

COEUR D'ALENE SCHOOL DISTRICT

1400 N. NORTHWOOD CENTER CT.
COEUR D'ALENE, ID 83814 (208) 664-8241
CDASCHOOLS.ORG

Dear Parents and Guardians, (Email sent 05/07/25 from cdaschools.transportation@cdaschools.org)

The Coeur d'Alene School District is offering a mobile application called *My Ride K-12* which provides parents/guardians with information about their student's bus transportation. This memo provides information about the app and how to register and download it.

What is My Ride K-12?

My Ride K-12 is a mobile app designed to do two things:

- 1. Make it easy for you to **access basic information** about your child's bus route including scheduled pick-up and drop-off times and locations. As a reminder, students still need to be at their bus stop five minutes prior to the scheduled pick-up time.
- 2. **Receive real time notifications** if your child's bus is delayed, if the route changes, and to provide instructions in the event of an emergency. You can also sign up to be notified of the time and location when your student's bus pass is scanned.
- 3. For student safety reasons, the app will not provide real time bus locations, route maps, or estimated departure/arrival times. To begin using the app, follow the steps below:

Step 1: Register for My Ride K-12

- 1. Click <u>here</u> to go to the My Ride K-12 website or enter https://myridek12.tylerapp.com/into your Chrome browser.
- 2. To register, click the "Sign Up" button in the upper right corner of the page, or click here, and enter your email address, first and last name, and a password.
- 3. After registering, you will receive an email asking you to verify your email address. Click "Verify Email" and you should see a pop-up message confirming your registration.

Step 2: Download the My Ride K-12 Mobile App

- 1. Once you have successfully registered for My Ride K-12, it's time to download the mobile app!
- 2. To easily access and download the app, click <u>Google Play</u> for Android or the <u>App Store</u> for Apple devices.
- 3. You may also click <u>here</u> or enter https://myridek12.tylerapp.com/ in your Chrome browser. Once there, search *My Ride K-12* and download it.



COEUR D'ALENE SCHOOL DISTRICT

1400 N. NORTHWOOD CENTER CT. COEUR D'ALENE, ID 83814 (208) 664-8241 CDASCHOOLS.ORG

- 4. When the download is complete, open the app and log in using the email address and password you used to register.
- 5. Once logged in, you will be asked to select your school district. Type CDA School District 271 in the box and click "Select". (If the school district name doesn't show, check to see if you have a VPN enabled on your phone or reinstall the app and try again.)
- 6. The My Students screen will pop up after you've entered the district name. To add your student(s) click on "Add Student". You'll need their ID number(s) and first and last names to add them.
- 7. Once you've added and linked to your student(s), click on his/her profile to access their bus transportation information.
- 8. If you'd like to share a student link with someone else, that person must be registered with My Ride K-12 to access the information. See Step 1 above.
- 9. Once the person you'd like to share a student link with is registered with My Ride K-12, click "Select Action" in the drop down menu, choose the "Share Student(s)" option and enter their email address. That person will receive a confirmation email. Once he/she confirms their email address, they will be linked to the shared student(s) profile.

One More Thing...

Please check for updates often to ensure you have the latest version. It's also important to remain logged in to the app so you can receive notifications.

If you have questions or comments about the app, please reach out to our Transportation Department at cdaschools.org or submit them through this form.