



Alden Central School District
Board of Education Meeting Minutes
April 26, 2011 – High School Library

1. **Call to Order/Roll Call/Pledge of Allegiance to the Flag**

Paul Hutschenreuter, President, called the regular meeting to order at 7 p.m. in the High School Library.

Members Present: Paul Hutschenreuter, Jill Hopcia, Rosanne Johnson, J. Daniel Oles, Ken Stoldt and James Yoerg

Members Absent: Amy Schadt

School Administrators

Title

Present

| | |
|-------------------|---|
| Lynn Fusco | Superintendent of Schools |
| Paul Karpik | School Business Administrator |
| Thomas Lyons | Principal, Alden Intermediate School |
| Melanie Monacelli | Principal, Alden Primary School |
| Adam Stoltman | Principal, Alden Middle School |
| Don Hutchinson | Transportation Supervisor |
| Brian Logel | Superintendent of Buildings and Grounds |

Others Present: Andrea Kersten, Kim Walitzer, Norb Nagowski, Kathleen Santiago, Jen Schmidt, Tori Delzer, Matt Rebmann and Nathan Zobrest

2. **Executive Session**

At 7:01 p.m., Jill Hopcia moved and James Yoerg seconded to go into executive session to discuss a contractual matter.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

3. **Reopen Meeting**

At 7:33 p.m., Ken Stoldt moved and J. Daniel Oles seconded to reopen the regular meeting.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

4. **Public Expression**

- Norb Nagowski asked the Board to give a detailed explanation of general fund balances. He suggested that funds should be returned to the taxpayers. Paul Hutschenreuter and Dr. Fusco explained that community members may make comments to the Board; however, board meetings are not a forum for open dialogue between community members and board members. Mr. Nagowski was advised to call the Superintendent's office to arrange a meeting to discuss general fund balances in more detail.

5. **Approval of Minutes**

- a) J. Daniel Oles moved and Ken Stoldt seconded to approve the Board of Education minutes from the regular meeting held on April 7, 2011.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

6. **Action Items**

a) **FINANCIAL MATTERS**

1. J. Daniel Oles moved and Ken Stoldt seconded to receive Warrant and Budget Status reports for the period ending April 15, 2011.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

2. Jill Hopcia moved and James Yoerg seconded to receive the Treasurer's Report for the period of March 1, 2011 through March 31, 2011.

| | | |
|---|----------------|-------------------------------|
| <u>General Fund:</u> | | \$9,993,142.82 |
| General Fund Money Market | \$9,993,053.82 | |
| General Fund Now | \$89.00 | |
| Payroll Account | \$0.00 | |
| | | |
| <u>General Fund Time Deposits:</u> | | \$5,090,525.95 |
| Cert of Deposit #165233 (General Fund) Bus Reserve #1 | \$37,561.34 | |
| Cert of Deposit # 192294 (General Fund) Bus Reserve #3 | \$816,559.28 | |
| Cert of Deposit # 199752 (Gen Fund) Bus Res # 4 -2010 | \$400,328.77 | |
| Cert.of Deposit #181982 (Reserve for Bonded Debt) | \$506,154.66 | |
| Cert. of Deposit #181990(Reserve for Tax Certiorari) | \$107,267.99 | |
| Cert. of Deposit #182006 (Reserve for Employee Benefit) | \$1,671,475.82 | |
| Cert. of Deposit #182014 (Reserve for Liab & Casualty) | \$89,224.95 | |
| Cert of Deposit #182055(Unemployment Ins Reserve) | \$468,289.65 | |
| Cert of Deposit #182048 (Reserve for Bldg & Grounds) | \$239,426.46 | |
| Cert of Deposit #199760 (Res Bldg & Grounds-2010) | \$151,296.50 | |
| Cert of Deposit # 196584 (Workers Comp Reserve) | \$301,063.74 | |
| Cert of Deposit # 196592 (Retirement Contr Reserve) | \$301,876.79 | |
| | | |
| <u>Cafeteria Fund:</u> | | \$133,557.19 |
| Cafeteria Fund Money Market | \$133,457.19 | |
| Cafeteria Fund Checking Account | \$100.00 | |
| | | |
| <u>Special Aid Fund:</u> | | \$399,079.43 |
| Special Aid Money Market | \$398,979.43 | |
| Special Aid Checking Account | \$100.00 | |
| | | |
| <u>Trust & Agency Fund:</u> | | \$525,127.14 |
| Trust & Agency Money Market | \$377,531.45 | |
| Trust & Agency NOW | \$30,258.42 | |
| Trust & Agency CD | \$117,337.27 | |
| | | |
| <u>Capital Fund:</u> | | \$183,492.47 |
| Capital Project 2000 | \$94,785.55 | |
| Capital Fund NOW | \$88,706.92 | |
| | | |
| <u>Flexible Spending Account:</u> | | \$201,363.51 |
| Flexible Spending Debit Card Account | \$112,429.52 | |
| Flexible Spending CD #182030 (3 month) | \$88,933.99 | |
| | | |
| <u>Scholarships:</u> | | \$23,751.50 |
| Virginia Gebhard Scholarship #112836 | \$9,847.23 | |
| Samuel Trippe Scholarship #125823 | \$3,571.93 | |
| Carmen Righetti Scholarship #183285 | \$10,332.34 | |
| | | |
| <u>Extraclassroom Accounts:</u> | | \$97,254.53 |
| Extraclass Money Market Account | \$65,330.31 | |
| Extraclass Checking Account | \$31,924.22 | |
| | | |
| Total Deposits | | <u>\$16,647,294.54</u> |

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

3. J. Daniel Oles moved and Jill Hopcia seconded to receive the Extra Classroom Activity Fund Central Treasurer's Report as presented.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

4. Revenue Flow Chart – The Revenue Flow Chart was provided to the Board.
5. Trial Balance Report – The Trial Balance Report was provided to the Board.

b) PERSONNEL ITEMS

1. Support Staff Appointment

J. Daniel Oles moved and James Yoerg seconded to appoint the following to the support staff, upon the recommendation of the Superintendent:

| | |
|-----------------------|--------------------------------|
| Name | Elizabeth Martin |
| Position | Registered Nurse (High School) |
| Type | Probationary (6 months) |
| Effective Date | May 2, 2011 |
| Salary | \$27,300 |

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

2. Substitute Appointment

Jill Hopcia moved and Ken Stoldt seconded to appoint the following substitute, upon the recommendation of the Superintendent:

| | |
|-----------------------|-------------------------|
| Name | Elizabeth Martin |
| Position | Registered Nurse |
| Type | Substitute |
| Effective Date | Retro to April 25, 2011 |
| Salary | \$85 per day |

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

3. Student Teacher/Classroom Observation Assignments

J. Daniel Oles moved and James Yoerg seconded to approve the following student teachers and/or classroom observations, upon the recommendation of the Superintendent:

- Amanda Gaeta (Intermediate School)

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

c) BUSINESS ITEMS

1. BOCES Election of Two Board Members

J. Daniel Oles moved and Ken Stoldt seconded to accept the following resolution:

RESOLVED that, upon the recommendation of the Superintendent of Schools, the Alden Central School District's Board of Education casts its vote in the annual election of two members of the Board of Education of the Board of Cooperative Educational Services, First Supervisory District, Erie County, for the persons indicated on the attached ballot.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

2. Adoption of the 2011-12 Erie 1 BOCES Administrative Budget

Jill Hopcia moved and James Yoerg seconded to accept the following resolution:

RESOLVED that, upon the recommendation of the Superintendent of Schools, the Alden Central School District's Board of Education adopts the BOCES administrative budget for 2011-2012 as presented at \$3,045,582.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

3. Budget Transfer

J. Daniel Oles moved and Ken Stoldt seconded to approve Budget Transfer #6 (dated April 7, 2011).

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

4. Grade Reallocation and School Re-Designation

James Yoerg moved and Ken Stoldt seconded to approve the following resolution:

WHEREAS, the Alden Central School District ("District") has continued to consider and evaluate the effects of the economic crisis upon the District, including with regard to state and federal aid reductions, and has further considered the impacts of the District's declining student enrollment; and

WHEREAS, the District has carefully considered the options available to address the District's fiscal challenges and declining school enrollment while mitigating the impact to the District's educational program;

NOW, THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Alden Central School District hereby:

- (a) Determines that, as a result of the District's fiscal challenges and declining student enrollment, it is in the best interests of the District to reorganize the allocation of grade levels between the District's schools, and to re-designate a school, including in order to realize cost-savings and other benefits which shall serve the interests of the District's educational program;
- (b) Directs that the District's Primary School (located at 11197 Broadway) shall house Kindergarten through Third Grade effective with the 2011-12 school year;
- (c) Directs that, effective with the 2011-12 school year, the District's Middle School shall house Fourth Grade through Eighth Grade, and shall be comprised of the current Middle School facility located at 13250 Park Street and the current Intermediate School facility contiguously located at 1648 Crittenden Road;
- (d) Directs that, as a result of this reallocation of grade levels and re-designation of schools, the District shall no longer operate an "Intermediate School" effective with the 2011-12 school year; and
- (e) Directs and authorizes the Superintendent of Schools to undertake all actions necessary to effectuate the intent and operation of this resolution.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

5. Transportation

Ken Stoldt moved and J. Daniel Oles seconded to approve St. John the Baptist Parish's transportation request (dated April 2011) at no cost to the District.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

6. Textbook Approvals

J. Daniel Oles moved and James Yoerg seconded to approve the following textbooks:

- *Prentice Hall Science Explorer - Cells and Heredity* ©2009 Published by Pearson Education, Inc.
- *Prentice Hall Science Explorer – Chemical Interactions* ©2009 Published by Pearson Education, Inc.
- *United States History* by William Deverell and Deborah Gray White ©2012 Published by Houghton Mifflin Harcourt Publishing Company
- *Home Repair and Maintenance* by Jack M. Landers ©1996 Published by Goodheart-Willcox Company, Inc.
- *The Confident Student* by Carol C. Kanar ©2011 Published by Wadsworth, Cengage Learning
- *Microsoft Office 2010 Introductory* by Gary B. Shelly and Misty E. Vermaat ©2011 Published by Course Technology, Cengage Learning

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

7. Special Education

Ken Stoldt moved and Jill Hopcia seconded to accept the following resolution:

BE IT RESOLVED, that the Board of Education of the Alden Central School District has reviewed and accepted the recommendations of the Committee on Special Education (CSE) from the meetings held on February 10 and 16, 2011; March 1, 8, 14, 22, 2011; and April 1 and 4, 2011.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

8. Surplus

J. Daniel Oles moved and Jill Hopcia seconded to declare the following items as surplus and of no further use to the District and to approve the sale and/or disposal of the same:

- 1 RCA Flip Camera EZ210A Serial Number 6500SJ13561220

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

9. Property Tax Report Card

James Yoerg moved and J. Daniel Oles seconded to approve the 2011-12 New York State Property Tax Report Card as presented, upon the recommendation of the Superintendent.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

7. Reports

Board of Education:

a) President's Report

b) Policy Review Committee (Amy Schadt and Ken Stoldt)

- J. Daniel Oles moved and Ken Stoldt seconded to approve the 2nd reading of Policy #5511 (Reserve Funds) as presented.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

Superintendent:

a) High School Field Trip

- Jill Hopcia moved and J. Daniel Oles seconded to approve the Alden High School Spanish Club trip to Puerto Rico in February 2012, upon the recommendation of the Superintendent.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

b) James Yoerg advised that neither he nor Paul Hutschenreuter could attend Thursday's ECASB Delegate Assembly meeting. Jill Hopcia and/or Rosanne Johnson will consider attending if their schedules allow. The June 16th meeting will be held at Salvatore's.

8. Board Communications and Issues

a) Board Notes

b) Upcoming Events:

- 4/29 – HS Variety Show 7 p.m.
- 5/2-6 – PS Teacher/Staff Appreciation Week
- 5/4-5 – IS NYS ELA Test (Grades 3-5)
- 5/4-6 – MS Grades 6-8 NYS ELA Assessments
- 5/5 – Board of Education Meeting 7 p.m. HS Library
- 5/5-11 – MS Make-Up Dates for 6-8 ELA Assessments
- 5/6 – IS NYS ELA Test (Grade 4 only)
- 5/6 – MS Talent Show
- 5/6 – HS Prom at Samuel's Grande Manor 6:30-11 p.m.

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- 5/9 – MS NJHS Induction Ceremony
- 5/10 – Budget Hearing 7 p.m. HS Library
- 5/11-12 – IS NYS Math Test (Grades 3-5)
- 5/11-13 MS Grades 6-8 NYS Math Assessments
- 5/12-18 – MS Make-Up Dates for 6-8 Math Assessments
- 5/13 – IS NYS Math Test (Grade 4 Only)
- 5/13 – HS Grades Close
- 5/17 – Budget Vote & Election 6 a.m. – 9 p.m. HS Gym
- 5/17 – Board of Education Meeting 7 p.m. HS Library
- 5/19 – HS Recital Night 7 p.m.
- 5/20 – PS PTO Father & Daughter Western Dance
- 5/23 – HS Report Cards Issued
- 5/24 – 4th & 5th Grade Band/HS Select Chorus 7 p.m.
- 5/25-27 – Kindergarten Screening 8:30 a.m. – 3:30 p.m.
- 5/30 – Memorial Day (Schools Closed)
- 5/31-6/3 – MS Grade 8 NYS Science Performance Test

9. **Adjournment**

At 7:48 p.m., Ken Stoldt moved and James Yoerg seconded to adjourn the regular meeting.

AYES: 6 NOES: 0 ABSENT: 1 (Schadt) MOTION: CARRIED

Respectfully Submitted,

Carol Wimmer
District Clerk