



***Marshall Public School
Request for Proposal:
Saline County Career Center Campus
Asphalt Sealing and Striping***



Published: Monday, March 4, 2024

Responses Due: by 12:00 p.m., Friday, March 15, 2024

Submit bid to: Marshall Public Schools
Attn: Denise Reno
1126 East Highway WW
Marshall, MO 65340
660-886-7414

Purpose

The purpose of this Request for Proposals (RFP) is to seek bids for parking lot sealing and striping of the Saline County Career Center located at 900 West Vest Street, Marshall, MO 65340.

Products and Services to be provided:

Vendors responding should be prepared to provide a solution that satisfies these minimum requirements. Vendors will need to include any features, products, and services necessary to complete this project, which may not have been listed. All of the forgoing is considered the work.

The Work is herein sometimes referred to the project and consists without limitation of any and all labor, materials, goods, supplies, equipment, tools, utilities, temporary facilities, transportation, delivery services, and other services and things of any nature whatsoever as are expressly and impliedly necessary to timely and satisfactorily complete the Project:

- In strict accordance with the Contract Documents
- Not later than the Required Completion Date specified.

Project completion should be no later than Thursday August 1, 2024. Deadlines penalties will be written into the contract and must work in timeline of other work performed.

The Scope of the Work is as follows:

- Asphalt sealing and striping of entire parking lot, shop area parking, and circle driveway. Approximately 71,712 square feet.



General Bidding Instructions and Conditions

- PRE BID SITE VISIT: The District will provide a pre-bid site visit upon request. Contact Chris Bethel or David Reinke at 660-886-7414.
- Bidders must furnish an IRS W-9 form indicating the bidder's taxpayer identification number, if not already on file with the District. The W-9 must be dated within the current calendar year.
- Based on tax exempt prices. A Project Exemption Certificate must be furnished before the start of work.
- Bidders must include all products and services to be purchased in the bid. Identify items by manufacturer and catalog numbers.
- Bidders must include specifications and descriptive literature/media for all products proposed.
- Bidders must provide an expected completion time.
- Bidders are solely responsible for all costs incurred in the preparation of responses to this RFP.

- To be considered for this project, vendors must submit SEALED bids to Marshall School District, 1126 East Hwy WW, Marshall, MO 65340 **prior to 12:00 p.m., Friday , March 15, 2024**. The District will reserve the right to reject any bids received after the deadline.
- The District reserves the right to accept or reject any or all bids or parts of bids, to waive irregularities, informalities, and technicalities, and to request rebids on the requested materials. The District also reserves the right to award the contract on such material the District deems will best serve its interests. It further reserves the right to award the contract on a split order basis, lump sum, or individual item basis, or such combination as shall best serve the interests of the District unless otherwise stated. The District also reserves the right to waive minor variations to specifications.
- All bidders must furnish unit prices with extended totals and total sum of bid. In the event of conflict between unit price and total, the unit prices will be used to determine the successful bidder.
- All invoices shall be submitted to the Marshall Public Schools, Jennifer Smith, 1126 East HWY WW, MO 65340-jsmith@marshallows.com
- If any bidder is in doubt as to the true meaning of any part of the information provided in this Request for Proposals, he/she may submit a written request for interpretation to David Reinke, Assistant Superintendent, via email: dreinke@marshallows.com

Evaluation Criteria

Responses to this RFP will be evaluated based on, but not limited to, the following factors:

- Cost
- Functionality to meet needs
- System growth and expansion
- Ease of use
- Product quality, reliability, and warranty
- Industry reputation
- Service and support resources
- Vendor Proposal Content, including without limitation experience, customer service/litigation history and references

Proposal Content

Proposals should include the following items:

- Vendor Overview (Include whether there has been any litigation, termination for default or early contract terminations with customers in the last five years)
- Vendor W-9 Form (dated within current calendar year)
- Vendor Qualifications
- Vendor Experience implementing proposed system

- Vendor References
- Proposed Solution (include model numbers of all parts and services to be provided)
- Product Literature/Media

Vendor Qualifications

- The importance of maintaining any and all Marshall Public Schools property in a safe and satisfactory operating condition requires that the services be performed by a vendor who is regularly engaged with his/her own personnel in the services outlined in the Scope for this project.
- The Vendor shall maintain 24 hours a day, 7 days a week emergency availability to coordinate any necessary problem resolutions.
- The Vendor shall respond within 24 hours to all emergency service calls

Prevailing Wage

The Prevailing Wage law requires that either the prevailing wage rates or “the public works contracting minimum wage” be paid when the estimated cost of a construction project will be greater than \$75,000. For construction projects in which the estimated costs will be \$75,000 or less, the law will not apply.

Other Requirements

Vendor must also comply with the following public works/public school district requirements:

(a) If the Vendor’s bid for the cost of the Work exceeds or is estimated to exceed \$50,000, the Vendor shall furnish a payment bond which meets all statutory requirements for public works projects (RSMo. 107.170) and a performance bond in the full amount of the cost of the Work. Vendor’s bonds shall include such provisions as will guarantee faithful performance of the prevailing hourly wage clauses hereunder.

(b) Before employment of any employee or retention of any individual for the Project, the Vendor and Subcontractors shall conduct background checks through all appropriate state agencies and any other background checks as may be standard for entities providing services to public schools, including without limitation, a thorough review of the list of registered sex offenders as provided by the County Sheriff’s Department, and any such individual who does not pass such background check as determined by the District its sole discretion shall not be permitted to enter the Project or any other school district property or to work on the Project.

(c) Per RSMo. 285.530, Vendor shall affirm that it is enrolled in a federal work authorization program and shall provide a sworn affidavit to that effect, which affidavit shall also state that Vendor does not knowingly employ any person who is an unauthorized alien in connection with the services to be provided to the District. Vendor shall also provide such other documentation as is requested by the District to confirm the foregoing.

(d) Per RSMo. 292.675, Vendor shall provide construction training as required by applicable law, including a 10-hour OSHA construction safety program for on-site employees which includes a course in construction safety and health approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program. All employees are required to complete the program within 60 days of beginning work on such

project. Vendor shall forfeit as a penalty to Owner, \$2,500 plus \$100 for each employee employed by Vendor or its subcontractors for each calendar day or portion thereof that any such employee is employed without required training.

(e) Vendor shall comply with RSMo. 161.371 and shall establish and implement a random drug and alcohol testing program which shall be administered by a laboratory duly certified by the U.S. Department of Health and Human Services or similar agency approved by the State of Missouri. Such program will require notification to the employer and employee of the results of any positive drug or alcohol test, the Vendor shall immediately take appropriate action with respect to such employee in order to protect the safety of the students, and the Owner shall be notified of the action taken to protect the safety of the students as a result of such positive test result. All costs for the program of screening and testing workers for alcohol and controlled substances, as well as all costs for administration of such drug and alcohol testing program shall be paid by Vendor and not Owner.

(f) Vendor agrees to comply with the Equal Employment Opportunity Act and shall not unlawfully discriminate against or harass any employee or applicant for employment because of race, religion, color, national origin, sex, gender, age or disability, or any other protected status or activity.

(g) Vendor shall provide the Anti- Discrimination against Israel certification if required by Owner.

(h) Vendor and all subcontractors and suppliers shall comply with the provisions of the "Missouri Domestic Products Procurement Act."

(i) Every transient employer as defined in section 285.230 RS Mo. must post in a prominent and easily accessible place at the work site a clearly legible copy of the following: (1) the notice of registration for employer withholding issued to such transient employer by the director of revenue; (2) proof of coverage for workers compensation insurance or self-insurance signed by the transient employer and verified by the department of revenue through the records of the division of workers compensation; and (3) the notice of registration for unemployment insurance issued to such transient employer by the division of employment security. Any transient employer failing to comply with these requirements shall be liable for a penalty of \$500 per day until the notices required by this section are posted as required by that statute.