

# BOARD OF EDUCATION REGULAR MEETING

## October 9, 2024

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The Board of Education met in regular session on October 9, 2024, in the Circleville City Schools Alumni Room, 388 Clark Drive, Circleville, Ohio at 7:00 p.m., President Tony Reeser called the meeting to order.

On roll call, the following members were present: Tony Reeser, Jeff Burrow, Terry Leasure, Patty Truex, and Kara Davis.

### **Legislative Report** – Patty Truex

### **Superintendent's Report** – Dr. Kimberly Halley

- Community Engagement- Tiger Statue Ribbon Cutting Ceremony
- District Momentum Plan- Goals, Strategic Priorities, Action Steps
- Portrait of a Circleville Tiger

### **Treasurer's Report** – Aaron Schirm

### **ANNUAL PUBLIC NOTICE OF FEDERAL FUNDS**

Circleville City Schools District receives funds through the Ohio Department of Education via the Consolidated Continuous Improvement Plan (CCIP). Monies received through the IDEA-Part B (516) are used to provide special education services for students with identified disabilities. Title I (572) funds are used to provide reading and early literacy interventions to all students. Title II (590) funds are used for instructional coaching and professional development services. IDEA funds (587) are used for Special Education services for preschool students

On a motion by Mr. Burrow, seconded by Mr. Leasure, the Board approved the Agenda.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

On a motion by Mrs. Truex, seconded by Mrs. Davis, the Board approved the following minutes, as presented:

- September 11, 2024, Regular Meeting, as presented.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

On a motion by Mr. Reeser, seconded by Mr. Burrow, the Board approved the following personnel items, as presented:

### **Classified:**

Kate Holmes

Nurse's Aide LPN  
Step: 4

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Effective: September 26, 2024

### **Substitutes:**

Joseph Bocook

Substitute Bus Driver  
Effective: October 2, 2024

Alicia Coleman

Substitute Custodian  
Effective: October 1, 2024

Robert Dave Gray

Substitute Custodian  
Effective: September 30, 2024

### **Athletics:**

Scott Siembida

CMS 7th Grade Football Head Coach  
Step: 0

Grant Hill

CHS JV Girls Soccer Volunteer Assistant  
Step: N/A

Haley Evans

CMS 8th Grade Volleyball Head Coach  
Step: 0

Arjanna Knul

CHS Freshman Volleyball Head Coach  
Step: 3

Nicholas Linthicum

CHS JV Boys Basketball Head Coach  
Step: 0

Randy Brown

CMS 8th Grade Boys Basketball Head Coach  
Step: 10

Robert Lombardo

CMS 7th Grade Boys Basketball Head Coach  
Step: 12

Brian Bigam

CHS Varsity Girls Basketball Head Coach  
Step: 14

Arjanna Knul

CHS JV Girls Basketball Head Coach  
Step: 3

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Nicholas Hamman	CMS 8th Grade Girls Basketball Head Coach Step: 13
Katharine Thompson	CMS 7th Grade Girls Basketball Head Coach Step: 2
Bo Buckley	CHS Varsity Bowling Head Coach Step: 1
Robert Drew Noble	CHS Varsity Bowling Volunteer Assistant Step: N/A (pending document completion)
Michael Williams	CHS Varsity Swimming Head Coach Step: 5 (pending document completion)
Melanie Williams	CHS Varsity Swimming Volunteer Assistant Step: N/A
Rhonda Everts	Scoreboard Operator
Phillip Roark	Game Manager, Announcer, Ticket Taker
<b><u>Unpaid Leave:</u></b>	
Frances Carper	September 17, 18 (AM), 24 (AM), 2024 (2 days)
Robert Jenkins	October 9 (PM), 10, 11, 2024 (2.5 days)
Trent Roberts	December 19, 2024 (1 day)
Lauren Vinkovich	September 27 - November 26, 2024 (43 days)
<b><u>Resignations:</u></b>	
Holly Cundiff	CHS Administrative Assistant Effective: October 18, 2024

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Kelsey Hoop

CMS 8th Grade Cheerleading Coach  
Effective: September 10, 2024

Kye Ross

Bus Driver  
Effective: September 20, 2024

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

On a motion by Mrs. Truex, seconded by Mr. Burrow, the Board approved the following personnel item:

Lewis Eddie Sims

CHS Varsity Boys Basketball Assistant  
Step: 15+  
(pending document completion)

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - abstain

On a motion by Mrs. Truex, seconded by Mr. Leasure, the Board approved the Service Agreements, as follows:

- Ohio Christian University - Teacher clinical experiences/classroom placements
- Pathways Behavioral Health - special education student services

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

On a motion by Mrs. Davis, seconded by Mr. Burrow, the Board authorized the following Overnight Agreements.

- FFA National Western Stock Show     January 17-21, 2025  
   Denver, Colorado

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

On a motion by Mr. Reeser, seconded by Mr. Burrow, the Board approved the enclosed RESOLUTION declaring urgent necessity and approving the purchase and installation of environmental sensors from Business Network Team at CMS and CHS, as presented.

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### DECLARING URGENT NECESSITY, WAIVING COMPETITIVE BIDDING, AND APPROVING A CONTRACT FOR THE ENVIRONMENTAL SENSOR PROJECT

The Superintendent and Treasurer recommend that the Board declare an urgent necessity, waive competitive bidding, and approve an agreement with Business Network Team ("Contractor") for the supply and installation of environmental sensors in some District restrooms (the "Project").

Rationale:

1. The District has identified an urgent need to install environmental sensors in its restrooms.
2. The District recently responded to an emergency incident involving the use of a vaping device in one of its restrooms. For the safety of its students and staff, the District has researched ways to prevent the use of vaping devices in its facilities. Through this research, the District has determined that environmental sensors can detect vaping by identifying the presence of certain substances in the air and then can alert District personnel to the possible use of vaping devices. By installing environmental sensors in some of its restrooms, the Districts hopes to deter the use of vaping devices in its facilities, and, if deterrence is not achieved, will alert District personnel so that they can stop the use of vaping devices in order to prevent such emergencies in the future.
3. Due to the safety and health concerns caused by the use of vaping devices as shown by the recent emergency incident, the District needs to employ measures, such as environmental sensors, to deter and reduce the use of vaping devices in its facilities as soon as possible. This situation presents an urgent necessity and a basis for waving competitive bidding.
4. Contractor is an experienced information technology and security contractor. Contractor has provided an approximate price of \$88,000.00 to supply and install environmental sensors in some of the District's restrooms.
5. Due to the urgent need to quickly install environmental sensors in some of the District's restrooms due to safety concerns, the Superintendent and Treasurer recommend waiving competitive bidding based on the urgent necessity exception in Ohio Revised Code Section 3313.46, and request authority to negotiate an agreement with Contractor for the Project and to execute the agreement and any associated documents at the satisfactory conclusion of negotiations in an amount not to exceed \$88,000.00.
6. The Superintendent and the Treasurer also request authority to enter into change orders for the Project in a total amount not to exceed 15% of the Contract Sum of the agreement for the Project. Change Orders in excess of that amount, individually or in the aggregate, will be brought to the Board for its consideration.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.

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2. The Board authorizes the Superintendent and the Treasurer to work with other administrators and legal counsel to negotiate an agreement with the Contractor for the Project, and to execute the agreement and associated documents at the satisfactory conclusion of negotiations in an amount not to exceed \$88,000.00 on behalf of the Board.
3. The Board further authorizes the Superintendent and Treasurer to sign change orders for the Project in a total amount not to exceed 15% of the Contract Sum of the agreement for the Project, should a change order exceed this amount individually or in the aggregate of change orders for the Project, the change order will be brought to the Board for consideration prior to the work associated with the change order being performed.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

On a motion by Mrs. Truex, seconded by Mr. Burrow, the Board approved the enclosed RESOLUTION authorizing the purchase of competitive retail electric service from the lowest responsible bid submitted to META for the period commencing July 2025 and terminating no later than June 2030, as presented.

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AUTHORIZING META (METROPOLITAN EDUCATIONAL TECHNOLOGY ASSOCIATION), ACTING JOINTLY AS A MEMBER OF THE OHIO SCHOOL CONSORTIUM ("CONSORTIUM"), TO ISSUE A REQUEST FOR PROPOSAL FOR THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST AND BEST BIDDER SUBMITTED TO THE CONSORTIUM AND AUTHORIZING THE BOARD TO PURCHASE COMPETITIVE RETAIL ELECTRIC SERVICE FROM SUCH BIDDER.

WHEREAS, the School District is a member of META (Metropolitan Educational Technology Association), a body authorized by state statute to aggregate the purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services;

WHEREAS, in prior years, META (Metropolitan Educational Technology Association) has joined with other school districts and educational purchasing councils, acting jointly as a member of the Consortium, to conduct a Request for Proposal ("RFP") for competitive electric service;

WHEREAS, through prior RFP processes, the Consortium has selected the lowest and best bids submitted in response to RFPs; and the School District has previously elected to enter into a Master Supply Agreement with the lowest and best bidder for competitive retail electric service for all of the School District's electric supply;

WHEREAS, the Consortium intends to issue a new RFP for competitive retail electric service commencing on or about the meter read date of the July 2025 billing cycle with an initial contract term of two (2) or three (3) years, and the option to extend the contract for additional periods agreed to by the parties for a total contract term not to exceed five (5) years;

WHEREAS, the School District wishes to participate in this upcoming RFP process and potentially execute a Master Service Agreement with the lowest and best RFP bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest and best bid and corresponding terms when the RFP is concluded and determine whether the RFP resulted in the lowest and best bid for competitive retail electric service for all of the School District's electric supply.

NOW, THEREFORE, BE IT RESOLVED BY CIRCLEVILLE CITY SCHOOL DISTRICT, COUNTY OF PICKAWAY, STATE OF OHIO, as follows:

Section 1. The Board of Education of the School District does hereby consent, as a member of the META (Metropolitan Educational Technology Association), to the conducting of an RFP process by the Consortium for competitive retail electric service commencing on or about the meter read date of the July 2025 billing cycle with an initial contract term of two (2) or three (3) years, and the option to extend the contract for additional periods agreed to by the parties for a total contract term not to exceed five (5) years.

Section 2. The Board of Education of the School District does hereby authorize the Superintendent or the Superintendent's designee to execute a Master Supply Agreement between the School District and the lowest and best bidder in the RFP so long as the Superintendent or their appointee finds that the price reflects the results of a public and competitive RFP process.

Section 3. The Board of Education hereby directs the Treasurer to determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

On a motion by Mr. Burrow, seconded by Mr. Leasure, the Board approved the following job description, as presented:

- College and Career Advisor

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

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On a motion by Mr. Reeser, seconded by Mr. Leasure, the Board approved the following Treasurer's items, as presented:

### **Reports:**

- Financial Reports - September 2024
- Warrants - September 2024

### **Requisitions Over \$10,000:**

- TERRANCE M SCOTT - transportation costs for special education student for FY25 - \$11,500.00
- SIEMENS INDUSTRY INC- repairs and replacements for sprinkler systems at CHS, CMS and CES - \$12,896.32
- MICHAEL RIEGEL - transportation costs for homeless students - \$60,000.00
- BUSINESS NETWORK TEAM - environmental sensors - \$88,000
- PATHWAYS BEHAVIORAL HEALTH - special education services - \$24,375
- XTEK PARTNERS - auditorium projector - \$46,293.26

### **After the Facts:**

- MICHAEL RIEGEL/RAM TRANSPORTATION - transportation of homeless students - \$4,938.40
- BUCKEYE BRASS & WINDS - instrument repair for CHS band - \$285.00
- ANDREW TARBILL - reimbursement for college credit plus book - \$29.99
- JASON FLETCHER - reimbursement for college credit plus book - \$66.45
- PATRICIA NAEEM - purchases for haunted hallways - \$225.04

### **Donations:**

- \$50 Terry Carter - Tiger Claw Cafe
- \$2500 Circleville Eagles F.O.E. - Tiger Cub Closet
- \$50 Amvets - FCCLA
- \$100 Donna Reed - Club Future

### **Student Activities:**

- CES Student Council

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

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### **Board President's Comments:**

Mr. Reeser discussed the OSBA Board Work Session on 11/2/24 and the upcoming Capital Conference.

On a motion by Mr. Burrow, seconded by Mrs. Davis, the Board voted to adjourn the meeting at 7:28 p.m.

Mr. Reeser – yes; Mr. Burrow – yes; Mr. Leasure – yes; Mrs. Truex – yes; Mrs. Davis - yes

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President

ATTEST

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Treasurer