

**UNOFFICIAL MINUTES
CATTARAUGUS-LITTLE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
Work Session
September 25, 2012**

The regular meeting of the Cattaraugus-Little Valley Central School Board of Education was called to order in the Board Room at 6:30 p.m. by Cheryl Wilder, Board President.

Members Present: Cheryl Ann Wilder
Robert Forster
David Shinners
Benjamin Stoll
Heather Gunther
Kent Joesel

Members Absent: Jeannette Stein

Administration: Jon Peterson, Superintendent
Sally Hadley, Business Executive
Melissa Pritchard, District Clerk
Carrie Yohe, Elementary Principal
Tony Giannicchi, MS Principal
Aaron Wolfe, HS Principal

Participants:	Mary Kay Bocciolatt	Megan Jones
	Maria Stang	Claire Dowdall
	Kristen Stoll	Jessica Pritchard
	Eric Stawitsky	Makenzie Grube
	Eric Pritchard	Raychel Larkin
	Anthony Schabloski	Jenna Martin
	Tammy Brooks	Claudia McGlew
	Megan Pankow	Gina Christopher
	Jacob Shawley	Josh Juenemann

Cheryl Wilder introduced the Board Members and the Administration to those in attendance. Kent Joesel led everyone in the Pledge of Allegiance.

PRESENTATIONS:

Mr. Eric Pritchard, member of the Audit Committee gave a brief presentation to the Board regarding the Audit Committee. Eric explained what the Audit Committee is and what their responsibilities are. The Audit Committee will be working on self-evaluations and putting together a calendar. He also stated that very few audit committees are made up only of people from the public, most also include members of the Board of

Education. At the next Board Of Education meeting Dave DiTanna, external auditor from Buffamante Whipple Buttafaro, P.C. will be going over the audit.

Mr. Tony Schabloski, ECOS Club Advisor, and members of the ECOS Club presented a Power Point presentation regarding events that they participated in last year and this summer. A few of the events were National Public Lands Day, camping at Zoar Valley, March for Parks Day, snow shoeing, and planting 100 Norway spruce trees at the bus garage. Mr. Schabloski expressed how much fun they had and how proud he is of the Club members. He is also interested in the ECOS Club participating in The Yellowstone Wildlife Ecology Summer Research Program. He will continue to keep the Board updated.

Members of the ECOS club exited after the presentation ended.

Mr. Eric Stawitzky from Pioneer Forestry gave a presentation to the Board regarding the 98 acres of forest land located in the Towns of Napoli and New Albion. He reviewed what has already been completed and the “ten year work schedule” portion of the Forestry Management Plan to complete the remaining management treatments. He also discussed the possibilities that the ECOS Club could be involved in. He encouraged the Board to take advantage of the opportunities this plan could supply for the district. This decision was originally tabled by the Board. Jeff Rupp retired DEC Officer and community member has been very persistent with the school district in pursuing this project. The Board would like Mr. Stawitzky to provide yearly updates on this project. Mr. Schabloski advisor of the ECOS Club is very interested in the opportunities this could present for the ECOS Club. They were encouraged to write down ideas and present them to the school Administrators and the Board.

Mr. Eric Pritchard, Mr. Tony Schabloski, and Mr. Eric Stawitzky exited the meeting at 7:20 p.m.

CORRESPONDENCE: - None

PRINCIPALS AND TRANSPORTATION REPORT:

Mrs. Carrie Yohe, Elementary Principal, updated the Board on the participation of Dads Take Your Kids To School Day. Approximately 120 fathers dropped their children off and 76 fathers signed in and went to breakfast. Carrie would like to continue this and will make changes as needed. Carrie is also starting a Dad program once a month to come into the classrooms. Carrie discussed new APPR standards for Elementary students and how assessments are going to be done. Results will give them information on what a student currently knows and help them decide which direction they need to go with. Carrie is looking forward to seeing how the assessments are at the end of the year.

Mr. Aaron Wolfe, High School Principal, reviewed new APPR standards for High School Students. Standards are based on 7 teaching standards.

1. & 2. What the teacher knows about the student

3. Instruction
4. Environment
5. Assessment
6. Professionalism
7. Growth

Teachers are spending approximately 3 hours preparing for evaluations.

Mr. Tony Giannicchi, Middle School Principal, stated that this has been one of the smoothest starts to a new school year. Tony discussed free and reduced lunch applications. The Middle School encouraged all students to apply for free and reduced lunches regardless of family's income. 32 members of the Middle School staff will be attending the Middle School conference in Cheektowaga.

The Principals were asked if they received any calls questioning the tests that took place at the start of school. All 3 Principals stated that they explained it to the students with very little questions. Mr. Peterson stated that he also did not receive any calls or emails regarding the testing.

Maria Stang, Head Bus Driver/Dispatcher, updated the Board that she had a driver's meeting where she thanked everyone for all their efforts and cooperation.

PUBLIC PARTICIPATION:

Mrs. Tammy Brooks spoke to the Board regarding the vacant position of MS/HS Nurse. She expressed her concerns of only having one nurse in the school to take care of 1,018 students. She is concerned for the students with medical needs. She would like the Board to seriously consider the course of action that is going to be taken and as a parent how they would feel.

Ms. Mary Kay Bocciolatt spoke to the Board regarding the vacancy of MS/HS Nurse and the option of filling the vacancy with a Health Aide. She is concerned about having to choose which emergency to take care of first if more than one happens at a time. She will have a great increase in paperwork demands. She is also concerned personally regarding how this could affect her license. She has put together some raw data that she could present if needed. She is also concerned with having an LPN due to state mandates and regulations.

SUPERINTENDENT'S REPORT: Mr. Peterson notified the Board of the DASA team event that is coming up on October 18. Ronnie Bachman will be doing an assembly for all students. The Safety Team evacuation drill is scheduled for Tuesday Oct. 2, 2012 weather permitting. The District will be notifying parents by sending home a letter and global connect. Sally Hadley completed a rough draft of the 4 year financial plan to review. APPR plan is progressing and he will be working on it this week with Brian Crawford. Administration will need to take a closer look at the rubric. Mr. Peterson has been researching options for the MS/HS Nurse. He looked at data from the American

Schools of Nurses and the average ratio of students per nurse is 750. The New York State average is 1,100. After speaking with local school districts the numbers are all over the board. He also spoke with the Portville Superintendent and their school has 1 Nurse and a Health Aide and he stated that it is working out fine. He has also spoken with Mary Kay Bocciolatt and she is willing to try this but does not think it is a good idea. He recommends that they go with the same avenue as the Portville District. Mr. Peterson stated that it may be a possibility to have the Middle School students administer medications as self-directed. There are many duties that the Nurse does that she does not have to do and that could be done by someone else. This is a 10 month, Civil Service position funded by our district and supported by the Classified Association. Dave Shinners expressed his concern and thinks they should hire another Nurse after what he observed in the Nurses office.

Cheryl Wilder moved for motion to recess at 8:24 p.m.

Maria Stang and Mary Kay Bocciolatt left the meeting at 8:27 p.m.

Resumed Meeting at 8:30 p.m.

BOARD PRESIDENT'S REPORT:

- Rob Forster handed out a new member check list. He also discussed a pamphlet that is being printed for new Board members. He believes something should be organized for Board members other than meetings to get to know each other better. Kent Joesel volunteered to work on putting something together possibly in the winter.
- Heather Gunther discussed information she received regarding a plaque for the Adirondack chair. Price and measurements were discussed and the Board decided that the Board would look into getting an aluminum plaque.
- Heather Gunther and Kent Joesel will present political and analytical in regards to the self-evaluations at the next Board meeting.
- The Board discussed the request from Kevin Andrews and has decided to grant him use of the showcased and use of a room in the Little Valley Building.
- Jon Peterson spoke with an appraiser regarding the LV building and bus garage. The appraisal fee will be \$3,500 and will take approximately 3-4 weeks to complete. The Board feels that this would be important to have and would like to move forward with it.
- Cheryl Wilder stated that she needs responses back for the NYSSBA convention ASAP.
- The School Board Tour has been scheduled for October 20 from 9:00-12:00 The Board would like the Principals to be there for their buildings.

The Principals explained the procedure on how they handle the teacher's budgets. Aaron was asked about the disciplinary codes. Aaron stated they have been in effect for quite some time and he also reviewed them with the Board.

Carrie Yohe, Tony Giannicchi, and Aaron Wolfe left the meeting at 9:04 p.m.

-The Board discussed joining The Rural Schools of New York State and agreed to join. The membership fee is \$575.00. The Board was notified that the new member meeting was changed to November 1st at Murdoch's Bar and Grill. At the meeting, they will discuss performance leadership and training, President's job in managing Board culture, and Superintendent's performance.

-There was a wrestling merger meeting with Pine Valley today. The number of wrestlers has gone up. There will be a discussion on Thursday regarding busing.

STANDING COMMITTEES:

Policy – The second reading of Student Prank and Family Bereavement policies were done. They will be on the agenda to approve at the next meeting. The policies have been updated on the web.

Shared Services - There will be a shared services meeting on October 17th at 6:30 p.m. Randolph has confirmed that they are interested but are unable to attend and Pine Valley has confirmed that they are coming. Only 3 members of the Board will be attending the meeting; Dave, Ben, and Rob.

Liaisons – TCA will be having a chili cook-off on Friday Oct. 5th. Kent discussed how it is going to work. Dave would like a flier for the Little Valley Fire Department.

Audit –The external auditor will be at the next meeting to present the 2011-12 audit for approval.

MOVED by Joesel, seconded by Gunther, that the Board recess at 9:21 p.m. to conduct an executive session on personnel matters.

MOTION: Carried 6-0

Mr. Jon Peterson and Melissa Pritchard attended the executive session.

MOVED by Forster, seconded by Gunther, to resume the regular order of business at 9:42 p.m.

MOTION: Carried 6-0

MOVED by Foster, seconded by Gunther, to approve consent items as presented:

- a. Approve the minutes of the Board of Education Regular Meeting September 11, 2012.

MOTION: Carried 6-0

MOVED by Forster, seconded by Gunther, to approve the Regular Business Items as presented:

- a. Approve overnight field trip for Sr. High Area All-State on November 9&10 or November 16&17 to Haverling High School Bath, NY as presented and approved by the HS Principal.

b. Approve Board of Education to join Rural Schools Association of New York State.

MOTION: Carried 6-0

APPROVE THE FOLLOWING BOND RESOLUTION:

At a regular meeting of the Board of Education of Cattaraugus-Little Valley Central School District, Cattaraugus County, New York, held at the District Offices, in Cattaraugus, New York, in said School District, on the 25th day of September, 2012, at 6:30 o'clock P.M., Prevailing Time.

The meeting was called to order by Cheryl Wilder, and upon roll being called, the following were

PRESENT: Robert Forster
Heather Gunther
Kent Joesel
David Shinners
Benjamin Stoll
Cheryl Wilder

ABSENT: Jeannette Stein

The following resolution was offered by Robert Forster, who moved its adoption, seconded by David Shinners, to wit:

BOND RESOLUTION DATED SEPTEMBER 25, 2012.

A RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$462,500 BONDS OF CATTARAUGUS-LITTLE VALLEY CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF SCHOOL BUSES FOR SAID SCHOOL DISTRICT.

WHEREAS, at a Special District Meeting of the qualified voters of Cattaraugus-Little Valley Central School District, Cattaraugus County, New York, held on August 30, 2012, a proposition was duly adopted authorizing the Board of Education of said School District to purchase school buses, for a maximum estimated cost of not exceeding \$462,500, and providing for the levy of a tax therefor to be collected in installments, with obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for such purchase of said school buses and the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Cattaraugus-Little Valley Central School District, Cattaraugus County, New York, as follows:

Section 1.The purchase of school buses for Cattaraugus-Little Valley Central School District, Cattaraugus County, New York, including incidental expenses in connection therewith, is hereby authorized at a maximum estimated cost of \$462,500.

Section 2.It is hereby determined that the plan for the financing of said class of objects or purposes is by the issuance of not exceeding \$462,500 serial bonds of said School District, hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3.Such bonds are to be payable from amounts which shall annually be levied on all the taxable real property in said School District, and the faith and credit of said Cattaraugus-Little Valley Central School District, Cattaraugus County, New York, are hereby pledged for the payment of said bonds and the interest thereon.

Section 4.It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- a) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- b) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

c) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) having general circulation in the School District, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Robert Forster VOTING Yes

Heather Gunther VOTING Yes

Kent Joesel VOTING Yes

David Shinners VOTING Yes

Benjamin Stoll VOTING Yes

Cheryl Wilder VOTING Yes

The resolution was thereupon declared duly adopted.

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MOVED by Forster, seconded by Shinners, to approve the following Personnel Items for the 2012-2013 school year:

- a. Approve the request for Maternity Leave for Jolene Ayers starting Wednesday September 19, 2012-Friday December 21, 2012.
- b. Approve Amber Wilcox as long-term substitute position for Jolene Ayers who will be out on Maternity Leave from Wednesday September 19, 2012-Friday December 21, 2012.
- c. Approve the resignation of Lori Heim as full-time Bus Monitor, effective August 18, 2012.
- d. Approve Jessica Shaw as FCCLA Advisor for the 2012-2013 school year.
- e. Approve Volunteer Coaches for 2012-2013 school year:

Boys Soccer -	Job Lowry
	Keri Martin
Football -	Ken Wright
Volleyball -	Amber Grove
- f. Approve Substitute Teachers/Aides/Cleaners

Aides:

Angela Green

Kathy Forster

Alicia Rutkowski

Teachers:

Alicia Rutkowski

Kathy Forster

Sarah Wolfe

Danielle Hall

Cleaners:

Kathy Forster

- g. Approve call back of (2) regular bus drivers, Barbara Pascerella and Dennis Seekins effective August 28, 2012.
- h. Approve Nancy Schmick, Tony Schabloski, Kim Ploetz, and Sherri Szczepanski as Homework Club Advisors for the 2012-2013 school year.
- i. Rescind request for paid leave of absence for Niki Weyrough from 10/1/12-4/1/13.
- j. Approve request for Family Medical Leave Act for Niki Weyrough from 10/1/12-1/2/13 with medical documentation.

- k. Approve Memorandum of Agreement between Cattaraugus-Little Valley Teachers Association and Cattaraugus-Little Valley Central School District regarding School Psychologist.

MOTION: Carried 6-0

MOVED by Gunther, seconded by Stoll, to approve moving forward with the Forestry Management plan by Pioneer Forestry on our two tracts of forested property.

MOTION: Carried 6-0

MOVED by Stoll, seconded by Gunther, to post position of Health Aide with a (1) year probationary period and an hourly pay scale of \$9.50-\$12.00 to be approved by the board.

MOTION: Carried 5-1 (opposed -Shinners)

MOVED by Stoll, seconded by Joesel, to adjourn the meeting at 10:15 p.m.

MOTION: Carried 6-0