

Job Posting: Mechanic (Full-Time)

Cattaraugus-Little Valley Central School District

Location: Cattaraugus County, NY

Application Deadline: August 29, 2025

Start Date: Immediate

Cattaraugus-Little Valley Central School District is seeking a reliable and experienced Mechanic to join our Transportation Department. This is a full-time, 12-month position focused on ensuring the safety, functionality, and compliance of our district's school bus fleet and vehicles.

We offer a competitive salary and a comprehensive benefits package. This position is subject to Cattaraugus County Civil Service requirements.

Job Description: Mechanic

Position Summary:

The Mechanic is responsible for performing skilled repairs, diagnostics, and maintenance on school buses and district vehicles. This role is essential to maintaining the safety and operational readiness of transportation services for students and staff.

Key Responsibilities:

- Inspect, diagnose, and repair school buses and other district vehicles, including diesel and gasoline engines, brakes, electrical systems, transmissions, steering, and suspensions.
- Conduct routine preventive maintenance and required safety inspections in compliance with New York State Department of Transportation (DOT) regulations.
- Maintain detailed and accurate service records, work orders, and parts inventories.
- Ensure compliance with safety procedures and environmental standards.
- Respond to on-road breakdowns and vehicle emergencies.
- Operate school buses and district vehicles when needed.
- Keep maintenance areas clean, organized, and safe.
- Perform other related duties as assigned.

Minimum Qualifications:

- High school diploma or GED.
- Three (3) years of experience in the maintenance and repair of automotive equipment (experience with heavy-duty vehicles or school buses preferred).
- Working knowledge of diesel engines, hydraulic systems, electrical diagnostics, and mechanical repair.

- Valid New York State Commercial Driver's License (CDL), or ability to obtain one within a specified time frame.
- Must meet all NYS Education Department requirements for school vehicle operators, including background checks and physical performance testing.
- Ability to read technical manuals and operate diagnostic tools and software.

Work Schedule:

Full-time, 12-month position

Monday through Friday, 8 hours per day (schedule may vary)

Occasional evening or weekend work may be required in emergency situations

Compensation & Benefits:

- Competitive hourly wage based on experience and qualifications
- Eligibility for NYS Retirement System
- Health, dental, and vision insurance
- Paid time off, including holidays, vacation, and sick leave

Application Instructions:

Please submit the following materials:

- Completed Civil Service Application (available at <https://www.cattco.org/hr/application>)
- Cover letter and resume
- Three professional references

Submit applications to:

Human Resources

Cattaraugus-Little Valley Central School District

25 Franklin Street

Cattaraugus, NY 14719

Or email to: pjones@clvschools.org

Cattaraugus-Little Valley Central School District is an Equal Opportunity Employer

We are committed to creating an inclusive environment that reflects the diversity of the communities we serve.