Clarke County School District
Better Together

CLARKE COUNTY SCHOOL DISTRICT
EVALUATION WORKSHEET
COPIER LEASE AND MAINTENANCE CONTRACT
RFP# 24-0819

COST & EVALUATION SUMMARY

	VENDOR 1	VENDOR 2	VENDOR 3	VENDOR 4	VENDOR 5	VENDOR 6	VENDOR 7	VENDOR 8
COST SUMMARY 60-Month Option (Flat Rate)	ATHENS DIGITAL SYSTEM INC ATHENS, GEORGIA	CANON SOLUTIONS AMERICAN, INC. MELVILLE, NEW YORK	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A. INC. ATLANTA, GEORGIA	MILNER INC. NORCROSS, GEORGIA	MSA BUSINESS TECHNOLOGY NORCROSS, GEORGIA	PACIFIC OFFICE AUTOMATION BEAVERTON, OREGON	STANDARD OFFICE SYSTEMS (SOS) DULUTH, GEORGIA	SUPERIOR DOCUMENT SOLUTIONS DULUTH, GEORGIA
MONTHY LEASE PAYMENT	$ 26,237.95	$ 28,551.37	$ 29,171.09	$ 38,808.00	$ 28,750.04	$ 45,861.21	$ 24,085.38	$ 21,817.00
PAPERCUT SOFTWARE / MONTHLY	$ 1,433.00	$ 2,492.62	$ 1,099.28	$ -	$ -	$ -	$ -	$ 1,023.00
OPTION FOR 100-PAGE STAPLER/MONTHLY	$ 3,033.66							
OPTION FOR BADGE READER/MONTHLY	$ 664.20							
OTHER FEE - CHANGE MANAGEMENT		$ 541.44						
OTHER FEE - UPGRADE FOR 13 X 19 COPIER			$ 357.90					
OTHER FEE - ONE TIME DOCUMENT FEE	$ 95.00							
TOTAL PROPOSED COST / MONTHLY	$ 31,368.81	$ 31,585.43	$ 30,628.27	$ 38,808.00	$ 28,750.04	$ 45,861.21	$ 24,085.38	$ 22,840.00
EVALUATION SUMMARY (PHASE I-WRITTEN)	ATHENS DIGITAL SYSTEM INC	CANON SOLUTIONS AMERICAN, INC.	KONICA MINOLTA BUSINESS SOLUTIONS U.S.A. INC.	MILNER INC.	MSA BUSINESS TECHNOLOGY	PACIFIC OFFICE AUTOMATION	STANDARD OFFICE SYSTEMS (SOS)	SUPERIOR DOCUMENT SOLUTIONS
REVIEWER 1	92.00	87.00	87.00	85.00	88.00	82.00	94.00	87.00
REVIEWER 2	66.00	64.00	68.00	60.00	66.00	64.00	64.00	73.00
REVIEWER 3	89.00	81.00	79.00	75.00	80.00	73.00	85.00	87.00
REVIEWER 4	87.00	56.00	57.00	73.00	59.00	48.00	73.00	87.00
REVIEWER 5	92.00	61.00	59.00	60.00	65.00	45.00	67.00	63.00
TOTAL	426.00	349.00	350.00	353.00	358.00	312.00	383.00	397.00
MANDATORY DOCUMENT CHECKLIST								
COVER LETTER	√	√	√	√	√	√	√	√
COMPANY PROFILE/EXPERIENCE & STAFF	√	√	√	√	√	√	√	√
TECHNICAL CAPABILITIES	√	√	√	√	√	√	√	√
TRAINING & SUPPORT PLAN	√	√	√	√	√	√	√	√
TRANSITION PLAN	√	√	√	√	√	√	√	√
MAINTENANCE SERVICE	√	√	√	√	√	√	√	√
SCOPE OF SERVICE/METHODOLOGY OF SERVICES	√	√	√	√	√	√	√	√
PROJECT PRICING ESTIMATE/COST FOR SERVICES	√	√	√	√	√	√	√	√
SOFTWARE	√	√	√	√	√	√	√	√
SAMPLE CONTRACT/LEASE AGREEMENT	√	√	√	√	√	√	√	√
ADDED VALUE	√	√	√	√	√	√	√	√
REFERENCE FORM	√	√	√	√	√	√	√	√
BUSINESS LICENSE	√	√	√	√	√	√	√	√
CERTIFICATE OF INSURANCE	√	√	√	√	√	√	√	√
ADDENDA# 3	√	√	√	√	√	√	√	√

HIGHEST RANKED PROPOSER: ATHENS DIGITAL SYSTEM INC.

*Best & Final Cost during neogitiations, cost includes software, maintenance & supplies — $26,237.95

Option not Included:: 100 page staple finisher, equipment comes with a 50-page finisher- meets minimum

Option not Included:: Badge Reader

9/9/24

OFFICE OF PURCHASING & CONTRACTS
Veronica Jackson

9/9/24

WITNESS, OFFICE OF PURCHASING & CONTRACTS
Joshua Black