

I. OPENING PROCEDURES

- A. Call to Order by the President Paul Connell at 7 p.m.
- B. Pledge of Allegiance
- C. Recording of Attendance

Board Member	Term Expiration	Present Y/N
Paul Connell	12/2024	Arrived 7:30 p.m.
Robert Fedore	12/2026	Y
Susan Giordano	12/2025	Y
Anna Grant	12/2025	Y
Crystal Greene	12/2026	Y
Jeremiah Long	12/2026	Y
Robin Roche	12/2024	Y
Nicole Shaw	12/2024	Y
April Ward	12/2025	Y

- D. Approval of Minutes for the November 21, 2024, Meeting Minutes - Attachment I D
On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the Board approved the minutes for the November 21, 2024, meeting.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee

Curriculum/Instruction	Jeremiah Long, Anna Grant, Nicole Shaw
Finance/Facilities	Robin Roche, Crystal Greene, April Ward
Policy	Crystal Greene, Robert Fedore, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Crystal Greene

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the meeting was opened to the public for their remarks at 7:02 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the Public Comment Session was closed at 7:02 p.m.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals’ Minutes/Student Representative Report - Attachment

IV A

1. Clippers of the Month

The following Clippers of the Month were recognized:

Elementary	Lawson Lee, Weston Brandemarte, Genevieve Gnoza, Daleyza Sanchez-Garduno, Lillian Kastrava, Alfonso McClendon, Riley Dorsey, Jonathan Warriner
Middle	Liliana Rodriguez-Gomez, Stephen Rodriguez, Anthony Bigwood
High	Phoenix Rexach, Carter Poeppel, Khristian Robinson-Johnson, Alyssa BobbSamuel

2. Principals’ Minutes

Alicia Fragoso, Simmons Elementary School Principal, reported that Preschool held their first community event of the year on November 14th. Families were invited to enjoy snacks and dancing at the Fall Ball. Approximately 200 people were in attendance. On December 4th Simmons announced Mr. Hickman as this year’s 2025 Educator of the Year. He truly possesses all the qualities of an outstanding educator both in and out of the classroom including creating and running the STEM program as well as leading the PBSIS Committee on how to better utilize Class Dojo as a behavior management system. Congratulations to Mr. Hickman! On December 9th families were invited in to shop with their students at Home and School’s annual Holiday Shop event. This is always a great fundraiser. On December 16th NJ Child Assault Prevention will be hosting a free virtual parent session at 6 p.m. Parents can reach out to their child’s teacher for more information. Trimester 1 report cards were either sent home with students or given out at parent/teacher conferences last week. Upcoming dates to remember are as follows: December 11th Preschool Winter Concert (PK3 and PSD at 10 a.m. and PK 4 at 11 a.m.); K-5 Winter Concert on December 12th (K & 1st Grade 9:30 a.m.; 2nd and 3rd Grade 10:30 a.m.; and 4th and 5th Grade at 11:30 a.m.). Winter Break is December 23rd through January 1st.

Marvin Tucker, Principal of Clayton Middle School, reported that parent/teacher conferences were held December 2nd through the 6th. Middle School sports are now underway. Megan Rulon is coaching girls’ basketball; Nicholas Shimkus is coaching boys basketball, and Canaan Gonzalez is the wrestling coach for Middle School. Alexis Papakostas is the Middle School cheerleading coach. Thirty-five girls tried out this year, and we currently have twenty-five girls on the team with two managers. They cheer for both Middle School basketball teams. Upcoming events are as follows: Middle School Winter Concert December 18th; Student Council Bake Sale this coming Friday; Stocking/Toy Drive by Student Council; Sprit Week next week including pajama day, favorite Christmas character day, winter wonderland white-out day, Santa workshop Day (6th grade elves; 7th grade reindeer; 8th grade Mr. & Mrs. Claus), and ugly sweater day.

Matthew Slater, Clayton High School Principal, reported that on November 21st the AP Biology, Honors Biology, and Anatomy and Physiology students observed a live neurosurgery (cervical meningioma – removal of a tumor on the cervical spine). Students were able to interact with the surgical team throughout the procedure. The football season ended with a loss to Pitman on Thanksgiving Day; however, Demetris Williams will be honored by the Touchdown Club, and he made the All-South Jersey team. Girls’ soccer had six players make the all-star team this year. Winter sports and activities are underway. E-Sports qualified for playoffs at the Garden State E Games State Tournament at Georgian College. They had touch matches in Super Smash Brothers and almost pulled out a huge upset against the 2 seeded team. Winter track has twenty athletes and will have their first

meet on Tuesday the 17th at Tom’s River. Boys’ basketball had their first scrimmage tonight, and they looked very good. Girls’ basketball had their first scrimmage yesterday against Camden County Tech and did very well. Wrestling has 20 members (boys and girls), and the team has been practicing very hard. The drama club will be putting on a production of Matilda in March. They have already started practicing. FAFSA Information Night was held on December 5th. The event was well attended by seniors and their parents. FAFSA is now a graduation requirement. Upcoming events are as follows: Unified Club is hosting a winter get together on December 11th with other unified programs in the area in the cafeteria tomorrow evening. They will have arts and crafts, games, and food. The winter concert will be held on December 17th. There will be a half day on December 20th for the start of winter break. Students will return to school on January 2nd.

3. Student Representative Report - Arianna DeVilme

BREAK – The Board took a brief recess at 7:30 p.m.

On motion by Jeremiah Long, seconded by Crystal Greene and carried by a roll call vote of nine ayes (Connell, Fedore, Giordano, Grant, Greene, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

B. Home Instruction

Approved home instruction as follows:

Student 3111099	Beginning 11/11/2024 through 12/16/2024	Brookfield Schools/Inspira Elmer providing the instruction at \$50 per hour 2 hours per day 5 days per week
Student 25100	Beginning 10/15/2024 to approximately 1/31/2025	Denise Zambon providing the instruction at the contracted rate one hour per week

C. Tuition Contracts

Approved the following tuition contracts for the 2024-2025 school year:

Student 3312099	Monroe Township	\$25,959.60
Student 31166	Washington Township	\$18,534
Student 25085	Washington Township	\$51,021
Student 2914199	GCSSSD	\$44,710
Student 3016799	GCSSSD	\$44,710
Student 37056	GCSSSD	\$64,080
Student 29030	GCSSSD	\$64,080
Student 2773799	GCSSSD	\$42,690
Student 21007	GCSSSD	\$42,690
Student 2817499	GCSSSD	\$42,690
Student 2421399	GCSSSD	\$42,690
Student 34031	GCSSSD	\$42,690
Student 3403099	GCSSSD	\$42,690

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting
December 10, 2024**

Student 3003299	GCSSSD	\$42,690
Student 35112	GCSSSD	\$42,690
Student 3101899	GCSSSD	\$42,690
Student 29060	GCSSSD	\$42,690
Student 2110699	GCSSSD	\$42,690
Student 3609599	GCSSSD	\$42,690
Student 2200699	GCSSSD	\$42,690
Student 3312199	GCSSSD	\$42,690
Student 3013599	GCSSSD	\$42,690
Student 25232	GCSSSD	\$29,409.08
Student 25232	MCSSSD	\$5,250

- D. Flexible Spending Account Agreement - Attachment IV D
Approved the Flexible Spending Account Agreement.
- E. Field Trips and Activities - Attachment IV E
Approved field trips and activities.
- F. Agreement for Student Internships with Rowan University
Approved the agreement for student internships with Rowan University.
- G. Clinical Experience Placements
Approved the following clinical experience placements:

Kelsey Kurke	Rowan University	TOSD Clinical Experience Spring 2025	With Donna Antonelli and Julianne Fallon
Maureen Tibbetts	Rowan University	TOSD Clinical Experience Spring 2025	With Donna Antonelli and Julianne Fallon

- H. Laurus Grant Writing and Evaluation Services for the 21st Century Community Learning Center Program - Attachment IV H
Granted approval for Laurus to provide grant writing and evaluation services for the 21st Century Community Learning Center Leaders Program for the 2024-2025 school year.
- I. One:One Aide Contracts
Approved the following One:One Aide Contracts for the 2024-2025 school year:

Student 21007	GCSSSD	\$41,580
Student 34031	GCSSSD	\$41,580
Student 3003299	GCSSSD	\$41,580
Student 31016799	GCSSSD	\$41,580
Student 29060	GCSSSD	\$41,580

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting
December 10, 2024**

Student 3609599	GCSSSD	\$41,580
Student 2200699	GCSSSD	\$41,580
Student 3312199	GCSSSD	\$41,580
Student 3013599	GCSSSD	\$41,580

J. BSCA Grant Amendment
Granted the administration permission to amend the BSCA Grant.

K. 21st Century Community Learning Center IDEA Supplemental Grant
Accepted the 21st Century Community Learning Center IDEA Supplemental Grant award in the amount of \$30,000 for the 2024-2025 school year.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A
Approved the Report.

B. Use of Facilities
Approved the following requests for use of facilities pending receipt of appropriate insurance documentation:

Clayton Youth Wrestling	Use of the gym for practices and matches	Winter 2025
Clayton Basketball	Use of the gym for practices and games	Winter 2025

VI. SCHOOL SAFETY AND SECURITY

A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Approved the Reports.

B. School Emergency Evacuation Drill Reports - Attachment VI B
Approved the Reports.

C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Approved the Report.

D. School Bus Emergency Evacuation Drill Reports - Attachment VI D
Approved the School Bus Emergency Evacuation Drill Reports for High School, Middle School, Elementary School, and Out of District Schools from 10/21/2024 through 10/25/2024.

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A
Approved attendance at workshops.

B. Leave of Absence
Approved the following request for leave of absence:

Employee #7311	Beginning 5/27/2025 through 11/28/2025
Employee #7159	Beginning 11/4/2024 through 12/4/2024

C. Resignations
Accepted the following resignations:

Shaquil Murphy	From his position as Emotional Support Assistant effective immediately
Victoria DeFrance	From her position as Middle School Math Teacher effective 12/31/2024
Lawrence Conway	From his position as Bus Driver effective 11/15/2024
Odilon Perez	From his position as Spanish Teacher effective 1/31/2025

D. Retirement
Acknowledged the retirement of Lee Henry from his position as Social Studies teacher effective 7/1/2025.

E. Course Enrollment
Approved the following course enrollments request in accordance with the Clayton Education Association negotiated agreement:

Nancy Lee (T)	“Admin & Sup Library Media Center” spring 2025 semester at NJ City University	Not to exceed \$2,474.16
Nancy Lee (T)	“Advanced Field Experience” spring 2025 semester at NJ City University	Not to exceed \$2,474.16

F. Salary Adjustment
Approved Ashley Smith’s request for a salary adjustment to Step 4 Master’s Degree plus 30 credits effective January 1, 2025.

G. Hiring
Approved the hiring of the following individuals for the 2024-2025 school year pending receipt of required paperwork as recommended by the Superintendent:

1) Co-Curricular

Environmental Club Advisor - Elementary	Melissa Gray
Assistant Girls Basketball Coach	Tyler Lee
Wrestling Middle School Coach	Canaan Gonzalez
Robotics Team Advisor	Holly Jacobs

2) 21st Century Community Learning Center Program Staff Members

Facilitator	Alyssa Repp	\$45 per hour 10 hours per week
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3) Clipperville Staff Members

Facilitators	Nancy Lee; Bridget Bollendorf; Nicole Baker; Madison Murray	\$35 per hour 8 hours per week
Substitute Facilitators	Kathryn Adams; Amanda Datz; Geraldine Phom; Taylor Smith; Isabella Regruto	\$35 per hour as needed
Program Coordinator	Alicia Fragoso	\$60 per hour up to 10 hours per week

- 4) Ariana Short and Tisa Caltabiano to share a stipend in the amount of \$1,878 for PBSIS Coordinator as follows:

Ariana Short	\$1,408
Tisa Caltabiano	\$470

- 5) Denise Zambon as Homebound Instructor
- 6) Susan Taney to receive a stipend in the amount of \$3,822 for Green Team Coordinator position
- 7) Melissa Johnson to receive stipend in the amount of \$6,000 for Preschool Instructional Coach position
- 8) Denise Zambon to receive stipend in the amount of \$5,531 for Performing Arts Center Manager position
- 9) Talon Velez, Lisa Summers, and Daniel Tomlinson as Cafeteria/Playground Aides at the rate of \$15.25 per hour for 22 ½ hours per week

VIII. COMMUNICATIONS

- A. Reorganization Meeting Rescheduled - January 7, 2025, at 6 p.m.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by a roll call vote of nine ayes (Connell, Fedore, Giordano, Grant, Greene, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the 10/31/2024 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the 10/31/2024 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

2nd November 2024 Bill List	\$964,859.20
December 2024 Cafeteria Bill List	\$95,526.26
December 2024 Bill List	\$599,274.47

E. Certifications

Certified the following:

1. **Board Secretary’s Report**
The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. **Treasurer’s Report**
The 10/31/2024 Report of the Treasurer of School Funds for the 2024-2025 school year is in agreement with the Report of the Board Secretary.
3. **Board of Education Certification:** The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports

Approved the Payroll Reports as follows:

11/15/2024	\$843,131.20
11/27/2024	\$828,754.85

XII. VISITORS’ REMARKS

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OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the meeting was opened to the public for their remarks at 8:22 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the Public Comment Session was closed at 8:22 p.m.

XIII. ADJOURNMENT

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary