

**HAMPSHIRE COUNTY SCHOOLS
REQUEST FOR INDIVIDUAL EXCEPTION TO ATTENDANCE REQUIREMENT**

EXCEPTION FOR SCHOOL YEAR _____ TERM _____ SCHOOL _____

STUDENT NAME _____
(Last) (First) (Middle) (Maiden)

ADDRESS: _____ WVEIS NUMBER: _____

CITY/STATE/ZIP: _____ GRADUATION CLASS: _____

PHONE NUMBER: _____

TYPE OF EXCEPTION: _____ FOUR-YEAR REQUIREMENT _____ FULL-DAY REQUIREMENT

REASON FOR EXCEPTION:

- _____ **504 Plan Student** – (student who is on target for graduation – being served in Alternative Education; needs *notarized parent statement and conference with Principal)
- _____ **Continuous Enrollment** (student who is repeating his/her senior year and will meet his/her requirements; needs *notarized parent statement and conference with Principal)
- _____ **College/University** (student who has been accepted by a college or technical school and will be attending post-secondary courses off high school campus; needs *notarized parent statement and conference with Principal)
- _____ **Parenthood** (proof of parenthood must be attached with this application; needs *notarized parent statement and conference with Principal)
- _____ **Chronological** (student must be 18 by September 1st at beginning of the school year and will be able to meet graduation requirements; needs *notarized parent statement and conference with Principal;)
- _____ **Family Responsibility** (student must be available to assist in the home with a disabled parent; needs parent/guardian & physician verification attached with this application and *notarized parent statement and conference with Principal).
- _____ **Financial Need** (student who is married and/or supporting a family working 40 hours or more a week or student who is needed to assist his/her parents in meeting financial obligations and is working 40 or more hours a week; needs marriage license and employment verification; and *notarized parent statement and conference with Principal).
- _____ **Health** (student has health problem; needs written recommendation from physician for program modification and *notarized parent statement and conference with Principal)
- _____ **Exchange Student** (student who has been accepted to study abroad; needs *notarized parent statement and conference with Principal)

ATTACH COPY OF STUDENT'S CURRENT SCHEDULE, TRANSCRIPT & ATTENDANCE RECORD

Continue to page 2

Page 2: Request for Individual Exception to Attendance Requirement

Student's reason for making request:

***Notarized Parent Statement:**

Signature of Parent/Guardian

Notary Public Signature

SEAL

My Commission Expires on: _____

Hampshire County Board of Education (Office/School Use)

COURSES NEEDED FOR GRADUATION:

REVISED SCHEDULE:

Approved ____ Disapproved ____ Principal's Signature _____ Date _____

Approved ____ Disapproved ____ Attendance Director's Signature _____ Date _____

Approved ____ Disapproved ____ Board of Education Minutes _____