

CLOSED EXECUTIVE SESSION

On a motion by Mr. McKernan, seconded by Mr. Surdoval and unanimously carried by voice vote of the members present, the Board of Education closed Executive Session and adjourned the Public meeting at 11:23 pm.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JUNE 6, 2016
SPECIAL MEETING MINUTES, 7:00 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 7:06 pm

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on May 31, 2016 to the Sparta Independent and June 1, 2016 to the New Jersey Herald, TAPintoSparta and to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mr. Jack Surdoval
Mrs. Karen Scott

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Melva Cummings
Mrs. Linda Curcio
Mr. Todd Muth

PLEDGE OF ALLEGIANCE: Led by Board President Karen Scott

PUBLIC PARTICIPATION: Opened at 7:08 pm

1. Jamie Corter, future Drama Club President at the High School spoke about the Drama Club being cut.
2. Jamie Lowenstein who graduated in 2015 advocated for the Drama Club and the annual production.
3. Claire Riley spoke on behalf of Hailey Barna High School graduate who was not able to attend as she is attending Hofstra University. Claire stated that Hailey is an advocate for the Drama Club.
4. Amiee Buchanan, Miss Sparta/Miss Sussex County, and a graduate of Sparta High School, advocated for the Drama Club.
5. Keith Salmeri, a 2009 graduate, advocated for the Drama Club.
6. Will Maloney, a junior at Sparta High School, advocated for the Drama Club stating it helps a lot of kids with building social skills.

7. Ellen Maloney, a parent of a Drama student, stated the Drama Club was a great experience for her son and how it brought him out of his shell.
8. Julia Miller, a sophomore and future Treasurer of the Drama Club, advocated for the Drama Club and provided art statistics on importance.
9. Jean Riley, parent of Claire Riley, advocated for the Drama Club and doesn't want to see this opportunity taken away from students.
10. Dr. Leoda, parent of an 8th grade student, advocated for the Drama Club.
11. Jamie Corter made a closing statement asking that the Board reconsider cutting the Drama Club from the budget.

Mr. Tobin stated he will meet with the Administration prior to the June 27th Regular meeting and ask for a report on the rationale for the decision. He will then share the decision if necessary.

PERSONNEL & POLICY – *Melva Cummings, Chair*

PP 217-16 Appointment
PP 218-16 Staff Member to Attend IEP Meeting and Provide ESY Instruction
PP 219-16 Rescind Summer Employment
PP 220-16 Amend Start Date for Summer Maintenance/Custodian
PP 221-16 SEA Collective Negotiation Agreement 7/1/15 – 6/30/18
PP 222-16 AFSCME, Council 52, Local 2294, Bus Drivers and Attendants Collective Negotiation Agreement 9/1/14 – 6/30/17

On motion by Mr. McKernan, seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 217-16 through PP 222-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

Mr. McKernan thanked the Negotiations Committee.

RESOLUTION NO. PP 217-16 APPOINTMENT

RESOLVED that the Board of Education approves the following appointment:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Hutnick, Jessica	Special Education Teacher	New Position	Home Instructor	9/1/16-6/30/17	64% of MA, Step 7 - $43,083.52 (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 218-16 STAFF MEMBER TO ATTEND IEP MEETING AND PROVIDE ESY INSTRUCTION

RESOLVED that the Board of Education approves Jessica Hutnick to attend IEP meeting (student ID 509366) on June 14, 2016 and to provide extended school year instruction in July and August 2016 as deemed necessary based on the outcome of IEP meeting being compensated at her hourly rate upon submission of timesheet for both IEP meeting and home instruction. (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 219-16 RESCIND SUMMER EMPLOYMENT

RESOLVED that the Board of Education approves to rescind summer employment for James May, as part of the custodial/maintenance crew, previously approved May 23, 2016 (PP 202-16).

RESOLUTION NO. PP 220-16 AMEND START DATE FOR SUMMER MAINTENANCE/CUSTODIAN

RESOLVED that the Board of Education approves an amended start date for Matthew Warhol effective June 7, 2016. This was previously approved May 23, 2016, Resolution No. PP 202-16 with a start date of June 15, 2016.

RESOLUTION NO. PP 221-16 **SEA COLLECTIVE NEGOTIATION AGREEMENT 7/1/15 – 6/30/18**

RESOLVED that the Board of Education approves the Employment Contract (Agreement) between the Sparta Education Association and the Sparta Board of Education, effective July 1, 2015 through June 30, 2018.

RESOLUTION NO. PP 222-16 **AFSCME, Council 52, Local 2294, Bus Drivers and Attendants Collective Negotiation Agreement 9/1/14 – 6/30/17**

RESOLVED that the Board of Education approves the Employment Contract (Agreement) between the AFSCME, Council 52, Local 2294, Bus Drivers and Attendants and the Sparta Board of Education, effective September 1, 2014 through June 30, 2017.

FINANCE – *Jack Surodval, Chair*

FIN 117-16 Certify Successful Completion of Superintendent Merit Goals 2015-2016

On motion by Mrs. McEvoy, seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Item FIN 117-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 117-16 CERTIFY SUCCESSFUL COMPLETION OF SUPERINTENDENT MERIT GOALS 2015-2016

RESOLVED that the Board of Education certifies the successful completion of the identified 2015-2016 superintendent merit goals and submission to Executive County Superintendent for approval of payment:

GOAL	TYPE	PERCENT OF MERIT PAY	COMPENSATION
To improve effective communication and trust between the Superintendent, BOE and school community by providing accurate and ongoing district information.	Quantitative	3.33%	$5,577.75
To provide a standards-based, comprehensive, fully articulated curriculum and academic program within our new Full Day Kindergarten program.	Quantitative	3.33%	$5,577.75
To Increase the utilization of district provided technology in the form of Google Apps for Educators (GAFE).	Quantitative	3.33%	$5,577.75
To do a comprehensive district analysis and review of our current Special Education Services Department in-district and out-of-district student services / programming.	Qualitative	2.50%	$4,187.50
To provide a positive and safe learning environment conducive to optimum learning.	Qualitative	2.50%	$4,187.50

OPERATIONS – *Jack Surdoval, Chair*

OPS 57-16 2016 Ford F350 Maintenance Truck

On motion by Mrs. McEvoy, seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Item OPS 57-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Absent	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO OPS 57-16 2016 FORD F350 MAINTENANCE TRUCK

RESOLVED that the Board of Education approves the budgeted purchase of a 2016 Ford F350 Regular Cab Chassis Cab truck with 8 ½ ft. plow and 2-3 yard dump body for a purchase price of $41,229.00 from Cherry Hill Winner Ford utilizing State of New Jersey Contract A88758, T2101.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

None

NEW BUSINESS:

None

PUBLIC PARTICIPATION #2: Opened at 7:37 pm

None

FOR THE GOOD OF THE ORDER:

Mr. Tobin stated that this may be Mr. McKernan's last meeting and wished him the best of luck and thanked him for his service.

Mrs. Anderson thanked the students for their thoughts and that she attended the Monogram and Top 10 Dinners.

Mrs. McEvoy attended the Top 10 Dinner and Jazz Night and stated it was an unbelievable and spectacular event. She also thanked the students who spoke this evening in support of the Drama Club.

Mrs. Scott also thanked the students and stated how impressed she was with how they articulated their thoughts. Mrs. Scott attended the Top 10 Dinner along with the Middle School Strings Concert and said it was phenomenal.

Mr. Surdoval attended the Top 10 Dinner and said it was exceptional. He also thanked the students for their view points.

Mr. McKernan spoke about the Middle School taking 2nd place by 1 point. He attended the Middle School Orchestra concert and thanked the students for tonight's thoughts.

MOTION TO ENTER CLOSED SESSION: Not required

A motion was presented by Mr. McKernan, and seconded by Mrs. McEvoy, to adjourn the meeting at 7:42 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
MARCH 14, 2016
REGULAR MEETING MINUTES, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 7:36 pm

On a motion by Mr. Muth, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education opened the public meeting at 7:36 pm.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Melva Cummings
Mrs. Linda Curcio
Mrs. Kelly McEvoy
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mr. Douglas McKernan

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

DISTRICT RECOGNITION:
- Mrs. Scott extended condolences to the family of Gunter Frauenpreis former Board member who passed away March 4th.

PRESENTATIONS:
- Special Services Highlights – Mrs. Danielle Hamblin - Postponed
- BOE Goals – Dr. Daniel Johnson presented an update on the District and Board Goals and provided handouts on both. Mr. Tobin commented on the 5 Year Strategic Plan and that it's updated annually.

- Budget Presentation – Mrs. Barbara Decker, Mr. Dennis Tobin & Dr. Daniel Johnson presented the 2016-2017 proposed budget.

APPROVAL OF MINUTES:
On a motion by Mrs. McEvoy, seconded by Mr. Muth and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

February 22, 2016 - Regular Meeting Minutes
February 22, 2016 – Executive Session Minutes

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Abstain	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT

- OPRA: There were _0__ OPRA requests totaling **__0__** hours and **__0__** minutes and legal fees for OPRA assistance for the month ending January 2016 were **$0.**
- Solar Project – Mr. Tobin gave an update on the solar project stating they are waiting on a determination on the High School roof. Soil test is complete at the Middle School and we are now in the permit process. He stated our attorney is working to resolve the JCP&L interconnection agreement.
- Alpine School & Mohawk Avenue School – Mr. Tobin provided an update on the February 15th pipe break in the annex portion of the Alpine School. He said the repairs are in three stages first being remediation, second testing and the third is to rebuild. The repairs are currently in stage three of the process and students should be returning to the classrooms early next week. Repairs from the February 16th pipe break at the Mohawk Avenue School are almost complete.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of March 2016.

On a motion by Mr. Surdoval, seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved the attached HIB report for the month of March 2016 with 3 HIB incidents reported.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

COMMUNICATIONS:

- Mr. Tobin reported on the Alpine School staffing inquiry by a parent regarding Kindergarten program staffing and school administration's response.

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott
Sparta Education Foundation	Mrs. Kylen Anderson stated the SEF has donated approximately $600k in grants since 2006. They have two upcoming events scheduled the NJ Devils game on March 25th and the Dragon Board Race on May 15th. More information can be found on the school's website under Sparta Ed Foundation.
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

Mrs. Beebe made a statement that the Board does not have a say in the preparation of the budget and they are only to vote yes or no.

Budget discussions occurred at Committee level and Board members have a say throughout the process.

Mr. Tobin responded that when changes are made to the budget the Board does have an influence.

Mr. Surdoval responded the Board does have influence on the budget and when changes are made; particularly the Finance and Operations Committee.

Mrs. McEvoy also responded that Board members are informed throughout budget process and have influence on process.

PUBLIC PARTICIPATION #1: Opened at 8:49 pm

1) Sue Sawey, SEA President spoke about their unsettled contract. She said teachers are angry and frustrated and feels the Board is stalling and unprepared. Sparta is the only district in Sussex County that is unsettled.
2) Sean Schoch thanked the Board for the opportunity to speak as the student body president. He spoke about how the students are affected by the teacher's unsettled contract, the music program, the High School Social Studies position and how Sparta is one of the best schools and that it's not good to be letting staff go.
3) Spencer Winberry spoke about his concerns with letting the High School Social Studies Teacher go.
4) Will McKenna spoke in support of the Social Studies teacher and that she had met and exceeded expectations. He used a "Jenga" piece as an example to show how she is an integral part of learning.
5) Lenore Distefano said teachers should get what they ask for. She questioned if student enrollment goes down then why doesn't the transportation costs go down?
6) Jamie Reading spoke in support of the Orchestra teacher and asked why we are the only district in Sussex County without a contract?
7) Liam Armstrong thanked the Board for the time to "chat" and spoke about the Model UN Club and support of Social Studies teacher.
8) Brian Stites a 5th grade parent said his daughter plays strings and that the general music teacher cannot teach strings. The current strings teacher is irreplaceable.
9) Jennifer Grana spoke about PARCC testing and is refusing the testing due to a personal experience with son. She fundamentally disagrees with the testing and asks the Board to consider a refusal policy.
10) Stephanie Leatocus a senior at Princeton and former Sparta High School graduate asked that the Board do not change the strings program.

11) Jack MGovern, student at Sparta High School stated he supports the music program.
12) Elizabeth Apaluccio supports the strings program.
13) Adam Bodofsky parent, tax payer and music editor supports the strings program.
14) Conner Dick stated he supports the music program.
15) Sheila Wood stated she supports the music program. She also thanked the MRC librarian for her support.
16) Harry Margalotti spoke in support of the music program for his sister who is an Orchestra student at Cornell University and unable to attend meeting.
17) Sherry Heller spoke in support of the strings program and that there are only two districts in Sussex County that have this program.
18) Steven Sullivan spoke in support of the music program.
19) Gina Muth spoke in support of the strings program.
20) Eileen Huhn spoke in support of the music program.
21) Elizabeth DeFelice spoke in support of the music program
22) Grace Ward spoke in support of the music program along with fellow student Fernando who created a poster to show his support.
23) Loretta Sargent spoke in support of the music program and the Mandarin Chinese program.
24) Steven Invalevich spoke in support of the music program.
25) Janelle Daly stated the music program is a strong program.
26) Michelle Rivielle who is a parent stated she has triplet boys in 8th grade and supports the Chinese program and would appreciate communication regarding options about World Language in High School.
27) Joseph Keulig thanked the Board for the use of facilities at the High School for the Symphony practice and concerts. He showed his support for the strings teacher and questioned what will happen to the strings program.
28) Georgia Perasco spoke in support of the strings program.
29) Buddy Al-Azdi asked that the Board preserve the strings teacher.
30) Heather, a student, spoke in support of the music program.
31) Righta Madearous spoke in support of the music and Chinese program.
32) Ali Tiali spoke in support of music program.
33) Anette Turner spoke in support of the strings program.
34) Emily Gobb spoke in support of the strings program.
35) Amanda Pegger spoke in support of the music program.
36) Alex Pegger spoke in support of the music program and said the Chinese program was weak because it had a weak foundation.
37) Carey Anne Bomensatt spoke in support of the Chinese program and discussed a proper foundation for reading and math. She asked how the full day Kindergarten program will be sustained and asked if the 5 year plan was working or not. Mr. Tobin commented banked cap was used to support the full day Kindergarten.
38) Tammy Mongon spoke in support of the music program and said it is amazing. She asked for a reworking of the budget to include strings and be a hero and find a way to support strings.

Closed at 10:50 pm

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report March 7, 2016

PP 150-16 Amend Motion Overload Stipend – (PP 134-16)
PP 151-16 Amend Motion Leave of Absence – (PP 140-16)
PP 152-16 Amend Motion Co-Curricular Stipend – (PP 42-16)
PP 153-16 Resignations
PP 154-16 Leaves of Absence
PP 155-16 Appointment
PP 156-16 New Substitute Staff
PP 157-16 Scholar Athlete Banquet
PP 158-16 Guest Jazz Band Musical Clinician
PP 159-16 New and Revised Policies and Regulations for Second Reading
PP 160-16 New and Revised Policies and Regulations for First Reading
PP 161-16 Termination

On motion by Mrs. Curcio, seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 150-16 through PP 161-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. PP 150-16 AMEND MOTION OVERLOAD STIPEND – (PP 134-16)

RESOLVED that the Board of Education approves the following motion previously approved 1/25/16 (PP 134-16) with revised dates:

The following high school math teachers are to receive overload stipends according to Article IX (Teacher Workload) of the negotiated contract agreement between the Sparta Board of Education and the Sparta Education Association at a per diem rate of the overload amount beginning February 9, 2016 – May 26, 2016 (Kasa) (was originally approved at the 1/25/16 BOE meeting for March 14, 2016 – June 26, 2016) PP134-16:

Teacher	Assignment	Per Diem Amount
Bayliss, Andrew	Honors Calculus (Rm. 321)	$58.94
Hall, Derek	Academic Algebra 1 (Rm. 315)	$58.94
Shatzel ,Cynthia	Academic Algebra 1 (Rm. 321)	$58.94
Walsh, Michael	Pre-Calculus (Rm. 321)	$58.94
Wisniewski, April	Honors Calculus (Rm. 315)	$58.94

RESOLUTION NO. PP 151-16 AMEND MOTION LEAVE OF ABSENCE – (PP 140-16)

RESOLVED that the Board of Education approves the following motion previously approved 2/22/16 (PP 140-16) with revised date:

#	Name	Position	Replaces	School	Eff. Date	Salary
	Adamietz, Sandra	Leave of Absence Replacement – Media Specialist	M. Stauss	Middle School (was originally approved at the 2/22/16 BOE meeting PP 140-16 at the High School)	Extended through 4/15/16	BA, Step 1 - $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 152-16 AMEND MOTION CO-CURRICULAR STIPEND – (PP 42-16)

RESOLVED that the Board of Education approves the following motion previously approved 8-24-15 (PP 42-16) to reflect shared position:

Name	Position	Salary
Tobin, Michael	Spring Intramurals	$993.50
Wille, Catherine	Spring Intramurals	$993.50

RESOLUTION NO. PP 153-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Effective Date
DeGasperis, Becky	Special Education Teacher	High School	Eff. 6/30/16 - for retirement purposes, 7/1/16. Ms. DeGaperis is retiring after serving the district for 25 years
Gueci, Robyn	Teach Assistant (Classroom)	Alpine Elementary School	Eff. 3/11/16 (last day)
Milligan, Michael	Social Studies Teacher	Middle School	Eff. 6/30/16 - for retirement purposes, 7/1/16. Mr. Milligan is retiring after serving the district for 26 years

RESOLUTION NO. PP 154-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Name	Position/School	Effective Date
Kasa, Laura	Math Teacher – High School	Beginning on or about 2/29/16 and returning 5/26/16, using 12 sick days with the remainder of leave unpaid FMLA
Hoffman, Dawn	Language Arts – Middle School	Extending end date to 5/27/16. Was previously approved for 4/29/16 at the 10/26/15 BOE meeting (PP 100-16) (FMLA and NJFLA)

RESOLUTION NO. PP 155-16 APPOINTMENT

RESOLVED that the Board of Education approves the following appointment:

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Fredricksen, Dianne	Teacher Assistant (Classroom)-Leave of Absence Replacement	E. Huettenmoser	Middle School	3/2/16 until the medical release of E. Huettenmoser	35 hours @ $12.72 per hour to be paid upon submission of timesheets to be adjusted upon contract negotiations
2	Ackley, George	Leave of Absence Replacement – Language Arts Teacher	D. Hoffman	Middle School	Extended date to 5/27/16. Was previously approved through 5/1/16 at the 12/14/15 BOE meeting (PP 119-16)	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 156-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, and Substitute Secretary for the 2015-2016 school year:

Substitute Teachers

Bickar, Jennifer	CE Pre-K – Grade 3
DeVasto, Robert	Substitute Certificate expires 7/1/2021
Gonnelli, Michele	Substitute Certificate expires 7/1/2021
Willwerth, Ellen	Substitute Certificate expires 7/1/2020

Substitute Aides

Gonnelli, Michele	Kim, Sung-Yeon

Substitute Secretary

Knapp, Julie	

RESOLUTION NO. PP 157-16 SCHOLAR ATHLETE BANQUET

RESOLVED that the Board of Education approves for the following staff members to attend the Pass It Along Scholar Athlete Banquet on April 7, 2016 at Perona Farms at a cost of $75 per person plus $375 for a half page advertisement honoring our scholar athlete for a total cost of $675.

Ferraro, Janet	Shea, Patrick
Pisano, Sarah	Tobin, Dennis

RESOLUTION NO. PP 158-16 GUEST JAZZ BAND MUSICAL CLINICIAN

RESOLVED that the Board of Education approves the following guest Jazz Band musical clinician:

Name	Position	Salary
Chez, Al	Jazz Band Clinician	$2,200 – Fee to be paid by donation from the Sparta Music Boosters Inc. and funds raised by the school music departments.

RESOLUTION NO. PP 159-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy # 2468	Independent Educational Evaluations (Revised)
Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 5351	Pupil Violence Prevention and Response (New)
Policy & Reg. # 7421	Indoor Air Quality Standards (New)
Policy # 8210	School Year (Revised)
Reg. # 8310	Public Records (Revised)
Policy # 8311	Managing Electronic Email (New)
Policy # 8335	Family Educational Rights and Privacy Act (New)
Policy # 8431	Preparedness for Toxic Hazard (Revised)
Policy # 8453	HIV/AIDS (Revised)

Reg. # 8467	Weapons (M) (Revised)
Policy # 8500	Food Services (New)
Policy # 8613	Waiver of Student Transportation (New)
Policy # 8635	Student Transportation Vehicles and School Buses (New)
Reg. # 8690	Monitoring Devices on School Vehicles (New)
Policy # 8740	Bonding (Revised)
Policy # 8750	Employee Indemnification (New)
Policy # 8760	Student Accident Insurance (Revised)
Policy # 8770	School Board Insurance Group (New)
Policy # 8810	Religious Holidays (Revised)

RESOLUTION NO. PP 160-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy & Reg # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)
Policy & Reg # 7510	Use of Facilities (Revised)
Policy # 9240	Rights of Parents (Revised)
Policy # 9323	Notification of Juvenile Offender Case Disposition (Revised)
Policy # 9324	Sex Offender Registration and Notification (Revised)
Policy # 9340	Cooperation with Public Library (Revised)
Policy # 9500	Cooperation with Educational Agencies (Revised)
Policy # 9541	Student Teachers/Interns (Revised)
Policy # 9550	Educational Research Projects (Revised)
Policy # 9560	Administration of School Surveys (New)
Policy # 9700	Special Interest Groups (Revised)

RESOLUTION NO. PP 161 -16 TERMINATION

RESOLVED, that the Board of Education approves the following termination:

Name	Position/School	Effective Date
Risoli, Angela	Teacher Assistant (Classroom) – Middle School	3/18/16 (last day)

Attached are the enrollment and suspension reports for the month of February 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report March 7, 2016

CIS 75-16 Out-of-District Placement
CIS 76-16 Vendor Approval
CIS 77-16 Purchase of Rigby Reading Gr 1-3
CIS 78-16 Amend Motion for Field Trip (CIS 67-16 approved 1/25/16)
CIS 79-16 Field Trips
CIS 80-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 81-16 Travel Reimbursement for Coach

On motion by Mr. Muth, seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 75-16 through CIS 81-16, excluding Item CIS 77-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. CIS 75-16 OUT-OF-DISTRICT PLACEMENT

RESOLVED that the Board of Education approves the following out-of-district placement:

Student #	School	Date	Tuition	Account
162381	Chancellor Academy	Feb-Jun 2016 73 days	73 days @ $325.98 per diem = $23,796.54	11-000-100-566-6-0000 NJ Private Disabled

RESOLUTION NO. CIS 76-16 VENDOR APPROVAL

RESOLVED that the Board of Education approves the following vendor:

Vendor	Service	Fee	Account
Therapy Links NJ	Occupational and Physical Therapy Evaluations	$340/evaluation	11-000-219-320-6-0000, Purchased Professional Ed. Services, Special Services

RESOLUTION NO. CIS 78-16 AMEND MOTION FOR FIELD TRIP (CIS 67-16 APPROVED 1/25/16)

RESOLVED that the Board of Education amends Resolution No CIS 67-16 previously approved on January 25, 2016 to include the following chaperones for overnight travel at the rate of $75/night:

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
2/21-2/23/16	SHS	Cherry Hill, NJ	S. Chiappini/ S. Chiappini, M. Rehm, C. Merrill, B. DeGasparis, G. Carter, M. Incantalupo, S. Hobby-Pensky, L. Brady, K. Lindsley	Parent/ DECA Acct

RESOLUTION NO. CIS 79-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
4/11/16	Alpine Elementary Kindergarten	Mayo Performing Arts Center Morristown, NJ	A. Dolan	Parent
4/21/16	Helen Morgan Gr 4&5 LA STEP	Sussex County Municipal Utilities Auth. Lafayette, NJ Environmental Stewardship	C. Shefferman	Parent
4/22-4/27/16	SHS DECA/Marketing	DECA Nationals Competition Omni Hotel, Nashville, TN	S. Chiappini C. Merrill, R. Fitzgerald	Parent/ Perkins Grant
4/29/16	Sparta High School Fine Arts	Sparta High School Parking Lot	J. Kucher-Csatlos K. Lindsley, R. Cutillo, C. Graham (alt), C. O'Brien-Mase (alt), C. Merrill (alt), A. Trzcinski (alt), L. Cwummins (alt), A. Markovic (alt), L. Brady (alt)	Parent/Other
5/10/16	Alpine Elementary Gr 1	Turtle Back Zoo West Orange, NJ	A. Lyons L. Selitto, K. Deters, S. Gorey, L. Roche, A. Cronin, M. Radjewski, L. Pugliese, S. Hantson, K. Papanester	Parent
5/24/16	Alpine Elementary Music K-2	New Jersey Performing Arts Center (NJPAC) Newark, NJ	K. Wollenberg J. Arnold, S. Paiva, M. Stiansen, H. Ryan, L. Gast, M. Mattison, M. Kalish, K. Cline, S. Graham, J. Slavin, G. Walsh, P. McGovern	Parent

RESOLUTION NO. CIS 80-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable

RESOLUTION NO. CIS 81-16 TRAVEL REIMBURSEMENT FOR COACH

RESOLVED that the Board of Education approves the travel reimbursement for round trip mileage for Richard Heckman to attend the NJSIAA Group 2 Winter Track Championship in Toms River, NJ. The mileage is 197 miles @ $.31/mile = $61.07.

On motion by Mrs. McEvoy, seconded by Mr. Muth and carried by the following roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Item CIS 77-16.

Yes	Mrs. Anderson	No	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. CIS 77-16 PURCHASE OF RIGBY READING GR 1-3

RESOLVED that the Board of Education approves the purchase of Rigby Reading Gr 1-3 in the amount of $18,970.56 (materials plus shipping).

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of March 7, 2016

FIN 83-16	Vendor Payments
FIN 84-16	Financial Reports/Monthly Certification for February 2016
FIN 85-16	Transfers February 2016
FIN 86-16	Donations
FIN 87-16	Vacation Day Payment
FIN 88-16	Adoption of Tentative Budget 2016-2017
FIN 89-16	Award of RFP – PenTeleData
FIN 90-16	Copier Purchase – Alpine
FIN 91-16	Transportation Contract

On motion by Mrs. Cummings, seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 83-16 through FIN 91-16, excluding Item FIN 88-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 83-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated February 23, 2016 through March 14, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$124,505.89
Fund 11	General Expense	4,565,185.65
Fund 12	Capital Outlay	9,575.00
Fund 20	Special Revenue	122,177.14
Fund 30	HS Capital Projects	0
Fund 40	Debt Service	264,746.88
Fund 50	Cafeteria	158,542.75
	Total:	$5,244,733.31

RESOLUTION NO. FIN 84-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR FEBRUARY 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for February 29, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of February 29, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of February 29, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 85-16 TRANSFERS FEBRUARY 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period February 1, 2016 through February 29, 2016.

RESOLUTION NO. FIN 86-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	ITEM/POSITION/PURPOSE	RECEIPIENT	AMOUNT
Target - Take Charge of Education	1% of Community Purchases	Sparta Middle School	$244.04
Target - Take Charge of Education	1% of Community Purchases	Alpine Elementary School	$233.01

RESOLUTION NO. FIN 87-16 VACATION DAY PAYMENT

RESOLVED that the Board of Education approves the following contractual vacation day payment to be adjusted if any days are utilized through term date:

	Term Date	Vacation Days	Vacation Payment
Swank, Christopher	4/15/2016	13.0	$ 4,845.00

RESOLUTION FIN 89-16 AWARD OF RFP – PENTELEDATA

RESVOLVED that the Board of Education awards a 5 year contract commencing 7/1/2016 through 6/30/2021 with PenTeleData Limited Partnership of Palmerton, Pennsylvania to provide dark fiber to the district as outlined in Request for Proposal at an annual cost of $30,015.36. (Table with other RFPs received)

RESOLUTION FIN 90-16 COPIER PURCHASE – ALPINE

RESOLVED that the Board of Education approves the purchase of a Kyocera Taskalfa 550LI copier from Kyocera Document Solutions America Inc., state contract vendor at a cost not to exceed $6,500.

RESOLUTION NO. FIN 91-16 TRANSPORTATION CONTRACT

RESOLVED that the Board of Education approves the following parental transportation contract for the 2015-2016 school year:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-10	AP	Alpine School	2/17/16-6/30/16	$734.58

On motion by Mrs. Beebe, seconded by Mr. Muth and carried by the following roll call vote of the members present, the Board of Education approved Finance Item FIN 88-16.

Yes	Mrs. Anderson	No	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 88-16 ADOPTION OF TENTATIVE BUDGET 2016-2017

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 school year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	$61,892,603	$1,277,564	$5,789,182	$68,959,349
Less: Anticipated Revenues	$7,358,645	$1,277,564	$575,191	$9,211,400
Taxes to be Raised	$54,533,958	$0	$5,213,991	$59,747,949

And to advertise said tentative budget in the NJ Herald in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Mohawk Avenue School, 18 Mohawk Avenue, Sparta, New Jersey on April 25, 2016 at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2016-2017 school year.

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of March 7, 2016

OPS 41-16	Revised 2015 – 2016 School Calendar (approved 3-4-2015)
OPS 42-16	Revised 2016 – 2017 School Calendar (OPS 39-16 approved 2-22-2016)
OPS 43-16	Amend Long Range Facility Plan to Include Mohawk Avenue School Interior Door Replacements
OPS 44-16	Amend Long Range Facility Plan to Include Fiscal Year 2017 Proposed Capital Projects
OPS 45-16	Comprehensive Equity Plan
OPS 46-16	Courtesy Transportation for Senior Dinner and Spring Musical

On motion by Mr. Muth, seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Items OPS 41-16 through OPS 46-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Absent	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. OPS 41-16 REVISED 2015-2016 SCHOOL CALENDAR (approved 3-4-2015)

RESOLVED that the Board of Education approves the revised 2015-2016 school calendar, attached.

RESOLUTION NO. OPS 42-16 REVISED 2016 – 2017 SCHOOL CALENDAR (OPS 39-16 approved 2-22-2016)

RESOLVED that the Board of Education approves the revised 2016-2017 school calendar, attached.

RESOLUTION NO. OPS 43-16 AMEND LONG RANGE FACILITY PLAN TO INCLUDE MOHAWK AVENUE SCHOOL INTERIOR DOOR REPLACEMENTS

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the Mohawk Avenue School interior door replacement projects which includes the auditorium and cafeteria double doors as an other capital project.

RESOLUTION NO. OPS 44-16 AMEND LONG RANGE FACILITY PLAN TO INCLUDE FISCAL YEAR 2017 PROPOSED CAPITAL PROJECTS

RESOLVED that the Board of Education approves the amendment of the long range facility plan to include the following district wide projects that total $279,800 as an other capital project:

Project	High School	Middle School	Helen Morgan	Mohawk Avenue	Alpine Elementary
Horns & Strobes	$28,300	$21,200	$18,500	$16,500	$19,500
Shades	6,900	14,100	4,200	4,000	4,100
Building Management System Upgrade	NA	$25,300	$15,800	$16,000	$16,000
Water Softener Replacements	NA	NA	6,200	4,600	3,400
Stair Chair(s)	3,400	1,800	NA	NA	NA
Security System Upgrade	50,000	NA	NA	NA	NA

RESOLUTION NO. OPS 45-16 COMPREHENSIVE EQUITY PLAN

RESOLVED that the Board of Education approves the Comprehensive Equity Plan for submission to the Executive County Superintendent of Schools prior to the April 1st due date. The plan ensures the policies, programs, and practices of our school district are equitable and free from any type of discrimination.

RESOLUTION NO. OPS 46-16 TRANSPORTATION FOR SENIOR DINNER AND SPRING MUSICAL

RESOLVED that the Board of Education approves round trip transportation to be provided for the residents of Knoll Heights to Sparta High School on March 8, 2016 to attend Spring Musical Production.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA: None

NEW BUSINESS: None

PUBLIC PARTICIPATION #2: Opened at 11:13 pm

1) Carey Anne Bomensatt spoke about the Dibels Program and asked who is trained to administer program. She stated Alpine is using it now. Mr. Tobin said this dialogue is not for public participation at Board meetings and she can either phone, email or make an appointment to discuss. She remarked on the assessing on Dibels and that the parents should be informed on the process and information being released. Mr. Tobin informed her Dr. Johnson will get back to her.
2) Jennifer Hamilton asked why the update to the calendar was not known sooner. Mr. Tobin responded that the calendar is updated in March if necessary and once it is Board approved it will be on the website.
3) Nuriel had questions regarding the calendar and asked if the days are finalized. Mr. Tobin stated the days are selected based on availability after testing and allowing for scheduled trips.

FOR THE GOOD OF THE ORDER:

- Mr. Muth attended the High School Spring Musical Shrek.
- Mr. Surdoval spoke about the New Sussex Symphony Concert on Saturday at 3:00 pm.
- Mrs. Anderson attended the 8th grade basketball game and said it was a great game.
- Mrs. Cummings stated the Helen Morgan Talent Show was a lot of fun.
- Mrs. Scott said she attended the High School Spring Musical Shrek.

MOTION TO ENTER CLOSED SESSION:

A motion was presented by Mr. Muth, and seconded by Mrs. Cummings, to adjourn the meeting at 11:24 pm and enter into Closed Session and was unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
APRIL 25, 2016
REGULAR MEETING MINUTES, 6:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 6:30 pm

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Melva Cummings
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Linda Curcio

PLEDGE OF ALLEGIANCE: Led By Board President Karen Scott

A motion was presented by Mr. McKernan, and seconded by Mr. Muth, to enter into Closed Session and was unanimously approved in a voice vote of all members present.

Re-entered Public Session at 7:30 pm.

ROLL CALL:
Mrs. Melva Cummings
Mrs. Linda Curcio
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Kylen Anderson
Mrs. Brenda Beebe

PLEDGE OF ALLEGIANCE: Led By Board President Karen Scott

PUBLIC HEARING FOR THE 2016-2017 SCHOOL BUDGET – Facilitated By Superintendent Dennis Tobin, Business Administrator Barbara Decker and Assistant Superintendent Daniel Johnson

PUBLIC PARTICIPATION FOR BUDGET HEARING: Opened at 7:54 pm

None

On motion by Mr. Muth and seconded by Mrs. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved the 2016-2017 School Budget.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 100-16 TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2016-2017

WHEREAS, the Sparta Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $100,000 and; the actual 2015-2016 budget is $43,452.70 and the amount spent as of 4/25/2016 is $9,362.09.

RESOLUTION NO. FIN 101-16 NON EMPLOYEE ACTIVITIES

RESOLVED that the Board of Education approve the following resolution regarding non-employee activities, meals and refreshments; N.J.A.C. 6A:23A-5.8 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such expense reimbursement for the 2016-2017 school year:

NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education hereby establishes the school district's non-employee activities, meals and refreshments maximum for the 2016-2017 school year at the amount not to exceed $1,500.

RESOLUTION NO. FIN 102-16 PURCHASED PROFESSIONAL SERVICES

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14

NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education hereby establishes the following maximums for the 2016-2017 year as follows:

Architecture/Engineering	$0
Legal	$184,500
Audit	$66,000
Physician	$8,300
TOTAL	$258,800

RESOLUTION NO. FIN 103-16 2016-2017 DISTRICT BUDGET

RESOLVED that the Board of Education hereby adopt the following budget for the 2016-2017 school year.

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	$61,892,603	$1,392,572	$5,789,182	$69,074,357
Less: Anticipated Revenues	$7,358,645	$1,392,572	$575,191	$9,326,408
Taxes to be Raised	$54,533,958	$0	$5,213,991	$59,747,949

The Sparta Board of Education has proposed programs and services in this budget in addition to the Common Core Curriculum Standards adopted by the State Board of Education.

Pursuant to N.J.A.C. 6A:23A-8.1 (c), the budget as adopted for the 2016-2017 school year shall be provided for public inspection on the district's website and will be made available in print in a "user friendly" summary format with 48 hours after the public hearing on the budget.

RESOLVED that the Board of Education approves the withdrawal from Capital Reserve in the amount of $279,800 to Other Capital Projects:

- Safety and Security – installation of horns and strobes throughout district buildings
- Safety and Security – installation of window shades throughout district buildings
- Upgrade existing building management systems in all buildings except high school building
- Water softener repair/replacement in Mohawk Avenue, Helen Morgan, and Alpine Elementary Schools
- Installation of stair chairs at Sparta High School and Sparta Middle School
- Safety and Security – update security system at Sparta High School

Based on the required Statement of Purpose included in the documents required to be submitted for review to the Executive County Superintendent of Schools.

DISTRICT RECOGNITION: None

PRESENTATIONS:

- High School Highlights – Ms. Janet Ferraro presented a great video informing the Board what the Sparta High School is all about. Mr. Steve Schels, Supervisor of Social Studies and Mr. William Brennan spoke about Service and Learning, an Adopt a Survivor program. Two students, Emily & Connor also participated. Mr. Brennan stated students had to meet with and interview Holocaust survivors and Emily spoke of her experience with meeting the Holocaust survivor and her husband. Connor spoke of his meeting with Erwin Prifer and what a great opportunity it was to learn.
- Pre-School Lottery Drawing
  Pre-K3: Lottery for 10 openings and 11 registered
  Pre-K4: Lottery for 1 opening and 14 registered

APPROVAL OF MINUTES:

On a motion by Mrs. McEvoy, seconded by Mr. Muth and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

March 14, 2016 – Regular Meeting Minutes
March 14, 2016 – Executive Session Minutes

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT

- OPRA: There were _0__ OPRA requests totaling **__0__** hours and **__0__** minutes and legal fees for OPRA assistance for the month ending February 2016 were **$0.**
- District Transportation Personnel Incident – Mr. Tobin stated the current system that is in place works well.
- Solar Project Update – Project pared down to only ground mounts at the Middle School, all others removed. Interconnection agreement to be approved tonight by Board. The permit process is moving forward.
- Alpine School & Mohawk Avenue School Updates – Mr. Tobin credited Mrs. Decker, Business Administrator for the handling of the matters at both schools. Both buildings are back to normal operations. Mr. Tobin also thanked the staff and students for their cooperation.
- Calendar Adjustment for 2015-2016 and Proposed 2016-2017 – Mr. Tobin provided background on the Project Graduation history and provided recap of unusual winter with no snow days. He stated school will be open on May 17th and closed on May 20th even though Teacher Recognition is scheduled for that day. Teachers will be offered one comp day for the 20th. The 2016-2017 calendar provides flexibility with graduation dates and snow days. This should resolve issues we have experienced in past years.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of April 2016.

On a motion by Mr. McKernan, seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved the attached HIB report for the month of April 2016 with 2 HIB incidents reported.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

- Carl D Perkins Grant Audit FY 2013-2014 – Dr. Johnson addressed all issues and discussed CAP. He thanked the State for the grant funds.
- National World Language Induction was held on April 20th.
- National Honor Society Induction is scheduled for April 27th.

COMMUNICATIONS:

- Thank you card from the family of Gunter Frauenpreis
- Correspondence related to staff cuts regarding FY 2017 budget
- State of NJ OFAC response FY2013-2014 Chapter 192/193 Nonpublic Services

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township - Mrs. Karen Scott – Mr. Tobin updated the Board stating meetings typically occur 4 times per year. Items that were discussed at their April 11th meeting were an AdHoc Committee, new Buildings & Grounds Supervisor, Park Ranger to supervise township and school fields, shared services for maintenance on fields, fuel, equipment, buses, etc. and upgrades to fuel island. Other topics discussed include: Township volunteer ambulance supervising spring sports, creating an Emergency Response Committee and Youth Council Committee at the school, formal operation agreement to be signed and upgrades to be discussed, speeding in Station Park and Junior/Senior High School drivers that are in a rush.

Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott

Sparta Education Foundation - Mrs. Kylen Anderson – Dragon Boat Races – reminder to come out and support on May 15, 2016

NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

PUBLIC PARTICIPATION #1: Opened at 8:39 pm

None

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report April 11, 2016

PP 162-16 Appointment of Buildings and Grounds Supervisor
PP 163-16 Granting of Tenure
PP 164-16 Renewal of Assistant Superintendent for Curriculum
PP 165-16 Renewal of Business Administrator/Board Secretary
PP 166-16 Renewal of Staff Members for the 2016-2017 School Year
PP 167-16 Reappointment of Substitute Mail Couriers for the 2016-2017 School Year
PP 168-16 Reappointment of Custodial/Maintenance Staff for the 2016-2017 School Year
PP 169-16 Reappointment of Transportation Staff for the 2016-2017 School Year
PP 170-16 Resignations
PP 171-16 Leaves of Absence
PP 172-16 Appointments
PP 173-16 New Substitute Staff
PP 174-16 Teacher Assistants to Receive Differential Pay
PP 175-16 Transfer of Teacher Assistant (Classroom)
PP 176-16 Staffing for Summer Maintenance/Custodial Operations for 2016
PP 177-16 Staffing for Summer IT Operations for 2016
PP 178-16 Staff Members to Work Summer Hours
PP 179-16 Theater Audio/Visual Workers
PP 180-16 Job Descriptions
PP 181-16 Top Ten Senior Dinner
PP 182-16 New and Revised Policies and Regulation for Second Reading
PP 183-16 New and Revised Policies and Regulation for First Reading
PP 184-16 Abolish Policy
PP 185-16 Medical Leave of Absence Replacement Position
PP 186-16 Leave of Absence Replacement Position
PP 187-16 Teacher Assistant to Cover After School Activities
PP 188-16 Side Bar Agreement: Sparta Administrators Association Article VIII Vacations/Holidays/Sick Leave
PP 189-16 Side Bar Agreement: Sparta Administrators Association MAS Principal Work Year
PP 190-16 Increment Reinstatement
PP 191-16 Supervisors' Collective Negotiation Agreement 7/1/15 – 6/30/19

Mr. Tobin recognized retirees listed in PP 170-16 by name.

On motion by Mr. McKernan, seconded by Mrs. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 162-16 through PP 191-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. PP 162-16 APPOINTMENT OF BUILDINGS AND GROUNDS SUPERVISOR

RESOLVED that the Board of Education approves the following appointment:

Name	Position	Replaces	School	Eff. Date	Salary
Tappen, Christopher	Supervisor of Buildings and Grounds – Pending Certification	C. Swank	District	5/26/16 or upon release of contract through 6/30/16	$92,500.00 pro-rated

RESOLUTION NO. PP 163-16 GRANTING OF TENURE

RESOLVED that the Board of Education approves the granting of tenure for the following staff member (See attachment).

RESOLUTION NO. PP 164-16 RENEWAL OF ASSISTANT SUPERINTENDENT FOR CURRICULUM

RESOLVED that the Board of Education approves the renewal of contract for Dr. Daniel Johnson to the position of Assistant Superintendent for Curriculum effective July 1, 2016 through June 30, 2017 at an annual salary of $155,040 and in agreement with the written contract which was approved by the Executive County Superintendent on April 20, 2016 in accordance with N.J.S.A. 18a:7-8(j) and N.J.A.C. 6A:23 A-3.1.

RESOLUTION NO. PP 165-16 RENEWAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

RESOLVED that the Board of Education approves the renewal of contract for Mrs. Barbara Decker to the position of School Business Administrator/Board Secretary effective July 1, 2016 through June 30, 2017 at an annual salary of $146,370 and in agreement with the written contract which was approved by the Executive County Superintendent on April 20, 2016 in accordance with N.J.S.A. 18a:7-8(j) and N.J.A.C. 6A:23 A-3.1.

RESOLUTION NO. PP 166-16 RENEWAL OF STAFF MEMBERS FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the renewal of staff members for the 2016-2017 school year as listed (See Attachment). Salaries may be adjusted if necessary upon contract ratification.

RESOLUTION NO. PP 167-16 REAPPOINTMENT OF SUBSTITUTE MAIL COURIERS FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the reappointment of Eugene Vovchansky and Tryfon Kontometros to the position of Substitute Mail Couriers at $12.50 per hour effective July 1, 2016 to June 30, 2017.

RESOLUTION NO. PP 168-16 REAPPOINTMENT OF CUSTODIAL/MAINTENANCE STAFF FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the reappointment of the following Custodial/Maintenance staff effective July 1, 2016 to June 30, 2017. (See attachment). Salaries may be adjusted if necessary upon contract ratification.

RESOLUTION NO. PP 169-16 REAPPOINTMENT OF TRANSPORTATION STAFF FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the reappointment of the following transportation staff, effective July 1, 2016 through June 30, 2017 (See attachment). Salaries may be adjusted if necessary upon contract ratification.

RESOLUTION NO. PP 170-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Effective Date
Arnold, Christian	Music Teacher	Middle School	Effective 6/30/16 - for retirement purposes, 7/1/16. Mr. Arnold is

			retiring after serving the district for **24** years
Blahut, Brigitte	German Teacher	High School	Effective 6/30/16 last day
Carter, Samantha	Teacher Assistant (Classroom)	High School	Effective last day of school
Erbs, Jeffrey	Custodian	High School	Effective 3/31/16 last day
Grutt, Donna	Kindergarten Teacher	Alpine Elementary School	Effective 3/29/16
Stauss, Melissa	Media Specialist	Middle School	Effective 4/19/16 last day
Steneken, Marilyn	Science Teacher	Middle School	Effective 6/30/16 - for retirement purposes, 7/1/16. Dr. Steneken is retiring after serving the district for 17 years
Underwood, Melinda	Physical Education Teacher	Helen Morgan School	Effective 6/30/16 - for retirement purposes, 7/1/16. Ms. Underwood is retiring after serving the district for 16 years
Ziegelman, Deborah	Family and Consumer Services Teachers	Middle School	Effective 6/30/16 - for retirement purposes, 7/1/16. Mrs. Ziegelman is retiring after serving the district for 27 years

RESOLUTION NO. PP 171-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Antonelli, Johnessa	Math Teacher – High School	Beginning on or about 9/1/16 and returning 11/21/16, FMLA and NFMLA
Morris, Kerianne	Special Education Teacher – Alpine Elementary School	Extended through 5/6/16 and returning on 5/9/16

RESOLUTION NO. PP 172-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Bakker, Michelle	Teacher Assistant (Classroom)	A. Risoli	Middle School	4/26/16 through the last day of school	35 hours per week at $11.72 per hour (salary to be adjusted upon contract negotiations)
Calandrillo, Patricia	Leave of Absence Replacement – Pre-School Disabled	K. Morris	Alpine Elementary School	Extended through 5/6/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
Calandrillo, Patricia	Leave of Absence Replacement – Pre-School Disabled	R. Tiseo	Alpine Elementary School	Effective 5/9/16 through the end of the school year	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 173-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, Substitute Secretary, Substitute Nurse and Substitute Bus Driver for the 2015-2016 school year.

Substitute Teachers

Ames, Anne	Substitute Certificate expires 7/1/2017
Delaney, Catherine	Substitute Certificate expires 7/1/2021
Freda, Richard	Certificate Health and PE
Jachec, Malgorzata	Substitute Certificate expires 1/2/2021
Janela, Danielle	Substitute Certificate expires 7/1/2021
Kim, Sungyeon	Substitute Certificate expires 7/1/2021
Murphy, Colleen	Substitute Certificate expires 7/1/2021
Onorevole, Steven	Substitute Certificate expires 7/1/2021
Oshrin, Stacey	Certificate Elementary K-8
Ukaj, Maria	Substitute Certificate expires 7/1/2021

Substitute Aides

Delaney, Catherine	Murphy, Colleen
Jachec, Malgorzata	Oshrin, Stacey
Janela, Danielle	

Substitute Secretary

Pietrowski, Debra	

Substitute Nurse

Wilshinsky, Julie	

Substitute Bus Driver

Maiorano, Michelle	

RESOLUTION NO. PP 174-16 TEACHER ASSISTANTS TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant to receive differential payment of $1.50 per hour:

Name	Position/School	Effective Date
Bakker, Michelle	Teacher Assistant (Classroom) – Middle School	Effective April 26, 2016 through the remainder of the school year for a total of 4 hours per week upon submission of timesheets (in addition to E. Huettenmoser)
Callaghan, Sheri	Teacher Assistant (Classroom) – Middle School	Effective April 21, 2016 through the remainder of the school year for a total of 4 hours per week upon submission of timesheets (in addition to E. Huettenmoser)
DiSomma, Christine	Teacher Assistant (Classroom) – Middle School	Effective April 12, 2016 through the remainder of the school year for a total of 4 hours per week upon submission of timesheets (in addition to E. Huettenmoser)

Zettel, Gloria	Teacher Assistant (Classroom) – Middle School	Effective March 2, through April 11, 2016 for a total of 4 hours per week upon submission of timesheets

RESOLUTION NO. PP 175-16 TRANSFER OF TEACHER ASSISTANT (CLASSROOM)

RESOLVED that the Board of Education approves the following transfer:

Name	From	To	Effective Date
Ronchi, Anna	35 hours per week at the Sparta Middle School	35 hours per week at the Alpine Elementary School at her current salary plus 35 hours per week at $1.50 per hour	Effective 4/18/16 or when relieved of responsibilities at Sparta Middle School

RESOLUTION NO. PP 176-16 STAFFING FOR SUMMER MAINTENANCE/CUSTODIAL OPERATIONS FOR 2016

RESOLVED that the Board of Education approves 20 budgeted custodial/maintenance positions for 2016 summer employment which are in accordance with amount budgeted to begin on or about May 16, 2016.

RESOLUTION NO. PP 177-16 STAFFING FOR SUMMER IT OPERATIONS FOR 2016

RESOLVED that the Board of Education authorizes 6 full time and 3 part time summer staffing IT positions for 2016 which are in accordance with amounts budgeted in the 2016-2017 budget.

RESOLUTION NO. PP 178-16 STAFF MEMBERS TO WORK SUMMER HOURS FOR SCHEDULING

RESOLVED that the Board of Education approves the following staff members to work summer hours for scheduling at their per diem rate with submission of timesheets (salary to be adjusted upon contract negotiations).

Name	School/Position	# of Days
Baxter, Leala	Brain Camp	5
Chodkiewicz, Patrick	Technology Teacher	20
Knabb, Kim	High School - Guidance	10
Librizzi, Timothy	High School - Guidance	10
Lombardo, Anthony	High School - Guidance	10
Mathesius, Jenna	Middle School - Guidance	5
Postorino, Melissa	Technology Teacher	10
Valleau, Jenna	High School - Guidance	10

RESOLUTION NO. PP 179-16 THEATER AUDIO/VISUAL WORKERS

RESOLVED that the Board of Education approves the following Theater Audio/Visual workers for the 2015-2016 school year to be paid at a rate of $50.00 per hour **on weekdays and $65.00 per hour on weekends**:

Name	Position
Dumbroff, Ryan	Theater AV – Pending fingerprint clearance
Gage, Zack	Theater AV– Pending fingerprint clearance
Modula, Damon	Theater AV
Pender, Brando	Theater AV– Pending fingerprint clearance
Reed, Victoria	Theater AV

Van Vliet, Mike	Theater AV– Pending fingerprint clearance
Vovchansky, Eugene	Theater AV

RESOLUTION NO. PP 180-16 JOB DESCRIPTIONS

RESOLVED that the Board of Education approves the following job descriptions (See attached):

Occupational Therapist – Revision
Behavior Specialist - New
Transition Coordinator- New

RESOLUTION NO. PP 181-16 TOP TEN SENIOR DINNER

RESOLVED that the Board of Education approves a payment not to exceed $950 for 64 attendees ($14.00 per person) at the Top Ten Senior Dinner on May 26, 2016 at Sparta High School. Attendees include students, their parents, teachers, high school administrators, central office administrators, BOE members and one SEF representative.

RESOLUTION NO. PP 182-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy & Reg # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)
Policy & Reg # 7510	Use of Facilities (Revised)
Policy # 9240	Rights of Parents (Revised)
Policy # 9323	Notification of Juvenile Offender Case Disposition (Revised)
Policy # 9324	Sex Offender Registration and Notification (Revised)
Policy # 9340	Cooperation with Public Library (Revised)
Policy # 9500	Cooperation with Educational Agencies (Revised)
Policy # 9541	Student Teachers/Interns (Revised)
Policy # 9550	Educational Research Projects (Revised)
Policy # 9560	Administration of School Surveys (New)
Policy # 9700	Special Interest Groups (Revised)

RESOLUTION NO. PP 183-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy #2422	Health and Physical Education (Revised)
Policy # 2431	Athletic Competition (M) (Revised)
Reg # 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy & Reg # 5111	Eligibility of Resident/Non-Resident Students (M) (Revised)
Policy & Reg # 5310	Health Services (M) (Revised)
Policy & Reg # 5330.01	Administration of Medical Marijuana (M) (New)
Policy # 5460	High school Graduation (M) (Revised)
Policy & Reg # 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy # 8550	Outstanding Food Service Charges (Revised)

RESOLUTION NO. PP 184-16 ABOLISH POLICY

RESOLVED that the Board of Education abolished the following Policy:

Policy #2425	Physical Education

RESOLUTION NO. PP 185-16 MEDICAL LEAVE OF ABSENCE REPLACEMENT POSITION

RESOLVED that the Board of Education approves a medical leave of absence for a certified teacher replacement (replace S. Sawey – 8th grade Instructional Intervention Teacher) to begin as soon as possible through the last day of school followed by a recommendation from the building principal and the Superintendent.

RESOLUTION NO. PP 186-16 LEAVE OF ABSENCE REPLACEMENT POSITION

RESOLVED that the Board of Education approves a Media Specialist certified teacher replacement (replaces M. Stauss) to begin as soon as possible through the last day of school followed by a recommendation from the building principal and the Superintendent.

RESOLUTION NO. PP 187-16 TEACHER ASSISTANT TO COVER FOR AFTER SCHOOL ACTIVITIES

RESOLVED that Board of Education approves the following motion for One-One Teacher Assistant for after school activities as per State mandated IEP. Teacher Assistant to be paid upon submission of timesheets:

Name	Replacing	Rate of Pay	# of hours	# of days per week	Student #	Effective
Lewis, Maria	A Risoli	Hourly rate	2:45 – 4:30	Up to 2 afternoons per week	407560	4/16/16 through the end of the 15-16 school year

RESOLUTUION NO. PP 188-16 SIDE BAR AGREEMENT: SPARTA ADMINISTRATORS ASSOCIATION ARTICLE VIII VACATIONS/HOLIDAYS/SICK LEAVE

RESOLVED that the Board of Education approves the side bar agreement with the Sparta Administrators Association to revise maximum payment for unused sick days upon retirement to $8,000.

RESOLUTION NO. PP 189-16: SIDE BAR AGREEMENT: SPARTA ADMINISTRATORS ASSOCIATION MAS PRINCIPAL WORK YEAR

RESOLVED that the Board of Education approves the side bar agreement with the Sparta Administrators Association to change the work year of the Mohawk Avenue School principal position to eleven (11) months.

RESOLUTION NO. PP 190-16 INCREMENT REINSTATEMENT

RESOLVED that the Board of Education approves to reinstate increment for employee #2812 for the 2016-2017 school year.

RESOLUTION NO. PP 191-16 SUPERVISORS' COLLECTIVE NEGOTIATION AGREEMENT 7/1/15 – 6/30/19

RESOLVED that the Board of Education approves the Employment Contract (Agreement) between the Sparta Supervisors' Association and the Sparta Board of Education, effective July 1, 2015 through June 30, 2019.

Attached are the enrollment and suspension reports for the month of March 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report April 11, 2016

CIS 82-16 Out-of-District Placements
CIS 83-16 Ice Hockey Cooperative Sports Program (CO-OP)
CIS 84-16 Fall 2016 Student Teachers
CIS 85-16 Field Trips
CIS 86-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 87-16 Equivalency Waiver Application

On motion by Mrs. McEvoy, seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 82-16 through CIS 87-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. CIS 82-16 OUT-OF-DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following out-of-district placements:

Student #	School	Date	Tuition	Account
408526	Transfer from Windsor Learning Center to Shepard School	April-Jun 2016 36 days	36 days @$290.98 per diem = $10,475.28	11-000-100-566-6-0000 NJ Private Disabled
407774	Shepard School	April-June 2016 39 days	39 days @$290.98 per diem = $11,348.22	11-000-100-566-6-0000 NJ Private Disabled

RESOLUTION NO. CIS 83-16 ICE HOCKEY COOPERATIVE SPORTS PROGRAM (CO-OP)

RESOLVED that the Board of Education approves an Ice Hockey Co-op between Sparta and Jefferson Township High Schools. Sparta would serve as the LEA (Local Education Agency) as per NJSIAA regulations governing Cooperative Sports Programs.

RESOLUTION NO. CIS 84-16 FALL 2016 STUDENT TEACHERS

RESOLVED that the Board of Education approves the following student teachers for fall 2016:

	Name	College	Dates	Grade Level/Subject	Assignment Requested	Assigned to:
1	Cirringione, Marlee	Centenary	Sept-Dec 2016	P-3, TOSD	Student Teaching	AES-Kindergarten Viviana Morales Burgess/Kathryn Dennehy – Kindergarten, TOSD
2	Carroll, Shannon	William Paterson	Sept-Dec 2016	K-3 TOSD (SPED) Inclusion	Student Teaching	AES-TOSD (SPED) Kristi Diklich
3	Lennox, Kaitlyn	Caldwell	Sept-Dec 2016	Gr 4 or K-6	90 Hr field exp observer/assist	HM-Gr 5 Terry McMahon

RESOLUTION NO. CIS 85-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
5/2/16	AES Gr 2	Growing Stage Theatre, Netcong, NJ "How I Became a Pirate"	K. Cline, S. Paiva, H. Ryan, L. Gast, P. McGovern, M. Stiansen, G. Walsh, J. Arnold, K. Cline	Parent
5/3/16	AES Gr 2	Growing Stage Theatre, Netcong, NJ "How I Became a Pirate"	K. Cline J. Slavin, M. Kalish, M. Mattison, K. Griffin, S. Graham	Parent
5/17/16	SMS Gr 8 Science	Kittatinny Regional HS, Newton, NJ Jr. Solar Sprints	K. Martin S. Breznak, E. Holdsworth	Budget
5/18/16	HMS Gr 5 Exploration Club	Lakita Wolf Preserve, Columbia, NJ Environmental Explorations Club	T. McMahon	Parent
5/18, 6/9, 6/10/16	HMS Gr 5 Science	Buehler Challenger & Science Center Paramus, NJ Enhance instruction of NGSS- Engineering, sun, moon; stars	M. Bleakley K. Szatkiewicz, K. Rennie, T. McMahon, D. Siipola, D. Garagliano	Parent
5/23/16	SMS Gr 6-8 Russian	Brighton Beach, Brooklyn, NY Visit Russian Community	S. Jouravlev E. Hood W. Brennan	Parent
6/1/16	SMS Gr 7 & 8 Academic Team	Hardyston Twp Middle School, Hamburg, NJ Sussex County Middle School Academic Bowl	J. Kopp E. Huettenmoser	Budget
6/1 & 6/2/16	HMS Gr 4	Camp at the Lake West Milford, NJ Health & Character Edu	D. Hurley-Smulewicz D. Gorecki, D. Moberg, C. Thompson, C. Jennings, C. Pitzer, M. Martinka, J. O'Neill, J. Zoeller, A. DelCoro	Parent
10/4/16	SMS Gr 6 Outdoor Ed Trip	Fairview Lake YMCA Camp Newton, NJ Team Building, Socialization, Environmental Edu	S. Williams E. Baier, C. Cayan, J. Cremona, H. Falotico, C. Iadarola, M. Jacobson, L. Kaplan, T. Orosz, J. Stahlman, M. Trum, D. Hoffman, T. Vatalaro; Aides as needed	Parent

RESOLUTION NO. CIS 86-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 87-16 EQUIVALENCY WAIVER APPLICATION

RESOLVED that the Board of Education approves the Submission of An Equivalency Waiver Application to the NJ Department of Education that will allow the district to reduce the number of required observations for tenured staff, who score at least “effective” in prior observations. For these effective or highly effective teachers, the district requests a waiver to observe them two times in the 2016-2017 school year. The Board has received background information.

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of April 11, 2016

FIN 92-16	Vendor Payments
FIN 93-16	Financial Reports/Monthly Certification for March 2016
FIN 94-16	Transfers March 2016
FIN 95-16	Donation
FIN 96-16	Carl D Perkins Grant Corrective Action Plan FY 2013-2014
FIN 97-16	HCESC Cooperative Pricing Award for Proprietary Apple Technology Products
FIN 98-16	Vacation Day Payment
FIN 99-16	Joint Transportation Agreement with Sussex County Cooperative

On motion by Mrs. McEvoy, seconded by Mr. McKernan and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 92-16 through FIN 99-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 92-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated March 15, 2016 through April 25, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$311,320.03
Fund 11	General Expense	7,670,734.14
Fund 12	Capital Outlay	59,565.00
Fund 20	Special Revenue	169,538.65
Fund 30	HS Capital Projects	700,000.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	83,918.29
	Total:	$8,995,076.11

RESOLUTION NO. FIN 93-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MARCH 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for March 31, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of March 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of March 31, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 94-16 TRANSFERS MARCH 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period March 1, 2016 through March 31, 2016.

RESOLUTION NO. FIN 95-16 DONATION

RESOLVED that the Board of Education accepts the following donation:

DONATION FROM	PURPOSE	RECEIPIENT	AMOUNT
Lake Mohawk German Christmas Market	Scholarships and Transportation Costs for Germany Trip	Senior AP German Students	$1,750

RESOLUTION NO. FIN 96-16 CARL D PERKINS GRANT CORRECTIVE ACTION PLAN FY 2013-2014

RESOLVED that the Board of Education approves the Carl D. Perkins Grant Corrective Action Plan for the FY 2013-2014 per the audit findings from the NJ Department of Education Office of Fiscal Accountability and Compliance. Based on the audit findings, payment of $4,551.97 is due to Treasurer, State of New Jersey.

RESOLUTION NO. FIN 97-16 HCESC COOPERATIVE PRICING AWARD FOR PROPRIETARY APPLE TECHNOLOGY PRODUCTS

WHEREAS, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products following the public solicitation of sealed bids pursuant to N.J.S.A., 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the local Sparta Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESE pursuant to N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the Sparta Board of Education are of such a specialized nature that only such products will meet the needs of the Sparta Board of Education; and

WHEREAS, the Sparta Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Sparta Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education approves the certification of procurement of proprietary goods;

NOW, THEREFORE, BE IT RESOLVED that the Sparta Board of Education hereby authorizes the purchase of proprietary Apple technology products from the HCESE contract as follows:

- IEP driven Apple product purchases on an as needed basis
- Technology related purchases on the advice of IT Department

RESOLUTION NO. FIN 98-16 VACATION DAY PAYMENT

RESOLVED that the Board of Education approves the following contractual vacation day payment to be adjusted if any days are utilized through term date.

	Term Date	Vacation Days	Vacation Payment
Erbs, Jeffrey	3/31/2016	23.0	$ 3,185.04

RESOLUTION NO. FIN 99-16 JOINT TRANSPORTATION AGREEMENT WITH SUSSEX COUNTY COOPERATIVE

RESOLVED that the Board of Education approves a resolution for Participation in Joint Transportation Agreement with the Sussex County Cooperative. The Administrative fee will be 4% of the actual cost paid for transportation of students for the 2016-2017 school year.

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of April 11, 2016

OPS 47-16	Floor Scrubber Machines
OPS 48-16	Faculty Self-Defense Course
OPS 49-50	Revised 2015-2016 School Calendar (OPS 41-16)
OPS 50-16	Revised 2016-2017 School Calendar (OPS 42-16)
OPS 51-16	Donation of Bus and Driver for Sparta Day
OPS 52-16	Donation of Bus and Driver for Sparta Education Foundation Dragon Boat Race Day
OPS 53-16	Disposals
OPS 54-16	Repair Mohawk Avenue School Boiler
OPS 55-16	Jersey Central Power and Light Interconnection Application
OPS 56-16	NJ Child Nutrition Program - Lakeland-Andover School

On motion by Mrs. Curcio, seconded by Mr. McKernan and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Items OPS 47-16 through OPS 56-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. OPS 47-16 FLOOR SCRUBBER MACHINES

RESOLVED that the Board of Education approves the purchase of two floor scrubber machines for the High School and Middle School at an anticipated cost of approximately $21,500.

RESOLUTION NO. OPS 48-16 FACULTY SELF-DEFENSE COURSE

RESOLVED that the Board of Education approves a faculty self-defense course based upon the defensive philosophy of the Japanese Martial Art of Aikido. This course will be instructed by Ari Reinstein a Sparta faculty member on a voluntary basis at no cost to the district.

RESOLUTION NO. OPS 49-16 REVISED 2015-2016 SCHOOL CALENDAR (OPS 41-16)

RESOLVED that the Board of Education approves the revised 2015-2016 school calendar, attached.

RESOLUTION NO. OPS 50-16 REVISED 2016-2017 SCHOOL CALENDAR (OPS 42-16)

RESOLVED that the Board of Education approves the revised 2016-2017 school calendar, attached.

RESOLUTION NO. OPS 51-16 DONATION OF BUS AND DRIVER FOR SPARTA DAY

RESOLVED that the Board of Education approves the donation of a school bus and driver to shuttle residents to and from Sparta High School to Station Park on Saturday, May 14, 2016 for “Sparta Day”.

RESOLTUION NO. OPS 52-16 DONATION OF BUS AND DRIVER FOR SPARTA EDUCATION FOUNDATION DRAGON BOAT RACE DAY

RESOLVED that the Board of Education approves the donation of a school bus and driver to shuttle residents to and from Lake Mohawk Boardwalk on Sunday, May 15, 2016 for Sparta Education Foundation’s Dragon Boat Race Day.

RESOLUTION NO. OPS 53-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ISBN #
Alpine Elementary School	Savin C2525 Color Mfp Copier	1	Serial #: L3685000018 Tag #102277
Sparta Middle School	Stage Spotlights	2	102516 & 102517
Sparta Middle School	Martin Yale Auto Folder	1	102539
Sparta Middle School	Sony DCR-HC21 Digital Recorder	1	22050
Sparta Middle School	Sony Digital Still Camera	1	SMS-03
Sparta Middle School	Sony Digital Handy Cam Steadyshot	3	4543, 22048 & 22049

RESOLUTION NO. OPS 54-16 REPAIR MOHAWK AVENUE SCHOOL BOILER

RESOLVED that the Board of Education approves emergency repair work to Mohawk Avenue School boiler #1 by Manhattan Welding Co., Inc. utilizing cooperating purchasing through MRESC 15/16-2 at a cost not to exceed $50,000.

RESOLUTION NO. OPS 55-16 JERSEY CENTRAL POWER AND LIGHT INTERCONNECTION APPLICATION

RESOLVED that the Board of Education approves the Jersey Central Power and Light Interconnection Application and Agreement for Level 2 or Level 3 Projects between Jersey Central Power and Light Company and the Sparta Board of Education as a participant in the Sussex County Renewal Energy Program and authorizes the Board Secretary to execute the agreement upon approval.

RESOLUTION NO. OPS 56-16 NJ CHILD NUTRITION PROGRAM - LAKELAND-ANDOVER SCHOOL

RESOLVED that the Board of Education confirms that the Sparta Board of Education will not require Lakeland-Andover School to apply for and receive funding from the NJ Child Nutrition Program nor charge students for a reduced and/or paid meal for any classified students from Sparta School District in accordance with NJAC 6A:23-4(a)ii and iii during the 2016-2017 school year.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

None

NEW BUSINESS:

1) Mr. Tobin stated the CSA Annual Evaluation timeline is coming up over the next two months.
2) Mr. Tobin stated the Goal Setting meeting for 2016-2017 is tentatively set for the July 25, 2016 Board meeting where a draft will be done and approved at the August 22, 2016 meeting. Mr. Tobin also stated Al Annunziata, NJSBA Field Representative will be retiring and our options are to either appoint a new NJSBA representative or facilitate ourselves. Discussions will take place at Committee meetings in May.

PUBLIC PARTICIPATION #2: Opened at 8:51 pm

None

FOR THE GOOD OF THE ORDER:

Mrs. Cummings stated the National World Honor Society was a great event.

Mrs. McEvoy said the 3rd Grade talent show was a lot of fun.

Mr. McKernan stated the Middle School track team is very popular and may need to split the team because there are so many involved. He also congratulated the Russian Team on their achievements.

Mr. Muth attended the home track event at the High School. He also attended the Lion King production and the students did a great job.

Mr. Surdoval attended the 4th & 5th Grade String recital and stated the High School and Middle School students accompanied them.

MOTION TO ENTER CLOSED SESSION: Not required

A motion was presented by Mr. McKernan, and seconded by Mr. Muth, to adjourn the meeting at 8:54 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
MAY 23, 2016
REGULAR MEETING MINUTES, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board Vice President Kelly McEvoy @ 6:01 pm

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Melva Cummings
Mrs. Kelly McEvoy
Mr. Todd Muth
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Linda Curcio
Mr. Douglas McKernan
Mrs. Karen Scott

PLEDGE OF ALLEGIANCE: Led by Board Vice President Kelly McEvoy

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Negotiations: Provide update on Sparta Education Association, Sparta Supervisors Association, Sparta Bus Drivers and Custodians, Maintenance and Groundsmen Local #2294 and Personnel: Superintendent's Evaluation** which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act";

MOTION TO ENTER CLOSED SESSION:
A motion was presented by Mr. Muth, and seconded by Mrs. Cummings, to enter into Closed Session and was unanimously approved in a voice vote of all members present.

Public Session resumed at 7:31 pm.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Melva Cummings
Mrs. Kelly McEvoy

Mr. Douglas McKernan
Mr. Todd Muth
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Linda Curcio
Mrs. Karen Scott

PLEDGE OF ALLEGIANCE: Led by Board Vice President Kelly McEvoy

DISTRICT RECOGNITION:

- Condolences to the family of Bernadette Melberger, former Sparta High School Social Studies Teacher, who passed away on May 14, 2016.

PRESENTATIONS:
Alpine School Highlights – Mr. Leone introduced Mrs. Taryn Malaro, Media Specialist, and Mrs. Jennifer Arnold, grade 2 teacher, to discuss their experience with technology in the classroom and Google Apps for Education (GAFE). The program began in 2013-2014 and has progressed well. It is helping achieve district goals by integrating technology and google apps along with collaborative effort between the media specialist and classroom teachers. It is evident that students are exposed to and have learned a number of new and more challenging/advanced technology skills and incorporating them into curriculum lessons.

APPROVAL OF MINUTES:
On a motion by Mrs. Cummings, seconded by Mr. Muth and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

April 25, 2016 – Regular Meeting Minutes
April 25, 2016 – Executive Session Minutes

Abstain	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Absent	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT

- OPRA: There were _5__ OPRA requests totaling **__15__** hours and **__20__** minutes and legal fees for OPRA assistance for the month ending March 2016 were **$2,470.75.**
- Public Schools Transgender Guidelines – Mr. Tobin clarified how to handle transgender situations and how we must be compliant with the Federal Mandate of Title IX.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of May 2016.

On a motion by Mr. McKernan, seconded by Mrs. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved the attached HIB report for the month of May 2016 with 3 incidents reported none being HIB.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Absent	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

Dr. Johnson reported the testing season is near the end with Biology at the High School finishing up. He thanked the staff, IT Dept and Administrators for their efforts.

COMMUNICATIONS:

- Innisfree OPRA Request – Innisfree is a non-profit organization who advocates for Special Education children. Their OPRA consisted of 3 requests; per our attorney's advice, only 2 of the 3 requests were fulfilled. Innisfree has filed a law suit as a result of not receiving the information.

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott
Sparta Education Foundation	Mrs. Kylen Anderson – Mrs. Anderson thanked the community, staff and students for their participation at the Dragon Boat Festival and stated 52 boats participated. On June 14th at 7:00 pm at the Helen Morgan School, the SEF will hold their annual meeting.
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

PUBLIC PARTICIPATION #1: Opened at 8:11 pm

1. Beth Hofgesang spoke highly of Mr. Arnold and thanked him for his teaching efforts. She is grateful for the program and her son's success. She is also thankful that the Sparta BOE was able to reinstate Ms. Angderson. She asked that we use the savings from retirees to hire new band/music staff.
2. Carol Ukstins stated she has 2 children in the high school. She spoke about staff allocations between the High School and a woodwinds specialist at the Middle School. Mrs. Ukstins also stated the agenda was posted late. She claims the Board/Administration fails to see specialty that each individual has and they are failing the program piece by piece.
3. Lenore DiStefano spoke about what a great teacher and role model Mr. Martinka is and a solution to keeping Mr. Martinka would be to use surplus if available.
4. Carey Anne Bomensatt stated she was upset with things being changed in the Music Dept. and the 16 Kindergarten teachers with recurring costs. She said the Administration tried to fix something that did not need to be fixed.

Closed at 8:28 pm

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report May 9, 2016

PP 192-16 Transfers
PP 193-16 Reassignment
PP 194-16 Reappointment
PP 195-16 Renewal of Teacher Assistants (Cafeteria/Playground) for the 2016-2017 School Year
PP 196-16 Renewal of Teacher Assistants (Classroom) for the 2016-2017 School Year
PP 197-16 Leaves of Absence
PP 198-16 Appointments
PP 199-16 Extended School Year Program Staff
PP 200-16 Summer Employment for Kindergarten Orientation
PP 201-16 Staff Members for Summer Employment
PP 202-16 Summer Maintenance/Custodians
PP 203-16 Summer IT Staff
PP 204-16 Teacher Assistant to Receive Differential Pay
PP 205-16 Revised Transition Coordinator Job Description
PP 206-16 Theater Audio/Visual Technician
PP 207-16 Teacher Assistant (Classroom) to Accompany Student to 8th Grade Dance
PP 208-16 New and Revised Policies on Second Reading
PP 209-16 Salary Guide Movement - Steven Schels, Supervisor of Social Studies
PP 210-16 Resignations
PP 211-16 Job Description-Coordinator of Assessment and Professional Growth
PP 212-16 Extended School Year Program
PP 213-16 Coaches
PP 214-16 Reassignments
PP 215-16 Appointment
PP 216-16 Sparta Day Compensation

On motion by Mr. McKernan, seconded by Mrs. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 192-16 through PP 216-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Absent	Mrs. Scott

RESOLUTION NO. PP 192-16 TRANSFERS

RESOLVED that the Board of Education approves the following transfers for the 2016-2017 school year:

Name	Position	From	To
Bernardo, Stephanie	Media Specialist	100% at Helen Morgan School	73% at Helen Morgan School and 27% at Mohawk Avenue School
Birch, Andrea	Music Teacher	80% at Helen Morgan School and 20% at Mohawk Avenue School	70% at Helen Morgan School and 30% at Mohawk Avenue School
Connors, Jennie	Media/Office Secretary	100% at Helen Morgan School	80% Media/Office Secretary at Helen Morgan School and 20% at Mohawk Avenue School

Kratina, Karen	Art Teacher	80% at Helen Morgan School and 20% at Mohawk Avenue School	67% at Helen Morgan School and 33% at Mohawk Avenue School
Labar, Toni-Ann	Guidance Counselor	100% at Helen Morgan School	60% at Helen Morgan School and 40% at Mohawk Avenue School
Lopez, Andrew	Music Teacher	100% at Sparta High school	**50%** at Sparta High School and **50%** Sparta Middle School
Markovich, Kyle	Physical Education Teacher	90% at Mohawk Avenue School and 10% at Helen Morgan School	37.5% at Sparta Middle School and 62.5% at Mohawk Avenue School
McCarney, Patrick	Physical Education Teacher	50% at Sparta High School and 50% at Sparta Middle School	100% at Sparta Middle School
Parlapiano, Joseph	Elementary Teacher	100% at Mohawk Ave School	100% at Helen Morgan School
Reigstad, Cindy	Physical Education Teacher	100% at Sparta Middle School	100% at Helen Morgan School
Shefferman, Cheri	STEP Teacher	30% at Mohawk Avenue School and 70% at Helen Morgan School	100% at Sparta Middle School
Smith, Amy	Special Education Teacher	100% at Helen Morgan School	100% at Mohawk Avenue School
Steel, Pamela	LDTC	100% at Helen Morgan School	70% at Helen Morgan School and 30% at Mohawk Avenue School
Thompson, Colby	Elementary Teacher	100% 4th Grade Math Teacher at Helen Morgan School	100% Social Studies Teacher at Sparta Middle School
Trentacoste, Maria	LDTC	80% at Mohawk Avenue School and 20% at Alpine Elementary School	100% at Alpine Elementary School
Wollenberg, Kristen	Music Teacher	100% time at Alpine Elementary Teacher	12.5% Middle School and 87.5% Alpine Elementary School
Wright, Karen	School Psychologist	100% at Alpine Elementary School	100% at Mohawk Avenue School

RESOLUTION NO. PP 193-16 REASSIGNMENT

RESOLVED that the Board of Education approves the following reassignment for the 2016-2017 school year:

Name	**From – Position/School**	**To – Position/School**
Anglum, Geraldine	Elementary Teacher – Alpine Elementary School	Special Education Teacher – Alpine Elementary School

RESOLUTION NO. PP 194-16 REAPPOINTMENT

RESOLVED that the Board of Education approves the following reappointments effective July 1, 2016 through June 30, 2017 (Salary to be adjusted upon ratification of contract):

Name	Position	Salary
Bauckham, Raina	School Bus Aide	$16.20 per hour

RESOLUTION NO. PP 195-16 RENEWAL OF TEACHER ASSISTANTS (CAFETERIA/ PLAYGROUND) FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the renewal of Teacher Assistants (Cafeteria/Playground) for the 2016-2017 school year as listed (See Attachment).

RESOLUTION NO. PP 196-16 RENEWAL OF TEACHER ASSISTANTS (CLASSROOM) FOR THE 2016-2017 SCHOOL YEAR

RESOLVED that the Board of Education approves the renewal of Teacher Assistants (Classroom)) for the 2016-2017 school year as listed (See Attachment).

RESOLUTION NO. PP 197-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Carbery, Devon	Teacher Assistant (Classroom) – Alpine Elementary School	Beginning on or about 4/12/16 through the last day of school
Jones, Lori	Art Teacher – Middle School	Beginning on or about 9/1/16 and returning 1/3/17 using 30 sick days, FMLA and NFMLA
Viggiano, Desiree	Language Arts Teacher- Middle School	Extended through the 2016-2017 school year for child rearing and returning 9/1/17
Weir, Counrtney	Elementary Teacher – Mohawk Avenue School	Beginning on or about 9/1/16 and returning 1/3/17, FMLA and NFMLA

RESOLUTION NO. PP 198-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Bendorf, Michael	German Teacher	B. Blahut	High School	9/1/16-6/30/17	MA+30, Step 9 - $75,858 (salary to be adjusted upon ratification of contract)
*Botti, Caitlyn	Science Teacher	M. Steneken	Middle School	9/1/16-6/30/17	MA, Step 3 - $61,783 (salary to be adjusted upon ratification of contract)
*Burke, Danielle	Occupational Therapist – Pending Certification	New Position	District	9/1/16-6/30/17	MA, Step 1 - $59,183 (salary to be adjusted upon ratification of contract)
Cummings, Amanda	12 month Secretary	N. Di Dio	Helen Morgan School	7/1/16 – 6/30/17 plus 4 transitional days prior to start date	Step 1 of the SEA Secretarial Guide, $31,730 (salary to be

					adjusted upon ratification of contract)
Frey, Janine	Leave of Absence Replacement - Math Intervention Teacher	S. Sawey	Middle School	4/26/16 through 6/21/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon ratification of contract)
Gregg, Heidi	Media Center Specialist	M. Stauss	Middle School	5/3/16 through 6/21/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon ratification of contract)
*Johnston, Ashley	Behavior Therapist	New Position	District	9/1/16-6/30/17	MA, Step 5 - $63,718 (salary to be adjusted upon ratification of contract)
*Leibowitz, Michele	Special Education/English Teacher – Pending Certification	C. D'Antuono	High School	9/1/16-6/30/17	MA+15 , Step 12 - $83,063 (salary to be adjusted upon ratification of contract
*Milone, Elise	Special Education/English Teacher	B. DeGasperis	High School	9/1/16-6/30/17	BA+15 , Step 4 - $58,433 (salary to be adjusted upon ratification of contract
Roche, Elizabeth	Leave of Absence Replacement – Elementary Teacher	K. Marthens	Alpine Elementary School	9/1/16 through the last day of the school year	BA, Step 1 - $53,933 (salary to be adjusted upon ratification of contract
*Wall, Monica	Transition Coordinator	New Position	District	9/1/16-6/30/17	BA, Step 4 - $57,383 (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 199-16 EXTENDED SCHOOL YEAR PROGRAM STAFF

RESOLVED that the Board of Education approves the following staff members to work the Extended School Year Program:

Name	Service	Eff. Date	Salary
Burke, Danielle	Occupational Therapy Services for students during the ESY Program	7/6/16-8/5/16	To be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)
Johnston, Ashley	**BCBA** services for students during the ESY Program	5 days TBD (7/6/16 – 8/5/16)	To be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)
Wall, Monica	Transition Coordinator	5 days TBD (7/6/16 – **8/30/16**)	To be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 200-16 SUMMER EMPLOYMENT FOR KINDERGARTEN ORIENTATION

RESOLVED that the Board of Education approves the following employees to be compensated for Kindergarten Orientation on August 25, 2016**.** Staff members will be paid their per diem rate with submission of timesheets (salary to be adjusted upon ratification of contract):

NAME	POSITION
Abbate, Michelle	Kindergarten Teacher
Aloisio, Christine	Nurse
Anglum, Geraldine	Kindergarten Special Education Teacher
Baxter, Leala	Supervisor English K-5
Bird, Kaitlyn	Kindergarten Teacher
Ciesla, Danielle	Kindergarten Teacher
Dennehy, Kathryn	Kindergarten Special Education Teacher
Diklich, Kristi	Kindergarten Special Education Teacher
Dolan, Amy	Kindergarten Teacher
Franconere, Lourdes	Child Study Team
Lenox, Kristen	Kindergarten Special Education Teacher
Merrill, Stacey	Kindergarten Teacher
Morales-Burgess, Viviana	Kindergarten Teacher
Morris, Kerianne	Preschool Special Education Teacher
Ruggiero, Laura	Kindergarten Teacher
Tessier,, Susan	Kindergarten Teacher
Tiseo, Rhonda	Preschool Teacher
TBD	Kindergarten Teacher
TBD	Preschool Teacher
Yanoff, Heather	Guidance Counselor

RESOLUTION NO. PP 201-16 STAFF MEMBERS FOR SUMMER EMPLOYMENT

RESOLVED that the Board of Education approves the following staff members to work summer hours for scheduling at their per diem rate with submission of timesheets (salary to be adjusted upon contract negotiations).

Name	School/Position	# of Days
Castorina, Adrienne	Extended School Program	3
DeLuccia, Angela	MRC – High School	15
Sullivan, Jennifer	10 month Secretary – Alpine Elementary School	20

RESOLUTION NO. PP 202-16 SUMMER MAINTENANCE/CUSTODIANS

RESOLVED that the Board of Education approves the summer work crew personnel as listed below and authorizes the Business Administrator to appoint additional personnel as needed and to report them at the next Board Meeting.
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Summer Maintenance/Custodians	Start Date	Rate Per Hour
Brown, Russell	7/1/16	$15.30
Cocilovo, Philip	7/1/16	$15.30
Gallagher, Corey	7/1/16	$15.30

Iadorola, Christopher	7/1/16	$15.30
Jacobsen, Mitchell	7/1/16	$15.30
Orosz, Thomas	7/1/16	$15.30
Pedersen, Erik	7/1/16	$15.30
Grimsley, Vicki	7/1/16	$12.50
May, James	7/1/16	$12.50
McMickle, Daniel	6/1/16	$12.50
*Brown, Shane	6/15/16	$10.20
Glew, Christian	6/15/16	$10.20
Heffernan, Jack	7/1/16	$10.20
Huettenmoser, Eric	7/1/16	$10.20
*Kaplan, Alex	6/15/16	$10.20
Longo, Anthony	7/1/16	$10.20
*Lucas, Nicholas	7/1/16	$10.20
*Mead, Owen	7/1/16	$10.20
*Reinhard, Jason	7/1/16	$10.20
Warhol, Matthew	6/15/16	$10.20

Start dates are approximate and subject to change.

RESOLUTION NO. PP 203-16 SUMMER IT STAFF

RESOLVED that the Board of Education approves the summer work crew personnel as listed below and authorizes the Assistant Superintendent for Curriculum to appoint additional personnel as needed and to report them at the next Board Meeting.
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Full Time or Part Time	Rate Per Hour	Effective Date
*Chemis, Matthew	Full time	$10.20	6/15/16
Connors, Timothy	Full time	$15.30	6/27/16
Gorecki, David	Part Time	$15.30	6/27/16
*Kayal, Zachary	Full time	$10.20	6/15/16
Medina, Robert	Full time	$15.30	6/27/16
Sawey, Susan	Part time	$15.30	6/27/16
Shaffer, Elizabeth	Full time	$15.30	6/27/16
Thompson, Colby	Full time	$15.30	6/27/16
Vovchansky, Eugene	Part time	$15.30	6/27/16
*Weisse, Jason	Full time	$10.20	6/27/16

RESOLUTION NO. PP 204-16 TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with IEP driven special handling techniques for the 2015-2016 school year for a total of 4 hours per week upon submission of time sheets beginning 4/27/16 through the end of the school year.

Name	School	Effective date
Zettel, Gloria	Middle School	4/27/16

RESOLUTION NO. PP 205-16 REVISED TRANSITION COORDINATOR JOB DESCRITPTION

RESOLVED that the Board of Education approves the revised Job Description for the Transition Coordinator which was approved at the April 25, 2016 Board Meeting. The revisions are to include Master's Degree (Preferred) and 10 month position plus 5 days during Extended School Year Program at per diem rate. (See attachment).

RESOLUTION NO. PP 206-16 THEATER AUDIO/VISUAL TECHNICIAN

RESOLVED that the Board of Education approves the following individual as Theater Audio/Visual technician for the 2015-2016 school year to be paid at a rate of $50.00 per hour on weekdays and $65.00 per hour on weekends:

Name	**Position**
Lopez, Andrew	Theater AV

RESOLUTION NO. PP 207-16 TEACHER ASSITANT (CLASSROOM) TO ACCOMPANY STUDENT TO 8TH GRADE DANCE

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to accompany student # 000285 to 8th grade dance on Friday, May 13, 2016 and to be compensated at her hourly rate upon submission of timesheet:

Name
Kreuder, Amanda

RESOLUTION NO. PP 208-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy #2422	Health and Physical Education (Revised)
Policy # 2431	Athletic Competition (M) (Revised)
Reg # 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy & Reg # 5111	Eligibility of Resident/Non-Resident Students (M) (Revised)
Policy & Reg # 5310	Health Services (M) (Revised)
Policy & Reg # 5330.01	Administration of Medical Marijuana (M) (New)
Policy # 5460	High school Graduation (M) (Revised)
Policy & Reg # 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy # 8550	Outstanding Food Service Charges (Revised)

RESOLUTION NO. PP 209-16 SALARY GUIDE MOVEMENT - STEVEN SCHELS, SUPERVISOR OF SOCIAL STUDIES

RESOLVED that the Board of Education approves the salary guide movement for Steven Schels, Supervisor of Social Studies, from MA15 to MA45 in the amount of $5,000.00 effective March 1, 2016.

RESOLUTION NO. PP 210-16 RESIGNATIONS

RESOLVED that the Board of Education approves with regret the following resignation:

Name	Position/School	Effective Date
Richmond, Sharon	Business Teacher- High School	Effective 2/29/16 - for retirement purposes, 3/1/16. Ms. Richmond is retiring after serving the district for 14 years
Vogel, Caitlin	Teacher Assistant (Classroom) – High School	Last day of school

RESOLUTION NO. PP 211-16 JOB DESCRIPTION-COORDINATOR OF ASSESSMENT AND PROFESSIONAL GROWTH

RESOLVED that the Board of Education approves the job description for the position of Coordinator of Assessment and Professional Growth (attached).

RESOLUTION NO. PP 212-16 EXTENDED SCHOOL YEAR PROGRAM

RESOLVED that the Board of Education approves the appointments for the following appointments for the Extended School Year Program.

The Extended School Year Program will be held at Alpine Elementary School and Sparta High School commencing July 7 through August 5, 2016 with the following self-contained programs:

Class	Start	End	Days
6 - Self-contained	8:30 am	12:30 pm	Monday - Friday
1 - Self-contained	8:30 am	12:30 pm	2 days per week
1 - Self-contained with extended day portion	8:30 am 8:30 am	12:30 pm 2:30 pm	Monday – Friday Monday – Thursday (extended day portion)

The teaching staff start date is July 7 through August 5, 2016 and hours are 8:15 am -12:45 pm (4.5 hours); The extended day is 8:15 am – 2:30 pm (6.25 hours) and Special Education Assistant's hours are 8:15 am – 12:45 pm (4.5 hours) except as noted.

Teaching Staff – 8:15 am – 12:45 pm, except as noted, to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	Brusberg, Susan	Per diem	4.5 hours (8/1– 8/5/16)
2	Diklich, Kristi	Per diem	4.5 hours
3	Gast, Lisa	Per diem	4.5 hours
4	Hyland, Courtney	Per diem	4.5 hours – 4 days 6.25 hours – 1 day a week + hourly rate for the additional 1.75 hours
5	Jackson, Patricia	Per diem	6.25 hrs. M-Th + hourly rate for the additional 1.75 hrs. M-Th (8:15 am – 2:30 pm) 4.5 hours Friday
6	Johnson, Tina	Per diem	4.5 hours T/Th
7	Johnston, Ashley	Per diem	4.5 hours (7/7-7/29/16)
8	Milligan, Margaret	Per diem	4.5 hours
9	Morris, Kerrianne	Per diem	4.5 hours

School Social Worker – Up to 8 hours per week to support social skills development in the ESY Program to be paid upon submission of timesheets (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay
1	Geddis, Colleen	Per diem hourly rate

Speech/Language Therapist – Up to 8 hours per week to support Multi-Sensory Instruction in the ESY Program to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	Hart, Judy	Per diem hourly rate	1.5

School Psychologist – 8:15 am - 12:45 pm, 2 days per week to support the West Mountain Academy program to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day
1	Lorentz, Susan	Per diem rate	4.5 hours T/Th

Substitute Teachers – To be paid substitute teacher rate per hour upon submission of timesheets unless designated otherwise. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay
1	Brusberg, Susan	Substitute teacher rate per hour
2	Callandrillo, Patricia	Substitute teacher rate per hour
3	Carter, Gerald	Per diem rate
4	Dick, Susan	Substitute teacher rate per hour
5	Geer, Judy	Substitute teacher rate per hour
6	Romano, Michael	Substitute teacher rate per hour
7	Schock, Jennifer	Per diem rate

Special Education Assistants – 8:15 am – 12:45 pm unless designated for extended day 8:30 am – 2:30 pm to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	Name	Rate of Pay	Hours Per Day	$1.50 Differential
1	Bath, Karen	Hourly rate	4.5 M-F	$1.50 per hour
2	Bliss, Anna	Hourly rate	4.5 M-Th	
3	Brennan, Barbara	Hourly rate	4.5 M-F	$1.50. per hour
4	Brusberg, Susan	$12.72 p/h	4.5	$1.50 per hour (7/7 –7/29/16)
5	Calandrillo, Patricia	$12.72 p/h	4.5 M-F	$1.50 per hour
6	Callaghan, Sherri	Hourly rate	6.0 M-Th 4.5 F	$1.50 per hour $1.50 per hour
7	Cernecaro, Linda	Hourly rate	4.5 M-F	
8	Dick, Susan	Hourly rate	4.5 T	
9	Galgano, Anna Marie	Hourly rate	6.0 M-Th 4.5 F	
10	Gobel, Susan	Hourly rate	4.5 M-F	$1.50 per hour
11	Graniello, Francis (Suzie)	Hourly rate	4.5 M-F	
12	Heinz, Jayne	Hourly rate	4.5 M-Th	
13	Hildebrand, Mary	Hourly rate	4.5 M-F	
14	Huettenmoser, Janice	Hourly rate	4.5 M-F	
15	Irwin, Maureen	Hourly rate	4.5 M-F	
16	Kus, Kim	Hourly rate	4.5 M-F	
17	Lewis, Maria	Hourly rate	6.0 M-Th 4.5 F	

18	Masucci, Melissa	Hourly rate	4.5 M-F	
19	McClellan, Dawn	Hourly rate	4.5 M-F	$1.50 per hour
20	Meade, Allison	Hourly rate	4.5 M-F	
21	Nolan, Susan	Hourly rate	4.5 M-F	$1.50 per hour
22	Orleanski, Theresa	Hourly rate	4.5 T	
23	Pampin, Kelly	Hourly rate	4.5 M-F	$1.50 per hour
24	Romano, Michael	$12.72 p/h	6.0 M-Th 4.5 F	
25	Sayers, Dianne	Hourly rate	4.5 M-F	$1.50 per hour
26	Schoch, Theresa	Hourly rate	4.5 M-F	
27	Zurlo, Gloria	$12.72 p/h	4.5 M-F	

Substitute Aides – to be paid based on their individual hourly rate + $1.50 differential should they substitute for an assistant who is an approved differential assistant upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	**Name**
1	Brusberg, Susan
2	Fiorentino, Krista
3	Frisch, Shannon
4	Haueter, Kristine
5	Huettenmoser, Eric
6	Sucich, Melissa

Nurse (1) 8:15 am – 12:45 pm (M-F at AES) – to be paid per diem rate upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

Nurse (2) 12:00 pm -2:30 pm (M-Th at SHS) - to be paid per diem rate upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	**Name**	**Rate of Pay**	**Hours Per Day**	**Duration**
1	Aloisio, Christine	Per diem	4.5 hours	7/7/16 - 8/5/16 M-F
2	Gallagher, Donna	Per diem	2.5 hours	7/7/16 - 8/5/16 M-Th

Speech Therapist – to be paid upon submission of timesheets. (Salary to be adjusted upon ratification of contract)

#	**Name**	**Rate of Pay**	**Hours Per Day**
1	Krieg, Virginia	Per Diem Rate	Full day

Teaching Staff – to be approved beginning July 7, 2016 through August 5, 2016. They will be teaching in our Horizon's Program and will be providing math, multi-sensory reading and/or language services to students. Accordingly, they will submit timesheets for their service at their hourly rate. (Salary to be adjusted upon ratification of contract)

#	**Name**	**Rate of Pay**	**Hours Per Day**
1	Allshouse, Debra	Per Diem rate	4.5 hr. (T)
2	Burdett, Michelle	Per Diem rate	4.5 hr. (T/W)
3	Kovach, Christy	Per Diem rate	4.5 hr. (M-Th)
4	Meade, Laura	Per Diem rate	4.5 hr. (T/W)
5	Johnson, Matthew	Per Diem rate	4.5 hr. (T)

Clerical Staff - As in the past, the services of clerical is needed and has been provided by the below listed. As placed in the budget, this service will be provided upon submission of timesheets at their per hour rate – not to exceed $2,500.00 effective July 1, 2016 through August 31, 2016 or until limit has been reached. (Salary to be adjusted upon ratification of contract)

#	**Name**	**Rate of Pay**
1	Dick, Susan	Hourly rate
2	Orleanski, Theresa	Hourly rate

ESY Teaching Staff and Special Education Assistants listed below to be approved for July 6, 2016 for a preparation meeting scheduled from 10 am – 12 pm at their hourly rate to review expectations for ESY, room assignments, daily managerial responsibilities and security drill procedures with Director and Supervisor of Special Services. (Salary to be adjusted upon ratification of contract)

1	Bath, Karen	19	Jackson, Patricia
2	Bliss, Anna	20	Johnson, Tina
3	Brennan, Barbara	21	Johnston, Ashley
4	Brusberg, Susan	22	Kus, Kim
5	Calandrillo, Patricia	23	Lewis, Maria
6	Callaghan, Sherri	24	Masucci, Melissa
7	Cernecaro, Linda	25	McClellan, Dawn
8	Dick, Susan	26	Meade, Allison
9	Diklich, Kristi	27	Milligan, Margaret
10	Galgano, Anna Marie	28	Morris, Kerrianne
11	Gast, Lisa	29	Nolan, Susan
12	Gobel, Susan	30	Orleanski, Theresa
13	Graniello, Francis (Suzie)	31	Pampin, Kelly
14	Heinz, Jayne	32	Romano, Michael
15	Hildebrand, Mary	33	Sayers, Dianne
16	Huettenmoser, Janice	34	Schoch, Theresa
17	Hyland, Courtney	35	Zurlo, Gloria
18	Irwin, Maureen		

RESOLUTION NO. PP 213-16 COACHES

RESOLVED that the Board of Education approves the following coaches at Sparta High School for the 2016-2017 school year (salary to be adjusted upon ratification of contract):

Name	**Position**	**Salary**
Burdett, Michelle	Head Cheerleading Coach	$5,620 (Level V, Step 4 of SEA Guide), 5 years of longevity
Pollison, Candace	Assistant Cheerleading Coach	$2,921 (Level V, Step 2 of SEA Guide), 1 year of Longevity

RESOLUTION NO. PP 214-16 REASSIGNMENTS

RESOLVED that the Board of Education approves the following reassignments for the 2016-2017 school year:

Name	From – Position/School	To – Position/School
Bleakley, Morgan	Elementary Teacher – Helen Morgan School	STEP Teacher – 60% at Helen Morgan School and 40% at Mohawk Avenue School Elementary School
Margolies, Jaclyn	Guidance Counselor – Middle School	Language Arts Teacher – 7th grade

RESOLUTION NO. PP 215-16 APPOINTMENT

RESOLVED that the Board of Education approves the following appointment:

Name	Position	Replaces	School	Eff. Date	Salary
Scrudato, Blair	Guidance Counselor	J. Margolies who is replacing D. Viggiano	Middle School	9/1/16-the last day of school	BA, Step 1, $53,933 (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 216-16 SPARTA DAY COMPENSATION

RESOLVED that the Board of Education approves the following staff members to be paid $50.00 per hour for working Sparta Day:

Name	Amount of Hours Worked
Brennan, William	1 hour
Corso, Deborah	7 hours
DelCoro, Amy	1 hour
Feldmann, Angela	1 hour
Lyons, Amanda	1 hour
Papanestor, Katelyn	1 hour
Rennie, Karin	1 hour
Slavin, Judith	1 hour
Smith, Suzanne	1 hour

Attached are the enrollment and suspension reports for the month of April 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report May 9, 2016

CIS 88-16	Establish Elementary Multiple Disabilities Class
CIS 89-16	NextGen Science Standards Adoption
CIS 90-16	Envision Math Grades K-5
CIS 91-16	Brain Camp-Teach Staff
CIS 92-16	Brain Camp-Substitute Staff
CIS 93-16	Mentor Payments 2015 -2016
CIS 94-16	Summer Academy Staffing
CIS 95-16	SHS Guest Speaker - Safe Driving and Sound Decision Making
CIS 96-16	Field Trips
CIS 97-16	Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 98-16	Senior Academic Awards Program Dinner
CIS 99-16	Professional Development - Sowash Ventures Google Training
CIS 100-16	2016 Before/After School Program Additional Teachers – Sparta Middle School

On motion by Mr. Muth, seconded by Mrs. Anderson and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 88-16 through CIS 100-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Absent	Mrs. Scott

RESOLUTION NO. CIS 88-16 ESTABLISH ELEMENTARY MULTIPLE DISABILITIES CLASS

RESOLVED that the Board of Education approves the request to establish a Multiple Disabilities Class to be included in the Special Education Program at Alpine Elementary School.

RESOLUTION NO. CIS 89-16 NEXTGEN SCIENCE STANDARDS ADOPTION

RESOLVED that the Board of Education approves the NextGen Science Standards adoption for the school year 2016-17.

RESOLUTION NO. CIS 90-16 ENVISION MATH GRADES K-5

RESOLVED that the Board of Education approves purchase of Envision Math 2016 Common Core updated materials for Grades K-5 in the amount of $137,980.03 (11.190.100.640).

RESOLUTION NO. CIS 91-16 BRAIN CAMP-TEACH STAFF

RESOLVED that the Board of Education approves the following staff to teach Brain Camp, July 6, 2016 through August 2, 2016 at the rate of $50 per hour upon submission of timesheets utilizing NCLB Title I Funds (20-231-100-100-1-4000).

	Name
1	Arnold, Jennifer
2	Graham, Susan
3	Selitto, Lydia
4	Weiss-Cronin, Amanda

RESOLUTION NO. CIS 92-16 BRAIN CAMP-SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following substitutes on an as needed basis for Brain Camp, July 6, 2016 through August 2, 2016 at the rate of $30 per hour upon submission of timesheets utilizing NCLB Title I Funds (20-231-100-100-1-4000).

	Name
1	Collinson, Donna
2	Ruggiero, Laura
3	Shefferman, Cherie
4	Hart, Judy

RESOLUTION NO. CIS 93-16 MENTOR PAYMENTS 2015-2016

RESOLVED that the Board of Education approves to pay the following Mentors to be compensated $55/month upon submission of timesheets for the time period below utilizing NCLB Title IIA Funds (20-271-200-100-1-4000).

	Mentor Teacher Name	New Teacher Name	Dates for 2015-16	Fee
SHS				
1	Allshouse, Debra	Romano, Michael (*) *(Maternity Leave for Megan Greco)	Mar-May	$165
2	DeGasperis, Becky	D'Antuono, Christine	Sep-Jun	$550
3	Hood, Eric	D'Amico, Jenevieve	Sep-Jun	$550
4	Kopp, Danielle	Mauriello, Amber	Sep-Jun	$550
5	LaCarrubba-Gomez, Lauren	LeBlanc, Kathryn	Sep-Jun	$550
6	Valleau, Jenna	Schumacher, Jacki	Sep-Jan	$275
SMS				
7	Burdett, Michelle	Tirpack, Lia	Sep-Jun	$550
8	Girlando, Gina	Tripold, Amy	Sep-Jun	$550
9	Gleason, Theresa	Nieves, Kathryn	Sep-Jun	$550
10	Spelman, Carmel	Falotico, Heather	Sep-Jun	$550
11	Yanoff, Theresa	Ackley, George	Jan-May	$275
Alpine				
12	Abbate, Michelle	Brusberg, Susan	Sep-Jun	$550
13	Diklich, Kristi	Valerian, Casey	Sep-Oct	$110
14	Diklich, Kristi	Kurp, Stephanie	Mar-Jun	$220

RESOLUTION CIS 94-16 SUMMER ACADEMY STAFFING

RESOLVED that the Board of Education approves the following staff members for the 2016 Summer Academy to be compensated $50 hour upon submission of timesheets (11-404-100-101-1-0000).

	Name	Course
1	Bayliss, Rosemary	Original Credit Geometry
2	Chiappini, Sandra	Financial Literacy
3	Dalia, Renee	Study Skills
4	DeLuccia, Angela	SAT Prep-English
5	Wilson, Marisa	Principal
6	Healy, Corinne	English 11/12 Credit Recovery
7	Kasa, Laura/Schumacher, Jacki	SAT Prep-Math

8	Lowery, Andrew	College Essay Writing
9	Markovic, Ashley (Lisa Cummins sub for one week)	Original Credit Chemistry
10	O'Brien-Mase, Christine	Computer Graphics and Design
11	Schumacher, Jacki	Algebra II Preview
12	Scognamiglio, Kenneth	Pre-AP Biology
13	Talty, Dorothy	English 9/10 Credit Recovery
14	TBD	Health Credit Recovery
15	Marciano, Frank (July 5-8)	PE Credit Recovery
16	McCarney, Patrick (July 11-15)	PE Credit Recovery
17	Reese, Catherine (July 19-22)	PE Credit Recovery
18	Wille, Catherine (July 18, July 25-29)	PE Credit Recovery
19	Tobin, Michael	Driver's Education
20	Trzcinski, Angela	Pre-AP Chemistry
21	Wisniewski, April	Algebra II Credit Recovery
22	Hier, John	SAT Prep-English

RESOLUTION NO. CIS 95-16 SHS GUEST SPEAKER - SAFE DRIVING AND SOUND DECISION MAKING

RESOLVED that the Board of Education approves the payment of $350 from the Guidance budget for Mr. Gabe Hurley to perform at Sparta High School on Jun 1, 2016 on the topic of Safe Driving and Sound Decision Making.

RESOLUTION NO. CIS 96-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	School	Trip Destination/Purpose	Requestor(s)/ Chaperone(s)	Funding
5/23/16	SMS Gr 8 Science	Ridgedale Middle School Florham Park, NJ Junior Solar Car Sprint Finals	K. Martin E. Holdsworth, S. Breznak	Budget
5/31/16	SMS	MAS for live performance for Gr 3 class	C. Arnold	Budget
6/1/16	SMS Gr 8 Honor Society	Community Soup Kitchen and Outreach Center, Morristown, NJ	R. Gilmartin	Budget
6/2/16	HM Gr 5 Band/Strings/Chorus	MAS to demonstrate performing groups to Gr 3 students	C. Angderson, A. Birch, P. Curtis	Other (Sparta Music Boosters)
6/3/16	SHS Music/English Depts	Ocean County College, Toms River, NJ NJ State Teen Arts Festival	L. Bach, L. Lopez, V. Reed, M. Hassenplug	Budget
6/10/16	MAS Gr 3	Sparta High School Gr 3 Concert	A. Birch K. Bambara, S. Delpome, B. Lukich, S. Nademus, J. Parlapiano, B. Reigstad, S. Smith, S. Sullivan, G. Verhalen, C. Weir	Budget
6/13/16	SMS Peer Leaders	HM to welcome incoming Gr 6 students	T. Rivera J. Mathesius, C. Reigstad	Budget
6/14/16	HM Gr 5	SMS Transition Planning	C. O'Keefe J. Church	Budget-Spc Srv
6/17/16	SHS DECA/Co-op	Madame Tussauds, NYC/Carmine's-Lunch	S. Chiappini C. Merrill, S. Stoner	Parent

		Behind the scenes Marketing tour		
(Inclement weather date(s) TBD) 9/26/16	SMS Cross Country Team	Hardyston MS, Hamburg, NJ Cross Country Meet	R. Gilmartin	Parent
10/4/16	SMS Cross Country Team	Woodbourne Park, Wantage, NJ Cross Country Meet	R. Gilmartin	Parent
10/6/16	SMS Cross Country Team	Wallkill Valley HS Cross Country Meet	R. Gilmartin	Parent
10/11/16	SMS Cross Country Team	Kittatinny HS, Newton, NJ Cross Country Meet	R. Gilmartin	Parent
10/18/16	SMS Cross Country Team	Hardyston MS, Hamburg, NJ Cross Country Meet	R. Gilmartin	Parent
10/20/16	SMS Cross Country Team	Kittatinny HS, Newton, NJ MS Cross Country Meet	R. Gilmartin	Parent
10/24/16	SMS Cross Country Team	Woodbourne Park, Wantage, NJ Cross Country Meet	R. Gilmartin	Parent

RESOLUTION NO. CIS 97-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable

RESOLUTION NO. CIS 98-16 SENIOR ACADEMIC AWARDS PROGRAM DINNER

RESOLVED that the Board of Education approves the individuals listed below to attend the PSTO Senior Awards Program dinner on June 9, 2016 at Minerals, Crystal Springs, Vernon, NJ, at a cost not to exceed $1,212 for 30 attendees for dinner ($35 per person) and 36 presenters for coffee and cake ($4.50 per person).

1	Adubato, Cheryl	17	Knabb, Kim
2	Anderson, Kylen	18	Librizzi, Tim
3	Arbolino, Katie	19	Lombardo, Anthony
4	Beebe, Brenda	20	Lowery, Andrew
5	Castorina, Adrienne	21	Marcino, Dale
6	Cummings, Melva	22	McEvoy, Kelly
7	Curcio, Linda	23	McKernan, Douglas
8	Dalton, Kacey	24	Muth, J. Todd
9	Decker, Barbara	25	Schels, Steven

10	DeLuccia, Angela	26	Scott, Karen
11	Demay, Kristine	27	Stoner, Steven
12	Ferraro, Janet	28	Surdoval, Jack
13	Fitzgerald, Rory	29	Svendsen, Laura
14	Hamblin, Danielle	30	Thompson, Katrina
15	Hassenplug, Mary	31	Tobin, Dennis
16	Johnson, Daniel	32	Wilson, Marisa
		33	Valleau, Jenna

RESOLUTION NO. CIS 99-16 **PROFESSIONAL DEVELOPMENT - SOWASH VENTURES GOOGLE TRAINING**

RESOLVED that the Board of Education approves SOWASH Ventures, LLC, for Google Apps for Education training for administrative and support professionals in the amount of $3,000.00.

RESOLUTION NO. CIS 100-16 **2016 BEFORE/AFTER SCHOOL PROGRAM ADDITIONAL TEACHERS – SPARTA MIDDLE SCHOOL**

RESOLVED that the Board of Education approves the following staff members for the Before/After School program at the Sparta Middle School to be compensated at $55/hr utilizing NCLB Title I funds, Acct No. 20-231-100-100-1-4000 upon submission of time sheets.

	Sparta Middle School
1	Meade, Laura
2	Yanoff, Elizabeth

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of May 9, 2016

FIN 100-16 Vendor Payments
FIN 101-16 Financial Reports/Monthly Certification for April 2016
FIN 102-16 Transfers April 2016
FIN 103-16 Sick Day Payments
FIN 104-16 Vacation Day Payments
FIN 105-16 Submission of Extraordinary Aid Application
FIN 106-16 Donations
FIN 107-16 Purchase of Vending Machine for SHS Cafeteria
FIN 108-16 Amendment to FY 2016 IDEA Grant
FIN 109-16 Amendment to FY 2016 NCLB Grants
FIN 110-16 VGo Robotic Telepresence System
FIN 111-16 1ST Student/Andover Contract Renewal 2016-2017 SY
FIN 112-16 Byram Bus Contract Renewal 2016-2017 SY
FIN 113-16 Stocker Bus Contract Renewal 2016-2017 SY
FIN 114-16 1ST Student/Lafayette Contract Renewal 2016-2017 SY
FIN 115-16 1ST Student/Newton Contract Renewal 2016-2017 SY
FIN 116-16 Bus Evacuation Drills

On motion by Mrs. Beebe, seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 100-16 through FIN 116-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Absent	Mrs. Scott

RESOLUTION NO. FIN 100-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated April 26, 2016 through May 23, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$184,950.41
Fund 11	General Expense	4,478,857.42
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	175,254.35
Fund 30	HS Capital Projects	0
Fund 40	Debt Service	0
Fund 50	Cafeteria	86,086.83
	Total:	$4,925,149.01

RESOLUTION NO. FIN 101-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR APRIL 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for April 30, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of April 30, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of April 30, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 102-16 TRANSFERS APRIL 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period April 1, 2016 through April 30, 2016.

RESOLUTION NO. FIN 103-16 SICK DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual sick day payments to be adjusted if any days are utilized through their term dates:

Name	Term Date	Sick Days	Total Payment
Arnold, Christian	6/30/2016	187.5	$ 8,322.50
Bartling, Nancy	6/30/2016	57.5	$ 2,012.50
Castiglia, Phyllis	6/30/2016	106.5	$ 15,000.00
DeGasperis, Becky	6/30/2016	41.5	$ 1,037.50
DiDio, Nancy	6/30/2016	92.5	$ 13,912.20
Milligan, Michael	6/30/2016	193.0	$ 8,652.50
Steneken, Marilyn	6/30/2016	27.0	$ 675.00
Underwood, Melinda	6/30/2016	5.0	$ 125.00
Ziegelman, Deborah	6/30/2016	31.5	$ 787.50

RESOLUTION NO. FIN 104-16 VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual vacation day payment to be adjusted if any days are utilized through her term date:

Name	Term Date	Vacation Days	Total Payment
DiDio, Nancy	6/30/2016	20.5	$ 3,083.20

RESOLUTION NO. FIN 105-16 SUBMISSION OF EXTRAORDINARY AID APPLICATION

RESOLVED that the Board of Education approves the submission of the extraordinary aid application for certain expenses that exceed the threshold for classified students; pursuant to NJSA 18A:7F-55 for 2016-2017.

RESOLUTION NO. FIN 106-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	PURPOSE	RECIPIENT	AMOUNT
Alpine Student Activity Account	Purchase a Kiln for student use	Alpine School	$2,980
High School Basketball Booster Club	Volunteer Basketball Coach	Colby Thompson	$1,800
High School Baseball Booster Club	Volunteer Baseball Coach	Bryan Graham	$2,500

High School Boys Lacrosse Booster Club	Volunteer Boys Lacrosse Coach	Patrick James Shea	$3,500
Target Take Charge of Education	1% of Community Purchases towards supplies	Sparta Middle School	$100
Target Take Charge of Education	1% of Community Purchases towards supplies	Sparta High School	$200
Target Take Charge of Education	1% of Community Purchases Towards supplies	Helen Morgan School	$100

RESOLUTION NO. FIN 107-16 PURCHASE OF VENDING MACHINE FOR SHS CAFETERIA

RESOLVED that the Board of Education approves the purchase of a new vending machine for the Sparta High School cafeteria at a cost of approximately $3,800 to be funded through Enterprise Fund 50.

RESOLUTION NO. FIN 108-16 AMENDMENT TO FY 2016 IDEA GRANT

RESOLVED that the Board of Education approves the amendment to the FY 2016 IDEA Grant for the purchase of Instructional Equipment in the amount of $5,321 (VGo Robot).

Public Funds	BASIC	TOTAL
Sparta	From: 100-600 To: 400-731	$5,321

RESOLUTION NO. FIN 109-16 AMENDMENT TO FY 2016 NCLB GRANTS

RESOLVED that the Board of Education approves the amendments to the following FY 2016 NCLB Grants:

Public Funds	Title I	Purpose	Total
Sparta	From: 100-600 To: 100-500	Purchase of student software licenses and professional development for staff	$2,886
Sparta	From: 100-100 To: 200-500	Purchase of student software licenses and professional development for staff	$3,899

Non-Public Funds	Title II	Purpose	Total
Non-Public	From: 100-600 To: 200-500	Non Public Schools to correct accounts.	$15,024
Non-Public	From: 200-100 To: 200-600	Purchase supplies related to professional development	$1,000

RESOLUTION NO. FIN 110-16 VGo ROBOTIC TELEPRESENCE SYSTEM

RESOLVED that the Board of Education approves the purchase of the VGo Robotic Telepresence System for a total of $7,816, to be charged to the IDEA Grant account #20-250-100-610-6-0000.

RESOLUTION NO. FIN 111-16 1ST STUDENT/ANDOVER CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with 1st Student/Andover for the 2016-2017 school year with a .57 CPI:

	Route #	2015-2016 Cost	2016-2017 Cost
SUT-VT2	SUT-VT2	$42,210.88	$42,451.48

RESOLUTION NO. FIN 112-16 BYRAM BUS CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with Byram Bus, Inc. for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
BBI.15.16	AES-08	$29,624.00	$29,792.85
	AES-09	$29,624.00	$29,792.85
	AES-10	$29,624.00	$29,792.85
	AES-11	$29,624.00	$29,792.85
	AES-12	$29,624.00	$29,792.85
	AES-13	$29,624.00	$29,792.85
	AES-14	$29,624.00	$29,792.85
	AES-15	$29,624.00	$29,792.85
	AES-16	$29,624.00	$29,792.85
	AES-17	$29,624.00	$29,792.85
	AES-18	$29,624.00	$29,792.85
	AES-19	$29,624.00	$29,792.85
	MA-HM-18	$29,624.00	$29,792.85
	STMS-08	$29,624.00	$29,792.85
	STMS-09	$29,624.00	$29,792.85
	STMS-10	$29,624.00	$29,792.85
	STMS-11	$29,624.00	$29,792.85
	STMS-12	$29,624.00	$29,792.85
	STMS-13	$29,624.00	$29,792.85
	STMS-14	$29,624.00	$29,792.85
	STMS-15	$29,624.00	$29,792.85
	STMS-16	$29,624.00	$29,792.85
	STMS-17	$29,624.00	$29,792.85
	STMS-18	$29,624.00	$29,792.85
	STMS-19	$29,624.00	$29,792.85
	STHS-18	$29,624.00	$29,792.85
BBI.15.16-2	MA/HM-09	$27,247.50	$27,402.81
	MA/HM-10	$27,247.50	$27,402.81
	STHS-09	$27,247.50	$27,402.81
	STHS-10	$27,247.50	$27,402.81
TOTAL		$879,214.00	$884,225.34

RESOLUTION NO. FIN 113-16 STOCKER BUS CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with Stocker Bus for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
PJE12.13	PJH-03	$35,407.80	$35,609.62
11.12E	PJH-11	$31,420.80	$31,599.89
TOTAL		$66,828.60	$67,209.51

RESOLUTION NO. FIN 114-16 1ST STUDENT/LAFAYETTE CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with 1st Student/Lafayette for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
11.12B	P-106	$35,453.63	$35,655.71
	P-108	$35,453.63	$35,655.71
	P-109	$31,789.73	$31,970.93
	P-110	$31,789.73	$31,970.93
FSL.15.16	PJH-04	$28,200.00	$28,360.74
	PJH-05	$39,700.00	$39,926.29
	PJH-07	$42,000.00	$42,239.40
	STHS-20	$49.500.00	$49,782.15
	STMS-20	$49.500.00	$49,782.15
	STMS-21	$49.500.00	$49,782.15
	STMS-22	$49.500.00	$49,782.15
FSL.10.007	SUT-AS1	$21,104.46	$21,224.75
	SUT-VT1	$21,106.42	$21,226.72
TOTAL		$534,097.60	$487,359.78

RESOLUTION NO. FIN 115-16 1ST STUDENT/NEWTON CONTRACT RENEWAL 2016-2017 SY

RESOLVED that the Board of Education approves the following renewed transportation contracts with 1st Student/Newton for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
FSN-F06	FSN-F06	$47,236.50	$47,505.74
FSN-A06	FSN-A06	$93,247.99	$93,779.50
TOTAL		$140,484.49	$141,285.24

RESOLUTION NO. FIN 116-16 BUS EVACUATION DRILLS

RESOLVED that the Board of Education approves the School Bus Emergency Evacuation Drill Reports for the following schools:

Sparta High School	April 25, 2016
Sparta Middle School	April 26, 2016
Mohawk Avenue School	April 27, 2016
Helen Morgan School	April 27, 2016
Alpine Elementary School	April 28, 2016

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of May 9, 2016

No motions for the month of May.

END OF REGULAR AGENDA

REAPPOINTMENT RECOMMENDATIONS:

RE 01-16 Organization Chart
RE 02-16 By-Laws, Policies, and Regulations
RE 03-16 Uniform Minimum Chart of Accounts
RE 04-16 Implement Budget and Line Item Transfers
RE 05-16 Custodian of School Personnel Records
RE 06-16 Acting Board Secretary
RE 07-16 Business Administrator/Board Secretary Designations
RE 08-16 Board Attorney
RE 09-16 Board Auditor
RE 10-16 Professional Services
RE 11-16 Risk Management Consultant
RE 12-16 Bond Authorization
RE 13-16 Student Accident Insurance
RE 14-16 School Alliance Insurance Fund (SAIF) Renewal of Membership
RE 15-16 School Alliance Insurance Fund (SAIF) Risk Management Consultant
RE 16-16 School Physician
RE 17-16 Depositories
RE 18-16 Lakeland Bank Positive Pay
RE 19-16 Account Signatures
RE 20-16 Direct Deposit
RE 21-16 Signature Stamp
RE 22-16 Legal Advertising Media
RE 23-16 Fee Schedule
RE 24-16 Petty Cash Funds
RE 25-16 Procurement of Goods And Services
RE 26-16 Contracts With Approved State Contract Vendors
RE 27-16 Middlesex Regional Cooperative
RE 28-16 Educational Data Services Inc
RE 29-16 Interlocal Agreement with Region VIII Education Service Center (TIPS/TAPS)
RE 30-16 Morris County Cooperative Pricing Council
RE 31-16 Hunterdon County Education Services Commission Cooperative Pricing Agreement
RE 32-16 Cooperative Purchasing
RE 33-16 PEPPM – Cooperative Purchasing
RE 34-16 Phoenix Advisors, LLC
RE 35-16 E-Rate Consulting Service Agreement
RE 36-16 Supervisor of Buildings and Grounds Designations
RE 37-16 Emergency Operations Management Plan
RE 38-16 Asbestos Management Extraordinary Unspecifiable Services
RE 39-16 Multi-Year Plans
RE 40-16 Biosecurity Management Plan
RE 41-16 Integrated Pest Management Coordinator
RE 42-16 Indoor Air Quality Investigation Extraordinary Unspecified Services
RE 43-16 Memorandum of Agreement
RE 44-16 Doctrine of Necessity
RE 45-16 Special Designations
RE 46-16 Special Designations – Attendance Officers
RE 47-16 Affirmative Action Team Members
RE 48-16 Sparta Schools Booster Clubs
RE 49-16 Self-Insured School Clubs
RE 50-16 Student Clubs Recognition
RE 51-16 Bargaining Units
RE 52-16 Sparta Education Foundation
RE 53-16 Substitute Rates
RE 54-16 NJSIAA Membership
RE 55-16 NJSIAA Practice Guidelines
RE 56-16 Chelbus Cleaning Co., Inc.
RE 57-16 Student Lunch Prices

On motion by Mr. Surdoval, seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved Reorganization Items RE 01-16 through RE 57-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Absent	Mrs. Curcio	Yes	Mr. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Absent	Mrs. Scott

THE FOLLOWING ARE PRESENTED FOR BOARD APPROVAL UPON RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND/OR BUSINESS ADMINISTRATOR/BOARD SECRETARY FOR THE 2016-2017 SCHOOL YEAR, EFFECTIVE JULY 1, 2016 TO JUNE 30, 2017:

RESOLUTION NO. RE 01-16 ORGANIZATION CHART

RESOLVED that the Board of Education approves the Organization Chart for the Board of Education (Attachment).

RESOLUTION NO. RE 02-16 BY-LAWS, POLICIES, AND REGULATIONS

RESOLVED that the Board of Education adopts all existing Board by-laws, policies, and regulations.

RESOLUTION NO. RE 03-16 UNIFORM MINIMUM CHART OF ACCOUNTS

RESOLVED that the Board of Education adopts the Uniform Minimum Chart of Accounts for New Jersey Schools.

RESOLUTION NO. RE 04-16 IMPLEMENT BUDGET AND LINE ITEM TRANSFERS

RESOLVED that the Board of Education authorizes the Superintendent of Schools and the Business Administrator/Board Secretary to implement the school budget pursuant to applicable local and state policies and regulations and to approve line item budget transfers as necessary between Board of Education meetings, and shall report such transfers to the Board of Education, not less than monthly.

RESOLUTION NO. RE 05-16 CUSTODIAN OF SCHOOL PERSONNEL RECORDS

RESOLVED that the Board of Education appoints the Superintendent as Custodian of School Personnel Records and approves the collection and maintenance of student records according to 6A:32-7.3.

RESOLUTION NO. RE 06-16 ACTING BOARD SECRETARY

RESOLVED that the Board of Education authorizes the Assistant Business Administrator, Board President, or designee to act as Board Secretary when appropriate.

RESOLUTION NO. RE 07-16 BUSINESS ADMINISTRATOR/BOARD SECRETARY DESIGNATIONS

RESOLVED that the Board of Education authorizes the Business Administrator and Board Secretary as:

a. Custodian of Board of Education Records for OPRA compliance
b. Chief Financial Officer and Investment Officer with approved depositories
c. Qualified Purchasing Agent–quote threshold $6,000; transportation contract threshold $18,300; all other bids threshold $40,000 pursuant to NJSA 40A:11-3(a) and 18A:18A3 (a)
d. Maintain appropriate bonding as required by state statutes
e. Make telephone, wire and electronic transactions of board funds
f. Invest board funds at the most advantageous rate in compliance with all state laws and regulations

g. Approves accounts and demands for payment prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at the next regular board meeting as per Title 19A:19.4.1.

RESOLUTION NO. RE 08-16 BOARD ATTORNEY

RESOLVED that the Board of Education appoints the firm of Fogarty and Hara of Fair Lawn, NJ to provide board counsel services. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Any and all work performed will be payable upon submission of a voucher setting forth the time expended and based on the per hour rate of $175 per hour for partner and $155 per hour for associate.

RESOLUTION NO. RE 09-16 BOARD AUDITOR

RESOLVED that the Board of Education appoints Nisivoccia and Co., L.L.P. as District Auditors. Nisivoccia is licensed to provide such services and the Board of Education has reviewed the most recent Peer Review Report. The contract is awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Fee for performance of the audit will be $61,500 (including $1,500 for the implementation of GASB 68) and will include performance of the annual audit, preparation of the District's Comprehensive Annual Financial Report ("CAFR"), the "Auditor's Management Report on Administrative and Findings – Financial, Compliance and Performance", and preparation of the Audit Summary ("AUDSUM"), verification of the District's Application for State School Aid ("ASSA") and District Report Transported of Resident Students ("DRTRS"), assistance in the preparation of the introductory and statistical section of the CAFR from information provided by the District and conversion of the District's account records into financial statements in accordance with GASB Statement 34, and ongoing professional guidance, advice and consultation throughout the year and out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Fees for additional services, such as technical assistance and guidance in the preparation of the District's records, fund balance projections, and other services the district may require or request would be billed standard hourly rates which vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audit as follows - $150-$175 for partners, $135-$145 for managers and supervisors, $110-$130 for senior staff accountants, $95-$105 for junior staff accountants and $45-$55 for administrative staff.

RESOLUTION NO. RE 10-16 PROFESSIONAL SERVICES

RESOLVED that the Board of Education approves the following professional firms for various projects:

Gianforcaro, Architects, Engineers, & Planners, Chester, NJ
CP Engineers, Sparta, NJ

RESOLUTION NO. RE 11-16 RISK MANAGEMENT CONSULTANT

RESOLVED that the Board of Education appoints Bollinger, Inc., A Division of Arthur J Gallagher & Co. and George Morville, Broker, as Risk Management Consultant for the School Alliance Insurance Fund (S.A.I.F.).

RESOLUTION NO. RE 12-16 BOND AUTHORIZATION

RESOLVED that the Board approves the appropriate bonding of the School Business Administrator and the Treasurer of School Monies as required by statute ($500,000 each).

RESOLUTION NO. RE 13-16 STUDENT ACCIDENT INSURANCE

RESOLVED that the Board of Education designate Bollinger Insurance as the student insurance provider for Sparta School District which includes the student community service coverage.

RESOLUTION NO. RE 14-16 SCHOOL ALLIANCE INSURANCE FUND (SAIF) RENEWAL OF MEMBERSHIP

WHEREAS, the Sparta Board of Education hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2016 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and,

WHEREAS, the Educational Facility is afforded the following types of coverages: Workers' Compensation, Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability, Excess Liability (AL/GL), School Leaders Professional Liability, Excess Liability (SLPL), Supplemental Indemnity - Workers' Compensation, Security Guard Liability;

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2014, and ending July 1, 2017 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

RESOLUTION NO. RE 15-16 SCHOOL ALLIANCE INSURANCE FUND (SAIF) RISK MANAGEMENT CONSULTANT

WHEREAS, the Sparta Township Board of Education (Educational Facility") has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Sparta Board of Education District, does hereby appoint The Morville Agency a division of Bollinger Inc. as its Risk Management Consultant in accordance with the Fund's Bylaws.

RESOLUTION NO. RE 16-16 SCHOOL PHYSICIAN

RESOLVED that the Board of Education appoints the following medical personnel:

PROVIDER	SCHOOL	SERVICE	COST
The Orthopedic Institute of NJ	High School	Home Games	$150
Skylands Medical	District	New Employee Physical	$100
Skylands Pediatrics	Sparta High School	School Physicals	$2,700
Skylands Pediatrics	Sparta Middle School	School Physicals	$1,600
Skylands Pediatrics	Helen Morgan School Mohawk Avenue School Alpine Elementary School	School Physicals	$1,500
Skylands Pediatrics		Student drug screening	$160

RESOLUTION NO. RE 17-16 DEPOSITORIES

RESOLVED that the Board of Education approves that the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for Board of Education funds and that the Financial Institutions be required to be insured by either SLIC or FDIC and/or as required by both Federal and State statutes:

Lakeland Bank
NJ ARM

RESOLUTION NO. RE 18-16 LAKELAND BANK POSITIVE PAY

RESOLVED that the Board of Education approves the continuation of the Positive Pay Services Agreement with Lakeland Bank. There is no charge for this service.

RESOLUTION NO. RE 19-16 ACCOUNT SIGNATURES

RESOLVED that the Board of Education approves the attached list of accounts with approved signatures or facsimile (Attachment).

RESOLUTION NO. RE 20-16 DIRECT DEPOSIT

RESOLVED that the Board of Education approves mandatory direct deposit of payroll with no exemptions for any employee group or category which will be handled through the Sparta Board of Education's payroll account with Lakeland Bank. This is pursuant to Board Policy #6511 N.J.S.A. 52:14-15h.

RESOLUTION NO. RE 21-16 SIGNATURE STAMP

RESOLVED that the Board of Education authorizes the use of a signature stamp for the Board President and Treasurer.

RESOLUTION NO. RE 22-16 LEGAL ADVERTISING MEDIA

RESOLVED that the Board of Education adopts the following newspapers for the advertisement of meetings and legal ads and all other necessary public notifications:

New Jersey Herald/The Sunday Herald	Primary
The Sparta Independent	Primary
TAPinto.net	Primary
Daily Record	Alternate
Star Ledger	Alternate

RESOLUTION NO. RE 23-16 FEE SCHEDULE

RESOLVED that the Board of Education hereby establishes a fee schedule for photocopies for official Board Minutes or other public documents as follows:

- Letter or smaller - $ 0.05 per page
- Legal or larger - $0.07 per page
- Electronic – no charge
- CD/DVD – actual cost
- Delivery/postage service fees additional based on delivery type
- Transcript Fee - $2.00

RESOLUTION NO. RE 24-16 PETTY CASH FUNDS

RESOLVED that the Board of Education establishes petty cash fund accounts in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A. C. 6:20-2.10 and listed below. Individual warrants eligible for reimbursement may not exceed $25.00 per receipt. Sales tax will not be approved for reimbursement. Each account will be replenished with a period of time not to exceed sixty (60) days without prior approval of the Board Secretary.

Board of Education	$200.00
Alpine School	$200.00
Helen Morgan School	$200.00
Sparta High School	$250.00
Sparta Middle School	$200.00
Mohawk Ave School	$200.00
Special Services	$200.00
Transportation	$200.00

RESOLUTION NO. RE 25-16 PROCUREMENT OF GOODS AND SERVICES

RESOLVED that the Board of Education approves the following resolution authorizing the procurement of goods and services through the New Jersey state purchasing agency:

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and,

WHEREAS, the Sparta School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and,

WHEREAS, the Sparta Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Sparta Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all state contracted vendors.

RESOLUTION NO. RE 26-16 CONTRACTS WITH APPROVED STATE CONTRACT VENDORS

RESOLVED that the Board approves the following Resolution Authorizing Contracts with Approved State Contract Vendors for Boards of Education Pursuant to N.J.S.A.18A:18A-10a for the 2016-2017 school year as follows:

WHEREAS, the Sparta Township Public Schools Board of Education, pursuant to N.J.S.A.18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Sparta Township Public Schools Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Sparta Township Public Schools Board of Education, intends to enter into contracts with the Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED that the Sparta Township Public Schools Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED that the duration of the contracts between the Sparta Township Public Schools Board of Education and the Referenced State Contract Vendor shall be for the 2016-2017 school year.

RESOLUTION NO. RE 27-16 MIDDLESEX REGIONAL COOPERATIVE

RESOLVED that the Board of Education approves an agreement between Sparta School District and Middlesex Regional Educational Services Commission for cooperative pricing system and purchasing.

RESOLUTION NO. RE 28-16 EDUCATIONAL DATA SERVICES INC

RESOLVED that the Board of Education approves Ed Data Services Inc., as a New Jersey Cooperative Bidding Program for our school supplies, athletic reconditioning, skilled trade's time & material, maintenance bids, and other applicable products and services offered.

RESOLUTION NO. RE 29-16 INTERLOCAL AGREEMENT WITH REGION VIII EDUCATION SERVICE CENTER (TIPS/TAPS)

RESOLVED that the Board of Education approves the Interlocal Agreement with Region VIII Education Service Center, Mt Pleasant, Texas, and the TIPS/TAPS program to procure goods and services that have been competitively procured subject to New Jersey Public Law 2011, Chapter 139.

WHEREAS, the Sparta Township Public Schools Board of Education, Sussex County, NJ, pursuant to the authority granted by New Jersey Public Law 2011, Chapter 139, desires to participate in the described purchasing program offered by the Region VIII Education Service Center, and in the opinion that by participating in this program, will be highly beneficial to the taxpayers through the anticipated savings to be realized,

NOW THEREFORE, BE IT RESOLVED that the Sparta Township Public Schools Board of Education request a stated need for participation in The Interlocal Purchasing System (TIPS) whereby the School Business Administrator and/or Qualified Purchasing Agent is authorized and directed to sign and deliver any and all necessary requests and documents in connection therewith for and on behalf of Sparta Township Public Schools Board of Education.

RESOLUTION NO. RE 30-16 MORRIS COUNTY COOPERATIVE PRICING COUNCIL

RESOLVED that the Board of Education authorizes the Renewal Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council hereinafter referred to as the "Lead Agency" for the conduct of certain functions relating to the purchase of work materials and supplies for their respective jurisdictions.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SPARTA, COUNTY OF SUSSEX AND STATE OF NEW JERSEY:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Sparta Board of Education.

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Renewal Cooperative Pricing Agreement with the Lead Agency (Township of Randolph) or any other contracting unit within the County of Morris or adjacent counties for the purchase of work, materials and supplies.

The Lead Agency (Township of Randolph) entering into contracts on behalf of the Sparta Board of Education shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

All Resolutions or parts thereof inconsistent with this Resolution shall be and the same are hereby repealed.

This "Renewal" Cooperative Pricing Council Resolution shall be effective October 1, 2011 and such membership shall be for the duration of five (5) years of the "Renewal" Cooperative Pricing Agreement, expiring September 30, 2016, unless the "Lead Agency" and the Division of Local Government Services, elects to withdraw.

The annual fee for participation in the program is $1,250. This fee provides for all advertising costs, legal assistance and complete administration of the program.

RESOLUTION NO. RE 31-16 HUNTERDON COUNTY EDUCATION SERVICES COMMISSION COOPERATIVE PRICING AGREEMENT

RESOLVED that the Board of Education approves the following Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County ESC, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on July 1, 2015, the governing body of the Sparta Board of Education, County of Sussex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Sparta Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statues of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

RESOLUTION NO. RE 32-16 COOPERATIVE PURCHASING

RESOLVED that the Board of Education approves Cooperative Purchasing with U.S. Communities Government Purchasing Alliance pursuant to State of New Jersey Statute, Title 52.

RESOLUTION NO. RE 33-16 PEPPM – COOPERATIVE PURCHASING

RESOLVED that the Board of Education approves participation in PEPPM Technology Bidding and Purchasing Program and Keystone Purchasing Network. There is no membership fee to participate.

RESOLUTION NO. RE 34-16 PHOENIX ADVISORS, LLC

RESOLVED that the Board of Education approves Phoenix Advisors, LLC as our Continuing Disclosure Agent and Municipal Advisor of Record in the amount of $850 for the 2016-2017 school year.

RESOLUTION NO. RE 35-16 E-RATE CONSULTING SERVICE AGREEMENT

WHEREAS, the Sparta Board of Education has need for assistance to apply for annual funding through the universal service Schools and Libraries Program, commonly known as "E-rate," to provide discounts of up to 90 percent to help most schools and libraries in the United States obtain affordable telecommunications and Internet access; and

WHEREAS, it has been determined that the required services are specialized in nature and require expertise;

BE IT NOW RESOLVED that the Board of Education approve the annual renewal agreement with Educational Consortium for Telecommunications Savings of Newtown, Pennsylvania according to the terms of the agreement. Terms of Payment for service shall be 15% of the member's total savings for Category 1 and 3-7.5% of member's total savings for Category 2 purchases for the 2016 - 2017 school year.

RESOLUTION NO. RE 36-16 SUPERVISOR OF BUILDINGS AND GROUNDS DESIGNATIONS

RESOLVED that the Board of Education authorizes the Supervisor of Buildings and Grounds with the following designations:

a. Designated Person – AHERA
b. Safety and Health Designee
c. Designated Person - Indoor Air Quality
d. Integrated Pest Management Coordinator
e. Hazard Communication Officer (RTK)
f. Designated Person – Lead Paint
g. Public Agency Compliance Officer (P.A.C.O.)

RESOLUTION NO. RE 37-16 EMERGENCY OPERATIONS MANAGEMENT PLAN

RESOLVED that the Board of Education approves the emergency procedures described in the official Emergency Operations Management Plan, as recommended by the Superintendent of Schools.

RESOLUTION NO. RE 38-16 ASBESTOS MANAGEMENT EXTRAORDINARY UNSPECIFIABLE SERVICES

RESOLVED that the Board approves the following item:

WHEREAS, there exists a need for asbestos management services in connection with monitoring, and abatement training, as designated.

WHEREAS, it has been determined that such asbestos management services are specialized in nature, require expertise in the field of asbestos management, can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

NOW, THEREFORE BE IT RESOLVED BY THE SPARTA BOARD OF EDUCATION IN THE COUNTY OF SUSSEX, AS FOLLOWS:

a. The environmental services firm of Karl & Associates is hereby retained to provide asbestos maintenance services necessary in conjunction with the laws of Asbestos Hazard Management.
b. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School contracts Law, N.J.S.A.18A:18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
c. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

RESOLUTION NO. RE 39-16 MULTI-YEAR PLANS

RESOLVED that the board approves the following Multi-Year Plans:

a. The Long Range Facilities Plan
b. The Three-Year Comprehensive Maintenance Plan
c. Technology Plan
d. New Teacher Induction/Mentor Plan
e. Standard Operating Procedures

RESOLUTION NO. RE 40-16 BIOSECURITY MANAGEMENT PLAN

RESOLVED that the Board of Education approves the Biosecurity Management Plan developed in cooperation with Sodexo Food Services, Inc. and the Sparta Public Schools for the 2016-2017 school year.

RESOLUTION NO. RE 41-16 INTEGRATED PEST MANAGEMENT COORDINATOR

RESOLVED that the Board of Education approves the Supervisor of Buildings & Grounds, to serve as the Integrated Pest Management Coordinator for the District. The IPMC shall insure that all state regulations, including licensing requirements and label precautions, must comply with all components of the School Integrated Pest Management Policy.

RESOLUTION NO. RE 42-16 INDOOR AIR QUALITY INVESTIGATION EXTRAORDINARY UNSPECIFIED SERVICES

RESOLVED that the Board of Education approves the following item:

WHEREAS, there exists a need for IAQ Investigation services in connection with screenings of any of the schools of the Sparta Board of Education.

WHEREAS, it has been determined that such IAQ Investigation services are specialized in nature, require expertise in the field of mold and fungus identification and remediation and can be provided only by a licensed professional and is not reasonably possible to describe the required services with written bid specifications, and

WHEREAS, funds are or will be available for this purpose based on hourly rate fees.

NOW, THEREFORE BE IT RESOLVED BY THE SPARTA BOARD OF EDUCATION IN THE COUNTY OF SUSSEX, AS FOLLOWS:

1. The environmental services firm of Karl & Associates is hereby retained to provide IAQ Investigation services necessary.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A.18A: 18A(a)(1) because it is for services performed by persons that cannot be reasonably described and bid.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

RESOLUTION NO. RE 43-16 MEMORANDUM OF AGREEMENT

RESOLVED that the Board of Education approves the Annual Review and Revisions of Agreement (Article 16) between Education and Law enforcement Officials and authorizes the submission to the County Office, the County Prosecutor and to Law Enforcement for signatures for the 2016-2017 school year.

RESOLUTION NO. RE 44-16 DOCTRINE OF NECESSITY

RESOLVED that the Board of Education approves the following item:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set for the N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

RESOLUTION NO. RE 45-16 SPECIAL DESIGNATIONS

RESOLVED that the Board of Education approves the following special designations for the 2016-2017 school year:

Affirmative Action Officer-Director of Educational Programs & Services	Daniel Johnson
Section 504, Director of Educational Programs and Services	Frank Ciaburri
Homeless Liaison	Laura Trent
Chemical Hygiene Officer	Marisa Wilson
Division of Child Protection and Permanence	Concetta Mangiaracina

RESOLUTION NO. RE 46-16 SPECIAL DESIGNATIONS – ATTENDANCE OFFICERS

RESOLVED that the Board of Education approves the following special designations as Attendance Officers:

Sparta High School	Steven Stoner
Sparta Middle School	Brad Davis and Tracy Rivera
Helen Morgan	Frank Ciaburri
Mohawk Avenue School	Laura Trent
Alpine Elementary School	Peter Miller

RESOLUTION NO. RE 47-16 AFFIRMATIVE ACTION TEAM MEMBERS

RESOLVED that the Board of Education approves the following affirmative action team members for the 2016-2017 school year.

Kacey Dalton	Doug Layman
Janet Ferraro	Giuseppe Leone
Michael Gregory	Laura Trent
Daniel Johnson	

RESOLUTION NO. RE 48-16 SPARTA SCHOOLS BOOSTER CLUBS

RESOLVED that the Board of Education approves the following Sparta Schools Booster Clubs and Quasi Entities:

Spartan Club	Swimming	Boys Lacrosse
Girls Volleyball	Skiing	Girls Lacrosse
Boys Soccer	Cheer	Music Booster
Girls Soccer	Project Graduation	HMS PTO
Girls Tennis	Wrestling	MAS PTO
Field Hockey	Track	ALP PTO
Boys Basketball	Baseball	SMS PTO
Girls Basketball	SHSBC	SHS PSTO
Sparta Theater Patrons	Softball	

RESOLUTION NO. RE 49-16 SELF-INSURED SCHOOL CLUBS

RESOLVED that the Board of Education approves the following school clubs who are self-insured and not included in Board coverage:

Football Booster
Chess Club
Sparta Ice Hockey

RESOLUTION NO. RE 50-16 STUDENT CLUBS RECOGNITION

RESOLVED that the Board of Education recognizes Student Clubs that are approved or recognized by the Board of Education.

RESOLUTION NO. RE 51-16 BARGAINING UNITS

RESOLVED that the Board of Education recognizes the following bargaining units and contractual agreements:

Sparta Education Association
Sparta Administrators Association
Sparta Supervisors Association
Sparta Bus Drivers Association
Sparta Custodians, Maintenance and Groundsmen

RESOLUTION NO. RE 52-16 SPARTA EDUCATION FOUNDATION

RESOLVED that the Board of Education recognizes the Sparta Educational Foundation.

RESOLUTION NO. RE 53-16 SUBSTITUTE RATES

RESOLVED that the Board of Education approves the following substitute pay rates for the 2016-2017 school year.

Teacher (County Substitute certificate)	$85.00 per day
Teacher (County Substitute certificate after 5+ years' service to district)	$90.00 per day
Teacher (County Substitute certificate with SCCC Training Certificate)	$90.00 per day
Teacher (County Substitute certificate with 5+ years' service and SCCC Training Certificate)	$95.00 per day
Teacher (Teaching certificate)	$90.00 per day
Teacher 5 years + service to district	$95.00 per day
School Nurse	$125.00 per day
Secretary	$9.50 per hour

Instructional aide	$10.00 per hour
Instructional aide w/ certification	$11.00 per hour
Cafeteria/playground aide	$8.38 per hour
Custodian/Maintenance/Grounds	$12.50 per hour
Custodian/Maintenance/Grounds with black seal	$14.00 per hour
Bus Driver	$16.75 per hour
Bus Aide	$12.00 per hour

RESOLUTION NO. RE 54-16 NJSIAA MEMBERSHIP

RESOLVED that the Board of Education approves the following 2016-2017 NJSIAA Membership Resolution. Annual dues are $2,150 per district:

New Jersey State Interscholastic Athletic Association

The Sparta Board of Education, County of Sussex, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.)
Herewith enrolls Sparta High School as a member of the New Jersey Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.
This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.
Administrative Responsibility- The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

RESOLUTION NO. RE 55-16 NJSIAA PRACTICE GUIDELINES

RESOLVED that the Board of Education approves the attached NJSIAA Pre-season Practice Guidelines for Fall Sports. These guidelines include the use of the acclimatization period prior to the start of official practices. The NJSIAA recommends that all Boards of Education approve these guidelines which are designed to protect the health of our student-athletes, attached.

RESOLUTION NO. RE 56-16 CHELBUS CLEANING CO., INC

RESOLVED that the Board of Education approves the agreement with Chelbus Cleaning Co., Inc. for the 2016-2017 school year for the cleaning of the Board Office space. Total agreement amount $9,540.

RESOLUTION NO. RE 57-16 STUDENT LUNCH PRICES

RESOLVED that the Board of Education approves the following lunch prices for the 2016-2017 school year:

High School	$3.10
High School Premium	$3.50
Middle School	$2.85
Elementary Schools	$2.70
Staff/Faculty	$4.00/4.75
Breakfast: SMS/SHS	$1.75
Adult	$2.15

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

None

NEW BUSINESS:

- Resignation of Board member, Douglas McKernan – The Board discussed his resignation and schedule to replace and fill his seat. Mr. Tobin thanked Mr. McKernan for his dedication and service.

PUBLIC PARTICIPATION #2 Opened at 8:45 pm

1. Carey Anne Bomensatt requested clarification on who creates the district policy. She was informed that they are done through Committee and Administration. She mentioned Free and Appropriate Education and talked about no cell phone use during transportation and that her special education student is being harassed. She said she will fight for her children and continue to do so until the harassing of her kids has stopped.
2. Lenore DiStefano spoke about the transportation contracts on the agenda being renewed. She had a concern with the approach of putting optimal savings in hands of parents and that it's not an ideal situation and not a real solution. Her child is finishing up his/her first year at the Middle School as part of the Topaz Team and she wanted to thank the Board for a positive experience. She said Mr. Martinka is a great teacher and doesn't understand tenure.
3. Linda Snyder spoke about the Jazz Concert tomorrow night and stated we need a full-time band director.
4. Beth Hofgesang encouraged the Board to attend the Jazz Concert tomorrow night.
5. Elizabeth Ukstins spoke about Mr. Arnold retiring and asked everyone to attend the concert tomorrow night. She said that changing the set up affects so many kids and asked the Board to reconsider their decision.

   Mrs. Cummings thanked Mr. McKernan for his service and also thanked the two young ladies who spoke in support of music.

   Closed at 8:58 pm

FOR THE GOOD OF THE ORDER:

1. Mrs. Beebe attended the 7th & 8th Grade concert and stated Mr. Martinka is an excellent teacher.
2. Mrs. Anderson attended a Freshman Lacrosse game.
3. Mrs. Cummings attended the High School Choral Concert. She was unable to attend Sparta Day but heard good things.
4. Mrs. McEvoy attended the High School spring concert. Mr. Lopez did a great job and we have talented students.
5. Mr. McKernan said he was a Dragon Boat Race participant. He stated the Middle School track season is coming to a close and the Orchestra concert is coming up and will be attending and hopes he will be able to attend the Jazz Concert.
6. Mr. Muth said he was a Dragon Boat Race participant and he attended the Hershey Trip with the Amber Team and stated the Lego League is beginning their program.

MOTION TO ENTER CLOSED SESSION: Not required

A motion was presented by Mrs. Beebe, and seconded by Mr. McKernan, to adjourn the meeting at 9:04 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JUNE 29, 2016
REGULAR MEETING MINUTES, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 7:30 pm

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 11, 2016 to the New Jersey Herald and the Sparta Independent and January 12, 2016 to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Melva Cummings
Mrs. Linda Curcio
Mrs. Kelly McEvoy
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mr. Douglas McKernan
Mr. Todd Muth

PLEDGE OF ALLEGIANCE: Led by Board President Karen Scott

MOTION TO ENTER CLOSED SESSION: Not Required

PUBLIC INTRODUCTION OF POTENTIAL BOARD CANDIDATE

Mrs. Scott provided the following statement:

Initially we anticipated swearing in a new Board member at our July 25th meeting. However, Mr. McKernan provided an updated letter of resignation effective Monday, June 27th.

Two community members expressed an interest in the Board seat vacated by Mr. McKernan. Both candidates were well qualified to fulfill the duties of a Board member; however; one of the candidates withdrew leaving Ms. Bragg the only candidate. We thank both candidates for their interest in serving as a Board member for the Sparta Board of Education and will swear Ms. Bragg in this evening.

On a motion by Mrs. McEvoy, seconded by Mrs. Cummings and carried by the following roll call vote of the members present, the Board of Education approved the following motion:

RESOLVED that the Board of Education appoints Kim Bragg to fill the vacant seat on the Sparta Board of Education until January 4, 2017 or the date of the January 2017 meeting when newly elected Board members are sworn in.

Absent	Mrs. Anderson	Absent	Mrs. Beebe		Open
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

DISTRICT RECOGNITION: None

PRESENTATIONS:

- Board and District Goals/5 Year Strategic Plan – Dr. Johnson provided and update on the progress of the 2015 - 2016 Board and District Goals. All goals were met. The district has made excellent progress on the 5 Year Strategic Plan.

APPROVAL OF MINUTES:
On a motion by Mrs. McEvoy, seconded by Mrs. Cummings and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

May 23, 2016 – Regular Meeting Minutes
May 23, 2016 – Executive Session Minutes

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Abstain	Ms. Bragg
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT

- OPRA: There were __0__ OPRA requests totaling **__0___** hours and **__0___** minutes and legal fees for OPRA assistance for the month ending April 2016 were **$175.00.**
- Elimination of high school Drama and PDP Clubs – Mr. Tobin provided a summary of how the Board operates utilizing committees that meet monthly prior to Board meetings. A Committee meeting and a Public meeting are held once a month. Concerns related to the elimination of the clubs was brought to the attention of the Board at our June 6th Special meeting after June's Committee meeting. The High School Administration was asked to provide a report and attend July's Curriculum Committee meeting for discussion on the elimination of the clubs. Action may take place at the July Regular meeting if necessary.
- Mr. Tobin stated the July and August Board meetings will be held at the High School.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of June 2016.

On a motion by Mrs. Cummings, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved the attached HIB report for the month of June 2016 with 4 incidents reported with one confirmed HIB.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Abstain	Ms. Bragg
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

- Summer Academy Cancellation – Eleven (11) students enrolled and the Administration is working with the students to make arrangements.

COMMUNICATIONS:

- Parents' correspondence regarding student residency – Mr. Tobin reported the concern was looked into and resolved per Policy and Administrator communication.
- SEF thank you letter to Superintendent and Transportation Department for their support in the Dragon Boat Race.

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. Doug McKernan
BOE with Legislators	Mrs. Karen Scott
Sparta Education Foundation	Mrs. Kylen Anderson – All grants have been approved with a total of $102k. These grants include an aquarium and predator tank at the High School, a sound field system to assist the stadium at the High School, Kinesthetic Classroom for Special Services, 10 Chromebooks for Special Education for $201,830 over 3 years, 1:1 Device Initiative for $67k in 2017. The SEF's overall grant contributions are just under $800k. Annual meeting took place on June 14th.
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Karen Scott
DEAC - District Evaluation Advisory Committee Rep	Mrs. Kylen Anderson

PUBLIC PARTICIPATION #1:

- Mr. Ron Busacco of Water Management, stated he has served as the Alpine School waste water plant operator for approximately 20 years and is questioning the decision to contract with another company. He said he's always been in compliance with the DEP, always provided extra attention when necessary at the Alpine School and never charged extra for these services. Mr. Busacco asked if the Board is comparing apples to apples?

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report June 6, 2016

PP 223-16	Renewal
PP 224-16	Appointments
PP 225-16	Sparta Day Compensation
PP 226-16	Salary Guide Movements
PP 227-16	Appointment Summer Maintenance/Custodian
PP 228-16	Senior Monogram Dinner
PP 229-16	Staff Member to Work Athletic Events
PP 230-16	Nurses to Work Summer Hours to Approve and Process Athletic Physicals and Forms
PP 231-16	Additional Days for School Psychologist at Middle School
PP 232-16	Certificated Staff as Home Instructors
PP 233-16	Certificated Substitutes as Home Instructors
PP 234-16	Certificated Staff as Chaperones
PP 235-16	Kindergarten Orientation
PP 236-16	Revise Start Date for Summer IT Staff Member
PP 237-16	Teacher Assistant (Classroom) to Assist Student for After School Activities
PP 238-16	Amend Start Date for Staff Member
PP 239-16	Teacher Assistant (Classroom) to Accompany and Assist Two Students to 8th Grade Completion Ceremony
PP 240-16	Extended School Year Program
PP 241-16	Homebound Instructional Consultant
PP 242-16	Marching Band Staff and Volunteers
PP 243-16	Coaches and Volunteers for Fall and Winter Sports 2016-2017
PP 244-16	Transportation Salary Rates
PP 245-16	Cooperative Business Education Employees
PP 246-16	Resignation
PP 247-16	Summer Bus Drivers and Bus Aides
PP 248-16	Co-Curricular Advisors
PP 249-16	Rescind Motion to Provide ESY Home Instruction (PP 218-16)
PP 250-16	Trainers for Handle with Care Techniques
PP 251-16	Training for Handle with Care Techniques
PP 252-16	Certified Staff Member for Home Instruction
PP 253-16	2015-2016 Retroactive Salary Adjustments for Central Office & IT Staff

On motion by Mrs. Cummings, seconded by Mrs. Curcio and carried by the following roll call vote of the members present, the Board of Education approved Personnel Items PP 223-16 through PP 253-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Abstain	Ms. Bragg
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. PP 223-16 RENEWAL

RESOLVED that the Board of Education approves the following staff member to be renewed for the 2016-2017 school year:

Name	School	Position	Salary
Martinka, Matthew	Helen Morgan	Elementary Teacher	BA, Step 2, $57,680

RESOLUTION NO. PP 224-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Brusberg, Susan	Teacher Assistant (Classroom)	S. Carter	High School	9/6/16 through the last day of school plus one day orientation prior to the start of school	35 hours at $13.31 per hour
Burdick, Lauren	Leave of Absence Replacement – Elementary Teacher – Pending Certification	C. Weir	Mohawk Ave. School	9/1/16-12/23/16	BA, Step 1, $56,180 pro-rated
Fuoco, Kate	Leave of Absence Replacement – English Teacher	J. Barker	High School	9/1/16-11/4/16	BA, Step 1, $56,180 pro-rated
Giampoala, Amy	Leave of Absence Replacement – Art Teacher	L. Jones	Middle School	9/1/16 – 12/23/16	BA, Step 1, $56,180 pro-rated
Kapuscinski, Elisabeth	Modern Living Teacher	D. Ziegelman	Middle School	9/1/16-6/30/17	BA+15, Step 6, $63,180
Marmara, Erin	Library Media Specialist	M. Stauss	Middle School	9/1/16-6/30/17	MA+15, Step 3, $65,850
Meehan, Casey	Science Teacher – Earth Science	J. Cremona	Middle School	9/1/16-6/30/17	BA, Step 7, $64,030
Melford, Brandon	Business/Marketing Teacher	S. Richmond	High School	9/1/16-6/30/17	MA, Step 8, $71,280
Roome, Melissa	Special Education ELA Teacher – Pending Certification	K. Carter	Middle School	9/1/16-6/30/17	BA, Step 1, $56,180

RESOLUTION NO. PP 225-16 SPARTA DAY COMPENSATION

RESOLVED that the Board of Education approves the following staff member to be compensated $50.00 per hour for working Sparta Day on May 14, 2016 upon submission of timesheets:

Name	Amount of Hours Worked
Carter, Gerald	1
Girlando, Gina	1

RESOLUTION NO. PP 226-16 SALARY GUIDE MOVEMENTS

RESOLVED that the Board of Education approves the following salary guide movements in accordance with the negotiated contract:

	Effective **October 1, 2015**		
	Name	From	To
1	Arlen, Anna	BA	BA15
2	Barcheski, Deborah	MA30	MA45
3	Chiappini, Sandra	MA	MA15
4	Colte, Danielle	MA15	MA30
5	D'Amelio, Lynn	MA15	MA30
6	Dalia, Renee	BA	BA15
7	Hiller, Eva Marie	MA	MA15
8	Holdsworth, Emily	BA15	BA30
9	Kopp, Danielle	MA45	MA60
10	Kovach, Christy	MA45	MA60
11	Labar, Toni-Ann	MA45	MA60
12	Maffia, Gulay	MA60	MA75
13	Merrill, Craig	MA45	MA60
14	Miller, Dana	BA30	MA
15	Nieradka, Wendy	BA30	MA
16	O'Neill, Jennifer	BA30	MA
17	Pisano, Sarah	BA	BA15
18	Postorino, Melissa	MA60	MA75
19	Saparito, Lisa	BA	BA15
20	Shepherd, Elaine	BA	BA15
21	Sofen, Laura	MA45	MA60
22	Valleau, Jenna	MA30	MA45
23	Wille, Michael	MA30	MA45

	Effective **March 1, 2016**		
	Name	From	To
1	Allshouse, Debra	MA15	MA30
2	D'Amelio, Lynn	MA30	MA45
3	Holdsworth, Emily	BA30	MA
4	La Carrubba-Gomez, Lauren	BA	BA15
5	Malaro, Taran	BA15	BA30
6	Markovich, Kyle	BA15	MA
7	Moriarty, Brendian	MA60	MA75
8	Shaffer, Elizabeth	BA	BA15
9	Tafuri, Lisa	BA30	MA
10	Walsh, Michael	MA	MA15
11	Wisniewski, April	MA45	MA60
12	Yanoff, Heather	MA30	MA45

RESOLUTION NO. PP 227-16 APPOINTMENT SUMMER MAINTENANCE/CUSTODIAN

RESOLVED that the Board of Education approves the following summer Maintenance/Custodian:

Summer Maintenance/Custodian	Start Date	Rate Per Hour
Trappe, Daniel	7/1/16	$15.30

RESOLUTION NO. PP 228-16 SENIOR MONOGRAM DINNER

RESOLVED that the Board of Education approves ten district employees to attend the Senior Monogram Dinner on May 25, 2016. The cost is $55 per person and the event honors senior athletes at Sparta High School.

RESOLUTION NO. PP 229-16 STAFF MEMBER TO WORK ATHLETIC EVENTS

RESOLVED that the Board of Education approves the following staff member to work athletic events for the 2015-2016 school year:

Name	Position	Salary
Sullivan, Scott	Athletic Event Worker	BOE approved rates

RESOLUTION NO. PP 230-16 NURSES TO WORK SUMMER HOURS TO APPROVE AND PROCESS ATHLETIC PHYSICALS AND FORMS

RESOLVED that the Board of Education approves the following nurses or substitute nurse to share work for a total of three days during the summer months to approve and process athletic physicals and forms.

Name	Salary
Farrell, Lillian	Per diem rate upon submission of timesheets
Gallagher, Donna	Per diem rate upon submission of timesheets
Parsons, Aileen	Per diem rate upon submission of timesheets

RESOLUTION NO. PP 231-16 ADDITIONAL DAYS FOR SCHOOL PSYCHOLOGIST AT MIDDLE SCHOOL

RESOLVED that the Board of Education approves ten additional days for Dr. Elizabeth Green, 4/5th School Psychologist at Sparta Middle School, at her per diem rate, effective September 1, 2016 through the end of the school year upon submission of timesheets. This request for additional days is due to the number of psychological evaluations and case management responsibilities.

Name	Position	School	Eff. Date	# of days	Salary
Green, Elizabeth	School Psychologist	Middle School	9/1/16 through the end of the school year	10 days	Per diem rate

RESOLUTION NO. PP 232-16 CERTIFICATED STAFF AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all PreK-12 certificated staff to serve as home instructors, effective 6/22/16-6/30/17, at the rate of $45.00 per hour, as per Article XVII C negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 233-16 CERTIFICATED SUBSTITUTES AS HOME INSTRUCTORS

RESOLVED that the Board of Education approves all certificated substitutes to serve as home instructors, effective 6/22/16-6/30/17, at the rate of $45.00 per hour.

RESOLUTION NO. PP 234-16 CERTIFICATED STAFF AS CHAPERONES

RESOLVED that the Board of Education approves all Prek-12 certificated staff to serve as chaperones on student related trips for the 2016-2017 school year as per Article XVII A negotiated in the agreement between Sparta Board of Education and Sparta Education Association.

RESOLUTION NO. PP 235-16 KINDERGARTEN ORIENTATION

RESOLVED that the Board of Education approves the following employees to be compensated for Kindergarten Orientation on August 25, 2016. Staff members will be compensated their per diem rate with submission of timesheets in accordance with contact language.

Kindergarten Teacher	Pre-K Teachers
1. Kalish, Melissa	1. Anglum, Geri
	2. Arnold, Jennifer

RESOLUTION NO. PP 236-16 REVISE START DATE FOR SUMMER IT STAFF MEMBER

RESOLVED that the Board of Education approves the revised start date for summer IT staff member:

Name	Start Date
Vovchansky, Eugene	Approved to start on 6/27/16 on Resolution No: PP-203-16. Mr. Vovchansky will now start on 6/15/16

RESOLUTION NO. PP 237-16 TEACHER ASSISTANT (CLASSROOM) TO ASSIST STUDENT FOR AFTER SCHOOL ACTIVITITES

RESOLVED that the Board of Education approves the appointment for the following teacher Assistant (Classroom) to assist student for after school activities as per state mandated IEP:

Name	**Rate of Pay**	**# of hours**	**Student #**	**Effective**
Kreuder, Amanda	Hourly rate (upon submission of timesheets)	Not to exceed 4 hours per week	002003	Effective 3/1/16 through the last day of school

RESOLUTION NO. PP 238-16 AMEND START DATE FOR STAFF MEMBER

RESOLVED that the Board of Education approves the revised effective date for the following staff member for the ESY Program (previously approved on Resolution No. PP-199):

Name	Service	Eff. Date	Salary
Johnston, Ashley	BCBA services for students during the ESY Program	5 days per week from 7/7/16-8/5/16	Per diem rate upon submission of timesheets

RESOLUTION NO. PP 239-16 TEACHER ASSISTANT (CLASSROOM) TO ACCOMPANY AND ASSIST TWO STUDENTS TO 8TH GRADE COMPLETION CEREMONY

RESOLVED that the Board of Education approves the appointment for the following teacher assistant to accompany and assist two students to the 8th Grade Completion Ceremony on Thursday, June 23, 2016 at her hourly rate upon submission of timesheet:

Name	**Rate of Pay**	**Student #**
Meade, Allison	Hourly rate	#000285 and #002003

RESOLUTION NO. PP 240-16 EXTENDED SCHOOL YEAR PROGRAM

RESOLVED that the Board of Education approves the following appointments for the Extended School Year Program.

ESY Teaching Staff and Special Education Assistants listed below to be approved for July 6, 2016 for a preparation meeting scheduled from 10 a.m. – 12 p.m. upon submission of timesheets at their per diem hourly rate to review expectations for ESY, room assignments, daily managerial responsibilities and security drill procedures with Director and Supervisor of Special Services.

1	Allshouse, Debra	8	Johnson, Matthew
2	Aloisio, Christina	9	Kovach, Christy

3	Burdett, Michelle	10	Krieg, Virginia
4	Burke, Danielle	11	Lorentz, Susan
5	Gallagher, Donna	12	Meade, Laura
6	Geddis, Colleen	13	Wall, Monica
7	Hart, Judy		

Child Study Team Staff for Building Administration scheduling support for student programs and individual needs not to exceed the following upon submission of timesheets and at their per diem rate.

#	**Name**	**Building**	**Total Days**	**Rate of Pay**
1	Maffia, Gulay	Sparta Middle School	Up to 3 days	Per diem
2	Sanders, Suzanne	Sparta High School	Up to 5 days	Per diem
3	Steel, Pamela	Helen Morgan School	Up to 3 days	Per diem
4	Steel, Pamela	Mohawk Avenue School	Up to 1 day	Per diem
5	Trentacoste, Maria	Alpine Elementary School	Up to 3 days	Per diem
6	Wright, Karen	Mohawk Avenue School	Up to 1 day	Per diem

Child Study Team Staff for One Hour on July 6, 2016 for parent meeting on Extended Day ESY Services to be compensated at their hourly rate upon submission of timesheets.

#	**Name**	**Total Time**	**Rate of Pay**
1	Geddis, Colleen	1 hour	Hourly rate of pay
2	Johnston, Ashley	1 hour	Hourly rate of pay
3	Wall, Monica	1 hour	Hourly rate of pay

School Psychologist – Up to 4.5 hours for student behavioral and home services consultation with district BCBA to be compensated at her per diem rate upon submission of timesheets.

#	Name	Rate of Pay	Total hours
1	Bristow, Bari	Per diem rate	4.5 hours

School Behavior Specialist – Home Program services as per Individual Educational Program (IEP) for the 2016-2017 school year to be compensated at her hourly rate upon submission of timesheets.

#	Name	Rate of Pay	Effective date
1	Johnston, Ashley	Hourly rate	July 1 through the end of the school year

Child Study Team Staff – Up to 3 case management/staffing days during the last two weeks of August for Learning Consultants, Psychologists and Social Worker members of the Child Study Team to be compensated at their per diem rate upon submission of timesheets.

Child Study Team; Speech/Language; Occupational Therapist; Physical Therapist; Behavioral and Transition Staff to be approved for .5 day staffing preparation on August 31, 2016 to be compensated at per diem rate.

Child Study Team Staff – to be approved the following number of days for State mandated IEP testing/report writing/meetings and other related IEP summer hours effective June 22, 2016 through June 30, 2016 and July 1, 2016 through August 31, 2016 to be compensated at their per diem rate upon submission of timesheet.

#	Name	Total Hours prior to June 30, 2016	Total Days July 1, 2016 – August 31, 2016	Rate of Pay
1	Biss, Pamela	3.5 days	4 days	Per diem
2	Bristow, Bari	4 days	10.5 days	Per diem
3	Conlan, Pamela	1 day	5 days	Per diem
4	Esposito, Jane		9.5 days	Per diem
5	Franconere, Lourdes	3.5 days	5.5 days	Per diem
6	Geddis, Colleen	4.5 days	9.5 days	Per diem
7	Green, Elizabeth	6 days		Per diem
8	Hart, Judy		4 days	Per diem
9	Lorentz, Susan		4.5 days	Per diem
10	Maffia, Gulay	4.5 days	5.5 days	Per diem
11	Mangiaracina, Concetta		9 days	Per diem
12	O'Keefe, Cheryl	4 days	3 days	Per diem
13	Sanders, Suzanne		8.5 days	Per diem
14	Steel, Pamela	2 days	3.5 days	Per diem
15	Trentacoste, Maria	3.5 days	4.5 days	Per diem
16	Wright, Karen		4.5 days	Per diem

Home Instruction and Summer IEP's – Approval of all certificated staff to attend State mandated IEP meetings to be compensated upon submission of timesheets.

#	Type of Service	Staff Type	Rate of Pay	Effective date
1	IEP Attendee	Certificated Staff	$30.00 per hour	6-22-16 through 8-31-16

RESOLUTION NO. PP 241-16 HOMEBOUND INSTRUCTIONAL CONSULTANT

RESOLVED that the Board of Education approves the following individual as a Homebound Program Instructional Consultant to be compensated upon submission of timesheets:

Name	Student ID	Rate of Pay	Effective Date
Dolan, Nicole	509366	$45.00	Maximum of 30 days not to exceed 4 hours/day July 7 – October 28, 2016

RESOLUTION NO. PP 242-16 MARCHING BAND STAFF AND VOLUNTEERS

RESOLVED that the Board of Education approves the following Marching Band Staff and volunteers for Sparta High School for the 2016-2017 school year:

Name	Position	Salary
Gallo, Philip	Percussion Instructor	Cluster E
Gianuzzi, Deborah	Marching Band Director	Cluster A
Lami, Christina	Volunteer	Paid by fundraising
Petrucci, Zachary	Volunteer	Paid by fundraising
Tomlin, Lori	Color Guard Advisor	Cluster E
Tomlin, Scott	Assistant Marching Band Director	Cluster B
Woldt, Joshua	Volunteer	Paid by fundraising
Yaw, Michael	Drum Line Instructor	Cluster E

RESOLUTION NO. PP 243-16 COACHES AND VOLUNTEERS FOR FALL AND WINTER SPORTS 2016-2017

RESOLVED that the Board of Education approves the following Coaches and volunteers for Fall and Winter Sports for Sparta High School for the 2016-2017 school year:

Name	Position	Step/Longevity
Fall Sports		
Behrje, Shanna	Athletic Trainer	4/8
Lombardo, Anthony	Cross Country Boys Head	4/6
Pisano, Sarah	Cross Country Girls Head	4/3
Healey, Corinne	Field Hockey Volunteer	Volunteer
Lindsley, Kristin	Field Hockey Head	4/4
Merrill, Craig	Field Hockey Asst.	4/8
*Finland, Andrew	Football Asst.	4/1
*Hast, Robert	Football Asst.	Volunteer
*Higgins, James	Football Asst.	Volunteer
*Kappelmeier, Chris	Football Asst.	4/9
Marchiano, Frank	Football Head	4/17
McCarney, Patrick	Football Asst.	3/2
Procopio, John	Football Asst.	4/3
Slobodzian, Sam	Football Asst.	4/25
*Turner, Scott	Football Asst.	Volunteer
*Windt, Ken	Football Asst.	4/8
*Carter, Gerald	Boys Soccer Asst.	1/0
Connors, Tim	Boys Soccer Head	4/5
*DiDiego, Travis	Boys Soccer Volunteer	Volunteer
Wille, Michael	Boys Soccer Asst.	4/19
Barker, Jamie	Girls Soccer Head	4/9
Paiva, Kathleen	Girls Soccer Asst.	3/1
Trappe, Daniel	Girls Soccer Asst.	4/4
*Hughes, Jeff	Girls Tennis Head	4/40
*Poots, Richard	Girls Tennis Asst.	4/15
D'Amelio, Lynn	Volleyball Head	4/11
Hall, Derek	Volleyball Asst.	3/2
Tobin, Michael	Volleyball Asst.	3/2
Winter Sports		
Brennan, Brian	Boys Basketball Head	4/13
Connors, Tim	Boys Basketball Asst.	4/12
*Thompson, Colby	Boys Basketball Asst.	3/0
Hall, Derek	Girls Basketball Asst.	4/2
*Jent, Meghan	Girls Basketball Volunteer	Volunteer
Lollgen, Ryan	Girls Basketball Asst.	4/5

Wille, Catherine	Girls Basketball Head	4/13
*Wilson, Bridget	Girls Basketball Volunteer	Volunteer
Carter, Gerald	Bowling Head	4/17
Carter, Samantha	Bowling Volunteer	Volunteer
*Pszonek, Christopher	Ice Hockey Asst.	2/1
*Shaughnessy, Jack	Ice Hockey Volunteer	Volunteer
*Young, Michael	Ice Hockey Head	4/5
Markovich, Kyle	Skiing Head	4/4
*Porter, Joni	Skiing Asst.	4/7
Chodkiewicz, Patrick	B/G Swimming Head	4/10
Pisano, Sarah	B/G Swimming Asst.	4/3
Gilmartin, Robert	Winter Track Asst.	3/2
*Heckman, Richard	Winter Track Head	4/25
Battaglia, Frank	Wrestling Head	4/6
Procopio, John	Wrestling Asst. ½	3/1
*Salvatore, Trevor	Wrestling Volunteer	Volunteer
Trappe, Daniel	Wrestling Asst. ½	4/5
*Kappelmeier, Chris	Summer Weights ½	4/6
Lindsley, Kristin	Summer Weights 1/3	4/3
Marchiano, Frank	Summer Weights	4/10
*Mauriello, Amber	Summer Weights 1/3	1/0
Slobodzian, Sam	Summer Weights ½	4/13
*Trappe, Daniel	Summer Weights 1/3	1/0

*Designates Out of District or New Hire

RESOLUTION NO. PP 244-16 TRANSPORTATION SALARY RATES

RESOLVED that the Board of Education approves the following starting hourly pay rates for the 2016-2017 school year:

School Bus Drivers	$17.50 per hour
School Bus Aides	$12.75 per hour

RESOLUTION NO. PP 245-16 COOPERATIVE BUSINESS EDUCATION EMPLOYEES

RESOLVED that the Board of Education approves the following students as Cooperative Business Education Employees at a rate of $8.38 per hour for the 2016-2017 school year:

Figarelli, Jamie	SHS MRC
Finnegan, Paddy	Trainer/Athletic Dept.
Fontes, Lenny	Guidance/Nurse
Valentine, Jack	School Store

RESOLUTION NO. PP 246-16 RESIGNATION

RESOLVED that the Board of Education approves with regret the following resignations:

Name	Position	School	Effective Date
Smith-Pampin, Kelly	Aide	Alpine Elementary School	Effective last day of school

RESOLUTION NO. PP 247-16 SUMMER BUS DRIVERS AND BUS AIDES

RESOLVED that the Board of Education approves the following summer bus drivers and aides:
"It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A:6-4 et seq., as applicable."

Name	Position	School	Eff. Dates	Salary
Lagala, Loretta	Summer Bus Driver	District	7/7/16-8/5/16	$17.50 per hour for 4.0 hours per day
Plimpton, Linda	Summer Bus Driver	District	7/7/16-8/5/16	$17.50 per hour for 4.0 hours per day
Cernecaro, Linda	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 3.75 hours per day
Gardner, Renee	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 5.25 hours per day
Haberthur, Kathleen	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 3.75 hours per day
Kontometros, Diane	Summer Bus Aide	District	7/11/16-8/5/16	$12.75 per hour for 3.75 hours per day
Kontometros, Tryfon	Summer Bus Aide	District	7/7/16-8/5/16	$12.75 per hour for 3.75 hours per day
Tripoli, Misty	Summer Bus Aide	District	7/11/16-8/5/16	$12.75 per hour for 3.75 hours per day

RESOLUTION NO. PP 248-16 CO-CURRICULAR ADVISORS

RESOLVED that the Board of Education approves the following recommendations for co-curricular advisors for the 2016-2017 school year:

Organization	Name	Years	Cluster
Academic Bowl	Lollgen, Ryan	9	D
Art Club	Kucher-Csatlos, Jennifer	8	E
Beginnings	Graham, Christy	9	D/.5 stipend
Beginnings	Barker, Jamie	2	D/.5 stipend
Chemistry Olympics	Bickerton, Andrew	0	E/.5 stipend
Chemistry Olympics	Markovic, Ashley	3	E/.5 stipend
Choral Director-Evening	Lopez, Laura	10	A
Freshman Class Advisor	Hobby-Psensky, Shannon	3	D
Sophomore Class Advisor	De Crescenzi, David	14	D
Junior Class Advisor	Colte, Danielle	2	C

Senior Class Advisor	Miller, Dana	3	C
Debate	Reinstein, Ari	14	D
DECA	Chiappini, Sandra	9	D
DECA	Merrill, Craig	1	D
Drama Theatrical Director	Reed, Victoria	11	C
Drama Theatrical Scenery Director	Washer, Robert	0	D
Drama Theatrical Technical Director (Sound)	Marakovits, Matthew	3	D
Find the Courage	D'Amelio, Lynn	2	F
Freshman Select Choir	Lopez, Laura	9	F
Gay/Straight Alliance (GSA)	LaCarrubba-Gomez, Lauren	3	F
Habitat for Humanity	Fetherman, Troy	2	D
Intramurals Advisor - Fall	Reese, Catherine	5	E
Intramurals Advisor - Winter	Marchiano, Frank	5	E
Intramurals Advisor - Spring	Wille, Catherine	3	E/.5 stipend
Intramurals Advisor - Spring	Tobin, Michael	1	E/.5 stipend
Jazz Band (Blues Inc!)	Lopez, Andrew	9	A
Jazz Band Lab Coordinator (Blues Sanction)	Gianuzzi, Deborah	22	B
Key Club	Kopp, Danielle	1	D
Assistant Marching Band Director	Tomlin, Scott	10	B
Color Guard Advisor (Marching Band)	Tomlin, Lori	10	E
Marching Band Director	Gianuzzi, Deborah	9	A + $500
Drum Line Instructor (Marching Band)	Yaw, Michael	0	E
Percussion Instructor (Marching Band)	Gallo, Philip	2	E
Model United Nations	DeCrescenzi, David	2	E/.5 stipend
Model United Nations	Hobby-Psensky, Shannon	0	E/.5 stipend
National Honor Society	Kopp, Danielle	3	E
Newspaper (*The Oracle*)	DeLuccia, Angela	5	B
Robotics Club	Meola, Mark	1	D
Science League	Scognamiglio, Kenneth	9	D
Science Olympiad	Meola, Mark	14	D/.5 stipend
Science Olympiad	Brown, Russell	2	D/.5 stipend
Fall Site Supervisor	Trzcinski, Jeffrey	4	A/.5 stipend
Fall Site Supervisor	Librizzi, Timothy	4	A/.5 stipend
Winter Site Supervisor	Librizzi, Timothy	5	A/.5 stipend
Winter Site Supervisor	Trzcinski, Jeffrey	3	A/.5 stipend
Spring Site Supervisor	Librizzi, Timothy	5	A/.5 stipend
Spring Site Supervisor	Trzcinski, Jeffrey	3	A/.5 stipend
Strings Club	Bach, Loni	13	E

Student Government	DeLuccia, Angela	8	A/.5 stipend
Student Government	Librizzi, Timothy	3	A/.5 stipend
Theater A/V Coordinator	Rivers, Brent	2	B
Theatrical Music Director	TBD		D
Theatrical Director (Musical)	DeLuccia, Angela	15	C
Theatrical Musical Scenery Director	Wessels, Serge	5	D
Theatrical Musical – Technical Director	Bowley, Nathaniel	5	D
World Language National Honor Society	Cole, Valerie	0	E
Yearbook	O'Brien-Mase, Christine	5	A/.7 stipend
Yearbook	TBD	0	A/.3 stipend
Yearbook Business	Sclafani, Paula	3	D

RESOLUTION NO. PP 249-16 RESCIND MOTION TO PROVIDE ESY HOME INSTRUCTION (PP 218-16)

RESOLVED that the Board of Education rescinds the motion for Jessica Hutnick to provide extended school year instruction as needed in July and August 2016 that was previously approved at the June 6, 2016 Regular meeting.

RESOLUTION NO. PP 250-16 TRAINERS FOR HANDLE WITH CARE TECHNIQUES

RESOLVED that the Board of Education approves the following staff members to train special education teachers and teacher assistants in Handle with Care techniques July 6, 2016 for no more than 3 hours to be compensated upon submission of timesheets at the hourly rate.

#	Name	Rate of Pay
1	Bristow, Bari	Hourly rate
2	Castorina, Adrienne	Hourly rate

RESOLUTION NO. PP 251-16 TRAINING FOR HANDLE WITH CARE TECHNIQUES

RESOLVED that the Board of Education approves up to a total of 15 special education teachers and teacher assistants to attend the Handle with Care training on July 6, 2016 for no more than three hours to be compensated upon submission of timesheets at their hourly rate of pay.

RESOLUTION NO. PP 252-16 CERTIFIED STAFF MEMBER FOR HOME INSTRUCTION

RESOLVED that the Board of Education approves the following staff member as a Home Instruction teacher to be compensated upon submission of timesheets:

Name	Student ID	Rate of Pay	Effective Date
Huber, Donna	509366	$45.00	July 6, 2016 – August 31, 2016

RESOLUTION NO. PP 253-16 2015-2016 RETROACTIVE SALARY ADJUSTMENTS FOR CENTRAL OFFICE & IT STAFF

RESOLVED that the Board of Education approves a .4% salary increase for the following staff members for the 2015-2016 school year:

NAME	POSITION	RETROACTIVE INCREASE
Bowley, Nathaniel	IT System Technician	$164.16
Chaparro, Carlos	IT System Technician	$164.16
Cronin, Michael	IT Network Specialist	$355.92
Dekmar, Sheryl	IT System Technician	$231.20
Kerwin, Tippy	IT System Technician	$204.48
Rendle, Steven	IT System Technician	$260.00
Cooney, Cynthia	Secretary to Superintendent	$261.33
Dobroskok, Rosemarie	HR Assistant	$154.00
Dougherty, Lisa	Secretary to BA	$204.34
Henderson, Robin	Accounts Payable	$234.29
Rocco, Terri	Secretary to Buildings & Grounds	$154.00
Ruitenberg, Caren	Benefits/Website Coordinator	$204.14
Simeone, Cheryl	Payroll Coordinator	$235.29
Toker, Joyce	Secretary to Assistant Superintendent/Director of Curriculum	$191.97
Trojanowski, Patricia	Assistant to Transportation Supervisor	$158.00
Iliff, John	Mail Courier	$86.74
Keane, Kerry	Treasurer	$28.38

Attached are the enrollment and suspension reports for the month of May 2016.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report June 6, 2016

CIS 101-16 2016-17 Professional Development Workshop Vendor List
CIS 102-16 2016 Summer Curriculum Writing Hours
CIS 103-16 Sparta Education Foundation Grants
CIS 104-16 2015-16 HIB Self-Assessment Grades
CIS 105-16 Five-year Curriculum Revision Cycle and Textbooks
CIS 106-16 French Exchange Program
CIS 107-16 Summer Overnight Camps
CIS 108-16 Community Based Instruction Programs
CIS 109-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 110-16 Professional Service Providers
CIS 111-16 2016-17 Out-of-District Placements
CIS 112-16 Next Generation Science Kits Grades K – 5
CIS 113-16 ELA Curriculum Purchase Grades 6 – 8
CIS 114-16 ELA Books
CIS 115-16 Classroom Furniture ELA

On motion by Mr. Surdoval, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 101-16 through CIS 115-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Abstain	Ms. Bragg
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. CIS 101-16 2016-17 PROFESSIONAL DEVELOPMENT WORKSHOP VENDOR LIST

RESOLVED that the Board of Education approves the following 2016-17 Professional Development Workshops.

Date	Vendor	2016-17 Workshop Title/Presenter	Dollar Amount	Account Number
9/9/16	Staff Development Workshops, Inc.	Reader's & Writer's Gr 6-8/K. Widmer	$1,700	11-000-223-320-1-0000
10/28/16	Staff Development Workshops, Inc.	Reader's & Writer's Gr 6-8/K. Widmer	$1,700	11-000-223-320-1-0000
10/24/16	Staff Development Workshops, Inc.	Reader's & Writer's Gr 3-5/K. Widmer	$1,700	11-000-223-320-1-0000
1/19/17	Staff Development Workshops, Inc.	Reader's & Writer's Gr 3-5/K. Widmer	$1,700	11-000-223-320-1-0000
10/3-10/7/16	Reading Venture One LLC Institute for Multi-Sensory Learning	Orton Gillingham Advanced Training	Not to exceed $24,370 + expenses	20-271-200-300-1-4000
10/10/16	Sowash Ventures	Google Certification Academy	Hosting Event-TBD	11-000-223-320-1-0000
10/10/16	Bruce A. Lesh	History Workshop	$2,300	11-000-223-320-1-0000

RESOLUTION NO. CIS 102-16 2016 SUMMER CURRICULUM WRITING HOURS

RESOLVED that the Board of Education approves the following staff members for summer curriculum writing to be compensated $30/hour not to exceed $10,000. (11-000-221-110-1-0000)

	Alpine Elementary School	
	Name	**Subject**
1	Auger, Patricia	ELA
2	Graham, Susan	ELA
3	Nieradka, Wendy	ELA
4	Pugliese, Lisa-Marie	ELA
5	Ruggerio, Laura	ELA
	Mohawk Avenue School	
6	Sullivan, Shannon	ELA
7	VanKirk, Jennifer	ELA
	Helen Morgan School	
8	O'Neill, Jennifer	ELA
9	Sawicki, Jennifer	ELA
10	Shepherd, Elaine	ELA
	Sparta Middle School	
11	Medina, Robert	ELA
12	Orosz, Thomas	ELA
13	Sofen, Laura	ELA
14	Yanoff, Elizabeth	ELA/SE
15	Yanoff, Theresa	ELA
	Sparta High School	
16	Brennan, Celia	ELA
17	Dalia, Renee	ELA/ SE
18	Healy, Corinne	ELA
19	Hier, John	ELA
20	La Carrubba-Gomez, Lauren	ELA
21	Lowery, Andrew	ELA
22	Reed, Victoria	ELA
23	Rivers, Brent	ELA

RESOLUTION NO. CIS 103-16 SPARTA EDUCATION FOUNDATION GRANTS

RESOLVED that the Board of Education approves the following Sparta Education Foundation Grants.

	Amount	School	Purpose
1	$ 11,304.83	SHS Sp Ed - M. Hassenplug	Kinesthetic Classroom
2	$ 6,690.00	SHS Sp Ed - A. Castornia	Sound system for ten classrooms
3	$ 15,067.21	SHS - K. Scognamiglio	Predator aquarium
4	$ 2,586.10	SHS – R. Dalia	Special Education Chromebooks
5	$67,276.88 – Year 1 ($201,830.64 – Total 3 Yr. Grant)	SHS - D. Johnson	Chromebooks and Carts

RESOLUTION NO. CIS 104-16 2015-16 HIB SELF-ASSESSMENT GRADES

RESOLVED that the Board of Education approves the 2015-16 HIB Self-Assessment Grades.

RESOLUTION NO. CIS 105-16 FIVE-YEAR CURRICULUM REVISION CYCLE AND TEXTBOOKS

RESOLVED that the Board of Education adopts all of the existing curriculum, textbooks, and the Five-Year Curriculum Revision Cycle pursuant to New Jersey Administrative Code 6:8-3.5 through June 30, 2017.

RESOLUTION NO. CIS 106-16 FRENCH EXCHANGE PROGRAM

RESOLVED that the Board of Education approves the French Exchange Program for fall 2016 at Sparta High School and Sparta Middle School. Sparta families will host a French student in their homes for a week and on October 4 and October 7. The exchange students from France will attend school with their "host sibling".

RESOLUTION NO. CIS 107-16 SUMMER OVERNIGHT CAMPS

RESOLVED that the Board of Education approves the attendance of our students at the following overnight summer camps. These camps are self-funded. The only potential cost to the district may be transportation.

Cheerleading
Pine Forest Cheerleading Camp, Olyphant, Pa.,
August 22-25, 2016
$325 per student
About 30 students attending
District transportation.

Boys Basketball
East Stroudsburg University
June 25-29, 2016
$170 per student
About 80 students attending

Wrestling
TCNJ
$425 per student
June 27-30, 2016
About 15 students attending

Marching Band
Warwick Conference Center
$330 per student
August 22-26, 2016
About 60 students attending
District transportation

Yearbook Camp
Gettysburg College
July 24-26, 2016
No Charge
About 6 students

RESOLUTION NO. CIS 108-16 COMMUNITY BASED INSTRUCTION PROGRAMS

RESOLVED that the Board of Education approves the following community based instruction programs and chaperones.

Date	School	Trip Destination/Purpose	Requestor/Chaperone	Funding
7/15/16	SHS	ShopRite Byram/Life Skills	P. Jackson/C. Hyland	Budget
7/22/16	SHS	A'La Art Studios/Life Skills	P. Jackson/C. Hyland	Budget
7/29/16	SHS	Morning Star Horse Farm/Life Skills	P. Jackson/C. Hyland	Budget
8/5/16	SHS	Rockaway Townsquare Mall/Life Skills	P. Jackson/C. Hyland	Budget

RESOLUTION NO. CIS 109-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached).

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 110-16 PROFESSIONAL SERVICE PROVIDERS

RESOLVED that the Board of Education approves the attached list of professional evaluators for the 2016-2017 school year who provide IEP driven evaluations or services for students and, pursuant to Board Policy #2468 "Independent Educational Evaluations", approves the maximum allowable cost by specialty for evaluation services. Our independent educational evaluators are chosen from the NJ State Approved Clinics and Agencies list which is issued by the New Jersey Department of Education. The maximum allowable cost is defined as the highest fee charged by each type of evaluator (psychiatric, neurological, etc.) that is on the Sparta BOE approved vendors list. (attached).

The fees will be charged to the IDEA grant. When those funds are exhausted, the fees will be charged to account #11-000-216-320-6-0000, Purchased Professional Services.

RESOLUTION NO. CIS 111-16 2016-17 OUT-OF-DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the list of IEP driven out-of-district student placements (attached) for the 2016-2017 school year.

RESOLUTION NO. CIS 112-16 NEXT GENERATION SCIENCE KITS GRADES K – 5

RESOLVED that the Board of Education approves the purchase of Next Generation Science Kits for Grades K – 5 in accordance with Next Generation Science Standards previously adopted at a cost not to exceed $50,200.

RESOLUTION NO. CIS 113-16 ELA CURRICULUM PURCHASE GRADES 6 – 8

RESOLVED that the Board of Education approves the purchase of English Language Arts Reading and Writing Project Classroom Libraries for Grades 6 – 8 at a cost not to exceed $28,200.

RESOLUTION NO. CIS 114-16 ELA BOOKS

RESOLVED that the Board of Education approves the purchase of a variety of ELA books at a cost not to exceed $9,700.

Sparta High School	Variety of ELA books	$5,300
Sparta Middle School	Variety of ELA books	$1,340
Sparta High School	Variety of ELA books	$955
TOTAL		$7,595

RESOLUTION NO. CIS 115-16 CLASSROOM FURNITURE ELA

RESOLVED that the Board of Education approves the purchase of classroom furniture including chairs and tables for ELA program at a cost not to exceed $3,100.

FINANCE – *Jack Surdoval, Chair*

Committee Meeting of June 6, 2016

FIN 117-16	Vendor Payments
FIN 118-16	Financial Reports/Monthly Certification for May 2016
FIN 119-16	Transfers May 2016
FIN 120-16	Donations
FIN 121-16	Donation from Sparta Board of Education
FIN 122-16	Sodexo Addendum
FIN 123-16	Chapter 47 Report of Awarded Contracts
FIN 124-16	Transfer of Current Year Surplus to Capital Reserve
FIN 125-16	Transfer of Current Year Surplus to Maintenance Reserve
FIN 126-16	Benefits Advisors
FIN 127-16	Tuition Agreement with Sussex Technical School
FIN 128-16	Tax Shelter Annuity Vendors
FIN 129-16	Cafeteria Plan
FIN 130-16	Flexible Spending Account
FIN 131-16	Tax Certification
FIN 132-16	Sussex County Educational Services Commission
FIN 133-16	Educational Services Commission of Morris County
FIN 134-16	NCLB Grant Submission
FIN 135-16	Transportation Jointure with Sussex Technical School
FIN 136-16	ESY Transportation Jointure with Sussex Technical School
FIN 137-16	ESY Parental Transportation Contract
FIN 138-16	Amend Stocker Bus Contract Renewal (FIN 113-16)
FIN 139-16	Amend First Student/Newton Contract Renewal (FIN 115-16)

On motion by Mrs. Cummings, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved Finance Items FIN 117-16 through FIN 139-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Abstain	Ms. Bragg
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. FIN 117-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated May 24, 2016 through June 27, 2016, (Attached):

Fund 10	Charter School/ER FICA Share	$302,612.59
Fund 11	General Expense	$7,287,608.09
Fund 12	Capital Outlay	$46,320.40
Fund 20	Special Revenue	$135,276.35
Fund 30	HS Capital Projects	$0
Fund 40	Debt Service	$0
Fund 50	Cafeteria	$72,050.08
	Total:	$7,843,867.51

RESOLUTION NO. FIN 118-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MAY 2016

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for May 31, 2016.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of May 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of May 31, 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 119-16 TRANSFERS MAY 2016

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period May 1, 2016 through May 31, 2016.

RESOLUTION NO. FIN 120-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

DONATION FROM	PURPOSE	RECIPIENT	AMOUNT
Target Take Charge of Education	1% of Community Purchases towards supplies	Alpine Elementary School	$85.99
Target Take Charge of Education	1% of Community Purchases towards supplies	Helen Morgan School	$75.93
Target Take Charge of Education	1% of Community Purchases Towards supplies	Sparta Middle School	$91.42
Target Take Charge of Education	1% of Community Purchases Towards supplies	Sparta High School	$103.99
High School Boys Lacrosse Booster Club	Volunteer Boys Lacrosse Coach	Patrick James Shea	$3,500
Stop & Shop A+	Improvement of Educational Quality	Alpine Elementary School	$1,126.29
Mohawk Avenue School PTO	Purchase of Picnic Table	Mohawk Avenue School	$1,063.50

RESOLUTION NO. FIN 121-16 DONATION FROM SPARTA BOARD OF EDUCATION

RESOLVED that the Board of Education approves the following donation:

DONATION FROM	PURPOSE	RECIPIENT	AMOUNT
Sparta Board of Education	Project Graduation 2016	Sparta High School Graduation Class	$1,000

RESOLUTION NO. FIN 122-16 SODEXO ADDENDUM

RESOLVED that the Board of Education approves the following addendum to the 2016-2017 school year Food Service Program renewal:

MANAGEMENT FEE(S) / GUARANTEES

1) FEES - **General Support Services Allowance.** District shall pay Sodexo a General Support Services Allowance equal to Fifty-Two Thousand Seven Hundred Eighty Dollars and No Cents ($52,780.00) for the 2016-2017 contract year, payable in ten equal installments of Five Thousand Two Hundred Seventy-Eight Dollars and No Cents ($5,278.00), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Management Fee. District shall pay Sodexo a Management Fee in an amount equal to Seventy-Two Thousand Sixty-Five Dollars and No Cents ($72,065.00) payable in ten equal installments of Seven Thousand Two Hundred Six Dollars and Fifty Cents ($7,206.50), September through June for the 2016-2017 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

2) *GUARANTEE* - District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2016-2017 school year as follows.

Surplus Guarantee

Sodexo guarantees that District shall receive a Surplus of Seventy-Four Thousand Nine Hundred Ninety-Seven Dollars and No Cents ($74,997.00) for the 2016-2017 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual **Management Fee and General Support Services Allowance**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

RESOLUTION NO. FIN 123-16 CHAPTER 47 REPORT OF AWARDED CONTRACTS

RESOLVED that the Board of Education approves the following motion:

Pursuant to PL 2015, Chapter 47 the Sparta Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200, attached.

RESOLUTION NO. FIN 124-16 TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE

RESOLVED that the Sparta Board of Education approve the following motion:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Sparta Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Sparta Board of Education has determined not to exceed $1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Sparta Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESOLUTION NO. FIN 125-16 TRANSFER OF CURRENT YEAR SURPLUS TO MAINTENANCE RESERVE

RESOLVED that the Sparta Board of Education approve the following motion:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Sparta Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Sparta Board of Education has determined not to exceed $1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Sparta Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

RESOLUTION NO. FIN 126-16 BENEFITS ADVISORS

WHEREAS, N.J.S.A. 18A:18A-5(a)(10) authorizes the Board to award a contract for insurance consultant services without public bidding, in accordance with the procedures established for an extraordinary unspecifiable service (hereinafter referred to as "EUS"), pursuant to N.J.S.A. 18A:18A-5(a)(2);

RESOLVED that the Board of Education designates Brown and Brown Benefit Advisors, Inc. Lambertville, NJ as insurance broker of record for employee benefits.

WHEREAS, the Board currently maintains its employee medical & prescription coverage with Horizon Blue Cross Blue Shield of New Jersey (hereinafter referred to as "Horizon"); **WHEREAS**, the Board currently maintains its employee dental coverage with Delta Dental (hereinafter referred to as "Delta"); and **WHEREAS**, in consultation with Brown & Brown Benefit Advisors, Inc. have renegotiated the Board's renewal rates with Horizon for the renewal period July 1, 2016 through June 30, 2017 at an increase of 4.0%.

WHEREAS, in consultation with Brown & Brown Benefits Advisors, Inc. have renegotiated the Board's renewal rates with Delta for dental coverage for the renewal period July 1, 2016 through June 30, 2017 at increase of 0%.

NOW, THEREFORE BE IT RESOLVED that the Board hereby approves the renewal rates for medical, prescription and dental coverages for the renewal period July 1, 2016 through June 30, 2017 as follows:

Coverage:	Direct Access	EPO	POS	Prescription	Dental
Single	$ 771.71	$ 622.23	$ 707.71	$179.13	$ 48.25
Family	$2,033.16	$1,626.64	$1,850.16	$545.80	$145.61
Parent Child(ren)	$1,156.28	$ 925.09	$1,052.21	$307.25	NA
2 Adults	$1,750.86	$1,400.79	$1,593.28	$360.90	$ 86.99

RESOLUTION NO. FIN 127-16 TUITION AGREEMENT WITH SUSSEX TECHNICAL SCHOOL

RESOLVED that the Board of Education approves the tuition rates with Sussex Technical Board of Education for the sending/receiving educational services for resident pupils in Grades 9 – 12 for the 2016-2017 school year.

Program	Full Time	Shared Time
Regular Education	$2,142	$1,071
Special Education	$2,142	$1,071

RESOLUTION NO. FIN 128-16 TAX SHELTER ANNUITY VENDORS

RESOLVED that the Board of Education approves the following Tax Shelter Annuity salary reduction 403b Deferred Compensation Plans, Adoption Agreement and applicable 457 plans. The plan administrator for all accounts is the School Business Administrator.

AXA Equitable
Foresters Financial (Formerly First Investors)
Legend Group
Metlife
Fidelity
Oppenheimer
Lincoln Financial
AIG Valic

FURTHER BE IT RESOLVED that the Board of Education approves the appointment of Plan Connect as third party administrator to perform certain plan administration, plan compliance and related services.

RESOLUTION NO. FIN 129-16 CAFETERIA PLAN

RESOLVED that the Board of Education accepts the FY 2016-2017 renewal of the Sec 125 Cafeteria Plan and that the appropriate officers of the District are hereby authorized and directed to execute and deliver to the Administrator of the Plan, one or more counterparts of the Plan including Premium Conversion and Flexible Spending – Medical and Dependent Care.

RESOLUTION NO. FIN 130-16 FLEXIBLE SPENDING ACCOUNT

RESOLVED that the Board of Education accepts the Flexible Spending Account portion of the cafeteria plan with a plan year beginning September 1, 2016 – August 31, 2017.

BE IT FURTHER RESOLVED that the District will allow eligible employees to make an annual election of up to the IRS limitation of contributions of $2,550 for allowable medical expenses and $5,000 for allowable dependent care expenses.

BE IT FURTHER RESOLVED that Horizon Blue Cross Blue Shield of New Jersey will provide Third Party Administrative services regarding the Flexible Spending Account Plan.

RESOLUTION NO. FIN 131-16 TAX CERTIFICATION

RESOLVED that the Board of Education approves the following Annual Certification of Taxes for the 2016-2017 fiscal year:

ANNUAL CERTIFICATION OF TAXES
JULY 1, 2016 TO JUNE 30, 2017

Month	General Fund Tax Levy	Debt Service Tax Levy	Total Tax Levy	Date due to BOE
JULY	$ 4,544,496.50	$2,606,995.50	$ 7,151,492.00	7/15/2016
AUGUST	$ 4,544,496.50		$ 4,544,496.50	8/15/2016
SEPTEMBER	$ 4,544,496.50		$ 4,544,496.50	9/15/2016
OCTOBER	$ 4,544,496.50		$ 4,544,496.50	10/15/2016
NOVEMBER	$ 4,544,496.50		$ 4,544,496.50	11/15/2016
DECEMBER	$ 4,544,496.50		$ 4,544,496.50	12/15/2016
JANUARY	$ 4,544,496.50	$2,606,995.50	$ 7,151,492.00	1/15/2017
FEBRUARY	$ 4,544,496.50		$ 4,544,496.50	2/15/2017
MARCH	$ 4,544,496.50		$ 4,544,496.50	3/15/2017
APRIL	$ 4,544,496.50		$ 4,544,496.50	4/15/2017
MAY	$ 4,544,496.50		$ 4,544,496.50	5/15/2017
JUNE	$ 4,544,496.50		$ 4,544,496.50	6/15/2017
Total:	**$ 54,533,958.00**	**$ 5,213,991.00**	**$ 59,747,949.00**	

RESOLUTION NO. FIN 132-16 SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

RESOLVED that the Board of Education approves the agreement for ancillary educational services for both public and non-public schools with Sussex County Educational Services Commission for the 2016-2017 school year per attached rate sheet.

RESOLUTION NO. FIN 133-16 EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY

RESOLVED that the Board of Education approves the Shared Services Agreement with the Educational Services Commission of Morris County in cooperation with Educational Data Services, Inc. in the amount of $10,308 for the 2016-2017 school year.

RESOLUTION NO. FIN 134-16 NCLB GRANT SUBMISSION

RESOLVED that the Board of Education approves the submission of the Fiscal Year 2017 NCLB Grant. The grant application includes the acceptance of the following public and non-public funds:

	Title I	Title IIA	Title III	Total
Sparta	$ 85,806	$38,527	$3,817	$128,150
NonPublic	$0	$19,900	$0	$19,900
Total	$ 85,806	$58,427	$3,817	$148,050

RESOLUTION NO. FIN 135-16 TRANSPORTATION JOINTURE WITH SUSSEX TECHNICAL SCHOOL

RESOLVED that the Sparta Board of Education approves the transportation jointure with Sussex County Technical School BOE for the 2016-2017 school year:

Route #	Number of Days	Joiner Cost
STMS-01	180	$30,030.00
STMS-02	180	$30,030.00
STMS-03	180	$30,030.00
STMS-04	180	$30,030.00

STMS-05	180	$30,030.00
STMS-06	180	$36,530.00
STHS-12	180	$31,950.00
STHS-13	180	$31,950.00
STHS-14	180	$31,950.00
STHS-15	180	$31,950.00
STHS-16	180	$31,950.00
MA/HM-12	180	$25,225.00
MA/HM-13	180	$25,225.00
MA/HM-14	180	$25,225.00
MA/HM-15	180	$25,225.00
MA/HM-16	180	$25,225.00
AES-01	180	$23,975.00
AES-02	180	$23,975.00
AES-03	180	$23,975.00
AES-04	180	$23,975.00
AES-05	180	$23,975.00
AES-06	180	$23,975.00
AES-SE-05	180	$30,475.00
PJH-02	180	$31,950.00
Total:		$678,830.00

RESOLUTION NO. FIN 136-16 ESY TRANSPORTATION JOINTURE WITH SUSSEX TECHNICAL SCHOOL

RESOLVED that the Sparta Board of Education approves a transportation jointure (NHA-SP) with the Sussex County Technical School Board of Education for the transportation of five (5) Sparta students to Northern Hills Academy for the 2016 extended school year. Sparta is the joiner district with a cost of $9,450.00.

RESOLUTION NO. FIN 137-16 ESY PARENTAL TRANSPORTATION CONTRACT

RESOLVED that the Board of Education approves the following parental transportation contract for the 2016 extended school year:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-11	EM	Northern Hills Academy Sparta, NJ	7/5/16-8/15/16	$484.80
PC-12	AP	Alpine School	7/7/16-8/5/16	$212.74

RESOLUTION NO. FIN 138-16 AMEND STOCKER BUS CONTRACT RENEWAL (FIN 113-16)

RESOLVED that the Board of Education approves the following amended costs to the renewed transportation contracts with Stocker Bus for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
PJE12.13	PJH-03	$35,407.80	$35,609.40 ($35,609.62)
11.12E	PJH-11	$31,420.80	$31,599.00 ($31,599.89)
	TOTAL	$66,828.60	$67,208.40

RESOLUTION NO. FIN 139-16 AMEND FIRST STUDENT/NEWTON CONTRACT RENEWAL (FIN 115-16)

RESOLVED that the Board of Education approves the following amended costs to the renewed transportation contracts with First Student/Newton for the 2016-2017 school year with a .57 CPI:

Tier #	Route #	2015-2016 Cost	2016-2017 Cost
FSN-F06	FSN-F06	$48,236.50	$48,511.44

OPERATIONS – *Jack Surdoval, Chair*

Committee Meeting of June 6, 2016

OPS 57-16	DPS Well Pumps and Water Systems
OPS 58-16	Disposals
OPS 59-16	Tuition Rates
OPS 60-16	Telephone Services Cooperative
OPS 61-16	Software Support
OPS 62-16	Policy Services – Extraordinary Unspecifiable Services
OPS 63-16	Occupational Health Services
OPS 64-16	Drug/Alcohol Testing Site
OPS 65-16	Rullo & Juillet Assoc., Inc. – Environmental Services
OPS 66-16	Alarm & Communications Technologies, Inc.
OPS 67-16	Arrow Elevator, Inc.
OPS 68-16	Alpha Combustion Corporation
OPS 69-16	**Lyons Environmental Services, Inc. - PULLED**
OPS 70-16	SchoolDude
OPS 71-16	Vent Tech
OPS 72-16	Interlocal Service Agreement with Sussex Technical
OPS 73-16	ESY Bus Routes
OPS 74-16	Bus Drivers
OPS 75-16	Bus Stops
OPS 76-16	Sparta Recreation Summer Camp Field Trips
OPS 77-16	Honeywell Instant Alert
OPS 78-16	The CLM Group – Mealtime
OPS 79-16	Genesis Educational Services
OPS 80-16	Donation of Food
OPS 81-16	Cooperative Purchasing with National IPA
OPS 82-16	Alliance Commercial Pest Control Inc.
OPS 83-16	Athletic Field Lining Machine
OPS 84-16	Butler Water Corrections
OPS 85-16	Helen Morgan Annex Carpet and Tile Removal
OPS 86-16	Helen Morgan Annex VCT Tile Installation
OPS 87-16	Purchase 24 Passenger School Bus
OPS 88-16	Purchase Kyocera copier for Helen Morgan School
OPS 89-16	Award of Bid for the Controls Upgrades at Various Schools
OPS 90-16	Purchase 24' Deck Over Bumper Trailer

On motion by Mrs. McEvoy, seconded by Mrs. Cummings and carried by the following roll call vote of the members present, the Board of Education approved Operations Items OPS 57-16 through OPS 90-16, excluding OPS 69-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Abstain	Ms. Bragg
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. OPS 57-16 DPS WELL PUMPS AND WATER SYSTEMS

RESOLVED that the Board of Education approves DPS Well Pumps and Water Systems from Hopatcong, NJ to replace and install a muffin monster at the Sparta Middle School Sewer Pump Station at a cost not to exceed $23,100 (unbudgeted 12.000.261.420.3.0000).

RESOLUTION NO. OPS 58-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ ISBN #
Alpine Elementary School	Amaco Electric Kiln	1	#101959
Alpine Elementary School	Hobart Meat Slicer	1	#102269
Helen Morgan School	Manitowoc Ice Maker Model #QY0324A	1	n/a
Helen Morgan School	Accutemp Steamer Model #480D12-300	1	n/a
Helen Morgan School	Groen Kettle Model #EE40	1	n/a
Helen Morgan School	Hobart Mixer Model #A-200F	1	n/a

RESOLUTION NO. OPS 59-16 TUITION RATES

RESOLVED that the Board of Education approves the following Annual Tuition Rates for 2016-2017 school year:

Regular Ed/Special Ed Blended	Preschool	$3,000
Regular Education	Preschool/Kindergarten	$15,714
Regular Education	Grades 1-5	$15,791
Regular Education	Grades 6-8	$17,342
Regular Education	Grades 9-12	$17,577
Special Education	LLD, all grades	$35,893
Special Education	Behavior Disabled	$23,853
Special Education	Multiple Disabled	$37,573
Special Education	Preschool Handicapped Part Time	$73,052
Special Education	Preschool Handicapped Full Time	$35,226

Note: Preschool program for blended special education and general education – tuition charged for regular education only. Special Education students are not charged tuition.

RESOLUTION NO. OPS 60-16 TELEPHONE SERVICES COOPERATIVE

RESOLVED that the Board of Education approves renewal of a 1-year term contract agreement effective 7/1/2016 through 6/30/2017 with Cooperative Communications Inc. for land line in-state and inter-state rates of $0.035 per call.

RESOLUTION NO. OPS 61-16 SOFTWARE SUPPORT

WHEREAS, the Sparta Board of Education has need for Computer Software Maintenance services to assist the district in the daily usage of budget, payroll, and personnel software; and **WHEREAS**, it has been determined that the required services are specialized in nature, require expertise in the field of computers and software, and is not reasonably possible to describe the required services with written bid specifications; **BE IT NOW RESOLVED,** that the Board of Education approves the annual renewal for software support with Computer Solutions Inc. for these services as an extraordinary unspecifiable service in the amount of $11,532.00 which includes the following:

Budgetary Accounting Module
Site Based Maintenance License
Fixed Assets Module
Human Resources Module with Position Control

Substitute Teachers
Invoicing
HR Portal – Web Based
Payroll Module
Carbonite Offsite Data Backup and Remote Disaster Recovery Services

RESOLUTION NO.OPS 62-16 POLICY SERVICES – EXTRAORDINARY UNSPECIFIABLE SERVICES

RESOLVED that the Board acknowledges the need for policy review services of the Sparta Board of Education.

WHEREAS, it has been determined that such policy review services are specialized in nature, require expertise in the field of policy review and can be provided only by someone with knowledge of policy and is not reasonably possible to describe the required services with written bid specifications, and

NOW, THEREFORE BE IT RESOLVED BY THE SPARTA BOARD OF EDUCATION IN THE COUNTY OF SUSSEX, AS FOLLOWS:

1. The policy review services firm of Strauss Esmay is hereby retained to provide policy review services necessary.
2. This contract is awarded without competitive bidding as "Extraordinary Unspecifiable Services" in accordance with the Public School Contracts Law, N.J.S.A.18A:18A-5(2) which cannot reasonably be described by written specifications.
3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

RESOLUTION NO. OPS 63-16 OCCUPATIONAL HEALTH SERVICES

RESOLVED that the Board of Education approves the agreement for occupational health services with Newton Medical Center of Newton, NJ. This includes Hepatitis B vaccinations at $65.00 per dose (3 dose series).

RESOLUTION NO. OPS 64-16 DRUG/ALCOHOL TESTING SITE

RESOLVED that the Board of Education approves Newton Urgent Care Center of New Jersey for the FY 2016-2017 for the following services:

Testing	Amount
Instant 11 Panel Drug Screen	$50
Urine Alcohol	$40
STAT Blood Alcohol	$70
Student Medical Clearance	$100
DOT Driver Exams	$125

RESOLUTION NO. OPS 65-16 RULLO & JUILLET ASSOC., INC. – ENVIRONMENTAL SERVICES

RESOLVED that the Board of Education approves Rullo & Juillet Assoc., Inc. for health and safety services and Right-To-Know services for the 2016-2017 school year at an annual cost of $6,900.

RESOLUTION NO. OPS 66-16 ALARM & COMMUNICATIONS TECHNOLOGIES, INC

RESOLVED that the Board of Education approves the contract renewal with Alarm & Communications Technologies, Inc. for the 2016-2017 school year for preventive maintenance and inspections of the district fire alarm systems at an annual cost of $21,190.

RESOLUTION NO. OPS 67-16 ARROW ELEVATOR, INC.

RESOLVED that the Board of Education approves the contract with Arrow Elevator for the 2016-2017 school year for preventive maintenance on the High School and Middle School elevators at an annual cost of $4,500.

RESOLUTION NO. OPS 68-16 ALPHA COMBUSTION CORPORATION

RESOLVED that the Board of Education approves the agreement with Alpha Combustion Corporation for the annual cleaning for State Inspections of the district boilers for the 2016-2017 school year at a cost not to exceed $16,000.

RESOLUTION NO. OPS 69-16 LYONS ENVIRONMENTAL SERVICES, INC. - Motion Pulled

RESOLUTION NO. OPS 70-16 SCHOOLDUDE

RESOLVED that the Board of Education approves the renewal agreement with SchoolDude for maintenance solutions for the 2016-2017 school year at annual cost of $7,050.

RESOLUTION NO. OPS 71-16 VENT TECH

RESOLVED that the Board of Education approves the renewal contract with Vent Tech Paterson, New Jersey for degreasing of cafeteria exhaust systems district wide for the 2016-2017 school year at an annual cost of $3,050.

RESOLUTION NO. OPS 72-16 INTERLOCAL SERVICE AGREEMENT WITH SUSSEX TECHNICAL

RESOLVED that the Board of Education approves an interlocal services agreement with Sussex Technical Board of Education for the 2016-2017 school year for the repair and maintenance of District buses. The hourly rates for repairs and maintenance will be $80 per hour plus parts for ASE certified mechanic services or $40 per hour plus parts for ASE Supervised Mechanic Services.

RESOLUTION NO. OPS 73-16 ESY BUS ROUTES

RESOLVED that the Sparta Board of Education approves transportation for the extended school year routes including buses, bus drivers and bus aides commencing July 1, 2016 through August 5, 2016.

RESOLUTION NO. OPS 74-16 BUS DRIVERS

RESOLVED that the Sparta Board of Education approves the use of district bus drivers as needed for delivery and pick-up of district equipment at garage repair locations in preparation for required vehicle maintenance and inspections.

RESOLUTION NO. OPS 75-16 BUS STOPS

RESOLVED that the Sparta Board of Education approves all Sparta School District bus stops as listed at the Board Office in accordance with the New Jersey State Statutes.

RESOLUTION NO. OPS 76-16 SPARTA RECREATION SUMMER CAMP FIELD TRIPS

RESOLVED that the Board of Education approves the use of district buses and bus drivers for Sparta Recreation's summer camp field trips.

RESOLUTION NO. OPS 77-16 HONEYWELL INSTANT ALERT

RESOLVED that the Board of Education approves a contract with Honeywell Building Solutions effective July 1, 2016 through June 30, 2017 at an annual cost of $10,609.

RESOLUTION NO. OPS 78-16 THE CLM GROUP – MEALTIME

RESOLVED that the Board of Education approves a contract with The CLM Group – Mealtime effective July 1, 2016 through June 30, 2017 at an annual cost of $2,374 for license fee and software support.

RESOLUTION NO. OPS 79-16 GENESIS EDUCATIONAL SERVICES

RESOLVED that the Board of Education approves the agreement with Genesis Educational Services for the renewal of the Student Information System annual maintenance fee, IEP Planner 2-Way Interface, Naviance Task Scheduler Feature to Genesis SIS, Mealtime Interface – Export and Transfinder Interface – Export in the amount of $10,361.50.

RESOLUTION NO. OPS 80-16 DONATION OF FOOD

RESOLVED that the Board of Education approves the donation of leftover perishable food from the cafeteria to a local food pantry at the year-end close of school. The approximate value of the food is $295.

RESOLUTION NO. OPS 81-16 COOPERATIVE PURCHASING WITH NATIONAL IPA

RESOLVED that the Board of Education approves Cooperative Purchasing with National Intergovernmental Purchasing Alliance Co. (IPA) pursuant to State of New Jersey Statute, Title 52.

RESOLUTION NO. OPS 82-16 ALLIANCE COMMERCIAL PEST CONTROL INC.

RESOLVED that the Board of Education approves Alliance Commercial Pest Control Inc., Tinton Falls, New Jersey for integrated pest management services for the entire district for the 2016-2017 school year at a cost not to exceed $2,700.

RESOLUTION NO. OPS 83-16 ATHLETIC FIELD LINING MACHINE

RESOLVED that the Board of Education approves the purchase of a Brite Striper Lining Machine for the athletic fields from Pioneer Athletics at a cost not to exceed $3,493.35. (12.000.263.730.1.0000)

RESOLUTION NO. OPS 84-16 BUTLER WATER CORRECTIONS

RESOLVED that the Board of Education approves Butler Water Corrections, Hillside, New Jersey for chemical treatment of the boilers and chillers for the entire district for the 2016-2017 school year at a cost not to exceed $5,400.

RESOLUTION NO. OPS 85-16 HELEN MORGAN ANNEX CARPET AND TILE REMOVAL

RESOLVED that the Board of Education accepts the Request for Quotation submitted by Four Strong Builders, Inc. Clifton, New Jersey to remove floor tile, mastic and carpet in the 5th grade annex wing of the school at a cost not to exceed $36,900. (not budgeted 12.000.400.450.4.0000)

RESOLUTION NO. OPS 86-16 HELEN MORGAN ANNEX VCT TILE INSTALLATION

RESOLVED that the Board of Education approves RB Coatings, Inc., Sparta, New Jersey to install VCT tile in the 5th grade annex wing of the school based on quotation dated June 16, 2016 at a cost of $38,125. Three quotations were received with RB Coatings, Inc. being the lowest quotation. (not budgeted 12.000.400.450.4.0000)

RESOLUTION NO. OPS 87-16 PURCHASE 24 PASSENGER SCHOOL BUS

RESOLVED that the Board of Education approves the purchase of a 24 passenger school bus from H.A. DeHart & Son, Inc., Thorofare, New Jersey, a cost of $53,715.17 utilizing HCESC Award for Bus Bid Trans 13-04. (12.000.270.734.1.0000)

RESOLUTION NO. OPS 88-16 PURCHASE KYOCERA COPIER FOR HELEN MORGAN SCHOOL

RESOLVED that the Board of Education approves the purchase of a Kyocera TASKalfa 5501i copier for the Helen Morgan School at a cost of $5,063.00 utilizing NJ State Contract #A53090. (not budgeted 12.120.100.731.5.0000)

RESOLUTION OPS 89-16 AWARD OF BID FOR THE CONTROLS UPGRADES AT VARIOUS SCHOOLS

WHEREAS, on Thursday, June 24, 2016 in accordance with the Public School Contract Law, N.J.S.A. 18A:18A-1 et seq., the Sparta Board of Education conducted a public bid opening for the award of Controls Upgrades at Various Schools which yielded the following for consideration:

CONTRACTOR	BASE BID	TOTAL BID
A.M.E., Inc.	$57,333	$57,333
Direct Digital Control Systems, Inc.	$62,300	$62,300

and; WHEREAS, A.M.E., Inc, submitted a bid that was responsive in all material respects and it is the Board's desire to aware the project to A.M.E., Inc.

NOW THEREFORE BE IT RESOLVED that the Sparta Board of Education award the contract for Controls Upgrades at Various Schools to A.M.E., Inc. in the total contract lump sum of $57,333.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed contract within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney and/or Business Administrator/Board Secretary is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for this Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

RESOLUTION NO. OPS 90-16 PURCHASE 24' DECK OVER BUMPER TRAILER

RESOLVED that the Board of Education approves the purchase of a 24' deck over bumper trailer from Hampton RV Sales, Inc. at a cost not to exceed $7,105. (not budgeted 12.000.263.730.1.0000)

On motion by Mrs. McEvoy, seconded by Mrs. Cummings and carried by the following roll call vote of the members present, the Board of Education approved Operations Item OPS 69-16.

Absent	Mrs. Anderson	Absent	Mrs. Beebe	Abstain	Ms. Bragg
Yes	Mrs. Cummings	Yes	Mrs. Curcio	Absent	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. OPS 69-16 LYONS ENVIRONMENTAL SERVICES, INC.

RESOLVED that the Board of Education approves the contract with Lyons Environmental Services, Inc. to operate/monitor the Middle School pump station and the Alpine School Wastewater Treatment System for the 2016-2017 school year at a cost not to exceed $19,800. If additional testing is necessary outside scope of routine monitoring, additional costs may be incurred.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

None

NEW BUSINESS:

- Swearing in of new board member (completed at beginning of meeting).
- July 25th BOE meeting – district and board goal setting session 6 pm – 7:30 pm – A permanent NJSBA representative replacement has not been assigned to the school district yet.
- August 22nd BOE meeting – approval of goals
- Petitions for candidates due to county office by close of business July 25th
- July 11th Committee meetings

OLD BUSINESS:

None

PUBLIC PARTICIPATION #2: Opened at 8:29 pm

None

FOR THE GOOD OF THE ORDER:

1) Mrs. Cummings attended the 10 Ten Dinner and the Jazz Concert.
2) Mrs. McEvoy attended the Top 10 Dinner and Graduation.
3) Mr. Surdoval attended the Top 10 Dinner and Graduation. He also stated the Helen Morgan School Chorus sang the National Anthem at Skylands.

MOTION TO ENTER CLOSED SESSION: Not Required

A motion was presented by Mrs. Curcio, and seconded by Mrs. Cummings, to adjourn the meeting at 8:31 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
SEPTEMBER 28, 2015
REGULAR MEETING MINUTES, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 6:32 pm

MEETING NOTICE ANNOUNCEMENT: Read by Vice President Doug McKernan

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on September 21, 2015 to the New Jersey Herald, the Township Clerk and the Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Ms. Melva Cummings
Mr. Douglas McKernan
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Kelly McEvoy
Mr. Todd Muth
Mrs. Kim Yeomans

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

MOTION TO ENTER CLOSED SESSION:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss **Legal Update:** District Lawsuit Regarding Student #404570 Court Case, **Negotiations:** In Process with District Bargaining Units and **Personnel**: Employee #0494 Request to Reinstate Salary Increment which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on September 28, 2015 @ 6:34 pm. The Board will reconvene in public session at the conclusion of the Executive Session.

On a motion by Ms. Cummings, seconded by Mrs. Beebe and unanimously carried by voice vote of the members present the Board of Education began closed session at 6:34 pm.

CLOSED EXECUTIVE SESSION
On a motion by Ms. Cummings seconded by Mr. Surdoval and unanimously carried by voice vote of the members present, the Board of Education closed Executive Session at 7:30 pm.

OPEN PUBLIC MEETING

CALLED TO ORDER: By Board President Karen Scott @ 7:32 pm

MEETING NOTICE ANNOUNCEMENT: Read by Vice President Doug McKernan

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Ms. Melva Cummings
Mr. Douglas McKernan
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Kelly McEvoy
Mr. Todd Muth
Mrs. Kim Yeomans

PLEDGE OF ALLEGIANCE: Led by Board President Karen Scott

DISTRICT RECOGNITION: None

PRESENTATIONS: None

APPROVAL OF MINUTES:
On a motion by Ms. Cummings, seconded by Mrs. Beebe and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

August 24, 2015 - Executive Session Minutes
August 24, 2015 - Regular Meeting Minutes

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Absent	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:

- OPRA: There were **4** OPRA requests totaling **5** hours and **48** minutes and legal fees for OPRA assistance for the month ending July 2015 were **$568.75.**
- District Transportation – Mr. Tobin reported on safety and efficiency concerns and stated some separated/divorced parents have inquired about general central locations. He is pleased with the tiering and time schedule of the schools.
- Solar Project – The Sussex County Administrative Officers are filing the paperwork for the permits. Mr. Tobin has a telephone conference scheduled with Mrs. Decker and the County Officials this week.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of September 2015.

On a motion by Mrs. Beebe, seconded by Mr. Surdoval and unanimously carried by roll call vote of the members present, the Board of Education approved the attached HIB report for the month of September 2015 with 1 non HIB incident reported.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Absent	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

- PARCC – Dr. Johnson provided a PARCC update after attending Commission Hespe's convocation last week. A timeline of events was outlined on how the process and results of testing will unfold.

COMMUNICATIONS:

- Parent Letter regarding transportation concerns

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott – Mr. Gil Gibbs commented that the SEF Event – Beer & Wine tasting was a nice affair on Sunday.
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson – Wine tasting was well attended. She mentioned the upcoming Turkey Trot.
NJ School Boards Delegate Assembly Rep	Ms. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Ms. Melva Cummings

PUBLIC PARTICIPATION #1: Opened at 7:48 pm

1) Carey Anne Bomensatt expressed concerns regarding classroom procedures at Alpine and pictures posted on Facebook.

2) Sharon Sullivan a new resident of Sparta spoke about gifted and talented leveled classes and researched based GAP Curriculum. Mr. Tobin advised she set up a meeting with Dr. Johnson and Mr. Gregory.

Closed meeting at 8:05 pm

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report September 21, 2015

PP 59-16 Resignations
PP 60-16 Leaves of Absence
PP 61-16 Appointments
PP 62-16 Renewed Substitute Staff
PP 63-16 New Substitute Teachers, Aide, Secretary, Bus Driver, Bus Aides and Custodian 2015-2016 School Year
PP 64-16 Salary Guide Movement
PP 65-16 Teacher Assistants (Classroom) to Receive Differential Payment for 35 hours per week
PP 66-16 Teacher Assistant (Classroom) to Receive Differential Payment for 4 hours per week
PP 67-16 Overload Stipend 2015-2016
PP 68-16 Increase of Hours for Teacher Assistants (Cafeteria/Playground) at the Sparta Alpine School
PP 69-16 New and Revised Policies and Regulations for Second Reading
PP 70-16 New and Revised Policies and Regulations for First Reading
PP 71-16 Volunteer Clubs and Advisors
PP 72-16 Co-Curricular Advisors
PP 73-16 Volunteer Assistant Football Coach
PP 74-16 Additional Co-Op Students for the 2015-2016 School Year
PP 75-16 Continued Practicum Internship
PP 76-16 One-To-One Teacher Assistant for After School Activities
PP 77-16 Field Experience-Nursing Student
PP 78-16 Choral Events Accompanist -SMS
PP 79-16 Lead Night Custodians
PP 80-16 Retroactive Head Custodian Stipend
PP 81-16 Reinstate Increment
PP 82-16 Appointments
PP 83-16 Reassignment of Teacher Assistant to Receive Differential Pay
PP 84-16 Reassignment of Teacher Assistant to No Longer Receive Differential Pay
PP 85-16 Additional Co-Op Students for the 2015-2016 School Year

On motion by Ms. Cummings and seconded by Mr. McKernan and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel and Policy Items PP 59-16 through PP 85-16, excluding PP 81-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Absent	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 59-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position	School	Eff. Date
Bruno, Lucy	Teacher Assistant (Classroom)	Mohawk Avenue School	Eff. 5/30/15 - for retirement purposes, 6/1/15

Dann, Jane	Teacher Assistant (Classroom)	High School	9/2/15
Drossel, Joseph	Security Monitor	High School	9/30/15
Lagala, Loretta	Bus Driver	District	9/1/15
Maiorano, Michelle	Bus Driver	District	9/1/15
Preste, Audra	Teacher Assistant (Classroom)	Alpine	8/26/15

RESOLUTION NO. PP 60-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following Leaves of Absence:

Name	Position	School	Eff. Date
Badaan, Courtney	Elementary Teacher	Helen Morgan School	Amend previously approved return date from 4/12/16 (7/27/15) to 4/18/16
Crisafulli, Elise	ESL Teacher	District	Medical leave of absence using sick days, Eff. 10/12/15 through 3/4/16
Greco, Megan	Special Education Teacher	Sparta High School	Eff. 2/26/16 through 5/20/16 (FMLA and NJFLA). Mrs. Greco intends on using 15 sick days and the remainder of the leave is unpaid. Mrs. Greco plans on returning to work on 5/23/16
Morrow, Christina	Elementary Teacher	Alpine School	Eff. 10/30/15 through 3/20/16. (FMLA and NJFLA). Mrs. Morrow intends on using 35 sick days and the remainder of leave is unpaid. Mrs. Morrow also intends on extending her leave through 6/30/16 for child rearing purposes and plans on returning to work on 9/1/16
Richmond, Sharon	Business Teacher	High School	Unpaid medical leave of absence, Eff. 9/1/15 through date TBD
Smith, Amy	Elementary Teacher	Helen Morgan School	Eff. 11/2/15 through 3/20/16. (FMLA and NJFLA). Mrs. Smith intends on using 29 sick days and the remainder of leave is unpaid. Mrs. Smith plans on returning to work on 3/21/16
Stauss, Melissa	Library Media Specialist	Middle School	Unpaid leave of absence Eff. 12/9/15 through 3/13/16. Mrs. Stauss intends on returning to work on 3/14/16
Trentacoste, Maria	LDT-C	Alpine and Mohawk Avenue Schools	Intermittent Unpaid Leave of Absence (FMLA), 1-3 days per month, Eff. 9/1/15 through 6/30/16

RESOLUTION NO. PP 61-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
Andresen, Sarah	Teacher Assistant (Classroom)	K. Jernick	High School	9/9/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)

Atkins, Kristine	Bus Driver	M. Maiorano	District	9/3/15- through the last day of school	4 hours per day at $17.50 per hour (salary to be adjusted upon contract negotiations)
Blake, Tracy	Teacher Assistant (Classroom)	J. Dann	High School	9/8/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Castorina, Adrienne	Curriculum Supervisor K-12 Special Education	New Position	District	10/1/15-6/30/16	$90,000.00 pro-rated plus 15 days during the summer per contract
Burns, Christopher	Head Custodian	S. Demsak	High School	10/1/15-6/30/16	Step 1 of the Head Custodian Guide (AFSCME), $25.17 per hour (annual salary $52,353.60 pro-rated (salary to be adjusted upon contract negotiations)
Durkot, Arlene	Office Worker	N/A	District	9/1/15	$17.39 per hour as needed
* Frisch, Shannon	Teacher Assistant (Classroom)	A. Preste	Alpine School	9/3/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)
Geiss, Joanne	Bus Driver(was originally appointed as Bus Aide and Substitute Driver)	L. LaGala	District	9/1/15- through the last day of school	4 hours per day at $17.50 per hour (salary to be adjusted upon contract negotiations)
Langan, Andrea	Principal Secretary	K. Grossberndt	High School	9/14/15-6/30/16	Step 2 of SEA Secretarial Guide, $32,030.00 pro-rated plus $2,094.94 stipend(salary to be adjusted upon contract negotiations)
Marchese, Laura	Bus Aide	New Position	District	9/3/15 through the last day of school	3.5 hours per day at $12.75 per hour
Mizerek, Dennis	Part time Custodian	B. Taylor	Middle School	10/1/15	Step 1 of the Custodian Guide (AFSCME), 20 hours per week at $17.31 per hour (salary to be adjusted upon contract negotiations
*Roselle, Dana	Teacher Assistant (Classroom)	G. Zurlo	High School	9/14/15-through the last day of school	35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations)

Siipola, Deborah	Leave of Absence Replacement – Elementary Teacher	C. Badaan	Helen Morgan School	10/28/15 - 4/15/16 includes 3 transitional days	BA, Step 1 $53,933.00 pro-rated (Salary to be adjusted upon contract negotiations)
Zurlo, Gloria	Special Education Elementary School Teacher	New Position	Home Instructor	9/1/15-6/30/16	BA, Step 4, $57,383.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 62-16 RENEWED SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Nurse for the 2015-2016 school year:

Renewed Substitute Teachers

Gardiner, Renee	Turon, Edward
Graniello, Regina	Wychules, Michael
Stumpf, Walter	

Renewed Substitute Nurse

Pardee, Jayne	

RESOLUTION NO. PP 63-16 NEW SUBSTITUTE TEACHERS, AIDE, SECRETARY, BUS DRIVER, BUS AIDES AND CUSTODIAN 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following list of new substitute teachers, aide, secretary, bus drivers, bus aides and custodians:

New Substitute Teachers

Connors, Michael	Certification Social Studies
Eberding, Heidi	Certification Bookkeeping/Acct/Marketing
Esposito, Jillian	Cert Elementary/Specialization Social Studies 5-8
Grimsley, Vicki	Certification English
Higgins, Maureen	Substitute Certificate expires 1/2/21
Masood, Amjed	Substitute Certificate expires 1/2/21
Monaco, Diane	Elementary Teacher
Ratyniak, Alexandra	Substitute Certificate expires 1/2/21
Redondo, Colette	Cert Elementary/Specialization LA/Literacy 5-8
Rhodes, Ashley	Substitute Certification expires 1/2/21
Zanella, Jennifer	Certification Elementary School Teacher

New Substitute Aide

Grimsley, Vicki	

New Substitute Secretary

Fuchs, Rosemary	

New Substitute Bus Driver

Lagala, Loretta – Eff. 9/3/15	

New Substitute Bus Aides

Haberthur, Kathleen – Eff. 9/3/15	Mastrianni, Catherine
Lagala, Loretta – Eff. 9/3/15	

New Substitute Custodian	
Longo, Frank*	Figueroa, Jose*

RESOLUTION NO. PP 64-16 SALARY GUIDE MOVEMENT

RESOLVED to approve the following salary guide moves in accordance with the negotiated contract effective October 1, 2015**:**

Administrator Name	From	Amount	To	Amount
Trent, Laura	MA15	$143,183.52	MA30	$146,183.52

RESOLUTION NO. PP 65-16 TEACHER ASSISTANTS (CLASSROOM) TO RECEIVE DIFFERENTIAL PAYMENT FOR 35 HOURS PER WEEK

RESOLVED that the Board of Education approves the following Teacher Assistants (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for those students with IEP driven special handling techniques for the 2015-2016 school year effective September 3, 2015 through June, 2016 for a total of 35 hours per week.

#	Name
1	Brennan, Barbara
2	Cernecaro, Linda
3	Fiorentino, Krista
4	Frisch, Shannon
5	Hedderich, Margaret
6	Masucci, Janine
7	Masucci, Melissa
8	Metro, Jeffrey
9	O'Brien, Pamela
10	Ortiz, Kellie
11	Rowan, Kristi
12	Sayers, Dianne
13	Smuda, Laurie
14	Somma, Jacquelyn
15	Specht, Sandra
16	Sucich, Melissa
17	Traina, Elizabeth

RESOLUTION NO. PP 66-16 TEACHER ASSISTANT (CLASSROOM) TO RECEIVE DIFFERENTIAL PAYMENT FOR 4 HOURS PER WEEK

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with IEP driven special handling techniques for the 2015-2016 school year effective September 3, 2015 through June, 2016 for a total of 4 hours per week.

Name
Huettenmoser, Eric

RESOLUTION NO. PP 67-16 OVERLOAD STIPEND 2015-2016

RESOLVED that the Board of Education approves the following overload stipend for the 2015-2016 school year according to Article IX (Teacher Workload) of the negotiated contract between the Sparta Board of Education and the Sparta Education Association.

Teacher	Assignment	Minutes	% Stipend	$ Amount
Crouse, Douglass	French	1250	60%	*$6,471.96

*Salary to be adjusted upon contract negotiations.

RESOLUTION NO. PP 68-16 INCREASE OF HOURS FOR TEACHER ASSISTANTS (CAFETERIA/PLAYGROUND) AT THE SPARTA ALPINE SCHOOL

RESOLVED that the Board of Education approves an increase of hours for Teacher Assistants (Cafeteria/Playground) at the Sparta Alpine School to 3 hours per day (15 hours per week) for the 2015-2016 school year.

Groome, Elizabeth
Gundry, Susan
Hauck, Margaret
Knight, Kevin
Romeo, Francine
Sehring, Lori
Smith, Lisa
Walsh, Laurie

RESOLUTION NO. PP 69 -16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following new and revised policies and regulations.

Number	Name
Policy # 3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
Policy # 4130	Assignment and Transfer (New)
Policy # 4152	Withholding an Increment (New)
Policy # 4159	Support Staff Member/School District Reporting Responsibilities (New)
Policy # 4161	Examination for Cause (Revised)
Policy and Reg # 4211.3	Consulting Outside the District (New)
Policy & Reg # 4233	Political Activities (Revised)
Policy # 4282	Use of Social Networking Sites (New)
Policy # 4322	Staff Member's Use of Cellular Telephones (New)
Policy # 4324	Right of Privacy – Support Staff Members (New)
Policy # 4340	Grievance (New)
Policy # 4351	Healthy Workplace Environment (New)
Policy # 4360	Support Staff Member Tenure (New)
Policy # 4381	Protection Against Retaliation (New)
Policy # 4410	Compensation (New)
Policy # 4411	Placement on Guide Step (New)
Policy # 4413	Overtime Compensation (New)
Policy # 4415	Substitute Wages (New)
Policy # 4420	Benefits (New)
Policy & Reg # 4425.1	Modified Duty Early Return to Work Program-Support Staff Members (New)
Policy & Reg # 4432	Sick Leave (New)
Policy # 4435	Anticipated Disability (New)
Policy # 4436	Personal Leave (New)

Policy # 4437	Military Leave (Revised)
Policy # 4438	Jury Duty (Revised)
Reg # 4230	Outside Activities (Revised)
Reg # 4352	Sexual Harassment of Support Staff Members Complaint Procedure (New)

RESOLUTION NO. PP 70-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following policies and regulations:

Number	Name
Policy # 5112	Entrance Age (Revised)
Policy 5116	Education of Homeless Children (Revised)
Reg # 5116	Education of Homeless Children (New)
Policy & Reg 5117	Interdistrict Public School Choice (New)
Reg # 5130	Withdrawal From School (M) (New)
Policy # 5230	Late Arrival and Early Dismissal (Revised)
Policy & Reg # 5320	Immunization (Revised)
Policy & Reg # 5330	Administration of Medication (M) (Revised)
Policy # 5411	Promotion From Eight Grade (New)
Policy # 5431	Good Student Status (New)
Policy # 5511	Dress and Grooming (Revised)
Reg # 5511	Dress and Grooming (New)
Policy # 5517	Student Identification Cards (New)
Policy # 5535	Passive Breath Alcohol Sensor Device (New)
Policy # 5615	Suspected Gang Activity (New)
Policy # 5756	Transgender Students (Revised)
Policy # 5841	Secret Societies (Revised)
Policy # 5842	Equal Access of Student Organizations (Revised)
Policy # 8540	School Nutrition Programs (Revised)
Policy # 8550	Outstanding Food Services Charges (New)
Policy # 8820	Opening Exercises (Revised)

RESOLUTION NO. PP 71 -16 VOLUNTEER CLUBS AND ADVISORS

RESOLVED that the Board of Education approves the creation of the following Co-Curricular Clubs and Advisors at Sparta High School for the 2015-2016 school year. The advisors for these clubs will be on a permanent volunteer basis and at no time in the future will it be funded by the Board of Education.

Advisor	Club
Chiappini, Sandra	Fashion Club
Scognamiglio, Kenneth	Ecology Club (formerly Recycling Club)

RESOLUTION NO. PP 72 -16 CO-CURRICULAR ADVISORS

RESOLVED that the Board of Education approves the following Co-Curricular Advisor positions for the 2015-2016 school year:

Carter, Gerald	Fall Site Supervisors: ¼ of Stipend, SEA Guide A, $1,209,75	Tim Librizzi resigned the ½ stipend position
Lollgen, Ryan	Fall Site Supervisor: ¼ of Stipend, SEA Guide Cluster A, $1,209.75	Tim Librizzi resigned the ½ stipend position

Meloa, Mark	Robotics Club – SEA Guide, Cluster "D", $2,653	Permanently Replaces Future Business Leaders of America in the Guide
Reese, Catherine	Fall Intramurals: Full Stipend, SEA Guide Cluster E, $1,987	Daniel Trappe resigned the ½ stipend position

Salary to be adjusted upon contract negotiations.

RESOLUTION NO. PP 73 -16 VOLUNTEER ASSISTANT FOOTBALL COACH

RESOLVED that the Board of Education approve the following volunteer football coach for Sparta High School for the 2015-2016 school year:

Name	Salary
Higgins, James	Volunteer

RESOLUTION NO. PP 74 -16 ADDITIONAL CO-OP STUDENTS FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education accepts and approves the following students into the Cooperative Business Education program:

Binder, Luke	Guidance
Hoffman, William (Replaces Amanda Johnson effective 9/29/15)	SMS MRC

All students will be paid at the usual rate paid by the district for co-op students – which is currently $8.38/hour.

RESOLUTION NO. PP 75 -16 CONTINUED PRACTICUM INTERNSHIP

RESOLVED that the Board of Education approves the continued practicum internship with Dr. Jane Esposito for the following student enrolled in Fairleigh Dickenson University Psy.D Program in school psychology. The student is required to complete 8-10 hours per week of field experience in a school setting according to the Practicum Plan. This is not a paid practicum.

Name	Dates of Practicum
Endrikat, Elisabeth	9/29/16 through June 2016

RESOLUTION NO. PP 76 -16 ONE-TO-ONE TEACHER ASSISTANT FOR AFTER SCHOOL ACTIVITIES

RESOLVED that the Board of Education approves the following One-One Teacher Assistant for after school activities as per State mandated IEP. Teacher Assistant to be paid upon submission of timesheets.

Name	**Rate of Pay**	**# of hours**	**# of days per week**	**Student #**
Angela Risoli	Hourly rate	2:45 – 4:30	1 afternoon per week	509366

RESOLUTION NO. PP 77 -16 FIELD EXPERIENCE-NURSING STUDENT

RESOLVED that the Board of Education approves Sharon Misyak, Caldwell College nursing student, to complete 30 hours field experience at Helen Morgan with Donna Gallagher, fall semester 2015.

RESOLUTION NO. PP 78 -16 CHORAL EVENTS ACCOMPANIST – SMS

RESOLVED that the Board of Education approves Joan Lucas as accompanist to our students at the Sparta Middle School for the following Choral events for the 2015-2016 school year:

Date	Event	Compensation
12/3/15	6th Grade Chorus plus one rehearsal	$175
1/13/16	7th/8th Grade Chorus plus one rehearsal	$200
5/9/16	6th Grade Chorus plus one rehearsal	$175
5/10/16	7th/8th Chorus plus one rehearsal	$200
5/27/16	Dorney Park Music Festival	$250

RESOLUTION NO. PP 79 -16 LEAD NIGHT CUSTODIANS

RESOLVED that the Board of Education approves the following employees to be appointed as lead night custodians and to receive a $500 annual stipend prorated:

Name	**Position**	**Replaces**	**School**	**Eff. Date**	**Salary**
Iliff, David	Lead Night Custodian	Stephen Demsak	Middle School	10/1/15 – 6/30/16	$500.00 stipend prorated

RESOLUTION NO. PP 80 -16 RETROACTIVE HEAD CUSTODIAN STIPEND

RESOLVED that the Board of Education approves Christopher Burns, High School Custodian, to be compensated for the month of September 2015 for acting Head Custodian duties at an hourly rate of $25.17. (Salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 82 -16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Grotyohann, Denise	10 month Secretary	A. Langan	High School	10/12/15 or upon release from her current employer – 6/30/16	Step 1 of the SEA Secretarial Guide, $26,619.00 pro-rated (salary to be adjusted upon contract negotiations)
2	Sullivan, Scott	Security Monitor	J. Drossel	High School	10/1/15-6/30/16	40 hours per week @$16.00 per hour

RESOLUTION NO. PP 83 -16 REASSIGNMENT OF TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following reassignment of Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for those students with IEP driven special handling techniques for the 2015-2016 school year effective September 24, 2015 through June 24, 2016 or the last day of school for a total of 35 hours per week.

#	Name
1	Neurohr, Stacy

RESOLUTION NO. PP 84 -16 REASSIGNMENT OF TEACHER ASSISTANT TO NO LONGER RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following reassignment of Teacher Assistant (Classroom) from differential pay at a rate of $1.50 per hour to Classroom Assistant with no differential pay effective September 24, 2015.

#	Name
1	Metro, Jeff

RESOLUTION NO. PP 85 -16 ADDITIONAL CO-OP STUDENTS FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education accepts and approves the following students into the Cooperative Business Education program:

Corcoran, Tess (effective 9/29/15)	Main Office

All students will be paid at the usual rate paid by the district for co-op students – which is currently $8.38/hour.

On motion by Mrs. Anderson and seconded by Mrs. Beebe and carried by roll call vote of the members present, the Board of Education approved Personnel and Policy Item PP 81-16.

Yes	Mrs. Anderson	Abstain	Mrs. Beebe	Yes	Ms. Cummings
Absent	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 81 -16 REINSTATE INCREMENT

RESOLVED that the Board of Education approves to reinstate increment for employee # 0494 for the 2015-2016 school year.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report September 14, 2015

CIS 23-16 Google Apps Workshop
CIS 24-16 Tuition Rate Revisions
CIS 25-16 IEP Meetings
CIS 26-16 Approved Service Provider
CIS 27-16 MD Program Placement
CIS 28-16 LLD Program Placement
CIS 29-16 Motivational Speaker - SHS
CIS 30-16 Field Trips
CIS 31-16 Teachscape Renewal License
CIS 32-16 HIB Statement of Assurance
CIS 33-16 Project Lead the Way Adoption
CIS 34-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 35-16 After School Program
CIS 36-16 National Honor Society Students to Tutor

On motion by Mr. Surdoval and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 23-16 through CIS 36-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Absent	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. CIS 23-16 GOOGLE APPS WORKSHOP

RESOLVED that the Board of Education approves up to thirty special education staff members to attend a six-hour Google apps workshop session conducted by Robert R. Zywicki, Ed.D. in November.

RESOLUTION NO. CIS 24-16 TUITION RATE REVISIONS

RESOLVED that the Board of Education approves the tuition rate revisions for the following student whose placement was approved at the April 27th BOE meeting:

School	Student #	Original Approved Tuition	Revised Tuition
Lenape Valley High School	405090	$30,508.60	$33,037.00

RESOLUTION NO. CIS 25-16 IEP MEETINGS

RESOLVED that the Board of Education approves the following teachers to attend IEP meetings during the summer to be compensated at $30.00 per hour (per the Teacher's Contract) upon submission of timesheets.

Name
Hurley-Smulewicz, Dana
Johnson, Tina

RESOLUTION NO. CIS 26-16 APPROVED SERVICE PROVIDER

RESOLVED that the Board of Education approves the following service provider for IEP mandated nursing services:

Vendor	Service	Fee	Account
Loving Care Agency/Epic Health Services	Nursing	$55 per hour RN $45 per hour LPN	#11-000-217-320-6-0000, Individual Student Services

RESOLUTION NO. CIS 27-16 MD PROGRAM PLACEMENT

RESOLVED that the Board of Education approves the placement of an out of district classified student from Frankford Township School District to enroll as a received student for tuition in the MD Program at Sparta Middle School for the 2015 ESY Program effective July 1, 2015 effective as follows:

Student #	Program	Aide	Related Services
310908	Mutiple Disabled at SMS Tuition -$25,620 or $142.33 per diem	Yes 1-Aide with Differential assigned $11.72 plus $1.50 per hour plus benefits	Speech 2x wk 30 min, OT & PT

Transportation to be provided by Frankford Township School District to and from Sparta Middle School.

RESOLUTION NO. CIS 28-16 LLD PROGRAM PLACEMENT

RESOLVED that the Board of Education approves the placement of an out of district classified student from Sussex Wantage Regional School District to enroll as a received student for tuition in the LLD Program at Alpine School for the 2015 ESY Program effective July 1, 2015 as follows:

Student #	Program	Aide	Related Services
509936	Learning and Language Disabled at Alpine Tuition -$42,336 or $235.20 per diem	N/A	Speech, & OT

RESOLUTION NO. CIS 29-16 MOTIVATIONAL SPEAKER - SHS

RESOLVED that the Board of Education approves Yahya Bakkar, a motivational speaker affiliated with Josh Shipp Productions, LLC, to present to Sparta High School students on October 6, 2015 a program aimed at inspiring them to be caring citizens in our community as part of respect week at a cost not to exceed $1,500.00.

RESOLUTION NO. CIS 30-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*Trip*	*Funding*
10/2/15	Alpine Gr 1 To Windy Brow Farm, Newton, NJ For Lifecycle apples & pumpkins Requester: K. Deters Chaperones: S. Gorey, L. Roche, K. Papanestor, L. Pulgliese, chaperones and nurse	*Parent*
10/6/15	Alpine Gr 1 To Windy Brow Farm, Newton, NJ For Lifecycle apples & pumpkins Requester: K. Deters Chaperones: L. Selitto, K. Deters, M. Radjewski, chaperones and nurse	*Parent*

10/6/15	SHS 9-12 Health & PE To: Wallkill Valley Regional HS For Youth Conference: Volunteerism Requester/Chaperone: C. Wille, C. Reese	*School/Transportation*
10/7/15	Alpine Gr 1 To Windy Brow Farm, Newton, NJ For Lifecycle apples & pumpkins Requester: K. Deters, A. Lyons, A. Cronin, S. Hantson, chaperones and nurse	*Parent*
10/8/15	SMS Gr 6-8 Cross Country To: Wallkill Valley Regional HS For Track Meet Requester/Chaperone: R. Gilmartin	*Budgeted*
10/13/15	SHS DECA/Marketing To: Picatinny Arsenal Rockaway, NJ For Chapter Office Leadership Trng (COLT) Requester/Chaperone: S. Chiappini	*Parent/Other (School Store will fund admission fee-$180)*
10/21/15	SHS Find the Courage To: Sussex County Tech School Requester: L. D'Amelio, D. Colte Chaperones: L. D'Amelio	*School*
10/21/15	SMS Gr 6-8 To Sussex Cty Tech for Anti-Bullying Summit Requester/Chaperones: J. Mathesius, Tracy Rivera, Cindy Reigstad	*School*
10/27/15	SMS Gr 6-8 Cross Country To: Hardyston Middle School For Track Meet Requester/Chaperone: R. Gilmartin	*Budgeted*
11/5/15	MAS Gr 3 To Liberty Science Center, Jersey City,NJ For Hands on STEM experience Requester/Chaperones: S. Nademus, K. Bambara, G. Verhalen, S. Smith, J. Parlapiano, C. Weir, B. Lukich, S. Sullivan, B. Reigstad, S. Delpone	*Parent*
11/10/15	SHS 9-12 English To: Hopatcong HS for Poetry & Creative Writing Festival Requester: M. Hassenplug Chaperones: M. Hassenplug, J. Barker, J. Hier, B. Rivers	*Parent*
11/19/15 – 11/22/15	SHS DECA/Marketing To: All Star Resorts, Orlando, FL Y.E.S. Conf-Behind Scenes Disney Requester: S. Chiappini Chaperones: S. Chiappini/C. Merrill	*Parent/Perkins Grant*
09/24/15	SMS to Fairview – Additional chaperones Amanda Kreuder and Allison Meade	*To be compensated for additional time upon submission of timesheets. Originally approved on 7/27/15*

RESOLUTION NO. CIS 31-16 TEACHSCAPE RENEWAL LICENSE

RESOLVED that the Board of Education approves the Focus for Observers Annual License for Teachscape, teacher evaluation instrument, for the following staff members at a cost not-to-exceed $1,676.00:

Castorina, Adrienne
Dalton, Kacey
Hamblin, Danielle
Shea, Patrick

RESOLUTION NO. CIS 32-16 HIB STATEMENT OF ASSURANCE

RESOLVED that the Board of Education approves the annual HIB Statements of Assurance for each school in the district.

RESOLUTION NO. CIS 33-16 PROJECT LEAD THE WAY ADOPTION

RESOLVED that the Board of Education approves the adoption of Project Lead the Way Curriculum for the High School STEM Program for the 2015-2016 school year.

RESOLUTION NO. CIS 34-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approves the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 35-16 AFTER SCHOOL PROGRAM

RESOLVED that the Board of Education approve the following staff members for the Sparta High School After School Program. Teachers will be paid $55 per session, for weekly sessions (Thursdays) starting October 1, 2015 through June 2016 with NCLB Title I funds upon submission of timesheets, Acct No: 20-231-100-100-1-4000.

	SHS
1	Colte, Danielle
2	Deluccia, Angela
4	Hobby-Psensky, Shannon
5	Kasa, Laura
3	La Carrubba-Gomez, Lauren
6	Lowery, Andrew
7	Wisniewski, April

RESOLUTION NO. CIS 36-16 NATIONAL HONOR SOCIETY STUDENTS TO TUTOR

RESOLVED that the Board of Education approves Danielle Kopp to receive $550.00 to coordinate National Honor Society students to serve as tutors for the After School program, Acct No: 20-231-100-100-1-4000.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of September 15, 2015

FIN 34-16	Vendor Payments
FIN 35-16	Financial Reports/Monthly Certification for August 2015
FIN 36-16	Transfers August 2015
FIN 37-16	Sparta Bus Drivers' Association Affiliation With AFSCME Local 2294
FIN 38-16	Emergency Operations Manual
FIN 39-16	Amend 2015-2016 Superintendent Merit Goals (8/24/15)
FIN 40-16	Sick and/or Vacation Day Payments
FIN 41-16	Reliance Communications, LLC Contract Renewal
FIN 42-16	Drug & Alcohol Testing – Newton Urgent Care

On motion by Mrs. Beebe and seconded by Mrs. Anderson and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 34-16 through FIN 42-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Absent	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. FIN 34-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated August 25, 2015 through September 28, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$167,510.95
Fund 11	General Expense	4,971,119.39
Fund 12	Capital Outlay	41,237.57
Fund 20	Special Revenue	118,702.45
Fund 30	HS Capital Projects	88,369.00
Fund 40	Debt Service	1,445,821.88
Fund 50	Cafeteria	21,819.59
	Total:	$6,854,580.83

RESOLUTION NO. FIN 35-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR AUGUST 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for August 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of August 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of August 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 36-16 TRANSFERS AUGUST 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period August 1, 2015 through August 31, 2015.

RESOLUTION NO. FIN 37-16 SPARTA BUS DRIVERS' ASSOCIATION AFFILIATION WITH AFSCME LOCAL 2294

RESOLVED that the Board of Education recognizes the Sparta Bus Drivers' Association has voted to affiliate with the American Federation of State, County, Municipal Employees (AFSCME), Council 52, Local 2294, AFL-CIO located in Jersey City, New Jersey as per letter received July 15, 2015.

RESOLUTION NO. FIN 38-16 EMERGENCY OPERATIONS MANUAL

RESOLVED that the Board of Education approves the annual updates to the emergency operations manual for the 2015-2016 school year.

RESOLUTION NO. FIN 39-16 AMEND 2015-2016 SUPERINTENDENT MERIT GOALS (8/24/15)

WHEREAS N.J.A.C. 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of his achievement during the school year; and

WHEREAS the Board of Education has now developed a set of annual goals for the 2015-2016 school year that it wishes to include in its contract with the Superintendent; now, therefore, be it

RESOLVED the Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for their achievement; and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval.

GOAL	TYPE	PERCENT OF MERIT PAY
To improve effective communication and trust between the Superintendent, BOE and school community by providing accurate and ongoing district information.	Quantitative	3.33%
To provide a standards-based, comprehensive, fully articulated curriculum and academic program within our new Full Day Kindergarten program.	Quantitative	3.33%
To Increase the utilization of district provided technology in the form of Google Apps for Educators (GAFE).	Quantitative	3.33%
To do a comprehensive district analysis and review of our current Special Education Services Department in-district and out-of-district student services / programming.	Qualitative	2.5%
To provide a positive and safe learning environment conducive to optimum learning.	Qualitative	2.5%

RESOLUTION NO. FIN 40-16 SICK AND/OR VACATION DAY PAYMENTS

RESOLVED that the Board of Education approves the following contractual vacation day payment:

Name	Term Date	Vacation Days	Total Payment
Grossberndt, Kelly	9/11/2015	10.5	$1,479.84

RESOLUTION NO. FIN 41-16 RELIANCE COMMUNICATIONS, LLC CONTRACT RENEWAL

RESOLVED that the Board of Education approves the renewal of the Reliance Communications, LLC contract for the 2015-2016 school year. This contract is for the SharpSchool Suite webhosting in the amount of $5,407.

RESOLUTION NO. FIN 42-16 DRUG & ALCOHOL TESTING – NEWTON URGENT CARE

RESOLVED that the Board of Education approves Newton Urgent Care Center as our drug/alcohol comprehensive testing site for the 2015-2016 school year. The cost for the Drug Screen is $50, Urine Alcohol $40, STAT Blood Alcohol $70 and the Medical Clearance is $100.

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of September 15, 2015

OPS 09-16 Tree Trimming – SHS Track – Midhurst Tree Care
OPS 10-16 Alpine Sewer Plant Repair – Fred Devens Construction
OPS 11-16 Disposals
OPS 12-16 Parental Transportation Contract For School Year 2015-2016
OPS 13-16 Summer Out-Of-District Transportation Jointure

On motion by Mrs. Beebe and seconded by Ms. Cummings and carried by the following roll call vote of the members present, the Board of Education approved Operations Items OPS 09-16 through OPS 13-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Ms. Cummings
Absent	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. OPS 09-16 TREE TRIMMING – SHS TRACK – MIDHURST TREE CARE

RESOLVED that the Board of Education approves Midhurst Tree Care, Sussex, New Jersey, to trim trees surrounding Sparta High School Track per quote dated September 4, 2015, in the amount of $3,150 (11.000.263.420.1.0000).

RESOLUTION NO. OPS 10-16 ALPINE SEWER PLANT REPAIR – FRED DEVENS CONSTRUCTION

RESOLVED that the Board of Education approves Fred Devens Construction, Ringwood, New Jersey, to replace Keystone valve actuator at Alpine Elementary School per quote dated August 12, 2015, in the amount of $4,600 (11.000.261.420.5.9900).

RESOLUTION NO. OPS 11-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Item	Tag #
Middle School	Savin 9090 Copier	102541
Middle School	Savin 3360 Copier	102538
Middle School	Laminator	006149
Middle School	Warming Slide	100472
Mohawk Ave. School	General Electric Double Tier Pizza Oven	102651

RESOLUTION NO. OPS 12-16 PARENTAL TRANSPORTATION CONTRACT FOR SCHOOL YEAR 2015-2016

RESOLVED that the Board of Education approves the following parental transportation contract for the school year 2015-2016, as follows:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-09	EM	Northern Hills Academy/Sparta	9/1/15-6/30/16	$2,910.60

RESOLUTION NO. OPS 13-16 SUMMER OUT-OF-DISTRICT TRANSPORTATION JOINTURE

RESOLVED that the Board of Education approves the following summer out-of district transportation jointure with High Point Regional Board of Education for 15 days in July 2015, as follows:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
HSU-1503	MB	ECLC/Chatham	7/13/15-7/31/15	$597.00

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training: Effective Meetings – November 23, 2015

NEW BUSINESS: None

PUBLIC PARTICIPATION #2: Opened at 8:13 pm

- Carey Anne Bomensatt spoke about stating the number of public attendees present on the Board Minutes, reviewing policies and past practices and that her comments are not always reflected in the Minutes. She also commented on Mr. Muth's attendance at Board meetings.

Closed at 8:16 pm

FOR THE GOOD OF THE ORDER:

1. Mrs. Beebe stated Back to School Night was a success and that October is Dyslexia Month with October 15th being the official day.

2. Doug McKernan stated the SEF Fundraiser was a great event and that there will be a Jim Nye Golf outing on September 30, 2015 at Skyview Golf Club. He also mentioned the Middle School field trip, the Cross Country meet and Back to School Night were a success.

3. Karen Scott – Commented the Tiki Bar event on Boardwalk was a success.

4. Kylen Anderson talked about the Turkey Trot

5. Jack Surdoval stated the Helen Morgan School's Back to School Night went well.

MOTION TO ENTER CLOSED SESSION (if required): Not required

ADJOURNMENT: @ 8:22 PM

A motion was presented by Mrs. Beebe, and seconded by Mr. McKernan, to adjourn the meeting at 8:23 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
OCTOBER 26, 2015
REGULAR MEETING MINUTES, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 7:30 pm

MEETING NOTICE ANNOUNCEMENT: Read by Vice President Doug McKernan
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Melva Cummings
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval
Mrs. Kim Yeomans

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

DISTRICT RECOGNITION: None

PRESENTATIONS:

- PARCC Assessment – Dr. Daniel Johnson – Although district scores have not been released, Dr. Johnson provided a thorough and comprehensive presentation highlighting challenges and successes faced in the first year of testing as well as changes that will be implemented for the 2015-2016 school year. Dr. Johnson will present test results as soon as they become available.

APPROVAL OF MINUTES:
On a motion by Mrs. Beebe, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

September 28, 2015 - Executive Session Minutes
September 28, 2015 - Regular Meeting Minutes

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Abstain	Mr. Muth	Yes	Mr. Surdoval
Abstain	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:

- OPRA: There were **_0_** OPRA requests totaling _0_ hours and **__0__** minutes and legal fees for OPRA assistance for the month ending August 2015 were **$297.50.**
- Solar Project Update – A preconstruction meeting is scheduled for November 2, 2015.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of October 2015.

On a motion by Mrs. Beebe, seconded by Mr. McKernan and carried by the following roll call vote of the members present, the Board of Education approved the attached HIB report for the month of October 2015 with 3 non HIB incidents reported.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Abstain	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT: None

COMMUNICATIONS:

- Parent letter regarding alleged bullying – Mr. Tobin voiced the concerns to the Board and stated the parents have the option to appeal.
- Pope John letter regarding 2016 football schedule – With the realignment of the conference for the 2016 season, Father McHugh suggested an independent game be scheduled. Mr. Tobin indicated that the Sparta Athletic Department and Football Team will be completing their 2016 game schedule with public schools.

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Mrs. Melva Cummings

PUBLIC PARTICIPATION #1: Opened at 8:08 pm

No public comment

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report October 12, 2015

PP 86-16	Resignations
PP 87-16	Appointments
PP 88-16	Renewed Substitute Staff
PP 89-16	New Substitute Staff
PP 90-16	Ten Additional Days for Middle School Psychologist
PP 91-16	Teacher Assistants (Classroom) to Receive Differential Pay
PP 92-16	One-To-One Teacher Assistant for After School Activities
PP 93-16	Teacher Assistants to Substitute for One-To-One Teacher Assistants
PP 94-16	New and Revised Policies and Regulations for Second Reading
PP 95-16	New and Revised Policies and Regulations for First Reading
PP 96-16	Reappointment
PP 97-16	Homebound Program Instructional Consultant
PP 98-16	Creation of Volunteer Co-Curricular Club and Advisor
PP 99-16	Co-Curricular Advisors
PP100-16	Leave of Absence
PP101-16	Additional Athletic Event Official
PP102 -16	Appointments

On motion by Mrs. Cummings and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 86-16 through PP 102-16, excluding PP 94-16, PP 95-16 and PP101-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 86-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

#	Name	Position	School	Eff. Date
1	DeSciscio, Carol	Head Guidance Secretary	High School	Eff. 12/31/15 - for retirement purposes, 1/1/16. Ms. DeSciscio is retiring after serving the district for 25 years
2	Hilcken, Rebecca	Teacher Assistant (Classroom)	Alpine School	10/27/15
3	Nelson, Jessica	Teacher Assistant (Cafeteria/Playground)	Mohawk Avenue School	10/12/15
4	Ortiz, Kellie	Teacher Assistant (Classroom)	Alpine School	10/14/15
5	Smith, Lisa	Teacher Assistant (Cafeteria/Playground)	Alpine School	10/13/15

RESOLUTION NO. PP 87-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S.A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

	Name	Position	Replaces	School	Eff. Date	Salary
1	*Arniella, Elizabeth	Leave of Absence Replacement – ESL Teacher	E. Crisafulli	District	10/8/15-3/4/16	BA, Step 1- $53,933.00 (salary to be adjusted upon contract negotiations)
2	*Geddis, Colleen	Social Worker	A. Castorina	Middle School	1/4/16 or upon release of her current contract – 6/30/16	MA, Step 11, $77,663.00 pro-rated (salary to be adjusted upon contract negotiations)
3	Langeraap, Libia	Teacher Assistant (Classroom)	New Position	Alpine School	10/27/15 through the last day of school	35 hours per week @ $11.72 per hour (salary to be adjusted upon contract negotiations)
4	Longo, Frank	Full Time 3rd Shift Custodian (10:30 pm - 6:30 am)	F. Henderson	High School	11/2/15-6/30/16	$17.31 per hour (salary to be adjusted upon contract negotiations)
5	*Picinic, Sheri	Teacher Assistant (Cafeteria/ Playground)	J. Nelson	Mohawk Avenue School	10/13/15 through the last day of school	10 hours per week @ $11.85 per hour (salary to be adjusted upon contract negotiations)
6	Smith, Lisa	Teacher Assistant (Classroom)	K. Ortiz	Alpine School	10/14/15- through the last day of school	35 hours @11.72 per hour plus $1.50 per hour differential pay (salary to be adjusted upon contract negotiations)
7	*Vieira, Christina	Teacher Assistant (Cafeteria/ Playground)	L. Smith	Alpine School	10/14/15 through the last day of school	15 hours per week @ $10.85 per hour (salary to be adjusted upon contract negotiations)

8	*White, Julie	Leave of Absence Replacement – Special Ed Teacher	A. Smith	Helen Morgan	11/2/15-3/18/16	BA, Step 1, $53,933.00 pro-rated (salary to be adjusted upon contract negotiations)
9	Zanella, Jennifer	Leave of Absence Replacement - STEP Teacher	C. Morrow	Alpine School	10/28/15 through the last day of school	BA, Step 1- $53,933.00 (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 88-16 RENEWED SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following lists of renewed Substitute Teachers, Substitute Aides, Substitute Nurse and Substitute Custodian for the 2015-2016 school year:

Renewed Substitute Teachers

Cheski, Michael	Kasko, Christine
Kapur, Elizabeth	

Renewed Substitute Aides

Cohen, Stephanie	Kasko, Christine

Renewed Substitute Nurse

Flynn-Maguire, Tara	

Renewed Substitute Custodian

Mizerek, Dennis $17.31 per hour

RESOLUTION NO. PP 89-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of new substitute teachers, substitute aides and substitute secretary for the 2015-2016 school year:

New Substitute Teachers

Costello, James	Substitute Certificate Expires 1/2/21
Delaney, Deborah	Cert Elementary/Teacher of Handicapped
Donovan, Matthew	Substitute Certificate expires 1/2/21
Giannantonio, Kelly	Teacher of Handicapped
Gregg, Heidi	Cert Health/Physical Education
Hilcken, Rebecca	Teacher of Pre K – 3
Lombardi, Jamie	Substitute Certificate expires 1/2/21
Lucas, Raymond	Substitute Certificate expires 1/2/21
Silbernagel, Nolan	Substitute Certificate expires 1/2/21
Stroh, Katherine	Teacher of Art/Substitute Certificate exp. 1/2/20
Valerian, Casey	Cert Elementary/Students w/Disabilities

New Substitute Aides

Esposito, Jillian	Schiumo, Michele
Giannantonio, Kelly	Shellenberger, Cynthia
Lombardi, Jamie	

New Substitute Secretary

Marchiano, Mary Ann	

RESOLUTION NO. PP 90-16 TEN ADDITIONAL DAYS FOR MIDDLE SCHOOL PSYCHOLOGIST

RESOLVED that the Board of Education approves ten additional days for Dr. Elizabeth Green, 4/5th School Psychologist at Sparta Middle School at her per diem rate, effective October 27, 2015 through June, 2016 upon submission of timesheets. This request for additional days is due to the increase in the number of psychological evaluations and case management.

Name	Position	School	Reason	Eff. Date	# of Days	Salary
Dr. Elizabeth Green	School Psychologist	Sparta Middle School	Increase in number of psychological evaluations and case management	10/27/15 – 6/30/16	10	Per diem rate upon submission of time sheets (to be adjusted upon contract negotiations)

RESOLUTION NO. PP 91-16 TEACHER ASSISTANTS (CLASSROOM) TO RECEIVE DIFFERENTIAL PAY

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential pay at a rate of $1.50 per hour for duties performed for those students with IEP driven special handling techniques for the 2015-2016 school year effective September 3, 2015 through June, 2016 for a total of 35 hours per week.

Name
Smith, Pampin, Kelly

RESOLUTION NO. PP 92-16 ONE-TO-ONE TEACHER ASSISTANT FOR AFTER SCHOOL ACTIVITIES

RESOLVED that the Board of Education approves the following One-One Teacher Assistant for after school activities as per State mandated IEP. Teacher Assistant to be paid upon submission of timesheets.

Name	**Rate of Pay**	**# of hours**	**# of days per week**	**Student #**
Callaghan, Sherri	Hourly rate	1 hr. 45 min (2:45-4:30 p.m.)	1 afternoon per week	406280

RESOLUTION NO. PP 93-16 TEACHER ASSISTANTS TO SUBSTITUTE FOR ONE-TO-ONE TEACHER ASSISTANTS

RESOLVED that the Board of Education approves the following Teacher Assistants to substitute for One-One Teacher Assistants for after school activities as per State mandated IEP. Substitute Teacher Assistants to be paid upon submission of timesheets.

Name	Rate of Pay	# of Hours
Meade, Allison	Hourly rate	1 hr. 45 min
Somma, Jacquelyn	Hourly rate	1 hr. 45 min
Roselle, Dana	Hourly rate	1 hr. 45 min

RESOLUTION NO. PP 96-16 REAPPOINTMENT

RESOLVED that the Board of Education approves the following reappointment:

Name	From	To	Eff. Date
Henderson, Frank	Full time Custodian 3rd shift (10:30 pm - 6:30 pm) at Sparta High School	Full Time Custodian 2nd shift (2:30 pm- 10:30 pm) at Sparta High School	Eff. 11/2/15

RESOLUTION NO. PP 97-16 HOMEBOUND PROGRAM INSTRUCTIONAL CONSULTANT

RESOLVED that the Board of Education approves Nicole Dolan as a Homebound Program Instructional Consultant for student # 509366 for 20 days (4 hours per day) at a rate of $45.00 per hour not to exceed 20 hours per week at the discretion of the Director of Special Services to serve as a consultant to a Board approved certificated teacher.

RESOLUTION NO. PP 98-16 CREATION OF VOLUNTEER CO-CURRICULAR CLUB AND ADVISOR

RESOLVED that the Board of Education approves the creation of the following Volunteer Co-Curricular Club and Advisor at Sparta High School for the 2015-2016 school year. The advisor for this club will be on a permanent volunteer basis and at no time in the future will it be funded by the Board of Education.

Name	Position	Salary
Lollgen, Ryan	Volunteer Advisor - Geography Club	Volunteer

RESOLUTION NO. PP 99-16 CO-CURRICULAR ADVISORS

RESOLVED that the Board of Education approves the following Co-Curricular Advisors for the 2015-2016 school year.

Name	Position	Salary
O'Brien-Mase, Christine	Yearbook Advisor (shared, 70%)	70% of Cluster A of the SEA Co-Curricular Stipend Guide $3,387 (salary may be adjusted upon contract negotiations)
Moriarity, Brendian	Yearbook Advisor (shared, 30%)	30% of Cluster A of the SEA Co-Curricular Stipend Guide $1,452 (salary may be adjusted upon contract negotiations)

RESOLUTION NO. PP 100-16 LEAVE OF ABSENCE

RESOLVED that the Board of Education approves the following Leave of Absence:

Name	Position	School	Eff. Date
Hoffman, Dawn	Language Arts	Middle School	Eff. 1/4/16 – 4/29/16. Mrs. Hoffman intends on using 30 sick days and plans on returning to work on 5/2/16. (FMLA and NJFLA)

RESOLUTION NO. PP 102 -16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	Carbery, Devon	Teacher Assistant (Classroom)	R. Hilcken	Alpine School	10/27/15 through the last day of school	35 hours at $12.72 per hour (salary to be adjusted upon contract Negotiations

On motion by Mr. McKernan and seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Item PP 94-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 94 -16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following new and revised policies and regulations.

Number	Name
Policy # 5112	Entrance Age (Revised)
Policy 5116	Education of Homeless Children (Revised)
Reg # 5116	Education of Homeless Children (New)
Policy & Reg 5117	Interdistrict Public School Choice (New)
Reg # 5130	Withdrawal From School (M) (New)
Policy # 5230	Late Arrival and Early Dismissal (Revised)
Policy & Reg # 5320	Immunization (Revised)
Policy & Reg # 5330	Administration of Medication (M) (Revised)
Policy # 5411	Promotion From Eight Grade (New)
Policy # 5431	Good Student Status (New)
Policy #5511	Dress and Grooming (Revised)
Reg # 5511	Dress and Grooming (New)
Policy # 5517	Student Identification Cards (New)
Policy # 5535	Passive Breath Alcohol Sensor Device (New)
Policy # 5615	Suspected Gang Activity (New)
Policy # 5756	Transgender Students (Revised)
Policy # 5841	Secret Societies (Revised)
Policy # 5842	Equal Access of Student Organizations (Revised)
Policy # 8540	School Nutrition Programs (Revised
Policy # 8550	Outstanding Food Services Charges (New)
Policy # 8820	Opening Exercises (Revised)

On motion by Mrs. Beebe and seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Item PP 95-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 95-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations.

Policy # 5339 - Tabled	
Reg # 5350	Student Suicide (New)
Policy and Reg # 5561	Use of Physical Restraint (New)

On motion by Mr. McKernan and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Item PP 101-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP101-16 ADDITIONAL ATHLETIC EVENT OFFICIAL (PP 44-16 8/24/15)

RESOLVED that the Board of Education approves the following additional athletic event official and pay scale for the 2015-2016 Athletic Season:

Ticket Seller	$45.00
Ticket Taker	$45.00
Crowd Control Home	$45.00
Crowd Control Away	$50.00
Site Manager All Sports	$90.00
Clock Operator Basketball	$95.00
Clock Operator Basketball	$65.00
Clock Operator Basketball	$60.00
Clock Operator Basketball	$30.00
Clock Operator Basketball	$30.00
Clock Operator Basketball	$45.00
Clock Operator Wrestling	$65.00
Announcer	$50.00
Head Cashier	$60.00
Chains	$25.00
Camera Man	$25/game
Police Officers	$63.17/hr

State Tournament Officials are Based on NJSIAA Fees to be Determined

Frank Ciaburri

Attached are the enrollment and suspension reports for the month of September 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report October 12, 2015

CIS 37-16 Amend Handle with Care Training (CIS 03-16 7/27/2015)
CIS 38-16 Vendor Rate Approval – J&B
CIS 39-16 Tuition Rate Revision
CIS 40-16 Out-of-District Placement
CIS 41-16 Morris-Union Jointure Commission (MUJ) Subscription
CIS 42-16 EdTech Teacher Professional Development Workshop
CIS 43-16 Field Trips
CIS 44-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

On motion by Mrs. McEvoy and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 37-16 through CIS 44-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. CIS 37-16 AMEND HANDLE WITH CARE TRAINING (CIS 03-16 7/27/2015)

RESOLVED that the Board of Education approves an amendment to Resolution CIS 03-16 approved at the July 27th Board of Education meeting to increase the number of participants from a maximum of 12 to a maximum of 24 and an increase in the fee from $2,700 to $4,701.05.

RESOLUTION NO. CIS 38-16 VENDOR RATE APPROVAL – J&B

RESOLVED that the Board of Education approves J&B Therapy to provide behavior support services for the district at a fee of $90 per hour for the 2015-2016 school year.

RESOLUTION NO. CIS 39-16 TUITION RATE REVISION

RESOLVED that the Board of Education approves the tuition rate revisions for the following students whose placement was approved at the April 27th BOE meeting.

School	Student Number	Original Approved Tuition	Revised Tuition
Educational Services Commission of Morris County	002022	$91,835.84	$94,764.00
Youth Consultation Services – Sawtelle Learning Center	000289	$95,458.17	$100,999.02

RESOLUTION NO. CIS 40-16 OUT-OF-DISTRICT PLACEMENT

RESOLVED that the Board of Education approves the following out-of-district placement.

Student #	School	Date	Tuition	Account
162381	Lakeland-Andover School	October – June, 156 billable days	$46,020.00	11-000-100-566-6-0000, NJ Private Disabled

002026	P.G. Chambers School	2015-2016 school year, September - June	$62,866.80 tuition $34,200 aide $97,066.80 total tuition	11-000-100-566-6-0000, NJ Private Disabled

RESOLUTION NO. CIS 41-16 MORRIS-UNION JOINTURE COMMISSION (MUJ) SUBSCRIPTION

RESOLVED that the Board of Education approves a Morris-Union Jointure Commission Nonmember Subscription Enrollment for professional learning in the amount of $945.00.

RESOLUTION NO. CIS 42-16 EDTECH TEACHER PROFESSIONAL DEVELOPMENT WORKSHOP

RESOLVED that the Board of Education approves a one-day EdTech Teacher professional development workshop for 45 teachers on October 12, 2015 in the amount of $3,050.

RESOLUTION NO. CIS 43-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones.

Date	***Trip***	***Funding***
10/22/15 (Previously approved for 10/5; cancelled due to inclement weather)	SMS Gr 6-8 Cross Country To: Kittatinny High School for Interscholastic XC Meet Requester: R. Gilmartin	*Budgeted*
10/27/15	SMS Gr 8 To: Sussex County Tech School For Career Exploration Day Requester: B. Scrudato Chaperones: A. Bowness, G. Maffia, T. Rivera	*Other* *(Sussex Tech School Transportation)*
11/1/15	SHS Marching Band To: Hershey Stadium Hershey, PA For TOB Atlantic Coast Championships Requester/Chaperone: D. Gianuzzi	*Budgeted*
11/2/15	SHS Photography/Yearbook/Beginnings To: Columbia Univ, NY, NY For: To learn about contemporary yearbook and magazine designs Requester/Chaperone: C. O'Brien-Mase, C. Graham	*Parent*
11/6/15	SHS Art Dept To: Philadelphia Penitentiary For: Draw/photo in Penitentiary Museum, Walk Mural Tour, Visit Gallery Night Requester: C. O'Brien-Mase Chaperones: C. Graham, K. Lindsley, J. Carter	*Parent*

11/10/15	MAS Gr 3 To: Liberty Science Center, Jersey City, NJ For Hands on STEM experience Requester/Chaperones: S. Nademus, K. Bambara, G. Verhalen, S. Smith, J. Parlapiano, C. Weir, B. Lukich, S. Sullivan, B. Reigstad, S. Delpone	*Parent*
11/11/15 or 11/25/15	SHS English Dept To: Bernard B. Jacobs Theatre, NY, NY For Page to Stage (Drama, Theatre) Requester/Chaperone: V. Reed, L. Lopez	*Parent*
11/16/15	Alpine Kindergarten To: Imagine That!, Florham Park, NJ Requestor/Chaperones: A. Dolan, S. Tessier, L. Ruggiero, S. Merrill, J. Montesano, M. Abbate, V. Burgess, D. Ciesla, K. Bird, K. Lennox, D. Sim	*Parent*
11/17/15	SHS Marching Band To: Sparta Middle School For: Perform for Middle School Students	*School*
12/11/15	SMS Gr 6-8 Self-Contained MD/LLD To: Rockaway Mall & Olive Garden Requestor/Chaperones: K. Carter, S. Callaghan, P. Jackson, J. Somma, B. Brennan	*Parent/School Store funds*
5/18/16	SMS Gr 8 ELA To: Mayo Center, Morristown, NJ See play read in class/compare Requester/Chaperones: L. Sofen, C. Spelman, C. Molnar, S. Breznak, E. Holdsworth, R. Bayliss, M. Fitch, J. Kopp, E. Cisko, R. Gilmartin, B. Neal, B. Yanoff, P. Jackson, D. Barcheski, B. Davis	*Parent*
6/27/16-7/6/16	SHS German Students To: Germany-Heidelberg, Munich; Berlin From: Newark Requestor/Chaperone: H. Bennett, SMS No other Chaperones	*Parent*

RESOLUTION NO. CIS 44-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approves the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of October 13, 2015

FIN 43-16 Vendor Payments
FIN 44-16 Financial Reports/Monthly Certification for September 2015
FIN 45-16 Transfers September 2015
FIN 46-16 Submit Monthly Transfer Report NJ to ECS (S-1701)
FIN 47-16 Participation in the National Purchasing Cooperative
FIN 48-16 Capital Reserve Withdrawal – Mas Water Main Project
FIN 49-16 Submission of 2014-2015 Non-Public Completion Report
FIN 50-16 Transportation Jointure - Sussex County Regional Cooperative (P-106)
FIN 51-16 Transportation Jointure - Sussex County Regional Cooperative (P-109)
FIN 52-16 Amended Parental Contract (Fin 08-16 7/27/2015)

On motion by Mrs. Beebe and seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 43-16 through FIN 52-16, excluding FIN 47-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. FIN 43-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated September 29, 2015 through October 26, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$219,569.83
Fund 11	General Expense	5,120,177.99
Fund 12	Capital Outlay	28,997.68
Fund 20	Special Revenue	97,187.76
Fund 30	HS Capital Projects	7,202.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	90,312.27
	Total:	$5,563,447.53

RESOLUTION NO. FIN 44-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR SEPTEMBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for September 30, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of September 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of September 30, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 45-16 TRANSFERS SEPTEMBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period September 1, 2015 through September 30, 2015.

RESOLUTION NO FIN 46-16 SUBMIT MONTHLY TRANSFER REPORT NJ TO ECS (S-1701)

RESOLVED that the Board of Education approves the submission of the Monthly Transfer Report NJ to the Executive County Superintendent of Schools and the Commissioner of Education for transfers completed in the month of September 2015 that exceed the 10% cumulative general fund appropriation in the 2015.2016 original budget certified for taxes pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A-23A-13.

RESOLUTION NO FIN 48-16 CAPITAL RESERVE WITHDRAWAL – MAS WATER MAIN PROJECT

RESOLVED that the Board of Education approves a $70,000 budgeted withdrawal from the districts Capital Reserve account to be deposited into Fund 30 Capital Projects account and designated towards Mohawk Avenue Water Main project (30.000.400.450.8.0940)

RESOLUTION NO. FIN 49-16 SUBMISSION OF 2014-2015 NON-PUBLIC COMPLETION REPORT

RESOLVED that the Board of Education acknowledges a refund of $126,376 for the 2014-2015 school year to the State of New Jersey for unspent non-public funds.

Non-Public Nursing	$33,521
Non-Public Textbook	$5,619
Non-Public Technology	$2,778
Non-Public Chapter 192	$20,439
Non-Public Chapter 193	$64,019
Total Refund:	**$126,376**

RESOLUTION NO. FIN 50-16 TRANSPORTATION JOINTURE - SUSSEX COUNTY REGIONAL COOPERATIVE (P-106)

RESOLVED that the Sparta Board of Education approves a transportation jointure (P-106) with the Sussex County Regional Cooperative for the transportation of three (3) Jefferson students to Pope John/Reverend Brown for the 2015-2016 school year. Sparta is the host district and the cost to the Sussex County Regional Cooperative is $2,006.82.

RESOLUTION NO. FIN 51-16 TRANSPORTATION JOINTURE - SUSSEX COUNTY REGIONAL COOPERATIVE (P-109)

RESOLVED that the Sparta Board of Education approves a transportation jointure (P-109) with the Sussex County Regional Cooperative for the transportation of two (2) Hardyston students to Pope John/Reverend Brown for the 2015-2016 school year. Sparta is the host district and the cost to the Sussex County Regional Cooperative is $1,768.

RESOLUTION NO. FIN 52-16 AMENDED PARENTAL CONTRACT (FIN 08-16 7/27/2015)

RESOLVED that the Board of Education approves the following revised parental transportation contract for Extended School Year 2015, originally approved on July 27, 2015:

ROUTE #	STUDENT	DESTINATION	EFFECTIVE DATES	COST TO DISTRICT
PC-07	EM	Northern Hills Academy, Sparta, NJ	7/8/15-8/12/15	$420.42

On motion by Mrs. Beebe and seconded by Mr. McKernan and carried by the following roll call vote of the members present, the Board of Education approved Finance Item FIN 47-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Abstain	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. FIN 47-16 PARTICIPATION IN THE NATIONAL PURCHASING COOPERATIVE

WHEREAS, the School Board of Sparta Township, New Jersey has elected to join the National Purchasing Cooperative (the "Cooperative" operating as "National BuyBoard"), a program created for the benefit of school districts and other governmental entities nationwide; and

WHEREAS, the District is authorized to enter into the National Purchasing Cooperative by executing the National Purchasing Cooperative Organizational Interlocal Agreement (which is incorporated herein by reference) pursuant to N.J.S.A. 52:34-6.2; and

WHEREAS, the District desires to participate and join with other governmental entities in the discharge of their respective public and governmental purposes, objectives, needs, programs, functions and services relative to purchasing;

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Sparta Township, NJ, hereby authorizes its president, or board secretary, to execute the National Purchasing Cooperative Organizational Interlocal Agreement.

BE IT FURTHER RESOLVED, that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of October 13, 2015

OPS 14-16	Promedia Technology Services, Inc. On-site Protecht Support
OPS 15-16	2015-2016 Nursing Services Plan
OPS 16-16	Athletic Accident Insurance School Year 2015-2016
OPS 17-16	Additional Wireless Antennas – SMS
OPS 18-16	Amend Transportation Award of Contracts (Approved 6/22/2015)
OPS 19-16	Transportation Snow Scraper System
OPS 20-16	NJQSAC Statement of Assurance
OPS 21-16	Comprehensive Maintenance Plan (CMP) 2015-2018
OPS 22-16	Submission of Form M-1- Annual Maintenance Reserve Worksheet
OPS 23-16	Amend Alpine Sewer Plant Repair (OPS 10-16 9.28.2015)
OPS 24-16	SMS Sewer Plant – New Pump Controls
OPS 25-16	Disposals

On motion by Mrs. Beebe and seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Items OPS 14-16 through OPS 25-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. OPS 14-16 PROMEDIA TECHNOLOGY SERVICES, INC. ON-SITE PROTECHT SUPPORT

RESOLVED that the Board of Education approves a contract between Promedia Technology Services, Inc., Little Falls, New Jersey, an Ed-Data vendor, and Sparta Board of Education for 40 block hours of on-site technical services, ProTecht, for a one year period beginning October 27, 2015 per contract number 213768 not to exceed $6,800.

RESOLUTION NO. OPS 15-16 2015-2016 NURSING SERVICES PLAN

RESOLVED that the Board of Education approves the 2015-2016 District Nursing Services Plan Pursuant to NJAC 6A:16-2.1 through 2.5.

RESOLUTION NO. OPS 16-16 ATHLETIC ACCIDENT INSURANCE SCHOOL YEAR 2015-2016

RESOLVED that the Board of Education approves the Athletic Accident Insurance policy with Zurich American Insurance Company, Schaumburg, Illinois, through Bollinger Specialty Group, for the period covering September 1, 2015 through September 1, 2016 at a cost of $32,160.

RESOLUTION NO. OPS 17-16 ADDITIONAL WIRELESS ANTENNAS – SMS

RESOLVED that the Board of Education approves the purchase of twelve (12) wireless antennas which includes a five (5) year license agreement for Sparta Middle School to accommodate for PARCC testing through CDW-G, a member of Middlesex Regional Educational Services Commission (MRESC), at a cost not to exceed $15,500. (Account 12.000.252.732.1.0000)

RESOLUTION NO. OPS 18-16 AMEND TRANSPORTATION AWARD OF CONTRACTS (APPROVED 6/22/2015)

RESOLVED that the Board of Education approves the following to and from pupil transportation contracts for the 2015-2016 school year whereby sealed bids were received and opened June 4, 2015 at 1 pm.

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-08	STMS-08	$29,624.00	$1.75	180
		AES-08	$29,624.00	$1.75	180
Stocker Bus	STPS-08	STMS-08	$30,053.50	$2.00	180
		AES-08	$30,053.50	$2.00	180
First Student	STPS-08	STMS-08	$30,420.00	$1.95	180
		AES-08	$30,420.00	$1.95	180

Tier #STPS-08 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-09	STMS-09	$29,624.00	$1.75	180
		AES-09	$29,624.00	$1.75	180
First Student	STPS-09	STMS-09	$30,420.00	$1.95	180
		AES-09	$30,420.00	$1.95	180

Tier #STPS-09 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-10	STMS-10	$29,624.00	$1.75	180
		AES-10	$29,624.00	$1.75	180
Stocker Bus	STPS-10	STMS-10	$30,053.50	$2.00	180
		AES-10	$30,053.50	$2.00	180
First Student	STPS-10	STMS-10	$30,420.00	$1.95	180
		AES-10	$30,420.00	$1.95	180

Tier #STPS-10 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-11	STMS-11	$29,624.00	$1.75	180
		AES-11	$29,624.00	$1.75	180
First Student	STPS-11	STMS-11	$30,420.00	$1.95	180
		AES-11	$30,420.00	$1.95	180

Tier #STPS-11 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-12	STMS-12	$29,624.00	$1.75	180
		AES-12	$29,624.00	$1.75	180
First Student	STPS-12	STMS-12	$30,420.00	$1.95	180
		AES-12	$30,420.00	$1.95	180

Tier #STPS-12 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-13	STMS-13	$29,624.00	$1.75	180
		AES-13	$29,624.00	$1.75	180
Stocker Bus	STPS-13	STMS-13	$30,053.50	$2.00	180
		AES-13	$30,053.50	$2.00	180
First Student	STPS-13	STMS-13	$30,420.00	$1.95	180
		AES-13	$30,420.00	$1.95	180

Tier #STPS-13 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-14	STMS-14	$29,624.00	$1.75	180
		AES-14	$29,624.00	$1.75	180
First Student	STPS-14	STMS-14	$30,420.00	$1.95	180
		AES-14	$30,420.00	$1.95	180

Tier #STPS-14 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-15	STMS-15	$29,624.00	$1.75	180
		AES-15	$29,624.00	$1.75	180
Stocker Bus	STPS-15	STMS-15	$30,330.00	$2.00	180
		AES-15	$30,330.00	$2.00	180
First Student	STPS-15	STMS-15	$30,420.00	$1.95	180
		AES-15	$30,420.00	$1.95	180

Tier #STPS-15 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-16	STMS-16	$29,624.00	$1.75	180
		AES-16	$29,624.00	$1.75	180
Stocker Bus	STPS-16	STMS-16	$30,053.50	$2.00	180
		AES-16	$30,053.50	$2.00	180
First Student	STPS-16	STMS-16	$30,420.00	$1.95	180
		AES-16	$30,420.00	$1.95	180

Tier #STPS-16 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-17	STMS-17	$29,624.00	$1.75	180
		AES-17	$29,624.00	$1.75	180
Stocker Bus	STPS-17	STMS-17	$30,330.00	$2.00	180
		AES-17	$30,330.00	$2.00	180
First Student	STPS-17	STMS-17	$30,420.00	$1.95	180
		AES-17	$30,420.00	$1.95	180

Tier #STPS-17 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-18	STMS-18	$29,624.00	$1.75	180
		AES-18	$29,624.00	$1.75	180
First Student	STPS-18	STMS-18	$30,420.00	$1.95	180
		AES-18	$30,420.00	$1.95	180

Tier #STPS-18 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-19	STMS-19	$29,624.00	$1.75	180
		AES-19	$29,624.00	$1.75	180
First Student	STPS-19	STMS-19	$30,420.00	$1.95	180
		AES-19	$30,420.00	$1.95	180

Tier #STPS-19 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Tier #	Route #	Per Annum Cost	Mileage Factor	# of Days
Byram Bus	STPS-20	STHS-18	$29,624.00	$1.75	180
		MA/HM-18	$29,624.00	$1.75	180
Stocker Bus	STPS-20	STHS-18	$30,053.50	$2.00	180
		MA/HM-18	$30,053.50	$2.00	180
First Student	STPS-20	STHS-18	$30,420.00	$1.95	180
		MA/HM-18	$30,420.00	$1.95	180

Tier #STPS-20 Awarded to: Byram Bus (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STMS-20	$49,500.00	$1.95	180
Byram Bus	STMS-20	$60,989.00	$1.75	180

Route STMS-20 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STMS-21	$49,500.00	$1.95	180
Byram Bus	STMS-21	$60,989.00	$1.75	180

Route STMS-21 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STMS-22	$49,500.00	$1.95	180
Byram Bus	STMS-22	$60,989.00	$1.75	180

Route STMS-22 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STHS-19	$49,500.00	$1.95	180
Byram Bus	STHS-19	$60,989.00	$1.75	180

Route STHS-19 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	STHS-20	$49,500.00	$1.95	180
Byram Bus	STHS-20	$60,989.00	$1.75	180

Route STHS-20 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	PJH-04	$28,200.00	$1.95	180
Byram Bus	PJH-04	$60,989.00	$1.75	180

Route PJH-04 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	PJH-05	$39,700.00	$1.95	180
Byram Bus	PJH-05	$60,989.00	$1.75	180

Route PJH-05 Awarded to: 1st Student (Lowest Bidder)

Contractor	Route #	Per Annum Cost	Mileage Factor	# of Days
1st Student	PJH-07	$42,000.00	$1.95	180
Byram Bus	PJH-07	$60,989.00	$1.75	180

Route PJH-07 Awarded to: 1st Student (Lowest Bidder)

RESOLUTION NO. OPS 19-16 TRANSPORTATION SNOW SCRAPER SYSTEM

RESOLVED that the Board of Education approves the budgeted purchase of a portable Scraper System Bus Top Snow Removal Machine from Quintin Machinery, Lancaster, Pennsylvania, at a cost not to exceed $26,100. (Account 12.000.270.732.1.0000)

RESOLUTION NO. OPS 20-16 NJQSAC STATEMENT OF ASSURANCE

RESOLVED that the Board of Education approves the NJQSAC Statement of Assurance for the 2015-2016 School Year (attached).

RESOLUTION NO. OPS 21-16 COMPREHENSIVE MAINTENANCE PLAN (CMP) 2015-2018

RESOLVED that the Board of Education approves the Three Year Comprehensive Maintenance Plan for the years 2015-2018. The Three Year Comprehensive Maintenance Plan is a guideline subject to budget constraints as required by NJQSAC. The plan is available for review at the Board Office.

RESOLUTION NO. OPS 22-16 SUBMISSION OF FORM M-1- ANNUAL MAINTENANCE RESERVE WORKSHEET

RESOLVED that the Board of Education approves the submission of Form M-1 (Annual Maintenance Reserve Worksheet). The form is available for review at the Board Office.

RESOLUTION NO. OPS 23-16 AMEND ALPINE SEWER PLANT REPAIR (OPS 10-16 9.28.2015)

RESOLVED that the Board of Education approves an amendment to Fred Devens Construction, Ringwood, New Jersey, proposal to include replacing the valve in addition to sewer plant valve actuator replacement and calibration at Alpine Elementary School which was previously approved September 28, 2015 OPS 10-16 at a cost of $2,021 (11.000.261.420.5.9900).

RESOLUTION NO. OPS 24-16 SMS SEWER PLANT – NEW PUMP CONTROLS

RESOLVED that the Board of Education approves the proposal submitted by Fred Devens Construction, Ringwood, New Jersey, to install new pump controls at Sparta Middle School sewer plant per quote dated 10/12/2015, in the amount of $17,300 (11.000.261.420.3.9900).

RESOLUTION NO. OPS 25-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

Department	Description	VIN/Serial #
Transportation	2000 Passenger Bus - 54	VIN #1GDJG31FOY1158232
Transportation	2002 Passenger Bus - 54	VIN #1GBJG31F921160285
IT	2009 13” Macbook Pro	WD-WX81A50S1116

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Effective Meetings – November 23, 2015
      - Board Ethics – February 22, 2016

2. Mrs. Cummings asked about the renaming of the soccer field in memory of Manny Reis. Mr. Tobin responded this will be delayed until Fall 2016 soccer season at the request of the family.

NEW BUSINESS:

- Mrs. Scott checked with the Board and reminded them that their mandated training must be completed by December 31, 2015.

PUBLIC PARTICIPATION #2: Opened at 8:37 pm

No public comment

FOR THE GOOD OF THE ORDER:

1. Mr. McKernan commented on the success of the Sparta Middle School's Cross Country Team.
2. Mrs. Anderson stated the Field Hockey program is doing well and reminded everyone of the upcoming Turkey Trot.
3. Mrs. Scott stated the County Chorus/Band tryouts are ongoing.

MOTION TO ENTER CLOSED SESSION (if required): Not required

ADJOURNMENT: @ 8:40 PM

A motion was presented by Mrs. Beebe, and seconded by Mr. Muth, to adjourn the meeting at 8:40 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
NOVEMBER 23, 2015
REGULAR MEETING MINUTES, 6:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 6:31 pm

MEETING NOTICE ANNOUNCEMENT: Read by Board Member Kelly McEvoy
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on November 17, 2015 to the New Jersey Herald and the Township Clerk and November 12, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Melva Cummings
Mrs. Kelly McEvoy
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mrs. Brenda Beebe
Mr. Douglas McKernan
Mrs. Kim Yeomans

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

DISTRICT RECOGNITION:

PRESENTATIONS:

- Fiscal Year 2015 Audit Presentation by Kathryn Mantell and Heidi Wohlleb, Nisivoccia, LLC
  Kathryn Mantell and Heidi Wohlleb of Nisivoccia, LLC presented the results of the 2014-2015 audit. In her opening statement, Mrs. Mantell addressed GASB 68 and its impact on every school district's audit. In short, districts are required to report a proportionate share of the Net Pension Liability for the Public Employees' Retirement System (PERS) in their financial statements. She explained that the information was released by the State of New Jersey on November 13, 2015 and the auditors are diligently working to update our draft audit and complete the final audit report. Mrs. Mantell also provided a recap of the district's fund balance for the year noting the increase in medical claims that had an adverse effect on the district. Although the district did see a decrease in Fund Balance in comparison to the prior year, the suggestion that the administration request updates from the insurance carrier throughout the current year would be beneficial to determine how claims are trending. Capital Projects, Debt Service, and Enterprise Funds, along with Long-Term Debt were also discussed.

Ms. Wohlleb reviewed the audit recommendations which included a deficit in Food Service Fund, Special Education Students who were not properly reported on the annual DRTRS report, and Student Activities Funds missing vouchers, approval signatures and/or receipt of goods signature. It is anticipated that these recommendations will be addressed in the current year and resolved. Ms. Wohlleb conveyed two Management Suggestions that are considered emerging topics important to keep in mind. The first being deferred compensation plans such as the 403(b) plans and reviewing the plans and the district's fiduciary responsibility; the second suggestion is the concept of hiring an independent contractor to facilitate sports officials' compensation.

- Board Training: Effective Meetings Facilitated by NJSBA Field Representative Al Annunziata
  Mr. Annunziata's presentation provided useful information on how to achieve effective meetings. Throughout his presentation he pointed out how Sparta Board of Education members follow many of the suggestions offered. He provided a folder that included relevant handouts regarding meeting effectiveness furnished by NJ School Boards Association. At the conclusion of his presentation there was a Q&A session and the following topics were discussed:
  - The importance of every Board member being prepared and present at all Board Meetings.
  - Discussion came up on abstaining or recusing yourself from a vote. Mr. Tobin commented on the process of how the agenda process works in Sparta.
  - Discussion on the concept of remote participation. Mrs. Cummings commented on how well prepared the Administration is for both Committee and Board meetings and providing information in a timely manner.

- Helen Morgan School Highlights – Doug Layman
  Mr. Doug Layman, Principal, introduced Judy Zoeller and Amy Delcoro 4th Grade Teachers and Karen Rennie and Morgan Bleakley, 5th Grade Teachers. Ms. Delcoro and Mrs. Zoeller share a set of 25 computers. Mrs. Zoeller presented sites she uses to enrich her lessons on a daily basis with padlet and how to navigate through the learning process. Mrs. Rennie and Mrs. Bleakley discussed their after school activities having 130 students enrolled in 10 courses. The feedback survey was overwhelmingly positive and have had great support from the Administration and PTO.

APPROVAL OF MINUTES:
On a motion by Mr. Surdoval, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

October 26, 2015 - Regular Meeting Minutes

Yes	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:
- OPRA: There was **_1_** OPRA request totaling **_18_** hours and **__30__** minutes and legal fees for OPRA assistance for the month ending September 2015 were **$0.**
- Bus Evacuations were completed the week of November 16, 2015.

- Solar Project Update – Legal counsel is working on the contract language. He stated a pre-construction meeting with the contractors was held earlier this month.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of November 2015.

On a motion by Mr. Muth, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved the attached HIB report for the month of November 2015 with 0 HIB incidents reported.

Yes	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT: Dr. Johnson reported the PARCC results were published today and will be presented at the December Regular Meeting with details to follow. Math/ELA articulation along with Gifted and Talented progress is being reviewed.

COMMUNICATIONS: None

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson – Turkey Trot Update - There are approximately 1,400 runners registered. This is the 9th Turkey Trot with $50k - $70k being raised annually. She mentioned that they could use help Wednesday night at the Lake Mohawk Country Club for the 1 pm – 4 pm preregistration and pasta party. Mrs. Scott and Mrs. Cummings will be helping out.
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Mrs. Melva Cummings

PUBLIC PARTICIPATION #1: Opened at 7:12 pm

- Mrs. Jenny Dericks announced the Sparta High School's 4th Alumni Brunch on Wednesday, November 25th at 10:30 am where recent graduates speak and have a Q&A for seniors. 165 seniors have signed up and 15 graduates will be attending.

Closed at 7:13 pm

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report November 9, 2015

PP103-16 Resignations
PP104-16 Leaves of Absence
PP105-16 Appointments
PP106-16 New Substitute Staff
PP107-16 Shift Change for Custodian
PP108-16 HM Piano Accompanist
PP109-16 Salary Guide Movement
PP110-16 Additional Certified Trainer
PP111-16 Additional Coaching Positions for the 2015-2016 School Year
PP112-16 Teacher Assistant to Substitute for Differential Aide Duties
PP113-16 Administrator in Charge
PP114-16 Removal of Differential Payment from Teacher Assistant
PP115-16 Teacher Assistant to Receive Differential Payment
PP116-16 New and Revised Policies & Regulations for Second Reading
PP117-16 New and Revised Policies & Regulations for First Reading

On motion by Mrs. Cummings and seconded by Mrs. Anderson and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 103-16 through PP 117-16.

Yes	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 103-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position	School	Eff. Date
Ferri, Robert	Bus Driver	District	Eff. 11/13/15 (last day)
Roselle, Dana	Teacher Assistant (Classroom)	Middle School	Eff. 11/30/15 (last day)

RESOLUTION NO. PP 104-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following Leaves of Absence:

Name	Position/School	Effective Date
Kasa, Laura	Math Teacher – High School	3/14/16 through 6/30/16 using 9 sick days with the remainder of leave unpaid (FMLA). Mrs. Kasa intends on returning to work on 9/1/16.
Lenox, Kristen	Kindergarten/LLD Teacher-Alpine Elementary School	2/29/16 through 6/30/16 using 25 sick days with the remainder of the leave (FMLA and NJFLA). Mrs. Lennox intends on returning to work on 9/1/16.
Viggiano, Desiree	English Teacher - Middle School	2/17/16 through 6/30/16 using any and all remaining sick/personal days with the remainder of leave unpaid (FMLA and NJFLA). Mrs. Viggiano intends on returning to work on 9/1/16.

RESOLUTION NO. PP 105-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:

Name	Position	Replaces	School	Effective Date	Salary
Marcino, Dale	Head Guidance Secretary-12 months	C. DeSciscio	High School	1/4/16-6/30/16	Step 8 of the SEA Secretarial Guide - $36,180 pro-rated $2,094.95- Head Secretary Guidance stipend, pro-rated plus $850 Longevity plus $1,275 Educational Stipend (salary to be adjusted upon contract negotiations)
Meyers, Kenneth	Night Lead Custodian	New Position	Mohawk Avenue School	11/4/15-6/30/16	$500 annually, pro-rated
Pietrowski, Douglas	Night Lead Custodian	C. Burns	High School	9/1/15-6/30/16	$500 annually, pro-rated
Thompson, Katrina	10 Month Secretary-Guidance Office	D. Marcino	High School	1/4/16-6/30/16	Step 1 of the SEA Secretarial Guide - $26,619 pro-rated (salary to be adjusted upon contract negotiations)
Zettel, Gloria	Teacher Assistant Classroom	D. Roselle	Middle School	12/1/15 through the last of day of school	35 hours per week at $12.72/hr (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 106-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of New Substitute Teachers, Substitute Aides and Substitute Mail Clerk for the 2015-2016 school year:

New Substitute Teachers

Askin, Patricia	Substitute Certificate expires 1/2/21
Bais, Nicole	Substitute Certificate expires 1/2/21
Burke, Jeannette	Substitute Certificate expires 1/2/21
Kempf, Nancy	Cert Elementary/Teacher of Handicapped
Martinez, Krystal	Substitute Certificate expires 1/2/21
McGrath, Susan	Elementary 5-8 Math/Language Arts/Literacy
Pauls, Teresa	Substitute Certificate expires 1/2/20

New Substitute Aides

Burke, Jeannette	Martinez, Krystal
Connolly, Lisa	Pauls, Teresa
Fell, Caitlin	Tanis-Cannon, Jennifer

New Substitute Mail Courier

Kontometros, Tryfon $12.50 per hour	

RESOLUTION NO. PP 107 -16 SHIFT CHANGE FOR CUSTODIAN

RESOLVED that the Board of Education approves shift change for Damon Modula, Custodian at Sparta High School, from 2:30 PM-10:30 PM to 10:00 AM-6:00 PM.

RESOLUTION NO. PP 108 -16 HM PIANO ACCOMPANIST

RESOLVED that the Board of Education approves Kathryn Whitaker to the position of piano accompanist to Andrea Birch for the following concert dates and rates of payment (charged to account # 11-190-100-320-4-1200) for the Helen Morgan Elementary School:

December 21, 2015	$175
April 28, 2016	$175

RESOLUTION NO. PP 109 -16 SALARY GUIDE MOVEMENT

RESOLVED that the Board of Education approves the following salary guide movement in accordance with the Administrator's negotiated contract effective Dec 1, 2015**:**

Name	From	Amt	To	Amt
Stoner, Steven	MA15	$112,501	MA30	$115,501

RESOLUTION NO. PP 110 -16 ADDITIONAL CERTIFIED TRAINER

RESOLVED that the Board of education approves the following certified athletic trainer as a source of additional certified athletic training as needed during the 2015-2016 school year (contingent upon appropriate paperwork being completed):

Name	Position	Salary
Leiter, Scott	Certified Athletic Trainer	$45 per hour upon submission of timesheets to be paid from the High School Athletic Fund not to exceed $600

RESOLUTION NO. PP 111 -16 ADDITIONAL COACHING POSITIONS FOR THE 2015-2016 SCHOOL YEAR

RESOLVED that the Board of Education approves the following additional coaching positions for the 2015-2016 school year:

Name	Position	Salary
Carter, Samantha	Volunteer Coach, Bowling	Volunteer
Gilmartin, Robert	Winter Track Assistant Coach	Level V Step 2, Assistant Coach on SEA Guide, $2,921, 1 Year Longevity
Moriarty, Brendian	Volunteer Coach, Ski	Volunteer
Procopio, John	Wrestling Assistant Coach, 50% Stipend	50% of Level II Step 1, Assistant Coach on SEA Guide, $2,529, 0 Years Longevity
Pszonek, Chris	Ice Hockey, Paid Assistant Coach	Level II Step 1, Assistant Coach on SEA Guide, $5,057, 0 Years Longevity
Shaughnessy, John	Volunteer Coach, Ice Hockey	Volunteer
Trappe, Daniel	Wrestling Assistant Coach, 50% Stipend	50% of Level II Step 4, Assistant Coach on SEA Guide, $3,372, 4 Years Longevity

RESOLUTION NO. PP 112 -16 TEACHER ASSISTANT TO SUBSTITUTE FOR DIFFERENTIAL AIDE DUTIES

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to substitute for Eric Huetenmoser's differential aide duties upon his absence and receive differential pay at a rate of $1.50 per hour for duties performed for student(s) with special handling techniques for the 2015-2016 school year for a total of 48 minutes per day for a total of $1.20 and upon submission of timesheet:

#	Name	Effective
1	Roselle, Dana	11-1-15 through 11/30/15
2	Zettel, Gloria	12-1-15 through the last day of school

RESOLUTION NO. PP 113 -16 ADMINISTRATOR IN CHARGE

RESOLVED that the Board of Education approves the following staff member to serve as "Administrator in Charge", when needed, on a volunteer basis. The staff member holds the appropriate administrative certificate for this assignment:

#	Name
1	Gilmartin, Robert

RESOLUTION NO. PP 114 -16 REMOVAL OF DIFFERENTIAL PAYMENT FROM TEACHER ASSISTANT

RESOLVED that the Board of Education approves the following motion to remove the differential payment from the following Teacher Assistant (Classroom):

#	Name	Position	Reason	School	Eff. Date
1	Smith, Lisa	Teacher Assistant (Classroom)	From PK ABA (Morris) 1:1 to RC	Alpine Elem. School	Nov. 13, 2015 through end of school year

RESOLUTION NO. PP 115 -16 TEACHER ASSISTANT TO RECEIVE DIFFERENTIAL PAYMENT

RESOLVED that the Board of Education approves the following Teacher Assistant (Classroom) to receive differential payment for duties performed for students requiring special handling techniques:

#	Name	Position	Reason	School	Eff. Date	Salary
1	Carbery, Devon	Teacher Assistant (Classroom)	Replace L. Smith in PK ABA 1:1 (Morris)	Alpine Elem. School	Nov. 13, 2015 through end of school year	$1.50x35 hrs. per week

RESOLUTION NO. PP 116 -16 NEW AND REVISED POLICIES & REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following new and revised Policies and Regulations:

Reg # 5350	Student Suicide (New)
Policy and Reg # 5561	Use of Physical Restraint (New)

RESOLUTION NO. PP 117-16 NEW AND REVISED POLICIES & REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 6162	Corporate Sponsorships (New)
Policy # 6320	Purchasing Subject to Bid (Revised)
Policy # 6340	Multiple Year Contracts (Revised)
Policy # 6421	Purchases Budgeted (Revised)
Policy # 6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Revised)
Policy # 6440	Cooperative Purchasing (Revised)
Reg # 6470	Payment of Claims (Revised)
Policy # 6472	Tuition Assistance (New)
Reg # 6620	Petty Cash (Revised)

Attached are the enrollment and suspension reports for the month of October 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report November 9, 2015

CIS 45-16 Service Provider Approvals
CIS 46-16 Commission for the Blind and Visually Impaired Services
CIS 47-16 2015-2016 BOE Goals/Action Plan
CIS 48-16 Sparta Education Foundation Grant
CIS 49-16 2016 Before/After School Program
CIS 50-16 Spring 2016 Student Teachers
CIS 51-16 Amend EdTech Professional Development Workshop (CIS 42-16 Oct. 26, 2015)
CIS 52-16 Staff Development Workshops
CIS 53-16 Assistant Superintendent Curriculum Mentor Payment
CIS 54-16 Field Trips
CIS 55-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

On motion by Mr. Muth and seconded by Mrs. Cummings and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 45-16 through CIS 55-16.

Yes	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. CIS 45-16 SERVICE PROVIDER APPROVALS

RESOLVED that the Board of Education approves the amended hourly rate for the following service provider for IEP driven Functional Behavioral Assessments originally approved at the May 26, 2015 Board of Education meeting for the 2015-2016 school year (page 33, item #58)

Service Provider	Service	Fee	Account
Above and Beyond Learning Group	Therapeutic Intervention Agency	$145/hour **$155/hour**	#11-000-219-320-6-0000

RESOLVED that the Board of Education approves the following service provider for IEP mandated nursing services:

Service Provider	Service	Fee	Account
Pediatric Services of America	Nursing	$62 per hour RN $55 per hour LPN	#11-000-217-320-6-0000

RESOLVED that the Board of Education approves the following service provider for Audiology testing services:

Service Provider	Service	Fee	Account
Morristown Memorial Audiology Christine Hoffman-Payne, AuD, CCC-A, FAAA, Lead Audiologist	Cochlear Implant Re-Evaluation Tympanometry	$887 $94	#11-000-219-320-6-0000

RESOLUTION NO. CIS 46-16 COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED SERVICES

RESOLVED that the Board of Education approves services for student #002026 from the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired, at a cost of $1,900 for the 2015-2016 school year.

RESOLUTION NO. CIS 47-16 2015-2016 BOE GOALS/ACTION PLAN

RESOLVED that the Board of Education approves the 2015-2016 Board of Education Goals/Action Plan.

RESOLUTION NO. CIS 48-16 SPARTA EDUCATION FOUNDATION GRANT

RESOLVED that the Board of Education accepts the following grant from the Sparta Education Foundation:

Amount	School	Purpose
$1,875	Mohawk Avenue School	Yamaha Electric Piano

RESOLUTION NO. CIS 49-16 2016 BEFORE/AFTER SCHOOL PROGRAM

RESOLVED that the Board of Education approves the following staff members for Language Arts or Math Before/After-school programs at Alpine Elementary, Mohawk Avenue, Helen Morgan Elementary and Sparta Middle Schools. Staff members to be compensated at the rate of $55/hr. upon submission of timesheets from NCLB Title I funds, Acct No: 20-231-100-100-1-4000.

	AES
1	Arnold, Jennifer
2	Collinson, Donna
3	Malaro, Taran
4	Mattison, Meghan
5	Yanoff, Heather
	MAS
6	Bambara, Kim
7	Delpome, Stephanie
8	Nademus, Susan
9	Reigstad, Brianna
	HM
10	Benson, Sonja
11	Hart, Judy
12	Hurley-Smulewicz, Dana
13	Shepherd, Louise
14	O'Neill, Jennifer
	SMS
15	Baier, Emily
16	Fitch, Melissa
17	Miller, Kelly
18	Nowicki, Allison

RESOLUTION NO. CIS 50-16 SPRING 2016 STUDENT TEACHERS

RESOLVED that the Board of Education approves the following student teachers for spring 2016.

	Name	College	Dates	Grade Level/Subject	Assignment Requested	Assigned to:
1	Halligan, Cody	William Paterson	Jan 21-May 5, 2016	Gr 6-12 Earth Science	Gr 6-12 Earth Science	SHS - Lisa Kaplan
2	Cirrigione, Marlee	Centenary	Jan 19-May 9, 2016	Elementary	Elementary Practicum	HM – Morgan Bleakley
3	Ratyniak, Alexandra	Felician	Jan 11-Mar 5 and Mar 13-May 7, 2016	K-4	1 day/wk: Junior Field Junior Practicum	MAS - Shannon Sullivan

RESOLUTION NO. CIS 51-16 AMEND EDTECH PROFESSIONAL DEVELOPMENT WORKSHOP (CIS 42-16 OCT. 26, 2015)

RESOLVED that the Board of Education amends the cost of the one day professional development workshop presented by EdTech Teacher Inc. on October 12, 2015, to increase an additional $220.

RESOLUTION NO. CIS 52-16 STAFF DEVELOPMENT WORKSHOPS

RESOLVED that the Board of Education approves the following Staff Development Workshop(s):

Title	Amount
Active Reading Strategies in Science	$1,500
Reader's and Writer's Gr 6-8	$4,500

RESOLUTION NO. CIS 53-16 ASSISTANT SUPERINTENDENT CURRICULUM MENTOR PAYMENT

RESOLVED that the Board of Education approves a mentor, Mr. John Hannum, for the Assistant Superintendent of Curriculum in the amount of $2,500.

RESOLUTION NO. CIS 54-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	*Trip*	*Funding*
12/1/15	SHS Marketing/DECA To: Prudential Center-Meet Devils Marketing Team and Game Requestor/Chaperones: S. Chiappini, C. Merrill, M. Rehm, C. Lami	***Parent/Perkins Grant***
12/4/15	SHS Gr 11&12 Athlete's Edge To: Randolph HS for North Jersey Athletic Conference Sportsmanship Summit Requestor/Chaperones: T. Librizzi, L. D'Amelio	***School***
12/15/15	SMS Gr 7&8 Instrumental Music To: Knoll Heights Senior Center to perform festive music Requestor/Chperones: C. Arnold	***School Budgeted***
1/9/16	SHS Robotics Club To: High Point Regional HS for Robotics Competition, Sussex Requestor/Chaperones: M. Meola	***School***

1/16/16	SMS Gr 6, 7, 8 To: Rutgers University, Livingston Campus, Piscataway for Future City Club Regional Competition Requestor/Chaperones: S. Breznak, C. Collister	***N/A*** ***Parents Transporting Students***
1/16/16	SHS Robotics Club To: The Ranney Regional HS for Robotics Competition, Tinton Falls Requestor/Chaperones: M. Meola	***School***
1/28/16-1/31/16	SHS Model United Nations Club To: Sheraton Boston Hotel & Hynes Convention Center for 4-day International Relations Competition Requestor/Chaperones: D. DeCrescenzi, C. Lami, S. Hobby-Psensky	***Parent/School***
1/30/16	SHS Robotics Club To: South Brunswick HS for Robotics Competition Requestor/Chaperones: M. Meola	***School***
2/20/16	SHS Robotics Club To: Cherry Hill HS for Robotics Championship Competition Requestor/Chaperones: M. Meola	***School***

RESOLUTION NO. CIS 55-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of November 17, 2015

FIN 53-16	Vendor Payments
FIN 54-16	Financial Reports/Monthly Certification for October 2015
FIN 55-16	Transfers October 2015
FIN 56-16	Donations
FIN 57-16	Fiscal Year 2015 Transfer
FIN 58-16	Fiscal Year 2016 Nonpublic Security Aid
FIN 59-16	MAS Water Main Project Change Order
FIN 60-16	Fiscal Year 2014 Chapter 192/193 Nonpublic Entitlement Audit (OFAC)
FIN 61-16	Solar Project Authorization of School Business Adminstrator to Execute Applications from Governmental Entities

Mrs. Decker, Board Secretary discussed motions on tonight's agenda with details provided on the OFAC audit for 192/193 entitlement for the FY 2013-2014. As always prior to vote, the Board had the opportunity to discuss the audit. The following are the OFAC audit results:

The Chapter 192 programs provide auxiliary services such as Compensatory Education, ESL and Home Instruction. The Chapter 193 programs provide remedial services such as evaluation & determination of eligibility for Special Education and Related Services. The grant ensures that the State furnishes these auxiliary services to all students in the state enrolled in both public and non-public schools. For the FY 2013-2014, the district contracted with the Sussex County Educational Services Commission to administer the grant and coordinate services with each of the non-public schools.

The Office of Fiscal Accountability and Compliance (OFAC) conducted an audit of the district's 2013-2014 Chapter 192/193 Non-Public Funds. Our Board President received a letter dated October 30, 2015, outlining the results of the audit and the necessary steps to be taken regarding reporting of the results. As a result of the audit there is a balance due of $21,924. We are asking the Board to approve resolution FIN 60-16 knowing the district will appeal the audit and provide updates when there is new information to report. The Sussex County Educational Services Commission also expects to appeal the audit.

On motion by Mrs. McEvoy and seconded by Mr. Surdoval and unanimously carried by roll call vote of the members present, the Board of Education approved Finance Items FIN 53-16 through FIN 61-16.

Yes	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. FIN 53-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated October 27, 2015 through November 23, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$216,379.97
Fund 11	General Expense	5,511,435.12
Fund 12	Capital Outlay	30,087.00
Fund 20	Special Revenue	103,613.28
Fund 30	HS Capital Projects	0
Fund 40	Debt Service	0
Fund 50	Cafeteria	100,069.88
	Total:	$5,961,585.25

RESOLUTION NO. FIN 54-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR OCTOBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for October 31, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of October 31, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of October 31, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 55-16 TRANSFERS OCTOBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period October 1, 2015 through October 31, 2015.

RESOLUTION NO. FIN 56-16 DONATIONS

RESOLVED that the Board of Education accepts the following donations:

Donation From	Position/Purpose	Recipient	Amount
High School Field Hockey Booster Club	Volunteer Coach, Field Hockey	Healy, Corrine	$2,000
High School Soccer Booster Club	Volunteer Coach, Girls Soccer	Battaglia, Frank	$2,000
High School Soccer Booster Club	Volunteer Coach, Boys Soccer	DiDiego, Travis	$2,000
High School Ice Hockey Booster Club	Ice Time Rental	Skylands Ice World	$1,936.67
7-Eleven, Inc.	STEM Program and Supplies for Principles of Biomedical Science Class	High School	$711

RESOLUTION NO. FIN 57-16 FISCAL YEAR 2015 TRANSFER

RESOLVED that the Board of Education approves a general fund line item transfer in the amount of $250,000 from Energy (11.000.262.624.2.0000) to Health Benefit (11.000.291.270.0000) upon the recommendation of the district auditors to adjust the Health Rate Stabilization Reserve (RSR) for the fiscal year ending June 30, 2015.

RESOLUTION NO. FIN 58-16 FISCAL YEAR 2016 NONPUBLIC SECURITY AID

RESOLVED that the Board of Education accepts $40,400 entitlement for the following nonpublic schools located in Sparta from the New Jersey Department of Education for the purpose of improving security. A representative from each of the eligible schools has met with the Business Administrator/Board Secretary to discuss desired use of funds and execute required documents:

SCHOOL	AMOUNT	DESCRIPTION
Pope John XXIII High School	$23,900	Exterior doors and/or security cameras
Rev George A. Brown Memorial	$11,975	Exterior doors

Hilltop Country Day School	$2,050	Security Camera
Veritas Christian Academy	$1,725	Two way portable radios
The Goddard School of Sparta	$375	Security cameras
Blessed Beginnings Preschool	$375	Not Eligible – only K-12 school eligible

RESOLUTION NO. FIN 59-16 MAS WATER MAIN PROJECT CHANGE ORDER

RESOLVED that the Board of Education approves the following change order for the water main project at the Mohawk Avenue School:

Original Contract Price		$99,421
Project Allowance	($10,000)	
Change Order #1 – Install ejector pump	$5,525	
Adjusted Contract Total		$94,946

RESOLUTION NO. FIN 60-16 FISCAL YEAR 2014 CHAPTER 192/193 NONPUBLIC ENTITLEMENT AUDIT (OFAC)

RESOLVED that the Board of Education acknowledges that Sussex County Educational Services Commission was hired to facilitate the District's Chapter 192/193 Nonpublic Grant Entitlement for fiscal year 2014.
BE IT FURTHER RESOLVED that the New Jersey Department of Education, Office of Fiscal Accountability and Compliance, conducted an audit of the Chapter 192/193 Nonpublic funds received for fiscal year 2014 and that the audit findings were discussed at the regularly scheduled November 23, 2015 board of education public meeting and a corrective action plan has been developed in coordination with the Sussex County Educational Services Commission and implemented to ensure proper procedures are followed.
BE IT FURTHER RESOLVED that the Board of Education will appeal the $21,924 due to the State of New Jersey and that Sussex County Education Services Commission will reimburse the State of New Jersey $4,693 of the $21,924.

RESOLUTION NO. FIN 61-16 SOLAR PROJECT AUTHORIZATION OF SCHOOL BUSINESS ADMINSTRATOR TO EXECUTE APPLICATIONS FROM GOVERNMENTAL ENTITIES

RESOLVED that the Board of Education authorizes the School Business Administrator to execute any application that may be required to obtain approval from the applicable governmental entity that may be required in connection with the Local Unit Facility and Energy Project for the Sparta Township School District.

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of November 17, 2015

OPS 26-16 Disposals
OPS 27-16 Transportation Jointure - Sussex County Technical School
OPS 28-16 Rescind SMS Sewer Plant – New Pump Controls (OPS 24-16)
OPS 29-16 HM Upgrade Electric Annex Wing
OPS 30-16 HM Room 31 And 32 Restroom Repairs

On motion by Mrs. McEvoy and seconded by Mr. Muth and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Items OPS 26-16 through OPS 30-16.

Yes	Mrs. Anderson	Absent	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Yes	Mr. Muth	Yes	Mr. Surdoval
Absent	Mrs. Yeomans	Absent	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. OPS 26-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School/Department	Description	Quantity	Tag/Serial/ISBN #
High School	20" Industrial Planer	1	101681
High School	Rockwell Sander	1	CE6493
High School	Vending Machine	1	157
High School	Tube TV's	8	136H, 77307, 3CAHB01518K, 00631, 77165, 77345, 39266141, 77209
High School	VCR's	8	77215, D83015903, 729391034, 9056606626, MC109C038726, 77212, 77211, 23432046D1
Middle School	Textbooks	200	Holt Science and Technology – Life Science ISBN #0-03-051949-7 Copyright 2001
Middle School	Textbooks	200	Harcourt Brace – Our World's Story ISBN #0-15-302043-1 Copyright 1997

RESOLUTION NO. OPS 27-16 TRANSPORTATION JOINTURE - SUSSEX COUNTY TECHNICAL SCHOOL

RESOLVED that the Board of Education approves a transportation jointure (NHA-SP) with the Sussex County Technical School for the transportation of four (4) Sparta students to Northern Hills Academy for the 2015 extended school year. Sparta is the joiner district with a cost of $9,450.

RESOLUTION NO. OPS 28-16 RESCIND SMS SEWER PLANT – NEW PUMP CONTROLS (OPS 24-16)

RESOLVED that the Board of Education rescind the proposal to install new pump controls at Sparta Middle School sewer plant.

RESOLUTION NO. OPS 29-16 HM UPGRADE ELECTRIC ANNEX WING

RESOLVED that the Board of Education approves the proposal from Gudenkauf Electric, LLC, Sparta, New Jersey, to complete the installation of 12 receptacles with dedicated circuits at the Helen Morgan Elementary School for the purpose of placing dehumidifiers in Rooms 27 – 38 at a cost not to exceed $6,508.

RESOLUTION NO. OPS 30-16 HM ROOM 31 AND 32 RESTROOM REPAIRS

RESOLVED that the Board of Education approves the proposal from GL Group Inc., Bloomingdale, New Jersey, to complete the remodeling of two bathrooms in Rooms 31 and 32 at the Helen Morgan Elementary School at a cost not to exceed $14,420.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Board Ethics – February 22, 2016

NEW BUSINESS: None

PUBLIC PARTICIPATION #2: Opened at 8:06 pm

No public participation.

FOR THE GOOD OF THE ORDER:

Mr. Muth commented on the Helen Morgan presentations asking if there is any way to measure success with Google Apps or on-line learning. He also mentioned the final Cross Country Meet went well and the dinner was a success as well. He attended the Robotics Competition, Chess Tournament and Pass It Along and plans to attend the Turkey Trot on Thursday.

Mrs. Cummings stated she attended the NJ School Boards Association "Declining Enrollment" workshop along with Mrs. Scott and Mrs. McEvoy.

Mrs. McEvoy attended the Pass It Along event on Saturday along with students, Administrators and Teachers. She said it was great to see the community work together.

MOTION TO ENTER CLOSED SESSION (if required): Not required

A motion was presented by Mrs. Cummings, and seconded by Mrs. McEvoy, to adjourn the meeting at 8:09 pm and unanimously approved in a voice vote of all members present.

Signautre on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
DECEMBER 14, 2015
REGULAR MEETING MINUTES, 7:30 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board President Karen Scott @ 7:30 pm

MEETING NOTICE ANNOUNCEMENT: Read by Vice President Doug McKernan
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Melva Cummings
Mrs. Kelly McEvoy
Mr. Douglas McKernan – Arrived at 7:33 pm
Mrs. Karen Scott
Mr. Jack Surdoval
Mrs. Kim Yeomans – Arrived at 7:32 pm

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
Mr. Todd Muth

PLEDGE OF ALLEGIANCE: Led by Board President, Karen Scott

DISTRICT RECOGNITION: Mr. Tobin thanked Mrs. Yeomans for her volunteer services to the Sparta Board of Education.

PRESENTATIONS: None

APPROVAL OF MINUTES:
On a motion by Mrs. Cummings, seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved the following minutes:

November 23, 2015 - Regular Meeting Minutes

Yes	Mrs. Anderson	Abstain	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Abstain	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

Upon request, all approved minutes shall be made promptly available to the public at any time on or after the next business day following this meeting, unless the need for confidentiality with respect to the approved Executive Session Minutes exists, in which case all privileged and/or confidential information shall be redacted.

After a review of these executive session minutes, the reasons for prior redactions remain present, to the extent that any prior redactions have been made.

SUPERINTENDENT'S REPORT:

- OPRA: There were **_0_** OPRA requests totaling _0_ hours and **__0__** minutes and legal fees for OPRA assistance for the month ending October 2015 were **$ 0 .**
- Solar Project Update – Mr. Tobin reported that our Attorney is working on the contract language along with the County Attorney. The roof inspection is to be conducted prior to the start of the project and the contractor is working on the permit process.

HIB REPORT - APPROVAL OF HIB REPORT:

RESOLVED that the Board of Education accepts the attached HIB Report for the month of December 2015.

On a motion by Mrs. Beebe, seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved the attached HIB report for the month of December 2015 with 0 HIB incidents reported.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

ASSISTANT SUPERINTENDENT'S REPORT:

- PARCC Presentation – District 2015 Assessment Results – Dr. Johnson presented the results from last year's testing. He reviewed New Jersey's history of raising standards. There are five PARCC performance levels as opposed to proficient, partially proficient and advanced proficient. Mr. Tobin commented how scores go down as students get older. The district will use data to identify strengths and gaps in Curriculum and Instruction. Sparta test results compare favorably to state results in ELA. Dr. Johnson shared data results from each school and commented that the Helen Morgan and Middle School teachers did a great job preparing students for the test.

COMMUNICATIONS: None

DELEGATE/LIAISON REPRESENTATIVES:

BOE/Township	Mrs. Karen Scott
Town Council Delegate	Mr. J. Todd Muth
BOE with Legislators	Mrs. Karen Scott, Doug McKernan
Sparta Education Foundation	Mrs. Kylen Anderson – Turkey Trot - Mrs. Anderson thanked the volunteers, participants and donors. Approximately $71k - $72k was raised by the event with a total of more than $600K given to the school district. They are currently preparing for the Dragon Boat Festival. Mrs. Scott thanked Mrs. Anderson for her efforts.
NJ School Boards Delegate Assembly Rep	Mrs. Melva Cummings
Sussex County School Boards Assoc. Rep	Mrs. Brenda Beebe
DEAC - District Evaluation Advisory Committee Rep	Mrs. Melva Cummings

PUBLIC PARTICIPATION #1:

No public participation.

PERSONNEL & POLICY – *Melva Cummings, Chair*

Committee Meeting Report December 7, 2015

PP118-16 Leaves of Absence
PP119-16 Appointments
PP120-16 New Substitute Staff
PP121-16 Co-Curricular Advisor Reassignments
PP122-16 New and Revised Policies & Regulations for Second Reading
PP123-16 New and Revised Policies & Regulations for First Reading
PP124-16 District Teacher Assistant/Classroom Aide Evaluation Instrument
PP125-16 Resignations

On motion by Mrs. Cummings and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Personnel Items PP 118-16 through PP 125-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. PP 118-16 LEAVES OF ABSENCE

RESOLVED that the Board of Education approves the following leaves of absence:

Name	Position/School	Effective Date
Gueci, Robyn	Teacher Assistant – Alpine Elementary School	Beginning 11/18/15 returning on or about late February or early March 2016 using 5 ½ sick and 1 personal day with the remainder of the leave unpaid.
Morris, Kerrianne	Special Education Teacher (Classroom) – Alpine Elementary School	On or about 2/17/16 returning 4/4/16 using 27 sick days with the remainder of the leave unpaid (FMLA).

RESOLUTION NO. PP 119-16 APPOINTMENTS

RESOLVED that the Board of Education approves the following appointments:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

#	Name	Position	Replaces	School	Eff. Date	Salary
1	*Ackley, George	Leave of Absence Replacement – Language Arts Teacher – (Pending Certification)	D. Hoffman	Middle School	1/4/16 through 5/1/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
2	Adamietz, Sandra	Leave of Absence Replacement –	M. Stauss	Middle School	12/8/15 through 3/14/16	BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)

		Library Media Specialist				
3	Clancy, Kevin	Bus Driver	R. Ferri	District	1/11/16 through the last day of school	20 hours per week at $17.50 per hour (salary to be adjusted upon contract negotiations)
4	*D'Alessandro, Jennifer	Teacher Assistant (Classroom)	New Position	Alpine Elementary School	1/4/16 through the last day of school	35 hours per week at $11.72 per hour (salary to be adjusted upon contract negotiations)
5	Mastrianni, Catherine	Bus Aide	L. Delaney	District	1/4/16 through the last day of school	17.5 hours per week at $12.75 per hour (salary to be adjusted upon contract negotiations)

RESOLUTION NO. PP 120-16 NEW SUBSTITUTE STAFF

RESOLVED that the Board of Education approves the following list of Substitute Teachers, Substitute Aides, Substitute Nurse and Substitute Custodian for the 2015-2016 school year:

New Substitute Teachers

Ackley, George	Substitute Certificate expires 1/2/20
Connor, Ashley	Substitute Certificate expires 1/2/21
Meyer, Keith	Substitute Certificate expires 1/2/20
Pentimone, Nicholas	Provisional Cert Teacher of Health & Physical Ed
Wermert, Victoria	Substitute Certificate expires 1/2/21
Young, Melissa	Elementary School Teacher K-5

New Substitute Aide

Connor, Ashley	Wermert, Victoria

New Substitute Nurse

Rogers, Lynn	Substitute Nurse Certificate expires 7/1/20

New Substitute Custodian

Rocco, Joseph IV	

RESOLUTION NO. PP 121-16 CO-CURRICULAR ADVISOR REASSIGNMENTS

RESOLVED that the Board of Education approves the following Co-Curricular Reassignments:

Name	From	To
Debbie Gianuzzi – High School	Blues, Inc. Cluster A - $4,839 (No change in longevity.)	Jazz Band Lab Cluster B - $3,228 (No change in longevity.)
Andrew Lopez – High School	Jazz Band Lab Cluster B - $3,228 (No change in longevity.)	Blues, Inc. Cluster A $4,839 (No change in longevity.)

Name	Position	Replaces	Cluster/Rate
Nowicki, Allison	Spring Track Coach - Middle School	Gleason, Theresa	Coaching Level VII - $1,940

RESOLUTION NO. PP 122-16 NEW AND REVISED POLICIES AND REGULATIONS FOR SECOND READING

RESOLVED that the Board of Education adopts on second reading the following Policies and Regulations:

Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 6162	Corporate Sponsorships (New)
Policy # 6320	Purchasing Subject to Bid (Revised)
Policy # 6340	Multiple Year Contracts (Revised)
Policy # 6421	Purchases Budgeted (Revised)
Policy # 6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Revised)
Policy # 6440	Cooperative Purchasing (Revised)
Reg # 6470	Payment of Claims (Revised)
Policy # 6472	Tuition Assistance (New)
Reg # 6620	Petty Cash (Revised)

RESOLUTION NO. PP 123-16 NEW AND REVISED POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED that the Board of Education approves on first reading the following Policies and Regulations:

Policy & Reg # 1240	Evaluation of Superintendent (M) (Revised)
Policy & Reg # 3221	Evaluation of Teachers (M) (Revised)
Policy & Reg # 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy & Reg # 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)
Policy & Reg # 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
Policy # 3431.1	Family Leave (M) (Revised)
Policy # 4431.1	Family Leave (M) (Revised)
Policy # 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
Policy # 5537	Service Animals (New)

RESOLUTION NO. PP 124-16 DISTRICT TEACHER ASSISTANT/CLASSROOM AIDE EVALUATION INSTRUMENT

RESOLVED that the Board of Education approves a District Teacher Assistant/Aide Evaluation Instrument to indicate the effectiveness of district teacher assistants (see attachment).

RESOLUTION NO. PP 125-16 RESIGNATIONS

RESOLVED that the Board of Education approves the following resignations:

Name	Position	Effective Date
Andresen, Sarah	Teacher Assistant (Classroom) – High School	1-10-16 (last day)
Delaney, Linda	P/T Bus Aide	12-23-15 (last day)

Attached are the enrollment and suspension reports for the month of November 2015.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES – *Kelly McEvoy, Chair*

Committee Meeting Report December 7, 2015

CIS 56-16 Out-of-District Placements
CIS 57-16 Before/After School Program Additional Teachers - Helen Morgan School
CIS 58-16 MyK12 Intervention and Referral Services Pilot Program
CIS 59-16 Field Trips
CIS 60-16 Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS 61-16 Special Services Occupational Therapy Practicum

On motion by Mr. McKernan and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum, Instruction & Special Services Items CIS 56-16 through CIS 61-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. CIS 56-16 OUT-OF-DISTRICT PLACEMENTS

RESOLVED that the Board of Education approves the following out-of-district placements:

Student #	School	Date	Tuition	Account
000410	Reed Academy	January – June, 2016 110 days	110 days @ $495 per diem = $54,450	11-000-100-566-6-0000, NJ Private Disabled
162407	Willowglen Academy	November – June, 2016 133 days	133 days @ $408.46 per diem = $54,325.18 Aide - 133 days @ $90 per day = $11,970 Total tuition $66,295.18	11-000-100-566-6-0000, NJ Private Disabled

RESOLUTION NO. CIS 57-16 2016 BEFORE/AFTER SCHOOL PROGRAM ADDITIONAL TEACHERS - HELEN MORGAN SCHOOL

RESOLVED that the Board of Education approves the following staff members for Language Arts or Math Before/After-school programs at the Helen Morgan School to be compensated at $55/hr utilizing NCLB Title I funds, Acct No: 20-231-100-100-1-4000 upon submission of time sheets.

	Helen Morgan
1	McMahon, Terry
2	O'Neill, Jennifer
3	Rennie, Karin

RESOLUTION NO. CIS 58-16 MYK12 INTERVENTION AND REFERRAL SERVICES PILOT PROGRAM

RESOLVED that the Board of Education approves the MyK12 Intervention and Referral Services Pilot Program at no cost.

RESOLUTION NO. CIS 59-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following field trips and chaperones:

Date	***Trip***	***Funding***
Postponed to 12/11/15 - 9/28,10/23,11/20, 12/3/2015; 1/15, 2/12/2016	SHS Debate Team to Jefferson HS, Dover HS, West Morris Central HS, Kittatinny HS, Jefferson HS, Sparta HS Requested By: A. Reinstein	***Budgeted***
12/9/15	SHS Chess Varsity To: Bloomfield HS For: Chess Match Requested By: T. Murray	***Parent***
12/16/15	SHS Chess Varsity To: Mountain Lakes HS For: Chess Match Requested By: T. Murray	***Parent***
12/22/15	SHS Grades 9-12 French Classes To: Alpine Elementary School For: Holiday Caroling in French Requested By: V. Cole	***School***
1/6/16	SHS DECA/Marketing To: Ramapo College For: Regional Competition Requestor/Chaperones: S. Chiappini K. Lindsley, C. Merrill, M. Incantalupo, M. Rehm, D, Krauland, M. Molitoris, S. Hobby-Pensky, G. Carter, B. DeGasparis	***Other – School Store Acct***
1/7/16	SHS Mock Trial Team For: Mock Trial Competition To: Sussex County Courthouse, Newton Requested by: C. Sima	***School***
1/9/16	SHS Drama Club For: Forensics Competition To: Absegami HS, Galloway, NJ Requested by: V. Reed	***School***
1/11/16	SHS Science Olympiad To: New Jersey Institute of Technology For: North Jersey Regional Science Olympiad Competition Requestor/Chaperone: M. Meola, R. Brown	***School***
1/20/16	SHS Chess Varsity To: West Morris HS, Chester, NJ For: Chess Match Requested By: T. Murray	***Parent***
2/17/16	SHS Chess Varsity To: West Orange HS For: Chess Match Requested By: T. Murray	***Parent***
3/16/16	SHS Chess Varsity To: Pope John HS, Sparta For: Chess Match Requested By: T. Murray	***Parent***

5/27/16	SMS Grades 7 & 8 Instrumental Music To: High Note Music Festival, Allentown, PA Requestor/Chaperones: C. Arnold, N. Chamberlain, A. Santora	***Parent***

RESOLUTION NO. CIS 60-16 WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

RESOLVED that the Board of Education approve the resolution as follows, (Attached):

WHEREAS, district employees and members of the Board of Education are attending conferences, conventions, staff training, seminars, or workshops; and **WHEREAS**, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and **WHEREAS**, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and **WHEREAS**, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of Treasury in NJOMB circular letter; **BE IT RESOLVED**, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions; **BE IT RESOLVED**, that the expenses are justified and therefore reimbursable.

RESOLUTION NO. CIS 61-16 SPECIAL SERVICES OCCUPATIONAL THERAPY PRACTICUM

RESOLVED that the Board of Education approves the practicum internship with J&B Therapy for the following student in Seton Hall University's MS in Occupational Therapy Professional Program. The student is required to complete this second Level II fieldwork placement, scheduled to begin on January 11, 2016 and continue for 12 weeks until April 8, 2016. This is not a paid practicum.

#	Name	Dates of Practicum
1	Wood, Lydia	Jan 11, 2016 – Apr 8, 2016

FINANCE – *Douglas McKernan, Chair*

Committee Meeting of December 8, 2015

FIN 62-16	Vendor Payments
FIN 63-16	Financial Reports/Monthly Certification for November 2015
FIN 64-16	Transfers November 2015
FIN 65-16	Donation
FIN 66-16	2014-2015 Audit and Corrective Action Plan
FIN 67-16	Nisivoccia LLP Peer Review
FIN 68-16	GovDeals Disposal of Surplus Property
FIN 69-16	Sick and Vacation Day Payment
FIN 70-16	Interfund Transfer
FIN 71-16	Interfund Transfer

On motion by Mrs. Beebe and seconded by Mrs. McEvoy and carried by the following roll call vote of the members present, the Board of Education approved Finance Items FIN 62-16 through FIN 71-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Abstain	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. FIN 62-16 VENDOR PAYMENTS

RESOLVED that the Board of Education approves the vendor payments dated November 24, 2015 through December 14, 2015, (Attached):

Fund 10	Charter School/ER FICA Share	$92,525.77
Fund 11	General Expense	3,357,445.42
Fund 12	Capital Outlay	108,174.00
Fund 20	Special Revenue	58,996.96
Fund 30	HS Capital Projects	35,413.00
Fund 40	Debt Service	0
Fund 50	Cafeteria	70,107.00
	Total:	$3,722,662.15

RESOLUTION NO. FIN 63-16 FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR NOVEMBER 2015

RESOLVED that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for November 30, 2015.

RESOLVED pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of November 30, 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10 (c)4 the Board of Education does certify that as of November 30, 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FIN 64-16 TRANSFERS NOVEMBER 2015

RESOLVED that the Board of Education approves between line item transfers as required by State rules and regulations for the period November 1, 2015 through November 30, 2015.

RESOLUTION NO. FIN 65-16 DONATION

RESOLVED that the Board of Education accepts the following donation:

Donation From	Item/Position/Purpose	Recipient	Amount/Value
Gaye and Robert Mathusek	Acoustic Guitar – Cort AF550 TF	SHS Music Department	$125

RESOLUTION NO. FIN 66-16 2014-2015 AUDIT AND CORRECTIVE ACTION PLAN

RESOLVED that the Board of Education accepts the 2014-2015 audit report and approves the Corrective Action Plan for submission to the County Superintendent of Schools, as attached.

RESOLUTION NO. FIN 67-16 NISIVOCCIA LLP PEER REVIEW

RESOLVED that the Board of Education acknowledges the peer review dated 12/11/14 for the year ended June 2014 of our district's auditing firm Nisivoccia, LLP pursuant to N.J.A.C. 6A:23A-16.2(i).

RESOLUTION NO. FIN 68-16 GOVDEALS DISPOSAL OF SURPLUS PROPERTY

RESOLVED that the Board of Education approves the agreement between the Sparta Board of Education and GovDeals for the purpose of disposal of surplus property. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract.

RESOLUTION NO. FIN 69-16 SICK AND VACATION DAY PAYMENT

RESOLVED that the Board of Education approves the following contractual sick day and vacation day payments to be adjusted if any days are utilized through their term dates.

Name	Term Date	Sick Days	Total Payment
Desciscio, Carol	12/31/15	160	$ 15,000.00
		Vacation Days	**Total Payment**
		23	$ 4,837.13

RESOLUTION NO. FIN 70-16 INTERFUND TRANSFER

RESOLVED that the Board of Education approves $70,000 to be transferred from General Fund – *Transfer to Capital Projects* (12-000-400-932-1-0000) to Capital Projects Fund (30-000-400-450-8-0940) for the purpose of funding the budgeted project for Mohawk Avenue Water Main.

RESOLUTION NO. FIN 71-16 INTERFUND TRANSFER

RESOLVED that the Board of Education approves $38,174 to be transferred from General Fund – *Transfer to Capital Projects* (12-000-400-932-1-0000) to Capital Projects Fund for the purpose of funding Mohawk Avenue Water Main project (account 30-000-400-450-8-0940; $29,421) and Professional Services – Architect/Engineering (account 30-000-400-390-8-0000; $8,753).

OPERATIONS – *Kylen Anderson, Chair*

Committee Meeting of December 8, 2015

OPS 31-16 Disposals

On motion by Mr. Surdoval and seconded by Mr. McKernan and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Item OPS 31-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. McEvoy	Absent	Mr. Muth	Yes	Mr. Surdoval
Yes	Mrs. Yeomans	Yes	Mr. McKernan	Yes	Mrs. Scott

RESOLUTION NO. OPS 31-16 DISPOSALS

RESOLVED that the Board of Education approves the disposal of the following items:

School	Description	Quantity	Tag/Serial/ISBN #
SMS	Glencoe Civics Today – Citizenship, Economics and You Copyright 2008	200	ISBN #978-0-07-874631-4
SMS	Prentice Hall – The American Nation Copyright 2005	200	ISBN #0-13-181715-9

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

1. Board Training: Facilitated by NJSBA Field Representative Al Annunziata
   a. Board Training
      - Board Ethics – February 22, 2016

NEW BUSINESS: None

None

PUBLIC PARTICIPATION #2:

No public participation.

FOR THE GOOD OF THE ORDER:

Mrs. Beebe praised the High School Staff regarding recent events.

Mrs. McEvoy commented that the High School Soccer Banquet was well done.

Mr. McKernan stated the German Club is looking to raise funds. The SEF donated funds to the Middle School for Electrical Instruments.

Mrs. Anderson commented on the Wind Ensemble Concept and was very impressed with the skill level.

Mr. Surdoval stated he will be attending the Helen Morgan Holiday Concert event.

MOTION TO ENTER CLOSED SESSION (if required): Not required

A motion was presented by Mrs. Yeomans, and seconded by Mrs. Beebe, to adjourn the meeting at 8:37 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JANUARY 4, 2016
ANNUAL REORGANIZATION MINUTES – 7:30 p.m.
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By Board Secretary Barbara Decker @ 7:30

MEETING NOTICE ANNOUNCEMENT: Read by Board Secretary Barbara Decker
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on January 6, 2015 to the New Jersey Herald and the Township Clerk and May 5, 2015 to The Sparta Independent specifying the date, time, and place of this meeting.

PLEDGE OF ALLEGIANCE: Led by Board Secretary Barbara Decker

RESULTS OF THE NOVEMBER 3, 2015 ANNUAL BOARD ELECTION:

CANDIDATES FOR 3 YEAR TERM	**VOTES**
Linda Curcio	1,499
Karen Scott	1,534
Jack Surdoval	1,392
Carey Anne Gluck-Bomensatt	588

WRITE-IN VOTES: There were 39 write-in votes.

INDUCTION AND ADMINISTRATION OF OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS:

Linda Curcio
Karen Scott
Jack Surdoval

ROLL CALL:
Mrs. Kylen Anderson
Mrs. Brenda Beebe
Mrs. Melva Cummings
Mrs. Linda Curcio
Mrs. Kelly McEvoy
Mr. Douglas McKernan
Mr. Todd Muth
Mrs. Karen Scott
Mr. Jack Surdoval

Mrs. Barbara Decker
Dr. Daniel Johnson
Mr. Dennis Tobin

ABSENT:
None

Kelly McEvoy	Term Expires 2016
Brenda Beebe	Term Expires 2016
James Todd Muth	Term Expires 2016
Kylen Anderson	Term Expires 2017
Melva Cummings	Term Expires 2017
Douglas McKernan	Term Expires 2017
Linda Curcio	Term Expires 2018
Karen Scott	Term Expires 2018
Jack Surdoval	Term Expires 2018

REVIEW OF VOTING PROCEDURES

ELECTION OF BOARD PRESIDENT:

NOMINEE:	**NOMINATED BY:**
Karen Scott	Melva Cummings

A. Close nominations for President of the Board.
B. Discussion
C. Roll call vote to elect the President of the Board.

Mrs. Anderson	Yes
Mrs. Beebe	Yes
Mrs. Cummings	Yes
Mrs. Curcio	Yes
Mrs. McEvoy	Yes
Mr. McKernan	Yes
Mr. Muth	Yes
Mrs. Scott	Yes
Mr. Surdoval	Yes

President of Board is: Karen Scott

MEETING IS TURNED OVER TO THE PRESIDENT OF THE BOARD: Karen Scott

ELECTION OF BOARD VICE PRESIDENT:

NOMINEE:	**NOMINATED BY:**
Kelly McEvoy	Douglas McKernan

A. Close nominations for Vice President of the Board.
B. Discussion
C. Roll call vote to elect the Vice President of the Board.

Mrs. Anderson	Yes
Mrs. Beebe	Yes
Mrs. Cummings	Yes
Mrs. Curcio	Yes
Mrs. McEvoy	Yes
Mr. McKernan	Yes
Mr. Muth	Yes
Mrs. Scott	Yes
Mr. Surdoval	Yes

Vice President of Board is: Kelly McEvoy

BOARD COMMITTEES: Pursuant to Board Bylaw 0155, the following Board Committees are pending appointment by the Board President.

SPARTA BOARD OF EDUCATION
2016 BOARD COMMITTEES – BYLAW #0155

CURRICULUM
_____**, Chair**
_____
_____

OPERATIONS
_____**, Chair**
_____
_____

PERSONNEL
_____**, Chair**
_____
_____

FINANCE
_____**, Chair**
_____
_____

SPECIAL COMMITTEES/ AD HOC ASSIGNMENTS

TOWNSHIP
Board President

NEGOTIATIONS
_____, Chair
_____
_____

BOE/LEGISLATORS
Board President
Board Vice President

OUTSIDE FACILITIES
_____, Chair
_____
_____

DELEGATE ASSIGNMENTS:

TOWN COUNCIL LIAISON: _____

SPARTA EDUCATION FOUNDATION LIAISON: _____

NJ SCHOOL BOARDS DELEGATE ASSEMBLY REP: _____

SUSSEX COUNTY SCHOOL BOARDS ASSOC REP: _____

SUSSEX COUNTY ED SERVICES COMMISSION: _____

NEW JERSEY SCHOOL BOARDS ASSOCIATION'S FIELD REP:
Al Annunziata, New Jersey School Boards Association

Mr. Tobin suggested that Committee meetings for January should be held the third week. Finance will be held twice this month January 12th and January 19th and Personnel and Curriculum to meet either January 19th or 20th.

RE 01-16 Robert's Rules Of Order
RE 02-16 Code Of Ethics
RE 03-16 Monthly Regular Meeting Schedule
RE 04-16 Appointment of Officers

On a motion by Mrs. McEvoy and seconded by Mrs. Beebe and unanimously carried by roll call vote of the members present, the Board of Education approved Reorganization Items RE 01-16 through RE 04-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mrs. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. RE 01-16 ROBERT'S RULES OF ORDER

RESOLVED that the Board of Education adopts Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoints the Board Secretary and Board Attorney to act as the parliamentarians.

RESOLUTION NO. RE 02-16 CODE OF ETHICS

RESOLVED that the Board of Education adopts the Code of Ethics for School Board pursuant to School Ethics Act, Chapter 178, Public Law 2001, 18A:12-24.1:

CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A school Board Member shall abide by the following Code of Ethics for School Board Members:

a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
h. I will vote to appoint the best qualified personnel available after consideration of the recommendations of the chief administrative officer.
I. I will support and protect school personnel in proper performance of their duties.
j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

RESOLUTION NO. RE 03-16 MONTHLY REGULAR MEETING SCHEDULE

RESOLVED that the Board of Education, pursuant to Chapter 231, Open Public Meetings Act, does hereby proclaim the public meetings of the Board of Education will be held as indicated below.
Be It Further Resolved that the purpose of the Meetings shall be normal conduct of business, any required action of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent of Schools, or Business Administrator/Board Secretary.
Be It Further Resolved that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made.

SPARTA BOARD OF EDUCATION
COUNTY OF SUSSEX
STATE OF NEW JERSEY

PROPOSED MEETING CALENDAR FOR 2016

The Public Meetings of the Sparta Board of Education will be held at 7:30 pm as noted below. All meetings will be held at the Mohawk Avenue School Auditorium, 18 Mohawk Avenue, Sparta, NJ, unless otherwise noted. Formal Board action may be taken at any public meeting:

REGULAR MONTHLY MEETINGS
Monday, January 25, 2016
Monday, February 22, 2016
Monday, March 14, 2016
Monday, April 25, 2016 - Tentative Public Hearing 2016-2017 Budget
Monday, May 23, 2016
Monday, June 27, 2016
Monday, July 25, 2016 (SHS Media Center)
Monday, August 22, 2016 (SHS Media Center)
Monday, September 26, 2016
Monday, October 24, 2016
Monday, November 21, 2016
Monday, December 19, 2016
Wednesday, January 4, 2017 Tentative Re-Organization

RESOLUTION NO. RE 04-16 APPOINTMENT OF OFFICERS

THE FOLLOWING MOTIONS ARE MADE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS:

A. **BOARD SECRETARY – BARBARA A. DECKER: RESOLVED** that the Board of Education appoints Barbara A. Decker as Secretary to the Board of Education through June 30, 2016.

B. **ASSISTANT BUSINESS ADMINISTRATOR: RESOLVED** that the Board of Education authorizes the Assistant Business Administrator to act as the Business Administrator/Board Secretary when appropriate.

C. **ACTING BOARD SECRETARY: RESOLVED** that the Board of Education authorize the Board President or designee to act as Board Secretary when appropriate.

D. **TREASURER OF SCHOOL MONIES - KERRY KEANE: RESOLVED** that the Board of Education appoint Kerry Keane as Treasurer of School Monies through June 30, 2016.

PUBLIC PARTICIPATION #1: Opened at 7:46 pm

1. Carey Anne Bomensatt asked about the Policy on students sent home with a fever and their attendance not excused the following day. Mr. Tobin stated the attendance Policy & Code will be reviewed. She spoke about transparency at Board meetings and that they should be recorded. She also stated her concern with Board members missing meetings. Mrs. Scott will review the Policy with Mr. Tobin and stated a concern with Board members missing Committee Meetings as well. Mrs. Bomensatt mentioned a parent voiced a concern at the October Board meeting about her daughter's injury and that the comments were not reflected in the Minutes. She was informed the Board listens to parents' concerns and that they will not act upon second hand comments.

2. Gil Gibbs congratulated the newly elected members of the Board.

CURRICULUM, INSTRUCTION & SPECIAL SERVICES

CIS 62-16 SCESC Contract for Private School Equitable IDEA Services 2015-2016
CIS 63-16 Field Trips

On a motion by Mrs. Cummings and seconded by Mrs. McEvoy and unanimously carried by roll call vote of the members present, the Board of Education approved Curriculum Items CIS 62-16 & CIS 63-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mrs. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. CIS 62-16 SCESC CONTRACT FOR PRIVATE SCHOOL EQUITABLE IDEA SERVICES 2015-2016

RESOLVED that the Board of Education approves the contract between the Sussex County Educational Services Commission and the Sparta Board of Education for Private School Equitable IDEA Services for the 2015-2016 school year.

RESOLUTION NO. CIS 63-16 FIELD TRIPS

RESOLVED that the Board of Education approves the following funded field trip(s) and Chaperone(s):

Date	*School*	*Trip Destination/Purpose*	*Requestor(s)/Chaperone(s)*	*Funding*
1/22-23/16	SHS Winter Track	Penn State University, University Park, PA/ Invitational HS Meet	R. Heckman	Parent/School

OPERATIONS

OPS 32-16 2016 NJQSAC Equivalent Application
OPS 33-16 Pitney Bowes 5 Year Lease Agreement

On a motion by Mr. Surdoval and seconded by Mr. McKernan and unanimously carried by roll call vote of the members present, the Board of Education approved Operations Items OPS 32-16 & OPS 33-16.

Yes	Mrs. Anderson	Yes	Mrs. Beebe	Yes	Mrs. Cummings
Yes	Mrs. Curcio	Yes	Mrs. McKernan	Yes	Mr. Muth
Yes	Mr. Surdoval	Yes	Mrs. McEvoy	Yes	Mrs. Scott

RESOLUTION NO. OPS 32-16 2016 NJQSAC EQUIVALENT APPLICATION

RESOLVED that the Board of Education approves the 2016 NJQSAC Equivalent Application, as attached.

RESOLUTION NO. OPS 33-16 PITNEY BOWES 5 YEAR LEASE AGREEMENT

RESOLVED that the Board of Education approves the agreement between Pitney Bowes and the Sparta Board of Education for a 5 year lease of a Connect 2000 series mail machine commencing January 1, 2016 through December 31, 2020 for a total cost of $23,001.

PUBLIC PARTICIPATION #2: Opened at 8:01pm

None

A motion was presented by Mrs. Beebe, and seconded by Mrs. McEvoy, to adjourn the meeting at 8:03 pm and unanimously approved in a voice vote of all members present.

Signature on File
Barbara A. Decker
Business Administrator/Board Secretary

MINUTES

Sparta Board of Education
Operations Committee Meeting
Thursday, July 16, 2015, 4:30 pm

Dennis Tobin, Superintendent
Barbara Decker, BA/Board Secretary
Kristine Demay, Assistant Business Administrator
Karen Scott, Board President
Doug McKernan, Board Member

This meeting was combined with Finance Committee Meeting

BUILDINGS AND GROUNDS

1. Solar Update:
Superintendent provided update to solar project

2. MAS – Water Main Replacement:
Work to begin soon – contractor and architect visited site last week

3. SHS - Track Project :
Waiting for punch list from architect to finish up project

4. SHS - Wallkill River Watershed Management Group:
Meeting date changed - Nathaniel Sajdak to attend future meeting

5. SHS and SMS Graduation Follow Up:
Ceremonies went well from an operations stand point –

6. HM - Eagle Scout Project:
Expecting a project update from Eagle Scout Peter Vallario – to be discussed at next meeting

7. Rod Grants/Security Projects :
a. Card Access and Security Cameras – No update at this time.
b. Security Buttons – No update at this time.

8. **SMS – Sewer Pump Controls**
Will provide update at August meeting after Chris Swank meets with contractor

9. **LRFP – (Long Range Facilities Plan)**
No update at this time.

10. **Bus Yard Parking Lot - Line Painting**
Repainting of the parking space lines were completed approximate cost $1,500

11. **Update on Year End Purchases**:

1. ALP – kindergarten lighting
Replacement lighting being completed by maintenance staff – approximate cost $8,000 to be completed before start of school

2. SHS - outdoor visitor bleacher
   Work being completed by maintenance staff – visitor side bleachers being upgraded moving towards safety compliance

3. HM - playground mulch - $2,787.00 –
   Certified playground mulch has been delivered and our grounds staff will distribute mulch to the two playground areas

4. MAS - gym wall pads
   Contractor has ordered pads with anticipated installation for mid-August – approximate cost $11,400

5. HM - card access / keypads for music portable –
   ProMedia will be completing this project in late August – should be complete for September start of school – approximate cost $10,000

6. Bus yard lighting
   $16,200 quote – installation date not scheduled

7. ALP - walk-in freezer
   To be completed by maintenance staff in August approximate cost $10,000

COMMUNITY RELATIONS:

1. Ad Hoc Board Committee – Revisit in August – anticipate forming a committee in near future and appointing committee members to explore funding and partnership options

This meeting ended approximately 4:45 pm and the Finance Committee meeting began

OPERATIONS COMMITTEE MEETING SCHEDULE 2015 - Tuesdays at 5:00 pm

August 11 September 15 October 13 November 10 December 8

OPERATIONS MINUTES
Tuesday, September 15, 2015
Start time: 5:06 pm

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Chris Swank

Committee Members:
Kylen Anderson, Chair (ABSENT)
Doug McKernan
Karen Scott, President
Kim Yeomans (ABSENT)

1. Mr. Swank provided updates on various projects:
   - ***MAS Water Main Replacement*** – Waiting for final inspection from Township Officials – pay apps 1 and 2 will be on September 28th bills list
   - ***MAS Room 21 Window AC*** – Complete – electrical inspection passed
   - ***SHS Track*** – Punch list items still open Mr. Swank will contact Mr. Gianforcaro
     - **Resolution for tree trimming around track will appear on September 28th agenda - Midhurst Tree Care $3,150.**
   - ***SHS Bleachers*** –
     - Phase 1 - Upgrade to floor boards and seat boards complete
     - Phase 2 - Closing up openings on the railings (in house) to be completed – material on order
   - ***SHS*** discussed possible enhancements to security system
   - ***SHS Parking Lot Light Pole*** – Insurance claim
     - Foundation & electrical work complete
     - New pole to arrive this week
   - ***HM Under Floor Heat Pipe Leak*** – repairs complete (in house)
   - ***HM New Access Card Reader/Keypads***
     - Promedia to be on site 9.17.2015 – 2 day project
     - Discussed with principal – not expected to interrupt school day
   - ***HM Rooms 22 and 23 AC Units*** – Complete – electrical inspection passed
   - ***HM Playground***
     - 100 yards mulch on order
   - ***Alpine Walk In Freezer*** – New walk in box delivered
     - Waiting for Sparta Township to issue permits
     - In house installation expected to be completed Friday, 9.25.2015 and Saturday, 9.26.2015
   - ***Alpine Room 16 AC -*** Complete – electric passed inspection
   - ***Alpine Sewer Plant Valve Actuator Replacement and Calibration*** – Received 2 quotes
     - Fred Devons Construction $4,600
     - Rapid Pump $5,885
     - **Resolution for repair will appear on September 28th agenda – Fred Devons Construction $4,600**
   - ***SMS Sewer Pump Controls –*** Received 2 quotes
     - The quotes were not compatible. Mr. Swank has requested a revised quote from one of the contractors so comparison can be made

- ***SMS – RTU-6 – Main Office Reheat BMS Controller***
    - Replaced today, 9.15.2015 – system operating normally
- ***Playground Mulch –*** Deliveries were made and mulch was spread by Grounds Department personnel

2. **Ad Hoc Committee**
    - September 9th - Mr. Tobin, Dr. Johnson, Mr. Shea, Mr. Swank, Mrs. Decker, and Mrs. Ferraro met with Mr. Gianforcaro, district architect, to begin preliminary discussions on purpose/goal of committee

Additional Discussion Items:

- **Transportation**
    - Parent letter sent to Mrs. Scott regarding joint custody and the request for two bus stops
    - Various to and from transportation topics relating to the start of school
- **Policies**
    - Policy 5535 – Passive Breath Alcohol Sensor Device
    - Policy 8550 – Outstanding Food Service Charges
        - First reading to appear on September 28th agenda
- Background checks on PTO/PTA members – community member voiced concern – no action taken at this time

Meeting adjourned at 6:02 pm

Next meeting: Tuesday, October 13th at 5pm

OPERATIONS MINUTES
Tuesday, August 18, 2015
Start time: 5:03 pm

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Chris Swank

Committee Members:
Kylen Anderson, Chair
Doug McKernan
Karen Scott, President
Kim Yeomans (ABSENT)

1. Mr. Swank provided updates on various projects:
   - ***MAS Water Main Replacement*** – Connection between building and town water main complete; primary contractor expected to be complete on or about 8.24.2015
   - ***MAS Gym Wall Pads*** – complete (JJ Flooring)
   - ***MAS Room 21 Window AC*** – Electrical work complete – air conditioning unit on order (in house)
   - ***SHS Boiler Room*** – complete (Rapid Pump)
   - ***SHS Track*** – Punch list items still open; in the process of obtaining quotes regarding trimming of trees around track; unable to pave entrance area due to proximity of wetlands; exploring options for entrance gate/turnstile
   - ***SHS Bleachers*** - Upgrade to floor boards and seat boards expected to be complete on or about 8/26/2015; next phase will include closing up openings on the railings (in house)
   - ***SHS Security System*** – obtaining quotes to install security system in building; currently no security system installed
   - ***SHS Parking Lot Light Pole*** – Insurance claim – to be completed by end of August (DeLade Electric)
   - ***HM Eagle Scout Project*** – No response from scout
   - ***HM Underground Heat Pipe Leak*** – new line to be run above ceiling and tied into heaters; existing pipe in floor will be abandoned (in house)
   - ***HM New Access Card Reader/Keypads*** – to be completed by end of August (Promedia)
   - ***HM Rooms 22 and 23 AC Units*** – Complete – relocated units from Rooms 5 and 6 to 22 and 23 (in house)
   - ***Alpine Kindergarten Wing Lighting*** – complete (in house)
   - ***Alpine Walk In Freezer*** – anticipate delivery by end of the month plus couple of days to get it up and running
   - ***Alpine Room 16 AC -*** Electrical work complete – air conditioning unit on order (in house)
   - ***SMS Sewer Pump Controls –*** Received one quote and awaiting additional quote
   - ***Summer Cleaning Update –*** Mr. Swank has met with each building head custodian – all buildings on schedule and will be ready for start of school
   - ***Playground Mulch –*** Deliveries to be made at MAS, Alpine, and HM will make every effort to complete by start of school

2. Ad Hoc Committee
    - Resolution approved at July 27th BOE meeting to form committee – purpose to assess outdoor athletic facility needs and funding options
    - Mr. Tobin, Mr. Shea, Mr. Swank, and Mrs. Decker will schedule meeting with district architect to assess needs and report back to Committee

3. Solar Project Update
    - HS only building that will have rooftop units
    - Middle School ground mounts only
    - No cart ports
    - No elementary building rooftop units
    - Potential savings will be decreased due to change in plan
    - Anticipate resolution on August 24th agenda

4. Board and District Goals 2015.2016
    - Mr. Tobin discussed board and district goals developed at July 27th BOE meeting with assistance of Mr. Annunziata from NJ School Boards Association
    - Resolution to be placed on August 24th agenda for consideration of full board
        - 3 board goals
        - 3 district goals
    - Mr. Tobin provided hardcopy of Mr. Annunziata's memo dated 8.4.2015 to committee members to review as well as copy of 2015-2016 District Goals Action Plan and 2015-2016 Professional Development Improvement Plan – Board Goals - explaining action plan to achieve board goals will be created upon full board approval

Old Business: Mrs. Decker provided update on two prior items:

- Executive County Superintendent has approved Dual Use request at Alpine School (board approved July meeting)
- Resolution to dedicate the boys soccer field in memory of Manny Reis to be included on August 24th agenda for full board consideration

Meeting adjourned at 6 pm

OPERATIONS MEETING MINUTES
Tuesday, October 13, 2015

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Chris Swank

Committee Members:
Kylen Anderson, Chair
Doug McKernan
Kim Yeomans ***ABSENT***
Karen Scott, President

Start Time: 5:01 pm

1. Mr. Swank provided updates on various project:
   - **MAS Water Main Replacement** - back flow preventer is having an intermittent water leak, architect and contractor working to correct
   - **SHS - track - punch-list** items still open, architect is aware of situation
     - **tree trimming** - scheduled for 11-16-15, work will take 2 days
   - **SHS Tennis Coach**
     - Requested the trees near and hanging over the fence be trimmed back. Tree contractor will be on site 10-14-15 to evaluate and provide estimate
     - Requested a 120 volt outlet installed near the courts for their pitching machine, we are working on the estimate.
   - **SHS MRC – SEF Grant – Fish tank**
     - Dedicated electric circuit with generator back up is 90% complete
     - waiting for fish tank to complete work
   - **ALP - freezer replacement** - installation complete, waiting for final inspection
   - **SHS - visitor bleachers -** Phase 2 - railings - work in progress, 50% complete
   - **SHS Parking Lot Light Poles** – Insurance claims - (DeLade Electric)

Date	Location	Cost	Reimbursement
3.10.2015	HS east side of parking lot	$8,875	$7,110
9.17.2015	HS front parking lot	$9,575	$7,075

   - **HM New Access Card Reader/Keypads** – 09-11-15 – received email from Promedia requesting a start date of 09-17-15, email forwarded to Doug Layman.
   - **HM Playground** – Mulch update
   - **Alpine Sewer Plant Valve Actuator Replacement and Calibration**
     - Approved September BOE meeting - Fred Devons Construction – $4,600.00
   - **SMS Sewer Plant – New Pump Controls :**
     - Fred Devons Construction - $17,300.00 and Rapid Pump – $8,295.00 (waiting for revised quote)

- **HM Annex Wing (grade 5)**
  - Mold concerns have been reported
  - Custodial/Maintenance staff addressing concerns
- **HS Rodent Concern**
  - Custodial staff addressing and monitoring areas
  - Exterminator receipt remitted to County Office as requested
- **Bus Depot Internet Access**
  - Needed for grounds men plus computer (tech can provide used computer)
  - Telephone Line installation cost $46 + $32.41/month for phone service
  - DSL 10 Mgs $90/month for 1 year OR $80/month for 2 year agreement with $99 equipment purchase and installation fee (CenturyLink)

NO ACTION REQUIRED – INFORMATIONAL ONLY

2. Manny Reis Memorial was discussed with a dedication ceremony date set for Fall 2016
3. Sparta Independent column
   - focal point to achieve at least monthly coverage
   - Mr. Tobin anticipates telephone conference with Jean next week
4. 2015.16 Nursing Services Plan
   - 5 year plan - required
     - ***Full board consideration 10.26.2015 Agenda***
5. School Security
   - State Police forming committee to insure consistency with emergency operations plans with all school district in county
   - Sparta's 2016.17 EOP will likely follow county plan
6. Technology – Promedia – ProTecht Block Hour Agreement
   - 40 hours on site support – 1 year $6,800
     - ***Full board consideration 10.26.2015 Agenda***
7. Athletic Insurance – September 1, 2015 – September 1, 2016
   - Zurich American Insurance Company through Bollinger Specialty Group $32,160
     - ***Full board consideration 10.26.2015 Agenda***
8. Transportation
   - Contract awarded June 22, 2015 – language to be **amended** per ESC
     - "opened bids" rather than "accepted/approved bids"
     - ***Full board consideration 10.26.2015 Agenda***
   - Portable Snow Scraper System – budgeted purchase
     - Cost $26,100 – budgeted $35K
     - Vendor – Quintin Machinery, Lancaster, PA
     - ***Full board consideration 10.26.2015 Agenda***
9. Sparta Middle School
   - 12 additional wireless antennas w/5 year license agreement - $15,500
   - Necessary for PARCC testing – CDW-G vendor (MRESC co=op)
   - Technology budget for network/server replacements along with switches $35K

- ***Full board consideration 10.26.2015 Agenda***

10. QSAC
    - Statement of Assurance
        - ***Full board consideration 10.26.2015 Agenda***

Ad Hoc Committee – No updates

New Business:

Gov Deals – web site to sell board approved items deemed obsolete
Opportunity to dispose of items and earn money

Old Business:

ECS – Received approval letter regarding Superintendent Merit Goals for 2015.16
Solar Project – County is organizing preconstruction meeting – no date set yet

Next Meeting: Tuesday, November 17th 5 pm

End time 6:05 pm

OPERATIONS MEETING MINUTES
Tuesday, November 17, 2015

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Chris Swank

Committee Members:
Kylen Anderson, Chair
Doug McKernan Departed at 5:41 pm
Kim Yeomans
Karen Scott, President

The meeting began at 5 pm
Members not present:
Kim Yeomans
Karen Scott
Kristine Demay

1. **Building and Grounds Updates:**
   - **Mohawk Avenue Water Main Project** - $10K allowance - Change Order
     - Change order #1 - Install air gap, ejector pump and pipe to sump pump in boiler room
     - $5,525 to come out of allowance of $10K – contractor Iron Mountain Mechanical, LLC
       - Alleviate future backflow issues
       - ***Operations Committee supports recommending to full board for approval***
   - **ALP - Freezer Replacement** - Final inspection scheduled for 11-13-15
   - **ALP – Sewer Plant Valve and Actuator** – Work in progress – Fred Devens Construction Co
   - **SHS - Track - Punch-List**
     - Continue to follow up so this project can be closed. Mr. Swank and Mr. Gianforcaro have reached out tocontractor, Mr. Narozanick, voicing our concerns
   - **SHS - Front Parking Lot - Light Pole**
     - Work scheduled to be complete by 12-01-15 – Delade Electric
   - **SHS - Tennis Court** – Tennis coach request:
     - Tree trimming - $875.00 – Midhurst Tree Care
     - 120 volt power outlet - $700.00 – in-house electrician
   - **SHS - MRC - Fish Tank** - SEF Grant – Now complete
     - Fish tank installation complete
     - Electrical work completed and passed final inspection
   - **SMS – Sewer Pump Controls** – Rescind Resolution approved on October agenda
     - Obtaining additional quote for comparison
   - **Bus Parking Lot Lighting**
     - Scheduled to be complete by 12-01-15 – Delade Electric
   - **Veteran's Field** – Eagle Scout Project – Elijah Cook
     - Constructed road sign for the entrance to Veteran's Field - working with Sparta DPW to have holes dug and sign installed

- **HM Room 31 and 32 Restrooms** – Received two quotes for plumbing repair work due to water leak damage. Both restrooms are back to back and need to be repaired.
  - GL Group - $14,420
  - Northeastern Interiors - $16,241
    - ***Operations Committee supports recommending to full board for vote***

2. Sparta Independent – School column
   - At the recommendation of the Operations Committee and Administration, half page ad space will be purchased January – June 2016 in the Sparta Independent on a trial basis to allow the district to the opportunity to reach a broader base of the community and provide updates on school district at a cost of $685/month

1. 2015-16 BOE Goals Action Plan draft was discussed and Committee members had the opportunity to provide input

3. Athletic Fields Meeting
   - The Superintendent, BA, and Supervisor of Buildings and Grounds met with Mr. Gianforcaro for the second time on 11.11.15 to review district field needs. The Committee will schedule Mr. Gianforcaro to attend December committee meeting to further discuss options

4. Bus evacuations were scheduled to take place November 17 – 20th

5. The following obsolete Items will appear on the November agenda for disposal:
   - Sparta Middle School textbooks – more than 10 years old
   - Sparta High School
     i. 20" Industrial Planer
     ii. Rockwell sander
     iii. Vending machine (damaged)
     iv. 8 – Tube television sets
     v. 4 – VCRs

Ad Hoc Committee: Operations Committee will begin to assemble list of potential committee members with the hope of first meeting soon after the New Year.

New Business: NA

Old Business:

- Solar Project Update – Preconstruction meeting took place at SHS on 11.2.2015 to discuss logistics regarding timing, staging area, parking space, delivery areas

etc for upcoming solar project. District administrator, county officials, and Vanguard representatives all in attendance

- Operations Committee recommends approving quote from Gudenkauf Electric, LLC to install 12 electric receptacles with dedicated circuits at the Helen Morgan Elementary School for the purpose of placing dehumidifiers in Rooms 27 – 38 at a cost not to exceed $6,508

Meeting adjourned 5:50 pm

Next meeting: Tuesday, December 8th 5 pm

OPERATIONS MEETING MINUTES
Tuesday, December 8, 2015

Administrators:
Dennis Tobin
Barbara Decker
Kristine Demay
Chris Swank

Committee Members:
Kylen Anderson, Chair
Doug McKernan
Kim Yeomans ***ABSENT***
Karen Scott, President

Also present – Mr. Anthony Gianforcaro, Gianforcaro Architects Engineers

Start time: 5:05 pm

1. **Gianforcaro Architecture –**
   - Mr. Anthony Gianforcaro discussed the possibility of constructing a new multi-purpose athletic field which included rough draft drawings of the field design

2. **Mr. Swank provided updates on various ongoing projects:**
   - **Mohawk Avenue Water Main Project** – contractor will be providing start date
   - **ALP - Freezer Replacement** – Complete- passed final inspection
   - **ALP – Sewer Plant Valve and Actuator** – Complete – in house staff completed wiring for contractor a total cost of $434 in labor
   - **SHS Track – tree trimming** – Complete
   - **SHS** – Electric Phase Monitoring (Eaton) – project walk thru was completed and contractor can be paid
   - **Veteran's Field** – Eagle Scout Project – Complete – sign has been installed
   - **HM Room 31 and 32 Restrooms** – Work in progress (GL Group)
   - **Bus Yard Lighting** – In the process of obtaining necessary permits

3. **Solar Project Update – SHS**
   - Mr. Tobin provided update on the solar project informing the Committee of the existing blisters on the high school roof and that presently there are not any known leaks. The concern being that high traffic on the roof, equipment, panels and installation process could compromise the blisters and potentially result in leaks. After a phone conference with Vanguard Energy Partners, LLC, the representatives from Vanguard stated they would contact county officials to provide update on the roof condition. Based on the latest status report we received from Vanguard on 12.4.2015, they will coordinate a pre-inspection with Tremco, roof warranty holder, to determine the cost of the required repairs.

4. **Sparta Independent**
    - The column will run the 2nd Thursday of each month beginning January 2016 through June 2016. At that time, the administration and committee will weigh the benefits to determine if the column should continue.

5. **Obsolete Items**:
    - Sparta Middle School has requested to discard to sets of old textbooks
    - Resolution will appear on December agenda to become a member of GovDeals.com

Ad Hoc Committee -

- Discussions regarding committee members and a steering committee took place. Mr. Tobin and Mrs. Anderson will continue exploring options and provide update at January meeting.

New Business:

- Mr. Tobin spoke with administrators about improving the communication process when a tragic event/loss occurs in an employee of the district's life. At this point, there is not a standard procedure in place to inform district personnel and the Board of these types of events.
- Mr. Tobin and Dr. Johnson are preparing standardized responses to inquiries that board members receive from parents or community members so that all responses are the same. The responses will be shared with board members and include a thank you for the inquiry and inform the writer his/her inquire will be forwarded to board president and/or superintendent.

Old Business:

- Mr. McKernan asked if we could purchase "NO SKATEBOARDING" signs to place at Mohawk Avenue School. The parking lot is often used by youth to skateboard. Mr. Swank will obtain pricing for the signs.

Meeting adjourned: 5:55 pm

Next meeting: Tuesday, January 12th 5 pm

PERSONNEL COMMITTEE
MINUTES
April 11, 2016
4:30 P.M.

In Attendance: Dennis Tobin, Melva Cummings, Karen Scott, Doug Mc Kernan and Daniel Johnson

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Appointment of Building and Grounds Supervisor
   - Tappen, Christopher, Supervisor of Buildings and Grounds (Pending Certification), District, Eff. 5/26/16 or upon release of contract through 6/30/16, $92,500 pro-rated

2. Tenure Recommendation

Central Office

- Dougherty, Lisa

3. Non-renewals - **The non-renewal list was reviewed by the committee and the following staff were not renewed for budgetary reasons or performance.**

Alpine Elementary School

- Brusberg, Susan, Pre-K Teacher
- Griffin, Kerianne, Resource Room Teacher

Mohawk Avenue School

- Russo, Angelica, Guidance Counselor

Helen Morgan School

- Badaan, Courtney. Elementary Teacher
- Martinka, Matthew, Elementary Teacher

Sparta Middle School

- Carter, Karen, Special Education Teacher
- Cremona, Joseph, Science Teacher
- Diane Peterson, Part time MRC Secretary

Sparta High School

- D'Antuono, Christine, Special Education Teacher
- Lami, Christine, Social Studies Teacher
- Svendsen, Laura, Guidance Counselor

Special Services

- Zurlo, Gloria, Teacher of Students with Disabilities

Central Office

- Dobroskok, Rosemarie, HR Assistant/Substitute Coordinator - Reduction in force due to budget

Administrators

- Lagos, Virginia, Supervisor, Reduction in force

Custodial Staff

- Pedersen, Christian, Maintenance from full time to part time due to budget

4. Renewal of Staff Members 2016-2017
   - Mohawk Avenue School
   - Alpine School
   - Helen Morgan School
   - Middle School
   - High School
   - Special Services
   - Central Office, IT staff and Security Monitors (annual renewal, salary statements and proposed salary increases for non-union personnel)

5. Reappointments:
   - Vovchansky, Eugene, Substitute Mail Courier at $12.50 per hour, Eff. 7/1/16-6/30/17
   - Kontometros, Tryfon, Substitute Mail Courier at $12.50 per hour, Eff. 7/1/16-6/30/17
   - Custodial/Maintenance Staff
   - Transportation Staff
   -
6. Resignations - **The personnel committee approves with regret the following resignations.**

   - Arnold, Christian, Music Teacher, Middle School, Eff. 7/1/16, last day 6/30/16. Retiring after serving the district for 30 years
   - Blahut, Brigitte, German Teacher, High School, Eff. 7/1/16 last day 6/30/16
   - Carter, Samantha, Teacher Assistant (Classroom), High School, Eff. Last day of school
   - Erbs, Jeffrey, Custodian, High School, Eff. 3/31/16 (last day)
   - Underwood, Melinda, Physical Ed. Teacher, Helen Morgan School, Eff. 6/30/16 last day
   - Zielgleman, Deborah, Family and Consumer Science Teacher, Middle School, Eff6/30/16, retiring after 27 years

7. Leave of Absence:
   - Morris, Kerianne, Special Ed. Teacher, Alpine Elem. School, extended through 5/6/16. She will return on 5/9/16
   -

8. Appointments:

- Bakker, Michelle, Teacher Assistant (Classroom), (replaces A. Risoli), Middle School. Eff. 4/26/16 through the last day of school. 35 hrs. per week at $11.72 per hour (salary to be adjusted upon contract negotiations)
- Calandrillo, Patricia, Leave of Absence Replacement (K. Morris), Special Ed. Teacher, Alpine Elem. School, , BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations) extended through 5/6/16
- Calandrillo, Patricia, Leave of Absence Replacement (R. Tiseo), Special Ed. Teacher, Alpine Elem. School, , BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations, Eff. 5/9/16 through the end of the school year
- Substitutes

9. Teacher Assistant to Receive differential Pay
   - Zettel, Gloria, 4 hrs. per week, eff. 3/2/16 through April 11, 2016

10. Transfer of Teacher Assistant (Classroom)
    - Zettel, Gloria from 35 hrs. per week at the Middle School to 35 hrs. per week at the Alpine Elem. School, Eff. 4/12/16 or when relieved of responsibilities at the Middle School
    -

11. High School Teacher Salary Increment **– Mr. Tobin reviewed with the personnel committee the recommendation to re-instate salary increment withheld from high school teacher for the 2014-2015 and the 2015-2016 school years. Mr. Tobin reviewed reasons for salary increment being withheld and how these areas of concern have been more than satisfactorily addressed by the employee.**

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

12. Alpine Teacher Assistant (Classroom) transfer to Helen Morgan School for the 2016-2017 school year

13. Summer Staff - **These positions are included in the 2016-2016 budget.**

    - 20 custodian/maintenance positions for the 2016 summer maintenance and custodial operations
    - IT Summer Staffing
      - 6 Full Time
      - 3 Part Time

14. Summer Employment - to be paid at their per diem rate - **These positions are included in the 2016-2016 budget.**
    - Knabb, Kim. High School, 10 days
    - Librizzi, Timothy, High school, 10 Days
    - Lombardo, Anthony, High School, 10 days
    - Mathesius, Jenna, Middle School, 5 days

- Valleau, Jenna, High school, 10 days

15. Approval of Theater Audio/Visual Workers

16. Job Descriptions:
- Occupational Therapist - Revised
- Behavior Specialist - New
- Transition Coordinator - New

17. Approval of Policies/Regulations

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Second Reading

Policy & Reg # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)
Policy & Reg # 7510	Use of Facilities (Revised)
Policy # 9240	Rights of Parents (Revised)
Policy # 9323	Notification of Juvenile Offender Case Disposition (Revised)
Policy # 9324	Sex Offender Registration and Notification (Revised)
Policy # 9340	Cooperation with Public Library (Revised)
Policy # 9500	Cooperation with Educational Agencies (Revised)
Policy # 9541	Student Teachers/Interns (Revised)
Policy # 9550	Educational Research Projects (Revised)
Policy # 9560	Administration of School Surveys (New)
Policy # 9700	Special Interest Groups (Revised)

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations – these policies are posted on the board portal and were reviewed by the personnel committee.

First Reading

Policy #2422	Health and Physical Education (Revised)
Policy # 2431	Athletic Competition (M) (Revised)
Reg # 2431.2	Medical Examination Prior to Participation on a School-sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy & Reg # 5111	Eligibility of Resident/Non-Resident Students (M) (Revised)
Policy & Reg # 5310	Health Services (M) (revised)
Policy & Reg # 5330.01	Administration of Medical Marijuana (M) (New)
Policy # 5460	High school Graduation (M) (Revised)
Policy # Reg # 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy # 8550	Outstanding Food Service Charges (Revised)

The personnel committee recommends that the Board approves to abolish the following policy

Abolish Policy

Policy #2425	Physical Education

18. Refusal Policy for PARCC **– Dr. Johnson reviewed with the committee the policy/process for parents/guardians to refuse their child from participating in the state required PARCC assessment.**

19. Budget 2016-2017 **– Mr. Tobin and Dr. Johnson reviewed with the personnel committee the proposed 2016-2017 budget and all committee members unanimously support the approval of the budget**

20. Solar Project Update - **Mr. Tobin reviewed with the committee an update of the proposed solar project in the Sparta School District. This review included a revised inter-local agreement and the project scope which involves solar panel ground units at Sparta Middle School.**

21. Bus Driver Incident **– Mr. Tobin reviewed with the committee the district notification of this incident and the communication process to our school community and the media.**

22. Adjusted School Calendar 2015-2016 **– Mr. Tobin discussed with the committee a revision for 2015-2016 school calendar. May 20, 2016 will be an emergency closing day rather than May 17.**

23. 2016-2017 Calendar - **Mr. Tobin discussed with the committee how he will be meeting with Executive Committee of Project Graduation to discuss an alternate site rather than the current one. This will allow for greater flexibility regarding emergency closing days during the school year.**

PERSONNEL COMMITTEE
MINUTES
March 7, 2016
4:30 P.M.

In Attendance: Dennis Tobin, Melva Cummings, and Karen Scott, Doug Mc Kernan and Daniel Johnson

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Amended Motions:
   - High School math teachers to receive overload stipends to cover for L. Kasa (amended date to begin 2/29/16-5/26/16
   - Adamietz, Sandra, Leave of Absence Replacement (M. Stauss) (Correct school – Middle School)
   - Shared Advisor position – originally approved for C. Wille

Name	Position	Salary
Tobin, Michael	Spring intramurals	$993.50
Wille, Catherine	Spring intramurals	$993.50

2. Resignation: **The committee will accept this resignation with regret and thanks Mrs. DeGasperis for her 25 years of service to our district.**
   - DeGasperis, Becky, Special Ed. Teacher, High school. Eff. 7/1/16, retiring after 25 years
   -
3. Leave of Absence:
   - Kasa, Laura, Math Teacher, High School, Eff. 2/29/16 through 5/26/16 using 12 sick days with the remainder of leave unpaid (FMLA).

4. Appointments:
   - Substitutes

5. Approval of staff to attend the Pass It Along Scholar Athlete Banquet on 4/7/16 **This banquet is where the Sparta High School student athlete will be honored.**
   - Ferraro, Janet
   - Heckman, Richard
   - Pisano, Sara
   - Shea, Patrick
   - Tobin, Dennis

6. Approval of Policies/Regulations

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Second Reading

Policy # 2468	Independent Educational Evaluations (Revised)
Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 5351	Pupil Violence Prevention and Response (New)
Policy & Reg. # 7421	Indoor Air Quality Standards (New)
Policy # 8210	School Year (Revised)
Reg. # 8310	Public Records (Revised)
Policy # 8311	Managing Electronic Email (New)
Policy # 8335	Family Educational Rights and Privacy Act (New)
Policy # 8431	Preparedness for Toxic Hazard (Revised)
Policy # 8453	HIV/AIDS (Revised)
Reg. # 8467	Weapons (M) (Revised)
Policy # 8500	Food Services (New)
Policy # 8613	Waiver of Student Transportation (New)
Policy # 8635	Student Transportation Vehicles and School Buses (New)
Reg. # 8690	Monitoring Devices on School Vehicles (New)
Policy # 8740	Bonding (Revised)
Policy # 8750	Employee Indemnification (New)
Policy # 8760	Student Accident Insurance (Revised)
Policy # 8770	School Board Insurance Group (New)
Policy # 8810	Religious Holidays (Revised)

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations – these policies are posted on the board portal and were reviewed by the personnel committee.

First Reading

Policy & Reg # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)
Policy & Reg # 7510	Use of Facilities (Revised)
Policy # 9240	Rights of Parents (Revised)
Policy # 9323	Notification of Juvenile Offender Case Disposition (Revised)
Policy # 9324	Sex Offender Registration and Notification (Revised)
Policy # 9340	Cooperation with Public Library (Revised)
Policy # 9500	Cooperation with Educational Agencies (Revised)
Policy # 9541	Student Teachers/Interns (Revised)
Policy # 9550	Educational Research Projects (Revised)
Policy # 9560	Administration of School Surveys (New)
Policy # 9700	Special Interest Groups (Revised)

7. MAS/Alpine Updates

Mr. Tobin provided an update to the committee regarding the broken steam pipe at the Mohawk Avenue School and the broken water pipe damage at the Alpine School.
Mohawk Avenue School is operating on a normal schedule.

The goal will be for the Alpine School to resume normal operation either the week of 3/21/16 or when we return from spring break.

8. Aide Evaluation Tool
   Dr. Johnson reviewed with the committee that a new classroom aide evaluation tool will be implemented to evaluate the performance of our district classroom aides.

9. 2016-2017 Proposed Budget
   The 2016-2017 proposed budget was reviewed and open for discussion and any questions or concerns.
   All committee members were supportive of the proposed budget.

Mr. Tobin reviewed the appropriate steps taken by school administrators to address all parental concerns that were stated during Public Participation at the Feb. 22, 2016 BOE Meeting.

PERSONNEL COMMITTEE
MINUTES
August 17, 2015
3:00 P.M.

In Attendance: Dennis Tobin, Karen Scott, Kylen Anderson and Melva Cummings
Absent: Todd Muth

The personnel committee recommends approval of the following agenda items:

1. Resignation:
   - Luminello, Christopher, Teacher Assistant (Classroom), High School, Eff. 7/29/15
   - Sullivan, Patricia, Teacher Assistant (Classroom), Helen Morgan School, Eff. 8/3/15

2. Appointments:
   - LeBlanc, Kathryn, English Teacher, (replaces (J. Valleau), High School, Eff. 9/1/15- 6/30/16, MA, Step 1, $59,193 (salary to be adjusted upon contract negotiations)
   - Svendsen, Laura, Guidance Counselor, (replaces (K. Flannelly), High School, Eff. 9/1/15- 6/30/16 plus 4 days per diem for summer 2015, MA, Step 3, $61,783 (salary to be adjusted upon contract negotiations)
   - Valleau, Jenna, Guidance Counselor (Pending Certification), High School, Eff. 9/1/15-6/30/16, plus 4 days per diem for Summer 2015, MA, Step 13, $88,508 (salary to be adjusted upon contract negotiations)
   - Wicker, Krista, Teacher Assistant (Cafeteria/Playground), Middle School. Eff. 9/3/15 through last day of school, (New position) 12 ½ hrs. per week @ $10.85 per hr.
   - Zanella, Jennifer, LOA-Elementary Teacher, (replaces G. Verhalen), Eff. 9/1/15-9/30/15, BA, Step $53,933 pro-rated (salary to be adjusted upon contract negotiations)
   - Substitutes

3. Correction of effective date:
   - Tafuri, Lisa, Teacher of Engineering/Technology, (replaces C. Masker), Eff. 10/1/15 (or upon release from her current contract) through 6/30/16, BA+30, Step 6, $62,268 pro-rated (salary to be adjusted upon contract negotiations) – Initial approved start date was 9/1/15. The new start date will be upon release of Ms. Tafuri's current contract within required 60 days.

4. Appointment of Summer Custodian
   - Mizerek, Dennis, Eff. 8/12/15-8/28/15 at $10.20 per hour

- Muzzo, Nicholas, Eff .8/3/15-8/28/15 at $9.50 per hour

The 2 appointments are due to unexpected resignations and required work to be done in order to open school.

5. Middle School Co-Curricular positions - Contractual

- Papa, Anthony, Intramurals – Soccer MP4, Cluster "E", $1,987
- Gilmartin, Robert, Interscholastic Cross Country , Step 7 of the Coaches' Guide

6. Approval of High School Co-Curricular Advisors – Contractual

7. Approval of Theater Audio/Visual Workers to be paid $50.00 per hour
   - Fetter, Nicole,
   - Marakovits, Matt
   - Reed, Josh
   - Rivers, Brent

   These approved individuals insure that we have knowledgeable and skilled staff operating our auditorium sound and light systems.

8. Approval of Athletic Workers and Pay Scales for 2015-2016 Athletic Season

   Please note all official/referee fees are set by the NJSIAA who we are participating paid members.

The personnel committee recommends that the Board adopt on 2nd reading the following Policy

9. POLICIES/REGULATIONS/BY LAWS:

Second reading

Policy # 1110	Organizational Chart (Revised)

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations

This is a result of a review of our 4000 Section –Support Staff

First reading

Policy # 3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
Policy # 4130	Assignment and Transfer (New)
Policy # 4152	Withholding an Increment (New)
Policy # 4159	Support Staff Member/School District Reporting Responsibilities (New)
Policy # 4161	Examination for Cause (Revised)
Policy and Reg # 4211.3	Consulting Outside the District (New)
Policy & Reg # 4233	Political Activities (Revised)
Policy # 4282	Use of Social Networking Sites (New)

Policy # 4322	Staff Member's Use of Cellular Telephones (New)
Policy # 4324	Right of Privacy – Support Staff Members (New)
Policy # 4340	Grievance (New)
Policy # 4351	Healthy Workplace Environment (New)
Policy # 4360	Support Staff Member Tenure (New)
Policy # 4381	Protection against Retaliation (New)
Policy # 4410	Compensation (New)
Policy # 4411	Placement on Guide Step (New)
Policy # 4413	Overtime Compensation (New)
Policy # 4415	Substitute Wages (New)
Policy # 4420	Benefits (New)
Policy & Reg # 4425.1	Modified Duty Early Return to Work Program-Support Staff Members (New)
Policy & Reg # 4432	Sick Leave (New)
Policy # 4435	Anticipated Disability (New)
Policy # 4436	Personal leave (New)
Policy # 4437	Military Leave (Revised)
Policy # 4438	Jury Duty (Revised)
Reg # 4230	Outside Activities (Revised)
Reg # 4352	Sexual Harassment of Support Staff Members Complaint Procedure (New)

10. BOE/District Goals 2015-2016

    Mr. Tobin reviewed with committee members the report provided by Mr. Annunziata from our July goal setting meeting along with proposed BOE/District goals. In addition to goals, a draft of proposed action plan for district goals was shared. The BOE goals action plan will be developed following board approval.

11. Confidential Personnel Staff Matter

    Mr. Tobin shared a confidential personnel matter that he will bring to the full board in Executive Session at the September BOE meeting.

PERSONNEL COMMITTEE
MINUTES
January 19, 2016
4:30 P.M.

In Attendance: Dennis Tobin, Karen Scott and Doug Mc Kernan
Absent: Melva Cummings

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Resignations:
   - Castiglia, Phyllis, 10 month Secretary at Sparta High School, Eff. 7/1/16, retiring after serving the district for 25 years
   - DiDio, Nancy, 10 month Secretary at Sparta High School, Eff. 7/1/16, retiring after serving the district for 21 years
   - Nielson, Barbara, Teacher Assistant (Classroom), High School, Eff. 7/1/16, retiring after serving the district for 10 years

2. Appointments:
   - Fredrickson, Dianne, LOA-Teacher Assistant (Classroom), replaces E. Huettenmoser, Middle School, Eff. 1/11/16-3/1/16, 35 hrs. per week at $12.72 per hr. (salary to be adjusted upon contract negotiations)
   - Kurp, Stephanie, LOA-Special Education Teacher (pending certification), replace K. Lenox, Alpine Elem. School, Eff. 2/29/16 through the last day of school, BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
   - Reedy, Laraine, LOA-English Teacher, replace J. Barker, High School, Eff. 4/4/16 through the last day of school, BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
   - Romano, Michael, LOA-Special Education Teacher, replace M. Greco, High School, Eff. 2/29/16-5/20/16, BA, Step 1, $53,933 pro-rated (salary to be adjusted upon contract negotiations)
   - Ruban, Lisa, Teacher Assistant (Classroom), replaces S. Andresen, High School, Eff. 1/26/16 through the last day of school, 35 hrs. per week at $11.72 per hr. (salary to be adjusted upon contract negotiations)
   - Substitutes

3. Teacher Assistant to receive Differential Pay, 4 hrs. at $1.50 per hr., eff. 1/12/16-3/1/16
   - Zettel, Gloria

4. Leaves of Absence:
   - Barker, Jamie, English Teacher Sparta High School, eff. 4/4/16 through 6/30/16 using 15 sick days (FMLA and NJFLA)

- Gleason, Theresa, Special Education Teacher Sparta Middle School, eff. 4/4/16 through 11/6/16 using 20 sick days (FMLA and NJFLA)
- Huettenmoser, Eric, Teacher Assistant (Classroom), Middle School, unpaid medical leave of absence, eff. 1/8/16 until further notice (FMLA)
- Monaghan, Siobhan, Teacher Assistant, (Classroom), Mohawk Avenue School,, intermittent leave as needed, eff. 12/18/15 through 6/30/16 (FMLA and NJFLA)
- Somma, Jacqueline, Teacher Assistant, (Classroom), Middle School, intermittent leave as needed, eff. 12/8/15 through 6/30/16 (FMLA and NJFLA)

5. Approval of Staff Members to serve as Substitute Secretaries on an as needed basis – part time employees in lieu of substitutes
    - Chemis, Dawn, 10 month P/T office Secretary, Helen Morgan School, to be paid at her hourly per diem rate
    - Magill, Nicole, 10 month P/T office Secretary, Middle School, to be paid at her hourly per diem rate
    - Yurgel, Lauren, 10 month P/T office Secretary, Alpine Elem. School, to be paid at her hourly per diem rate

6. Approval of Coaches – contractual and /or volunteers

7. Correction of Resolution PP121-16 Co-curricular Reassignment

Nowicki, Allison	Spring Track Coach- Middle School	Gleason, Theresa	Coaching Level VII - $1,987 (was approved at $1,940)

8. High School Teachers to Receive Overload Stipends – current math teachers in lieu of short term leave replacement (contractual)

9. Approval of Policies/Regulations

Second Reading

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Policy & Reg # 1240	Evaluation of Superintendent (M) (Revised)
Policy & Reg # 3221	Evaluation of Teachers (M) (Revised)
Policy & Reg # 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy & Reg # 3223	Evaluation of Administrators, Excluding Principals, vice Principals and Assistant Principals (M) (Revised)
Policy & Reg # 3224	Evaluation of Principals, vice Principals, and Assistant Principals (M)
Policy # 3431.1	Family Leave (M) (Revised)
Policy # 4431.1	Family Leave (M) (Revised)
Policy # 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
Policy # 5537	Service Animals (New)

First Reading

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations – The Policy Alert from our policy provider, Strauss Esmay is posted on the board portal and was reviewed by the personnel committee.

Policy # 5351	Pupil Violence Prevention and Response (New)
Policy # 7101	Educational Adequacy of Capital Projects (Revised)
Policy # 7102	Site Selection and Acquisition (Revised)
Policy # 7130	School closing (Revised)
Reg # 7300.2	Disposition of Real Property (Revised)
Policy & Reg # 7421	Indoor Air Quality Standards (Revised)
Policy # 7433	Hazardous Substances (Revised)
Policy & Reg # 7441	Electronic Surveillance in School Buildings and on School Grounds (New)

The Policy Committee reviewed the following concerns brought to them during Public Participation at the January 4, 2016 Reorganization Meeting and have concluded that our current practices and policies are sufficient and more than satisfactory.

- BOE member meeting attendance requirements
- BOE meeting recording of minutes and televised/voice recordings of public meetings

The District's School Administrative Team is currently reviewing our current practices and policies regarding the following concern.

- Student attendance and excused absences

PERSONNEL COMMITTEE
AGENDA
October 12, 2015
4:30 P.M.

In Attendance: Dennis Tobin, , Kylen Anderson, Todd Muth, Karen Scott and Melva Cummings

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Resignations:
   - DeSciscio, Carol, Head Guidance Secretary, Sparta High School, Eff. 1/1/16
   - Nelson, Jessica, Teacher Assistant (Cafeteria/Playground), Mohawk Avenue School, Eff. 10/12/15
   - Ortiz, Kellie, Teacher Assistant (Classroom), Alpine School, Eff. 10/14/15

2. Appointments:
   - Arniella, Elizabeth, Leave of Absence Replacement-ESL Teacher, District, (replaces E. Crisafulli), BA, Step 1, $53,933 (salary to be adjusted upon contract negotiations), Eff. 10/8/15-3/4/16
   - Picinic, Sheri, Teacher Assistant (Cafeteria/Playground), (replaces J. Nelson), 10 hrs. per week at $11.85 per hr. (salary to be adjusted upon contract negotiations), Eff. 10/13/15
   - Zanella, Jennifer, Leave of Absence Replacement-STEP Teacher, Alpine School, (replaces C. Morrow), BA, Step 1, $53,933 (salary to be adjusted upon contract negotiations), Eff. 10/28/15 through the last day of school
   - Substitutes

3. Ten additional days for Middle School Psychologist
   Dr. Green is a part time employee and due to an increased case load, we are looking to approve an additional 10 days for the 2015-2016 school year.

4. Teacher Assistants (Classroom) to receive differential pay - **Contractual**

5. One-to-one Teacher Assistant for after school activities – **as per state mandated student IEP**

6. Teacher Assistants to substitute for one-to-one Teacher Assistants - **as per state mandated student IEP**

7. Approval of Policies/Regulations

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Second Reading

Number	Name
Policy # 5112	Entrance Age (Revised)
Policy 5116	Education of Homeless Children (Revised)
Reg # 5116	Education of Homeless Children (New)
Policy & Reg 5117	Interdistrict Public School Choice (New)
Reg # 5130	Withdrawal From School (M) (New)
Policy # 5230	Late Arrival and Early Dismissal (Revised)
Policy & Reg # 5320	Immunization (Revised)
Policy & Reg # 5330	Administration of Medication (M) (Revised)
Policy # 5411	Promotion From Eight Grade (New)
Policy # 5431	Good Student Status (New)
Policy #5511	Dress and Grooming (Revised)
Reg # 5511	Dress and Grooming (New)
Policy # 5517	Student Identification Cards (New)
Policy # 5535	Passive Breath Alcohol Sensor Device (New)
Policy # 5615	Suspected Gang Activity (New)
Policy # 5756	Transgender Students (Revised)
Policy # 5841	Secret Societies (Revised)
Policy # 5842	Equal Access of Student Organizations (Revised)
Policy # 8540	School Nutrition Programs (Revised
Policy # 8550	Outstanding Food Services Charges (New)
Policy # 8820	Opening Exercises (Revised)

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations

First Reading

Policy # 5339	Screening for Dyslexia (M) (Revised)
Reg # 5350	Student Suicide (New)
Policy and Reg # 5561	Use of Physical Restraint (New)

All policies/regulations are posted on the board portal for board review.

PERSONNEL COMMITTEE
MINUTES
February 8. 2016
4:30 P.M.

In Attendance: Dennis Tobin, Melva Cummings, and Karen Scott
Absent: Doug Mc Kernan

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Leaves of Absence:
   - Badaan, Courtney, Elementary Teacher, Helen Morgan School, extending leave of absence through 6/30/16, returning 9/1/16
   - Marthens, Kimber, Elementary Teacher, Alpine Elem. School, eff. on or about 9/1/16 through 6/30/17, returning 9/1/17
   - Tiseo, Rhonda, Special Education Teacher, Alpine Elementary School, eff. On or about 5/9/16 through 6/30/16 returning 9/1/16

2. Appointments:
   - Siipola, Deborah, LOA replacement (C. Badaan), Helen Morgan school, extended through the last day of school, BA, Step 1, $53,933 (salary to be adjusted upon contract negotiations)
   - Substitutes

3. Staff to perform as Pit Musicians At a rate of $450 for the Spring Musical
   - Anderson, Chryselle
   - Arnold, Christian
   - Bach, Loni
   - Boehm, Kevin
   - Gallo, Phil
   - Kimon, Cindy

4. Approval of Additional advisor for the 2015-2016 school year:
   - Reese, Catherine, Volunteer Co-Advisor, Pass It Along

5. Approval of Policies/Regulations

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Second Reading

Policy # 7101	Educational Adequacy of Capital Projects (Revised)
Policy # 7102	Site Selection and Acquisition (Revised)
Policy # 7130	School closing (Revised)
Reg.# 7300.2	Disposition of Real Property (Revised)

Policy # 7433	Hazardous Substances (Revised)

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations – these policies are posted on the board portal and were reviewed by the personnel committee.

First Reading

Policy # 2468	Independent Educational Evaluations (Revised)
Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 5351	Pupil Violence Prevention and Response (New)
Policy & Reg. # 7421	Indoor Air Quality Standards (New)
Policy # 8210	School Year (Revised)
Reg. # 8310	Public Records (Revised)
Policy # 8311	Managing Electronic Email (New)
Policy # 8335	Family Educational Rights and Privacy act (New)
Policy # 8431	Preparedness for Toxic Hazard (Revised)
Policy # 8453	HIV/AIDS (Revised)
Reg. # 8467	Weapons (M) (Revised)
Policy # 8500	Food Services (New)
Policy # 8613	Waiver of Student Transportation (New)
Policy # 8635	Student Transportation Vehicles and School Buses (New)
Reg. # 8690	Monitoring Devices on School Vehicles (New)
Policy # 8740	Bonding (Revised)
Policy # 8750	Employee Indemnification (New)
Policy # 8760	Student Accident Insurance (Revised)
Policy # 8770	School Board Insurance Group (New)
Policy # 8810	Religious Holidays (Revised)

6. Maintenance Department, proposed salary increase
   Mr. Tobin reviewed with the personnel committee a proposed salary increase for a maintenance department member.

7. Budget 2016-2017
   Mr. Tobin reviewed with the personnel committee the preliminary 2016-2017 Budget.

PERSONNEL COMMITTEE
MINUTES
May 9, 2016
4:30 P.M.

In Attendance: Dennis Tobin, Melva Cummings, Karen Scott, Doug Mc Kernan and Daniel Johnson

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Transfers:

Name	Position	From	To
Bernardo, Stephanie	Media Specialist	100% at Helen Morgan School	73% at Helen Morgan School and 27% at Mohawk Avenue School
Birch, Andrea	Music Teacher	80% at Helen Morgan School and 20% at Mohawk Avenue School	70% at Helen Morgan School and 30% at Mohawk Avenue School
Connors, Jennie	Media/Office Secretary	100% at Helen Morgan School	80% Media/Office Secretary at Helen Morgan School and 20% at Mohawk Avenue School
Katrina, Karen	Art Teacher	80% at Helen Morgan School and 20% at Mohawk Avenue School	67% at Helen Morgan School and 33% at Mohawk Avenue School
Labar, Toni-Ann	Guidance Counselor	100% at Helen Morgan School	60% at Helen Morgan School and 40% at Mohawk Avenue School
Lopez, Andrew	Music Teacher	100% at Sparta High school	80% at Sparta High School and 20% Sparta Middle School
Markovich, Kyle	Physical Education Teacher	90% at Mohawk Avenue School and 10% at Helen Morgan School	37.5% at Sparta Middle School and 62.5% at Mohawk Avenue School
McCarney, Patrick	Physical Education Teacher	50% at Sparta High School and 50% at Sparta Middle School	100% at Sparta Middle School
Parlapiano, Joseph	Elementary Teacher	100% at Mohawk Ave School	100% at Helen Morgan School
Reigstad, Cindy	Physical Education Teacher	100% at Sparta Middle School	100% at Helen Morgan School
Shefferman, Cheri	STEP Teacher	30% at Mohawk Avenue School and 70% at Helen Morgan School	100% at Sparta Middle School
Smith, Amy	Special Education Teacher	100% at Helen Morgan School	100% at Mohawk Avenue School
Steel, Pamela	LDTC	100% at Helen Morgan School	70% at Helen Morgan School and 30% at Mohawk Avenue School
Thompson, Colby	Elementary Teacher	100% 4th Grade Math Teacher at Helen	100% Social Studies Teacher at Sparta Middle

		Morgan School	School
Trentacoste, Maria	LDTC	80% at Mohawk Avenue School and 20% at Alpine Elementary School	100% at Alpine Elementary School
Wollenberg, Kristen	Music Teacher	100% time at Alpine Elementary Teacher	12.5% Middle School and 87.5% Alpine Elementary School
Wright, Karen	School Psychologist	100% at Alpine Elementary School	100% at Mohawk Avenue School

2. Reassignment
   - Anglum, Geraldine, from Elementary Teacher at Alpine Elementary School to Special Education Teacher at Alpine Elementary School

3. Reappointment:
   - Bauckham, Raina, School Bus Aide, $16.20 per hour (salary to be adjusted upon ratification of contract)

4. Renewal of Teacher Assistants (Teacher /Playground) for 2016-2017 school year

5. Renewal of Teacher Assistants (Classroom) for 2016-2017 school year

6. Leave of Absence:
- Carbery, Devon, Teacher Assistant (Classroom), Alpine Elem. School, Eff. 4/12/16 through the last day of school
- Sawey, Susan, Math Intervention Teacher, Middle School, Eff. 4/18/16 through the end of the school year, using sick days
- Viggiano, Desiree, Language Arts Teacher, Middle School, extended through the 2016-2017 school year, returning on 9/1/17
- Weir, Courtney, Elementary Teacher, Mohawk Avenue School, Eff. 9/1/16 through 1/2/17 and returning to work on 1/3/17

7. Appointments:
- Bendorf, Michael, German Teacher, High School, (replace B. Blahut) Eff. 9/1/6/16-through 6/30/17, MA+30, Step 9, $75,858 (salary to be adjusted upon ratification of contract)
- Burke, Danielle, Occupational Therapist- Pending Certification, District, (New Position) Eff. 9/1/6/16-through 6/30/17, MA, Step 1, $59,183 (salary to be adjusted upon ratification of contract)
- Cummings, Amanda, 12 month Secretary, Helen Morgan School, (replaces (replaces N. DiDio), Eff. 7/1/16-6/30/17 plus 4 transitional days prior to start date , Step 1 of the SEA Secretarial Guide, $31,730 (salary to be adjusted upon ratification of contract)
- Frey, Janine, Leave of Absence Replacement - Math Intervention Teacher, Middle School, (replaces S. Sawey), Eff. 4/26/16-through 6/21/16, BA, Step 1, $53,933 pro-rated (salary to be adjusted upon ratification of contract

- Gregg, Heidi, Media Center Specialist, Middle School, (replaces M. Stauss), Eff. 5/3/16-through 6/21/16, BA, 1, Step $53,933 pro-rated (salary to be adjusted upon ratification of contract
- Johnston, Ashley, Behavior Therapist, District, (New Position) Eff. 9/1/6/16-through 6/30/17, MA, Step 5, $63,718 (salary to be adjusted upon ratification of contract)
- Milone, Elise, Special Ed. Teacher/English Teacher, (replaces B. DeGasperis), High School, Eff. 9/1/16-6/30/17, BA+15, Step 4, $58,433 (salary to be adjusted upon ratification of contract)
- Roche, Elizabeth, LOA - Elementary Teacher, Alpine Elementary School, Eff. 9/1/16-through the last day of school, BA, Step 1, $53,933 (salary to be adjusted upon ratification of contract)
- Wall, Monica, Transition Coordiantor, District, (New Position) Eff. 9/1/6/16-through 6/30/17, MA, Step 5, $63,718 (salary to be adjusted upon ratification of contract)

8. Staff Members to Work Extended School Year Program
- Burke, Danielle, Occupational Therapist, Eff. 7/16/16-8/5/16 to be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)
- Johnston, Ashley, Behavior Therapist, Eff. 5 days TBD (7/16/16-8/5/16) to be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)
- Wall, Monica, Transition Coordinator, Eff. 5 days TBD (7/16/16-8/5/16) to be paid at her per diem rate upon submission of timesheets (salary to be adjusted upon ratification of contract)

9. Summer Employment for Kindergarten Orientation

Kindergarten Teachers:	**Kindergarten Special Ed:**	**PreK Teachers:**
1. Abbate, Michelle	1. Anglum, Geri	1. Tiseo, Rhonda
2. Bird, Kaitlyn	2. Dennehy, Katie	2. TBD
3. Ciesla, Danielle		
4. Dolan, Amy	**KDG Disabled:**	**PreKDisabledTeachers:**
5. Merrill, Stacey	1. Diklich, Kristi	1. Morris, Kerianne
6. Morales-Burgess, Viviana	2. Lenox, Kristen	
7. Ruggiero, Laura		
8. Tessier, Susan		
9. TBD		
Supervisor:	**CST:**	**Nurse:**
Baxter, Leala	Franconere, Lourdes	Aloisio, Christine
Guidance Counselor:		
Yanoff, Heather		

10. Summer Employment:
- Castorina, Adrienne, Extended School Year Program – 3 days at her per diem rate

- DeLuccia, Angela, MRC, High School. 15 days at her per diem rate
- Sullivan, Jennifer, 10 month Secretary at Alpine Elementary School, 20 days at her per diem rate

11. Summer Maintenance/Custodians

Summer Maintenance/Custodians	**Start Date**	**Rate Per Hour**
Brown, Russell	7/1/16	$15.30
Cocilovo, Philip	7/1/16	$15.30
Gallagher, Corey	7/1/16	$15.30
Iadorola, Christopher	7/1/16	$15.30
Jacobsen, Mitchell	7/1/16	$15.30
Orosz, Thomas	7/1/16	$15.30
Pederson, Eric	7/1/16	$15.30
Grimsley, Vicki	7/1/16	$12.50
May, James	7/1/16	$12.50
McMickle, Daniel	6/15/16	$12.50
Brown, Shane	7/1/16	$10.20
Glew, Christian	7/1/16	$10.20
Huettenmoser, Eric	7/1/16	$10.20
Kaplan, Alex	6/15/16	$10.20
Longo, Anthony	7/1/16	$10.20
Lucas, Nicholas	7/1/16	$10.20
Mead, Owen	7/1/16	$10.20
Reinhard, Jason	7/1/16	$10.20
Warhol, Matthew	6/15/16	$10.20

Start dates are approximate and subject to change.

12. Summer IT Workers

Full time

- Bob Medina (SMS Teacher) $15.30, Eff. 6/27/16
- Colby Thompson (HMS Teacher) $15.30, Eff. 6/27/16
- Tim Connors (SMS Teacher) $15.30, Eff. 6/27/16
- Zach Kayal - Will need fingerprinting $10.20, Eff. 6/15/16
- Matt Chemis - Will need fingerprinting $ 10.20, Eff. 6/15/16
- Jason Weisse (High Point Teacher - Will get documentation) $10.20, Eff. 6/27/16

Part Time

- Sue Sawey $15.30, Eff. 6/27/16
- Terry McMahon $15.30, Eff. 6/27/16
- Eugene Vovchansky $15.30, Eff. 6/27/16

- Full Time if approved
- Elizabeth Schaffer $15.30, Eff. 6/27/16

13. Teacher Assistant to Receive Differential pay
- Zettel, Gloria, Middle School, 4 hrs. per week @ 1.50 per hr.

14. Revised Transition Coordinator Job Description

15. Approval of Policies/Regulations

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Second Reading

Policy #2422	Health and Physical Education (Revised)
Policy # 2431	Athletic Competition (M) (Revised)
Reg # 2431.2	Medical Examination Prior to Participation on a School-sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy & Reg # 5111	Eligibility of Resident/Non-Resident Students (M) (Revised)
Policy & Reg # 5310	Health Services (M) (revised)
Policy & Reg # 5330.01	Administration of Medical Marijuana (M) (New)
Policy # 5460	High school Graduation (M) (Revised)
Policy # Reg # 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy # 8550	Outstanding Food Service Charges (Revised)

16. Staff Professional Development – Emergency Operation Plan/School Safety – **Mr. Tobin shared with the committee all programs provided to students, staff, and parents regarding school safety during the 2015-2016 school year.**

17. District/BOE Goals 2016-2017 – Process & Timeline – **Mr. Tobin reviewed the process and timeline with the committee members. The goal setting meeting will take place at the July board meeting and goals to be board approved at the August board meeting.**

18. Superintendent Evaluation -2015-2016 Process & Timeline – **Mr. Tobin reviewed the evaluation process. The performance evaluation meeting is to take place during Executive Session at the May board meeting.**

19. Superintendent Contract Renewal Process Timeline Requirements – **Mr. Tobin informed the Board of their legal obligations regarding renewal/non-renewal of Superintendent contract (Mr. Tobin will be entering the final year of his 5 year contract during the 2016-2017 school year).**

20. Byram Bus Company – **Mr. Tobin reviewed with the committee two public personnel incidents regarding Byram Bus Company during the 2015-2016 school year.**

21. Board Member Resignation = Effective June 2016 – **Mr. Tobin**

Informed the committee members of Mr. McKernan's board **resignation letter due to his family relocating. Mr. Tobin also reviewed the process to appoint new board member.**

PERSONNEL COMMITTEE
MINUTES
June 6, 2016
5:30 P.M.

In Attendance: Dennis Tobin, Karen Scott, Doug Mc Kernan

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

Special Meeting – June 6, 2016 agenda items

1. Appointments:
- Hutnick, Jessica, Special Education Teacher, Home Instructor, (New position), Eff. 9/1/6/16-through 6/30/17,64 % of MA, Step 7, $43,083.52 (salary to be adjusted upon ratification of contract)

2. Staff Member to attend IEP Meeting on 6/14/16
- Hutnick, Jessica

3. ESY
- Hutnick, Jessica to work the ESY program for the months of July and August

4. Amended Start Date for Summer Maintenance/Custodian
- Warhol, Matthew, Eff. June 7, 2016 (originally approved to start 6/15/16)

5. Negotiations Update
- SEA
- Bus Drivers

Mr. Tobin provided an update to the committee regarding negotiations for the SEA and Bus Driver/Aides units.

Regular Meeting – June 27, 2016 agenda items

1. Renewal
- Martinka, Matthew, Elementary Teacher (replaces M. Bleakley), Helen Morgan School, Eff. 9/1/16 through 6/30/17, BA. Step 1, $53,933 (salary to be adjusted upon ratification of contract)

2. Appointments:
- Kapuscinski, Elisabeth, Modern Living Teacher, Middle School, (replaces D. Ziegelman) Eff. 9/1/6/16-through 6/30/17, BA+15, Step 6, $61,218 (salary to be adjusted upon ratification of contract)

- Marmara, Erin, Library Media Specialist, Middle School, (replaces M. Stauss) Eff. 9/1/6/16-through 6/30/17, MA+15, Step 3, $63,833 (salary to be adjusted upon ratification of contract)
- Roome, Melissa, Special Education ELA Teacher (Pending Certification), Middle School, (replaces K. Carter) Eff. 9/1/6/16-through 6/30/17, BA, Step 1, $53,933 (salary to be adjusted upon ratification of contract)

3. Staff Member to be paid for Sparta Day
- Carter, Gerald - 1 hour at $50.00 per hr.
- Girlando, Gina - 1 hour at $50.00 per hr.
-

4. Salary Guide Moves –**Contractual**

	Effective **October 1, 2015**		
	Name	From	To
1	Arlen, Anna	BA	BA15
2	Barcheski, Deborah	MA30	MA45
3	Chiappini, Sandra	MA	MA15
4	Colte, Danielle	MA15	MA30
5	D'Amelio, Lynn	MA15	MA30
6	Dalia, Renee	BA	BA15
7	Hiller, Eva Marie	MA	MA15
8	Holdsworth, Emily	BA15	BA30
9	Kopp, Danielle	MA45	MA60
10	Kovach, Christy	MA45	MA60
11	Labar, Toni-Ann	MA45	MA60
12	Maffia, Gulay	MA60	MA75
13	Merrill, Craig	MA45	MA60
14	Miller, Dana	BA30	MA
15	Nieradka, Wendy	BA30	MA
16	O'Neill, Jennifer	BA30	MA
17	Pisano, Sarah	BA	BA15
18	Postorino, Melissa	MA60	MA75
19	Saparito, Lisa	BA	BA15
20	Shepherd, Elaine	BA	BA15
21	Sofen, Laura	MA45	MA60
22	Valleau, Jenna	MA30	MA45
23	Wille, Michael	MA30	MA45

	Effective **March 1, 2016**		
	Name	From	To
1	Allshouse, Debra	MA15	MA30
2	D'Amelio, Lynn	MA30	MA45
3	Holdsworth, Emily	BA30	MA
4	La Carrubba-Gomez, Lauren	BA	BA15
5	Malaro, Taran	BA15	BA30
6	Markovich, Kyle	BA15	MA
7	Moriarty, Brendian	MA60	MA75
8	Shaffer, Elizabeth	BA	BA15
9	Tafuri, Lisa	BA30	MA
10	Walsh, Michael	MA	MA15
11	Wisniewski, April	MA45	MA60
12	Yanoff, Heather	MA30	MA45

5. Rescind Summer Custodian
- May, James

Previously approved at the May Board meeting

5. Appointment of Summer Maintenance /Custodian
- Trappe, Daniel, (replaces J. May), Eff. 7/1/16, at $15.30 per hour

6. Senior Monogram Dinner
- 10 staff members to attend the Senior Monogram Dinner on May 25, 2016 at $55 per person

7. Staff Member to Work Athletic Events for the 2015-2016 school year
- Sullivan, Scott

8. Nurses to work during summer to approve and process athletic physicals and forms:
- Farrell, Lillian, per diem rate
- Gallagher, Donna
- Parsons Aileen, to be paid substitute rate

9. Certified Staff as Home Instructors for the 2016-2017 school year

10. Certified Substitutes as Home Instructors for the 2016-2017 school year

11. Certified Staff as Chaperones for the 2016-2017 school year

12. Vacant Board Seat
- Review Candidates
- Determine if interviews are necessary
- Candidate to be sworn in at July 25th meeting and serve through 12/31/16

Mr. Tobin reviewed the process and timeline to fill the vacant Board seat.

13. Solar Project Update
- Preconstruction meeting May 26th
  - Approximately 2 months to complete project
  - All necessary equipment and supplies will be confined to project area which will be surrounded by fencing
  - Weekly meetings to begin Wednesday, June 8th

Mr. Tobin provided an update regarding the solar project.

PERSONNEL COMMITTEE
MINUTES
July 13, 2015
4:00 P.M.

In Attendance: Dennis Tobin, Karen Scott, Todd Muth and Melva Cummings

The personnel committee recommends approval of the following agenda items:

1. Extension of Appointment:
   - Scrudato, Blair, LOA-Guidance Counselor, (replaces J. Margolies), (Middle School), Eff. 9/1/15-6/30/16, BA, Step 1 $53,933 (salary to be adjusted upon contract negotiations)

2. Leave of Absence:
   - Badaan, Courtney, Elementary Teacher, Helen Morgan School, Eff. 11/2/15 through 4/11/16 (FMLA). Mrs. Badaan intends on using 10 sick days with the remainder of leave unpaid and plans on returning to work on 4/12/15

3. Resignation:
   - Worthing, Nicole, LOA- Kindergarten Teacher, Alpine School, Eff. 7/8/15

4. Appointments:
   - Griffin, Kerrianne, Special Ed. Teacher, (Alpine School, replaces G. Anglum who was reassigned as an Elementary Teacher, Eff. 9/1/1506/30/16, BA, Step 1, $53,933 (salary to be adjusted upon contract negotiations)
   - Luminello, Christopher, Teacher Assistant (Classroom), High School, (New Position), Eff. 9/3/15-throught the last day of school, 35 hrs. @ $12.72 per hour
     Montesano, Julie, LOA - Kindergarten Teacher, (Alpine School, replaces N. Worthing who replaced D. Grutt, Eff. 9/1/1506/30/16, BA, Step 1, $53,933 (salary to be adjusted upon contract negotiations)
   - Nelson, Jessica, Teacher Assistant (Classroom), Mohawk Avenue School, (C. Clairmont), Eff. 9/3/15-throught the last day of school, 35 hrs. @ $12.72 per hour
   - Valerian, Casey, Special Ed. Teacher, (Alpine School, replaces K. Dennehy, Eff. 9/1/15-6/30/16, BA, Step 1, $53,933 (salary to be adjusted upon contract negotiations)
   - Demsak, Stephen, Head Custodian, (High School), (replaces S. Dekmar), Eff. 8/1/15 – 6/30/16 (salary to be determined
   - Substitutes

5. Correction of start dates for summer IT workers

6. Summer Custodians
   - Bushey, Jack
   - Heffernan, Jack
   - Pampin, Matthew
7. Summer hours
   - Mathesius, Jenna, Middle School Guidance Counselor, 15 hours, for scheduling and to write curriculum

8. Summer employment for Kindergarten Orientation
   - Montesano, Julie

9. Additional Aide for the Extended school Year Program

10. Elementary Chorus Director
    - Birch, Andrea, Cluster "D" $2,653 (salary to be adjusted upon contract negotiations)

11. Approval of Trained Mentors

12. Approval of teacher to attend summer IEP meetings

13. Substitute Teacher to begin home instruction for Special Ed and General Ed students form 6/1/15 through 8/31/15

14. Sparta Middle School Co-Curricular Advisors

15. Approval of Co-Op Students

16. Business Office Coverage Compensation
    - Dougherty, Lisa, $250 per month for the months of April, May and June during the absence of Linda Alvarez

17. Approval of District Personnel for grief counseling/support services for July 6 and July 7, 2015

The personnel committee recommends that the Board adopt on 2nd reading the following Policies and Regulations

18. POLICIES/REGULATIONS/BY LAWS:

Second reading

Policy # 3111	Creating Positions (Revised)
Policy # 3124	Employment Contract (Revised)
Policy # 3125.2	Employment of Substitute Teachers (New)
Policy & Reg # 3126	Induction Program for Provisional Teachers (Revised)
Policy # 3141	Resignation (Revised)

Policy # 3146	Conduct of Reduction in Force (Revised)
Policy # 3150	Discipline (Revised)
Policy # 3152	Withholding an Increment (Revised)
Policy # 3161	Examination for Cause (Revised)
Policy & Reg # 3211.3	Consulting Outside the District (New)
Policy # 3231	Outside Employment as Athletic Coach (Revised)
Policy # 3244	In-Service Training (M) (Revised)
Policy # 3282	Use of Social Networking Sites (New)
Policy # 3322	Staff Member's Use of Cellular Telephones (New)
Policy # 3324	Right of Privacy – Teaching Staff Members (New)
Policy # 3351	Health Workplace Environment (New)
Policy # 3370	Teaching Staff Member Tenure (New)
Policy # 3381	Protection Against Retaliation (New)
Policy #3410	Compensation (New)
Policy # 3411	Placement on Guide Step (New)
Policy # 3420	Benefits (New)
Policy & Reg # 3425.1	Modified Duty Early Return to Work Program – Teaching Staff Members (New)
Policy # 3431	Uncompensated Leave (New)
Policy # 3431.3	New Jersey's Family Leave Insurance Program (New)
Policy & Reg # 3432	Sick Leave (New)
Policy # 3433	Vacations (New)
Policy # 3435	Anticipated Disability (New)
Policy # 3436	Personal Leave (New)
Policy # 3437	Military Leave (Revised)
Policy # 3439	Jury Duty (Revised)
Reg # 3212	Professional Staff Attendance (New)
Reg # 3230	Outside Activities (Revised)
Reg # 3233	Political Activities (Revised)
Reg # 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure (Revised)

19. Review of Policy Manual Section 4000 – Support Staff
    1st reading will take place at the August Board of Education meeting

20. BOE Agenda – New Format by Committee
    At the recommendation of Mrs. Barbara Decker the BOE meeting agenda will have a new format. The agenda will be set up according to the four standing BOE committees starting with the July 27th meeting.

21. Committee Minutes – Admin/Chair
    The minutes will be done by the Administrative Chair and reviewed by the BOE chairperson before being sent to all committee members.

The personnel committee recommends that the Board approves on 1st reading the following Policy:

22. Policy #1110 Organizational Chart
    The Organizational Chart was reviewed and supported by the Committee.

PERSONNEL COMMITTEE
MINUTES
September 21, 2015
5:00 P.M.

In Attendance: Dennis Tobin, , Kylen Anderson, and Todd Muth
Absent: Karen Scott and Melva Cummings

The personnel committee recommends approval of the following agenda items:

1. Resignations:
   - Dann, Jane, Teacher Assistant (Classroom), High School, Eff. 9/2/15
   - Drossel, Joseph, Security Monitor, High School, Eff. 9/30/15
   - LaGala, Loretta, Bus Driver, District, Eff. 9/1/15
   - Maiorano, Michelle, Bus Driver, District, Eff. 9/1/15
   - Preste, Audra, Teacher Assistant (Classroom), Alpine School, Eff. 8/26/15

2. Leave of Absences:
   - Badaan, Courtney, Elementary Teacher, Helen Morgan School, amending her LOA return date from 4/12/16 (approved at the 7/27/15 BOE Meeting to 4/18/16
   - Crisafulli, Elise, ESL Teacher, District, medical leave of absence using sick days effective 10/12/15 through 3/4/16
   - Morrow, Christina, Elementary Teacher, Alpine School, Eff. 10/30/15-3/20/16. Mrs. Morrow intends on using 35 sick days with the reminder of the leave as unpaid. Mrs. Morrow also intends on extending her leave through 6/30/16 for child rearing purposes. She plans returning to work on 9/1/16
   - Richmond, Sharon, Business Teacher, High School, unpaid medical leave of absence through date TBD
   - Smith, Amy, Elementary Teacher, Helen Morgan School (FMLA and NJFLA). Eff. 11/2/15 through 3/20/16. Mrs. Smith intends on using 29 sick days and plans on returning to work on 3/21/16
   - Trentacoste, Maria LDT-C, Mohawk Avenue and Alpine Schools, unpaid intermittent leave of absence (FMLA), 1-3 days per month, Eff. 9/1/15-6/30/16

3. Appointments:
   - Andresen, Sarah, Teacher Assistant (Classroom), (replaces K. Jernick), High school, 35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations), Eff. 914/15 through the last day of school
   - Atkins, Kristine, Bus Driver, (replaces M. Maiorano) District at 4 hours per day at $17.50 per hour (salary to be adjusted upon contract negotiations)

- Blake, Tracy, Teacher Assistant (Classroom), (replaces J. Dann) High school, 35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations) , Eff. 9/8/15 through the last day of school
- Burns, Christopher, Head custodian (replaces S. Demsak), High School, Eff. 10/1/15-6/30/16, Step 1 of the Head Custodian Guide, AFSCME, $25.17 per hour (annual salary, $52,353.60 pro-rated (salary to be adjusted upon contract negotiations)
- Durkot, Arlene, Substitute Driver/office Worker, District, eff. 9/1/15 at $17.39 per hour as needed
- Frisch, Shannon, Teacher Assistant (Classroom), (replaces (A. Preste), AlpineSchool, Eff. 9/3/15 through the last day of school, 35 hrs. per week @ $12.72 per hour (salary to be adjusted upon contract negotiations)
- Geiss, Joanne, from Bus Aide and Substitute Bus Driver to Bus Driver, District 4 hours per day at $17.50 per hour (salary to be adjusted upon contract negotiations), Eff. 9/1/15 through the last day of school
- Langan, Andrea, Principal Secretary, (replaces K. Grossberndt), High School, Step 2 of the SEA Secretarial Guide, $32,030 pro-rated plus $2,094.95 stipend (salary to be adjusted upon contract negotiations, Eff. 9/14/15-6/30/16
- Marchese, Laura, Bus Aide, District, (New Position), 3.5 hours per day at $12.75 per hour
- Roselle, Dana, Teacher Assistant (Classroom), (replaces G. Zurlo), High school, 35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations), Eff. 914/15 through the last day of school
- Siipola, Deborah, LOA-Elementary teacher, Helen Morgan School, Eff. 10/28/15-4/15/16 plus 3 transitional days prior to start, BA, Step 1, $53,933 (salary to be adjusted upon contract negotiations
- Struble, Jeanine, 10 month Secretary, (replace A. Langan), High School, Step 1 of the SEA Secretarial guide, $26,619, pro-rated, (salary to be adjusted upon contract negotiations), Eff. 9/29/15-6/30/16
- Zurlo, Gloria, Special Education Elementary School Teacher, (New Position), Home Instructor, BA, Step 4, $57,383, Roselle, Dana, Teacher Assistant (Classroom), (replaces G. Zurlo), High school, 35 hours per week @$12.72 per hour (salary to be adjusted upon contract negotiations), Eff. 914/15 through the last day of school, Eff. 9/1/15-6/30/16
- Substitutes

4. Approval of salary guide move - contractual

Name	From	To
Trent, Laura	MA15-$143,183,52	MA30-$146,183.52

5. Approval of Teacher Assistants to Receive Differential Pay - contractual

6. Approval of Overload Stipend 2015-2016 Sparta Middle School - Contractual

7. Increase of Hours for Teacher Assistant (Cafeteria/Playground) at Sparta Alpine School to 15 hours per week. – due to implementation of full day Kindergarten

8. Reinstatement of Increment – Employee ID # 0494 for the 2015-2016 school year- Will be discussed in Executive Session and will be determined whether it is an addendum agenda item

The personnel committee recommends that the Board adopt on 2nd reading the following Policies

This is a result of a review of our 4000 Section –Support Staff

9. Approval of Policies/Regulations

Second Reading

Number	Name
Policy # 3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices (Revised)
Policy # 4130	Assignment and Transfer (New)
Policy # 4152	Withholding an Increment (New)
Policy # 4159	Support Staff Member/School District Reporting Responsibilities (New)
Policy # 4161	Examination for Cause (Revised)
Policy and Reg # 4211.3	Consulting Outside the District (New)
Policy & Reg # 4233	Political Activities (Revised)
Policy # 4282	Use of Social Networking Sites (New)
Policy # 4322	Staff Member's Use of Cellular Telephones (New)
Policy # 4324	Right of Privacy – Support Staff Members (New)
Policy # 4340	Grievance (New)
Policy # 4351	Healthy Workplace Environment (New)
Policy # 4360	Support Staff Member Tenure (New)
Policy # 4381	Protection Against Retaliation (New)
Policy # 4410	Compensation (New)
Policy # 4411	Placement on Guide Step (New)
Policy # 4413	Overtime Compensation (New)
Policy # 4415	Substitute Wages (New)
Policy # 4420	Benefits (New)
Policy & Reg # 4425.1	Modified Duty Early Return to Work Program-Support Staff Members (New)
Policy & Reg # 4432	Sick Leave (New)
Policy # 4435	Anticipated Disability (New)
Policy # 4436	Personal Leave (New)
Policy # 4437	Military Leave (Revised)

Policy # 4438	Jury Duty (Revised)
Reg # 4230	Outside Activities (Revised)
Reg # 4352	Sexual Harassment of Support Staff Members Complaint Procedure (New)

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations

This is a result of a review of our 5000 Section –Students along with a policy alert from Straus Esmay our policy company.

Mr. Tobin went over in depth the following policies.
Policy #5117 Interdistrict Public School Choice
Policy 5339 Screening for Dyslexia (M)
Policy # 5535 passive Breath Alcohol Sensor Device

In addition, the policy committee discussed the request by a community member regarding all district volunteers having a criminal background check. The committee at this time is satisfied with our recently implemented Visitor Manager System.

First Reading

Number	Name
Policy # 5112	Entrance Age (Revised)
Policy 5116	Education of Homeless Children (Revised)
Reg # 5116	Education of Homeless Children (New)
Policy & Reg 5117	Interdistrict Public School Choice (New)
Reg # 5130	Withdrawal From School (M) (New)
Policy # 5230	Late Arrival and Early Dismissal (Revised)
Policy & Reg # 5320	Immunization (Revised)
Policy & Reg # 5330	Administration of Medication (M) (Revised)
Policy # 5339	Screening for Dyslexia (M) (Revised)
Reg # 5350	Student Suicide (New)
Policy # 5411	Promotion From Eight Grade (New)
Policy # 5431	Good Student Status (New)
Policy & Reg # 5511	Dress and Grooming (Revised)
Reg # 5511	Dress and Grooming (New)
Policy # 5517	Student Identification Cards (New)
Policy # 5535	Passive Breath Alcohol Sensor Device (New)
Policy & Reg # 5561	Use of Physical Restraint (New)
Policy # 5615	Suspected Gang Activity (New)
Policy # 5756	Transgender Students (Revised)
Policy # 5841	Secret Societies (Revised)
Policy # 5842	Equal Access of Student Organizations (Revised)
Policy # 8540	School Nutrition Programs (Revised
Policy # 8550	Outstanding Food Services Charges (New)
Policy # 8820	Opening Exercises (Revised)

10. Approval of Volunteer Clubs and Advisors

11. Approval of Co-Curricular Advisors – Contractual

12. Approval of Volunteer High School Football Coach

13. Approval of additional Co-op students

14. Approval of Continued Practicum Internship – with Dr. Jane Esposito for a student from Fairleigh Dickinson University Psy. D. program in school psychology for 8-10 hours per week

15. Approval of Teacher Assistant for after school activities – according to mandated students' IEP

16. Field Experience – Nursing Student- for a student from Caldwell College to do 30hrs of field experience at Helen Morgan School with Donna Gallagher

17. Approval of Accompanist to attend choral events for Sparta Middle school for the 2015-2016 school year – budgeted item

18. Lead Night Custodians - at the Middle School and High School to be liaison to head custodian and Supervisor of Buildings and Grounds along with supervising night co-curricular and community events - contractual

19. Retroactive compensation for Chris Burns for September 2015 for Head Custodian duties at Sparta High School - $25.17 per hour – for his service as acting head custodian while his position was vacant.

20. Background Check for PTO members – **See above #9 under Policies**

The District Interview Committee will be recommending Adrienne Castorina for our new district Curriculum Supervisor position K-12 Special Education

PERSONNEL COMMITTEE
MINUTES
November 9, 2015
6:00 P.M.

In Attendance: Dennis Tobin, , Kylen Anderson, Todd Muth, Karen Scott, and Melva Cummings

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Resignations:
   - Ferri, Robert, Bus Driver, District, Eff. 11/13/15

2. Leave of Absence
   - Viggiano, Desiree, English Teacher, Middle School, Eff. 2/17/16 through 6/30/16, using any and all remaining sick/personal days with the remainder of leave being unpaid. Mrs. Viggiano will return to work on 9/1/16.

3. Appointments:
   - Franek, Vincent, Night Lead Custodian, Alpine School, (Renewal), Eff. 7/1/15-6/30/16, to be paid $500.00 annually
   - Mackerley, David, Night Lead Custodian, Helen Morgan School, (replaces S. Demsak), Eff. 11/9/15-6/30/16, to be paid $500.00 annually, pro-rated
   - Meyers, Kenneth, Night Lead Custodian, Mohawk Avenue School, (New Position), Eff. 11/4/15-6/30/16, to be paid $500.00 annually, pro-rated
   - Pietrowski, Douglas, Night Lead Custodian, High School, (New Position), Eff. 9/1/15-6/30/16, to be paid $500.00 annually, pro-rated
   - Substitutes

4. Approval of Piano Accompanist to assist Andrea Birch for 2 concerts for the Helen Morgan School to be paid $175 per concert.-

5. Salary Guide Move **According to School Administrator Contract.**

6. Approval of additional certified athletic trainer as needed for the 2015-2016 school year (contingent upon appropriate paperwork being completed):
   - Leiter, Scott - $45.00 per hour

7. Approval of additional coaching positions for 2015-2016
   In accordance with SEA contract and or on a voluntary basis.

8. Approval of Policies/Regulations

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Second Reading

Reg # 5350	Student Suicide (New)
Policy and Reg # 5561	Use of Physical Restraint (New)

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations

First Reading

Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 6162	Corporate Sponsorships (New)
Policy #6320	Purchasing Subject to Bid (Revised)
Policy # 6340	Multiple Year Contracts (Revised)
Policy # 6421	Purchases Budgeted (Revised)
Policy # 6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Revised)
Policy # 6440	Cooperative Purchasing (Revised)
Reg # 6470	Payment of Claims (Revised)
Policy # 6472	Tuition Assistance (New)
Reg # 6620	Petty Cash (Revised)

Policy #5339 Screening for Dyslexia does include a Dyslexia Characteristic Checklist.

9. 2015-2016 BOE Goals/Action Plans

Draft action plan was reviewed with committee members for input.

PERSONNEL COMMITTEE
MINUTES
December 7, 2015
6:00 P.M.

In Attendance: Dennis Tobin, Daniel Johnson, Kylen Anderson, Todd Muth, Karen Scott
Absent: Melva Cummings

Mr. Tobin reviewed and the personnel committee recommends approval of the following agenda items:

1. Leave of Absences:
   - Gueci, Roby, Teacher Assistant (Classroom), Alpine Elem School, Medical LOA, Eff. 11/18/15 through late February or early March 2016. Mrs. Gueci intends on using 5 ½ sick days and 1 personal day with the remainder of leave being unpaid.
   - Morris, Kerianne, Special Ed Teacher, Alpine Elem. School, Eff. 2/17/16 through 3/24/16 using 27 sick days, and returning 4/4/16

2. Appointments:
   - Ackley, George, LOA – Language Arts Teacher, (replaces (D. Blanos), Eff. 1/4/16 through 5/1/16, BA, Step 1, $53,933 (pro-rated, (salary to be adjusted upon contract negotiations)
   - Adamietz, Sandra, LOA – Library Media Specialist, (replaces (M. Stauss), Eff. 12/8/15 through 3/14/16, Step 1, $53,933 (pro-rated, (salary to be adjusted upon contract negotiations)
   - D'Alessandro, Jennifer, Teacher Assistant (Classroom), (New Position), Alpine Elem. School, Eff. 1/4/16 through the last day of school, 35 hours per week at $11.72 per hour (salary to be adjusted upon contract negotiations)
   - Substitutes

3. Co-Curricular Reassignments:

Name	From	To
Debbie Gianuzzi	Blues, Inc. Cluster A $4,839 (No change in longevity.) - High School	Jazz Band Lab Cluster B - $3,228 (No change in longevity.) - High School
Andrew Lopez	Jazz Band Lab Cluster B - $3,228 (No change in longevity.) - High School	Blues, Inc. Cluster A $4,839 (No change in longevity.) - High School

Resignation	Position	Replacement	Cluster/Rate
Gleason, Theresa – Middle School	Spring Track Coach – Middle School	Nowicki, Allison	Coaching, Level VII, $1,940

4. Approval of Policies/Regulations

The personnel committee recommends that the Board approves on 1st reading the following Policies and Regulations – The Policy Alert from our policy provider, Strauss Esmay is posted on the board portal and was reviewed by the personnel committee.

First Reading

Policy & Reg # 1240	Evaluation of Superintendent (M) (Revised)
Policy & Reg # 3221	Evaluation of Teachers (M) (Revised)
Policy & Reg # 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy & Reg # 3223	Evaluation of Administrators, Excluding Principals, vice Principals and Assistant Principals (M) (Revised)
Policy & Reg # 3224	Evaluation of Principals, vice Principals, and Assistant Principals (M)
Policy # 3431.1	Family Leave (M) (Revised)
Policy # 4431.1	Family Leave (M) (Revised)
Policy # 5516	Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)
Policy # 5537	Service Animals (New)

The personnel committee recommends that the Board adopts on 2nd reading the following Policies and Regulations

Second Reading

Policy # 5339	Screening for Dyslexia (M) (Revised)
Policy # 6162	Corporate Sponsorships (New)
Policy #6320	Purchasing Subject to Bid (Revised)
Policy # 6340	Multiple Year Contracts (Revised)
Policy # 6421	Purchases Budgeted (Revised)
Policy # 6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Revised)
Policy # 6440	Cooperative Purchasing (Revised)
Reg # 6470	Payment of Claims (Revised)
Policy # 6472	Tuition Assistance (New)
Reg # 6620	Petty Cash (Revised)

The personnel committee recommends that the following item will be an agenda item for the December board meeting.

5. Aide Evaluation Tool

SPARTA BOARD OF EDUCATION
SPARTA, NEW JERSEY
JUNE 6, 2016
SPECIAL MEETING AGENDA, 7:00 PM
MOHAWK AVENUE SCHOOL AUDITORIUM

CALLED TO ORDER: By: _____ @ _____ PM

MEETING NOTICE ANNOUNCEMENT:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Sparta Board of Education has caused notice of this meeting to be advertised by having the date, time, and place thereof posted at the Sparta Board of Education Office, 18 Mohawk Avenue, as designated by the Board of Education for posting of such notice in a public place. Written notice was e-mailed on May 31, 2016 to the Sparta Independent and June 1, 2016 to the New Jersey Herald, TAPintoSparta and to the Township Clerk specifying the date, time, and place of this meeting.

ROLL CALL:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

PLEDGE OF ALLEGIANCE:

PUBLIC PARTICIPATION:

PERSONNEL & POLICY – *Melva Cummings, Chair*

PP 217-16 Appointment
PP 218-16 Staff Member to Attend IEP Meeting and Provide ESY Instruction
PP 219-16 Rescind Summer Employment
PP 220-16 Amend Start Date for Summer Maintenance/Custodian
PP 221-16 SEA Collective Negotiation Agreement 7/1/15 – 6/30/18
PP 222-16 AFSCME, Council 52, Local 2294, Bus Drivers and Attendants Collective Negotiation Agreement 9/1/14 – 6/30/17

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. PP 217-16 APPOINTMENT

RESOLVED that the Board of Education approves the following appointment:
*****It is further resolved that the Board of Education approves the application for emergency hiring and applicants' attestation that they have not been convicted of any disqualifying crimes pursuant to the provisions of N.J.S. A. 18A:6-7 et seq. N.J.S.A. 18A6-4 et seq., as applicable.

Name	Position	Replaces	School	Eff. Date	Salary
*Hutnick, Jessica	Special Education Teacher	New Position	Home Instructor	9/1/16-6/30/17	64% of MA, Step 7 - $43,083.52 (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 218-16 STAFF MEMBER TO ATTEND IEP MEETING AND PROVIDE ESY INSTRUCTION

RESOLVED that the Board of Education approves Jessica Hutnick to attend IEP meeting (student ID 509366) on June 14, 2016 and to provide extended school year instruction in July and August 2016 as deemed necessary based on the outcome of IEP meeting being compensated at her hourly rate upon submission of timesheet for both IEP meeting and home instruction. (salary to be adjusted upon ratification of contract)

RESOLUTION NO. PP 219-16 RESCIND SUMMER EMPLOYMENT

RESOLVED that the Board of Education approves to rescind summer employment for James May, as part of the custodial/maintenance crew, previously approved May 23, 2016 (PP 202-16).

RESOLUTION NO. PP 220-16 AMEND START DATE FOR SUMMER MAINTENANCE/CUSTODIAN

RESOLVED that the Board of Education approves an amended start date for Matthew Warhol effective June 7, 2016. This was previously approved May 23, 2016, Resolution No. PP 202-16 with a start date of June 15, 2016.

RESOLUTION NO. PP 221-16 SEA COLLECTIVE NEGOTIATION AGREEMENT 7/1/15 – 6/30/18

RESOLVED that the Board of Education approves the Employment Contract (Agreement) between the Sparta Education Association and the Sparta Board of Education, effective July 1, 2015 through June 30, 2018.

RESOLUTION NO. PP 222-16 AFSCME, Council 52, Local 2294, Bus Drivers and Attendants Collective Negotiation Agreement 9/1/14 – 6/30/17

RESOLVED that the Board of Education approves the Employment Contract (Agreement) between the AFSCME, Council 52, Local 2294, Bus Drivers and Attendants and the Sparta Board of Education, effective September 1, 2014 through June 30, 2017.

FINANCE – *Jack Surodval, Chair*

FIN 117-16 Certify Successful Completion of Superintendent Merit Goals 2015-2016

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO. FIN 117-16 CERTIFY SUCCESSFUL COMPLETION OF SUPERINTENDENT MERIT GOALS 2015-2016

RESOLVED that the Board of Education certifies the successful completion of the identified 2015-2016 superintendent merit goals and submission to Executive County Superintendent for approval of payment:

GOAL	TYPE	PERCENT OF MERIT PAY	COMPENSATION
To improve effective communication and trust between the Superintendent, BOE and school community by providing accurate and ongoing district information.	Quantitative	3.33%	$5,577.75
To provide a standards-based, comprehensive, fully articulated curriculum and academic program within our new Full Day Kindergarten program.	Quantitative	3.33%	$5,577.75
To Increase the utilization of district provided technology in the form of Google Apps for Educators (GAFE).	Quantitative	3.33%	$5,577.75
To do a comprehensive district analysis and review of our current Special Education Services Department in-district and out-of-district student services / programming.	Qualitative	2.50%	$4,187.50
To provide a positive and safe learning environment conducive to optimum learning.	Qualitative	2.50%	$4,187.50

OPERATIONS – *Jack Surdoval, Chair*

OPS 57-16 2016 Ford F350 Maintenance Truck

Motion by:	Second by:	Roll Call Vote:

_____	Mrs. Anderson	_____	Mrs. Beebe	_____	Mrs. Cummings
_____	Mrs. Curcio	_____	Mr. McKernan	_____	Mr. Muth
_____	Mr. Surdoval	_____	Mrs. McEvoy	_____	Mrs. Scott

RESOLUTION NO OPS 57-16 2016 FORD F350 MAINTENANCE TRUCK

RESOLVED that the Board of Education approves the budgeted purchase of a 2016 Ford F350 Regular Cab Chassis Cab truck with 8 ½ ft. plow and 2-3 yard dump body for a purchase price of $41,229.00 from Cherry Hill Winner Ford utilizing State of New Jersey Contract A88758, T2101.

UNFINISHED BUSINESS/FOLLOW UP-PREVIOUS AGENDA:

NEW BUSINESS:

PUBLIC PARTICIPATION #2

FOR THE GOOD OF THE ORDER:

MOTION TO ENTER CLOSED SESSION:
WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, provides for the exclusion of the public from a meeting in certain circumstances, and; WHEREAS, the Sparta Township Board of Education is of the opinion that such circumstances exist to discuss _____ which is exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231 "Open Public Meetings Act"; **NOW THEREFORE, BE IT RESOLVED** that the Sparta Township Board of Education shall enter Executive Session on _____ @ _____. The Board will reconvene in public session at the conclusion of the Executive Session and action may be taken.

ADJOURNMENT: @_____ **PM**