Stipend Calculations for Budgeting 2023-2024

(The percentages listed are for this school year only. Percentages are subject to change per year.)

Below is an explanation of how schools may calculate stipend amounts to pay for tutors that work during the school day and tutors that work After-School or Saturday School tutoring. In making a budget for tutors, please consider the following formula:

To calculate the hours for a stipend, add the hourly rate of pay and 7.89%.

(For example)
- On your calculator key in 25 for Certified and 20 for Non-Certified, whichever applies.
- the "Plus sign" (+)
- Key in 20.26% for certified employees, Key in only 7.67% for Non-Certified Workers
- Key in "the percent sign" (%)
- Press the equal sign (=)
- This will give you the actual pay out per hour.
- Multiply that, times the number of hours worked.

Stipend for Certified Employees
(Teacher who works non-contract hours as a Tutor or Coordinator)
$25/per hour + (20.26% benefits) = actual payout is $30.05/hour
Stipend amount should reflect $25/hour on Supplemental Work Approval in eTrieve.

For Example:
5 hours x $30.05/per hour = $150.25 week
$150.25/week x 4 weeks = $601.00 month
$601.00 month x 8 months (October-May) = $4,808.00

Stipend for Non-Certified Worker:
(Worker off Sub List; Not a regular board employee that receives BOE benefits)
$20/per hour + (7.67 % taxes) = actual payout is $21.53/hour
Stipend amount should reflect $20/hour on Supplemental Work Approval in eTrieve.

For Example:
25 hours per week = $538.35 per week
$538.35/week x 4 weeks = $2,153.40/month
$ 2,153.40/month x 8 months (October – May) = $17,227.20