



How to Register for Kindergarten

 hinghamschools.org/kindergarten

Step 1: Complete the Registration Packet

1. Download the Packet: [[Packet Link](#)]
2. Fill out the forms using Adobe's fillable feature (only available if the packet is downloaded to your device), or print and complete them by hand.

Step 2: Gather Required Documents

Prepare scanned copies of the following:

- Original Birth Certificate
- Current Immunizations and Physical
- Proof of Residency (one of the following):
 - Recent Mortgage Statement
 - Property Tax Bill
 - Utility Bill
 - Mortgage Closing Documents
 - Signed Lease/Rental Agreement
 - Section 8 Agreement
 - Tenant at Will Document

Step 3: Set Up Your FACTS Account (Full-Day Kindergarten Only)

1. Visit hinghamschools.org/FACTS to create your payment account.
2. Add your credit card or bank account information and select a payment plan: monthly or full payment.
3. Key Dates:
 - February 24, 2025: A \$295 registration fee will be charged (credited toward tuition).
 - August 1, 2025: Full tuition is due if paying in full.
 - August 20, 2025: First monthly tuition payment deducted (if on the monthly plan).

Note: Registration is incomplete until the FACTS account is created

Submission Options

- **Email:** Send the completed packet and scanned documents to your school's [administrative assistant](#).
- **In Person:** Pick up a packet at your school, bring the required documents, and office staff will assist you with copies and form completion.

For questions, contact your school's administrative assistant:

School	Admin Assistant	Phone	Address
East Elementary	Karen Mariani: kmariani@hinghamschools.org	781-741-1570	2 Collins Rd. Hingham, MA 02043
Foster Elementary	Maria Sandberg: msandberg@hinghamschools.org	781-741-1520	55 Downer Ave. Hingham, MA 02043
Plymouth River Elementary	Suzanne Price: sprice@hinghamschools.org	781-741-1530	200 High St. Hingham, MA 02043
South Elementary	Pamela Graham: pgraham@hinghamschools.org	781-741-1540	831 Main St. Hingham, MA 02043