



Local Literacy Plan  
for

Bienville Parish

Marchello Gates

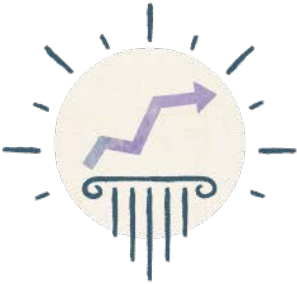
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8/4/2023





## LOUISIANA'S LITERACY PILLARS



**LITERACY GOALS**



**EXPLICIT INSTRUCTION, INTERVENTIONS, & EXTENSIONS**



**ONGOING PROFESSIONAL GROWTH**



**FAMILIES**

A foundation of **EQUITY** across all literacy practices ensures opportunities and access for every learner every day.

### Section 1a: Literacy Vision and Mission Statement

**Guiding Questions:**

1. What is your school/system's focus and mindset around literacy?
2. What is your primary, overarching goal and expected or intended outcomes for your school(s) around literacy?
3. Is your vision and mission statement inclusive of all leaders, teachers, students, and families?

<i>Literacy Vision</i>	At Ringgold Elementary School, we believe in empowering teachers and students with the skills to build a strong foundation for literacy success through professional development, analyzing data, and goal setting.
<i>Literacy Mission Statement</i>	Ringgold Elementary School administration will ensure that all stakeholders promote a continuous commitment to improve reading, writing, and speaking/listening skills by establishing monthly collaboration meetings to evaluate students' success and provide teachers with a variety of research-based strategies.

### Section 1b: Goals



Guiding Questions:

1. What are your overall [literacy goals](#)?
2. Are you creating [SMART goals](#) for grade bands, subgroups, diverse learners, and teachers?
  - How are you measuring the performance of birth through grade 12?
  - What subgroups are most in need of literacy intervention?
  - How are you addressing the literacy and language needs of diverse learners?
  - How do you plan to measure teacher performance based on your literacy goals?

<i>Goal 1 (Student-Focused)</i>	<p>A. 75% of K-3<sup>rd</sup> students will increase the composite score on the parish literacy screeners with proficiency/benchmark by the end of the school year.</p> <p>B. 70% of 3<sup>rd</sup>-5<sup>th</sup> grade students will score a basic or above on the LEAP assessment in ELA at the end of the school year.</p>
<i>Goal 2 (Teacher-Focused)</i>	90% of Ringgold Elementary teachers will attend monthly collaboration meetings, implement Tier I curriculum, demonstrate effective teaching strategies, and evaluate student data to effectively plan instruction as evidenced by CLASS and the BPSB observation tools.
<i>Goal 3 (Program-Focused)</i>	<ul style="list-style-type: none"> <li>• 70% of K-3<sup>rd</sup> students will increase the composite score on the parish literacy screeners with proficiency/benchmark by the end of the school year.</li> <li>• 65% of 3<sup>rd</sup>-5<sup>th</sup> grade students will score a basic or above on the LEAP assessment in ELA at the end of the school year.</li> <li>• 100% of teachers will participate in monthly collaboration meetings with a focus on literacy.</li> </ul>

Section 1c: Literacy Team

Guiding Questions:

1. Who will serve on the school/system literacy team?
2. What is the role of each member?
3. What is your plan for conducting regular meetings, including location, time, availability, and topics?
4. How are you monitoring the effectiveness of the plan?



<i>Member</i>	<i>Role</i>
<i>Marchello Gates</i>	Principal
<i>Billie Lea</i>	Instructional Coach
<i>Ashley Moore</i>	Reading Interventionist
<i>Pamela Vining</i>	Math Interventionist
<i>Katie Vining</i>	Music Teacher
<i>Amy Basinger</i>	Librarian

**Meeting Schedules**

<i>Date &amp; Type of Meeting (Plan Review, Data Analysis, etc.)</i>	<i>Frequency of Meetings (Weekly, Monthly, etc.)</i>	<i>Topic(s)</i>
August 11, 2023	Monthly-1:00pm	Review goals of literacy plan and analyze progress monitoring and LEAP data.
September 29, 2023	Monthly-1:00pm	<ul style="list-style-type: none"> <li>Review class goals and Fall progress monitoring data.</li> <li>Discuss engagement and motivational strategies for teachers to use daily</li> <li>. Look for patterns in the progress monitoring probes.</li> </ul>
October 20, 2023	Monthly-1:00pm	<ul style="list-style-type: none"> <li>Ringgold Elementary School’s administration will conduct learning walks K-5<sup>th</sup>.</li> <li>Discuss research-based strategies to improve student engagement and retention of curriculum.</li> <li>Discuss students weekly progress monitoring charts and goals posted in the class rooms.</li> </ul>
November 17, 2023	Monthly-1:00pm	<ul style="list-style-type: none"> <li>Discuss Small group instruction</li> <li>Review intervention programs data-SIPPS/Imagine Learning.</li> </ul>
January 26, 2024	Monthly-1:00pm.	<ul style="list-style-type: none"> <li>Review Winter progress monitor data.</li> <li>Share universal screening results with parents.</li> </ul>
February 24, 2024	Monthly-1:00pm	Help teachers update students’ individual literacy plans.



March 15, 2024	Monthly-1:00pm	Review LEAP practice test data. Develop remediation plan for LEAP.
May 17, 2024	Monthly-1:00pm	Discuss strengths and weaknesses of the plan. Review Spring Progress monitoring data.

**Section 2: Explicit Instruction, Interventions, and Extensions**

Guiding Questions:

1. For each specific plan and activity around literacy, what is/are your:
  - action steps?
  - timeline?
  - person(s) responsible?
  - resources?
  - alignment to literacy goal(s)?
  - evidence of success?
2. When implementing literacy curriculum and assessments, how are you ensuring:
  - alignment to current research on foundations of reading and language and literacy?
  - cultural responsiveness?
  - connections across content areas?
3. When utilizing literacy screeners, what are your plans for:
  - deciding which components will be measured in each grade band or subgroup?
  - how often screeners are administered?
  - progress monitoring?
  - screening and supporting students in upper grades effectively?
4. When planning for and providing literacy interventions for struggling readers and writers, are you including specifications for:
  - students with dyslexia?
  - the EL population?
  - special education students?
  - cultural and dialectical sensitivity?

The action plan table on the next page can be used to plan out specific action steps related to literacy goals.



### Action Plan

<i>Goal</i>	<i>Timeline</i>	<i>Action Steps</i>	<i>Person(s) Responsible</i>	<i>Resources</i>	<i>Evidence of Success</i>
1	June 1 - June 30	Review prior year data to establish school system goals.	Data manager and Academics team	Literacy screeners; LEAP scores	Students and subgroups demonstrate growth in year-to-year data.
2.	September 2023-May 2024	Review students' levels of reading proficiency and identify students falling below benchmark in K-4 <sup>th</sup> .	Progress Monitoring charts/Leadership team	Universal screener	Progress Monitoring Data-Completion of individual literacy plans
3.	September 2023-May 2024	Use Tier I curriculum that address the state standards and the components of reading. Create lesson plans that relates the Tier I curriculum to students' needs.	Classroom teachers/interventionist	Lesson plans Walk-through form BPSB Parish Rubric CLASS observation JCampus review	Review grade sheets Progress monitoring data Observation Scores Walk through forms
4.	September 2023-May 2024	Schedule parent conferences of students who fall below benchmark.	Administration/Instructional Coach/Teachers	Progress Monitoring screener letters will be sent to parents at BOY, MOY, EOY. Individual literacy plans will be created on students.	Review the weekly data sheets with parents. Involve parents in the individual literacy plans.



5.	September 2023-May 2024	Have grade level meetings to discuss the strengths and weakness of the curriculum, grade sheets, and pacing.	Teachers/Administration /Instructional Coach	Grade sheets/Pacing charts/Student work	Weekly charts/Grades sheets
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### Section 3: Ongoing Professional Growth

#### Guiding Questions:

1. On what are you basing your professional development needs? Are you considering:
  - teacher performance data
  - student performance data
  - observation cycles
  - teacher background knowledge and experience levels
2. When planning opportunities for [ongoing professional growth](#) for leaders and teachers, are you including plans for:
  - ongoing training and support?
  - coaching?
  - various types of PD offerings?
  - by whom, when, and how PD will be provided?
  - PD specific to foundations of reading and language and literacy?
  - PD on high-quality interactions (such as CLASS® for birth-grade 2)?
  - monitoring the implementation and effectiveness of professional development?
  - tailoring opportunities to individual needs of teachers?

#### Potential PD Planning

<b>Month/Date</b> <i>(When can PD be scheduled throughout the school year?)</i>	<b>Topics</b> <i>(What topics are most needed and should be covered and/or prioritized?)</i>	<b>Attendees</b> <i>(Who would benefit most from this PD? Consider also who can redeliver to other teachers/faculty.)</i>
August 2023 Parish PD	Guide Book/Zearn Math/All teachers	All Teachers ,Principals, and Instructional Coaches benefit from the PD provided.
Ongoing August 2023-May 2024	CKLA (K-2)-Aug./Sept Guidebook training The Writing Revolution-Grades-3-5 Zearn-Launch Zearn Math Social Studies Curriculum K-12	Teachers/Instructional Coaches/Sped teachers
August 2023-May-2024	New Teachers Program Classroom Management	Foundations of Lit-all K-3
August 2023-May 2024	Check-In's/Observation feedback	Classroom teachers/Instructional Coach
August 2023-May 204	BPSB rubric components/CLASS rubric-weekly coaching	Classroom teachers



**Section 4: Family Engagement Around Literacy**

**Guiding Questions:**

1. To improve [family engagement around literacy](#), how are you:
  - including families in focus groups and other discussions with teachers, students, and leaders around:
    - specific programs to address the school’s mission?
    - families’ concerns about literacy achievement?
    - students’ attitudes toward reading and writing?
    - teachers’ beliefs about student literacy and learning?
  - providing ongoing support and communication to families?
  - considering diverse families and their specific needs or challenges in regards to communication, technology, transportation, etc.?
  - using communication methods that accommodate all families?
2. How are you working directly with community partners to:
  - engage families and the community?
  - invest in the literacy of our youth?
  - improve access to resources?
3. What resources and tools are you sharing with families and community partners to enhance literacy?

<i>Month/Date</i>	<i>Activity</i>	<i>Accessibility Opportunities</i>	<i>Community Partners</i>
Sept.-November 2023	Primetime Preschool Program	Monday nights-Free books, food, Library Literature	Parents, Louisiana Endowment for Humanities
January-April, 2024	Primetime Reading	Monday nights-Free books, food, Library Literature	Parents, Louisiana Endowment for Humanities
December 2023	Christmas program	Library kits	Music teacher, library, teachers
March 2024	Dr. Seuss Reading Day	Students meet people from various careers	Community Leaders, teachers
April 2024	LEAP night	Practice test and literacy material	Teachers and Parents
Sept.-April	Library program-Monthly	Open to K-2 <sup>nd</sup> grade	Bienville Parish Library



## Section 5: Alignment to other Initiatives

### Guiding Questions:

1. To successfully implement, communicate, and monitor this literacy plan, what are some other district or school initiatives and plans to which you should be sure to connect? Consider:
  - School Improvement Plan
  - Early childhood programs
  - Cross-curricular connections
  - Community programs
  - Alignment across schools within the system

### Initiative Alignment

<i>Other Programs/Initiatives</i>	<i>Connecting to Literacy</i>	<i>Plan to Monitor/Evidence of Success</i>
<i>School Improvement Best Practices: Instructional Leadership Teams/Teacher collaboration support</i>	<i>It's and Teacher Collaboration will be implemented to provide embedded professional development and support.</i>	<i>Learning Walks BPSB/CLASS observations Grade sheets-Increase student performance Exit tickets</i>
<i>Music Program</i>	<i>Make literacy connections with the music classes-Friday book club/Choral reading</i>	<i>Elements of sounds assessments/Universal screening</i>
<i>Primetime Preschool</i>	<i>Weekly Literature night Storyteller reads to students and parents</i>	<i>Scholars Discuss Parent surveys</i>
<i>Monthly Library Program</i>	<i>Bienville Parish librarian will visit Ringgold school to expose students to high quality literature</i>	<i>Parent surveys and teacher observation</i>
<i>Renaissance Learning</i>	<i>Set Class goals Develop point clubs</i>	<i>Accelerated Reading quizzes Analyze AR reports monthly</i>
<i>Science/Social Studies</i>	<i>Collaboration meetings with ELA teacher, social studies teacher, and science teachers</i>	<i>Progress reports and report cards</i>



**Section 6: Communicating the Plan**

**Guiding Questions:**

1. What are the implementation expectations for schools?
  - Will schools have school-based literacy teams?
2. How will district-level personnel support schools in meeting those expectations?
3. How will you communicate the plan to families and community members?
4. How will you communicate the progress being made throughout the school year?
5. How will you ensure ongoing monitoring and implementation of this plan at the school-level?
  - Will you hold quarterly meetings?
  - Will you report on progress monitoring of the plan components and goals?

**Communication Plan**

<i>Stakeholder Group</i>	<i>Plan for Communicating</i>	<i>Timeline</i>
<i>Ringgold Elementary School Administration</i>	<i>Presents Literacy Plan-Faculty Meeting</i>	<i>August 2023</i>
<i>Literacy Team</i>	<i>Discuss the Literacy Plan at the BACK to School Assembly</i>	<i>August 2023</i>
<i>Teachers and Families</i>	<i>Send out surveys to receive feedback from staff members and parents</i>	<i>September 2023</i>
<i>Parents/Community</i>	<i>Primetime Meetings</i>	<i>September 2023</i>

Review the [School System Literacy Roadmap](#) for recommended timelines for action steps to promote literacy.

For additional guidance and resources, visit the [Louisiana Literacy’s webpage](#), [Literacy Library](#), or email [louisianaliteracy@la.gov](mailto:louisianaliteracy@la.gov).

*Updated A 2022*