

I. OPENING PROCEDURES

- A. Call to Order by the President Paul Connell at 7 p.m.
- B. Pledge of Allegiance
- C. Recording of Attendance

Board Member	Term Expiration	Present Y/N
Paul Connell	12/2024	Y
Robert Fedore	12/2026	Y
Susan Giordano	12/2025	N
Anna Grant	12/2025	Y
Crystal Greene	12/2026	Y
Jeremiah Long	12/2026	Y
Robin Roche	12/2024	Y
Nicole Shaw	12/2024	Y
April Ward	12/2025	Y

- D. Approval of Minutes for the October 8, 2024, Meeting - Attachment I D
On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the Board approved the October 8, 2024, meeting minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee

Curriculum/Instruction	Jeremiah Long, Anna Grant, Nicole Shaw
Finance/Facilities	Robin Roche, Crystal Greene, April Ward
Policy	Crystal Greene, Robert Fedore, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Crystal Greene

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by April Ward and carried by voice vote, the meeting was opened to the public for their remarks at 7:02 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 7:03 p.m.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes/Student Representative Report/Presentations - Attachment IV A

1. Clippers of the Month

Elementary	Leilani Diaz-Fonseca; J'Uri Purvis; Cameron Hanners; Arya Toal; Jillian Lantz; Julianna Pacitti; Benjamin Crewalk; Jessica Ibarra-Davalos
Middle	Jack Harrison; Aubrey Fowler; Ny'Anna Davis
High	Kamya Revels; Allison Macklin; Logan Close; Brooke Ryder

2. Principals' Minutes

Matthew Slater, Principal of Clayton High School, reported that Clayton won the Homecoming Game against Sterling. The Homecoming Dance was held with about 325 students in attendance. For Red Ribbon Week, as a District, over 600 bulbs were planted from students who pledged to stay drug free. This is very impressive! Fright Night was held on October 30th and was a huge success. Mr. Slater acknowledged and thanked the Board for their support and participation in this event. Nathan Stall, freshman, ran a 19:41 5K for Cross Country. The girls' soccer team is this year's Tri-County Division Champions with 4 Lady Clippers making the 1st team all-conference. The boys' soccer team had 2 students make the 1st team all-conference. The football team had 6 players make the 1st team all-conference. On November 2nd, our marching band competed against numerous other schools. Percussion took the top score against all New Jersey bands in their division and finished 8 out of 15 overall. Yesterday our Veterans Day assembly was held in the Performing Arts Center during 2nd period. The JROTC did an amazing job where we heard from past Clayton alumni and their experiences. Students were very respectful and, when the band played the marine Corp Hymn, our guests stood up at full attention, and it gave Mr. Slater goosebumps. Upcoming events are as follows: National Honor Society Induction Ceremony on November 14th; PASS (Pupils Attitude Towards Self and Staff) on November 20th; annual Thanksgiving Day football game on November 28th at 10:30 a.m. at Pitman High School. If the football team beats Pitman, at Pitman, they will win the first division title since 1990. Parent-teacher conferences are scheduled for the first week of December, the 2nd through the 6th. Winter sports are right around the corner, and interest meetings have already taken place.

Marvin Tucker, Clayton Middle School Principal, reported that the Middle School Fall Dance was held on October 18th. A very successful Fright Night was held on October 30th. On November 1st the VIP Luncheon was held for the Quarter 1 Sail to Success Winners. Students who display respect, responsibility, and integrity earn points and are given tickets by their teachers and other staff members throughout the building to promote good character and help create a positive environment. These tickets allow students to buy into certain events or rewards. Students bought the VIP lunch using their earned tickets and were able to bring a friend. Mr. Valentino, Mr. Baker, and Ms. Atanasio-Sloat served the students. Upcoming events include a short day on November 27th; school closing on November 28th and 29th for the Thanksgiving holiday, and parent/teacher conferences December 2nd through December 6th.

Alicia Fragoso, Simmons Elementary School Principal, reported that it has been a smooth transition into her new role as Principal. The students, parents, and staff have been so welcoming and positive, and she has been given so much support which was a great way to start her time here as Principal. She publicly thanked everyone for their support. On

October 28th the Trunk or Treat event was held at Simmons. There were over 500 people in attendance which was one of the biggest crowds they have ever had. On October 31st they held Harvest Parties and the Halloween Parade. Students had the opportunity to show off their costumes to the community. It was another very well-attended event. On November 6th Ms. Fragozo had the opportunity to attend the Simmons Family Skate Night at Sk8 47 in Franklinville hosted by the Home and School Association. Although she did not actually put on roller skates, she was very impressed to see the skating skills of many of our students. It was a great time. Upcoming events are as follows: November 20th is the end of the trimester. Parent/Teacher conferences will be held December 2nd through the 6th. Students will be dismissed at 1:10 p.m., and conferences will be scheduled for the afternoon. The link will be sent home through students' classroom teachers. The Holiday Shoppe will be held on December 9th. The Preschool Winter Concert is scheduled for December 11th with the Kindergarten through 5th Grade concert scheduled for December 12th.

3. Student Representative Report - Brissia Ramirez-Valle
4. Standardized Test Scores Presentation - Tanya Clark

BREAK – The Board took a brief recess from 7:36 p.m. to 7:45 p.m.

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of eight ayes (Connell, Fedore, Grant, Greene, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- B. ESEA Grants FY2025
Authorized the administration to amend the FY2025 ESEA grants to account for prior year carry over.
- C. Field Trips and Activities - Attachment IV C
Approved field trips and activities.

- D. Tuition Contracts
Approved the following tuition contracts for the 2024-2025 school year:

Student 29038	UHS of Hampton Learning Center Inc. d/b/a Hampton Academy	\$2,150 tuition
Student 37064	Archbishop Damiano	\$44,509 tuition; \$32,376 one:one aide

- E. Comprehensive Maintenance Plan - Attachment IV E
Approved the Comprehensive Maintenance Plan and M1 for submission to the County Office and approve the following Resolution: Whereas, the DOE requires NJ School Districts to submit 3-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and Whereas, the required maintenance activities as listed in the document for the various school facilities of the Clayton BOE are complete and in compliance with the requirements of NJAC 6A:26A-3, and Whereas the Comprehensive Maintenance Plan includes activities and expenditures, for each school facility, that qualify as required maintenance pursuant to NJAC 6A:26A-2 and are reasonable to keep school facilities open and safe for use in their original condition and to keep their system warranties valid. Now, Therefore, Be It Resolved that the Clayton BOE hereby authorizes the School Business Administrator to submit the 2024-2025 Comprehensive Maintenance Plan and corresponding M1 for the Clayton BOE in compliance with the DOE requirements.

- F. Appropriate 2023-2024 Extraordinary Aid
Authorized the Business Administrator to appropriate the FY 2024 extraordinary aid in the amount of \$249,892 into the 2024-2025 budget in accordance with NJAC 6A:23A-13.3(d) 6. Commission approval is not required.
- G. Bergen County Cooperative Pricing Alliance - Attachment IV G
Approved the agreement to join the Cooperative Pricing System, a NJ Cooperative Purchasing Alliance #CK04, and the corresponding resolution 20251112 IVF.
- H. Memorandum of Understanding Between Rowan College of South Jersey and Clayton High School
Approved the Memorandum of Understanding Between Rowan College of South Jersey and Clayton High School.
- I. Transportation Jointures
Approved the following transportation jointures for the 2024-2025 school year:
- | | |
|-------------------------------------|-------------|
| Bancroft SP01 | \$35,640.00 |
| Yale Cherry Hill SP02 | \$53,460.00 |
| Bankbridge Reg SP03 | \$83,160.00 |
| Archway (Creative Achievement) SP07 | \$47,520.00 |
| Kingsway Learning SP12 | \$55,440.00 |
| Bankbridge Elementary SP14 | \$21,384.00 |
| Archbishop Damiano (SJG) SP17 | \$61,098.00 |
| Delsea HS DHS27 | \$27,088 |
- J. Transportation Jointures (Received)
Approved the following transportation jointures (received) for the 2024-2025 school year:
- | | |
|----------------------------|----------|
| Elk Township CSP05 | \$9,000 |
| Newfield BOE CSP05 | \$9,000 |
| Township of Franklin CSP05 | \$18,000 |
- K. Professional Development Plans - Attachment IV K
Approved the Elementary, Middle, and High School Professional Development Plans for the 2024-2025 school year.
- L. Clinical Practice Placement
Granted approval for Emma Friel, a Rowan University student, to complete clinical practice with Rachel Kopania, Elementary School Music Teacher, for the spring 2025 and fall 2025.
- M. Out of District Placement
Approved out of district placement for Student 37064 at Archbishop Damiani for the remainder of the 2024-2025 school year beginning 10/16/2024.
- N. NJSIAA Membership
Approved NJSIAA membership.

O. Home Instruction

Approved home instruction as follows:

Student 3012799	Beginning 10/3/2024 through 11/11/2024 with Alexis Papakostas, Megan Colon, Katherine Cherney, and Ariana Short providing the instruction as \$50 per hour 2 hours per day 5 days per week
Student 3012799	Beginning 11/11/2024 through 12/16/2024 with Brookfield Schools Inspira Elmer A Step Ahead providing the instruction at \$50 per hour 2 hours per day 5 days per week
Student 26154	Beginning 10/24/2024 with Brookfield Schools providing the instruction
Student 30103	Beginning 10/21/2024 through 11/11/2024 with Brookfield Schools/Inspira Adolescent Behavioral Health Center providing the instruction at \$50 per hour 2 hours per day 5 days per week
Student 3315799	Beginning 10/7/2024 through 10/16/2024 with Bianca Matthews providing the instruction at \$50 per hour 2 hours per day 5 days per week
Student 26113	Beginning 10/31/2024 through 11/28/2024 with Brookfield Schools/Inspira Adolescent Behavioral Health Center providing the instruction at \$50 per hour 2 hours per day 5 days per week

P. Grant Acceptance - 21st Century Community Learning Center

Accepted the 21st Century Community Learning Center Program Grant continuation in the amount of \$350,000 (year 5 of 5).

Q. Preschool Projected Enrollments

Approved Preschool Projected Enrollment for the 2025-2026 school year as follows:

PK 3 General Education	52
PK4 General Education	82
Total General Education	134
Special Education Inclusion	16

R. Three Year Preschool Program Plan and Annual Update - Attachment IV R

Approved the 2025-2026 Three Year Preschool Program Plan and Annual Update.

S. Language Instruction Education Program (LIEP) Three-Year Plan 2024-2027 - Attachment IV S

Approved the LIEP Three-Year Plan 2024-2027.

T. Disposal of Textbooks

Approved the disposal of the following textbooks with copyright date of 2009 that are no longer in use:

Prentice Hall Science Explorer	Life Science
Prentice Hall Science Explorer	Earth Science
Prentice Hall Science Explorer	Physical Science

U. Nursing Service Plan - Attachment IV U

Approved the Nursing Service Plan for the 2024-2025 school year.

- V. NJDOE Textbook Sharing Database - Receipt of Books from Woodstown School District
Approved the following books received from Woodstown School District: 449 Books (446 Consumables and 3 Teacher Editions) Savvas Publisher Math Grades 6 - 8 Envisions Math 2.0

W. School Health Insurance Wellness Grant Program

1. Accepted the School Health Insurance Wellness Grant in the amount of \$6,000 for wellness related activities including stipends.
2. Approved the following stipends through the School Health Insurance Wellness Grant Program:

Kathryn Hallinan	Wellness Champion stipend in the amount of \$1,000
Susan Davenport	Weight Loss Activity Leader stipend in the amount of \$150
Donica Sickler	Physical Activity Leader in the amount of \$150
Beth Aylmer	Emotional Wellbeing Leader stipend in the amount of \$150

X. Club Approval

Granted approval of the First Responders Club with a stipend of \$1,878 funded through the Safety Grant.

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Report - Attachment V A
Approved the Report.

B. Use of Facilities

Approved the following requests for use of facilities pending receipt of required insurance documentation:

Spring Spectacular on 5/3/2025	Elementary School field, cafeteria, and bathrooms including hallways and gymnasium in case of inclement weather
Performing Arts Center on 12/12/2024	Janvier Preschool for Christmas show
Performing Arts Center on 6/5/2025	Janvier Preschool for Preschool Graduation
Performing Arts Center on 1/25/25	Dance Factory for Dance Recital
Performing Arts Center on 5/30/2025 & 5/31/2025	Studio B for Rehearsal and Dance Recital
Performing Arts Center on 6/19/2025 & 6/21/2025	Dancing by Denise for Rehearsal and Dance Recital

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Approved the Reports.
- B. School Emergency Evacuation Drill Reports - Attachment VI B
Approved the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Approved the Harassment, Intimidation, and Bullying Report.

VII. PERSONNEL

- A. Workshop Attendance - Attachment VII A
Approved attendance at workshops.

- B. Resignations
Accepted the following resignations:

Dawn Garcia	From her position as Cafeteria/Playground Aide effective immediately
Joann Dorris	From her position as Bus Aide, effective immediately
Christina Brown	From her position as Custodian effective 11/7/2024
Zhabre Russell	From her position as a Social Emotional Learning Counselor effective 11/29/2024
Kathleen Bruno	From her position as Permanent Substitute effective 11/13/2024
Diane Hires	From her position as Substitute Bus Driver effective 11/1/2024

- C. Leaves of Absence
Approved the following requests for leaves of absence:

Employee #7256	Intermittent leave of absence beginning 12/1/2024 through 6/2025
Employee #7003	Beginning 11/6/2024 through 12/20/2024

- D. Tuition Reimbursement
Approved the following requests for tuition reimbursement in accordance with the Clayton Administrators' Association and Clayton Education Association negotiated agreements:

Taryn Simmons (T)	"Organizational Analysis & Problem Solving" Liberty University fall 2024 semester	Not to exceed \$1,785
Nancy Lee (T)	"STEM Foundations" NJ City University fall 2024 semester	Not to exceed \$2,474.16

- E. Salary Adjustment
Approved a salary adjustment for Nancy Lee to Step 12 Bachelor's plus 30 credits \$79,613 beginning 12/1/2024

- F. Hiring
Approved the hiring of the following individuals for the 2024-2025 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Susan Taney as Early Childhood Education Supervisor at a salary of \$94,000 prorated
- 2) Thomas Kinee as Bus Aide at the rate of \$15.25 per hour for approximately 25 hours per week
- 3) Alexis Papakostas, Megan Colon, Katherine Cherney, Ariana Short, and Bianca Matthews as Homebound Instructors
- 4) Kevin Booth as full-time Custodian at a salary of \$32,500 prorated
- 5) Isidro Rodriguez as Substitute Custodian at the rate of \$15.13 per hour as needed

- 6) Malcolm Foster as Substitute Custodian at the rate of \$15.13 per hour as needed

- 7) Family Friendly Center Clipperville Staff Members

Program Coordinator 10 hours per week at \$60 per hour	Jacqueline Perez
Assistant Program Coordinator 10 hours per week at \$40 per hour	Rachel Kopania
Facilitators 10 hours per week at \$35 per hour	Khali Lee; Christian Thomas

- 8) Co-Curricular Appointments

HS Musical Choreographer	Gabrielle Wilson
Football Assistant	Brandon Wright (½ stipend; shared position)
First Responders Club Advisor	Officer Tim Brown (\$1,878 stipend funded through Safety Grant)

- 9) After-School Clinics for High School

Math	Noah Schoeler; Noah Lehman; Frank Rago; Christopher Gassler	\$50 per hour 3 hours per week
Science	Susan Davenport; Christina Tiesi; Benjamin Lloyd	\$50 per hour 2 hours per week

VIII. COMMUNICATIONS

- A. Nutri-Serve September 2024-2025 Monthly Update - Attachment VIII A
B. Planning Board Minutes

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Preliminary Budget Calendar 2025-2026 - Attachment X A

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the 9/30/2024 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the 9/30/2024 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

October 2024 Cafeteria Bill List	\$85,953.55
October 2024 2nd Bill List	\$1,006,784.16
November 2024 Bill List	\$737,398.92

E. Certifications
Certified the following:

1. Board Secretary's Report
The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report
The 9/30/2024 Report of the Treasurer of School Funds for the 2024-2025 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Approved the Payroll Reports as follows:

10/15/2024	\$831,552.72
10/30/2024	\$836,974.00

XII. VISITORS' REMARKS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the meeting was opened to the public for their remarks at 8:30 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 8:30 p.m.

XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A

Adopt Clayton Board of Education Resolution No. 2025-1112 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

On motion by Robin Roche, seconded by Jeremiah Long and carried by voice vote, the Board entered Executive Session at 8:40 p.m. and adopted the following Resolution:

Clayton Board of Education Resolution 2025-1112 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session was less than 60 minutes.

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Executive Session was closed, and the Board returned to Public Session at 9:35 p.m.

XIV. ADJOURNMENT

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary