Practical Nursing Program Overview

ACCREDITATION

Saline County Career Center (SCCC) is accredited by the Commission of the Council on Occupational Education. To be eligible for accredited status, SCCC shall admit as adult students only individuals who have a high school diploma or have the recognized equivalent of a high school diploma.

> Council for Occupational Education
> 7840 Roswell Road
> Building 300, Suite 325
> Atlanta GA 30350
> (770) 396-3898 or (800) 917-2081
> www.council.org

WRITTEN PLAN
Saline County Career Center's Written Plans are available for review
in the main office and the Adult Education Coordinator's Office

PROGRAM PURPOSE
The Practical Nursing Course is designed to provide education, both theory and performance, sufficient to prepare the graduate to write and pass the NCLEX/PN licensure examination. It is also important that the student be exposed to those skills necessary to obtain and retain employment such as attendance, behavior, appearance and interpersonal skills.

SCCC INSTITUTIONAL MISSION STATEMENT
"Training students to pursue excellence in scholastics, work and life."

SCCC PRACTICAL NURSING MISSION STATEMENT
"Preparing students to become professional and highly competent nurses."

PHILOSOPHY
We believe that all persons deserve safe, competent nurses concerned with a holistic approach to health and health maintenance.

We believe the beginning level practical nurse should have knowledge and skills, both technical and interpersonal, sufficient to work under the direct supervision of a physician or registered nurse.

We believe that practical nursing education should follow a planned program of instruction based on accepted scientific nursing principles utilizing the nursing process reinforced by a clinical practicum supervised by a caring, qualified faculty.

We believe that all persons are worthy of respect and education in equal measure.

We believe that this program is the beginning phase of life-long learning and should be supplemented by membership in professional organizations and continuing education.

GRADUATE OUTCOMES

Upon completion of the Practical Nursing program, the graduate will:

1. Complete program and state board of nursing requirements to become eligible to take the NCLEX-PN exam.
2. Exhibit professional accountability and reliability while applying the knowledge and skills, both technical and interpersonal, to function in the role of a Practical Nurse.
3. Be qualified to obtain employment and/or further education in the nursing field.
4. Provide safe, legal and ethical care in the practice setting to promote a secure environment for the patient, self and others.
5. Interact with the patient and family in a therapeutic and meaningful manner to provide holistic nursing care that will improve or maintain patient health.
6. Utilize purposeful communication with the patient, family and all members of the health care team to promote respect, shared decision making and continuity of care.
7. Utilize information technology and other credible resources to prioritize nursing actions, and make clinical judgments.
8. Utilize leadership and management concepts within the practical nurse role to direct safe, quality patient care.
9. Apply principles of teaching and learning with clients and family for health related education with guidance.

PRE-ADMISSION INFORMATION

SCCC PN program welcomes your interest in the nursing program. In response to your interest, this packet of information is provided for your review. Carefully read the entire booklet before applying for admission. It is your responsibility to make sure all information required for admission is provided to the nursing office by the deadline.

This packet of information outlines the requirements that must be completed prior to consideration for program admission. The information contained within is subject to change with adequate notice to applicants.

It is important to note that acceptance and successful completion does not guarantee eligibility to take the NCLEX licensing exam. The Missouri State Board of Nursing may refuse to grant a student permission to take the licensing exam for reasons outlined in the State of Missouri Nursing Practice Act Chapter 335.066.

Because of the intensity and pace of the nursing program, it is important to know that the program adheres to a strict attendance policy and has high academic standards. Details are available in this information packet.

Because of the limited number of available positions, acceptance into this program is competitive; therefore, it is essential that you follow all of the requirements for admission.

ADMISSION POLICY

ADMISSION REQUIREMENTS
- Open to adults age 18 and over.
- Education: High School Diploma or GED
- Health: Good physical & mental health verified by a physician
- Pre-entrance Test: Arranged by the school.
- Application Fee: $25.00 (nonrefundable) payable to SCCC submitted with application.

ADMISSION CRITERIA
Admission criteria must be completed and submitted to the SCCC nursing office BEFORE APRIL1st of the upcoming academic year

Submit the following:
1. **Completed nursing program application and $25.00 application fee**

- Application packets are obtainable at the SCCC office or forms can be downloaded at www.marshallschools.com/sccc

2. **Transcript from high school or a copy of the GED certificate (this can be from a foreign school if it is equivalent to a U.S. high school diploma).**
   - A foreign diploma will be accepted after student provides documented proof of U.S. high school diploma equivalency.
   - They may utilize a company such as ECE, WES and Spantran.
   - The cost of this documentation is the applicant's responsibility**.**

3. **Transcripts or certificates from post-secondary education.**

4. **Certificates of completion for health related training -** if applicable

5. **Three letters of reference**
   - We request that an employer, supervisor, school counselor, instructor or volunteer coordinator provide this reference. NO RELATIVES

6. **TEAS Entrance Test Results (minimum of 45.5%)**
   - Register with SCCC online or phone for the entrance test and pay the required fee 1 week in advance of the scheduled entrance testing date. (Testing Dates and cost posted on website)
   - Must register with TEAS online and come to test with login username & password. (Must have working email.)
   - NOTE: If you take the TEAS test at another location, be sure to release information to SCCC or you will have to pay a $27 transcript fee to ATI/TEAS to have results sent to us.
   - NOTE: If you have taken the TEAS test elsewhere it must be dated no earlier than 24 months prior to April 1st of the calendar year you are applying.

7. Fill out and submit to school Family Care Safety Registry form for school to complete background screening.
   - All applicants to Saline County Career Center's Practical Nursing program must submit and pass a background screening through the Missouri Department of Health & Senior Services. Saline County Career Center will process the background check after January 1st of the application year and prior to April 1st.
   - Submit copy of Social Security Card.
   - No one will be admitted to the nursing program for convictions of certain Class A, B, or D felonies according to the Missouri Department of Health and Senior Services (https://health.mo.gov/safety/goodcausewaiver/index.php)

8. **A completed and notarized statement of receiving a copy of the Functional Abilities for Admission and Continuance and the Missouri Nurse Practice Act (335.066) & (335.046) form found on the last page of the Practical Nursing Handbook.**

9. **TOEFL score: International students/students who have English as a second language or who do not speak English as a primary language at home are required to take the International Student examination _prior_ to the Application deadline. (International and ESL applicants are required to have a minimum score of 100 on the test of English as a Foreign Language (TOEFL) (internet-based). Overall composite score must be a 90.**

These are minimum admission criteria and DO NOT guarantee admission.

<u>**SELECTION OF APPLICANTS FOR PROGRAM**</u>

Selection will be made on the basis of:
1. Completed application and all required admission criteria.
2. Review of scores on entrance exam.
3. Serialization of application.
4. Admissions committee review.
5. Mandatory Background check.
6. Consideration of applicant to complete PN program and write NCLEX-PN Exam*

* (See Missouri Revised Statutes Chapter 335 Nurses Section 335.066 & Essential Functional Abilities for Nursing Practice, National Council of State Boards of Nursing)

For the purposes of admittance, SCCC will consider all information, solicited and unsolicited references, as long as they are submitted in writing and signed by the author. Applicants will be placed on one of three lists: accepted, not accepted and alternate list *(to be admitted in the event of a cancellation). *No student shall be admitted later than 5 school days after the entrance date of the program. The applicant will be notified in writing of the admission committee's decision.

Applicants selected will be **required** to pay a **$200.00 seat fee** to hold their position in the class regardless of financial aid situation. This fee is due by the date stated in their acceptance letter. Students who have paid the $200.00 fee and then decline their seat prior to the first day of class will have the fee refunded to them, minus $100.00.

All accepted and alternate applicants will be required to attend a financial aid workshop.