

I. OPENING PROCEDURES

- A. Call to Order by the Vice President Robin Roche at 7 p.m.
- B. Pledge of Allegiance
- C. Recording of Attendance

Board Member	Term Expiration	Present Y/N
Paul Connell	12/2024	N
Robert Fedore	12/2026	Y
Susan Giordano	12/2025	Y
Anna Grant	12/2025	Y
Crystal Greene	12/2026	Y
Jeremiah Long	12/2026	Y
Robin Roche	12/2024	Y
Nicole Shaw	12/2024	N
April Ward	12/2025	Arrived 7:03 p.m.

- D. Approval of Minutes for the August 13, 2024 Meeting - Attachment I D
On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the Board approved the minutes for the August 13, 2024 meeting.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Anna Grant, Nicole Shaw
Finance/Facilities	Robin Roche, Crystal Greene, April Ward
Policy	Crystal Greene, Robert Fedore, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Crystal Greene

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the meeting was opened to the public for their remarks at 7:03 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the Public Comment Session was closed at 7:03 p.m.

IV. SCHOOL BUSINESS

A. Principals' Minutes

Dr. Danielle Sneathen, Principal of Simmons Elementary School, introduced the following new staff members: Kyrsten Emenecker – Grade 1; Bridget Bollendorf – Grade 1; Madison Murray – PreK 4; Madison DiPrima – Grade 3. On September 3rd the Elementary School welcomed back their first through fifth grade students. Kindergarten students began their journey as the Class of 2037 on September 4th. On September 9th Preschool 3 and 4 students starting with mostly smiles and a few tears. Later this month, the Elementary School will welcome parents and guardians for Back to School Nights as follows: Wednesday, 9/25, PreK through second grade; Thursday, 9/26, grades three through five. Each session will run from 6:30 p.m. to 7:30 p.m. At both Back to School Nights, the Elementary School Home and School Association will be hosting their first meeting of the year at 5:30 p.m. All parents and guardians are encouraged to attend. The opening staff meeting and first faculty meeting went well. Dr. Sneathen noted that the staff has been incredibly welcoming to her, and she is very grateful. Simmons students have been really excited to get back into the swing of things at school. Dr. Sneathen noted that she can't wait to share all the great things they do this year.

Mr. Tucker, Clayton Middle School Principal, reported that the Middle School had a great opening of school on the first day. Students were very excited when they entered the building. This year, 6th grade iPad distribution was combined with the 6th grade Orientation event. This was a good idea because we were able to get the parents out as well, and we were able to go over school expectations as well as our Positive Behaviors in School Program. Physical education uniforms were also available for parents to purchase at that time. Students met with their grade level to lay out building expectations and they were given tools and tips to have a successful school year. Upcoming events include the Middle School Back to School Night on September 19th, Student Picture Day October 8th and 9th, Middle School Spirit Week October 15th through 18th, The Middle School Fall Dance on October 18th, and the High School Fright Night annual event on October 30th. The Middle School welcomed the following new staff members this year: Alyssa Repp – 6th Grade Science; Chloe Castro – 6th Grade ELA; and Ann Leaming – Special Education Math.

Mr. Slater, Principal of Clayton High School, reported that the High School had an amazing opening for the start of the 2024-2025 school year. High School teachers and staff were smiling and eager to greet our scholars as they arrived for the first day of school. Mr. Antonelli and Mr. Visalli distributed iPads to all of our High School students within the first week of school. This is a major accomplishment, and Mr. Slater noted that he doesn't think this task has ever been completed so quickly. Grade-level meetings were held the first week of school with our new students to establish expectations for student conduct and provide students with information necessary for a successful high school experience. Sports are underway. The football team recently earned their first win this past weekend with student Demetris Williams setting multiple school records. Boys' soccer will have their first away game this coming Thursday against Salem. The girls' soccer team will have their home opener on Thursday against Salem. Field hockey had their first game against Winslow today with a win. Upcoming events are as follows: High School Back to School Night on September 12th; Progress Reports Q1 due on October 1st. NJGPA (Seniors) October 7th through the 10th; Student Pictures on October 8th and 9th; High School Spirit Week and Week of Respect October 7th through the 11th; Early Dismissal/Homecoming Game on October 11th; Homecoming Dance on October 12th. The High School welcomed the following new staff members: Jameson Curto – US History Teacher (sophomores); Jessica Jones – High School/Middle School Nurse; and Tabitha Padden – Nurse's Assistant.

B. Presentation to Demetris Williams - Student recognized for his football achievement.

BREAK - The Board took a brief recess from 7:21 p.m. to 7:28 p.m.

On motion by Jeremiah Long, seconded by Crystal Greene and carried by a roll call vote of seven ayes (Fedore, Giordano, Grant, Greene, Long, Roche, Ward), zero nays and zero abstentions, the Board took the following action:

C. Parent Transportation Contract

Approved the Parent Transportation Contract with parent SR to transport Student 3217899 at \$6,638.40 for the 2024-2025 school year. This is .67 cents per mile.

D. Gloucester County Special Services School District CRESS

Approved the following service proposals for GCSSSD CRESS:

Speech	9/30/2024 through 12/3/2024 at the rate of \$605 per day for 61 days; services needed as one of our therapists is on a leave of absence
Physical Therapy	9/3/2024 through 6/17/2025 at the rate of \$605 per day for 37 days

E. ESEA FY2025 Amendment

Authorized the administration to amend the ESEA application to reallocate expenses as needed.

F. Kelly Services Renewal

Approved the revised Kelly Services renewal and corresponding Exhibit A for the 2024-2025 school year.

G. Guidance Internship

Granted approval for Wilmington University student Jessica Rodolico to complete a guidance internship for the fall 2024 semester in our District

H. High School Profile - Attachment IV H

Approved the High School Profile for the 2024-2025 school year.

I. Transportation Agreement

Approved a transportation agreement with Archway Programs for the 2024-2025 school year for Student 27612 in the amount of \$11,327.40 for a One:One Bus Aide.

J. Field Trips and Activities - Attachment IV J

Approved the field trips and activities.

K. Discipline Grid - Attachment IV K

Approved the High School/Middle School Discipline Grid for the 2024-2025 school year.

L. One to One Aides

Approved a One:One Aide for Student 36084 attending Archway Programs beginning 7/8/24 in the amount of \$37,800.

M. Benecard Agreement Amendment 1 - Attachment IV M

Approved the amendment to the Benecard Agreement to provide mixed rate insured prescription drug management services from 7/1/2024 through 6/30/2025.

N. NJ School Insurance Group - ERIC South Renewal - Attachment IV N

Approved the Resolution/Indemnity Trust agreement to renew our membership in the NJSIG ERIC-South from 7/1/2024 through 7/1/2027.

- O. Gloucester County Special Services NonPublic Chapter 192 and 193 Services Agreement - Attachment IV O
Approved the agreement and corresponding Resolution with GCSSSD to provide Chapters 192 and 193 services to nonpublic students from 7/1/2024 through 6/30/2025.
- P. Brookfield Schools Agreement
Approved the agreement for Brookfield Schools to provide services for out of district students as needed for the 2024-2025 school year at the rate of \$50/hour.
- Q. Home Schooling
Acknowledged home schooling of Student AR for the 2024-2025 school year.
- R. Home Instruction
Approved home instruction for Student 33002 with Brookfield Schools providing the instruction beginning 9/5/2024.
- S. Stipend Increase
Approved the increase of the High School/Middle School Department Chair stipend to \$2,006 beginning with the 2024-2025 school year.

- T. Tuition Contracts
Approved the following tuition contracts for the 2024-2025 school year:

Student 29038	Yale School Inc. beginning 9/9/2024	\$67,789.80
Student 36079	Archway Programs beginning 7/8/2024	\$77,700.00
Student 3013799	Archway Programs beginning 7/8/2024	\$61,376.70
Student 3300099	YALE School Southeast Inc. beginning 7/8/2024	\$96,312.30

- U. Gloucester County Vocational Technical School District Tuition Agreement
Approved the 2024-2025 tuition agreement with GCVTSD in the amount of \$129,600 for Clayton Students attending the Vocational School.

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Report - Attachment V A
Approved the Report.

- B. Use of Facilities
Approved the following requests for use of facilities pending receipt of appropriate insurance documentation:

Clayton Football Club	Use of the football field on Sundays
Youth Soccer	Use of fields if needed
Youth Football	Use of Haupt Field if needed
Clayton Fire Department	Use of High School parking lot for a fire truck/fire department display 10/7/2024 from 6 p.m. to 9 p.m.
Special Olympics	Use of Haupt Field every two weeks through November 2024

VI. SCHOOL SAFETY AND SECURITY

VII. PERSONNEL

A. Resignation

Accepted Jillian Cox's resignation from her position as Permanent Substitute effective immediately.

B. Termination

Terminated Employee #7322 effective immediately.

C. Leaves of Absence

Approved the following requests for leaves of absence:

Employee #6666	Beginning 9/4/2024 through 12/4/2024
Employee #7166	Beginning 9/13/2024 through 9/20/2024
Employee #7332	Beginning 9/5/2024 through 9/12/2024

D. Workshop Attendance - Attachment VII D

Approved attendance at workshops.

E. Tuition Reimbursement

Approved Taryn Simmons' request for tuition reimbursement for "Advanced Learning Theory/Research" for the summer 2024 semester in accordance with the Clayton Administrators' Association negotiated agreement not to exceed \$1,785.

F. Salary Adjustments

Approved the following salary adjustments:

Juliana Mohammed-Sheridan	Cafeteria/Playground Aide	From \$15.13 per hour to \$15.25 per hour effective 9/1/2024
Rachel Simmons	Cafeteria/Playground Aide	From \$15.13 per hour to \$15.25 per hour effective 9/1/2024
Mark Marano	Elementary Security	\$22,932 effective 9/1/2024
Emily Halloran	Teacher	Step 5 Master's Degree plus 15 credits effective 10/1/2024

G. Hiring

Approved the hiring of the following individuals for the 2024-2025 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Ann Leaming as Middle School Special Education Teacher at a salary of Step 1 Bachelor's Degree \$52,688
- 2) Dawn Garcia as Elementary School Cafeteria/Playground Aide at the rate of \$15.25 per hour for 22.5 hours per week
- 3) Joann Dorris as Bus Aide at the rate of \$15.25 per hour for 25 hours per week
- 4) Tabitha Paden as High School/Middle School Nurse's Assistant at a salary of \$23,500

- 5) Naeemah Williams as Emotional Support Assistant at a salary of \$23,500 prorated
- 6) Isabella Regruto as Elementary School Permanent Substitute at the rate of \$135 per day
- 7) Everett Parker as Substitute Custodian at the rate of \$15.13 per hour as needed
- 8) Rachel Kopania and Christian Thomas as Elementary School AM Supervisors at the contracted rate of \$40 per hour
- 9) Katelyn Kammerer for AM Cafeteria Duty at the rate of \$40 per hour
- 10) Mary Norwood as 21st CCLC Leaders Program Site Coordinator at the rate of \$36 per hour for 20 hours per week
- 11) Rosalyn Downes as 21st CCLC Leaders Program Administration Support at the rate of \$28 per hour for 14 hours per week
- 12) Mariella Candelaria as 12-month Child Study Team Secretary at a salary of \$49,000 prorated effective 11/1/2024

13) Twilight Program Staff Members

English	Deborah Gelston	4 hours instructional per week at \$50 per hour; 1 hour preparation per week at \$40 per hour
Math	Christopher Gassler	4 hours instructional per week at \$50 per hour; 1 hour preparation per week at \$40 per hour
Social Studies	Leo Warriner	2 hours instructional per week at \$50 per hour; 1 hour preparation per week at \$40 per hour
PE/ Health	Christian Thomas	2 hours instructional per week at \$50 per hour; 1 hour preparation per week at \$40 per hour
Elective	Quintin Koreck	2 hours instructional per week at \$50 per hour; 1 hour preparation per week at \$40 per hour
Science	Christina Tiesi	2 hours instructional per week at \$50 per hour; 1 hour preparation per week at \$40 per hour
Substitutes	Frank Venuto; Mary-Bernadette Hooley; Michael Ahern; Mia Searles	As-needed \$50 per hour
Secretary	Patricia Reuter	4 hours per week at \$25 per hour
Counselor	Tyler Fruits	1 hour per week at \$50 per hour
Administrators	Matthew Slater; Daniel Antonelli; Marvin Tucker; Joseph Valentino; Christopher Baker	16 hours per week at \$60 per hour

14) Co-Curricular Appointments

ES Environmental Club	Susan Taney
ES Art Club	Suzanne Toigo
ES STEM Club	Zackary Hickman
ES Safety Patrol	Nancy Lee
ES Yearbook	Nicole Colamarino
Grade-Level Chair: Kindergarten	Kathryn Rojas
Grade-Level Chair: First Grade	Susan Milillo
Grade-Level Chair: Second Grade	Stephanie Miller
Grade-Level Chair: Third Grade	Lauren Eichhorn
Grade-Level Chair: Fourth Grade	Donna Antonelli
Grade-Level Chair: Fifth Grade	Nicole Colamarino
Grade-Level Chair: Special Areas	Suzanne Toigo
Grade-Level Chair: BSI	Jennifer Guht
Department Chair: MS Math	Holly Harrington (Marking Periods 1 & 2); Tisa Caltabiano (Marking Periods 3 & 4)
Dept. Chair: MS Social Studies	Fred Georgette
Dept. Chair: MS Science	Katelyn Kammerer
Dept. Chair: MS ELA	Christine Pancoast
Dept. Chair: HS/MS Special Education	Joann Rider
Dept. Chair: HS World Lang., Fine, Practical, & Performing Art, Business	Denise Zambon
Dept. Chair: HS LA & Media	Kelly Citrone
Dept. Chair: HS Math	Christopher Gassler
Dept. Chair: HS Science	Susan Davenport
Dept. Chair: HS Social Studies	Frank Venuto

VIII. COMMUNICATIONS

A. Thank You Letter - Chief Andrew Davis, Clayton Police Department

B. NJSIG Information regarding member benefits - Attachment VIII B

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the July 31, 2024 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the July 31, 2024 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

August 2024 2nd Bill List	\$953,688.00
September 2024 Bill List	\$315,668.67

- E. Certifications
Certified the following:

- 1. Board Secretary's Report
The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
- 2. Treasurer's Report
The 7/31/2024 Report of the Treasurer of School Funds for the 2024-2025 school year is in agreement with the Report of the Board Secretary.
- 3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- F. Payroll Reports
Approved the Payroll Reports as follows:

8/15/2024	\$337,375.95
8/30/2024	\$247,852.76

XII. VISITORS' REMARKS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the meeting was opened to the public for their remarks at 7:31 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the Public Comment Session was closed at 7:31 p.m.

XIII. ADJOURNMENT

On motion by Jeremiah Long, seconded by Crystal Greene and carried by voice vote, the meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary